



CORPORATION OF THE TOWNSHIP OF MCKELLAR

Council Meeting Minutes

April 16, 2024

Mayor Moore called the meeting to order at 4:01 p.m.

ROLL CALL

Mayor Moore took Roll Call.

Present: Mayor David Moore
Councillors Morley Haskim, Mike Kekkonen, Debbie Zulak
Regrets: Councillor Ryeland
Staff: Deputy Clerk/Planning Assistant, Karlee Britton
Clerk/Administrator, Ina Watkinson

DECLARATIONS OF PECUNIARY AND/OR PERSONAL INTEREST AND GENERAL NATURE THEREOF

Councillor Haskim declared a personal interest on the closed session agenda, Item 5.2.

Moved by: Councillor Haskim
Seconded by: Councillor Kekkonen

24-208 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby approve the Agenda for this Regular Meeting of Council, as presented.

Carried

Moved by: Councillor Kekkonen
Seconded by: Councillor Zulak

24-209 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar, pursuant to the Municipal Act, S.O. 2001, as amended, move into closed session at 4:02 p.m. to discuss the following items;

- 5.1 Minutes of Closed Session – April 2, 2024
- 5.2 Personal matters about an identifiable individual, including Municipal or local board employees, pursuant to Ontario Municipal Act, Section 239(2)(b) – Staffing, Resumes Review for Custodian Position, Senior of the Year Nomination
- 5.3 Information Supplied in Confidence by a Third Party, pursuant to Ontario Municipal Act, Section 239(2)(i) – Consider certain Road Construction Studies
- 5.4 Proposed or pending Acquisition or Disposition of Land; pursuant to Ontario Municipal Act, Section 239(2)(c) – Disposition of Land

Carried

Councillor Haskim left the meeting at 5:47 p.m. and re-entered the meeting at 5:54 p.m.

By-law Enforcement Officer, Tom Stoneman entered the meeting at 5:54 p.m. and left the meeting at 6:05 p.m. for his respective item on the closed agenda.

Fire Chief, Robert Morrison entered the meeting at 6:07 p.m.

Moved by: Councillor Zulak
Seconded by: Councillor Haskim

24-210 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby reconvene into open session of Council at 6:37 p.m.

Carried



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Mayor Moore called the meeting to order at 6:37 p.m.

ROLL CALL

Mayor Moore took Roll Call.

Present: Mayor David Moore
Councillors Morley Haskim, Mike Kekkonen, Debbie Zulak
Regrets: Councillor Ryeland
Staff: Deputy Clerk/Planning Assistant, Karlee Britton
Clerk/Administrator, Ina Watkinson
Fire Chief, Robert Morrison

RESPECT AND ACKNOWLEDGEMENT DECLARATION

In the spirit of reconciliation and co-operation, we wish to acknowledge that the land on which we gather is the traditional territory of the Anishinaabe and Mississauga people. Its boundaries fall within the Robinson-Huron Treaty of 1850 and the Williams Treaty of 1923. We are grateful to live here and we thank all the generations of people who have taken care of this land for thousands of years. To honour the suffering of Indigenous people and the love and wisdom they have carried for thousands of years, we pledge to work in community and harmony with each other and the environment we inhabit and work towards Truth and Reconciliation.

DECLARATIONS OF PECUNIARY AND/OR PERSONAL INTEREST AND GENERAL NATURE THEREOF

There were no conflicts of interest declared for the open agenda.

Moved by: Councillor Zulak
Seconded by: Councillor Kekkonen

24-211 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby accept the reports, recommendations and directions arising from the closed session held April 16, 2024.

Carried

Moved by: Councillor Kekkonen
Seconded by: Councillor Haskim

24-212 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the deputation from Andrey Snurnitsin with regards to the Road Allowance Closure application he filed with the Township to Stop Up and Close portions of the road allowance between lots 25 & 26, Concession 9, McKellar.

Carried

Moved by: Councillor Zulak
Seconded by: Councillor Kekkonen

24-213 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby move into Committee of the Whole at 6:59 p.m. to discuss the proposed fire permitting system with Fire Chief, Robert Morrison.

Carried

COMMITTEE OF THE WHOLE

Fire Chief, Robert Morrison spoke to his recommendation to move to an electronic burn permitting system speaking to the advantages of an automated system, improving communication to the public.



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Council and the Fire Chief spoke to the ambiguities of By-law 2019-24 (*Being a By-law to Prescribe Times for Settings Fires and Precautions/Restrictions for Burning and to Repeal By-law No. 2018-30*) with regards to it referencing a permitting system currently in place but not being enforced.

