

CORPORATION OF THE TOWNSHIP OF MCKELLAR

January 28, 2025 – 6:30 p.m.

AGENDA

Topic: Regular Meeting of Council

Time: January 28, 2025 6:30 P.M. [Closed Session beginning at 6:15 p.m.]

Location: Council Chambers, 701 Highway 124 McKellar, ON P0G 1C0

Join Zoom Meeting

<https://us06web.zoom.us/j/84625174107>

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25-026
2025-08

1st Resolution
1st By-law

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. DECLARATIONS OF PECUNIARY AND/OR PERSONAL INTEREST AND GENERAL NATURE THEREOF**
- 4. ADOPTION OF AGENDA**
- 5. CLOSED SESSION**
 - 5.1 Minutes of Closed Session – January 14, 2025
 - 5.2 Personal matters about an identifiable individual; pursuant to Ontario Municipal Act Section 239(2)(b) - Appointment to Township Committee
- 6. CALL TO ORDER**
- 7. RESPECT AND ACKNOWLEDGMENT DECLARATION**

In the spirit of reconciliation and co-operation, we wish to acknowledge that the land on which we gather is the traditional territory of the Anishinaabe and Mississauga people. Its boundaries fall within the Robinson-Huron Treaty of 1850 and the Williams Treaty of 1923. We are grateful to live here and we thank all the generations of people who have taken care of this land for thousands of years. To honour the suffering of Indigenous people and the love and wisdom they have carried for thousands of years, we pledge to work in community and harmony with each other and the environment we inhabit and work towards Truth and Reconciliation.
- 8. ROLL CALL - REGULAR SESSION 6:30pm (Public can join via Zoom)**
- 9. DECLARATIONS OF PECUNIARY AND/OR PERSONAL INTEREST AND GENERAL NATURE THEREOF**

10. PUBLIC MEETING

11. DELEGATIONS AND PRESENTATIONS

11.1 Parry Sound Area Chamber of Commerce, 2025 Municipal Funding Request

12. COMMITTEE OF THE WHOLE

13. MOTION TO REVIEW A PREVIOUS MOTION

14. ADOPTION OF MINUTES OF PREVIOUS MEETING(S)

14.1 January 14, 2025 Regular Meeting of Council

15. PLANNING MATTERS

16. COMMITTEE/BOARD MINUTES WITH RECOMMENDATIONS FOR APPROVAL

16.1 District of Parry Sound Social Services Administration Board 2024 Meeting Minutes (January to November, 2024)

17. STAFF REPORTS WITH RECOMMENDATIONS FOR APPROVAL

17.1 T-2025-01 Tax Arrears Status as of December 31, 2024

17.2 Accounts Payable Preliminary Cheque Run Report for December 2024

17.3 Annual Building Department Report 2024

17.4 PLN-2025-01 Planning Activity Review for Year 2024

17.5 ADMIN-2025-01 Draft Request for Proposal to Perform a Pay Equity Review and To Update the Township's Human Resources Policy

17.6 FD-2024-01 Month End Status Update for December 2024

18. MAYOR'S REPORT

19. CORRESPONDENCE FOR CONSIDERATION

20. MOTION AND NOTICE OF MOTION

20.1 2025 AMCTO Conference

21. BY-LAWS

22. UNFINISHED BUSINESS

22.1 Unfinished Business as of January 28, 2025

23. NEW BUSINESS

24. PUBLIC NOTICES, ANNOUNCEMENTS, INQUIRIES AND REPORTS BY COUNCIL MEMBERS

25. CONSENT AGENDA – CORRESPONDENCE

- 25.1 Municipality of McDougall, 2025 OPP Annual Billing Statement
- 25.2 AMO Watchfiles, January 9, 2025 and January 16, 2025
- 25.3 Ministry of Rural Affairs, Ontario's Rural Economic Development Strategy
- 25.4 The Friends Winter 2024 Publication

26. QUESTION/COMMENT PERIOD (RELATED TO ITEMS ON AGENDA)

27. CONFIRMING BY-LAW

- 27.1 By-law 2025-08 - Confirming the Proceedings of Council

28. ADJOURNMENT

Instructions for Joining the Council Meeting

1. Please try to sign in between 6:20 p.m. to 6:30 p.m. if possible; you are still welcome to sign in after 6:30 p.m. if necessary.
2. Please wait to be let in the 'meeting room'; this won't take long.
3. Please have your mic and video on mute unless you are speaking; this ensures there are no distractions or background noise to disrupt the meeting.
4. When you sign in, please sign in with your full name (first and last), not a company name.
5. A question-and-answer opportunity will be available at the end of the meeting, as per normal protocol, or during the Public Meeting.
6. If you have permission to speak please identify yourself (first and last name).
7. Please respect meeting protocol and do not interrupt the meeting. The Municipality reserves the right to remove attendees who are disruptive or disrespect meeting protocol.



SCHEDULE "E"

**Township of McKellar
Request for Delegation/Deputation before Council**

Pursuant to By-law No. 2023-08, any person wishing to make a deputation before Council shall submit a request in writing to the Clerk no later than 1:00 p.m. on the Tuesday prior to the meeting the following week at which they wish to be heard. The written request shall be a detailed written submission that clearly outlines the matter that the deputation wishes to present to Council including the nature of the business to be discussed and the person(s) named to make the deputation. The detailed written submission, together with this form, shall be circulated with the Council Agenda. Please note that Deputations are limited to ten (10) minutes in length.

PLEASE PRINT

Name of Person to Appear: <u>Chris McDonald</u>			
Address: <u>1 College Drive Pelly Sound, ON P2A 0K9</u>			
Phone: <u>(325) 776-1213</u>	Home: [REDACTED]	Cell: [REDACTED]	Business: [REDACTED]
Name of person requesting appearance: (if different from the person preparing the request)			
Phone: _____	Home: _____	Cell: _____	Business: _____
Name of Group or Person(s) being represented (if applicable): <u>Pelly Sound Area Chamber of Commerce</u>			
Meeting Date requested to appear before Council: <u>Jan 28/25</u>			
Subject Matter of Deputation: <u>Municipal contribution request</u>			
Detailed written submission must be attached or submitted to the Clerk (by 1:00 p.m. the Tuesday of the week prior to the Council Meeting).			
Attached: _____			
Signature: <u>Chris McDonald</u>		Date: <u>Oct. 29/24</u>	



Dear Township of McKellar Mayor, Council, and staff,

The Parry Sound Area Chamber of Commerce has been a leader in business supports, consulting, and economic development in the area for over 126 years.

Covering the entire West Parry Sound District, we represent businesses from as far north as Pointe au Baril, as far East as Magnetawan, and as far south as MacTier. We provide a valuable service not only to our members, but to local organizations, not for profits, as well as non members and the general public within the entire area.

As a business resource and consultant, we help match entrepreneurs with funding opportunities, grant programs, professional development seminars and sessions, social media advertising and marketing presence, Group Insurance benefits programs, and networking opportunities and connections, to name a few.

We also work as a liaison between business and government to advocate for issues that our Members may be facing or struggling to work through by themselves.

We have helped address tourism initiatives and business opportunities this past year and are always continuing to brainstorm, collaborate, and share ideas collectively with businesses to better tap into new economic development opportunities.

We successfully helped businesses find staff and even housing for their staff and work to keep an up-to-date record of what may be available for rent in the area and what properties may be available to lease for any business interested in opening here in the Parry Sound area.

Our Membership Services department offers great resource for individuals that wish to learn better social media and marketing skills, and we even help create campaigns and design layouts for free. We are always more than willing to invite people into our office and work with them 1 on 1 to address problems they may be having taking their business to the next level, pivoting their business to find new customers, or adding to their existing customer base.

As we are a not-for-profit entity ourselves, we rely solely on our Memberships, affinity programs, 2-3 fundraising events per year and municipal contributions to help assist our annual operational costs.

Our Board of Directors is a working board which assists our 2 staff members in our long-term strategic plan of helping our Membership, providing Governance, Advocacy issues and Networking events.

We value our partnerships with the municipalities in our area and even have several council members sit on our advisory board of directors. Our advisory board members provide us with valuable updates,

connections, and resources to their community, are a great asset to our organization to help keep us in the loop with what's happening in their municipality.

As we enter our 127th year in operation, our rebuilding process has seen remarkable growth and reach within our community. We currently have over 270 active members and over 560 email subscribers.

Our monthly newsletter is a valuable resource to our subscribers. This publication not only showcases upcoming events, but also a wide range of grant opportunities, and funding programs. We also like to recognize new Members and celebrate milestones of our existing Members.

We are the voice and many times the face for new businesses as they prepare to launch into the market, and we pride ourselves in helping them reach success and longevity as they build their business.

As you prepare to set your 2025 budget, we ask that you consider a financial contribution of \$1120 to our non-profit organization to help us continue to build a strong business community, support economic development, and help provide outstanding leadership services for our members. I have attached a fairness funding formula sheet to see how we came to the figure in our request.

This contribution, we feel, will help continue to strengthen and grow our business community in 2025.

Thank you so much for your time and consideration and continued support!

Sincerely,

Chris McDonald

Executive Director

Parry Sound Area Chamber of Commerce



Dear Township of McKellar Mayor and Council:

Please consider this letter a request to Council to make provision in the 2025 Budget to support the activities of the Parry Sound Area Chamber of Commerce once again.

The Parry Sound Area Chamber of Commerce is the independent, consolidated voice of business for the entire district, and the channel for our collective commercial success. Your support allows us to focus on our mandate to support local businesses through advocacy, education, connections and access to services and benefits, rather than focus on revenue-generating activities.

In the past year we have continued to grow as an organization. Advocacy, membership, and community involvement have been at the forefront of our daily operations. The Chamber has also been forging economic relationships in efforts to attract new business to the area and support them upon establishment in the Parry Sound district.

Our programs and services directly benefit not only the businesses located in your municipality, but in the surrounding municipalities that have a direct impact on your area. We have increased our membership this year, while retaining a high percentage of last year's participants in your municipality. This is a good stride in the confidence that our organization exudes for this municipality, and the surrounding.

It is often difficult for municipalities to determine what level of financial commitment they can justify to organizations. We have a proposal for you to consider that takes into account the level of assessment of each of the seven municipalities as well as the population and the number of chamber members in each respective municipality.

If we take formulae of 1/3, 1/3, 1/3 of the previous mentioned criteria we can achieve proportional funding from each municipality. Total funding request from all seven municipalities is \$21,000. This is just 15% of our annual operating budget. The majority of our operating funds are raised through membership dues, events and commissions. Please see attached proposed funding formula.

We are confident that the businesses within your municipality would benefit greatly by your contributions to allow the chamber to continue to be the voice of, and support for, local business in the Parry Sound Area.

We thank you for your past and continued support and look forward to working with you in our 127th year of service to the community.

Sincerely,
Laurie de Fleuriot, President

Fairness Funding Formulae

Weighted Assessment 10,251,731,290			Amount of Support
Archipelago	2,218,138,156	22%	\$1540.00
Carling	1,093,321,954	11%	\$770.00
McDougall	811,942,119	8%	\$560.00
McKellar	701, 526, 039	7%	\$490.00
Parry Sound	1,065,759,925	10%	\$700.00
Seguin	3,716,469,572	36%	\$2520.00
Whitestone	644,573,525	6%	\$420.00

Members	247 businesses		Amount of Support
Archipelago	4	2%	\$140.00
Carling	8	3%	\$210.00
McDougall	20	8%	\$560.00
McKellar	6	2%	\$140.00
Parry Sound	172	70%	\$4900.00
Seguin	33	13%	\$910.00
Whitestone	4	2%	\$140.00

Population	20,029		Amount of Support
Archipelago	1150	6%	\$420.00
Carling	1491	8%	\$560.00
McDougall	2744	14%	\$980.00
McKellar	1410	7%	\$490.00
Parry Sound	6879	34%	\$2380.00
Seguin	5280	26%	\$1820.00
Whitestone	1075	5%	\$350.00

Using the above formula, the totals for each respective municipality are as follows:

Archipelago	\$2100.00
Carling	\$1540.00
McDougall	\$2100.00
McKellar	\$1120.00
Parry Sound	\$7980.00
Seguin	\$5250.00
Whitestone	\$910.00

For a total of \$21,000



CORPORATION OF THE TOWNSHIP OF MCKELLAR

Council Meeting Minutes

January 14, 2025

Mayor Moore called the meeting to order at 5:30 p.m.

ROLL CALL

Mayor Moore took Roll Call.

- Present:** Mayor David Moore
Councillors Morley Haskim, Mike Kekkonen, Nick Ryeland, Debbie Zulak
- Staff:** Clerk/Administrator, Karlee Britton
Deputy Clerk, Mary Smith

DECLARATIONS OF PECUNIARY AND/OR PERSONAL INTEREST AND GENERAL NATURE THEREOF

There were no conflicts of interest declared.

Moved by: Councillor Debbie Zulak
Seconded by: Councillor Mike Kekkonen

25-001 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby approve the Agenda for this Regular Meeting of Council, as presented.

Carried

Moved by: Councillor Nick Ryeland
Seconded by: Councillor Morley Haskim

25-002 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar, pursuant to the Ontario Municipal Act, S.O. 2001, as amended, move into closed session at 5:31 p.m. to discuss the following items:

- 5.1 Minutes of Closed Session – December 17, 2024
- 5.2 Litigation or potential litigation; pursuant to Ontario Municipal Act Section 239(2)(e) – Discussion regarding the status of completion for an ongoing capital project and related performance evaluation
- 5.3 Labour relations or employee negotiations; pursuant to Ontario Municipal Act Section 239(2)(d) – By-law Enforcement Officer (Independent Contractor) Contract

Carried

Moved by: Councillor Debbie Zulak
Seconded by: Councillor Mike Kekkonen

25-003 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby reconvene into open session of Council at 6:32 p.m.

Carried

Mayor Moore called the meeting to order at 6:32 p.m.

ROLL CALL

Mayor Moore took Roll Call.

- Present:** Mayor David Moore
Councillors Morley Haskim, Mike Kekkonen, Nick Ryeland, Debbie Zulak
- Staff:** Clerk/Administrator, Karlee Britton
Deputy Clerk, Mary Smith



CORPORATION OF THE TOWNSHIP OF MCKELLAR

Council Meeting Minutes

January 14, 2025

RESPECT AND ACKNOWLEDGEMENT DECLARATION

In the spirit of reconciliation and co-operation, we wish to acknowledge that the land on which we gather is the traditional territory of the Anishinaabe and Mississauga people. Its boundaries fall within the Robinson-Huron Treaty of 1850 and the Williams Treaty of 1923. We are grateful to live here and we thank all the generations of people who have taken care of this land for thousands of years. To honour the suffering of Indigenous people and the love and wisdom they have carried for thousands of years, we pledge to work in community and harmony with each other and the environment we inhabit and work towards Truth and Reconciliation.

DECLARATIONS OF PECUNIARY AND/OR PERSONAL INTEREST AND GENERAL NATURE THEREOF

There were no conflicts of interest declared.

Moved by: Councillor Morley Haskim
Seconded by: Councillor Nick Ryeland

25-004 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby accept the reports, recommendations and directions arising from the closed session held January 14, 2025.

Carried

Moved by: Councillor Mike Kekkonen
Seconded by: Councillor Debbie Zulak

25-005 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the deputation from Jennifer Ghent-Fuller, Chair of the Lake Stewardship & Environmental Committee to present the Committee's draft budget and the Healthy Shorelands Brochure; and

FURTHER THAT the Healthy Shorelands Promote Healthy Habitat and Healthy Water pamphlet be approved and mailed with the 2025 Final Tax billing; and

FURTHER THAT the committee work with the clerk on electronic news publications sent via email.

Carried

Moved by: Councillor Nick Ryeland
Seconded by: Councillor Morley Haskim

25-006 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby move into Committee of the Whole at 6:58 p.m. for discussion regarding the loan guarantee, and other related matters, for the Belvedere Heights Home for the Aged Board of Management with Board Secretary-Treasurer, Don Carmichael.

Carried

COMMITTEE OF THE WHOLE

Belvedere Heights Board of Management Secretary-Treasurer, Don Carmichael, presented an overview of the loan guarantee, its benefits and risks, the average cost of individual Life Lease Units, and the responsibilities of being part owners.

Don Carmichael responded to questions and provided clarification to Council members.



CORPORATION OF THE TOWNSHIP OF MCKELLAR

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Moved by: Councillor Mike Kekkonen
Seconded by: Councillor Debbie Zulak

25-007 BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby rise and report from Committee of the Whole at 7:30 p.m.

Carried

Moved by: Councillor Morley Haskim
Seconded by: Councillor Nick Ryeland

25-008 BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby approve the Minutes of the December 17, 2024 Regular Meeting of Council, as circulated.

Carried

Moved by: Councillor Debbie Zulak
Seconded by: Councillor Mike Kekkonen

25-009 BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby receive the draft Minutes of the November 14, 2024 meeting of the Lake Stewardship and Environmental Committee.

Carried

Moved by: Councillor Nick Ryeland
Seconded by: Councillor Morley Haskim

25-010 BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby receive the Minutes of the November 28, 2024 meeting of the Recreation Committee.

Carried

Moved by: Councillor Debbie Zulak
Seconded by: Councillor Mike Kekkonen

25-011 BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby receive the draft Minutes of the July 17, 2024, September 11, 2024 and November 6, 2024 meetings of the Historical Committee.

Carried

Moved by: Councillor Morley Haskim
Seconded by: Councillor Nick Ryeland

25-012 BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar hereby receives the tender opening results for Tender No. 2024-16 regarding the acquisition of an SUV for the Building Department; and

FURTHER THAT the 2016 Chevrolet Equinox is hereby declared surplus and approved as a trade-in toward the purchase of the new Building Department vehicle; and

FURTHER THAT the tender be awarded to Bickley Ford (Huntsville) for the purchase price of \$35,793.50 plus HST of \$3,605.49, less the trade-in value of the Chevrolet Equinox of \$8,000.00, resulting in a total bid amount of \$31,398.99.

Carried



CORPORATION OF THE TOWNSHIP OF MCKELLAR

Council Meeting Minutes

January 14, 2025

Moved by: Councillor Mike Kekkonen
Seconded by: Councillor Debbie Zulak

25-013 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the District of Parry Sound Social Services Administration Board CAO Reports for November and December 2024, for information purposes.

Carried

Moved by: Councillor Nick Ryeland
Seconded by: Councillor Morley Haskim

25-014 **WHEREAS** the Ministry of Municipal Affairs and Housing has received the Township's Official Plan Amendment No. 9, which has been under review for longer than 120 days; and

WHEREAS the Council of the Township of McKellar is committed to enhancing its planning capabilities and is interested in obtaining the authority to approve Official Plan Amendments, similar to our neighboring Municipality of Whitestone;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar directs staff to invite representatives from the Ministry of Municipal Affairs and Housing to provide a presentation to Council on the process, legislative requirements, and procedural steps involved in conducting and approving Official Plan Amendments locally, and to establish a clear timeline for granting this authority, aligning with the Ministry's review of Official Plan Amendment No. 9.

Carried

Moved by: Councillor Debbie Zulak
Seconded by: Councillor Mike Kekkonen

25-015 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby authorize the Treasurer to remit payment to Belvedere Heights in the amount of \$47,399.00, as requested in their letter dated October 7, 2024 to offset the cost of engineering and architectural services incurred in 2024 to support the addition of 22 new private rooms; and

FURTHER THAT all other resolutions previously deferred referencing this payment are hereby rescinded.

Carried

Moved by: Councillor Morley Haskin
Seconded by: Councillor Nick Ryeland

25-016 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby authorize the use of the Council Chambers for the McKellar Market's 2025 Christmas Market to be held on Saturday, November 15, 2025.

Carried

Moved by: Councillor Debbie Zulak
Seconded by: Councillor Mike Kekkonen

25-017 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby give By-law No. 2025-01, Being a By-law to Authorize the Execution of a Consent Agreement with The Ridge on Lake Manitou Inc. – Consent for PCL 27586 SEC SS; PART



CORPORATION OF THE TOWNSHIP OF MCKELLAR

Council Meeting Minutes

January 14, 2025

LOTS 23 & 24 CONCESSION 8 MCKELLAR PARTS 11, 12, 13 & 14 42R16306 & PART 11 42R14979; TOWNSHIP OF MCKELLAR, a First and Second reading;

And further Read a Third time and Passed in Open Council this 14th day of January, 2025.

Carried

Moved by: Councillor Nick Ryeland

Seconded by: Councillor Morley Haskim

25-018 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby give By-law No. 2025-02, Being a By-law to Authorize the Borrowing of Money to Meet Current Expenditures of the Council of the Township of McKellar, a First and Second reading;

And further Read a Third time and Passed in Open Council this 14th day of January, 2025.

Carried

Moved by: Councillor Mike Kekkonen

Seconded by: Councillor Debbie Zulak

25-019 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby give By-law No. 2025-03, Being a By-law to Levy Certain Interim Rates, Taxes and Charges for the Year 2025, a First and Second reading;

And further Read a Third time and Passed in Open Council this 14th day of January, 2025.

Carried

Moved by: Councillor Morley Haskim

Seconded by: Councillor Nick Ryeland

25-020 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby give By-law No. 2025-04, Being a By-law to Set Tax Ratios for Municipal Purposes for the Year 2025, a First and Second reading;

And further Read a Third time and Passed in Open Council this 14th day of January, 2025.

Carried

Moved by: Councillor Mike Kekkonen

Seconded by: Councillor Debbie Zulak

25-021 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby give By-law No. 2025-05, Being a By-law to Enter into an Agreement with SimplyCast for Notification Software, a First and Second reading;

And further Read a Third time and Passed in Open Council this 14th day of January, 2025.

Deferred



CORPORATION OF THE TOWNSHIP OF MCKELLAR

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Moved by: Councillor Nick Ryeland
Seconded by: Councillor Morley Haskim

25-022 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby give By-law No. 2025-06, Being a By-law to Authorize a Loan Guarantee for the Board of Management for the District of Parry Sound West Home for the Aged (Belvedere Heights), a First and Second reading;

And further Read a Third time and Passed in Open Council this 14th day of January, 2025.

DIVISION VOTE

YEAS: Councillors Haskim and Ryeland
NAYS: Councillors Debbie Zulak, Kekkonen and Mayor Moore
ABSTAIN: None.
ABSENT: None.

Defeated

Moved by: Councillor Debbie Zulak
Seconded by: Councillor Mike Kekkonen

25-023 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the Consent Agenda for correspondence.

Carried

Moved by: Councillor Morley Haskim
Seconded by: Councillor Nick Ryeland

25-024 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby give By-law No. 2025-07, Being a By-law to Confirm the Proceedings of Council, a First and Second reading;

And further Read a Third time and Passed in Open Council this 14th day of January, 2025.

Carried

QUESTION/COMMENT PERIOD (RELATED TO ITEMS ON THE AGENDA)

There were no questions from the in-person audience or via Zoom.

Moved by: Councillor Mike Kekkonen
Seconded by: Councillor Debbie Zulak

25-025 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar adjourn this meeting at 8:42 p.m. to meet again on January 24, 2025 for a Special Meeting of Council to present the draft 2025 operating budget; or at the call of the Mayor.

Carried

David Moore, Mayor

Karlee Britton, Clerk/Administrator

MEETING MINUTES

Thursday, January 11, 2024 at 6:30 PM



Board Meeting via Zoom Video Conference

Board Members Present:

Ryan Baptiste	Teresa Hunt
Jerry Brandt	Ted Knight
Teri Brandt	Tom Lundy
Ted Collins	Jamie McGarvey
Joel Constable	Peter McIsaac
Mike Dell	Sharon Smith
Gail Finsson	Rick Zanussi

Board Members Absent:

Janice Bray

Staff:

Jennifer Harris, Administrative Officer
Shannon Johnson, CFO
Tammy MacKenzie, CAO

Guests:

1. CALL MEETING TO ORDER:

The meeting was called to order by Tammy MacKenzie at 6:30 PM.

2. TRADITIONAL LAND ACKNOWLEDGMENT.

3. DISCLOSURE OF PECUNIARY INTEREST.

4. ELECTIONS:

4.1 Election of Chair

The CAO assumed the position of Chair and conducted the election.

The CAO called for nominations from the floor three times for the position of Chair.

Mr. Zanussi was nominated and willing to stand. No other nominations were put forward for the position of Chair.

Resolution 24 01 01

CARRIED

Moved by Jamie McGarvey

Seconded by Jerry Brandt

“THAT Rick Zanussi be appointed and approved as the Chair of the District of Parry Sound Social Services Administration Board for the year 2024.”

4.2 Election of Vice-Chair

The Chair conducted the election.

The Chair called for nominations from the floor three times for the position of Vice-Chair.

Mr. Brandt was nominated and willing to stand. No other nominations were put forward for the position of Vice-Chair.

Resolution 24 01 02

CARRIED

Moved by Tom Lundy

Seconded by Gail Finnson

“THAT Jerry Brandt be appointed and approved as the Vice-Chair of the District of Parry Sound Social Services Administration Board for the year 2024.”

5. APPROVAL OF MINUTES:

5.1 December 14, 2023

Resolution 24 01 03

CARRIED

Moved by Teresa Hunt

Seconded by Jerry Brandt

“THAT the Board meeting minutes of Thursday, December 14, 2023 be approved as presented.”

6. DEPUTATIONS & PRESENTATIONS.

7. REPORTS:

7.1 Chair

Welcomed everyone to 2024.

Wished staff all the best for the year and thanked them for all their hard work and dedication.

Congratulated and thanked Mr. McGarvey on his 20 years of service on the DSSAB Board.

7.2 Chief Administrative Officer

Ms. MacKenzie was available to take any questions regarding the CAO report.

Thanked Mr. McGarvey for always being available and his knowledge only benefits the work that we do.

Highlighted our Information Technology department, which consists of 3 staff; there will be monthly IT updates going forward.

7.3 Chief Financial Officer

Financial report was presented and reviewed by Ms. Johnson.

Now that the 2023 year has concluded, finance staff are currently reconciling accounts in preparation for the 2023 audit to begin in March. Further adjustments will be required to the internal statements to reflect an accurate and fair presentation of the 2023 Audited Financial Statements.

8. OUTSTANDING ISSUES.

9. NEW BUSINESS:

9.1 Appointment of LHC Board for 2024

A written report was presented and reviewed by Ms. Johnson.

Resolution 24 01 04

CARRIED

Moved by Tom Lundy

Seconded by Ted Knight

“THAT the Board approves the appointment of the Officers and Directors of Parry Sound District Housing Corporation, as follows:

Directors: Ryan Baptiste, Jerry Brandt, Teri Brandt, Janice Bray, Ted Collins, Joel Constable, Mike Dell, Gail Finnson, Teresa Hunt, Ted Knight, Tom Lundy, Jamie McGarvey, Peter McIsaac, Sharon Smith and Rick Zanussi

Officers:	Chair	Rick Zanussi
	Vice-Chair	Jerry Brandt
	CEO/Secretary	Tammy MacKenzie
	Housing Manager	Sharon Davis
	Treasurer	Shannon Johnson”

9.2 Appointment of NOAH Board for 2024

A written report was presented and reviewed by Ms. Johnson.

Resolution 24 01 05

CARRIED

Moved by Teri Brandt

Seconded by Sharon Smith

“THAT the Board approves the appointment of the Officers and Directors of the Non-Profit Organization for Almaguin Housing (N.O.A.H.) Inc., as follows:

Directors: Ryan Baptiste, Jerry Brandt, Teri Brandt, Janice Bray, Ted Collins, Joel Constable, Mike Dell, Gail Finnson, Teresa Hunt, Ted Knight, Tom Lundy, Jamie McGarvey, Peter McIsaac, Sharon Smith and Rick Zanussi

Officers:	Chair	Rick Zanussi
	Vice-Chair	Jerry Brandt
	CEO/Secretary	Tammy MacKenzie
	Housing Manager	Sharon Davis
	Treasurer	Shannon Johnson”

9.3 Borrowing Resolution for 2024

A written report was presented and reviewed by Ms. Johnson.

Resolution 24 01 06

CARRIED

Moved by Ryan Baptiste

Seconded by Gail Finnon

“THAT the CAO and/or the CFO are authorized to arrange with the Corporation’s Bank by way of promissory notes, to borrow up to a maximum amount of \$1,000,000 that may be required to meet expenditures.

AND THAT the CAO and/or the CFO are authorized to arrange with the Corporation’s Bank by way of the issuance of corporate credit cards, to borrow up to a corporate maximum limit of \$200,000 and that Finance Credit Card Policy 2.12 be adhered to.

AND THAT this borrowing arrangement shall stay in effect until February 13, 2025.”

10. IN-CAMERA: 1

Resolution 24 01 07

CARRIED

Moved by Joel Constable

Seconded by Peter McIsaac

“THAT pursuant to Section 38 of the District of Parry Sound Social Services Administration Board’s *Procedural Rules*, the Board moves to an In-Camera session in order to address matters pertaining to:

- iv) a decision in respect of negotiations with employees of the Board”

Resolution 24 01 08

CARRIED

Moved by Ted Collins

Seconded by Mike Dell

“THAT the Board now rises out of In-Camera without report.”

11. ADJOURNMENT.

The meeting was adjourned to the next regular meeting to be held Thursday, February 8, 2024 via Zoom Video Conference.

Resolution 24 01 09

CARRIED

Moved by Jamie McGarvey

Seconded by Teresa Hunt

“THAT the Board meeting now be adjourned to the next regular meeting to be held Thursday, February 8, 2024 at the hour of 6:30 PM via Zoom Video Conference.”

MEETING MINUTES

Thursday, February 8, 2024 at 6:30 PM



Board Meeting via Zoom Video Conference

Board Members Present:

Ryan Baptiste Teresa Hunt
Jerry Brandt Ted Knight
Teri Brandt Tom Lundy
Janice Bray Jamie McGarvey
Joel Constable Peter McIsaac
Mike Dell Sharon Smith
Gail Finsson Rick Zanussi

Board Members Absent:

Ted Collins

Staff:

Jennifer Harris, Administrative Officer
Tammy MacKenzie, CAO

Guests:

1. **CALL MEETING TO ORDER:**
The meeting was called to order by Rick Zanussi at 6:30 PM.
2. **TRADITIONAL LAND ACKNOWLEDGMENT.**
3. **DISCLOSURE OF PECUNIARY INTEREST.**
4. **APPROVAL OF MINUTES:**

4.1 January 11, 2024

Resolution 24 02 01

CARRIED

Moved by Teri Brandt

Seconded by Teresa Hunt

“THAT the Board meeting minutes of Thursday, January 11, 2024 be approved as presented.”

5. **DEPUTATIONS & PRESENTATIONS.**
6. **REPORTS:**

6.1 Chair

Mr. Constable arrived at 6:34 PM.

Resolution 24 02 05

CARRIED

Moved by Mike Dell

Seconded by Jamie McGarvey

“THAT the Board meeting now be adjourned to the next regular meeting to be held Thursday, March 14, 2024 at the hour of 6:30 PM via Zoom Video Conference.”

MEETING MINUTES

Thursday, March 14, 2024 at 6:30 PM

Board Meeting via Zoom Video Conference



Board Members Present:

Ryan Baptiste Teresa Hunt
Jerry Brandt Ted Knight
Teri Brandt Jamie McGarvey
Janice Bray Peter McIsaac
Joel Constable Sharon Smith
Mike Dell Rick Zanussi
Gail Finsson

Board Members Absent:

Ted Collins
Tom Lundy

Staff:

JJ Blower, Communications Officer
Jennifer Harris, Administrative Officer
Shannon Johnson, CFO
Tammy MacKenzie, CAO

Guests:

1. CALL MEETING TO ORDER:

The meeting was called to order by Rick Zanussi at 6:32 PM.

