

**District of Parry Sound West (Belvedere Heights)
Board of Management Meeting
Wednesday, October 23, 2024
via Zoom**

Directors Present (voting): Joe Beleskey
Paul Borneman, Vice Chair
Don Carmichael, Secretary/Treasurer
Pamela Wing, Chair
Debbie Zulak

Director Regrets: Gail Finnsion

Staff Attending (non voting): Kami Johnson, Administrator

Staff Regrets:

Specially Invited (non voting): Jim Hanna, West Parry Sound Health Centre
Nicole Murphy, West Parry Sound Health Centre
Donald Sanderson, West Parry Sound Health Centre
Heidi Stephenson, West Parry Sound Health Centre

1.0 **Call to Order:** The Board Chair called the meeting to order at 9:00 a.m.

2.0 **Confirmation of Quorum:** A quorum was achieved.

3.0 **Conflict of Interest:** No conflicts were declared.

4.0 **Approval of Agenda:**

#BH-82/24

Moved by P. Borneman, seconded by D. Carmichael that be it resolved that the Board of Management accepts the agenda as presented.

Carried.

It was noted that C. Ward's Order in Council appointment expired September 16, 2024, and has not yet been renewed. She was unable to attend this meeting as a specially invited guest.

5.0 **Voice of the Resident:** Deferred

6.0 Approval of Minutes:

#BH-83/24

ZULAK,

Moved by D. McMurray, seconded by D. Carmichael that be it resolved that the minutes of the Board of Management meeting held September 25, 2024, be received.

Carried.

7.0 Matters Arising: none

8.0 New Business: none

9.0 Committee Reports:

9.1 Finance Committee

H. Stephenson provided highlights from the meeting held October 21st. The Finance Committee minutes were emailed to Board members on October 22nd.

Highlights were as follows:

- There is an operating surplus of \$407K.
- July had a surplus of \$300K.
- There was a forecasted year-end surplus of \$370K.
- The accommodation envelope revenue is not keeping up with the accommodation expenses due to hours of care funding.
- CSS reported a \$18K surplus primarily due to transportation.

#BH-84/24

Moved by D. Carmichael, seconded by J. Beleskey that the minutes of the Finance Committee meeting held October 21, 2024, be received.

Carried.

9.2 Governance and Partnerships – October 9, 2024

J. Hanna reported that a request from CSS has been received to undertake a review of their policies. It was suggested that this will help better understand the relationship between CSS and Belvedere Heights.

#BH-85/24

Moved by D. Zulak seconded by D. Carmichael that the minutes of the Governance and Partnerships Committee meeting held October 9, 2024, be received.

Carried.

10.0 Standing Items:

10.1 Redevelopment Update

The Chair noted the following:

- The architect is currently preparing 'working' drawings.
- The drawings for the 22 new resident room washrooms had to be reworked and downsized to increase bedroom size to meet Ministry standards. The drawings will then be resubmitted.

- The Chair and D. Carmichael have visited 6 municipalities thus far to review and answer questions about the new 22 bed expansion. They have left to meet with McKellar and Parry Sound councils.
- The Chair reported that \$700,000 that Belvedere gave back to the 8 municipalities a few years back will be given back to Belvedere Heights from the municipalities.
- Belvedere Heights will be going to tender soon!
- Carling township has submitted the loan application to Infrastructure Ontario. Cost estimates are still not known.
- A lawyer representing Belvedere Heights will draft a loan agreement between Belvedere Heights and Carling Township in the very near future.

10.2 Equity Diversity Inclusion (EDI) – nothing to report.

10.3 WPS OHT – The West Parry Sound Ontario Health Team announced the appointment of Ellen Walker as its first Executive Director. This significant milestone marks a pivotal step in advancing regional participation in this provincial health system transformation.

11.0 **Reports:**

11.1 Board Chair Report – no report.

11.2 Administrator’s Report – K. Johnson provided information on quality and planning, care and community risks, occupancy, people, and emergency management. The report will be appended to the minutes.

12.0 **Correspondence:** The following was attached and received for information purposes.

12.1 Town Hall Meeting on October 9, 2024

12.2 Discussion with Municipal Partners

12.3 Notice of Public Consultation

13.0 **In-Camera:**

#BH-86/24

Moved by D. Carmichael, seconded by J. Beleskey that the meeting move in-camera at 9:39 a.m.
Carried.

13.1 A Life Lease update was provided.

13.2 A Community Support Services update was provided.

Staff and specially invited guests exited the meeting at 9:52 a.m.
The Board continued with their in-camera discussion.

P. Wing, Chair