



CORPORATION OF THE TOWNSHIP OF MCKELLAR

Council Meeting Minutes

August 6, 2024

Mayor Moore called the meeting to order at 5:30 p.m.

ROLL CALL

Mayor Moore took Roll Call.

Present: Mayor David Moore
Councillors Morley Haskim, Mike Kekkonen, Nick Ryeland, Debbie Zulak
Staff: Acting Clerk Administrator, Karlee Britton

DECLARATIONS OF PECUNIARY AND/OR PERSONAL INTEREST AND GENERAL NATURE THEREOF

Councillor Haskim declared a pecuniary/personal interest for Item 5.2. on the Closed Agenda.

Moved by: Councillor Zulak
Seconded by: Councillor Kekkonen

24-441 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby approve the Agenda for this Regular Meeting of Council, as amended to move Item 17.4 Fire Department Month End Status Updates for July 2024 to precede Item 14.1 Adoption of Minutes; and
FURTHER amended to remove Item No. 15.1 under Planning Matters.

Carried

Moved by: Councillor Ryeland
Seconded by: Councillor Haskim

24-442 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar, pursuant to the Municipal Act, S.O. 2001, as amended, move into closed session at 5:31 p.m. to discuss the following items:
5.1 Minutes of Closed Session – July 8, 2024 & July 16, 2024
5.2 Advice subject to solicitor-client privilege; pursuant to Ontario Municipal Act Section 239(2)(f) – Legal opinion on matter with draft agreement
5.3 Labour relations or employee negotiations; pursuant to Ontario Municipal Act Section 239(2)(d) – Hiring
5.4 Personal Matters about an identifiable individual; pursuant to Ontario Municipal Act Section 239(2)(b) – Firefighter Appointment

Carried

Moved by: Councillor Zulak
Seconded by: Councillor Kekkonen

24-443 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby reconvene into open session of Council at 6:33 p.m.

Carried

Mayor Moore called the meeting to order at 6:33 p.m.

ROLL CALL

Mayor Moore took Roll Call.

Present: Mayor David Moore
Councillors Morley Haskim, Mike Kekkonen, Nick Ryeland, Debbie Zulak
Staff: Acting Clerk/Administrator, Karlee Britton
Fire Chief, Robert Morrison *for his respective item on the agenda*
Project Administrator, Thomas Stoneman *for his respective items on the agenda*



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RESPECT AND ACKNOWLEDGEMENT DECLARATION

In the spirit of reconciliation and co-operation, we wish to acknowledge that the land on which we gather is the traditional territory of the Anishinaabe and Mississauga people. Its boundaries fall within the Robinson-Huron Treaty of 1850 and the Williams Treaty of 1923. We are grateful to live here and we thank all the generations of people who have taken care of this land for thousands of years. To honour the suffering of Indigenous people and the love and wisdom they have carried for thousands of years, we pledge to work in community and harmony with each other and the environment we inhabit and work towards Truth and Reconciliation.

DECLARATIONS OF PECUNIARY AND/OR PERSONAL INTEREST AND GENERAL NATURE THEREOF

There were no conflicts of interest declared.

Moved by: Councillor Haskim
Seconded by: Councillor Ryeland

24-444 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby accept the reports, recommendations and directions arising from the closed session held August 6, 2024.

Carried

Moved by: Councillor Zulak
Seconded by: Councillor Kekkonen

24-445 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive Report FD-2024-16 Monthly Status Updates for July 2024 from Fire Chief, Robert Morrison, for information purposes.

Carried

Moved by: Councillor Kekkonen
Seconded by: Councillor Zulak

24-446 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby accept the quotation from Telequip Wireless Communications for 28 portable radios at a cost of \$9,744.00 plus HST of \$1,266.72 for a total of \$11,010.72.

Carried

Moved by: Councillor Haskim
Seconded by: Councillor Ryeland

24-447 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby accept the quotation from Maxtower Company Ltd. for a tower inspection of the radio tower on Balsam Road to include an antenna audit and tower structural analysis with report, for a cost of \$5,475.00 plus HST of \$711.75 for a total of \$6,186.75.