2. TRADITIONAL LAND ACKNOWLEDGMENT.

3. DISCLOSURE OF PECUNIARY INTEREST.

4. APPROVAL OF MINUTES:

4.1 February 8, 2024

Resolution 24 03 01

CARRIED

Moved by Ryan Baptiste

Seconded by Gail Finsson

“THAT the Board meeting minutes of Thursday, February 8, 2024 be approved as presented.”

5. DEPUTATIONS & PRESENTATIONS.

6. REPORTS:

6.1 Chair

6.2 Chief Administrative Officer

Ms. MacKenzie was available to take any questions regarding the CAO report. Starting April 1st, Ms. Harris will be taking on a temporary role within our Human Resources department so Ms. Blower will be taking over her duties and will be your Board contact going forward.

6.3 Chief Financial Officer

7. OUTSTANDING ISSUES.

8. NEW BUSINESS:

8.1 Reaching Home Funding Resolution

A written report was presented and reviewed by Ms. MacKenzie.

Resolution 24 03 02

CARRIED

Moved by Teresa Hunt

Seconded by Teri Brandt

“THAT the District of Parry Sound Social Services Administration Board supports the attached Reaching Home Funding Resolution from NOSDA;

AND THAT a copy of this resolution be forwarded to Scott Aitchison, MP Parry Sound-Muskoka and Anthony Rota, MP Nipissing - Timiskaming along with Municipalities within the District of Parry Sound requesting their support of this resolution.”

9. IN-CAMERA: 4

Resolution 24 03 03

CARRIED

Moved by Joel Constable

Seconded by Sharon Smith

“THAT pursuant to Section 38 of the District of Parry Sound Social Services Administration Board’s *Procedural Rules*, the Board moves to an In-Camera session in order to address matters pertaining to:

- iii) the acquisition or disposal of property
- vi) a decision concerning negotiations for an agreement or contract between the Board and a third party
- vi) a decision in respect of negotiations with employees of the Board
- ii) the disclosure of intimate, personal or financial information in respect of a member of the Board or a committee or an employee or perspective employee of the Board.”

Resolution 24 03 04

CARRIED

Moved by Peter McIsaac

Seconded by Jamie McGarvey

“THAT the Board now rises out of In-Camera without report.”

Resolution 24 03 05

CARRIED

Moved by Mike Dell

Seconded by Janice Bray

“THAT the Board receive and adopt the District of Parry Sound Social Services Administration Board 2024 Draft Operating and Capital Budgets.”

10. ADJOURNMENT.

The meeting was adjourned to the next regular meeting to be held Thursday, April 11, 2024 via Zoom Video Conference.

Resolution 24 02 06

CARRIED

Moved by Ted Knight

Seconded by Jerry Brandt

“THAT the Board meeting now be adjourned to the next regular meeting to be held Thursday, April 11, 2024 at the hour of 6:30 PM via Zoom Video Conference.”

MEETING MINUTES

Thursday, April 11, 2024 at 6:30 PM

Board Meeting via Zoom Video Conference



Board Members Present:

Gail Finsson Teresa Hunt
Jerry Brandt Ted Knight
Ted Collins Peter McIsaac
Janice Bray Rick Zanussi
Joel Constable Tom Lundy
Mike Dell

Board Members Absent:

Sharon Smith
Jamie McGarvey
Ryan Baptiste
Teri Brandt

Staff:

JJ Blower, Communications Officer
Shannon Johnson, CFO
Tammy MacKenzie, CAO
Sharon Davis

Guests:

1. CALL MEETING TO ORDER:

The meeting was called to order by Rick Zanussi at 6:31 PM.

2. TRADITIONAL LAND ACKNOWLEDGMENT.

3. DISCLOSURE OF PECUNIARY INTEREST.

4. APPROVAL OF MINUTES:

4.1 March 14, 2024

Resolution 24 04 01

Moved by Teresa Hunt

Seconded by Ted Knight

“THAT the Board meeting minutes of Thursday, March 14, 2024 be approved as presented.”

CARRIED

5. DEPUTATIONS & PRESENTATIONS.

6. REPORTS:

6.1 Chair

6.2 Chief Administrative Officer

Ms. MacKenzie was available to take any questions regarding the CAO report.

6.3 Chief Financial Officer

Ms. Johnson provided a verbal report. Finance staff have been diligently working on the 2023 audit with our new auditors, KPMG LLP this past month since working on and approval of the 2024 budget on March 14/2024. Finance and Housing Operations staff have continued to work collaboratively on the implementation of a work order system, digital vendor payments, and digital tenant revenue.

7. OUTSTANDING ISSUES.

8. NEW BUSINESS:

8.1 Ontario Works Resolution

A written report was presented by Ms. MacKenzie.

Resolution 24 04 02

CARRIED

Moved by Joel Constable

Seconded by Jerry Brandt

“THAT the District of Parry Sound Social Services Administration Board calls upon the Premier and the Minister of Children, Community and Social Services to set Basic Needs and Shelter Rates for Ontario Works according to a locally defined market basket of essential goods, including transportation, telephone, average market rents and a nutritious food basket, that are adjusted annually according to the Consumer Price Index;

AND THAT a copy of this resolution be sent to the Premier of Ontario, the Minister of Children, Community and Social Services, local Members of Provincial Parliament, member municipalities, the Ontario Municipal Social Services Association, the Northern Ontario Service Deliverers’ Association, and the Association of Municipalities of Ontario.”

8.2 Broadway Transitional Housing Program

A written report was presented by Ms. MacKenzie.

8.3 Esprit Tender

A written report was presented by Ms. Johnson.

Resolution 24 04 03

CARRIED

Moved by Peter McIsaac

Seconded by Gail Finnsion

“THAT the Board direct staff to award the tender for the extensive renovations to WS Morgan Construction in the amount of \$1,159,380.00 inclusive of HST, and to carry 10% contingency in the amount of \$115,938. For a total amount of \$1,275,318.”

8.4 Procurement Policy

A written report was presented by Ms. Johnson.

Resolution 24 04 04

CARRIED

Moved by Ted Collins

Seconded by Tom Lundy

“THAT the Board approves the Revised Procurement Policy as attached.”

8.5 Approval & Signing Authorization Policy

A written report was presented by Ms. Johnson.

Resolution 24 04 05

CARRIED

Moved by Teresa Hunt

Seconded by Ted Knight

“THAT the Board approves the Approval & Signing Authorization Policy as attached.”

8.6 Waubeek Early Learning & Child Care Centre Amalgamation

A written report was presented by Ms. MacKenzie. Direction was provided by the Board for staff to proceed with the amalgamation of child care spaces at Waubeek ELCCC, as proposed.

9. IN-CAMERA: 0

10. ADJOURNMENT.

Ted Collins advised the Board that there will be a District of Parry Sound Municipal Association meeting held on May 17th in Emsdale. Attendees will include Danny Whalen (president of FONOM), MP Scott Aitchison, and MPP Graydon Smith.

Resolution 24 04 06

CARRIED

Moved by Mike Dell

Seconded by Janice Bray

“THAT the Board meeting now be adjourned at 7:26 PM, and that the next regular meeting to be held Thursday, May 9, 2024 at the hour of 6:30 PM via Zoom Video Conference.”

MEETING MINUTES

Thursday, May 9, 2024 at 6:30 PM

Board Meeting via Zoom Video Conference



Board Members Present:

Gail Finsson Teresa Hunt
Jerry Brandt Ted Knight
Ted Collins Jamie McGarvey
Janice Bray Rick Zanussi
Sharon Smith Tom Lundy
Teri Brandt

Board Members Absent:

Mike Dell
Ryan Baptiste
Peter McIsaac
Joel Constable

Staff:

JJ Blower, Communications Officer
Shannon Johnson, CFO
Tammy MacKenzie, CAO
Sharon Davis, Director of Housing Operations

Guests:

1. CALL MEETING TO ORDER:

The meeting was called to order by Rick Zanussi at 6:30PM.

2. TRADITIONAL LAND ACKNOWLEDGMENT.

3. DISCLOSURE OF PECUNIARY INTEREST.

4. APPROVAL OF MINUTES:

4.1 April 11, 2024

Resolution 24 05 01

Moved by Ted Knight

Seconded by Teresa Hunt

CARRIED

“THAT the Board meeting minutes of Thursday, April 11, 2024 be approved as presented.”

5. DEPUTATIONS & PRESENTATIONS.

6. REPORTS:

6.1 Chair

6.2 Chief Administrative Officer

Ms. MacKenzie was available to answer questions regarding the CAO report. She also advised of her attendance this week at the OMSSA Exchange Conference in Toronto, and upcoming attendance at the NOSDA AGM in Sudbury at the end of June.

6.3 Chief Financial Officer

The finance staff continue to work diligently on the 2023 audit with our new auditors, KPMG LLP this past couple of months. We continue to enhance our internal controls, reporting and presentation of the financials in accordance with public sector accounting standards.

Finance and Housing Operations staff have also continued to work collaboratively on the implementation of the Social Housing work order system, digital vendor payments, tenant services online portal, waiting list and asset management system. We continue to implement new processes and systems to increase efficiencies and create quality online services and communication for the community we serve.

We have also sent a communication to municipal staff at all member municipalities that our 2024 final budget has been posted to the DSSAB's website. Each have been advised to contact Shannon Johnson with any questions.

7. OUTSTANDING ISSUES.

8. NEW BUSINESS:

8.1 Sunset Court Window Replacement Tender

A written report was presented by Ms. Johnson.

Resolution 24 05 02

CARRIED

Moved by Teri Brandt

Seconded by Gail Finnsion

“THAT the Board direct staff to award the tender for replacement of windows, screens and metal doors at 22A Belvedere Ave, Sunset Court, Parry Sound, ON to Design Roofing/Northern Glass & Metal in the amount of \$995,000.00 plus additional pricing of \$217,000.00 for a total of \$1,212,000.00 (plus HST).”

9. IN-CAMERA: 1

Resolution 24 05 03

CARRIED

Moved by Jerry Brandt

Seconded by Sharon Smith

“THAT pursuant to Section 38 of the District of Parry Sound Social Services Administration Board’s *Procedural Rules*, the Board moves to an In-Camera session in order to address matters pertaining to:

- vi) a decision in respect of negotiations with employees of the Board

Resolution 24 05 04

CARRIED

Moved by Rick Zanussi

Seconded by Tom Lundy

“THAT the Board now rises out of In-Camera without report.”

10. ADJOURNMENT.

Resolution 24 05 05

CARRIED

Moved by Ted Collins

Seconded by Jamie McGarvey

“THAT the Board meeting now be adjourned at 7:03 PM, and that the next regular meeting to be held Thursday, June 13, 2024 at the hour of 6:30 PM via Zoom Video Conference.”

MEETING MINUTES

Thursday, June 13, 2024 at 6:30 PM



Board Meeting via Zoom Video Conference

Board Members Present:

Joel Constable Teresa Hunt
Jerry Brandt Ted Knight
Ted Collins Jamie McGarvey
Janice Bray Rick Zanussi
Sharon Smith Tom Lundy
Mike Dell Teri Brandt
Ryan Baptiste

Board Members Absent:

Gail Finnson
Peter McIsaac

Staff:

Tammy MacKenzie, CAO
Shannon Johnson, CFO
Pam Nelson, Director of Housing & Child Care Service Management
Jeff Degagne, Director of Income Support & Stability
Sharon Davis, Director of Housing Operations
JJ Blower, Communications Officer

Guests:

1. CALL MEETING TO ORDER:

The meeting was called to order by Rick Zanussi at 6:30PM.

2. DISCLOSURE OF PECUNIARY INTEREST.

Due to a severe thunderstorm and tornado watch and the possibility of losing power/quorum, a change to the agenda was made to move agenda item 8.4 to this point in the meeting.

8.4 Elevator Repair – 66 Church Street

A written report was prepared by Ms. Davis and presented by Ms. Johnson.

Resolution 24 06 02

Moved by Rick Zanussi

Seconded by Ted Knight

CARRIED

“**THAT** the Board direct staff to approve the required emergency elevator base repairs and include option 1 to replace the flooring within the cab, for the elevator located at 66 Church Street, Parry Sound, in the amount of \$94,780.00 plus HST.”

3. TRADITIONAL LAND ACKNOWLEDGMENT.

4. APPROVAL OF MINUTES:

4.1 May 9, 2024

Resolution 24 06 01

CARRIED

Moved by Teri Brandt

Seconded by Janice Bray

“THAT the Board meeting minutes of Thursday, May 9, 2024 be approved as presented.”

5. DEPUTATIONS & PRESENTATIONS.

6. REPORTS:

6.1 Chair

The Chair welcomed staff to the meeting.

6.2 Chief Administrative Officer

Ms. MacKenzie verbally highlighted some of the items in the written CAO report and was available to answer questions.

6.3 Chief Financial Officer

Ms. Johnson provided a verbal presentation to accompany the written report in the agenda package.

The internal April YTD 2024 Financial Statements were presented to the Board to give a brief overview of the YTD financial results. This was for information purposes only and did not require Board action. From our internal review of the financial results, overall, the DSSAB is tracking at a 12.3% surplus on April 30th YTD in its operating budget at 33.3% into the 2024 budget year. As we see, YTD operating and capital expenditures for the 1st – 4 months of the year have resulted in approximately \$7.4mm net spending with 8 months of the 2024 budget remaining. As the 2024 budget was not approved by the DSSAB Board until March 14th, 2024, all DSSAB and Housing programs have remained at their consistent operating levels up to the March 2024 budget approval date. The statement depicts the results for each program, comparing the total operating and capital expenditures to its full year budget and the total operating and capital budget dollars that remain for each program. The CFO also highlighted notable items for the Board in the verbal presentation.

7. OUTSTANDING ISSUES.

8. NEW BUSINESS:

8.1 Annual Housing & Homelessness Plan Update 2023-2024

A written report was presented by Ms. MacKenzie & Ms. Nelson.

8.2 2024-25 Homelessness Prevention Plan Program Investment Plan

A written report was presented by Mr. Degagne.

Ms. Smith left the meeting at 7:16pm.

8.3 Child Care Service Management Directed Growth Update

A written report presented by Ms. Nelson.

9. IN-CAMERA: 3

Resolution 24 06 03

CARRIED

Moved by Teresa Hunt

Seconded by Jerry Brandt

“THAT pursuant to Section 38 of the District of Parry Sound Social Services Administration Board’s *Procedural Rules*, the Board moves to an In-Camera session in order to address matters pertaining to:

- iii. the acquisition or disposal of property
- iv. a decision in respect of negotiations with employees of the Board
- vi. decision concerning negotiations for an agreement or contract between the Board and a third party”

Mr. Collins left the meeting at 7:58pm.

Resolution 24 06 04

CARRIED

Moved by Joel Constable

Seconded by Tom Lundy

“THAT the Board now rises out of In-Camera without report.”

10. ADJOURNMENT.

Resolution 24 06 05

CARRIED

Moved by Rick Zanussi

Seconded by Ted Knight

“THAT the Board meeting now be adjourned at 8:05PM, and that the next regular meeting to be held Thursday, July 11, 2024 at the hour of 6:30 PM via Zoom Video Conference.”

MEETING MINUTES

Thursday, September 12, 2024 at 6:30 PM



Board Meeting via Zoom Video Conference

Board Members Present:

Joel Constable Teresa Hunt
Jerry Brandt Ted Knight
Ted Collins Jamie McGarvey
Gail Finsson Rick Zanussi
Sharon Smith Tom Lundy
Irene Smit Teri Brandt
Ryan Baptiste

Board Members Absent:

Janice Bray
Peter McIsaac

Staff:

Tammy MacKenzie, CAO
Shannon Johnson, CFO
JJ Blower, Communications Officer

Guests:

Oscar Poloni, KPMG

1. CALL MEETING TO ORDER:

The meeting was called to order by Rick Zanussi at 6:30 PM.

2. DISCLOSURE OF PECUNIARY INTEREST.

3. TRADITIONAL LAND ACKNOWLEDGMENT.

4. APPROVAL OF MINUTES:

4.1 June 13, 2024

Resolution 24 09 01

CARRIED

Moved by Tom Lundy

Seconded by Jerry Brandt

“THAT the Board meeting minutes of Thursday, June 13, 2024 be approved as presented.”

5. DEPUTATIONS & PRESENTATIONS.

6. REPORTS:

6.1 Chair

The Chair welcomed members to the meeting and introduced new Board Member Councillor Irene Smit from the Municipality of Callander. Councillor Smit will represent

Area Six which covers The Municipality of Powassan, The Township of Nipissing and the Municipality of Callander.

6.2 Chief Administrative Officer

Ms. MacKenzie verbally highlighted some of the items in the written CAO report and was available to answer questions.

6.3 Chief Financial Officer

Ms. Johnson provided a verbal presentation. Finance and Housing Program staff have now successfully completed their yearlong project to enhance customer service and track operating and capital expenses within the Social Housing Financial system. Housing Operations documentation is now paperless and compliant with the DSSAB's amended procurement policy and internal financial controls. This has also achieved items in the DSSAB's Strategic Plan directive #1 to Modernize services. The Community is now able to apply for social housing through the District of Parry Sound Housing waitlist, current tenants are now able to pay their rent through their online account and view all transactions on their tenant ledger. Vendor invoices are paid in a timely fashion via a digital payment to the vendor's account which maintains a credible and reliable reputation amongst contractors and vendors. As well, internal labour and external operating and capital expenses incurred on DSSAB and NOAH buildings are tracked and reported monthly. This provides for better reporting and planning for sufficient capital budget contributions to capital reserves to sustain future infrastructure costs. All departments continue to modernize, enhance their systems and operations to streamline their processes to deliver accountable quality services to the community.

7. OUTSTANDING ISSUES.

8. NEW BUSINESS:

8.1 2024 NOSDA AGM Resolutions

A written report was presented by Ms. MacKenzie

Resolution 24 09 02

CARRIED

Moved by Joel Constable

Seconded by Irene Smit

“THAT the Board endorses and approves the 2024 NOSDA AGM resolutions as attached.”

8.2 Land Acknowledgement

A verbal report was presented by Mr. Zanussi

Direction was provided to staff to revise the current land acknowledgement, as per the advice received at the meeting.

9. IN-CAMERA: 2

Resolution 24 09 03

CARRIED

*Moved by Gail Finnson
Seconded by Ted Knight*

“THAT pursuant to Section 38 of the District of Parry Sound Social Services Administration Board’s *Procedural Rules*, the Board moves to an In-Camera session in order to address matters pertaining to:

- i) the disclosure of intimate, personal or financial information in respect of a member of the Board or a committee or an employee or perspective employee of the Board;

Resolution 24 09 04

CARRIED

*Moved by Teresa Hunt
Seconded by Teri Brandt*

“THAT the Board now rises out of In-Camera without report.”

Resolution 24 09 05

CARRIED

*Moved by Rick Zanussi
Seconded by Jamie McGarvey*

“THAT the Board approves the draft Audited Financial Statements for the DSSAB for the year ended December 31, 2023.”

Resolution 24 09 06

CARRIED

*Moved by Ryan Baptiste
Seconded by Teri Brandt*

“THAT the Board approves the draft Audited Financial Statements for NOAH for the year ended December 31, 2023.”

10. ADJOURNMENT.

Resolution 24 09 07

CARRIED

*Moved by Ted Collins
Seconded by Sharon Smith*

“THAT the Board meeting now be adjourned at 7:40 PM, and that the next regular meeting to be held Thursday, October 10, 2024 at the hour of 6:30 PM via Zoom Video Conference.”

MEETING MINUTES

Thursday, October 10, 2024 at 6:30 PM



Board Meeting via Zoom Video Conference

Board Members Present:

Joel Constable Peter McIsaac
Jerry Brandt Ted Knight
Ted Collins Jamie McGarvey
Gail Finnson Rick Zanussi
Sharon Smith Tom Lundy
Irene Smit Teri Brandt
Janice Bray

Board Members Absent:

Ryan Baptiste
Teresa Hunt

Staff:

Tammy MacKenzie, CAO
JJ Blower, Communications Officer

1. CALL MEETING TO ORDER:

The meeting was called to order by Rick Zanussi at 6:30PM.

2. TRADITIONAL LAND ACKNOWLEDGMENT.

3. DISCLOSURE OF PECUNIARY INTEREST.

4. APPROVAL OF MINUTES:

4.1 September 12, 2024

Resolution 24 10 01

Moved by Tom Lundy

Seconded by Gail Finnson

“THAT the Board meeting minutes of Thursday, September 12, 2024 be approved as presented.”

CARRIED

5. DEPUTATIONS & PRESENTATIONS.

6. REPORTS:

6.1 Chair

The Chair noted his attendance at the District of Parry Sound Municipal Meeting in Pointe au Baril on September 27th. There was a speaker scheduled to attend to discuss the importance of Land Acknowledgements, but they didn't attend. Staff will work to bring a suggested revision to the board for review at the next meeting. The Chair also reminded the Board of the importance of the Board Package and the information and statistics contained within.

6.2 Chief Administrative Officer

Ms. MacKenzie acknowledged that Ms. Johnson has completed her final day with the DSSAB as Chief Financial Officer and wished her all the best in her future.

A Director of Finance position has been posted and interviews are scheduled to occur in the coming weeks.

Ms. MacKenzie explained that a compensation review is being undertaken by the DSSAB for non-union staff. This review was included in the 2024 budget and is important as one hasn't been conducted since 2009. Findings will be brought back to the board for review and discussion.

Ms. MacKenzie verbally highlighted some of the items in the written CAO report and was available to answer questions. Highlights include: 26 new spaces at Clara's Place in Parry Sound. She assured the board that the DSSAB is meeting Ministry targets for expansion. Also, a reminder was given to the board that the centralized Child Care Application Portal is now live and available on our website.

Reminder about contacting IT as early in the week as possible if you have any issues with SharePoint.

6.3 Chief Financial Officer

A verbal report was provided by Ms. MacKenzie to supplement the financial report presented in the Board Package. The internal September 2024 Financial Statements were provided to give a brief overview of the year-to-date financial results. This was provided for information purposes only and no action is required by the Board at this time. On September 30th, the DSSAB was tracking at a 20.0% surplus in its year-to-date operating budget at 75% into the 2024 budget year. As we see, year-to-date operating and capital expenditures for the first 9 months of the year have resulted in approximately \$18.4mm net spending with 3 months of the 2024 budget remaining. The statement depicts the results for each program, comparing the total operating and capital expenditures to its full year budget and the total operating and capital budget dollars that remain for each program. In conclusion, the DSSAB's 2024 annual financial results are very much in line with the budget and is tracking in a favourable surplus direction.

7. OUTSTANDING ISSUES.

8. NEW BUSINESS:

8.1 HART Hub – Call for Proposals

A written report was presented by Ms. MacKenzie

Resolution 24 10 02

CARRIED

Moved by Rick Zanussi

Seconded by Teri Brandt

“THAT the Board endorse the Canadian Mental Health Association – Muskoka/Parry Sound (CMPA-MPS) in their application for funding through the Homeless and Addictions Recovery Treatment Hubs (H.A.R.T. Hub) program through the Ministry of Health.”

9. IN-CAMERA: 1

Resolution 24 10 03

CARRIED

Moved by Ted Knight

Seconded by Irene Smit

“THAT pursuant to Section 38 of the District of Parry Sound Social Services Administration Board’s *Procedural Rules*, the Board moves to an In-Camera session in order to address matters pertaining to:

iii. the acquisition or disposal of property”

Resolution 24 06 04

CARRIED

Moved by Ted Collins

Seconded by Joel Constable

“THAT the Board now rises out of In-Camera without report.”

10. CORRESPONDENCE.

10.1 NBPSDHU Public Health Bulletin #2024-012

10.2 NBPSDHU Overdose Report

10.3 Labour Market Group: August Labour Focus

10.4 Labour Market Group: July Jobs Report

11. ADJOURNMENT.

Resolution 24 10 05

CARRIED

Moved by Jamie McGarvey

Seconded by Janice Bray

“THAT the Board meeting now be adjourned at 7:02 PM, and that the next regular meeting to be held Thursday, November 14, 2024 at the hour of 6:30 PM via Zoom Video Conference.”

MEETING MINUTES

Thursday, November 14, 2024 at 6:30 PM



Board Meeting via Zoom Video Conference

Board Members Present:

Joel Constable Peter McIsaac
Jerry Brandt Teri Brandt
Ted Collins Jamie McGarvey
Gail Finnsion Rick Zanussi
Teresa Hunt Tom Lundy
Irene Smit
Janice Bray

Board Members Absent:

Sharon Smith
Ted Knight
Ryan Baptiste

Staff:

Tammy MacKenzie, CAO
JJ Blower, Communications Officer
Sylvia Roy, Director of Finance

1. CALL MEETING TO ORDER:

The meeting was called to order by Rick Zanussi at 6:30PM.

2. TRADITIONAL LAND ACKNOWLEDGMENT.

3. DISCLOSURE OF PECUNIARY INTEREST.

4. APPROVAL OF AGENDA

Resolution 24 11 01

CARRIED

Moved by Gail Finnsion

Seconded by Irene Smit

“THAT the agenda of the Regular Meeting of the Board held on November 14, 2024 be approved as presented.”

5. APPROVAL OF MINUTES:

4.1 October 10, 2024

Resolution 24 11 02

CARRIED

Moved by Tom Lundy

Seconded by Teresa Hunt

“THAT the Board meeting minutes of Thursday, October 10, 2024 be approved as presented.”

6. DEPUTATIONS & PRESENTATIONS.

7. REPORTS:

7.1 Chair

On behalf of the Board, the Chair welcomed Sylvia Roy as the new Director of Finance.

7.2 Chief Administrative Officer

Ms. MacKenzie welcomed Sylvia Roy to the DSSAB, and was available to take any questions regarding the CAO report. She spoke about the new childcare spaces being created at Adventure Academy and Waubeek Early Learning & Child Care Centre. The Esprit giving campaign is launching next week.

7.3 Director of Finance

Ms. Roy introduced herself and thanked the board for the opportunity.

8. OUTSTANDING ISSUES.

8.1 Land Acknowledgement

A written report was presented by Ms. MacKenzie

Resolution 24 11 03

CARRIED

Moved by Rick Zanussi

Seconded by Teri Brandt

“THAT the Board approve the revised Traditional Land Acknowledgement, as presented.”

9. NEW BUSINESS:

9.1 2024-2025 Canada Ontario Housing Benefits (COHB) Allocation Letter

A written report was presented by Ms. MacKenzie.

9.2 Esprit Renovation Update/Social Services Relief Fund SSRF 4 & 5 Allocation Letter

A written report was presented by Ms. MacKenzie.

9.3 Technology Asset Disposal Policy

A written report was presented by Ms. MacKenzie.

10. IN-CAMERA: 0

11. CORRESPONDENCE.

11.1 NBPSDHU Overdose Report

11.2 Knowing Our Numbers – Northern Perspective

11.3 Canada-Ontario Community Housing Initiative (COCHI) & Ontario Priorities
Husing Initiative (OPHI) Approval Letter

11. ADJOURNMENT.

Resolution 24 11 04

CARRIED

Moved by Janice Bray

Seconded by Joel Constable

“THAT the Board meeting now be adjourned at 7:12 PM, and that the next regular meeting to be held Monday, December 9, 2024 at the hour of 6:30 PM via Zoom Video Conference.”



McKellar Township Report to Council

Prepared for: COUNCIL

Department: TREASURY

Agenda Date: January 28, 2025

Report No: T-2025-1

Subject: Tax Arrears Status as of Dec.31, 2024

Recommendation:

THAT the Council for the Corporation of the Township of McKellar receives Report T-2025-1 Tax Arrears Status as of Dec.31, 2024.

Background:

Property taxes play a vital role in funding essential municipal services, making them a cornerstone of local government revenue. When individual property owners postpone or neglect their tax payments, it can create a financial burden that affects all ratepayers within the community. To combat this issue and ensure the timely collection of outstanding balances, the Municipality employs a variety of outreach strategies. These include sending formal notices through both mail and email, crafting personalized letters, and engaging in direct communication via phone or face-to-face meetings.

The processes of tax registration and property sales are governed by the Municipal Act of 2001, applying specifically to properties that have fallen into arrears over the past two years. It's crucial for property owners to recognize the serious implications of failing to pay their property taxes. Such negligence could ultimately lead to drastic measures, including the potential sale of their property to recover the unpaid amounts, highlighting the importance of staying current with tax obligations to avoid adverse consequences.

Financial Analysis/Discussion:

This report provides information on property tax accounts with outstanding tax balances as of December 31, 2023. Below is summary of Tax Arrears:

Properties in Arrears	450
Total Amount of Arrears	\$ 614,726.13
Properties in Tax Sale Position	84
Amounts subject to Tax Sale	\$ 361,742.41

There are fourteen properties in arrears for more than 4 years. Outstanding property tax balances continue to be monitored and acted upon in a timely manner.

Applicable Policy:

Bylaw 2019-50-Bylaw to adopt a property tax billing and Collection Policy

Conclusion:

That the Council for the Corporation of the Township of McKellar receives the Report T-2025-1 Tax Arrears Status as of Dec.31, 2024.

