

**District of Parry Sound West (Belvedere Heights)
Board of Management Meeting
Wednesday, September 25, 2024
via Zoom**

Directors Present (voting): Joe Beleskey
Paul Borneman, Vice Chair
Don Carmichael, Secretary/Treasurer
Gail Finnsion
Pamela Wing, Chair
Debbie Zulak

Director Regrets:

Staff Attending (non voting): Kami Johnson, Administrator

Staff Regrets:

Specially Invited (non voting): Nicole Murphy, West Parry Sound Health Centre
Donald Sanderson, West Parry Sound Health Centre
Heidi Stephenson, West Parry Sound Health Centre
Cheryl Ward, past Board member

1.0 Call to Order: The Board Chair called the meeting to order at 9:01 a.m.

2.0 Confirmation of Quorum: A quorum was achieved.

3.0 Conflict of Interest: No conflicts were declared.

4.0 Approval of Agenda:

#BH-73/24

Moved by G. Finnsion, seconded by D. Zulak that be it resolved that the Board of Management accepts the agenda as presented.

Carried.

It was noted that C. Ward's Order in Council appointment expired September 16, 2024. Therefore, she is specially invited at this meeting, without voting rights. It was hoped that a new Order in Council appointment will be received soon.

5.0 Voice of the Resident: K. Johnson presented information on Belvedere Heights Home for the Aged history and shared how it came fruition. It was hoped that a 60th anniversary celebration in 2025 will take place.

6.0 Approval of Minutes:

#BH-74/24

Moved by D. Carmichael, seconded by J. Beleskey that be it resolved that the minutes of the Board of Management meeting held August 28, 2024, be received.

Carried.

7.0 Matters Arising:

7.1 Community Radio Support

The Board determined that they will copy WPSHC's letter of support and Chair Wing will sign it.

8.0 New Business: none

9.0 Committee Reports:

9.1 Finance Committee

H. Stephenson provided highlights from the meeting held September 23th. The Finance Committee minutes were emailed to Board members on September 24th.

Highlights were as follows:

- There is an operating surplus of \$300K
- The management agreement between WPSHC and Belvedere Heights expires in December 2025.
- The Belvedere Heights Board will be asking municipalities for \$700K that was returned to municipalities in 2021.
- There is no update on Life Lease unit #203.
- Life Lease has a wait list consisting of 3 renters and 1 buyer.
- Lawyer Ben Prichard has been retained to assist with the TD bank agreements.

#BH-75/24

Moved by D. Carmichael, seconded by G. Finnson that on the recommendation of the Finance Committee, the Board of Management issue a one-time capital levy to reimburse \$700K in funds that were returned to the 8 municipalities in June 2021.

Carried.

#BH-76/24

Moved by D. Carmichael, seconded by D. Zulak that on the recommendation of the Finance Committee, the Board of Management proceed under section 8.2 of the Management Services Agreement and provide the required six months' notice to West Parry Sound Health Centre that the current management services agreement will expire on March 25, 2025.

Carried.

D. Carmichael stated that Belvedere Heights will still need support from WPSHC and will need to continue to purchase many of the services they do today.

With regard to resolution #BH-76/24, Chair Wing will discuss with CEO Donald Sanderson the establishment of an ad-hoc committee to address the change management piece.

#BH-77/24

Moved by D. Carmichael, seconded by P. Borneman that the minutes of the Finance Committee meeting held September 23, 2024, be received.

Carried.

9.2 Governance and Partnerships – September 11, 2024

#BH-78/24

Moved by J. Beleskey, seconded by G. Finnsen, that on the recommendation of the Governance and Partnerships Committee, Belvedere Heights current by-law is exempt from ONCA and no future action is required prior to October 31, 2024.

Carried.

#BH-79/24

Moved by D. Zulak seconded by G. Finnsen that the minutes of the Governance and Partnerships Committee meeting held September 11, 2024, be received.

Carried.

10.0 Standing Items:

10.1 Fixing Long-Term Care Act, 2021 – deferred to the next meeting.

10.2 Equity Diversity Inclusion (EDI)

It was requested that the Administrator find out more information about the upcoming service taking place at Children's Aid and disseminate it to the Board.

Referred to K. Johnson

10.3 WPS OHT – deferred to the next meeting.

11.0 Reports:

11.1 Board Chair Report – Highlights were as follows:

- The Board Chair reported that Carling Township passed a motion to back the temporary construction funding.
- A town hall will be held in October to discuss construction. J. Hanna and J. Fargher Lee will be asked to assist in the advertising. This will be held virtually and in-person. Information will be posted on the website.
- William Castlehome's report will be attached to the October agenda package.
Referred to N. Murphy
- The architects are close to having a final design.
- A licensing review took place on September 11, 2024. The Administrator will follow up and share the correspondence received with the Board.
Referred to K. Johnson

- The Chair and D, Carmichael are scheduled to visit Whitestone and McDougall municipalities in October.

11.2 Administrator's Report – K. Johnson provided information on quality and planning, care and community risks, occupancy, people, and emergency management. The report will be appended to the minutes.

13.0 Correspondence: none

#BH-80/24

Moved by D. Carmichael, seconded by P. Borneman that the meeting move in-camera at 10:18 a.m.

#BH-81/24

Moved by D. Carmichael, seconded by J. Beleskey that the meeting move ex-camera at 10:38 a.m.

The Administrator was directed to move forward with the matters discussed in-camera.
Referred to K. Johnson

The meeting adjourned at 10:39 a.m.

P. Wing, Chair