Carried

Moved by: Councillor Haskim
Seconded by: Councillor Ryeland

24-448 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby direct staff to release an Expression of Interest for the purchase of a one (1) Mini Pumper Mounted on a 2023 Ford F-550 Chassis (or similar competitor make/model, or current year).

Carried

Fire Chief, Robert Morrison left the meeting.



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Moved by: Councillor Zulak

Seconded by: Councillor Kekkonen

24-449 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby approve the Minutes of the July 16, 2024 Regular Meeting of Council, as circulated.

Carried

Moved by: Councillor Kekkonen

Seconded by: Councillor Zulak

24-450 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the draft Conditions Met Letter with regards to Consent Application No. B10/2024 (EDC Custom Contracting); and

FURTHER approve of the letter being signed and sent to the Parry Sound Area Planning Board.

Carried

Moved by: Councillor Haskim

Seconded by: Councillor Ryeland

24-451 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the draft Minutes of the February 7, 2024 meeting of the Township of McKellar Historical Committee.

Carried

Moved by: Councillor Kekkonen

Seconded by: Councillor Zulak

24-452 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the Minutes of the April 24, 2024 meeting of the Board of Health and Finance and Property Committee.

Carried

Moved by: Councillor Kekkonen

Seconded by: Councillor Zulak

24-453 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive Report PW-2024-07 Township Structures Inspection from Project Administrator, Tom Stoneman, for information purposes.

Carried

Moved by: Councillor Ryeland

Seconded by: Councillor Haskim

24-454 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive Report PW-2024-08 Bird Netting Request for Proposal from Project Administrator, Tom Stoneman; and

FURTHER THAT the RFP not be awarded at this time; and

FURTHER direct staff to issue a tender for extermination services for the year 2025 and to consult with West Parry Sound Municipalities to explore a collaborative service agreement. This approach aims to secure competitive pricing for the region, as all involved Municipalities are experiencing similar bird-related challenges.

Carried



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**Moved by: Councillor Haskim
Seconded by: Councillor Ryeland**

24-455 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the McKellar Ballfield Capital Project Financial Update Memo from Treasurer, Roshan Kantiya, for information purposes.

Carried

Project Administrator, Thomas Stoneman left the meeting.

**Moved by: Councillor Ryeland
Seconded by: Councillor Haskim**

24-456 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar hereby receives the legal opinion provided by Jennifer Biggar of Russell Christie LLP regarding the civic addressing at 292 McKellar Ferguson Boundary Road in her letter dated July 19, 2024; and

FURTHER directs staff to notify Mr. Mallory that the Township will not be altering his civic address or the road name for the section of McKellar Ferguson Boundary Road fronting his property; and

FURTHER informs Mr. Mallory that both the McKellar and McDougall Fire Chiefs are fully aware of his property and, in the event of an emergency, will ensure the fastest possible response route is taken, considering seasonal conditions. Additionally, McKellar will seek assistance from McDougall's department if they can reach the property with a shorter response time.

DIVISION VOTE

YEAS: Councillor Haskim, Councillor Ryeland, Councillor Zulak, Mayor Moore

NAYS: Councillor Kekkonen

ABSTAIN: None

ABSENT: None

Carried

**Moved by: Councillor Zulak
Seconded by: Councillor Kekkonen**

24-457 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar hereby receives the quotation from Iron Design Welding for handrails and a grab bar to be installed at the St. Stephen's Church; and

FURTHER THAT the quotation be accepted in the amount of \$1,490.00 plus HST of \$193.70 for a total amount of \$1,683.70.

Carried

**Moved by: Councillor Haskim
Seconded by: Councillor Ryeland**

24-458 **BE IT RESOLVED THAT** in addition to the winter maintenance presently provided, the Council of the Corporation of the Township of McKellar hereby agree to provide winter maintenance, the nature and extent of which will be determined by the Public Works Lead Hand and Council, for the municipally owned roads and distances attached in Schedule "A" for the winter season 2024-2025 only and have permanent residents residing thereon on a year round basis as determined by the Acting Clerk/Administrator. If these conditions do not exist at time of winter ploughing,



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including a suitable turnaround, then the Township of McKellar will not provide winter maintenance on said roads. Council, in consultation with Township staff, will review said roads in the spring of 2025 to determine the feasibility of continuing this program. It is understood that Council is under no obligation to continue this program.