Respectfully submitted by:



Roshan Kantiya, Treasurer



Karlee Britton, Clerk/Administrator

Township of McKellar

Comparison of Arrears with previous year

	Period As of Dec .31,2023	% of Total Arrears	As of Dec .31,2023	% of Total Arrears
	2024 \$	433,650.13		70.54%
	2023 \$	116,184.36	\$384,110.35	74.66%
	2022 \$	40,655.52	\$73,562.22	14.30%
	2021 and Years Before \$	24,236.12	\$56,796.31	11.04%
Total		\$614,726.13	\$514,468.88	100.00%
Levy Budgeted		\$4,163,575.48	\$3,915,941.46	
Total Arrears % of Levy Budgeted		14.76%	13.14%	

Township of McKellar

Arrears two or more years as of December 31,2024

Roll Number	2024 Taxes	2024 Interest	2023 Taxes	2023 Interest	2022 Taxes	2022 Interest	2021+ Taxes	2021+ Interest	Total Taxes	Total Interest	Grand Total
	\$ 2,285.76	\$ 183.38	\$ 2,210.97	\$ 508.94	\$ 2,133.74	\$ 810.66	\$ 2,044.37	\$ 1,046.98	\$ 8,674.84	\$ 2,549.96	\$ 11,224.80
	\$ 220.36	\$ 17.65	\$ 213.15	\$ 49.01	\$ 205.71	\$ 78.11	\$ 949.35	\$ 656.36	\$ 1,588.57	\$ 801.13	\$ 2,389.70
	\$ 754.45	\$ 60.52	\$ 729.77	\$ 167.92	\$ 43.64	\$ 13.20	\$-	\$-	\$ 1,527.86	\$ 241.64	\$ 1,769.50
	\$ 324.94	\$ 8.12	\$ 314.31	\$ 7.86	\$ 217.63	\$ 5.44	\$-	\$-	\$ 856.88	\$ 21.42	\$ 878.30
	\$ 1,053.24	\$ 65.42	\$ 91.17	\$ 6.84	\$-	\$-	\$-	\$-	\$ 1,144.41	\$ 72.26	\$ 1,216.67
	\$ 2,554.68	\$ 199.67	\$ 3,421.83	\$ 556.01	\$-	\$-	\$-	\$-	\$ 5,976.51	\$ 755.68	\$ 6,732.19
	\$ 4,504.30	\$ 361.35	\$ 4,356.92	\$ 991.21	\$-	\$-	\$-	\$-	\$ 8,861.22	\$ 1,352.56	\$ 10,213.78
	\$ 3,757.32	\$ 46.97	\$ 61.51	\$ 0.77	\$-	\$-	\$-	\$-	\$ 3,818.83	\$ 47.74	\$ 3,866.57
	\$ 1,359.51	\$ 109.06	\$ 1,315.02	\$ 213.72	\$ 1,269.09	\$ 206.18	\$ 6.06	\$ 1.04	\$ 3,949.68	\$ 530.00	\$ 4,479.68
	\$ 373.49	\$ 29.98	\$ 186.94	\$ 37.44	\$-	\$-	\$-	\$-	\$ 560.43	\$ 67.42	\$ 627.85
	\$ 44.07	\$ 3.55	\$ 42.63	\$ 9.78	\$ 41.14	\$ 15.53	\$ 455.45	\$ 431.83	\$ 583.29	\$ 460.69	\$ 1,043.98
	\$ 3,339.01	\$ 267.91	\$ 3,229.75	\$ 743.32	\$ 3,116.93	\$ 1,184.18	\$-	\$-	\$ 9,685.69	\$ 2,195.41	\$ 11,881.10
	\$ 537.83	\$ 13.44	\$ 520.23	\$ 13.00	\$ 434.36	\$ 10.86	\$-	\$-	\$ 1,492.42	\$ 37.30	\$ 1,529.72
	\$ 2,846.00	\$ 228.33	\$ 2,752.88	\$ 633.56	\$ 2,656.71	\$ 945.79	\$ 750.48	\$ 272.02	\$ 9,006.07	\$ 2,079.70	\$ 11,085.77
	\$ 298.79	\$ 23.97	\$ 2.14	\$ 0.45	\$-	\$-	\$-	\$-	\$ 300.93	\$ 24.42	\$ 325.35
	\$ 4,845.48	\$ 391.03	\$ 34.45	\$ 4.73	\$-	\$-	\$-	\$-	\$ 4,879.93	\$ 395.76	\$ 5,275.69
	\$ 754.45	\$ 60.52	\$ 44.78	\$ 6.72	\$-	\$-	\$-	\$-	\$ 799.23	\$ 67.24	\$ 866.47
	\$ 1,815.17	\$ 145.61	\$ 1,755.77	\$ 404.15	\$ 913.14	\$ 219.86	\$-	\$-	\$ 4,484.08	\$ 769.62	\$ 5,253.70
	\$ 30.62	\$ 1.53	\$ 29.62	\$ 1.48	\$ 28.59	\$ 1.42	\$ 236.02	\$ 11.80	\$ 324.85	\$ 16.39	\$ 341.24
	\$ 2,375.40	\$ 163.91	\$ 3,006.95	\$ 539.42	\$ 230.11	\$ 87.54	\$-	\$-	\$ 5,612.46	\$ 790.87	\$ 6,403.33
	\$ 993.49	\$ 55.69	\$ 200.60	\$ 12.55	\$-	\$-	\$-	\$-	\$ 1,194.09	\$ 68.24	\$ 1,262.33
	\$ 3,010.34	\$ 241.52	\$ 1,506.78	\$ 301.28	\$-	\$-	\$-	\$-	\$ 4,517.12	\$ 542.80	\$ 5,059.92
	\$ 7,178.50	\$ 358.92	\$ 7,836.06	\$ 391.80	\$-	\$-	\$-	\$-	\$ 15,014.56	\$ 750.72	\$ 15,765.28
	\$ 1,165.29	\$ 93.48	\$ 639.46	\$ 129.24	\$-	\$-	\$-	\$-	\$ 1,804.75	\$ 222.72	\$ 2,027.47
	\$ 821.68	\$ 65.93	\$ 547.14	\$ 111.14	\$-	\$-	\$-	\$-	\$ 1,368.82	\$ 177.07	\$ 1,545.89
	\$ 1,479.02	\$ 118.66	\$ 721.28	\$ 144.32	\$-	\$-	\$-	\$-	\$ 2,200.30	\$ 262.98	\$ 2,463.28
	\$ 1,136.53	\$ 91.19	\$ 588.63	\$ 119.01	\$-	\$-	\$-	\$-	\$ 1,725.16	\$ 210.20	\$ 1,935.36
	\$ 1,068.18	\$ 72.24	\$ 144.91	\$ 12.67	\$-	\$-	\$-	\$-	\$ 1,213.09	\$ 84.91	\$ 1,298.00
	\$ 5,408.15	\$ 433.85	\$ 2,706.96	\$ 541.44	\$-	\$-	\$-	\$-	\$ 8,115.11	\$ 975.29	\$ 9,090.40
	\$ 918.79	\$ 73.67	\$ 13.40	\$ 1.53	\$-	\$-	\$-	\$-	\$ 932.19	\$ 75.20	\$ 1,007.39
	\$ 896.38	\$ 71.90	\$ 13.06	\$ 1.44	\$-	\$-	\$-	\$-	\$ 909.44	\$ 73.34	\$ 982.78
	\$ 1,606.01	\$ 128.87	\$ 23.42	\$ 2.61	\$-	\$-	\$-	\$-	\$ 1,629.43	\$ 131.48	\$ 1,760.91
	\$ 2,672.81	\$ 107.87	\$ 89.73	\$ 17.92	\$-	\$-	\$-	\$-	\$ 2,762.54	\$ 125.79	\$ 2,888.33
	\$ 1,307.22	\$ 104.86	\$ 380.32	\$ 42.75	\$-	\$-	\$-	\$-	\$ 1,687.54	\$ 147.61	\$ 1,835.15
	\$ 5,124.30	\$ 411.10	\$ 1,506.86	\$ 169.56	\$-	\$-	\$-	\$-	\$ 6,631.16	\$ 580.66	\$ 7,211.82
	\$ 866.50	\$ 69.52	\$ 838.15	\$ 146.72	\$ 808.87	\$ 141.54	\$ 212.00	\$ 37.10	\$ 2,725.52	\$ 394.88	\$ 3,120.40
	\$ 448.19	\$ 35.95	\$ 5.60	\$ 0.98	\$-	\$-	\$-	\$-	\$ 453.79	\$ 36.93	\$ 490.72
	\$ 3,032.75	\$ 243.29	\$ 2,933.51	\$ 675.17	\$-	\$-	\$-	\$-	\$ 5,966.26	\$ 918.46	\$ 6,884.72
	\$ 6,603.32	\$ 529.76	\$ 3,305.18	\$ 660.96	\$-	\$-	\$-	\$-	\$ 9,908.50	\$ 1,190.72	\$ 11,099.22

Township of McKellar

Arrears two or more years as of December 31,2024

Roll Number	2024 Taxes	2024 Interest	2023 Taxes	2023 Interest	2022 Taxes	2022 Interest	2021+ Taxes	2021+ Interest	Total Taxes	Total Interest	Grand Total
	\$ 4,033.70	\$ 226.07	\$ 3,901.72	\$ 243.85	\$ 3,765.42	\$ 235.35	\$ 228.67	\$ 14.30	\$ 11,929.51	\$ 719.57	\$ 12,649.08
	\$ 4,325.03	\$ 70.09	\$ 2,479.66	\$ 31.00	\$-	\$-	\$-	\$-	\$ 6,804.69	\$ 101.09	\$ 6,905.78
	\$ 2,972.99	\$ 37.16	\$ 2,875.71	\$ 35.95	\$ 1,028.24	\$ 12.85	\$-	\$-	\$ 6,876.94	\$ 85.96	\$ 6,962.90
	\$ 168.08	\$ 4.20	\$ 109.38	\$ 2.74	\$-	\$-	\$-	\$-	\$ 277.46	\$ 6.94	\$ 284.40
	\$ 156.87	\$ 12.59	\$ 79.47	\$ 15.89	\$-	\$-	\$-	\$-	\$ 236.34	\$ 28.48	\$ 264.82
	\$ 164.34	\$ 4.10	\$ 106.95	\$ 2.68	\$-	\$-	\$-	\$-	\$ 271.29	\$ 6.78	\$ 278.07
	\$ 160.61	\$ 12.89	\$ 155.35	\$ 35.74	\$ 2.76	\$ 0.75	\$-	\$-	\$ 318.72	\$ 49.38	\$ 368.10
	\$ 160.61	\$ 4.02	\$ 104.54	\$ 2.62	\$-	\$-	\$-	\$-	\$ 265.15	\$ 6.64	\$ 271.79
	\$ 784.33	\$ 19.60	\$ 510.41	\$ 12.76	\$-	\$-	\$-	\$-	\$ 1,294.74	\$ 32.36	\$ 1,327.10
	\$ 2,345.52	\$ 188.18	\$ 29.36	\$ 5.18	\$-	\$-	\$-	\$-	\$ 2,374.88	\$ 193.36	\$ 2,568.24
	\$ 2,151.31	\$ 172.61	\$ 2,080.92	\$ 478.91	\$ 2,008.22	\$ 762.95	\$ 983.64	\$ 492.00	\$ 7,224.09	\$ 1,906.47	\$ 9,130.56
	\$ 2,106.49	\$ 168.97	\$ 2,037.56	\$ 468.97	\$ 1,966.39	\$ 747.14	\$ 7,935.70	\$ 5,061.37	\$ 14,046.14	\$ 6,446.45	\$ 20,492.59
	\$ 3,017.81	\$ 242.08	\$ 763.15	\$ 85.86	\$-	\$-	\$-	\$-	\$ 3,780.96	\$ 327.94	\$ 4,108.90
	\$ 4,295.15	\$ 344.61	\$ 4,154.61	\$ 956.18	\$-	\$-	\$-	\$-	\$ 8,449.76	\$ 1,300.79	\$ 9,750.55
	\$ 3,339.01	\$ 267.91	\$ 3,229.75	\$ 743.32	\$-	\$-	\$-	\$-	\$ 6,568.76	\$ 1,011.23	\$ 7,579.99
	\$ 2,001.91	\$ 160.58	\$ 1,344.55	\$ 151.29	\$-	\$-	\$-	\$-	\$ 3,346.46	\$ 311.87	\$ 3,658.33
	\$ 1,867.46	\$ 149.81	\$ 1,058.47	\$ 71.99	\$-	\$-	\$-	\$-	\$ 2,925.93	\$ 221.80	\$ 3,147.73
	\$ 1,777.82	\$ 142.63	\$ 889.86	\$ 177.92	\$-	\$-	\$-	\$-	\$ 2,667.68	\$ 320.55	\$ 2,988.23
	\$ 2,943.11	\$ 236.11	\$ 160.63	\$ 20.10	\$-	\$-	\$-	\$-	\$ 3,103.74	\$ 256.21	\$ 3,359.95
	\$ 4,711.36	\$ 58.89	\$ 2,796.72	\$ 34.96	\$-	\$-	\$-	\$-	\$ 7,508.08	\$ 93.85	\$ 7,601.93
	\$ 3,891.78	\$ 241.66	\$ 616.70	\$ 46.26	\$-	\$-	\$-	\$-	\$ 4,508.48	\$ 287.92	\$ 4,796.40
	\$ 2,554.68	\$ 204.92	\$ 1,302.05	\$ 260.48	\$-	\$-	\$-	\$-	\$ 3,856.73	\$ 465.40	\$ 4,322.13
	\$ 1,852.52	\$ 23.16	\$ 1,791.90	\$ 22.40	\$ 847.85	\$ 10.60	\$-	\$-	\$ 4,492.27	\$ 56.16	\$ 4,548.43
	\$ 1,912.27	\$ 153.40	\$ 1,849.70	\$ 425.72	\$ 1,785.09	\$ 678.13	\$ 42.28	\$ 18.55	\$ 5,589.34	\$ 1,275.80	\$ 6,865.14
	\$ 2,838.53	\$ 227.72	\$ 2,516.76	\$ 314.60	\$-	\$-	\$-	\$-	\$ 5,355.29	\$ 542.32	\$ 5,897.61
	\$ 2,465.04	\$ 197.74	\$ 73.14	\$ 10.92	\$-	\$-	\$-	\$-	\$ 2,538.18	\$ 208.66	\$ 2,746.84
	\$ 265.18	\$ 21.24	\$ 256.51	\$ 59.11	\$ 128.96	\$ 45.08	\$-	\$-	\$ 650.65	\$ 125.43	\$ 776.08
	\$ 212.89	\$ 17.09	\$ 108.98	\$ 21.91	\$-	\$-	\$-	\$-	\$ 321.87	\$ 39.00	\$ 360.87
	\$ 1,568.66	\$ 106.88	\$ 78.76	\$ 6.86	\$-	\$-	\$-	\$-	\$ 1,647.42	\$ 113.74	\$ 1,761.16
	\$ 1,695.66	\$ 75.55	\$ 154.16	\$ 30.88	\$-	\$-	\$-	\$-	\$ 1,849.82	\$ 106.43	\$ 1,956.25
	\$ 2,748.89	\$ 220.54	\$ 31.34	\$ 6.24	\$-	\$-	\$-	\$-	\$ 2,780.23	\$ 226.78	\$ 3,007.01
	\$ 2,330.58	\$ 116.52	\$ 1,085.73	\$ 54.28	\$-	\$-	\$-	\$-	\$ 3,416.31	\$ 170.80	\$ 3,587.11
	\$ 1,127.94	\$ 90.50	\$ 1,091.04	\$ 251.14	\$ 1,052.92	\$ 400.03	\$ 333.44	\$ 166.80	\$ 3,605.34	\$ 908.47	\$ 4,513.81
	\$ 1,083.12	\$ 86.91	\$ 1,047.68	\$ 241.20	\$ 1,011.09	\$ 384.17	\$ 533.11	\$ 267.34	\$ 3,675.00	\$ 979.62	\$ 4,654.62
	\$ 3,085.04	\$ 38.56	\$ 1.73	\$ 0.02	\$-	\$-	\$-	\$-	\$ 3,086.77	\$ 38.58	\$ 3,125.35
	\$ 3,981.41	\$ 247.22	\$ 2,920.29	\$ 219.00	\$-	\$-	\$-	\$-	\$ 6,901.70	\$ 466.22	\$ 7,367.92
	\$-	\$-	\$-	\$-	\$ 1,108.71	\$ 421.28	\$-	\$-	\$ 1,108.71	\$ 421.28	\$ 1,529.99
	\$ 2,181.19	\$ 27.26	\$ 654.46	\$ 8.18	\$-	\$-	\$-	\$-	\$ 2,835.65	\$ 35.44	\$ 2,871.09
	\$ 190.49	\$ 15.27	\$ 95.36	\$ 19.04	\$-	\$-	\$-	\$-	\$ 285.85	\$ 34.31	\$ 320.16

Township of McKellar

Arrears two or more years as of December 31,2024

Roll Number	2024 Taxes	2024 Interest	2023 Taxes	2023 Interest	2022 Taxes	2022 Interest	2021+ Taxes	2021+ Interest	Total Taxes	Total Interest	Grand Total
	\$ 1,307.22	\$ 65.36	\$ 205.50	\$ 10.28	\$-	\$-	\$-	\$-	\$ 1,512.72	\$ 75.64	\$ 1,588.36
	\$ 1,157.82	\$ 92.88	\$ 1,119.94	\$ 257.80	\$ 1,080.82	\$ 410.63	\$-	\$-	\$ 3,358.58	\$ 761.31	\$ 4,119.89
	\$ 1,470.78	\$ 118.12	\$ 736.10	\$ 147.20	\$-	\$-	\$-	\$-	\$ 2,206.88	\$ 265.32	\$ 2,472.20
	\$ 2,238.73	\$ 180.67	\$ 1,871.37	\$ 327.46	\$-	\$-	\$-	\$-	\$ 4,110.10	\$ 508.13	\$ 4,618.23
	\$ 1,157.82	\$ 43.41	\$ 1,119.94	\$ 42.00	\$ 1,080.82	\$ 40.53	\$ 950.00	\$ 35.64	\$ 4,308.58	\$ 161.58	\$ 4,470.16
	\$ 2,987.93	\$ 239.70	\$ 2,890.16	\$ 665.23	\$ 2,789.20	\$ 1,059.58	\$-	\$-	\$ 8,667.29	\$ 1,964.51	\$ 10,631.80
TOTAL	\$ 169,602.00	\$ 11,065.57	\$ 100,809.91	\$ 15,405.54	\$ 31,756.15	\$ 8,929.38	\$ 15,660.57	\$ 8,513.13	\$ 317,828.63	\$ 43,913.78	\$ 361,742.41

Properties in Arrears 84

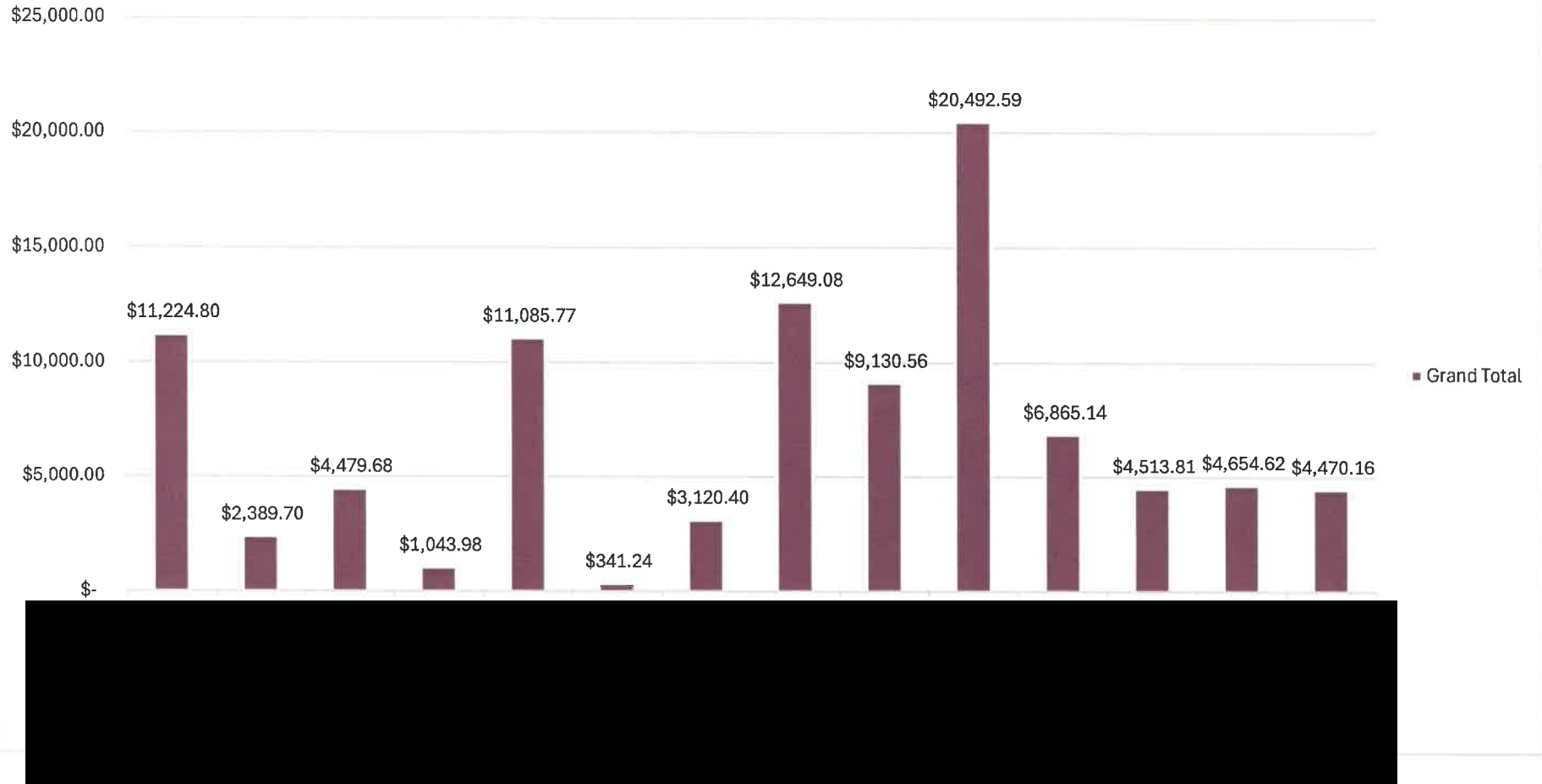
Township of McKellar

Arrears Four or more years as of December 31,2024

Roll Number	2024 Taxes	2024 Interest	2023 Taxes	2023 Interest	2022 Taxes	2022 Interest	2021+ Taxes	2021+ Interest	Total Taxes	Total Interest	Grand Total
	\$ 2,285.76	\$ 183.38	\$ 2,210.97	\$ 508.94	\$ 2,133.74	\$ 810.66	\$ 2,044.37	\$ 1,046.98	\$ 8,674.84	\$ 2,549.96	\$ 11,224.80
	\$ 220.36	\$ 17.65	\$ 213.15	\$ 49.01	\$ 205.71	\$ 78.11	\$ 949.35	\$ 656.36	\$ 1,588.57	\$ 801.13	\$ 2,389.70
	\$ 1,359.51	\$ 109.06	\$ 1,315.02	\$ 213.72	\$ 1,269.09	\$ 206.18	\$ 6.06	\$ 1.04	\$ 3,949.68	\$ 530.00	\$ 4,479.68
	\$ 44.07	\$ 3.55	\$ 42.63	\$ 9.78	\$ 41.14	\$ 15.53	\$ 455.45	\$ 431.83	\$ 583.29	\$ 460.69	\$ 1,043.98
	\$ 2,846.00	\$ 228.33	\$ 2,752.88	\$ 633.56	\$ 2,656.71	\$ 945.79	\$ 750.48	\$ 272.02	\$ 9,006.07	\$ 2,079.70	\$ 11,085.77
	\$ 30.62	\$ 1.53	\$ 29.62	\$ 1.48	\$ 28.59	\$ 1.42	\$ 236.02	\$ 11.80	\$ 324.85	\$ 16.39	\$ 341.24
	\$ 866.50	\$ 69.52	\$ 838.15	\$ 146.72	\$ 808.87	\$ 141.54	\$ 212.00	\$ 37.10	\$ 2,725.52	\$ 394.88	\$ 3,120.40
	\$ 4,033.70	\$ 226.07	\$ 3,901.72	\$ 243.85	\$ 3,765.42	\$ 235.35	\$ 228.67	\$ 14.30	\$ 11,929.51	\$ 719.57	\$ 12,649.08
	\$ 2,151.31	\$ 172.61	\$ 2,080.92	\$ 478.91	\$ 2,008.22	\$ 762.95	\$ 983.64	\$ 492.00	\$ 7,224.09	\$ 1,906.47	\$ 9,130.56
	\$ 2,106.49	\$ 168.97	\$ 2,037.56	\$ 468.97	\$ 1,966.39	\$ 747.14	\$ 7,935.70	\$ 5,061.37	\$ 14,046.14	\$ 6,446.45	\$ 20,492.59
	\$ 1,912.27	\$ 153.40	\$ 1,849.70	\$ 425.72	\$ 1,785.09	\$ 678.13	\$ 42.28	\$ 18.55	\$ 5,589.34	\$ 1,275.80	\$ 6,865.14
	\$ 1,127.94	\$ 90.50	\$ 1,091.04	\$ 251.14	\$ 1,052.92	\$ 400.03	\$ 333.44	\$ 166.80	\$ 3,605.34	\$ 908.47	\$ 4,513.81
	\$ 1,083.12	\$ 86.91	\$ 1,047.68	\$ 241.20	\$ 1,011.09	\$ 384.17	\$ 533.11	\$ 267.34	\$ 3,675.00	\$ 979.62	\$ 4,654.62
	\$ 1,157.82	\$ 43.41	\$ 1,119.94	\$ 42.00	\$ 1,080.82	\$ 40.53	\$ 950.00	\$ 35.64	\$ 4,308.58	\$ 161.58	\$ 4,470.16
TOTAL	\$ 21,225.47	\$ 1,554.89	\$ 20,530.98	\$ 3,715.00	\$ 19,813.80	\$ 5,447.53	\$ 15,660.57	\$ 8,513.13	\$ 77,230.82	\$ 19,230.71	\$ 96,461.53

Properties in Arrears 14

Arrears Four or More Years as of December 31,2024



**Township of McKellar
A/P Preliminary Cheque Run
(Council Approval Report)**

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
General										
308	Debbie Zulak, 161 Balsalm Road, PO Box 232, McKellar, ON, P0G 1C0									
NOV26/24		11-26-24	Bank Account COUNCILLOR PAY NOV 10 - NOV 23/24	11-30-24	\$685.69	\$685.69	01-00-011-801	Bank Account	\$0.00	(\$1,687,735.68)
						\$685.69				
Total General						\$685.69				
General Government										
36	Bell Mobility Inc., P.O. Box 5102, Burlington, ON, L7R 4R7									
NOV2024		11-13-24	Telephone ADMIN	12-14-24	\$33.81	\$33.81	01-02-060-007	Telephone	\$2,600.00	\$493.33
						\$33.81				
194	Near North Business Machines, 86 West RD, Huntsville, ON, P1H 1M1									
NOV2024		11-01-24	Information Technology Support INFORMATION TECHONOLGY SERVICES - NOVEMBER 2024	12-28-24	\$1,347.30	\$1,347.30	01-02-060-023	Information Technology	\$70,000.00	\$10,180.05
						\$1,347.30				
533	Russell, Christie, LLP, 505 Memorial Avenue, P.O. Box 158, Orillia, ON, L3V 6J3									
64-103-045/4		11-07-24	Professional Services - Legal / Land Registry etc PROFESSIONAL SERVICES AS RENERED	12-28-24	\$426.93	\$426.93	01-02-060-020	Professional Services -	\$31,000.00	\$2,208.84
64-103-18		12-03-24	Professional Services - Legal / Land Registry	01-14-25	\$185.97	\$185.97	01-02-060-020	Professional Services	\$31,000.00	\$2,208.84
						\$612.90				
Total General Government						\$1,994.01				
Fire Protection Services										
36	Bell Mobility Inc., P.O. Box 5102, Burlington, ON, L7R 4R7									
NOV2024		11-13-24	Telephone TURBO 2	12-14-24	\$53.04	\$53.04	01-03-150-007	Telephone	\$3,000.00	\$392.58
NOV2024		11-13-24	Telephone FIRE CHIEF	12-14-24	\$39.27	\$39.27	01-03-150-007	Telephone	\$3,000.00	\$392.58
NOV2024		11-13-24	Telephone TURBO 1	12-14-24	\$45.79	\$45.79	01-03-150-007	Telephone	\$3,000.00	\$392.58
NOV2024		11-13-24	Telephone IPAD	12-14-24	\$28.49	\$28.49	01-03-150-007	Telephone	\$3,000.00	\$392.58
NOV2024		11-13-24	Telephone RESCUE #2	12-14-24	\$28.49	\$28.49	01-03-150-007	Telephone	\$3,000.00	\$392.58
						\$195.08				
923	BERRN CONSULTING LTD., 67 WINEGARDEN TRAIL, DUNDAS, ON, L9H 7M3									
202405566		10-24-24	Emergency First Response Supplies 3 SEMI-AUTOMATIC AED PACKAGE	12-28-24	\$2,709.87	\$2,709.87	01-03-150-042	Emergency First	\$5,000.00	\$1,909.00
202405654		10-31-24	Emergency First Response Supplies AED ASSESSORIES	12-28-24	\$550.63	\$550.63	01-03-150-042	Emergency First	\$5,000.00	\$1,909.00
						\$3,260.50				

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Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
1002	4 SPORTS, 54 JAMES STREET, PARRY SOUND, ON, P2A 1T5									
1349		11-15-24	Miscellaneous EMBROIDERY/PATCH ON DUFFLE BAGS	12-28-24	\$318.51	\$318.51	01-03-150-024	Miscellaneous	\$3,500.00	\$2,465.33
						\$318.51				
Total Fire Protection Services						\$3,774.09				
<u>Building Department</u>										
36	Bell Mobility Inc., P.O. Box 5102, Burlington, ON, L7R 4R7									
NOV2024		11-13-24	Telephone CBO	12-14-24	\$52.24	\$52.24	01-04-170-007	Telephone	\$600.00	\$127.11
						\$52.24				
Total Building Department						\$52.24				
<u>Protection to Persons and Property</u>										
36	Bell Mobility Inc., P.O. Box 5102, Burlington, ON, L7R 4R7									
NOV2024		11-13-24	Miscellaneous BY-LAW CREDIT MEMO	12-14-24	(\$15.45)	(\$15.45)	01-05-190-024	Miscellaneous	\$1,500.00	\$886.35
						(\$15.45)				
Total Protection to Persons and Property						(\$15.45)				
<u>Transportation</u>										
35	B&I Truck Parts Inc., 480 Dunlop Street West, Barrie, ON, L4N 9W5									
01P224298		10-31-24	Maintenance Costs/Parts REPAIR PARTS TRUCK #20	12-28-24	\$775.98	\$775.98	01-06-233-143	Maintenance	\$13,000.00	\$6,277.82
						\$775.98				
36	Bell Mobility Inc., P.O. Box 5102, Burlington, ON, L7R 4R7									
NOV2024		11-13-24	Telephone PUBLIC WORKS	12-14-24	\$34.56	\$34.56	01-06-200-007	Telephone	\$1,400.00	\$583.74
						\$34.56				
81	Fowler Construction Company, 1206 Rosewarne Drive, P.O. Box 630, Bracebridge, ON, P1L 1T9									
81986		10-31-24	Materials & Supplies WASHED GRANITE SCREENINGS	12-14-24	\$105,431.04	\$105,431.04	01-06-225-145	Materials & Supplies	\$100,000.00	\$93,457.57
						\$105,431.04				
218	Parry Sound Auto Parts, 74 Parry Sound Drive, Parry Sound, ON, P2A 0B8									
1-3050327		11-21-24	Maintenance Supplies VALVE INSERTION/TUBELESS TIRE VALVE	12-07-24	\$29.53	\$29.53	01-06-210-112	Maintenance Supplies	\$500.00	(\$565.71)
1-3051168		11-28-24	Materials & Supplies WIRE BLACK/RED SHOP SUPPLIES	12-28-24	\$170.04	\$170.04	01-06-210-145	Materials & Supplies	\$2,500.00	(\$474.73)
1-3049517		11-14-24	Materials & Supplies STANDARD SEALE	11-30-24	\$190.62	\$190.62	01-06-228-145	Materials & Supplies	\$2,000.00	(\$2,383.51)

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1-3049490		11-13-24	Maintenance Costs/Parts HEAD LAMP/SEAL BEAM/STANDARD SEALE	11-30-24	\$168.40	\$168.40	01-06-233-143	Maintenance	\$13,000.00	\$6,277.82
1-3051454		11-30-24	Maintenance Costs/Parts S/S CLAMPS	12-28-24	\$30.04	\$30.04	01-06-233-143	Maintenance	\$13,000.00	\$6,277.82
						\$588.63				
334	Valley Blades Limited, , PO Box 126, Waterloo, ON, N2J 3Z9									
SV096203		11-20-24	Maintenance Costs/Parts PLOW ADJUSTER BAR/SHOEHOLDER PLOW TRUCK 2020	12-28-24	\$146.67	\$146.67	01-06-233-143	Maintenance	\$13,000.00	\$6,277.82
SV096203		11-20-24	Maintenance Costs/Parts PLOW ADJUSTER BAR/SHOEHOLDER PLOW TRUCK 2019	12-28-24	\$146.67	\$146.67	01-06-237-143	Maintenance	\$15,500.00	(\$221.51)
SV096203		11-20-24	Maintenance Costs/Parts PLOW ADJUSTER BAR/SHOEHOLDER PLOW TRUCK 2021	12-28-24	\$146.67	\$146.67	01-06-250-143	Maintenance	\$12,000.00	\$8,429.15
						\$440.01				
336	Wurth Canada Limited, 345 HANLON CREEK BLVD., GUELPH, ON, N1C 0A1									
26124176		11-12-24	Materials & Supplies WORKSHOP SUPPLIES	12-14-24	\$329.52	\$329.52	01-06-210-145	Materials & Supplies	\$2,500.00	(\$474.73)
						\$329.52				
407	Corporate Express Canada Inc., C.0 T04446C, PO BOX 4446, STN A, TORONTO, ON, M5W 4A2									
68441350		11-26-24	Office Supplies/Materials PAPER/OFFICE SUPPLIES	12-28-24	\$166.26	\$166.26	01-06-200-009	Office	\$500.00	(\$165.91)
						\$166.26				
682	CURRIE TRUCK CENTRE, 2 CURRIE DRIVE, BOX 20150, BARRIE, ON, L4M 6E9									
0587779P		11-14-24	Maintenance Costs/Parts 2 LED MINIWORK LAMP	12-28-24	\$121.81	\$121.81	01-06-235-143	Maintenance	\$14,500.00	(\$2,060.08)
						\$121.81				
Total Transportation						\$107,887.81				
Environmental Services										
12	Adams Brothers Construction Ltd, P.O. Box 324, Parry Sound, ON, P2A 2X4									
177900		12-02-24	Scrap Metal Revenue	12-28-24	(\$834.43)	(\$834.43)	01-08-104-571	Scrap Metal Revenue	\$8,500.00	\$4,137.10
177871		12-01-24	Maintenance Costs/Parts MONTHLY TOILET RENTAL - DEC 6 - JAN 3/TRANSFER STATION	12-28-24	\$183.17	\$183.17	01-08-300-143	Maintenance	\$0.00	(\$2,537.76)
177899		12-02-24	Waste Hauling Contract WASTE HAULING CONTRACT - NOVEMBER 2024	12-28-24	\$4,168.34	\$4,168.34	01-08-301-122	Waste Hauling Contract	\$26,000.00	(\$8,384.34)
						\$3,517.08				
Total Environmental Services						\$3,517.08				