The Fire Chief spoke to the current manual process of how burn permits are issued and how an automated electronic system would be more effective.

Council noted that revisions to By-law 2019-24 are required immediately to remove camp fire from the definition of open air burning and remove any reference to a permitting system.

Ted Davidson spoke in favour of an electronic burn permitting system.

Moved by: Councillor Haskim

Seconded by: Councillor Zulak

24-214 BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby rise and report from Committee of the Whole at 7:27 p.m.

Carried

Moved by: Councillor Zulak

Seconded by: Councillor Kekkonen

24-215 BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby direct staff to make amendments to By-law 2019-24 to remove campfire and recreational fire from the definition of "open air burning"; and

FURTHER THAT "permitting systems" referenced in the By-law to have a permit for recreational fires on Township property be clarified; and

FURTHER THAT the draft By-law be presented at the May 7th regular meeting; and

FURTHER THAT no electronic permitting system be implemented.

Carried

Fire Chief, Robert Morrison left the meeting.

Moved by: Councillor Kekkonen

Seconded by: Councillor Zulak

24-216 BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby approve the Minutes of the March 28, 2024 Special Meeting of Council and April 2, 2024 Regular Meeting of Council, as circulated.

Carried

Moved by: Councillor Haskim

Seconded by: Councillor Zulak

24-217 BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby receive the consent application to create one (1) new rural lot and a lot addition for a driveway at 70 Burnett's Road in Part of Lots 32 & 33, Concession 4, Township of McKellar as applied for by Christopher Moffatt in Application No. B05/2024 and does hereby support the consent subject to the following conditions:

1. Payment of a fee in lieu of parkland as required in the Township of McKellar Fees & Charges By-law;
2. Confirmation from the applicant's solicitor that the lot addition will merge with the benefitting lands;
3. That 70 Burnett's Road lot be rezoned to the Rural (RU) zone;



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4. 911 Addressing for the proposed new lot;
5. Payment of any applicable planning fees;
6. The lot addition be 20 metres in width.

Carried

Moved by: Councillor Kekkonen

Seconded by: Councillor Zulak

24-218 BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby receive the consent application to grant an easement over 163 to 165 Manitou Drive as applied for in Application No. B13/2024 by Richard and Christina Van Leeuwen and does hereby support the consent.

Carried

Moved by: Councillor Zulak

Seconded by: Councillor Haskim

24-219 BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby receive the Minutes of the February 26, 2024 Meeting of the Parry Sound Area Planning Board.

Carried

Moved by: Councillor Zulak

Seconded by: Councillor Kekkonen

24-220 BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby receive Report FD-2024-06 Month End Status Update for March 2024 from Fire Chief, Robert Morrison, for information purposes.

Carried

Moved by: Councillor Haskim

Seconded by: Councillor Kekkonen

24-221 BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby receive Report BYLAW-2024-04 By-law Report January 2024 to April 2024 from By-law Enforcement Officer, Tom Stoneman, for information purposes.

Carried

Moved by: Councillor Zulak

Seconded by: Councillor Kekkonen

24-222 BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby receive the Tender opening results for Public Works tenders and award the following:

2024-05 Micro Seal Surface Treatment to Duncor Enterprises in the amount of \$192,458.00 plus HST of \$25,019.54 for a total amount of \$217,477.54.

Carried

Moved by: Councillor Kekkonen

Seconded by: Councillor Zulak

24-223 BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby award 2024-07 Centre Road Paving to Hall Construction in the amount of \$409,150.86 plus HST of \$53,189.61 for a total amount of \$462,340.47; and

Further that staff ask Hall Construction if they are able to also do the preparation work, if required.

Carried



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Moved by: Councillor Zulak

Seconded by: Councillor Haskim

24-224 **WHEREAS** Request for Proposal No 2024-08 to Provide an Approved Asset Management Plan Before June 14, 2024 was released by the Township; and

WHEREAS one proposal was received before the closing date and time of March 28, 2024 at 2:00 p.m.; and

WHEREAS multiple vendors reached out to staff explaining that the date of June 14, 2024 was unachievable and therefore did not submit a proposal;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby not award RFP No. 2024-08; and

FURTHER direct staff to release a new RFP to provide an approved Asset Management Plan for all Municipal infrastructure assets that identifies current levels of service, as well as recommended service levels for the next ten (10) years, including the cost of maintaining those levels of service to present to Council at the August 6, 2024 Regular Meeting of Council.

Carried

Moved by: Councillor Zulak

Seconded by: Councillor Kekkonen

24-225 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the Accounts Payable Preliminary Cheque Run Report for March 2024 from Treasurer, Roshan Kantiya for information purposes.

