

**District of Parry Sound West (Belvedere Heights)  
Board of Management Meeting  
Wednesday, February 28, 2024  
via Zoom**

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**Directors Present** (voting): Joe Beleskey  
Paul Borneman, Vice Chair  
Don Carmichael, Secretary/Treasurer  
Gail Finsson  
Pamela Wing, Chair  
Cheryl Ward  
Debbie Zulak

**Director Regrets:**

**Advisory Member Attending** (non voting):

**Staff Attending** (non voting): Kami Johnson, Administrator

**Staff Regrets:**

**Specially Invited** (non voting): Jim Hanna, West Parry Sound Health Centre  
Nicole Murphy, West Parry Sound Health Centre  
Heidi Stephenson, West Parry Sound Health Centre

**1.0 Call to Order:** The Board Chair called the meeting to order at 9:02 a.m.

**2.0 Confirmation of Quorum:** A quorum was achieved.

**3.0 Conflict of Interest:** No conflicts were declared.

\*A land acknowledgement will be provided at the next meeting.

**4.0 Approval of Agenda:**

**#BH-11/24**

Moved by C. Ward, seconded by J. Beleskey that be it resolved that the Board of Management accepts the agenda as presented.

Carried.

**5.0 Voice of the Resident:** K. Johnson presented information on the implementation of RNAO clinical guidelines. The go-live date is set for March 26, 2024. These guidelines will increase residents and families satisfaction with their involvement in care and treatment plans.

## **6.0 Approval of Minutes:**

### **#BH-12/24**

Moved by D. Zulak, seconded by C. Ward that be it resolved that the minutes of the Board of Management meeting held January 24, 2024, be received, as amended: delete D. Moore exited the meeting from the in-camera section.

Carried.

## **7.0 Matters Arising:**

### **7.1 Life Lease Open Session**

P. Borneman reported that the parking issues are being addressed. Parking space lines are being repainted in the spring to clearly identify spaces for units. And signage will also be posted in the lot. The Administrator and G. Dekker were thanked for their work on this project.

## **8.0 New Business:**

### **8.1 Resignation**

L. Gregory, Advisory Member of the Belvedere Heights Board of Management, submitted her resignation effective February 29, 2024. The Board accepted the resignation. A celebration will be held for Lynn in the spring.

## **9.0 Committee Reports:**

### **9.1 Finance Committee**

H. Stephenson provided highlights from the meeting held this past Monday. The Finance Committee minutes and attachments were circulated to Board members yesterday (February 27th) via email.

Highlights were as follows:

- One Life Lease unit is for sale on the public market.
- Presentations regarding the TD bank proposal have now been made to all municipalities.
- The January statements were reviewed. It is only one month into the fiscal so early days...
- The forecast is the same as the budget.
- Belvedere Heights was in outbreak for most of January 2024. Therefore, there was nursing upstaffing charges.
- Carling Township passed a motion agreeing in principle to the TD banking line of credit proposal. The Chair will send this resolution to all municipalities for information.

G. Finsson joined the meeting at 9:36 a.m.

### **#BH-13/24**

Moved by D. Carmichael, seconded by P. Borneman that the Board of Management accepts the reports as recommended by the Finance Committee.

Carried.

## 10.0 Standing Items:

### 10.1 Fixing Long-Term Care Act, 2021

The Administrator shared information surrounding palliative care. The FLTCA (Fixing Long Term Care Act) expanded palliative care requirements from the previous Act. Changes to the Act include a new right to the Residents Bill of Rights that states it is the right of every resident to be provided with care and services based on a palliative care philosophy. This requires an interdisciplinary approach and assessment of residents' physical, emotional, psychological, social, cultural and spiritual needs. Services and options must include quality of life improvements, symptom management, psychosocial supports and end of life care. In-person training for staff will take place on April 12<sup>th</sup>.

### 10.2 Equity Diversity Inclusion (EDI)

The Administrator presented information on EDI planning at Belvedere Heights. Highlights were as follows:

- Belvedere Heights and Lakland Long Term Care in collaboration will be utilizing the Embracing Diversity: A Toolkit for Supporting Inclusion in Long-Term Care Homes by the Ontario Centres for Learning, Research & Innovation in Long-Term Care.
- Georgian Bay Biosphere will be providing Land Acknowledgement training for Governors in April.

The Administrator exited the meeting – 9:53 a.m.

## 9.2 Governance and Partnerships Committee – February 14, 2024

### #BH-14/24

Moved by C. Ward, seconded by D. Zulak that the minutes of the Governance and Partnerships meeting held February 14, 2024, be received.

Carried.

9.3 Long Term Care Ad-hoc Advisory Committee – no meeting was held. P. Wing will work with H. Stephenson to develop a schedule of meetings moving forward.

## 11.0 Reports:

### 11.1 Board Chair Report

The Chair noted that Carling Township passed a motion in principle accepting the TD banking line of credit proposal. The Chair will forward the motion to all municipalities for information.

Referred to P. Wing

### 11.2 Proposed Provincial Regulation of OHTs

J. Hanna provided a report on the newly approved WPS OHT. In the future, a skills-based board will be implemented. Three committees are also required 1) Audit/Finance, 2) Quality and Performance, and 3) Nominating. There is no urgency to start forming a Corporation at this time.

**#BH-15/24**

Moved by P. Borneman, seconded by G. Finnson that C. Ward be appointed to be an observer on the WPS OHT Core Partner group. Carried.

12.0 **Pending:** none

13.0 **Correspondence:** none

14.0 **In-Camera:** no in-camera meeting was required.

15.0 **Conclusion of Meeting:**

**#BH-16/24**

Moved by D. Carmichael, seconded by C. Ward that there being no further business to conduct, the meeting concluded at 10:17 a.m.

Carried.

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P. Wing, Chair