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Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
Health Services										
196	NORTH BAY PARRY SOUND DISTRICT HEALTH UNIT, 345 OAK STREET WEST, NORTH BAY, ON, P1B 2T2									
DEC2024		12-01-24	North Bay Parry Sound Health Unit Annual Levy MUNICIPAL LEVY - DECEMBER 2024	12-28-24	\$3,515.62	\$3,515.62	01-09-330-030	North Bay Parry Sound	\$42,187.00	\$3,515.62
						\$3,515.62				
257	Town of Parry Sound, 52 Seguin Street, Parry Sound, ON, P2A 1B4									
DEC2024		12-03-24	EMS Ambulance Annual Levy LAND AMBULANCE - DECEMBER 2024	12-28-24	\$19,902.80	\$19,902.80	01-09-320-030	EMS Ambulance Annual	\$238,834.37	\$39,805.67
NOV2024		11-17-24	EMS Ambulance Annual Levy LAND AMBULANCE - NOVEMBER 2024	11-30-24	\$19,902.87	\$19,902.87	01-09-320-030	EMS Ambulance Annual	\$238,834.37	\$39,805.67
						\$39,805.67				
Total Health Services						\$43,321.29				
Social Services										
29	Belvedere Heights, 21 Belvedere Avenue, Parry Sound, ON, P2A 2A2									
NOV2024		11-20-24	Belvedere Heights Home for the Aged Annual Levy LEVY FOR 2024 - 2ND PAYMENT	11-30-24	\$33,862.00	\$33,862.00	01-10-350-030	Belvedere Heights	\$67,725.00	\$33,863.00
						\$33,862.00				
Total Social Services						\$33,862.00				
Parks and Recreation Facilities										
1478	CHRIS BISHOP,									
NOV2024		11-27-24	Recreation Programs REIMBURSEMENT PICKLE BALLS (INDOOR)	11-30-24	\$228.96	\$228.96	01-11-360-129	Recreation Programs	\$9,950.00	\$6,794.68
						\$228.96				
Total Parks and Recreation Facilities						\$228.96				
Community Centre										
197	Near North Laboratories Inc, 11-191 Booth RD, North Bay, ON, P1A 4K3									
105847		11-17-24	Water Testing LAB AND COURIER FEE	12-28-24	\$42.59	\$42.59	01-12-370-257	Water Testing	\$2,000.00	\$933.65
						\$42.59				

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556	The Water Healer Corp, Box 130, 17 Timmins Drive, Parry Sound, ON, P2A 2X3									
2175		11-28-24	Equipment Maintenance PRO 30 LAMP/PRO 30 QUARTZ SLEEVE	12-28-24	\$754.85	\$754.85	01-12-370-252	Equipment Maintenance	\$2,500.00	\$2,093.98
						\$754.85				
763	MORROWS PLUMBING & HEATING INC., 1 QUEEN STREET, PARRY SOUND, ON, P2A 2W1									
22723		11-25-24	Facility Maintenance HEATLINE REINSTALLATION	11-30-24	\$4,217.85	\$4,217.85	01-12-370-115	Facility Maintenance	\$11,948.29	(\$20.88)
						\$4,217.85				
Total Community Centre						\$5,015.29				
Total Bills To Pay:						\$200,323.01				

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<u>Fire Protection Services</u>										
1450	NORTHERN VIEW CONSTRUCTION, 11 RIVERVIEW DRIVE, MCKELLAR, ON, P2A 0B5									
NOV2024		11-25-24	Maintenance Repairs REPLACEMENT OF NEW HEATING CABLES EAVESTROUGH FIRE STATION #2	12-28-24	\$1,999.58	\$1,999.58	01-03-152-113	Maintenance Repairs	\$30,000.00	\$22,905.52
						\$1,999.58				
Total Fire Protection Services						\$1,999.58				
<u>Transportation</u>										
1096	RHH ENGINEERING, 70 ISABELLA STREET, UNIT 111, PARRY SOUND, ON, P2A 2Z1									
24024		11-21-24	Consultant Services FR 152 SUBDIVISION STUDY	12-28-24	\$20,407.97	\$20,407.97	01-06-200-021	Consultant Services	\$50,000.00	\$50,000.00
24025		11-21-24	Consultant Services MOFFAT ROAD STUDY	12-28-24	\$12,613.15	\$12,613.15	01-06-200-021	Consultant Services	\$50,000.00	\$50,000.00
						\$33,021.12				
1450	NORTHERN VIEW CONSTRUCTION, 11 RIVERVIEW DRIVE, MCKELLAR, ON, P2A 0B5									
NOV2024/2		11-25-24	Maintenance Repairs REPAIRS TO GARAGE ROOF AND SAND DOME	12-28-24	\$2,691.55	\$2,691.55	01-06-210-113	Maintenance Repairs	\$15,000.00	\$11,203.29
						\$2,691.55				
Total Transportation						\$35,712.67				
Total Bills To Pay:						\$37,712.25				

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General										
154	MINISTER OF FINANCE, 33 KING STREET WEST, P.O. BIX 620, OSHAWA, ON, L1H 8E9									
NOV2024		12-04-24	EHT payable EHT PAYMENT FOR NOVEMBER 2024	12-28-24	\$2,162.34	\$2,162.34	01-00-000-637	EHT payable	\$0.00	\$20,967.17
						\$2,162.34				
235	RECEIVER GENERAL, CANADA REVENUE AGENCY TECHNOLOGY CENTRE, 875 HERON ROAD, OTTAWA, ON, K1A 1B1									
DEC2024		12-04-24	CPP Deductions	12-28-24	\$2,042.52	\$2,042.52	01-00-000-631	CPP Deductions	\$0.00	(\$2,042.52)
DEC2024		12-04-24	EI Deductions	12-28-24	\$512.18	\$512.18	01-00-000-632	EI Deductions	\$0.00	(\$512.17)
DEC2024		12-04-24	Income Tax Payable	12-28-24	\$9,845.02	\$9,845.02	01-00-000-633	Income Tax Payable	\$0.00	(\$10,034.45)
						\$12,399.72				
Total General						\$14,562.06				
Total Bills To Pay:						\$14,562.06				

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General										
308	Debbie Zulak, 161 Balsalm Road, PO Box 232, McKellar, ON, P0G 1C0									
DEC10/2024		12-12-24	Bank Account	12-28-24	\$685.69	\$685.69	01-00-011-801	Bank Account	\$0.00	(\$4,914,449.90)
						\$685.69				
643	OMERS ADMINISTRATION CORPORATION, 900-100 ADELAIDE STREET WEST, TORONTO, ON, M5H 0E2									
DEC2024		12-04-24	OMERS Payable-PENSION CONTRIBUTIONS - NOVEMBER 2024	12-28-24	\$18,333.28	\$18,333.28	01-00-000-639	OMERS Payable	\$0.00	(\$27,632.34)
						\$18,333.28				
1041	MARCO ANCINELLI,									
DEC2024		12-11-24	Bank Account VFF HOURS NOV 1 - NOV 30/2024	12-28-24	\$321.32	\$321.32	01-00-011-801	Bank Account	\$0.00	(\$4,914,449.90)
						\$321.32				
1219	CENTRAL SQUARE, 1000 BUSINESS CENTER DRIVE, LAKE MARY, FL, 32746									
424427		11-04-24	Prepaid Expense ANNUAL CONTRACT RENEWAL - 2025	12-28-24	\$6,011.61	\$6,011.61	01-00-016-834	Prepaid Expense	\$0.00	(\$114,660.25)
						\$6,011.61				
Total General						\$25,351.90				

General Government

873	Manulife Financial, PO BOX 1627, WATERLOO, ON, N2J 4P4									
DEC2024		12-24-24	Employee Benefits	12-28-24	\$168.56	\$168.56	01-02-060-005	Employee Benefits	\$22,360.48	\$2,737.88
DEC2024		12-24-24	Employee Benefits	12-28-24	\$513.61	\$513.61	01-02-060-005	Employee Benefits	\$22,360.48	\$2,737.88
DEC2024		12-24-24	Employee Benefits	12-28-24	\$343.80	\$343.80	01-02-060-005	Employee Benefits	\$22,360.48	\$2,737.88
DEC2024		12-24-24	Employee Benefits	12-28-24	\$490.65	\$490.65	01-02-060-005	Employee Benefits	\$22,360.48	\$2,737.88
NOV2024		11-14-24	Employee Benefits	11-30-24	\$168.55	\$168.55	01-02-060-005	Employee Benefits	\$22,360.48	\$2,737.88
NOV2024		11-14-24	Employee Benefits	11-30-24	\$490.64	\$490.64	01-02-060-005	Employee Benefits	\$22,360.48	\$2,737.88
NOV2024		11-14-24	Employee Benefits	11-30-24	\$343.80	\$343.80	01-02-060-005	Employee Benefits	\$22,360.48	\$2,737.88
NOV2024		11-14-24	Employee Benefits	11-30-24	\$513.60	\$513.60	01-02-060-005	Employee Benefits	\$22,360.48	\$2,737.88
						\$3,033.21				
1019	CIBC VISA, P.O. BOX 4595, STATION "A", TORONTO, ON, M5W 4X9									
NOV2024		11-22-24	Information Technology Support REV CLOSED CAPTIONING	12-13-24	\$28.93	\$28.93	01-02-060-023	Information Technology	\$70,000.00	\$8,832.75
NOV2024		11-22-24	Information Technology Support GOOGLE	12-13-24	\$188.91	\$188.91	01-02-060-023	Information Technology	\$70,000.00	\$8,832.75
NOV2024		11-22-24	Telecommunicaiton Service (Internet, Website) XPLOLNET	12-13-24	\$93.09	\$93.09	01-02-060-031	Telecommunicaiton	\$11,280.00	\$2,020.79
NOV2024		11-22-24	Telecommunicaiton Service (Internet, Website) STARLINK	12-13-24	\$646.18	\$646.18	01-02-060-031	Telecommunicaiton	\$11,280.00	\$2,020.79
						\$957.11				

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1219	CENTRAL SQUARE, 1000 BUSINESS CENTER DRIVE, LAKE MARY, FL, 32746									
426429		12-03-24	Information Technology Support USTI ASYST ECHECK FOR AP LICENSE FEE	12-28-24	\$324.11	\$324.11	01-02-060-023	Information Technology	\$70,000.00	\$8,832.75
						\$324.11				
1457	LASALLE BUSINESS MACHINES, 887-D NOTRE DAME AVE, SUDBURY, ON, P3A 2T2									
143266		12-01-24	Printing/Photocopier LEASE/COPIES FOR NOVEMBER 2024	12-28-24	\$399.93	\$399.93	01-02-060-012	Printing/Photocopier	\$5,000.00	\$156.59
						\$399.93				
1486	AIG INSURANCE COMPANY OF CANADA, P.O. BOX 15286 STATION A, TORONTO, ON, M5W 1C1									
DEC2024		12-24-24	Employee Benefits	12-28-24	\$2.00	\$2.00	01-02-060-005	Employee Benefits	\$22,360.48	\$2,737.88
DEC2024		12-24-24	Employee Benefits	12-28-24	\$3.56	\$3.56	01-02-060-005	Employee Benefits	\$22,360.48	\$2,737.88
DEC2024		12-24-24	Employee Benefits	12-28-24	\$2.59	\$2.59	01-02-060-005	Employee Benefits	\$22,360.48	\$2,737.88
DEC2024		12-24-24	Employee Benefits	12-28-24	\$3.56	\$3.56	01-02-060-005	Employee Benefits	\$22,360.48	\$2,737.88
						\$11.71				
1527	MATTHEWS, DINSDALE & CLARK LLP, THE WELL, 35TH FLOOR, 8 SPADINA AVENUE, TORONTO, ON, M5V 0S8									
478511		11-22-24	Professional Services - Legal / Land Registry etc PROFESSIONAL SERVICES RENDERED - GENERAL EMPLOYMENT	12-28-24	\$915.84	\$915.84	01-02-060-020	Professional Services -	\$31,000.00	\$1,781.91
						\$915.84				
Total General Government						\$5,641.91				
<u>Fire Protection Services</u>										
873	Manulife Financial, PO BOX 1627, WATERLOO, ON, N2J 4P4									
DEC2024		12-24-24	Employee Benefits	12-28-24	\$130.51	\$130.51	01-03-150-005	Employee Benefits	\$6,000.00	\$10.14
NOV2024		11-14-24	Employee Benefits	11-30-24	\$47.77	\$47.77	01-03-150-005	Employee Benefits	\$6,000.00	\$10.14
						\$178.28				
991	IDEAL SUPPLY INC., 12 SEGUIN STREET, PARRY SOUND, ON, P2A 1B1									
894409		12-05-24	Motor Oil/Grease AIR DEF/TRACTOR BATTERY/CORE CHARGE	12-28-24	\$153.60	\$153.60	01-03-153-140	Motor Oil/Grease	\$500.00	\$500.00
						\$153.60				
1019	CIBC VISA, P.O. BOX 4595, STATION "A", TORONTO, ON, M5W 4X9									
NOV2024		11-22-24	Memberships/Subscriptions ADOBE	12-13-24	\$26.45	\$26.45	01-03-150-017	Memberships/Subscriptio	\$1,200.00	(\$725.38)
NOV2024		11-22-24	Memberships/Subscriptions PRIME	12-13-24	\$10.17	\$10.17	01-03-150-017	Memberships/Subscriptio	\$1,200.00	(\$725.38)
NOV2024		11-22-24	Memberships/Subscriptions YOUTUBE	12-13-24	\$13.22	\$13.22	01-03-150-017	Memberships/Subscriptio	\$1,200.00	(\$725.38)

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NOV2024		11-22-24	Memberships/Subscriptions RUNWAY	12-13-24	\$21.42	\$21.42	01-03-150-017	Memberships/Subscriptio	\$1,200.00	(\$725.38)
NOV2024		11-22-24	Memberships/Subscriptions GOOGLE ONE	12-13-24	\$14.24	\$14.24	01-03-150-017	Memberships/Subscriptio	\$1,200.00	(\$725.38)
NOV2024		11-22-24	Miscellaneous CHRISTMAS DINNER	12-13-24	\$292.45	\$292.45	01-03-150-024	Miscellaneous	\$3,500.00	\$2,146.82
NOV2024		11-22-24	Miscellaneous CHRISTMAS DINNER	12-13-24	\$147.91	\$147.91	01-03-150-024	Miscellaneous	\$3,500.00	\$2,146.82
NOV2024		11-22-24	Emergency First Response Supplies	12-13-24	\$34.36	\$34.36	01-03-150-042	Emergency First	\$5,000.00	(\$1,351.50)
NOV2024		11-22-24	Emergency First Response Supplies	12-13-24	\$34.48	\$34.48	01-03-150-042	Emergency First	\$5,000.00	(\$1,351.50)
NOV2024		11-22-24	Emergency First Response Supplies	12-13-24	\$33.56	\$33.56	01-03-150-042	Emergency First	\$5,000.00	(\$1,351.50)
NOV2024		11-22-24	Safety Equipment/Protective Clothing FISHERS REGALIA	12-13-24	\$198.88	\$198.88	01-03-150-100	Safety	\$20,000.00	\$8,529.38
NOV2024		11-22-24	Fire Fighting Tools/Equipment BLANKS (DUFFLEBAGS)	12-13-24	\$521.42	\$521.42	01-03-150-111	Fire Fighting	\$13,500.00	\$938.95
NOV2024		11-22-24	Maintenance Supplies CUSTODIAL SUPPLIES MCKELLAR STORE	12-13-24	\$46.75	\$46.75	01-03-151-112	Maintenance Supplies	\$1,500.00	\$1,479.67
						\$1,395.31				
1473	SCOTT COOK, 17 SNUG HAVEN ROAD, CARLING, ON, P0G 1G0									
MCKLRLL_2_3.2024		11-14-24	Courses & Training	12-28-24	\$1,846.94	\$1,846.94	01-03-150-015	Courses & Training	\$25,000.00	\$9,692.38
						\$1,846.94				
Total Fire Protection Services						\$3,574.13				
<u>Building Department</u>										
217	Parry Sound Fuels, 114 Bowes Street, Parry Sound, ON, P2A 2L7									
873204		12-04-24	CBO FUEL	12-28-24	\$63.94	\$63.94	01-04-170-141	Vehicle Fuel - Gas	\$1,200.00	\$412.57
						\$63.94				
873	Manulife Financial, PO BOX 1627, WATERLOO, ON, N2J 4P4									
DEC2024		12-24-24	Employee Benefits	12-28-24	\$507.37	\$507.37	01-04-170-005	Employee Benefits	\$9,126.62	\$2,794.97
NOV2024		11-14-24	Employee Benefits	11-30-24	\$507.37	\$507.37	01-04-170-005	Employee Benefits	\$9,126.62	\$2,794.97
						\$1,014.74				
1486	AIG INSURANCE COMPANY OF CANADA, P.O. BOX 15286 STATION A, TORONTO, ON, M5W 1C1									
DEC2024		12-24-24	Employee Benefits	12-28-24	\$3.22	\$3.22	01-04-170-005	Employee Benefits	\$9,126.62	\$2,794.97
						\$3.22				
Total Building Department						\$1,081.90				
<u>Protection to Persons and Property</u>										
873	Manulife Financial, PO BOX 1627, WATERLOO, ON, N2J 4P4									
DEC2024		12-24-24	Employee Benefits	12-28-24	\$328.11	\$328.11	01-05-182-005	Employee Benefits	\$2,066.62	(\$948.37)
NOV2024		11-14-24	Employee Benefits	11-30-24	\$328.11	\$328.11	01-05-182-005	Employee Benefits	\$2,066.62	(\$948.37)
						\$656.22				

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1486	AIG INSURANCE COMPANY OF CANADA, P.O. BOX 15286 STATION A, TORONTO, ON, M5W 1C1									
DEC2024		12-24-24	Employee Benefits	12-28-24	\$0.52	\$0.52	01-05-182-005	Employee Benefits	\$2,066.62	(\$948.37)
						\$0.52				
Total Protection to Persons and Property						\$656.74				
<u>Transportation</u>										
35	B&I Truck Parts Inc., 480 Dunlop Street West, Barrie, ON, L4N 9W5									
01P226610		12-04-24	Maintenance Costs/Parts COOLANT LINE/PLUG FUEL COOLER - 2019 FREIGHTLINER	12-28-24	\$137.62	\$137.62	01-06-237-143	Maintenance	\$15,500.00	(\$368.18)
						\$137.62				
217	Parry Sound Fuels, 114 Bowes Street, Parry Sound, ON, P2A 2L7									
872699		12-02-24	Fuel - Diesel	12-28-24	\$4,121.68	\$4,121.68	01-06-228-142	Fuel - Diesel	\$65,000.00	\$13,329.52
873479		12-09-24	Fuel - Diesel LS	12-28-24	\$3,469.21	\$3,469.21	01-06-228-142	Fuel - Diesel	\$65,000.00	\$13,329.52
						\$7,590.89				
820	FREIGHTLINER NORTH BAY, 40 COMMERCE CRESCENT, NORTH BAY, ON, P1A 0B4									
IN12267		11-22-24	Maintenance Costs/Parts THERMAL SQUEEZE	12-28-24	\$243.19	\$243.19	01-06-237-143	Maintenance	\$15,500.00	(\$368.18)
IN12319		11-27-24	Maintenance Costs/Parts CREDIT MEMO - RETURN OF PARTS	12-28-24	(\$243.19)	(\$243.19)	01-06-237-143	Maintenance	\$15,500.00	(\$368.18)
IN12321		11-27-24	Maintenance Costs/Parts PARTS	12-28-24	\$451.09	\$451.09	01-06-237-143	Maintenance	\$15,500.00	(\$368.18)
						\$451.09				
845	TOROMONT CAT, 3131 Highway 7 West., POBox 5511, Concord, ON, L4K 1B7									
WO901044294		12-11-24	Maintenance Costs/Parts TRACT MAINTENANCE - 420F2IT - BACKHOE	12-28-24	\$94.72	\$94.72	01-06-243-143	Maintenance	\$7,500.00	(\$17,049.68)
WO901044293		12-11-24	Maintenance Costs/Parts TRACT MAINTENANCE - 140MAWD - GRADER	12-28-24	\$38.61	\$38.61	01-06-248-143	Maintenance	\$43,206.86	(\$7,762.56)
						\$133.33				
873	Manulife Financial, PO BOX 1627, WATERLOO, ON, N2J 4P4									
DEC2024		12-24-24	Employee Benefits	12-28-24	\$445.99	\$445.99	01-06-200-005	Employee Benefits	\$22,000.00	\$718.30
DEC2024		12-24-24	Employee Benefits	12-28-24	\$440.45	\$440.45	01-06-200-005	Employee Benefits	\$22,000.00	\$718.30
DEC2024		12-24-24	Employee Benefits	12-28-24	\$434.17	\$434.17	01-06-200-005	Employee Benefits	\$22,000.00	\$718.30
NOV2024		11-14-24	Employee Benefits	11-30-24	\$434.16	\$434.16	01-06-200-005	Employee Benefits	\$22,000.00	\$718.30
NOV2024		11-14-24	Employee Benefits	11-30-24	\$445.99	\$445.99	01-06-200-005	Employee Benefits	\$22,000.00	\$718.30
NOV2024		11-14-24	Employee Benefits	11-30-24	\$440.45	\$440.45	01-06-200-005	Employee Benefits	\$22,000.00	\$718.30
						\$2,641.21				

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1127	CHRIS COLSON	O/A SAFE & SOUND LOCKSMITHING, P.O. BOX 643, PARRY SOUND, ON, P2A 2Z1								
358417		12-02-24	Maintenance Repairs KEYS FOR PUBLIC WORKS	12-28-24	\$371.42	\$371.42	01-06-210-113	Maintenance Repairs	\$15,000.00	\$8,511.74
						\$371.42				
1486	AIG INSURANCE COMPANY OF CANADA, P.O. BOX 15286 STATION A, TORONTO, ON, M5W 1C1									
DEC2024		12-24-24	Employee Benefits	12-28-24	\$1.87	\$1.87	01-06-200-005	Employee Benefits	\$22,000.00	\$718.30
DEC2024		12-24-24	Employee Benefits	12-28-24	\$1.87	\$1.87	01-06-200-005	Employee Benefits	\$22,000.00	\$718.30
DEC2024		12-24-24	Employee Benefits	12-28-24	\$2.03	\$2.03	01-06-200-005	Employee Benefits	\$22,000.00	\$718.30
						\$5.77				
1525	CRAIG'S WELDING AND FABRICATION, 109 GRINDSTONE ROAD, SUNDRIDGE, ON, P0A 1Z0									
2292		11-12-24	Maintenance Costs/Parts REPAIRS TO FREIGHTLINER 2020	12-28-24	\$378.20	\$378.20	01-06-233-143	Maintenance	\$13,000.00	\$5,156.73
2309		12-06-24	Maintenance Costs/Parts WELDING ON GRADER	12-28-24	\$1,008.54	\$1,008.54	01-06-248-143	Maintenance	\$43,206.86	(\$7,762.56)
						\$1,386.74				
1543	DUSTIN KRASNOZON, , , ,									
DEC2024		12-10-24	Personal Protective Equipment Employee Allowance PROTECTIVE CLOTHING ALLOWANCE	12-28-24	\$346.98	\$346.98	01-06-200-008	Personal Protective	\$1,000.00	\$49.46
						\$346.98				
Total Transportation						\$13,065.05				
Street Lighting										
245	EA Shipman Electric Ltd, 234 HIGHWAY 518, SEGUIN, ON, P2A 0B2									
3832		12-05-24	Contracted Services ELECTRICAL INSTALLATION @ BOUNDARY ROAD AND HWY 124	12-28-24	\$3,863.68	\$3,931.68	01-07-229-147	Contracted Services	\$8,000.00	\$7,881.54
						\$3,931.68				
Total Street Lighting						\$3,931.68				
Environmental Services										
109	Home Hardware, 31 Joseph Street, Parry Sound, ON, P2A 2G3									
185170		12-07-24	Materials & Supplies SNOW SHOVEL/ROOF RAKE	12-28-24	\$71.91	\$71.91	01-08-300-145	Materials & Supplies	\$2,000.00	\$40.77
						\$71.91				

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331	Municipality of McDougall, 5 Baragar Blvd., McDougall, ON, P2A 2W9									
25591		11-30-24	Waste Tipping Fees WASTE TIPPING FEES - NOVEMBER 2024	12-28-24	\$6,552.71	\$6,552.71	01-08-301-123	Waste Tipping Fees	\$80,000.00	\$6,771.55
						\$6,552.71				
873	Manulife Financial, PO BOX 1627, WATERLOO, ON, N2J 4P4									
DEC2024		12-24-24	Employee Benefits	12-28-24	\$117.31	\$117.31	01-08-300-005	Employee Benefits	\$1,400.00	\$276.42
NOV2024		11-14-24	Employee Benefits	11-30-24	\$117.31	\$117.31	01-08-300-005	Employee Benefits	\$1,400.00	\$276.42
						\$234.62				
Total Environmental Services						\$6,859.24				
Social Services										
159	District of Parry Sound Social Services Admin Bd, 1 Beechwood Drive, Parry Sound, ON, P2A 1J2									
DEC2024		12-28-24	Parry Sound District SSAB Annual Levy 2024 MUNICIPAL LEVY - 4TH QUARTER	12-28-24	\$78,046.81	\$78,046.81	01-10-340-030	Parry Sound District	\$312,962.00	\$78,821.57
						\$78,046.81				
Total Social Services						\$78,046.81				
Parks and Recreation Facilities										
873	Manulife Financial, PO BOX 1627, WATERLOO, ON, N2J 4P4									
DEC2024		12-24-24	Employee Benefits	12-28-24	\$242.44	\$242.44	01-11-360-005	Employee Benefits	\$3,600.00	\$719.34
NOV2024		11-14-24	Employee Benefits	11-30-24	\$242.44	\$242.44	01-11-360-005	Employee Benefits	\$3,600.00	\$719.34
						\$484.88				
1404	JUDY RYELAND,									
DEC2024		12-10-24	Materials & Supplies REIMBURSEMENT KIDS CHRISTMAS GIFTS FOR RECREATION COMMITTEE	12-28-24	\$93.77	\$93.77	01-11-360-145	Materials & Supplies	\$3,000.00	(\$990.39)
						\$93.77				
1486	AIG INSURANCE COMPANY OF CANADA, P.O. BOX 15286 STATION A, TORONTO, ON, M5W 1C1									
DEC2024		12-24-24	Employee Benefits	12-28-24	\$1.46	\$1.46	01-11-360-005	Employee Benefits	\$3,600.00	\$719.34
						\$1.46				
Total Parks and Recreation Facilities						\$580.11				

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Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
Community Centre										
109	Home Hardware, 31 Joseph Street, Parry Sound, ON, P2A 2G3									
185150		12-06-24	Materials & Supplies TRACTION AID	12-28-24	\$41.71	\$41.71	01-12-370-145	Materials & Supplies	\$1,000.00	(\$1,267.53)
185219		12-11-24	Materials & Supplies BLEACH	12-28-24	\$31.53	\$31.53	01-12-370-145	Materials & Supplies	\$1,000.00	(\$1,267.53)
185219		12-11-24	Materials & Supplies WATER	12-28-24	\$14.91	\$14.91	01-12-370-145	Materials & Supplies	\$1,000.00	(\$1,267.53)
						\$88.15				
660	FAST ENVIRO SERVICE, 705 SAVAGE SETTLEMENT ROAD, PO BOX 480, NOVAR, ON, P0A 1R0									
6225		11-17-24	Facility Maintenance SEPTIC INSPECTION	12-28-24	\$238.12	\$238.12	01-12-370-115	Facility Maintenance	\$11,948.29	(\$4,238.73)
						\$238.12				
873	Manulife Financial, PO BOX 1627, WATERLOO, ON, N2J 4P4									
DEC2024		12-24-24	Employee Benefits	12-28-24	\$389.95	\$389.95	01-12-370-005	Employee Benefits	\$1,368.52	\$977.24
NOV2024		11-14-24	Employee Benefits	11-30-24	\$389.98	\$389.98	01-12-370-005	Employee Benefits	\$1,368.52	\$977.24
						\$779.93				
1486	AIG INSURANCE COMPANY OF CANADA, P.O. BOX 15286 STATION A, TORONTO, ON, M5W 1C1									
DEC2024		12-24-24	Employee Benefits	12-28-24	\$1.30	\$1.30	01-12-370-005	Employee Benefits	\$1,368.52	\$977.24
						\$1.30				
Total Community Centre						\$1,107.50				
Cultural										
1471	IRON DESIGN WELDING, 50 BLACKSTONE/CRANE LAKE ROAD, SEGUIN, ON, P2A 2W8									
121024-1		12-10-24	Hemlock Church & St. Stephen's Church HANDRAILS FOR ST-STEPHENS CHURCH - BROADBENT	12-28-24	\$1,516.22	\$1,516.22	01-13-383-113	Hemlock Church & St.	\$117,046.62	\$50,118.05
						\$1,516.22				
Total Cultural						\$1,516.22				
Planning and Development										
374	Township of the Archipelago, 9 James St, Parry Sound, ON, P2A 1T4									
GNET-2024-10		12-01-24	West Parry Sound Geography Network Annual Levy	12-27-24	\$9,150.00	\$9,150.00	01-14-400-030	West Parry Sound	\$10,500.00	\$10,500.00
						\$9,150.00				
1320	J.L. Richards & Associates, 343 Preston Street, Tower II, Suite 1000, Ottawa, ON, K1S 1N4									
122570		11-07-24	Planning Consultant Services MCBRIDE REZONING	11-30-24	\$1,880.52	\$1,880.52	01-14-400-021	Planning Consultant	\$58,352.00	\$4,454.79
123126		12-04-24	Planning Consultant Services MCBRIDE ZBLA - PLANNING SERVICES	12-28-24	\$247.09	\$247.09	01-14-400-021	Planning Consultant	\$58,352.00	\$4,454.79