Carried

Moved by: Councillor Haskim

Seconded by: Councillor Kekkonen

24-226 **WHEREAS** access to healthcare is a fundamental right for all citizens, regardless of their geographic location; and

WHEREAS Hope Air, a charitable organization, has been tirelessly dedicated to providing access to healthcare by facilitating free flights and other services for patients living in rural and under-served communities in Ontario, ensuring they can receive vital medical treatment regardless of distance or financial means; and

WHEREAS Hope Air has been instrumental in bridging the gap between smaller communities and hospitals far from home, reducing the barriers that often prevent individuals from reaching medical care; and

WHEREAS the impact of Hope Air extends beyond the individual patients served, positively affecting families, communities, and the healthcare system as a whole by promoting wellness and reducing the burden of untreated medical conditions; and

WHEREAS the compassion, dedication, and commitment demonstrated by Hope Air and its volunteers embody the spirit of community and the belief in the inherent value of every individual's well-being;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby proclaim June 7, 2024 as "Hope Air Day" in recognition of the invaluable contributions made by Hope Air to the health and well-being of individuals in Ontario's remote and rural communities; and

FURTHER we urge all citizens to join us in celebrating Hope Air Day and to reflect on the significance of ensuring equitable access to healthcare for all members of our



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society. Let us reaffirm our commitment to supporting initiatives that promote health equity and extend our gratitude to Hope Air for their unwavering dedication to serving those in need.

Carried

Moved by: Councillor Kekkonen

Seconded by: Councillor Zulak

24-227 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the agenda for the District of Parry Sound Municipal Association Spring 2024 Meeting to be held on Friday, May 17, 2024 in the Township of Perry; and

FURTHER direct staff to register all members of Council and Karlee Britton to attend the meeting, with the cost of registration to be paid by the Township.

Carried

Moved by: Councillor Zulak

Seconded by: Councillor Haskim

24-228 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the draft letter addressed to the Municipality of Whitestone in regards to the request for contribution towards property taxes of United Church manse located at 2 Lakeshore Road, McKellar (McKellar-Dunchurch Pastoral Charge); and

FURTHER authorize the letter to be signed and sent to the Municipality of Whitestone.

Carried

Moved by: Councillor Zulak

Seconded by: Councillor Kekkonen

24-229 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby authorize the use of the Youth Room for the Recreation Committee's Arm-Wrestling nights held Mondays and Wednesdays from 7:00 p.m. to 9:00 p.m.

Carried

Moved by: Councillor Haskim

Seconded by: Councillor Zulak

24-230 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby give By-law No. 2024-29, Being a By-law to Appoint a Member to the West Parry Sound Ontario Provincial Police Detachment Board, a First and Second reading;

And further Read a Third time and Passed in Open Council this 16th day of April, 2024.

Carried

Moved by: Councillor Zulak

Seconded by: Councillor Kekkonen

24-231 **WHEREAS** Section 4.01.2 of the Township's Code of Conduct By-law 2023-53 states that the Head of Council is to act as the Chief Executive Officer of the Municipality;

BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby authorize the Mayor to be entrusted with master keys and codes for all Municipal facilities.

Carried



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Moved by: Councillor Zulak
Seconded by: Councillor Kekkonen

24-232 **WHEREAS** the Township has received an application to amend the Zoning By-law from EDC Custom Contracting for the subject properties being 193 & 195 Manitou Drive; and

WHEREAS Resolution No. 24-121 approved Consent Application No. B10/2024 subject to conditions; and

WHEREAS the applicant has submitted a complete application, a surveyor's real property report and remitted payment;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby deem the application complete.

Carried

Moved by: Councillor Zulak
Seconded by: Councillor Kekkonen

24-233 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the consent agenda for correspondence.

Carried

QUESTION/COMMENT PERIOD (RELATED TO ITEMS ON THE AGENDA)

There were no questions from the in-person audience or via Zoom.

Moved by: Councillor Haskim
Seconded by: Councillor Kekkonen

24-234 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby give By-law No. 2024-30, Being a By-law to Confirm the Proceedings of Council, a First and Second reading;

And further Read a Third time and Passed in Open Council this 16th day of April, 2024.

Carried

Moved by: Councillor Kekkonen
Seconded by: Councillor Zulak

24-235 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar adjourn this meeting at 8:51 p.m. to meet again on April 26, 2024 for a Special Meeting of Council to continue 2024 Budget discussions; or at the call of the Mayor.

Carried



David Moore, Mayor



Karlee Britton, Deputy Clerk