It is further understood there is no obligation on Council to convert a municipally owned seasonally maintained road to a year-round maintained road nor is there any obligation on Council to assume presently “unassumed” municipally owned roads. Council, at its sole discretion, will provide maintenance on the roads named in Schedule “A” as Council determines based on maintenance needs and the Township of McKellar’s financial capabilities. As presently, there will be no municipal maintenance provided for Fire Routes (unless on a municipal road allowance opened at the sole discretion of the municipality on its own volition without any request from an outside source), private roads, streets, avenues, roads, drives, crescents, circles, laneways, driveways, municipal road allowances opened by private individuals, nor for any other roads which do not appear in Schedule “A”.

Schedule ‘A’ to Resolution No. 458

Municipally owned roads to be winter maintained by the Township of McKellar for the winter season 2024-2025 only, providing that the conditions in the attached resolution are met:

- Bay Dr.
- Braemar Blvd.
- Brownley Rd. .6 km from year round road on summer maintained road
- Craigmore Dr.
- Deerfield Rd.
- F.R. 200 (Broadbent Colonial Rd.) .2 km from year round road on summer maintained road
- Stoney Road (formerly F.R. 152)
- Dockside Drive (formerly F.R. 152A)
- Bruce Trail (formerly F.R. 152B)
- Jones Rd. .8 km from year round road on summer maintained road
- Lakeview Cr.
- McKowen Rd. .1 km beyond year round on summer maintained road
- Moffat Rd.
- West Rd. 1.7 km from year round road on summer maintained road

Carried



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Moved by: Councillor Kekkonen

Seconded by: Councillor Zulak

24-459 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby authorize Treasurer, Roshan Kantiya to attend the Municipal Financial Officer's Association of Ontario's (MFOA) 2024 Annual Conference to be held at Deerhurst Resort in Huntsville, ON from September 19 – 20, 2024; and

FURTHER THAT all applicable expenses be at the cost of the Township.

Carried

Moved by: Councillor Ryeland

Seconded by: Councillor Haskim

24-460 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar, in accordance with By-law No. 2013-11, being a by-law to adopt accountability and transparency policy and a policy for the delegation of powers and duties, does hereby delegate authority to RHH Engineering, Project Manager, in consultation with the Treasurer, Acting Clerk/Administrator and the Project Administrator (Public Works), to let and accept requisite RFPs/Tenders, consistent with the Procurement By-law, for all road related projects for the year 2024; providing that a report is submitted detailing the tenders received for each project and reasons for selecting certain tenders; and also providing that the money allotted to individual projects, in the 2024 budget, is not exceeded, failing which approval of Council will be required.

Carried

Moved by: Councillor Kekkonen

Seconded by: Councillor Zulak

24-461 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby give By-law No. 2024-63, Being a By-law to Deem Certain Lots in the Township of McKellar not to be part of a Registered Plan of Subdivision (Kokko – 171 Centre Road), a First and Second reading;

And further Read a Third time and Passed in Open Council this 6th day of August, 2024.

Carried

Moved by: Councillor Haskim

Seconded by: Councillor Ryeland

24-462 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby give By-law No. 2024-64, Being a Bylaw to Designate and Assume Roads in the Craigmere Subdivision as Highways, a First and Second reading;

AND FURTHER to be read for a third time at the August 20, 2024 Regular Meeting of Council.

Carried

Moved by: Councillor Zulak

Seconded by: Councillor Kekkonen

24-463 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the consent agenda for correspondence.

Carried

QUESTION/COMMENT PERIOD (RELATED TO ITEMS ON THE AGENDA)

There were no questions from the in-person audience or via Zoom.



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Moved by: Councillor Ryeland
Seconded by: Councillor Haskim

24-464 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby give By-law No. 2024-65, Being a By-law to Confirm the Proceedings of Council, a First and Second reading;

And further Read a Third time and Passed in Open Council this 6th day of August, 2024.

Carried

Moved by: Councillor Kekkonen
Seconded by: Councillor Zulak

24-465 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar adjourn this meeting at 8:40 p.m. to meet again on August 20, 2024; or at the call of the Mayor.

Carried

David Moore, Mayor

Karlee Britton, Acting Clerk/Administrator

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