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Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
General Government										
36	Bell Mobility Inc., P.O. Box 5102, Burlington, ON, L7R 4R7									
NOV2024		11-13-24	Telephone ADMIN	12-14-24	\$33.81	\$33.81	01-02-060-007	Telephone	\$2,600.00	\$459.52
						\$33.81				
Total General Government						\$33.81				
Fire Protection Services										
36	Bell Mobility Inc., P.O. Box 5102, Burlington, ON, L7R 4R7									
NOV2024		11-13-24	Telephone RESCUE #2	12-14-24	\$28.49	\$28.49	01-03-150-007	Telephone	\$3,000.00	\$197.50
NOV2024		11-13-24	Telephone IPAD	12-14-24	\$28.49	\$28.49	01-03-150-007	Telephone	\$3,000.00	\$197.50
NOV2024		11-13-24	Telephone TURBO 1	12-14-24	\$45.79	\$45.79	01-03-150-007	Telephone	\$3,000.00	\$197.50
NOV2024		11-13-24	Telephone FIRE CHIEF	12-14-24	\$39.27	\$39.27	01-03-150-007	Telephone	\$3,000.00	\$197.50
NOV2024		11-13-24	Telephone TURBO 2	12-14-24	\$53.04	\$53.04	01-03-150-007	Telephone	\$3,000.00	\$197.50
						\$195.08				
Total Fire Protection Services						\$195.08				
Building Department										
36	Bell Mobility Inc., P.O. Box 5102, Burlington, ON, L7R 4R7									
NOV2024		11-13-24	Telephone CBO	12-14-24	\$52.24	\$52.24	01-04-170-007	Telephone	\$600.00	\$74.87
						\$52.24				
Total Building Department						\$52.24				
Protection to Persons and Property										
36	Bell Mobility Inc., P.O. Box 5102, Burlington, ON, L7R 4R7									
NOV2024		11-13-24	Miscellaneous BY-LAW CREDIT MEMO	12-14-24	(\$15.45)	(\$15.45)	01-05-190-024	Miscellaneous	\$1,500.00	\$901.80
						(\$15.45)				
Total Protection to Persons and Property						(\$15.45)				
Transportation										
36	Bell Mobility Inc., P.O. Box 5102, Burlington, ON, L7R 4R7									
NOV2024		11-13-24	Telephone PUBLIC WORKS	12-14-24	\$34.56	\$34.56	01-06-200-007	Telephone	\$1,400.00	\$549.18
						\$34.56				
Total Transportation						\$34.56				
Total Bills To Pay:						\$300.24				

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General										
1041	MARCO ANCINELLI,									
DEC2024/2	12-13-24	Bank Account	VFF POINTS 2024	12-31-24	\$500.00	\$500.00	01-00-011-801	Bank Account	\$0.00	(\$5,257,327.94)
						\$500.00				
Total General						\$500.00				
General Government										
116	Hydro One Networks Inc., P. O. Box 4102 Stn A, Toronto, ON, M5W 3L3									
DEC2024	12-19-24	Hydro Admin		12-19-24	\$978.54	\$978.54	01-02-060-008	Hydro Admin	\$14,000.00	(\$782.32)
						\$978.54				
1157	VERSANET SOLUTIONS GROUP, 60 BELL FARM ROAD, BARRIE, ON, L4M 5G6									
VN350549	12-12-24	Office Equipment	CHANGE DESTINATION POINTS IN PHONE SYSTEM	12-31-24	\$305.28	\$305.28	01-02-060-018	Office Equipment	\$7,500.00	\$7,399.75
						\$305.28				
Total General Government						\$1,283.82				
Fire Protection Services										
116	Hydro One Networks Inc., P. O. Box 4102 Stn A, Toronto, ON, M5W 3L3									
DEC2024	12-19-24	Hydro		12-19-24	\$115.71	\$115.71	01-03-151-008	Hydro	\$2,500.00	\$934.18
DEC2024	12-19-24	Hydro		12-19-24	\$254.63	\$254.63	01-03-152-008	Hydro	\$3,500.00	\$522.01
DEC2024	12-19-24	Hydro		12-19-24	\$129.94	\$129.94	01-03-154-008	Hydro	\$1,750.00	\$365.59
						\$500.28				
257	Town of Parry Sound, 52 Seguin Street, Parry Sound, ON, P2A 1B4									
IVC00000000231	12-12-24	Emergency Management	EMERGENCY PLANNING TRAINING - REFRESHMENTS AND LUNCH	12-31-24	\$124.50	\$124.50	01-03-150-108	Emergency Management	\$4,500.00	\$3,940.32
						\$124.50				
Total Fire Protection Services						\$624.78				
Building Department										
177	Municipality of Whitestone, 21 Church Street, Dunchurch, ON, P0A 1G0									
44-2024	12-10-24	Shared CBO Services	due to Other Municipality VACATION COVERAGE FOR CBO	12-26-24	\$117.95	\$117.95	01-04-170-041	Shared CBO Services	\$1,500.00	\$1,266.90
						\$117.95				
Total Building Department						\$117.95				

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Transportation										
35	B&I Truck Parts Inc., 480 Dunlop Street West, Barrie, ON, L4N 9W5									
01P227168		12-12-24	Maintenance Costs/Parts DEF PUMP EXCHANGE SUPPLY UNIT/CORE - 2021 FREIGHTLINER	12-31-24	\$1,308.41	\$1,308.41	01-06-250-143	Maintenance	\$12,000.00	\$8,282.48
01P227171		12-16-24	Maintenance Costs/Parts HARN/JUMPER/DEF/ - 2021 FREIGHTLINER	12-31-24	\$166.53	\$166.53	01-06-250-143	Maintenance	\$12,000.00	\$8,282.48
01P227564		12-19-24	CREDIT MEMO	12-31-24	(\$351.00)	(\$351.00)	01-06-250-143	Maintenance	\$12,000.00	\$8,282.48
						\$1,123.94				
116	Hydro One Networks Inc., P. O. Box 4102 Stn A, Toronto, ON, M5W 3L3									
DEC2024		12-19-24	Hydro	12-19-24	\$249.32	\$249.32	01-06-210-008	Hydro	\$3,000.00	\$474.51
						\$249.32				
217	Parry Sound Fuels, 114 Bowes Street, Parry Sound, ON, P2A 2L7									
873516		12-13-24	Fuel - Diesel DYED DIESEL LS FUEL	12-31-24	\$1,277.27	\$1,277.27	01-06-228-142	Fuel - Diesel	\$65,000.00	\$5,738.63
						\$1,277.27				
218	Parry Sound Auto Parts, 74 Parry Sound Drive, Parry Sound, ON, P2A 0B8									
1-3053356		12-16-24	Workshop Supplies SHACKLE ANCHOR	01-30-25	\$56.09	\$56.09	01-06-210-148	Workshop Supplies	\$3,000.00	(\$2,517.38)
						\$56.09				
362	Budget Propane & Oil, 1011 Beiers Rd, RR 1, Gravenhurst, ON, P1P 1R1									
1625797		12-17-24	Furnace Oil COMMERCIAL PROPANE - PRESSURE WASHER	12-31-24	\$263.53	\$263.53	01-06-210-031	Furnace Oil	\$15,000.00	\$5,811.19
25796		12-17-24	Furnace Oil COMMERCIAL PROPANE - GARAGE HEAT	12-31-24	\$1,951.75	\$1,951.75	01-06-210-031	Furnace Oil	\$15,000.00	\$5,811.19
						\$2,215.28				
533	Russell, Christie, LLP, 505 Memorial Avenue, P.O. Box 158, Orillia, ON, L3V 6J3									
64-103-061		12-10-24	Materials & Supplies BALLFIELD LEGAL - EASEMENT	12-31-24	\$1,364.62	\$1,364.62	01-06-424-145	Materials & Supplies	\$240,919.25	\$169,488.81
						\$1,364.62				
982	AIR AUTOMOTIVE TRACKING INC., 160 COLLARD DRIVE, KING CITY, ON, L7B 1E4									
MCK12-24		12-01-24	Maintenance Costs/Parts MONTHLY WIRELESS TRACKING - DECEMBER 2024	12-31-24	\$20.35	\$20.35	01-06-233-143	Maintenance	\$13,000.00	\$4,778.53
MCK12-24		12-01-24	Maintenance Costs/Parts MONTHLY WIRELESS TRACKING - DECEMBER 2024	12-31-24	\$20.35	\$20.35	01-06-235-143	Maintenance	\$14,500.00	(\$2,181.89)

**Township of McKellar
A/P Preliminary Cheque Run
(Council Approval Report)**

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
MCK12-24		12-01-24	Maintenance Costs/Parts MONTHLY WIRELESS TRACKING - DECEMBER 2024	12-31-24	\$20.35	\$20.35	01-06-237-143	Maintenance	\$15,500.00	(\$956.89)
MCK12-24		12-01-24	Maintenance Costs/Parts MONTHLY WIRELESS TRACKING - DECEMBER 2024	12-31-24	\$20.35	\$20.35	01-06-246-143	Maintenance	\$7,375.68	\$514.72
MCK12-24		12-01-24	Maintenance Costs/Parts MONTHLY WIRELESS TRACKING - DECEMBER 2024	12-31-24	\$20.35	\$20.35	01-06-247-143	Maintenance	\$3,200.00	\$2,489.22
MCK12-24		12-01-24	Maintenance Costs/Parts MONTHLY WIRELESS TRACKING - DECEMBER 2024	12-31-24	\$20.35	\$20.35	01-06-248-143	Maintenance	\$43,206.86	(\$8,813.58)
MCK12-24		12-01-24	Maintenance Costs/Parts MONTHLY WIRELESS TRACKING - DECEMBER 2024	12-31-24	\$20.35	\$20.35	01-06-250-143	Maintenance	\$12,000.00	\$8,282.48
MCK12-24		12-01-24	Maintenance Costs/Parts MONTHLY WIRELESS TRACKING - DECEMBER 2024	12-31-24	\$20.35	\$20.35	01-06-251-143	Maintenance	\$5,000.00	(\$7,174.63)
						\$162.80				
1520	HV DUTY SUPPLY, 5 WATER STREET, PARRY SOUND, ON, P2A 3A3									
806		11-14-24	Maintenance Costs/Parts COUPLER HYD QUICK TRUCK 2024 - SANDER	12-19-24	\$130.98	\$130.98	01-06-251-143	Maintenance	\$5,000.00	(\$7,174.63)
						\$130.98				

Total Transportation

\$6,580.30

Street Lighting

116	Hydro One Networks Inc., P. O. Box 4102 Stn A, Toronto, ON, M5W 3L3									
DEC2024		12-19-24	Hydro	12-19-24	\$133.15	\$133.15	01-07-229-008	Hydro	\$1,900.00	\$33.90
DEC2024		12-19-24	Hydro	12-19-24	\$13.23	\$13.23	01-07-229-008	Hydro	\$1,900.00	\$33.90
DEC2024		12-19-24	Hydro	12-19-24	\$23.55	\$23.55	01-07-229-008	Hydro	\$1,900.00	\$33.90
DEC2024		12-19-24	Hydro	12-19-24	\$5.40	\$5.40	01-07-229-008	Hydro	\$1,900.00	\$33.90

\$175.33

Total Street Lighting

\$175.33

Environmental Services

116	Hydro One Networks Inc., P. O. Box 4102 Stn A, Toronto, ON, M5W 3L3									
DEC2024		12-19-24	Hydro	12-19-24	\$113.85	\$113.85	01-08-300-008	Hydro	\$2,000.00	\$83.93

\$113.85

Total Environmental Services

\$113.85

**Township of McKellar
A/P Preliminary Cheque Run
(Council Approval Report)**

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
<u>Parks and Recreation Facilities</u>										
116 DEC2024	Hydro One Networks Inc., P. O. Box 4102 Stn A, Toronto, ON, M5W 3L3	12-19-24	Hydro	12-19-24	\$34.08	\$34.08	01-11-360-008	Hydro	\$400.00	\$14.47
						\$34.08				
Total Parks and Recreation Facilities						\$34.08				
<u>Community Centre</u>										
116 DEC2024	Hydro One Networks Inc., P. O. Box 4102 Stn A, Toronto, ON, M5W 3L3	12-19-24	Hydro	12-19-24	\$436.86	\$436.86	01-12-370-008	Hydro	\$7,500.00	\$926.58
						\$436.86				
763 22812	MORROWS PLUMBING & HEATING INC., 1 QUEEN STREET, PARRY SOUND, ON, P2A 2W1	12-11-24	Facility Maintenance HOT WATER TANK/LOOSE TOILET/LEAKS BATHROOM AT ARENA	12-31-24	\$2,320.69	\$2,320.69	01-12-370-115	Facility Maintenance	\$11,948.29	(\$4,476.85)
						\$2,320.69				
Total Community Centre						\$2,757.55				
<u>Cultural</u>										
116 DEC2024	Hydro One Networks Inc., P. O. Box 4102 Stn A, Toronto, ON, M5W 3L3	12-19-24	Library - Hydro	12-19-24	\$332.00	\$332.00	01-13-381-008	Library - Hydro	\$4,500.00	(\$484.55)
						\$332.00				
525 DEC2024	VIVIAN MOORE,	12-18-24	Discretionary Donations REIMBURSEMENT FOR DONATION TO MCKELLAR UNITED CHURCH IN MEMORY OF IRVA STEWART	12-31-24	\$50.00	\$50.00	01-13-380-128	Discretionary Donations	\$0.00	\$0.00
						\$50.00				
Total Cultural						\$382.00				
<u>Planning and Development</u>										
343 WATER2024	MANITOUWABING LAKE COMMUNITY ASSOC., BOX 77, MCKELLAR, ON, P0G 1C0	12-18-24	Manitouwabing Lake Conservancy ECOLI/CALCIUM/PHOSPERUS TESTING	12-23-24	\$7,010.39	\$7,010.39	01-14-412-038	Manitouwabing Lake	\$7,250.00	\$7,250.00
						\$7,010.39				

**Township of McKellar
A/P Preliminary Cheque Run
(Council Approval Report)**

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
1474	GENERATIONS EFFECT, PO BOX 662, PARRY SOUND, ON, P2A 2Z1									
20241217-01	Georgian Bay Biosphere Research BETHNIC MONITORING - 2 SITES/ANNUAL AQUATIC REPORT	12-17-24		12-31-24	\$2,161.50	\$2,161.50	01-14-411-037	Georgian Bay Biosphere	\$4,000.00	\$1,838.50
						\$2,161.50				
Total Planning and Development						\$9,171.89				

Education

66	Conseil Scolaire Public du Nord-Est de l'Ontario, P.O. Box 3600, 820 Lakeshore Drive, North Bay, ON, P1B 9T5									
DEC2024	SCHOOL BOARD REQUISITIONS SCHOOL BOARD - 4TH QUARTER	12-18-24		12-31-24	\$394.41	\$394.41	01-15-112-060	School Board Requisitions	\$0.00	(\$1,179.08)
						\$394.41				
190	Near North District School BD, 600 McIntyre Street, PO Box 3110, North Bay, ON, P1B 8H1									
DEC2024	SCHOOL BOARD REQUISITIONS 4TH QUARTER PAYMENT FOR SCHOOL BOARD	12-18-24		12-31-24	\$289,882.21	\$289,882.21	01-15-110-060	School Board Requisitions	\$0.00	(\$777,930.91)
						\$289,882.21				
223	Simcoe Muskoka Catholic District School Board, 46 Alliance Blvd, Barrie, ON, L4M 5K3									
DEC2024	SCHOOL BOARD REQUISITIONS 4TH QUARTER PAYMENT - SCHOOL BOARD 2024	12-18-24		12-31-24	\$14,168.50	\$14,168.50	01-15-111-060	School Board Requisitions	\$0.00	(\$42,615.69)
						\$14,168.50				
Total Education						\$304,445.12				

Total Bills To Pay: \$326,186.67

**Township of McKellar
A/P Preliminary Cheque Run
(Council Approval Report)**

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
General Government										
119 DEC2024	Dan Hamel,	12-23-24	Miscellaneous CHRISTMAS BONUS - 2024	12-24-24	\$100.00	\$100.00	01-02-060-024	Miscellaneous	\$3,000.00	\$2,753.19
						\$100.00				
238 DEC2024	Scott Reekie,	12-23-24	Miscellaneous CHRISTMAS BONUS - 2024	12-20-24	\$100.00	\$100.00	01-02-060-024	Miscellaneous	\$3,000.00	\$2,753.19
						\$100.00				
551 DEC2024	Ward Stoneman,	12-23-24	Miscellaneous CHRISTMAS BONUS - 2024	12-24-24	\$100.00	\$100.00	01-02-060-024	Miscellaneous	\$3,000.00	\$2,753.19
						\$100.00				
762 DEC2024	CHRIS BORDELEAU,	12-23-24	Miscellaneous CHRISTMAS BONUS - 2024	12-24-24	\$100.00	\$100.00	01-02-060-024	Miscellaneous	\$3,000.00	\$2,753.19
						\$100.00				
842 DEC2024	JANICE GIBSON,	12-23-24	Miscellaneous CHRISTMAS BONUS - 2024	12-24-24	\$100.00	\$100.00	01-02-060-024	Miscellaneous	\$3,000.00	\$2,753.19
						\$100.00				
1040 DEC2024	ANDY WARD,	12-23-24	Miscellaneous CHRISTMAS BONUS - 2024	12-24-24	\$100.00	\$100.00	01-02-060-024	Miscellaneous	\$3,000.00	\$2,753.19
						\$100.00				
1064 DEC2024	RODNEY MATTHEWS, , , ,	12-23-24	Miscellaneous CHRISTMAS BONUS - 2024	12-24-24	\$100.00	\$100.00	01-02-060-024	Miscellaneous	\$3,000.00	\$2,753.19
						\$100.00				
1151 DEC2024	BRANDIE STONEMAN, ,	12-23-24	Miscellaneous CHRISTMAS BONUS - 2024	12-24-24	\$100.00	\$100.00	01-02-060-024	Miscellaneous	\$3,000.00	\$2,753.19
						\$100.00				
1154 DEC2024	MARY SMITH,	12-23-24	Miscellaneous CHRISTMAS BONUS - 2024	12-24-24	\$100.00	\$100.00	01-02-060-024	Miscellaneous	\$3,000.00	\$2,753.19
						\$100.00				
1189 DEC2024	THOMAS STONEMAN, ,	12-23-24	Miscellaneous CHRISTMAS BONUS - 2024	12-24-24	\$100.00	\$100.00	01-02-060-024	Miscellaneous	\$3,000.00	\$2,753.19
						\$100.00				
1273 DEC2024	ROSHAN KANTIYA	12-23-24	Miscellaneous CHRISTMAS BONUS - 2024	12-24-24	\$100.00	\$100.00	01-02-060-024	Miscellaneous	\$3,000.00	\$2,753.19
						\$100.00				

**Township of McKellar
A/P Preliminary Cheque Run
(Council Approval Report)**

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
1305	ROBERT MORRISON,	12-23-24	Miscellaneous CHRISTMAS BONUS - 2024	12-24-24	\$100.00	\$100.00	01-02-060-024	Miscellaneous	\$3,000.00	\$2,753.19
DEC2024						\$100.00				
1347	KARLEE BRITTON, , , ,	12-23-24	Miscellaneous CHRISTMAS BONUS - 2024	12-24-24	\$100.00	\$100.00	01-02-060-024	Miscellaneous	\$3,000.00	\$2,753.19
DEC2024						\$100.00				
1543	DUSTIN KRASNOZON, , , ,	12-23-24	Miscellaneous CHRISTMAS BONUS - 2024	12-23-24	\$100.00	\$100.00	01-02-060-024	Miscellaneous	\$3,000.00	\$2,753.19
DEC2024/2						\$100.00				
Total General Government						\$1,400.00				
Total Bills To Pay:						\$1,400.00				



Township of McKellar

701 Hwy #124, P.O. Box 69, McKellar, Ontario POG 1C0

Phone: (705) 389-2842

Fax: (705) 389-1244

ANNUAL BUILDING DEPARTMENT REPORT 2024

This report is issued pursuant to the requirements of Section 7(4) of the Building Code Act. Under the Act, the Township of McKellar is required to prepare a report annually containing information on the building permit fees collected, as well as costs of servicing building permits and enforcing the Building Code Act and the Building Code. Division C Part 1 (1.9.1.1) further directs the Municipality to distinguish between direct costs and indirect costs, as well to include in the report the balance of the reserves at year end, if applicable.

Direct costs of the administration and enforcement of the Act includes the review of applications for permits and inspection of buildings. Indirect costs of the administration and enforcement of the Act includes support from other departments, overhead costs etc.

The total fees collected under the Municipality's Building By-Law for the calendar year 2024 totaled \$161,727.57. The total for all direct costs was \$147,988.16, and the total for all indirect costs was estimated to be \$33,624.37 for a total of \$181,612.53. It should be noted that the Township of McKellar Building Department reserve currently is \$74,162.72.

Respectfully submitted by:

Chris Bordeleau, CBCO
Chief Building Official

Reviewed by:

Karlee Britton – Clerk Administrator

Roshan Kantiya – Treasurer

YEAR	TOTAL PERMITS Issued	RESIDENTIAL		COMMERCIAL		INDUSTRIAL		TOTAL VALUE	PERMIT FEES
		PERMITS	VALUE	PERMITS	VALUE	PERMITS	VALUE		
1990	85	85	\$3,645,800.00	0	\$0.00	0	\$0.00	\$3,645,800.00	
1991	44	44	\$1,788,868.00	0	\$0.00	0	\$0.00	\$1,788,868.00	
1992	37	36	\$1,833,750.00	1	\$32,000.00	0	\$0.00	\$1,865,750.00	
1993	66	64	\$2,181,760.00	2	\$66,800.00	0	\$0.00	\$2,248,560.00	
1994	50	48	\$2,089,400.00	2	\$84,740.00	0	\$0.00	\$2,174,140.00	
1995	44	43	\$1,964,428.00	1	\$25,200.00	0	\$0.00	\$1,989,628.00	
1996	43	43	\$1,363,077.00	0	\$0.00	0	\$0.00	\$1,363,077.00	
1997	43	39	\$1,716,310.00	4	\$224,000.00	0	\$0.00	\$1,940,310.00	
1998	61	57	\$2,790,821.00	4	\$80,050.00	0	\$0.00	\$2,870,871.00	
1999	64	58	\$3,129,038.00	6	\$288,480.00	0	\$0.00	\$3,417,518.00	
2000	95	88	\$4,043,042.00	7	\$535,239.00	0	\$0.00	\$4,578,281.00	
2001	77	68	\$2,633,271.00	9	\$528,390.00	0	\$0.00	\$3,161,661.00	
2002	115	102	\$4,250,457.00	13	\$969,020.00	0	\$0.00	\$5,219,477.00	
2003	103	93	\$4,651,707.00	10	\$691,860.00	0	\$0.00	\$5,343,567.00	
2004	107	83	\$5,479,993.00	22	\$1,138,000.00	2	\$125,223.00	\$6,743,156.00	
2005	101	92	\$7,738,324.00	9	\$582,220.00	0	\$0.00	\$8,320,544.00	
2006	89	80	\$5,971,865.00	9	\$510,384.00	0	\$0.00	\$6,482,249.00	
2007	115	108	\$6,589,433.00	7	\$539,875.00	0	\$0.00	\$7,129,308.00	\$68,827.00
2008	91	86	\$6,722,648.00	4	\$213,680.00	1	\$550,000.00	\$7,486,328.00	\$68,990.00
2009	87	84	\$7,337,979.00	3	\$789,580.00	0	\$0.00	\$8,127,559.00	\$75,622.00
2010	93	75	\$3,585,630.00	18	\$1,310,320.00	0	\$0.00	\$4,895,950.00	\$41,120.00
2011	110	93	\$5,508,602.00	17	\$515,080.00	0	\$0.00	\$6,023,682.00	\$75,591.00
2012	100	93	\$5,703,936.00	7	\$394,900.00	0	\$0.00	\$6,098,836.00	\$86,254.00
2013	98	96	\$4,450,616.00	2	\$141,000.00	0	\$0.00	\$4,591,616.00	\$64,907.00
2014	124	118	\$4,835,418.00	6	\$382,300.00	0	\$0.00	\$5,217,718.00	\$73,752.00
2015	152	131	\$5,779,227.00	21	\$643,500.00	0	\$0.00	\$6,422,727.00	\$90,134.00
2016	129	111	\$5,500,724.00	18	\$760,600.00	0	\$0.00	\$6,261,324.00	\$79,638.00
2017	114	105	\$4,220,765.00	9	\$505,840.00	0	\$0.00	\$4,726,605.00	\$67,693.00
2018	116	113	\$6,883,535.00	3	\$129,200.00	0	\$0.00	\$7,012,735.00	\$109,568.00
2019	124	120	\$9,174,652.50	4	\$270,000.00	0	\$0.00	\$9,444,650.50	\$132,375.00

2020	125	118	\$9,072,084.00	7	\$328,000.00	0	\$0.00	\$9,072,412.00	\$141,820.00
2021	131	121	\$17,360,350.00	10	\$570,700.00	0	\$0.00	\$17,931,050.00	\$219,908.25
2022	86	80	\$12,958,804.80	6	\$796,791.30	0	\$0.00	\$13,135,596.10	\$151,375.47
2023	81	79	\$8,977,986.27	2	\$51,229.57	0	\$0.00	\$9,145,215.84	\$112,124.73
2024	64	60	\$13,012,929.06	4	\$600,171.96	0	\$0.00	\$13,613,101.96	\$161,727.57
TOTAL	3019	2775	\$172,956,315.30	241	\$14,047,749.30	3	\$675,223.00	\$173,595,957.50	\$1,396,199.25

2024 Building Permits Report

Permits By Type

	PERMITS	FEES	VALUE
CHANGE OF USE	0	\$ -	\$ -
CONSTRUCTION	56	\$ 159,472.57	\$ 13,613,101.02
DEMOLITION	8	\$ 800.00	\$ -
REVISED DRAWINGS	11	\$ 1,455.00	\$ -
TOTAL	75	\$ 161,727.57	\$ 13,613,101.02

Permits by Project Type

of

Permits Value of Permit Permit Fee

BUILDING	26	\$ 11,684,099.21	\$ 135,867.43
COMMERCIAL	4	\$ 600,171.96	\$ 7,070.12
DECK	5	\$ 48,000.00	\$ 1,025.00
DOCK	5	\$ 86,500.00	\$ 1,270.50
GARAGE	10	\$ 959,238.80	\$ 11,520.44
STORAGE	6	\$ 235,091.05	\$ 2,719.08
CHANGE OF USE	0	\$ -	\$ -
DEMO	8	\$ -	\$ 800.00
REVISED DRAWINGS	11		\$ 1,455.00
TOTAL	75	\$ 13,613,101.02	\$ 161,727.57

2024 BUILDING PERMIT SUMMARY : FEES

	BUILDING	COMMERCIAL	DECK	DOCK	GARAGE/carport	STORAGE	DEMO	CHANGE
24-001	\$350.00							
24-002		\$ 205.00						
24-003					\$505.44			
24-004	\$ 8,510.00							
24-005	\$6,900.00							
24-006				\$172.50				
24-007	\$575.00							
24-008							\$ 100.00	
24-009							\$100.00	
24-010							\$100.00	
24-011		\$ 4,600.00						
24-012				\$ 100.00				
24-013	\$28,750.00							
24-014	\$4,025.00							
24-015						\$ 777.60		
24-016	\$5,750.00							
24-017				\$ 423.00				
24-018					\$ 1,897.50			
24-019						\$ 276.48		
24-020			\$205.00					
24-021	\$979.20							
24-022					\$1,150.00			
24-023			\$ 205.00					
24-024	\$2,300.00							
24-025	\$ 4,459.01							
24-026					\$ 287.50			
24-027	\$14,950.00							
24-028					\$ 690.00			
24-029	\$ 5,750.00							
24-030	\$ 1,205.00							
24-031	\$ 1,700.78							
24-032	\$ 3,059.00							
24-033							\$ 100.00	
24-034			\$ 205.00					
24-035					\$ 3,277.50			
24-036							\$ 100.00	
24-037				\$ 230.00				
24-038							\$ 100.00	
24-039						\$ 460.00		
24-040	\$ 13,800.00							
24-041						\$ 460.00		
24-042	\$ 205.00							
24-043					\$ 1,150.00			
24-044	\$ 8,625.00							
24-045							\$ 100.00	
24-046		\$ 1,132.56						
24-047		\$ 1,132.56						
24-048						\$ 205.00		
24-049						\$ 540.00		
24-050					\$ 690.00			
24-051	\$ 652.50							
24-052			\$ 205.00					
24-053	\$ 6,900.00							
24-054	\$ 802.50							
24-055					\$ 747.50			
24-056	\$ 8,050.00							
24-057	\$ 690.00							

DATE PAID VALUE OF PERMIT

2024 BUILDING PERMIT SUMMARY : PERMIT VALUES

	BUILDING	COMMERCIAL	DECK	DOCK	GARAGE	STORAGE	DEMO	CHANGE
24-001	\$ 19,149.57							
24-002		\$ 3,000.00						
24-003					\$ 43,951.30			
24-004	\$ 740,000.00							
24-005	\$ 600,000.00							
24-006				\$ 15,000.00				
24-007	\$ 50,000.00							
24-008							\$ -	
24-009							\$ -	
24-010							\$ -	
24-011		\$ 400,000.00						
24-012				\$ 6,500.00				
24-013	\$ 2,500,000.00							
24-014	\$ 350,000.00							
24-015						\$ 67,617.39		
24-016	\$ 500,000.00							
24-017				\$ 15,000.00				
24-018					\$ 165,000.00			
24-019						\$ 24,041.74		
24-020		\$ 205.00						
24-021	\$ 85,147.83							
24-022					\$ 100,000.00			
24-023			\$ 8,000.00					
24-024	\$ 200,000.00							
24-025	\$ 387,740.00							
24-026					\$ 287.50			
24-027	\$ 1,300,000.00							
24-028					\$ 60,000.00			
24-029	\$ 500,000.00							
24-030	\$ 70,000.00							
24-031	\$ 147,893.31							
24-032	\$ 266,000.00							
24-033							\$ -	
24-034			\$ 7,000.00					
24-035					\$ 285,000.00			
24-036							\$ -	
24-037				\$ 20,000.00				
24-038							\$ -	
24-039						\$ 40,000.00		
24-040	\$ 1,200,000.00							
24-041						\$ 40,000.00		
24-042	\$ 3,000.00							
24-043					\$ 100,000.00			
24-044	\$ 750,000.00							
24-045							\$ -	
24-046		\$ 98,483.48						
24-047		\$ 98,483.48						
24-048						\$ 16,475.40		
24-049						\$ 46,956.52		
24-050					\$ 60,000.00			
24-051	\$ 56,739.13							
24-052			\$ 30,000.00					
24-053	\$ 600,000.00							
24-054	\$ 35,000.00							
24-055					\$ 65,000.00			
24-056	\$ 699,999.80							
24-057	\$ 60,000.00							



Township of McKellar Report to Council

Prepared for: Mayor & Council

Department: PLANNING

Date: January 28, 2025

Report No: PLN-2025-01

Subject: Annual Planning Activity Review for Year 2024

Summary

This report will provide a brief overview of the highlights, key achievements and challenges that the Township’s Planning Department faced in 2024. The Township of McKellar is committed to providing excellent customer service with regards to aiding the ratepayer’s with submitting planning applications and following up on consent application conditions.

Key Accomplishments

In the year 2024, the Planning Department received the following number of applications (*2023 & 2022 shown as comparators*):

	2024	2023	2022
Consent Applications (<i>through the Parry Sound Area Planning Board</i>)	7	8	12
Minor Variance	4	13	0
Road Allowance Closure	1	5	0
Zoning By-law Amendments (<i>passed</i>)	3	3	1
Consent Agreement	2	2	1

Zoning and Land Use

John Jackson Planner Inc. was engaged in May 2024 to update the Township’s Zoning By-law and Official Plan. Draft versions of these documents were presented to Council and the public during two well-attended sessions: an Open House on Sunday, August 25, 2024, and a Public Meeting on the evening of Thursday, August 29, 2024. Both in-person and Zoom attendees participated actively.

As part of the approval process, the Township’s Official Plan Amendment No. 9 was submitted to the Ministry of Municipal Affairs and Housing for review and feedback. Unfortunately, the Ministry has exceeded 120 days in its review, citing short staffing as the reason for the delay.

Once the Ministry completes its review, the Township will host at least one additional working meeting with Council and Mr. Jackson, followed by another Open House to

meet the *Planning Act's* notice requirements. All ratepayers will receive mailed notification of this upcoming meeting.

Future Plans in 2025

	2025	2024
Goals and Priorities	<p>Presentation/Passing of a Parkland Dedication By-law;</p> <p>Present a draft Planning Pre-Consultation By-law;</p> <p><i>(new)</i> Work with the Ministry to gain authority of approving Official Plan Amendments locally.</p>	<p>Implementing the By-law to Establish Policies for the Closure and Sale of Road Allowances for future applications; (completed)</p> <p>Presentation/Passing of a Parkland Dedication By-law;</p> <p>Present a draft Planning Pre-Consultation By-law.</p>
Planned Projects and Initiatives	<p>Zoning By-law Amendment to be presented to and passed by Council.</p>	<p>New Official Plan document ready to submit to the Ministry of Municipal Affairs and Housing for approval; (completed, awaiting review)</p>
Strategies for Addressing Emerging Challenges	<p>Continue to work with Municipal partners to ensure Provincial and Municipal standards and practices are being met;</p> <p><i>(new)</i> Create a contingency plan if Carling and McDougall were to exit the Parry Sound Area Planning Board and the Board were to only have two members, or dissolve.</p>	<p>Continue to respond in a timely matter to applicants to keep them informed; (sustained)</p> <p>Continue to build a relationship with the Township's retained Planning Firm and foster a new relationship with the new Planning Firm with the Parry Sound Area Planning Board; (sustained)</p> <p>Continue to work with Municipal partners to ensure Provincial and Municipal standards and practices are being met.</p>

Challenges

Despite a productive year in 2024, some planned goals and initiatives remained unmet, primarily due to short staffing. The staff member responsible for the planning department assumed an acting role during the year, which limited their capacity to focus on tasks beyond active applications and urgent matters. However, with the addition of a new staff member in 2025, the department will now have more capacity to prioritize the development of new by-laws for Council's consideration this year.

Frustration was evident among staff and Mr. Jackson regarding the prolonged review process for the Official Plan, which delayed subsequent meetings and progress on these documents. As soon as the Ministry provides a response to the Township, work on the Official Plan will resume.

Conclusion

In conclusion, 2024 was a year of significant progress and challenges for the Township's Planning Department. Despite staffing limitations and delays beyond the Township's control, key accomplishments were achieved, including the presentation of updated Zoning By-law and Official Plan drafts. With additional resources in 2025 and a continued commitment to excellent service, the department is well-positioned to address emerging challenges, advance strategic initiatives, and support the community's planning needs effectively.

Respectfully submitted by:



Karlee Britton
Clerk/ Administrator



Township of McKellar Report to Council

Prepared for: Mayor & Council

Department: Administration

Date: January 28, 2025

Report No: ADMIN-2025-01

Subject: Draft Request for Proposal to Perform A Pay Equity Review and To Update the Township's Human Resources Policy

Recommendation:

That the Council of the Township of McKellar does hereby receive this report for information; and

Further direct staff to release a Request for Proposal to Perform A Pay Equity Review and To Update the Township's Human Resources Policy.

Background:

Council has been undertaking a review of the Township's Human Resources (HR) Policy, which was enacted in 2004. The primary goal is to update the policy, address housekeeping matters and ensure the policy reflects current practices and legislative changes.

Additionally, the Township's last pay equity review dates back to 1990. To achieve compliance with pay equity requirements under the *Pay Equity Act*, the review process must begin from the date the last plan was amended and progress to the present. This represents a significant undertaking, as it requires reviewing 35 years of historical data. An initial quotation from a consultant indicated that, under the Township's Procurement By-law, a formal Request for Quotations (RFQ) process is necessary to proceed with the pay equity review due to the cost involved.

Given the substantial time, effort, and expense required, staff is considering the feasibility of addressing both the Pay Equity Review and the HR Policy Update concurrently. Progress on the HR policy review has reached a point where engaging a professional HR consultant with experience in Municipal government could provide valuable assistance. Such expertise would support Council in finalizing the policy while ensuring compliance with evolving case law, *Employment Standards Act* requirements, and best practices for handling HR-related matters.

This dual approach would enable the Township to modernize its HR framework while addressing critical pay equity obligations efficiently and effectively.

Analysis:

A draft Request for Proposal (RFP) has been prepared for Council's review, outlining the scope of work for both the Pay Equity Review and the Human Resources Policy Update. The draft includes detailed specifications for deliverables, timelines, and qualifications expected of potential consultants. It highlights the need for a consultant with expertise in municipal government HR practices and pay equity compliance to ensure the Township's objectives are met efficiently and in accordance with regulatory requirements. Council's input and feedback will be important in refining the draft to address any additional priorities or concerns.

Once the draft RFP is finalized, it will be advertised publicly, inviting qualified firms to submit competitive proposals. This process ensures transparency and adherence to the Township's procurement policies, while helping to select the most qualified partner for these important initiatives.

Financial:

The combined undertaking of the Pay Equity Review and the Human Resources Policy Update represents a significant financial commitment for the Township. Initial estimates from a consultant indicate that the cost of the pay equity review alone exceeds the threshold requiring a formal Request for Quotations under the Township's Procurement By-law. By addressing both initiatives simultaneously, the Township may achieve cost efficiencies and streamline the process. However, Council must consider the budgetary impact of engaging a qualified HR consultant to ensure compliance with legislative requirements and alignment with best practices.

Policies Affecting Proposal:

Procurement By-law 2019-44

Human Resources Policy 2004-24, as amended

Conclusion:

The Pay Equity Review and HR Policy Update are essential steps toward ensuring the Township of McKellar remains compliant with current legislation and adopts best practices in workforce management. These initiatives will not only strengthen the Township's organizational structure but also create a fair and equitable working environment for all employees. By addressing pay equity and modernizing HR policies, the Township is demonstrating its commitment to fostering a workplace where employees feel valued, supported, and fairly compensated. This, in turn, will contribute to increased employee satisfaction and retention, creating a workforce that is motivated to stay with the Township for the long term and contribute to its continued success.

Respectfully submitted by:

Karlee Britton

Karlee Britton, Clerk/Administrator

Attachments:

1) Request for Proposal to Perform A Pay Equity Review and To Update the Township's Human Resources Policy



THE CORPORATION OF THE TOWNSHIP OF MCKELLAR

Invites

REQUEST FOR PROPOSALS

to

**Perform A Pay Equity Review and To Update the
Township's Human Resources Policy**

RFP No. 2025-01

Sealed Proposals, clearly marked
RFP No. 2025-01
will be received by the undersigned
until 2:00 p.m.
on [DATE]

Lowest or any Proposal not necessarily accepted.

Karlee Britton
Township of McKellar
P.O. Box 69, 701 Hwy 124
McKellar, ON P0G 1C0
clerk@mckellar.ca
(705) 389-2842 x4

Please Note: Prior to submitting a Proposal, further information may be obtained by contacting the Clerk/Administrator, Karlee Britton at (705) 389-2842 x4

Accessible Formats and Communication Supports Are Available, Upon Request



TOWNSHIP OF MCKELLAR
REQUEST FOR PROPOSAL No. 2025-01
PAY EQUITY PLAN & HUMAN RESOURCES POLICY

Form of Tender

Vendor: _____

Address: _____

Telephone: _____ Email: _____

Contact Person: _____

BID AMOUNT

Subtotal for PART 1 – Pay Equity Plan: \$ _____

Subtotal for PART 2 – Human Resources Policy: \$ _____

H.S.T. \$ _____

TOTAL TENDER PRICE: \$ _____

Proposed Completion Date: _____

By signing below, I acknowledge that I have read and understand this Request for Proposal No. **2025-01** and I agree to abide by the terms and conditions contained here-in.

Authorized Signature: _____

Name: _____ (Please Print or Type)

Date: _____

Witness: _____

Date: _____

The Township reserves the right to accept and award any portion of this tender, including awarding only one part (Part Equity Plan or Human Resources Policy), should budgetary constraints or other considerations necessitate such an approach.

*Note that this submission form is not transferable and any alteration of the Company name entered hereon will be cause for considering the proposal irregular and subsequent rejection of the Tender.



**TOWNSHIP OF MCKELLAR
REQUEST FOR PROPOSAL No. 2025-01
PAY EQUITY PLAN & HUMAN RESOURCES POLICY**

TOWNSHIP CONTACTS AND ADMINISTRATION

Any questions or any additional information contact:

Karlee Britton, Clerk/Administrator
Township of McKellar
701 HWY 124, P.O Box 69
McKellar, Ontario P0G 1C0
Email: clerk@mckellar.ca
Phone: (705) 389-2842 x4

REQUEST FOR PROPOSAL CLOSING

Date of Closing

RFP submissions can be made until [DATE] at 2:00 PM. RFP submissions received after this date will not be given consideration and returned to the sender unopened. All proposals must be signed by an official agent or representative of the company submitting the proposal.

Package Submission Process

RFP packages shall be submitted by [DATE] at 2:00 PM. in a closed and sealed envelope clearly marked as to contents "RFP No. 2025-01", to:

Karlee Britton, Clerk/Administrator
Township of McKellar
701 HWY 124, P.O Box 69
McKellar, Ontario P0G 1C0

Please note that the lowest or any proposal may not necessarily be accepted.

The Township reserves the right to accept and award any portion of this tender, including awarding only one part (Part Equity Plan or Human Resources Policy), should budgetary constraints or other considerations necessitate such an approach.

1. Introduction

The Township of McKellar invites qualified and experienced consultants to submit proposals for conducting a comprehensive Pay Equity Review and updating the Township's Human Resources (HR) Policy. The goal of these updates is to align with legislative requirements, ensure a satisfied and engaged workforce, and provide Council and staff with a well-defined policy to effectively carry out Human Resources functions.

2. Background

The Township's Council has been reviewing the Township's HR Policy, originally enacted in 2004, with the aim of updating it to better align with current standards. Given the policy's age of over 20 years, necessary revisions are needed to ensure it remains competitive with other Municipalities and reflects updated legislative requirements.

Additionally, the Township's last pay equity review was conducted in 1990. To ensure compliance with the *Pay Equity Act*, the Township must now undertake a thorough review and update of its pay equity plan from 1990 to the present.

3. Scope of Work

The selected consultant will be responsible for the following tasks:

PART 1 – Development of an Amended Pay Equity Plan

1. Review and Analysis (1990–2024):

- Analyze documentation from 1990 to 2024, including:
 - Current and historical organizational charts
 - Job descriptions
 - Employee details (name, gender, position, wage)
- Develop tools and processes for updating the job evaluation system and questionnaires.

2. Pay Equity Analysis:

- Review completed questionnaires from current employees.
- Evaluate all current positions, record data in spreadsheets, and create Position Summary Sheets for each role, including changes and new roles over the years.
- Develop a reconsideration process and review any reconsideration requests.
- Confirm the gender classification of jobs.
- Identify comparable jobs and develop proportional value spreadsheets for each year to assess potential pay equity liabilities.

3. Develop an Amended Pay Equity Plan (1990–Present):

- Create a Pay Equity Plan with components required by law.
- Provide a guideline for the Township to ensure ongoing pay equity maintenance.

4. Presentation to Council:

- Attend a virtual Council meeting to present the Pay Equity Plan and address any questions.
- Provide written guidelines for the Township’s continued maintenance of pay equity.

PART 2 – Human Resources Policy Update

1. Review and Update:

- Review the existing HR Policy and identify outdated or missing sections.
- Align the policy with the *Employment Standards Act* and relevant case law.
- Include provisions for:
 - Hiring and terminations
 - Workplace equity
 - Compensation and pay administration
 - Attendance and working hours
 - Payroll discrepancies and other key HR functions
 - Process for making minor changes to the policy

2. Consultation with Council and Staff:

- Conduct a virtual meeting with Council to understand their vision for the updated policy.
- Meet with staff to gather feedback on desired changes.

3. Recommendations and Strategy:

- Provide recommendations for ongoing policy updates.
- Develop an implementation strategy for the updated HR policy.

4. Deliverables

The selected consultant will provide the following deliverables:

1. A detailed report on the findings of the Pay Equity Review.
2. An updated HR Policy document ready for adoption by Council.
3. An updated Pay Equity Plan, ready for approval by Council.
4. A presentation to Council summarizing findings and recommendations.

Documentation must be submitted in Word and PDF.

5. Proposal Requirements

Consultants interested in submitting a proposal must include the following information:

- Company profile and relevant experience, particularly with Municipal clients.
- Proposed methodology and timeline for completing the project.
- Detailed fee structure, including all associated costs.
- References from similar projects.

6. References

The consultant must have demonstrated experience working with Municipal organizations, with a preference for those who have previously worked with small rural Municipalities. The Township will require at least three references from previous clients, ideally Municipalities, to assess the consultant's experience and suitability for this project. References will be contacted to evaluate the consultant's ability to deliver on similar projects, including Pay Equity Reviews and HR Policy Updates. This will help ensure that the selected consultant has the necessary expertise and is the right fit for the Township's needs.

7. Cost Consideration

In your proposal, please address the cost implications of completing the Pay Equity Plan in its entirety versus proposing a phased approach. The Township would like to understand whether the Pay Equity Plan must be completed all at once to meet current legislative requirements, or if it is feasible to split the work over a multi-year period. It is encouraged you to propose a cost-effective approach that ensures compliance while considering the possibility of spreading the work and associated costs over a longer timeframe.

8. Evaluation Criteria

Proposals will be evaluated based on the following criteria:

- | | |
|-------------------------------------|-------|
| • Relevant experience and expertise | (30%) |
| • Proposed methodology and approach | (25%) |
| • Cost-effectiveness | (20%) |
| • Project timeline | (15%) |
| • References and past performance | (10%) |

9. General Conditions

Indemnification

The Vendor shall indemnify and hold harmless the Township of McKellar from any and all claims, demands, causes of action, losses, costs, or damages arising from the delivery of services to the Township at 701 Highway 124 McKellar, ON P0G 1C0.

Invoicing

The Vendor is responsible for invoicing the Township. Payments will be processed within 30 days of receiving the invoice. Invoices may be submitted to clerk@mckellar.ca monthly based on work completed to date.

Conflict of Interest

Firms must disclose any potential conflicts of interest prior to accepting the assignment. If a conflict is identified, the Township may, at its discretion, withhold the assignment until the issue is resolved to the Township's satisfaction.

Fraud or Bribery

If the Vendor or any of their agents offer or provide gratuities, attempt to bribe, or commit fraud against the Township, the Township reserves the right to void the contract immediately.

DRAFT



Township of McKellar Staff Report

Prepared for: Mayor & Council

Department: Fire Department

Agenda Date: January 28, 2025

Report No: FD-2025-01

Subject: Month End Status Updates for December 2024

For the month of December 2024, the Township of McKellar Fire Department responded to a total of 5 calls consisting of:

- 3 Medical calls
- 2 Fire calls
- 0 Assistance calls (mutual/automatic/ or inter agency aid)
- 0 Motor Vehicle Collisions

McKellar Fire Departments total callouts via 911 for 2025 are:

- 25 Fire related incidents
- 104 Medical related incidents

For 129 total responses. This is the most total callouts for our department ever.

Apparatus and Equipment:

Apparatus were stable during the month of December.

We were pleased to be awarded just over \$16,000 in a successful grant application which provides funds to be directed at Ontario Fire Marshall approved anti cancer equipment and training. McKellar was awarded the grant to purchase a gear extractor (specialized heavy duty washing machine built specifically for washing firefighting equipment exposed to any number of chemicals of combustion) for Station 2. Part of the money is also to purchase gear racking so that washed gear can be properly dried.

Dry Hydrant locations are still in the works with the hope that we can successfully budget and install at least one of these shortly after the ice goes out in the spring.

Personnel and Training:

McKellar took great strides in 2025 towards being ready for the OFM certification deadline of July 2026. We undertook a very large in house FF1, FF2 and BLS Emergency Medical training program and had a very good successful pass rate. 21 of our 27 responders are now qualified to enter the interior of a house fire with 6 of our responders completing the training in 2025.

2025 will see us concentrating on our 40 hour Hazardous Materials certification to an Operations level. This is the last missing piece in our certification process.

We will also be training heavily to prepare ourselves for our Tanker Shuttle recertification being booked for end of summer. This certification is vital for our Insurance rating which we had managed to improve in 2023-2024.

Buildings and other assets:

The Interior of Station 2 has begun its facelift to go along with the fantastic exterior upgrade. This improvement is scheduled to be finished in January – the beginning of February. Hopefully the new gear extractor and racking is received and can be installed in approximately the same time.

McKellar has launched it's FOnline platform to its members and so far it has had a positive reception. We have adopted a new online system which allows for incident and response logging for better record keeping. Asset management and equipment handling to effectively track usage, condition, maintenance and replacement of fire department assets. Training and duty tracking and scheduling. Department guideline and accountability tracking for members. Communication and automatic reminders via contact scheduling, and Points and Wage tracking. This was a system introduced in Magnetewan with great success and we hope to emulate that success here.

Capital and Operating budget work has begun as well as operational planning based on our department needs, service goals, and achieving the necessary certifications by the provincially mandated deadlines.

Respectfully submitted by:



Robert Morrison, CEMC/Fire Chief

Reviewed by:

Karlee Britton

Karlee Britton, Clerk/Administrator

Attachments: None.



2025 CONFERENCE
WINDSOR, ONTARIO



**BUILDING BRIDGES,
SPARKING CHANGE**

REGISTRATION GUIDE

Building Bridges, Sparking Change

On behalf of the Association of Municipal Managers, Clerks and Treasurers of Ontario (AMCTO), we cordially invite you to register for our 87th annual conference taking place June 8-11, 2025.

Join us in Windsor - the 'City of Roses' - for the premier professional development and networking event for local government professionals. Our 2025 conference theme - *Building Bridges, Sparking Change* - celebrates the power of collaboration and innovation, providing a platform to connect with industry experts, exhibitors, and thought leaders. An idea born out of the need to establish better municipal-provincial relations and inter-municipal partnerships, this year's conference is all about igniting positive change. Together, we're fostering a network that inspires growth, teamwork and adaptation in our ever-evolving sector.

2025 marks the first time the AMCTO conference is hosted in Windsor in nearly two decades. We're thrilled to be back in Zone 1, a region known for its dynamic community and innovation hubs, like the downtown art scene and groundbreaking NextStar battery plant. Taking place at the stunning Caesars Hotel & Casino with waterfront views of the Detroit skyline, the 2025 conference is the perfect opportunity to explore all that Windsor has to offer!

We're continually evolving our conference based on your feedback, and this year includes all-new activities to make the most out of your learning and networking: two community-centered Sunday Fun-Day activities, a nostalgic Monday evening excursion, elections-planning focused sessions, Zone breakout sessions, and more. Reserve early, especially for our popular additional events and activities, as spots fill up fast!

We want to thank our 2025 Conference Planning Committee for their hard work in helping us put together an excellent conference program that includes sessions from local government professionals with knowledgeable, first-hand experience and subject matter expertise across a wide variety of topics. We also want to thank our on-site venue staff and accommodation teams for their support in helping us to deliver what will be a high-quality and memorable overall delegate experience.

For those who are unable to join us in-person in Windsor, we are proud to offer a virtual livestream option once again. This will allow you to take part in the event from the comfort of your own home or office and provide you with an opportunity to re-visit session recordings and materials following the event.

We encourage you to read through this registration guide to learn more about specific event details and to stay tuned on our [conference website](#) for the latest event news, announcements, and most up-to-date schedule. For further information or questions, please do not hesitate to reach out to our conference planning team at conference@amcto.com.

On behalf of the AMCTO Board of Directors and staff, we thank you in advance for your ongoing support of our Association, for your continued commitment to professional development and municipal excellence.

See you at the conference!

Sincerely,



Paul Shipway, CMO, AOMC, Dipl.M.A.
2024-2025 President
General Manager of Strategic
Initiatives & Innovation,
Middlesex County



David Arbuckle, MPA
Executive Director, AMCTO



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About the 2025 Event

Taking place June 8-11, 2025 at Caesars Windsor Hotel and Casino, this year's conference is designed to help municipal professionals from across Ontario build lasting connections, strengthen professional networks, and spark fresh perspectives. Through collaborative sessions and shared insights, we'll work together to address the sector's most pressing challenges and pave the way for meaningful, transformative change in our communities.

Highlights include:

- 24 professional development workshops
 - Two, world-renowned keynote presentations
 - Facilitated networking events
 - The opportunity to have your voice heard at the 2025 Annual General Meeting (AGM)
 - Optional add-on activities including opportunities to network, unwind, get active and explore downtown Windsor
 - A large exhibitor tradeshow
 - Professional headshot photo studio
 - Awards Gala Dinner with live entertainment
- ...and so much more!

Check back on our event website (amcto.com/conference) for the latest news and most up-to-date schedule.

Event Contacts

General Inquiries

conference@amcto.com

Registration Inquiries

Manjit Badh

mbadh@amcto.com

Membership, Awards & Accreditation Inquiries

Nathalie Plourde

nplourde@amcto.com

Event Program & Speaker Inquiries

Alex Gibson

agibson@amcto.com

Sponsorship, Exhibitor & Media Inquiries

Jacquelyn Folville

jfolville@amcto.com



Stay tuned for more details TBA about our 2025 conference app.

Please consider the impact to the environment before printing this registration guide and related materials.

Conference Core Values & Inclusivity Policy

Our core values guide every aspect of our conference planning, from selecting the venue to curating our speaker lineup and shaping each session's delivery. These values underpin our commitment to a conference experience that is welcoming, engaging, and meaningful for everyone involved. Aligned with our Inclusivity Policy, we work to create an environment where every guest, speaker, and delegate feels respected, empowered, and able to contribute their best. Our team ensures that each detail supports these goals, and we invite you to learn more about our values and initiatives on the conference app!

Inclusivity Policy

AMCTO is committed to providing a safe and inclusive environment for our delegates, speakers, guests, and staff where we treat everyone with respect & dignity. Aggressive, harassing or abusive behaviour of any kind will not be tolerated.

The Association strives to promote environments that are accepting and welcoming by creating safe spaces where participation from all registrants, members, and those from underserved groups or marginalized communities is valued and encouraged.

AMCTO is committed to diversity, equity and inclusion and values the voices, lived experiences and perspectives of individuals of all backgrounds. It is important that our Association reflects the diverse communities we serve.

Zero Tolerance

The AMCTO conference is committed to providing a safe and harassment-free experience for all delegates, regardless of gender, gender identity and expression, age, sexual orientation, abilities, physical appearance, race, ethnicity, or beliefs. The Association has a zero-tolerance policy when it comes to harassing or abusive behaviour - this extends to any and all virtual or digital communications and social media or other engagements connected to the conference, other AMCTO programs, services and events. Specifically, at the conference, AMCTO staff are here to support you and provide assistance as needed when it comes to enforcing this zero tolerance policy. Within our sessions, staff have been instructed to intervene for specific situations where our inclusivity statement and general professionalism have not been upheld. Conference attendees violating these rules may be subject to further action, including possible expulsion from the event.



Our full Inclusivity Policy will be available through the conference app.

Accommodations

Hotel Information

Recently renovated and ultra comfortable, the hotel at Caesars Windsor is an amazing stay for all conference guests. The hotel is in the same space as the conference floor, and guests will be easily able to access the conference via elevator or escalator. Each room has vista views of the Windsor skyline or the Detroit River. There are numerous restaurants and the casino is attached as well! Delegates are encouraged to book their accommodation early to ensure they get their preferred accommodation.

Rates are guaranteed until **May 5th and subject to availability.*

Book Online

1. Go to our [online booking tool](#).
2. Select your dates, number of rooms and individuals.
3. The portal should automatically have AMCTO's code, but if not, insert **AMC0606** and select the search button.
4. Packages will appear; please select your preferred room type based on availability.
5. Review your selection, enter your personal details and payment information to reserve.
6. Once you have made the reservation, you will receive a confirmation email from the hotel.

When you book your hotel through our [online booking tool](#), you qualify for:

- Free valet parking & self parking
- Complimentary Wi-Fi

Book by Phone

To make your reservation, please call 1-800-991-8888 and have the group code **AMC0606** and your credit card information ready to provide.

Selection of Available Room Types

Starting Price Per Night
(+ applicable taxes)

Augustus Tower

(Tower with the AMCTO Conference Floor)

Deluxe 1 King City View	\$205
Deluxe 2 Bed River View	\$189
Deluxe 2 Bed City View	\$205

Forum Tower

(Tower above the Casino Floor)

Deluxe 1 King City View	\$205
Deluxe 2 Bed City View	\$205
Deluxe 1 King City View + Sofa	\$205
Deluxe 1 King River View	\$205

Accessibility

Our Commitment to Accessibility

If you require accessible accommodations, please reach out to conference@amcto.com and let our team know as soon as possible. Accessible hotel rooms are available on a first-come, first-served basis. AMCTO is committed to ensuring all accommodation requests are met and providing the best event experience possible for all delegates. We hold these rooms in a special block to ensure they are not sold unless requested!



Conference Venue & Show Floor Information

Our Conference will be hosted within the Caesars' Augustus Tower, across the third floor and ground level. Guests staying in the Tower will be able to access the floor via elevator or the escalators from the lobby level. Similar to previous years, we will have directional maps as well as an accessibility map available for delegates to review within our conference app.

Caesars Windsor Hotel & Casino

377 Riverside Drive E
Windsor, Ontario N9A 7H7

The conference show floor includes:

- Workshop rooms all on one floor
- Quiet room to get away from the bright lights and noise of the conference
- Exhibitor hall and tradeshow floor
- Designated area for all conference meals, snacks, and break times
- Fully accessible check-in area, workshop breakout rooms, mainstage, washrooms, seating, etc.
- AMCTO Help Desk & Registration

The venue also offers a variety of other services:

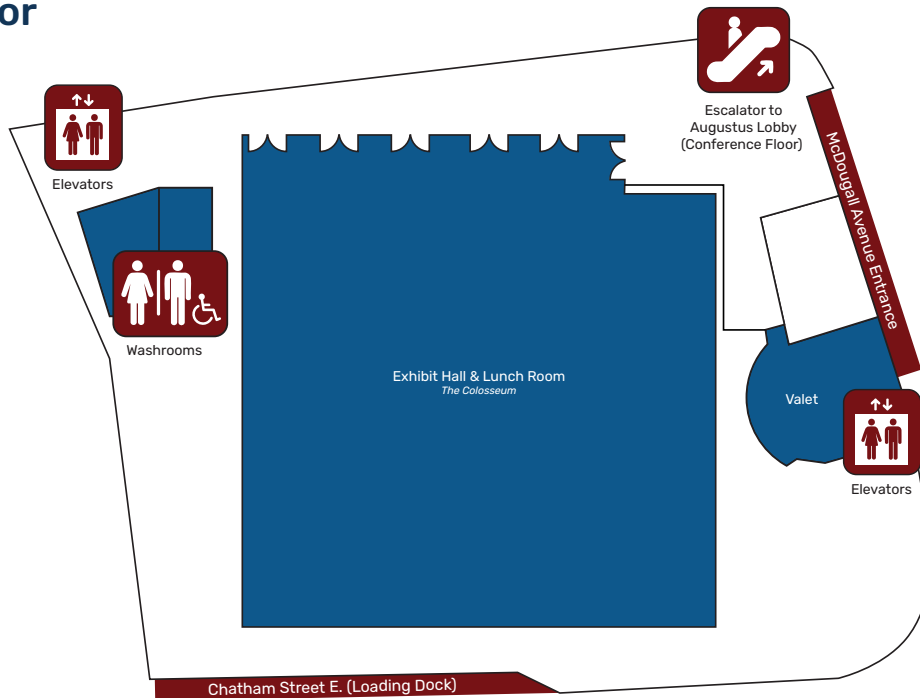
- Casino floor
 - Numerous restaurants and stores throughout the facility
 - Easy access to river walking path
 - Pools, gym and spa
- ...and so much more!



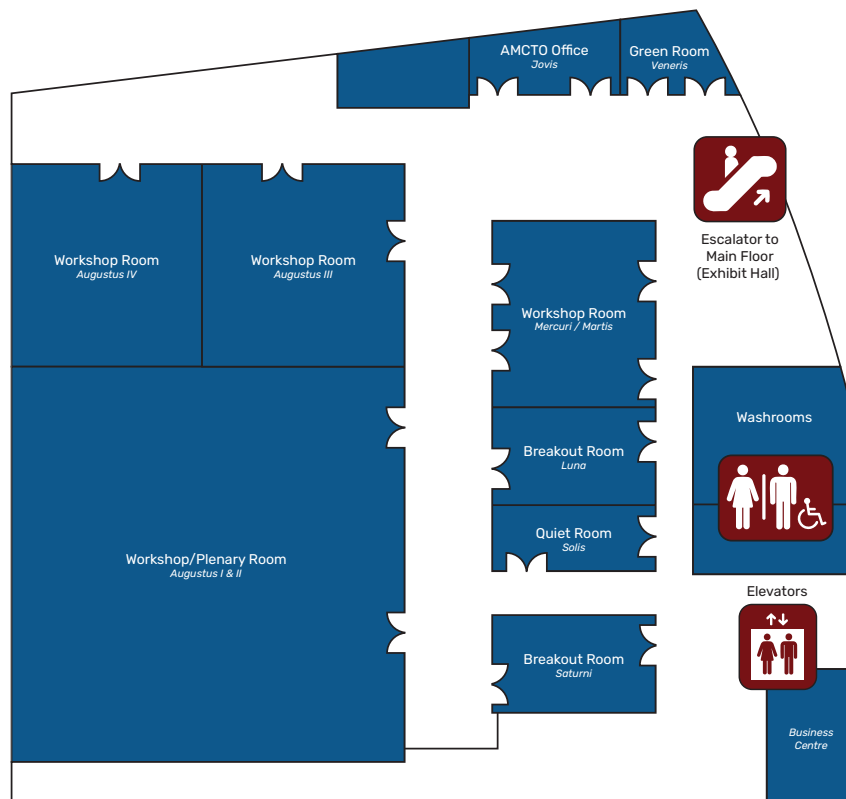
Venue Maps

All conference workshops and sessions will take place within the Augustus Tower on the ground floor and 3rd floor.

Ground Floor



3rd Floor



Conference Agenda

Below is a high-level overview of the agenda for this year's event. A detailed event agenda will be available on our [conference website](#) and within our conference app (launching in May 2025). Please be sure to check our website or schedule within the conference app for the latest updates (agenda subject to change).

**For those who keep track of AMCTO Conference sessions year over year: if you created a profile within our app (SCHED) in the past, this information will be saved for you to login again. The app allows you to keep track of your conference attendance all in one spot for each event you attend.*

Sunday, June 8

1:00pm - 9:30pm	Conference Registration Open
	Sunday Fun-Day Activities (see page 13 for details)
3:50pm - 6:00pm	Ale-MCTO - Windsor Brewery Tour
	Scooters, Murals, & Margaritas - Windsor Local Art Tour
5:50pm - 6:50pm	New Conference Attendees & Scholarship Recipients Networking Session
6:00pm - 6:55pm	AMCTO Board, Zone Executive & Volunteer Appreciation Mixer (Private Event)
6:45pm - 10:00pm	Exhibitor Tradeshow Reception & Opening Night Party (see page 14 for details)
8:00pm - 8:15pm	Exhibitor Battleship Challenge - Winner Announcement

Monday, June 9

7:00am - 7:30am	Morning Yoga
7:30am - 4:20pm	Exhibit Hall Open
8:00am - 4:00pm	Registration/Help Desk Open
8:00am - 9:00am	Sponsored Breakfast Workshop - <i>Presented by Elections Ontario</i>
9:00am - 9:30am	Break
9:30am - 10:45am	AMCTO 2025 Conference Opening Ceremonies
11:00am - 12:00pm	Opening Keynote Presentation - The Hero Mindset: How to Drive Results & Embrace Change - <i>Kevin Rempel</i>
12:00pm - 1:00pm	Lunch Break & Exhibitor Challenge - Bingo
12:00pm - 1:00pm	Municipal Association Heads Meet & Greet (Private Event)

Monday, June 9 (Continued)

Annual Update on Provincial-Municipal Affairs - *Sabine Matheson*

1:00pm - 2:00pm

Now Therefore: Drafting Municipal Bylaws that Work for Your Community - *Laura Dean & John Pappas*

The Grey Tsunami Challenge: Plugging the Holes in the Finance Department - *Colin MacDonald*

High School Halls to Town Halls: Building the Next Generation of Municipal Workers through Specialist High Skills Major (SHSM) Programs - *Alex Denonville*

2:00pm - 2:15pm

Break

2:15pm - 3:00pm

AMCTO Zone Networking Sessions

3:00pm - 3:20pm

Break

Exhibitor Challenge - Bingo Winner Announcement

3:20pm - 4:20pm

Navigating Privacy & Access in the Digital Age: Key Insights for Municipal Leaders - *Patricia Kosseim*

Managing the Double Digits - *Gloria Raybone*

Overview of Municipal Policy Governance: Distinguishing Council & Administrative Policies for Effective Governance - *Tara Stephens*

Crowd Control: Combatting Mobbing (Group Bullying) - *Suhaib Ibrahim & Natasha Savoline*

6:00pm - 10:00pm

Evening Excursion: Party Like it's 1999 (see page 15 for details)
Presented by the Hobson Chahal Advisory Group at CIBC Wood Gundy

6:00pm - 8:00pm

Dinner with Friends & Colleagues (see page 16 for details)

Tuesday, June 10

7:00am - 7:30am

Morning Yoga

7:30am - 1:00pm

Exhibit Hall Open

8:00am - 4:00pm

Registration/Help Desk Open

8:00am - 9:00am

Sponsored Breakfast Workshop - Implementing the Digital Governance Standards Institute's Online Voting Standards for your 2026 Municipal Election - *Presented by Sequent*

Sponsored Breakfast Workshop - Planning Powerful Communities: Working Collaboratively to Secure Ontario's Energy Future - *Presented by the Independent Electricity System Operator (IESO)*

8:15am - 9:15am

Professional Headshots Charity Photo Studio Open (see page 18 for details)

9:00am - 9:10am

Break

Tuesday, June 10 (continued)

A Balancing Act: Crafting Effective Strategies to Manage Public Conduct - *Joanna Bull*

9:10am - 10:10am

Doctor Recruitment in a Small Municipality in Central Ontario - *Allan Hewitt*

Enhanced Internal Customer Service - *Jamie Boyle*

Municipal Asset Management: Funding the Infrastructure Gap - *Brian Kavanagh*

10:10am - 10:20am Break

10:10am - 11:00am Professional Headshots Charity Photo Studio Open (see page 18 for details)

10:20am - 10:50am

AMCTO Session - Accreditation

AMCTO Session - Career Development Packages

10:50am - 11:00am Break

Municipal Case Law Update 2025 - *John Mascarin & Tom Halinski*

11:00am - 12:00pm

The Secrets to Building a Positive & Attractive Culture - *Rob Adams, Nina Lecic & Jennifer McPetrie*

The Clerk's Department as a Key Strategic Partner in Municipal Operations - *Todd Coles & Isabel Leung*

Implementing a Vacant Homes Tax (VHT): Considerations for Ontario Municipalities - *Anne Lindsay*

12:00pm - 1:00pm

Lunch Break & Exhibitor Challenge - Scavenger Hunt

Professional Headshots Charity Photo Studio Open (see page 18 for details)

12:00pm - 2:00pm

AMCTO Past Presidents Luncheon & Social (Private Event)

Sustaining Authentic Teams: Building Strong Support Networks to Combat Workplace Toxicity - *Andrea Coyne, Amanda Fusco, Julie Kirkelos, Amanda Knight & Danielle Manton*

Accessibility Governance and Accountability - *Tyler Cox & Megan Richards*

1:00pm - 2:00pm

Surety Bonds: Setting Up Your Municipality for Success - *Daryl Abbs*

Automated Speed Enforcement Administrative Penalty: Our Experience One Year In - *Sarah Corbett & Lisa Lehr*

2:00pm - 2:10pm Break

Tuesday, June 10 (continued)

2:00pm - 3:00pm	Professional Headshots Charity Photo Studio Open (see page 18 for details)
2:10pm - 2:45pm	AMCTO 2026 Municipal Elections Training Program Announcement & Breakout Sessions
	Break
2:55pm - 3:10pm	Exhibitor Challenge - Scavenger Hunt Winner Announcement
	Guess Who's Coming to Council: Delegations, Demagogues & Decorum - <i>Rick O'Connor</i>
	Pushing the Boundaries: Everything You Need to Know About Ward Boundary Reviews - <i>Evan Read</i>
3:10pm - 4:10pm	Economic Update - <i>Andrew Grantham</i>
	Keeping Public Spaces Open by Keeping Them Safe - <i>Andrew Kirsch</i>
6:00pm - 6:45pm	AMCTO Board of Directors & Past Presidents Pre-Gala Reception (Private Event)
6:30pm - 7:30pm	Pre-Gala Cocktail Reception
7:00pm - 7:15pm	Pre-Gala Walkthrough Session (Private Event)
7:30pm - 12:00am	AMCTO 2025 Awards Gala Dinner

Wednesday, June 11

8:00am - 10:00am	Registration/Help Desk Open
8:30am - 9:30am	Breakfast & AMCTO Annual General Meeting (AGM)
9:35am - 10:35am	Closing Keynote Presentation - Unleashing the Power of Collective Intelligence - <i>Dan Riskin</i>
10:35am - 10:40am	Social Media Challenge & Exhibitor Multi-Day Challenge Prize Announcements
10:40am - 10:50am	AMCTO 2025 Conference Closing Ceremonies

Keynote Speakers

Opening Keynote - The Hero Mindset: How to Drive Results & Embrace Change Kevin Rempel Paralympian & Peak Performance Strategist

Kevin Rempel has surmounted incredible challenges to reach the Olympic podium and now to bring his powerful message of hope and resilience to audiences through his speaking and writing. After a freestyle motocross accident left Kevin paraplegic at the age of 23, he was told by doctors he would likely never walk again.

Kevin willed himself to move one toe, then another, then another until – eventually – he not only walked again, but was able to become one of Canada’s best Paralympic athletes, earning a bronze medal at the 2014 Paralympics in Sochi, Russia. Since then, he has travelled the world, inspiring thousands of people, and has been featured around the world in media such as CBC, TSN, and BBC Sport.

Through his keynote, *The Hero Mindset*, Kevin shares his personal story inspiring others that even when you have every reason to give up, you must keep going. By adopting *The Hero Mindset* and applying the principles inside *The Hero Mindset Blueprint*, you too can become the hero of your own story. Unlock the mindset that enables you and your organization to drive results and embrace change.



Closing Keynote - Unleashing the Power of Collective Intelligence Dan Riskin Biologist, Science Journalist, Author and TV Host

A renowned evolutionary biologist, award-winning television presenter, and bestselling author, Dan Riskin has been making science accessible, engaging, and fun for more than a decade. Whether he’s inspiring viewers as the co-host of Discovery Canada’s flagship science program, *Daily Planet*; terrifying them as the host of Animal Planet’s docu-horror show, *Monsters Inside Me*; or covering the latest news as CTV’s Science and Technology Specialist, Riskin’s passion and curiosity have made him an unparalleled source of science inspiration for all.

Renowned for his infectious humour and charismatic presence, Riskin has been interviewed about science by Anderson Cooper, Gayle King, Lisa LaFlamme, Don Lemon, Jay Leno, Charlie Rose, Peter Sagal, and many others. Craig Ferguson, who has had Riskin as a guest on *The Late Late Show* eight times, once called him “my favourite scientist.” Riskin is also the author of two bestselling books, *Mother Nature is Trying to Kill You* and the beloved children’s book, *Fiona the Fruit Bat*.

By stoking a childlike passion, Riskin gives audiences so much more than scientific “wow” facts. His keynotes, like his television shows, help individuals see their own curiosity in a new light, pursue their interests with more vigour, and tap into a deeper sense of inspiration.



Sunday Fun-Day Activities

Following the success of Sunday Fun-Day in 2024, we are pleased to offer two unique off-site excursions for delegates! You will not need to check-in at the registration desk prior to joining these activities. **These are optional ticketed events; those who wish to participate must add these as part of your online conference registration. Space is limited, so don't miss out!**

Ale-MCTO Windsor Brewery Tour

Sunday, June 8, 2025
Arrival Time: 3:50pm
Event Capacity: 40

Windsor is home to some amazing regional craft breweries. Join this tour to experience two unique brewery locations, ending at the iconic Windsor Eats – Ontario's largest patio and food truck lot – to try their signature margaritas and the best local bites. You will have time to do a little shopping at each brewery followed by time to network with your fellow conference delegates.



What's Included:

- Round trip bus transportation to each venue, and back to hotel
- Two unique breweries – multi-tasting + information about the brewery and their process
- A signature margarita or drink at Windsor Eats

Price: \$45.00 +HST

Space is limited and spots will be reserved on a first-come, first-served basis.

Scooters, Murals, & Margaritas Windsor Local Art Tour

Sunday, June 8, 2025
Arrival Time: 3:50pm
Event Capacity: 35

Did you know that downtown Windsor has a vibrant art and mural scene? Explore some of these amazing pieces with a local guide, learn more about the art and artist. This tour utilizes e-scooters to seamlessly get around downtown*. This tour will end at Windsor Eats, where guests can try their signature margaritas and purchase a meal at one of the local food trucks.



What's Included:

- Round trip bus transportation to art tour starting point and back to hotel from Windsor Eats
- 75-minute art and mural tour, provided by local guide
- E-scooter rental
- Signature margarita or drink

Price: \$45.00 +HST

Space is limited and spots will be reserved on a first-come, first-served basis.

**This activity utilizes e-scooters and therefore has limited options for those requiring accessibility devices/assistance. We apologize for any inconvenience. Ticket holders will be required to fill out a waiver form prior to participating.*

Exhibitor Tradeshow Reception & Opening Night Party

Sunday, June 8, 2025

Time: 6:45pm - 10:00pm

Location: Exhibit Hall (The Colosseum, Ground Floor)

Join us for our exhibitor tradeshow reception and conference opening night party on Sunday, June 8 in the Colosseum! We will have lots of great exhibitors in attendance for delegates to network with and learn from, as well as fun exhibitor challenges and other activities throughout the evening.

This event is included as part of your conference registration, however additional tickets can be purchased for accompanying guests.

What's Included:

- Access to the full exhibitor tradeshow
- Complimentary drink ticket and light fare served throughout the evening
- Live DJ who will be spinning all the hits
- An opportunity to win prizes in our Exhibitor Battleship Challenge
- Surprise entertainment

Tickets for this evening are included with your conference registration

*Additional tickets are available for \$35.00 + HST per person for guests not registered for the conference. Contact [Manjit Badh](#) for further details.



Party Like It's 1999 Evening Excursion

Presented by the Hobson Chahal Advisory Group at CIBC Wood Gundy

Monday, June 9, 2025

Time: 6:00pm - 10:00pm

Location: Surprise Venue (meet at the bus pick-up location at the hotel; a short 3-5 minute drive)

Event Capacity: 160

AMCTO is taking a journey back in time...when frosted tips and butterfly clips were in, cellphones were bricks, emails were almost nonexistent...when our pets were Tamagotchi's, MSN messenger was a regular activity, and the Spice Girls were topping the charts! Join us to party like it's 1999! Dress to impress in your best 90s gear and take a pic in our mall-inspired photo booth! We promise this excursion will be 'da bomb' with everyone 'getting jiggy with it!'

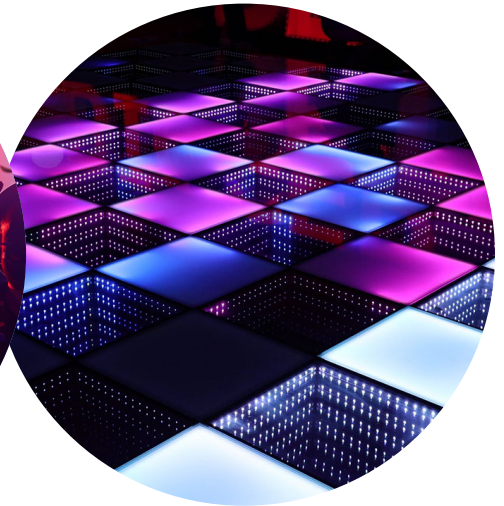
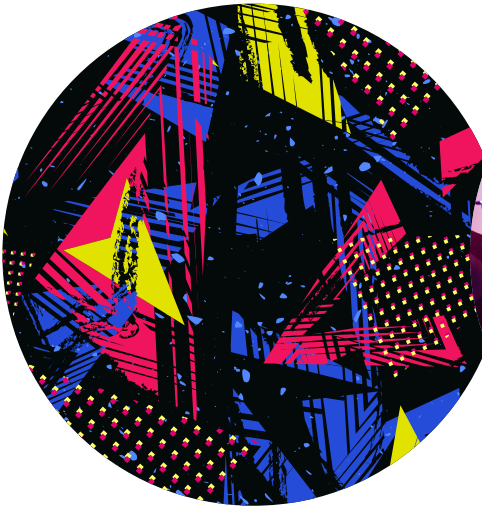
What's Included:

- Round trip transportation from hotel to our surprise venue (a short 3-5 minute drive)
- Appetizers, food stations, dessert, snacks in the evening, and four drink tickets that can be used at the bar or for one of our signature cocktails
- Assorted prizes for best dressed and other categories
- Live DJ

Member Price: \$105.00 + HST

Non-Member Price: \$120.00 + HST

Space is limited and spots will be reserved on a first-come, first-served basis.



Dinner with Friends & Colleagues

Monday, June 9, 2025

Time: 6:00pm - 8:00pm

Location: Augustus 27 (top floor of the hotel in the Augustus Tower)

Event Capacity: 40

Hosted in the beautiful Augustus 27, join us for an amazing culinary experience featuring panoramic views of the Windsor and Detroit skylines. Perfect for those looking to have a more casual evening, enjoy time to network with friends and colleagues.



Menu*:

Dinner includes one complimentary drink (beer, wine, spirits, or soft drink).

Soup:

- Roasted Red Pepper with Pesto, Crème Fraîche

Main:

- Black Truffle Roasted Chicken Supreme
- Roasted Baby Vegetables
- Rosemary & Port Wine Reduction
- Roasted Garlic Mash

Vegetarian/Vegan Option:

- Vegetable Napoleon
- Assorted Grilled Vegetables
- Poached Asparagus
- Fire Roasted Red Pepper
- Rice Pilaf and Tomato Sauce

Dessert:

- Maple Crème Brûlée with Berry Compote and Almond Biscotti

Member Price: \$100.00 + HST

Non-Member Price: \$115.00 + HST

**Please note that any dietary accommodations you have disclosed as part of your conference registration will be provided to the venue and culinary staff in advance. Alternatives will be provided according to your identified dietary needs. However, staff may not be able to accommodate last minute changes or requests.*

Awards Gala Dinner

Tuesday, June 10, 2025

Time: 6:30pm - 12:00am

Location: Augustus I & II

Our annual Awards Gala Dinner celebrates our members' accomplishments during the year including our academic, Zone, E.A. Danby, and Prestige Award recipients. Join us for a formal evening to recognize and honour your peers in the sector!

New this year...

- Extended Pre-Gala Reception from 6:30-7:30pm
- 360 camera will be available before and after dinner
- **Reserved tables:** Guests who purchase their tickets prior to May 1st, 2025 will have the option to reserve their tables. **To maintain the table reservation, all guests at the table must have purchased their tickets by May 1st, 2025.**
 - *Please note: If all guests at the table have not purchased tickets by this deadline, the table reservation will be forfeited. To ensure your reserved table is secured, make sure all guests have their tickets by the cutoff date. AMCTO staff will not be making changes to guest lists for reserved tables following May 1st.*
 - *Guests who purchase tickets following this date are welcome to sit wherever they choose. Please note that while there is a limited capacity for the Gala, there will always be enough seats for everyone - while guests are encouraged to book early, there is no need to reserve a table and/or to leave the Pre-Reception early to 'reserve' seats.*



What's Included:

- Access to our Pre-Gala cocktail reception beginning at 6:30pm (each gala ticket includes a complimentary drink)
- Formal, plated dinner with wine served at the tables
 - Guests will have a choice of meals to select from with their Awards Gala Dinner registration (available up until Monday, May 26, 2025)
 - Char-Grilled Beef Striploin
 - Herb Crusted Chicken Breast
 - Pan-Seared Eggplant Parmesan
- Live entertainment

Member Price: \$115.00 + HST

Non-Member Price: \$135.00 + HST

Tickets can be purchased with your conference registration or separately.*

**All 2024-2025 Award recipients will receive a free Gala ticket and plus one to the event and will be notified in advance of the conference.*

Conference Charities

Each year, the AMCTO Board, staff, and conference planning committee select registered Ontario charities to support as part of an annual initiative to give back. In 2025, we are proud to support two regional charities – **Noah's House** and **Street Help**.



Noah's House

Noah's House is a mental health charity supporting young people in the local community. Founded in 2018 in memory of Noah Butcher-Hagell, who tragically lost his battle with mental illness, the organization aims to empower individuals to overcome mental health challenges and ensure no one faces them alone. The charity offers free and affordable counseling and programs through its youth centre. Relying solely on community support, Noah's House operates without government funding to provide these vital services.

AMCTO will be making a donation to each charity and on behalf of our 2025 conference and Forum speakers. We also encourage all conference delegates to take some time to talk to representatives from each charity at the event to learn more about what they do and how you can help support in making a difference.



Street Help

Street Help is dedicated to providing sanctuary and dignity to those experiencing homelessness, empowering individuals to contribute to their own well-being and to that of others. Guided by a mission to foster inclusivity and understanding, Street Help delivers essential services, including daily meals and outreach to those unable to visit the centre, offering sleeping bags, coats, hygiene products, and more. As a leader in improving lives, Street Help strengthens the Windsor community by sharing values of compassion and support, creating a model of giving and opportunity for all.

Professional Headshots Charity Photo Studio

As another way to give back to our conference charities, we are offering delegates the opportunity to have professional headshots taken in our on-site photo studio where all proceeds will go towards supporting each charity. This initiative raised over \$1,500 for our charities in 2024, and we want to keep the momentum going!

The headshot studio will be available on-site at specific times throughout the day on Tuesday. Photos will be available for delegates to access online following the event.

Tuesday, June 10, 2025

Times: 8:15am - 9:15am, 10:10am - 11:00am, 12:00pm - 1:00pm, 2:00pm - 3:00pm

Location: Saturni Room

Pre-registration will be available through the conference app in May; delegates are encouraged to log-in and book their spot early!

The minimum donation amount for headshots is **\$10.00** per person with **\$25.00** per person as the suggested donation (cash only).



Virtual Conference Livestream

Our virtual conference livestream provides an easy way to access all professional development workshops and special sessions in real-time, and provides access to all livestream recordings following the event.

Take part in this year's conference from the comfort of your own home or office at a **reduced rate**. This package is ideal for those who may not be able to travel to Windsor to attend the event in-person.

What's Included:

- Livestream access to all conference professional development workshop and special sessions including two-world renowned keynote presentations (available through our AMCTO conference app)
- Registered participants can ask questions in real-time during each session's Q&A period
- Connect with colleagues and exhibitors via the AMCTO conference app and session chat features
- Access all livestream session recordings for several months following the event

Member Price: \$399.00 + HST

Non-Member Price: \$420.00 + HST

**REGISTER
NOW FOR
THE VIRTUAL
LIVESTREAM**

Virtual Conference Lite

Attending the event in-person? Add on livestream access at a discounted rate.

For **\$55.00 + HST**, in-person conference delegates can add on a virtual conference livestream package. Re-watch your favourite sessions, see ones you might've missed, and continue building connections online!

Multi-Key Registration

We are proud to offer a [multi-key discounted small group registration option](#) to municipalities who want to access the virtual livestream conference for multiple staff to tune in. **To purchase this registration option, the lead registrant must be an AMCTO member and will be asked to provide their member ID #.**

Municipalities have the option of purchasing keys to provide access for three or five individuals. For those interested in purchasing more, please contact [Manjit Badh](#) to receive a custom quote.

**Note: This discounted offer is available for a limited time only up until Friday, May 23, 2025. This offer only applies to access the virtual conference livestream and does not apply to groups who wish to attend the event in-person. All other registrations must be completed individually via the AMCTO conference website.*

Registration Information

We are pleased to offer a variety of conference packages to suit your needs and budget – explore the options below to determine what package is best for you!

Package	What's Included	Member Rate	Non-Member Rate
IN-PERSON & VIRTUAL EVENT PACKAGES			
Conference Package & Gala Ticket	<ul style="list-style-type: none"> • Access to Sunday opening reception and exhibitor tradeshow (Sunday - Tuesday) • All open professional development and special sessions (Sunday - Wednesday) • Breakfasts and lunches (Sunday - Wednesday) • One (1) ticket to the Pre-Gala Reception and Awards Gala Dinner (Tuesday) 	\$875.00 + HST	\$1,035.00 + HST
Conference Package	<ul style="list-style-type: none"> • Access to Sunday opening reception and exhibitor tradeshow (Sunday - Tuesday) • All open professional development and special sessions (Sunday - Wednesday) • Breakfasts and lunches (Sunday - Wednesday) 	\$789.00 + HST	\$979.00 + HST
Student Member <i>Exclusive to AMCTO Student Members</i>	<ul style="list-style-type: none"> • Access to Sunday opening reception and exhibitor tradeshow (Sunday - Tuesday) • All open professional development and special sessions (Sunday - Wednesday) • Breakfasts and lunches (Sunday - Wednesday) 	\$370.00 + HST	
Retired Member <i>Exclusive to AMCTO Retired Members</i>	<ul style="list-style-type: none"> • Access to Sunday opening reception and exhibitor tradeshow (Sunday - Tuesday) • All open professional development and special sessions (Sunday - Wednesday) • Breakfasts and lunches (Sunday - Wednesday) • One (1) ticket to the Pre-Gala Reception and Awards Gala Dinner (Tuesday) 	\$370.00 + HST	
Virtual Conference Livestream	Livestream access to all conference professional development workshop and special sessions (available through our AMCTO conference app)	\$399.00 + HST	\$420.00 + HST
One-Day Conference Pass <i>Select conference activities included</i>	Access to all open conference professional development workshop and special sessions, meals (breakfast & lunches), networking sessions and open receptions for selected day	\$368.00 + HST	\$433.00 + HST

Registration Information

Package	What's Included	Member Rate	Non-Member Rate
OPTIONAL ADD-ONS			
Sunday Fun-Day: Ale-MCTO Windsor Brewery Tour <i>Sunday, June 8</i>	<ul style="list-style-type: none"> Round trip bus transportation to each venue, and back to hotel Two unique breweries – multi-tasting + information about the brewery and their process A custom margarita or drink at Windsor Eats 	\$45.00 + HST	
Sunday Funday: Scooters, Murals, & Margaritas <i>Sunday, June 8</i>	<ul style="list-style-type: none"> Round trip transportation to art tour starting point and back to hotel from Windsor Eats 75-minute art and mural tour, provided by local guide E-scooter rental Signature margarita or drink 	\$45.00 + HST	
Exhibitor Tradeshow Reception & Opening Night Party <i>Sunday, June 8</i>	<ul style="list-style-type: none"> Access to the full exhibitor tradeshow Complimentary drink ticket and light fare served throughout the evening Live DJ An opportunity to win prizes in our Exhibitor Battleship Challenge Surprise entertainment 	<p>Included with your conference registration <i>Additional tickets are available for \$35.00 + HST per person for guests not registered for the conference</i></p>	
Dinner with Friends & Colleagues <i>Monday, June 9</i>	<ul style="list-style-type: none"> Dining experience with panoramic views of the Windsor and Detroit skyline Three-course plated dinner with complimentary drink ticket Opportunity to explore Augustus 27, including its outdoor terrace 	\$100.00 + HST	\$115.00 + HST
Party Like It's 1999 Evening Excursion <i>Monday, June 9</i>	<ul style="list-style-type: none"> Round trip transportation from hotel to surprise venue Appetizers, food stations, dessert, four drink tickets Prizes for best dressed Live DJ 	\$105.00 + HST	\$120.00 + HST



Registration Information

Package	What's Included	Member Rate	Non-Member Rate
OPTIONAL ADD-ONS			
Awards Gala Dinner <i>Tuesday, June 10</i>	<ul style="list-style-type: none"> Access to Pre-Gala Reception with complimentary drink ticket and hors d'oeuvres Single (1) ticket to the Awards Gala Dinner on Tuesday, June 10 Three-course plated dinner with wine 	\$115.00 + HST	\$135.00 + HST
Virtual Conference Lite <i>Only available as an add-on for registered in-person delegates</i>	<ul style="list-style-type: none"> Access the virtual conference livestream session recordings for several months following the event 	\$55.00 + HST	

How to Register

Registration is now open! Visit our [conference website](#) for the most up-to-date event details!

**REGISTER NOW!
IN-PERSON CONFERENCE**

**REGISTER NOW!
VIRTUAL LIVESTREAM**



Cancellation & Refund Policy

In-Person Conference

All registration cancellations must be communicated and confirmed in writing to conference@amcto.com. A refund levy of \$210.00 (plus HST) will be applied to every cancellation received up to and including Friday, May 2, 2025 12:00pm. **No refunds will be made for cancellations received after May 2, 2025, 12:01pm. Substitutions will be permitted.**

In-Person Conference Additional Items

Any Gala tickets, package additions, or excursion event ticket cancellations must be communicated and confirmed in writing to conference@amcto.com. No refund levy will be applied to any cancellation received up to and including Friday, May 2, 2025 12:00pm. **No refunds will be made for cancellations received after May 2, 2025, 12:01pm. Substitutions will be permitted.**

Virtual Conference

All cancellations must be communicated and confirmed in writing to conference@amcto.com. A refund levy of \$100.00 (plus HST) will be applied to every cancellation received up to and including May 2, 2025, 12:00pm. **No refunds will be made for cancellations received after May 2, 2025, 12:01pm. Substitutions will be permitted.**

Force Majeure

Should an event beyond the reasonable control of AMCTO that shall cause AMCTO to be delayed, restricted or unable to fulfill its duty to deliver the conference, or that shall prevent conference participants from having substantial benefit of the function as contracted by the parties wherein such cases the conference would need to be cancelled, the Association shall return each participant's registration fees paid, less a pro-rated share of costs committed by the Association to that time and date. This includes but is not limited to: acts of God; acts of war; any pandemic, epidemic, quarantine, public health emergency or breakout infections/disease at or respecting the AMCTO conference, its participants, staffing or venues within Ontario, as substantiated by federal, provincial, or municipal governments' warnings or advisory notices; disaster, fire, earthquakes, hurricanes; or any other cause reasonably beyond AMCTO's control. Due to circumstances beyond AMCTO's control, the conference program may be subject to change without notice.



Frequently Asked Questions (FAQs)

Registration Information

1. In previous years, I was able to register on behalf of someone, but cannot find this option currently. How do I register someone else?

Individuals are encouraged to register using their own accounts to ensure they receive all relevant registration, payment and event information directly and so that this information is logged accurately within our system. If an individual cannot log into their account to register themselves, please contact [AMCTO Support](#).

2. My spouse/companion/partner may come to the region for vacation. I noticed that the companion package is not available, are companions welcome?

Companions are welcome to attend the Exhibitor Tradeshow Reception & Opening Night Party, Awards Gala Dinner and/or the Excursion with the purchase of an additional ticket. Companions who are interested in attending the conference professional development workshop sessions and other daily activities will need to purchase their own applicable conference package to allow them access on the conference show floor.

3. If I purchase ONLY a virtual conference package, can I attend the in-person event?

No. The virtual conference package only provides access to the conference app and the livestream sessions. Delegates who are planning to attend the in-person event can, however, purchase access to the virtual conference livestream session recordings at an add-on discounted rate.

4. While registering, I forgot to purchase an optional add-on (Excursion, Awards Gala Dinner, Virtual Conference Lite) can I still purchase tickets? How can I update my registration?

Yes – please reach out to [Manjit Badh](#) to make this change. Once your request has been received, we will provide you with a direct link to purchase any additional items and update your registration.

Accommodations

1. I have specific dietary requirements...how can I make these accommodations?

If you are planning to attend the in-person event, please ensure to complete all sections within our registration form to indicate any specific dietary requirements. Please note that this only refers to specific dietary needs for health purposes (i.e. vegetarian, vegan, celiac, allergies) and does not mean that all dietary requests will be accommodated (i.e. 'I prefer salad with dressing on the side' does not count). For more information or to update your registration, please contact [Manjit Badh](#).

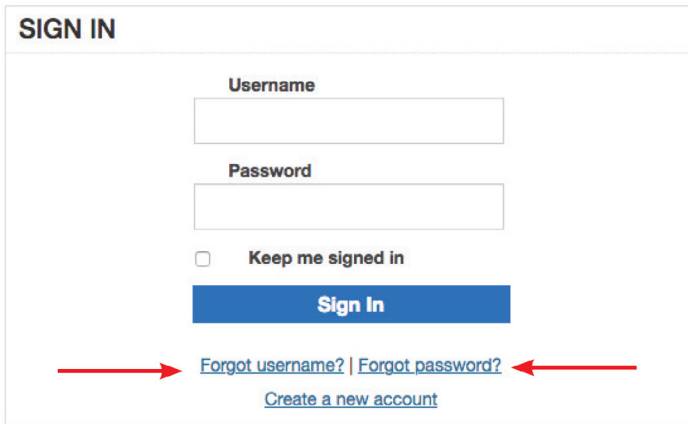
2. I have specific accessibility requirements...how can I make these accommodations?

If you are planning to attend the in-person event, please ensure to complete all sections within our registration form to indicate any specific accessibility requirements. Accessible hotel rooms are available on a first come, first-served basis. AMCTO is committed to ensuring all accommodation requests are met and we will do our best to provide the best event experience possible for all delegates. For more information or questions, please [contact us](#).

Membership

1. How do I become an AMCTO member?

Want to join our community of over 2,200 municipal experts and attend the conference at a discounted rate? [Visit our website](#) to learn more about our different membership categories and become an AMCTO member today.



SIGN IN

Username
[Text Input Field]

Password
[Text Input Field]

Keep me signed in

Sign In

[Forgot username?](#) | [Forgot password?](#) | [Create a new account](#)

2. I am having difficulty logging in to access my account – what do I do?

If you have previously enrolled in an AMCTO course or registered for an event, you most likely already have an account. If you're not sure of your account username or password, please click on the 'Forgot username' or 'Forgot password' link within the sign-in box:

Clicking on the '**Forgot username**' will prompt you to enter an email address associated with your account. If you have previously registered for an event with us, this will most likely be the same email you would have registered under.

Clicking on the '**Forgot password**' will prompt you to enter the username associated with your account. If you have previously registered for an event with us, your username will most likely be either your first and last name (no spaces, all caps – i.e. FIRSTLAST) or your email address.

If you are still having difficulty signing in, please contact [AMCTO Support](#) for assistance prior to creating a new account.

If you have never made a purchase with us or registered for a course or event, you can click on the 'Create a new account' link to create an account and complete your conference registration.

Other Event Information

1. Where can I learn more about your sponsorship and exhibitor opportunities?

The AMCTO conference has a number of sponsorship and exhibitor opportunities for businesses to connect with key decision-makers in the municipal sector. To learn more about our unique, custom sponsorship and exhibitor opportunities, please [get in touch with us](#).

2. Where can I find more information about the event?

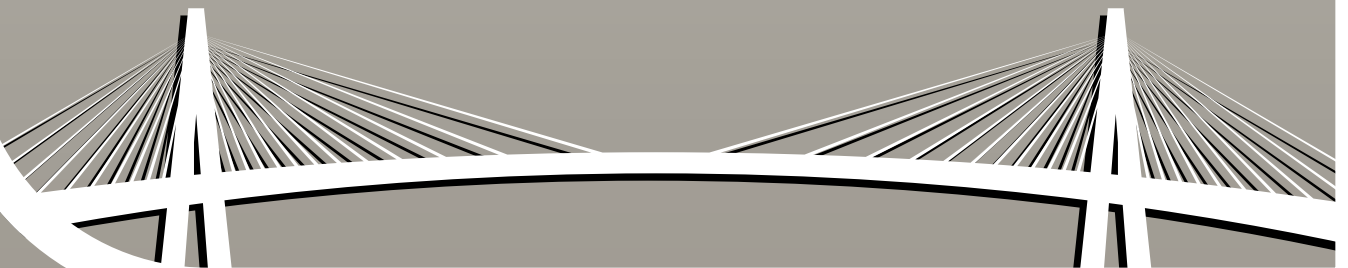
For the latest event news and updates, please visit our [conference website](#) or contact us.



AMCTO

CONFERENCE
WINDSOR, ONTARIO
JUNE 8 - 11, 2025

conference@amcto.com | amcto.com/conference





22. Unfinished Business

Date	Res. No.	Item & Description	Assigned to	Status
		Deerfield-Bay Road Upgrades	Public Works & Administration	No response from the Association, project on hold.
		Stoney Road, Dockside Drive and Bruce Trail (Fire Route 152, 152A, 152B) Road Upgrades	Public Works & Administration	Road studies completed. Documents have been forwarded to the Manitou Cottage Association. A petition is requested to be received by January 31, 2025.
		Hurdville Road Reconstruction (1.9KM)	Public Works & Administration	Engineer drafting drawings and tender for work, to be started and completed Spring/Summer 2025.
Mar. 7/23	23-204	By-law 2023-23 Being a By-law to Regulate Dogs in the Township	By-law Enforcement	By-law deferred at Dec. 19/23 meeting. BLEO to make updates and present to Council at a future meeting.
Jul. 4/23	23-470	Re-name Hart Road (formerly Fire Route 306)	Administration	Residents on road have been contacted, they are coming up with another name.
Nov. 21/23	23-726	Placement of a Dry Hydrant	Fire Department	An item on the 2025 Draft Capital Budget. FC & PW Superintendent will determine a suitable location.
Jan. 9/24	24-013	Purchase and Circulation of Transfer Station Permits	Administration	In-house proof to be circulated to Council for approval.
Jan. 9/24	24-017	By-law 2024-03 Adopt a Human Resources Policy	Administration	To be discussed at a future meeting in Closed Session. Draft RFP proposed at Jan. 28/25 meeting.
Feb. 7/24	24-080	By-law 2024-15 Being a By-law to Amend the Parking By-law (with respect to fees)	By-law Enforcement	Report to Council with area Municipality fees.
Mar. 1/24	24-107	Quotations for Playground Equipment for Broadbent Ball Park	Administration	Surveys have been collected.
Mar. 19/24	24-160	New Fees & Charges By-law	Administration	
Sept. 3/24		Review Cemetery By-law		
Sept. 17/24	24-520	Information Session for Various Pavement Products used on Municipal Roads	Public Works	Miller Paving to present to Council on February 18, 2025 at 6:30pm for 45 minute presentation.
Dec.17/24	24-680	Agreement with SimplyCast for Notification Software	Administration	Contacted SimplyCast for their Privacy Policy as personal information will be collected through the software.

RESOLUTION NO.: 2024-125



DATE: December 18, 2024

CARRIED: ✓

DEFEATED:

MOVED BY:

Councillor Blower

DIVISION LIST

Councillor Blower

Councillor Constable

FOR

AGAINST

SECONDED BY:

Councillor Ryman

Councillor Hamer

Councillor Ryman

Mayor Robinson

WHEREAS the Council for the Corporation of the Municipality of McDougall shares the concerns that the Township of Seguin expressed in the attached resolution over the 2025 Ontario Provincial Police (OPP) Annual Billing Statement increase;

AND WHEREAS the Municipality is grateful for the November 29, 2024 announcement by the Province of Ontario to provide financial relief for small and rural municipalities to help offset the increased costs of municipal police services provided by the OPP;

NOW THEREFORE BE IT RESOVED THAT the Council for the Corporation of the Municipality of McDougall urges the Province of Ontario to provide sustainable funding options beyond 2025 and continue to offset costs of the OPP to small and rural municipalities.

AND FURTHER THAT a copy of this Resolution be sent to the Honourable Doug Ford, Premier of Ontario, the Honourable Michael Kerzner, Solicitor General, the Honourable Graydon Smith MPP Parry Sound-Muskoka, the Association of Municipalities of Ontario, the Federation on Northern Ontario Municipalities and the West Parry Sound Area Municipalities.

MAYOR



Resolution No. 2024-331

The Corporation of the Township of Seguin

Moved by GG Greg Getty

Seconded by TF Terry Fellner Date November 4th, 2024

WHEREAS current police services within the Township of Seguin (hereinafter referred to as the 'Township') are provided by the Ontario Provincial Police (hereinafter referred to as the 'OPP');

AND WHEREAS the Township and the local OPP detachment have worked in a positive, collaborative and effective manner for decades;

AND WHEREAS historical increases in OPP Annual Billing Statements have trended around 5%;

AND WHEREAS the OPP submitted their 2025 Annual Billing Statement to the Township on October 4, 2024, that identifies a \$258,155 (21.28%) increase from 2024 to 2025 that will translate to an approximate 1.675% tax rate increase, on top of what the Township was contemplating for the residents of Seguin;

AND WHEREAS the Township was not consulted nor provided any advanced notice from the Commissioner regarding the significant cost increase received for OPP services;

AND WHEREAS the Township cannot afford to absorb this unexpected and entirely preventable increase without causing undo financial strain to our taxpayers;



The Corporation of the Township of Seguin

THEREFORE BE IT RESOLVED THAT the Council of The Corporation of the Township of Seguin (hereinafter referred to as the 'Council') wishes to dispute the 2025 OPP Annual Billing Statement;

AND FURTHER THAT Council requests that the 2025 OPP Annual Billing Statement be reduced to an approximate 5% increase that is more manageable for the Township and in line with historical trends;

AND FURTHER THAT any increase above 5% be absorbed by the province as the additional costs are directly the result of collective bargaining that was within the control of the OPP and should have been known to be financially unsustainable for the municipalities that now need to pay the bill;

AND FURTHER THAT a copy of this Resolution be sent to the Honourable Doug Ford, Premier of Ontario, the Honourable Michael Kerzner, Solicitor General, the Honourable Graydon Smith MPP Parry Sound-Muskoka, the Association of Municipalities of Ontario, the Federation on Northern Ontario Municipalities and the West Parry Sound Area Municipalities.

<u>DIVISION LIST</u>	<u>Yea</u>	<u>Nay</u>	<u>Absent</u>	<u>Abstain</u>	
Adams	—	—	—	—	CARRIED <i>ed m</i>
Buszynski	—	—	—	—	DEFEATED —
Collins	—	—	—	—	
Fellner	—	—	—	—	
Finnson	—	—	—	—	
Getty	—	—	—	—	
MacDiarmid	—	—	—	—	



January 09, 2025

- Get access to MIDAS!
- *Provincial Animal Welfare Services Act, 2019 Act* consultation.
- Implementation date of excess soil landfill restriction changed.
- Book your AMO 2025 Conference Hotel!
- See you next week at the ROMA 2025 Annual Conference.
- AMO Education - Workshops addressing and supporting your leadership.
- Blog: An Electric Road Trip.
- Municipal Series: Net Zero Planning and Low Carbon Initiatives.
- IPAC Emerging Leaders Conference.
- Save the date: Scotiabank 2025 Affordable Housing Summit.
- Careers.

AMO Matters

MIDAS - the [Municipal Information & Data Analysis System](#) - provides access to the Financial Information Returns (FIRs) data to all Ontario municipalities. MIDAS converts FIR data into meaningful reports and identify multiple year trends. For access, municipal elected officials and municipal staff can email MIDASAdmin@amo.on.ca.

Provincial Matters

The province is currently consulting on regulations related to the sale and transfer of dogs in Ontario, record-keeping requirements and potential exceptions to puppy mill prohibitions (*PAWS Act*). [Comments due February 1](#).

Ontario has made [amendments to Ontario Regulation 406/19](#) to change the in-effect date of a provision to restrict landfilling cleaner excess soil, from January 1, 2025 to January 1, 2027.

Education Opportunities

Mark your calendar for **January 14 at 10:00am** to book your 2025 AMO Conference hotel room. [Here is where you will want to click](#) for all the information you need and links to conference hotels.

There is still time to register online for this years ROMA Annual Conference online. You have until January 13 one minute before midnight to take advantage of registration savings. After this, all registration will be onsite where higher rates apply. [Register here](#). Check out this years [amazing program here](#).

AMO has assembled an array of workshops focused on supporting and strengthening your role as a local leader. From asset management planning, land use planning, indigenous-municipal relations, navigating conflict, communications through local crisis, strategic thinking, planning and communication, understanding anti-semitism and islamophobia and so much more. AMO is also offering registration discounts. [Check it all out here](#).

LAS

Our staff love to visit with municipalities to discuss their challenges and opportunities. [Read our latest](#)

[blog](#) about the fall road trip experience of one of our Municipal Program Specialists.

Have you made a commitment to net zero and don't know where to start? Join the IESO's guest speaker, our very own Christian Tham, in the next Municipal Series webinar on January 31. Christian will lay out practical steps to take and provide real life examples to help you on your low carbon journey. [Click here for more information and to register.](#)

Municipal Wire*

The Institute of Public Administration of Canada is hosting a [professional development event](#) for early-to-mid career public servants in Toronto on January 24.

Join industry experts in meaningful discussions on February 19th to tackle housing-related challenges at regional and national levels. Please reach out to [Scotiabank's events team](#) for additional information.

Careers

[Program Administrator \(Workforce Development\) - AMO](#). Closing date: January 31.

[Assistant Deputy Minister, Commercial Transportation Safety and Enforcement - Ministry of Transportation](#). Closing date: January 17.

[Assistant Deputy Minister, Transit - Ministry of Transportation](#). Closing date: January 17.

[Senior Economic Development Officer - County of Simcoe](#). Closing date: January 9.

[Health Care Manager - Ministry of the Solicitor General](#). Closing date: January 20.

[General Manager, Human Resources - City of Guelph](#). Closing date: February 3.

[Chief Administrative Officer - Township of Norwich](#). Closing date: January 10.

[Hosting Project Lead - Township of Ignace](#). Closing date: January 31.

[Director, Life Stabilization - City of London](#). Closing date: January 28.

About AMO

AMO is a non-profit organization representing almost all of Ontario's 444 municipal governments. AMO supports strong and effective municipal government in Ontario and promotes the value of municipal government as a vital and essential component of Ontario's and Canada's political system. Follow [@AMOPolicy](#) on Twitter!

AMO Contacts

[AMO Watchfile](#) Tel: 416.971.9856

[Conferences/Events](#)

[Policy and Funding Programs](#)

[LAS Local Authority Services](#)

[MEPCO Municipal Employer Pension Centre of Ontario](#)

[ONE Investment](#)

[Media Inquiries](#)

[Municipal Wire, Career/Employment and Council Resolution Distributions](#)



AMO Watchfile



January 16, 2025

- Municipal property taxes on The Agenda.
- New resources added to GBV Resources Toolkit.
- *Provincial Animal Welfare Services Act, 2019 Act* consultation.
- Implementation date of excess soil landfill restriction changed.
- Book your AMO 2025 Conference Hotel!
- AMO Education - Workshops addressing and supporting your leadership.
- Enhance your road data in 2025.
- Designing for Digital Inclusion: Creating Welcoming Online Spaces for All.
- Municipal Series: Net Zero Planning and Low Carbon Initiatives.
- IPAC Emerging Leaders Conference.
- Save the date: Scotiabank 2025 Affordable Housing Summit.
- Careers.

AMO Matters

AMO Director of Policy and Government Relations, Lindsay Jones, spoke to [TVO's Steve Paikin](#) about pressures on municipal property taxes and the need for a new provincial-municipal fiscal framework.

Check out the new resources on privacy and information sharing from the Information and Privacy Commissioner of Ontario in AMO's toolkit of [Gender-Based Violence Resources for Municipal Elected Officials](#).

Provincial Matters

The province is currently consulting on regulations related to the sale and transfer of dogs in Ontario, record-keeping requirements and potential exceptions to puppy mill prohibitions (*PAWS Act*). [Comments due February 1](#).

Ontario has made [amendments to Ontario Regulation 406/19](#) to change the in-effect date of a provision to restrict landfilling cleaner excess soil, from January 1, 2025 to January 1, 2027.

Federal Matters

The Canada Water Agency is [accepting applications for initiatives](#) that improve Great Lakes water quality and ecosystem health under the Great Lakes Freshwater Ecosystem Initiative. Applications can be submitted for eligible projects until February 13, 2025. Municipalities are eligible.

Education Opportunities

You can now book your accommodations for the 2025 AMO Conference in Ottawa August 17-20. [Here is where you will want to click](#) for all the information you need and links to conference hotels. Registration will open soon!

AMO has assembled an array of workshops focused on supporting and strengthening your role as a local leader. From asset management planning, land use planning, indigenous-municipal relations, navigating conflict, communications through local crisis, strategic thinking, planning and communication, understanding anti-semitism and islamophobia and so much more. AMO is also offering registration

discounts. [Check it all out here.](#)

LAS

Make 2025 the year of data! Get a study done through the [LAS Road & Sidewalk Assessment Service](#) so you can make repair decisions based on high-quality, objective data. [Contact Tanner](#) to learn more.

[Join our barrier-free website builder service partner GHD on January 30](#) for an engaging discussion on designing inclusive municipal websites. Discover solutions for breaking down digital barriers, meeting accessibility standards, and fostering welcoming online spaces for all residents to engage with their community.

Have you made a commitment to net zero and don't know where to start? Join the IESO's guest speaker, our very own Christian Tham, in the next Municipal Series webinar on January 31. Christian will lay out practical steps to take and provide real life examples to help you on your low carbon journey. [Click here for more information and to register.](#)

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Careers

[Program Administrator \(Workforce Development\) - AMO.](#) Closing Date: January 31.

[Program Supervisor, Emergency Management - County of Simcoe.](#) Closing Date: January 20.

[Chief Administrative Officer - United Counties of Leeds and Grenville.](#) Closing Date: February 6, 2025.

[Senior Accounting Analyst/Executive Assistant - Town of Wasaga Beach.](#) Closing Date: January 30, 2025.

[Executive Director of Pollution Control/ Deputy City Engineer - City of Windsor.](#) Closing Date: January 30, 2025.

[Manager, Property Tax Analysis - DMA Inc.](#) Closing Date: February 13, 2025.

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AMO Contacts

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[Conferences/Events](#)

[Policy and Funding Programs](#)

[LAS Local Authority Services](#)

Ministry of Rural Affairs

Ministère des Affaires rurales

Office of the Minister

Bureau du ministre

777 Bay, 17th Floor
Toronto, Ontario M7A 2J3
Tel: 647-329-1485

777, rue Bay, 17^e étage
Toronto (Ontario) M7A 2J3
Tél. : 647-329-1485



January 19, 2025

Karlee Britton
Administrator/Clerk
Township of McKellar
clerk@mckellar.ca

Dear Ms. Britton:

It is my pleasure to share our government's new plan to support rural economic development, increase and nurture a rural workforce, and strengthen rural communities.

[Enabling Opportunity: Ontario's Rural Economic Development Strategy](#) is designed to help rural communities leverage new economic opportunities and prepare themselves for growth.

The Strategy focuses on three key pillars:

- **Safe and Strong Rural Communities** – Improving local economic development capacity and championing local leadership, supporting the rehabilitation of municipal and community infrastructure, optimizing rural connectivity, and supporting communities in developing plans for housing and transportation to ensure rural communities are places where people want to live, work and play.
- **Business Development and Attraction**- Supporting rural and Indigenous communities and other economic development partners in strengthening and growing rural business, encouraging entrepreneurship and innovation, attracting investment, revitalizing downtowns and diversifying regional economies.
- **Growing the Rural Workforce** – Helping grow local talent, raising awareness of job opportunities available in rural Ontario, supporting workers in obtaining the skills needed to succeed, and attracting and retaining workers so that rural communities and small towns thrive.

We brought together municipal and Indigenous leaders and rural stakeholders to provide input into the development of the new strategy. We held 13 regional roundtables to hear the thoughts, experiences, ideas, and inspiration of those living and working in rural Ontario and received many online submissions through our website.

By listening to rural residents, we created a Strategy that represents their concerns. My thanks go out to all of those who participated in the consultation process and I look forward to continuing these conversations.

.../2

Our government has a vision for thriving rural communities and believes that a strong and dynamic rural Ontario is essential for the success of the province's economy. As a proud resident of rural Ontario, I am confident in saying the future is bright for rural Ontario, especially when we work together

By working together, we can continue to build strong economies and position rural Ontario as a destination of choice for individuals, families, and businesses.

Sincerely,

A handwritten signature in blue ink that reads "Lisa M. Thompson". The signature is written in a cursive style with a large initial "L" and "M".

Lisa M. Thompson
Minister of Rural Affairs



JAN 08 2025

THE FRIENDS

DIGNITY • TEAMWORK • INNOVATION • EMPOWERMENT



Friendly Focus

Winter 2024

Reeve & Council
Township of McKellar
P O Box 69
McKellar, ON P0G 1C0

Keep Those Shovels Handy!

As winter begins to settle in and the days grow ever shorter, the glitz of Christmas gives the season a boost with its excitement, glamour and old fashioned appeal to our better natures. As an organization that provides a variety of supportive services and housing to seniors and individuals with physical challenges, you are invited to browse through our winter edition of The Friendly Focus. The newsletter provides helpful resources (see page 11,) information, fun seasonal articles, recipes and a healthy dose of "good cheer." For

those of you with an elderly family member or friend, consider making a donation in their honour. Your donations help pay for transportation costs, support low income seniors and those with physical challenges to participate in recreational/wellness programs as well as building a fund to someday increase supportive housing in Muskoka/Parry Sound. Your donation makes a difference. Just check out the back page of the newsletter for information or, alternatively you can give online at our website, www.thefriends.on.ca. A big thank you to our faithful readers! Wishing you a very Merry Christmas and a happy, productive and successful New Year.



It's Been a Busy Season at *The Friends!*



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your Friendly Feedback



What We Do

The Friends is a non-profit charitable organization providing services to individuals with physical disabilities, and seniors. In Muskoka and Parry Sound the organization has been serving the community for over 30 years. Some of the programs and services the agency provides: attendant care, adult day programs, caregiver support, respite, alzheimer overnight respite, P.A.T.H (Priority Assistance to Transition Home) from the hospital, post stroke, supportive housing, and 24/7 assisted living.

Contact us

Phone (705) 746.5102 27 Forest Street,
Parry Sound, ON P2A 2R2
info@thefriends.on.ca www.thefriends.on.ca

THE FRIENDS

Dignity • Teamwork
Innovation • Empowerment

The Friends newsletter can also be read online at
www.thefriends.on.ca

Send content or comments to
info@thefriends.on.ca

Supported by:



Ontario

North East Local Health
Integration Network

From the CEO's Desk

As we head into the annual festive season, it's good to remind ourselves how fortunate we are to have a roof over our heads, a place to rest and rejuvenate when so many people across the province are facing dark days without a safe place to rest and often without enough to eat. In 2024 homelessness has begun to take a bite out of the seniors' population. Elderly

on small pensions who suddenly are no longer able to afford rent increases never mind accessing alternative housing they can afford. For those with physical challenges, barrier free housing is often just a dream. For eight tenants currently living at Oakwood Heights in Bracebridge, the lack of alternatives to their existing housing has morphed into a potential crisis. Although

temporarily averted, the issues that threaten their home remains. Despite twice the population of Parry Sound, Muskoka has only eight barrier free units with supportive services delivered on a 24/7 basis compared to Parry Sound which has 30 units with attached 24/7 attendant care. Meet Melissa. Read her story on page 5.

Marliese Gause,
CEO

Making a Difference

Looking for a way to make a difference? Support *The Friends* with a donation – big or small, we are grateful for all.

Whether your dollar helps a senior attend a program or supports an initiative to serve your community, your contribution is deeply meaningful.

You can donate online at the bottom of our website www.the-friends.on.ca or mail to The Friends, 27 Forest Street, Parry Sound P2A 2R2. You can simply detach the back page of the newsletter and send with your donation.

Community support and donations/bequests were responsible for fully accessible housing/supports created at Forest Hill Apartments and for the 141 Sharpe Street W site in Gravenhurst. So, yes, your

donation makes a difference.

Friendly Focus fans are some of our most generous donors and I would like to take this opportunity to thank them collectively for their ongoing support. *The Friends* does not hire or use professional fundraisers, we have no fancy advertising or PR campaigns to raise money. Nevertheless, we are proud of the service we provide to vulnerable people across the Districts of East and West Parry Sound and Muskoka. Your contribution is very meaningful to us and to the people we serve. Thank You!

Wishing all of our donors, clients, staff and subscribers a very merry, festive holiday and a happy, healthy and prosperous New Year.

Looking for a Rewarding Career?

The Friends agency is looking to expand programs and services, but we can't do it without you!

If you are interested in healthcare at the community level, want to make a difference in someone's life, work in a supportive, engaging environment, give us a call.

The agency covers East West Parry Sound and Muskoka and welcome applications from across the area served.

You can send a resume or letter of interest to us at The Friends, 27 Forest St., Parry Sound P2A 2R2 or give us a call at 705 746 5102.

Wishing you a fabulous 2025!

I once bought my kids a set of batteries for Christmas with a note on it saying, toys not included.

~ Bernard Manning

Melissa's Story

Oakwood Heights tenant Melissa is one of the tenants living in a fully accessible apartment with 24/7 supportive services on site. Melissa has cerebral palsy. Although she has always had a warm and loving relationship with her family, adulthood made her yearn to spread her wings.

"I wanted to be independent and to carve out a meaningful life for myself, wanted to live independently, which was tricky because of my personal circumstances."

As luck would have it, Melissa was able to access a fully accessible apartment with 24/7 services at Oakwood Heights,

one of only 8 such units in all of Muskoka.

"I learned a lot," Melissa laughed when describing her transition from home to independence," and I was lucky to have a lot of support from my dad and family even though they were a bit anxious about my living on my own."

The thing that stands out about Melissa is her intelligence and her ability to express herself with such clarity and directness. When the supportive housing units at Oakwood came under threat, she engaged her fellow tenants in meeting the challenge head on.

"I've managed to carve out a life for myself as a result of the supports available to me, something that



would have been difficult if not impossible had I not had access to the program at Oakwood Heights."

Bright and articulate, Melissa is an example of living her best life despite the challenges her personal circumstances have thrown her way.

Not in the Holiday Spirit? Feeling Downright "Grinchy"?

Celebrating the holidays alone or away from family and loved ones can put a serious damper on your mood. An endless barrage of "canned carols" wherever you go and a relentless 24/7 crush of advertisements can put a real damper on the holiday spirit. Here are some tips, tricks and stealth tactics to lift your spirits.

- keep decorations simple. It's OK to forego the Christmas tree, especially if you have trouble getting it up (and then down.) A bunch of evergreen branches in a vase or other container will do just fine. Embellish with some tinsel, a few favourite decorations, a few twinkle lights and voila, a teeny easy Christmas tree that's a snap to disassemble when the season has passed.
- make a concerted effort to do something fun. Visit a Christmas Market or Bazaar, attend a

Christmas concert or just park yourself in front of the television with a hot chocolate and a tub of popcorn to watch a favourite movie

- share....be a good elf! Volunteer at a food bank, help out at a seniors centre, give someone a ride, tuck a gift certificate into someone's stocking, buy someone a cup of coffee, share a favourite recipe, bake cookies ...you get the idea
- stockpile some new books magazines, crossword puzzles for bad weather days
- enjoy some of your favourite treats
- take time for yourself, book a manicure, pedicure or massage
- resolve to stay socially connected and as physically active as possible for a wonderful New Year ahead

Merry Christmas and a happy, healthy 2025!

NEW YEAR AROUND THE WORLD

Customs around the world vary for bringing in the New Year. Here are some examples of how this occasion is celebrated throughout the world.

Australia – One of the first countries to celebrate each year do so with a massive display of fireworks in every major city. Sydney Harbour Bridge usually has a fireworks and light show that attracts around two million people annually.

Ecuador – Has a unique tradition of making effigies that represent people or events of the past year, usually negative. Made with old clothes, straw and papier mache masks that are lit on fire at the stroke of midnight to burn away the past year. Wonder how they'll represent COVID-19?

Europe – Firework displays are popular



throughout the continent. It is also the occasion to make bonfires of discarded Christmas trees

Japan – New Year's eve day is a preparation day to greet the New Year's god, Toshigami. People clean their homes and prepare special food. At midnight Buddhist temples ring their bells one hundred and eight times.

Mexico – In Mexico as well as in Spain, it is traditional to eat twelve grapes, one for each chime of the clock at midnight while making a wish with each one. In Mexico it is also a tradition to wear red underwear if you wish to find love in the new year and yellow if you want money.

Russia and Ukraine – In these countries New Year is often celebrated in the way Christmas is in the West. Spruce trees are generally put up in homes, families gather for a large feast, toasting for a happy New Year, and to reflect on the year that was. Gifts are given to family, friends and informal acquaintances.

Celebrate the

Don't let Winter Doldrums get you down. Celebrate the Weird and Wacky!

Did you know that February is officially "Potato lovers month"? If you too adore spuds, make a special effort to enjoy them this month – mashed, boiled, fried or baked, enjoy them on a cold January day.

February is International Twit Award month. Post a picture of your favourite "twit" on your calendar and send them a gift certificate for coffee.

For those of you who love all things Scots, February just happens to be National Scottish Culture month so get out a kilt or listen to your all



time bag pipe favourites. Chocoholics need look no further than February, because, guess what? February just happens to be Celebration of Chocolate Month. When March rolls around get

Unusual

ready to: Celebrate Youth Art month by posting works of art created by young people, including grandkids – make an online gallery of their work and post for friends and family.

Find a new hobby to celebrate National Hobby Month, learn a new skill or re-discover a hobby you've let vanish from your life.

Enjoy spectacular pasta to celebrate National Noodle Month, so many noodles, so little time. Explore ways to celebrate flour for National Flour month – a baking extravaganza comes to mind.

Twas the Month After Christmas

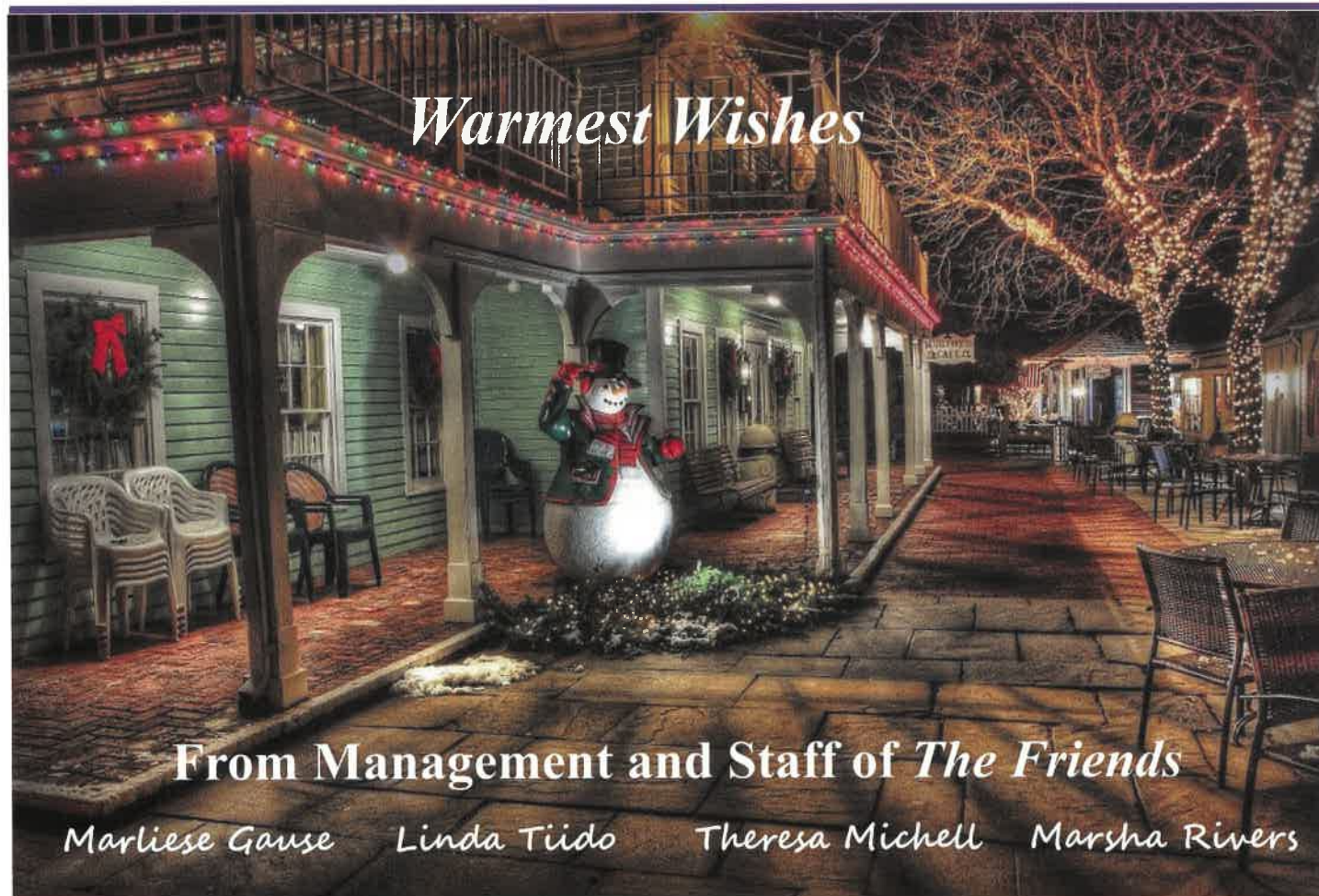
Twas the month after Christmas and all through the house
 Nothing would fit me, not even a blouse.
 The cookies I'd nibbled, the eggnog I'd taste.
 All the holiday parties had gone to my waist.
 When I got on the scales there arose such a number!
 When I walked to the store (less a walk than a lumber).
 I'd remember the marvelous meals I'd prepared;
 The gravies and sauces and beef nicely rared,
 The wine and the rum balls, the bread and the cheese
 And the way I'd never said, "No thank you, please."
 As I dressed myself in my husband's old shirt
 And prepared once again to do battle with dirt —
 I said to myself, as I only can
 "You can't spend a winter disguised as a man!"
 So—away with the last of the sour cream dip,
 Get rid of the fruitcake, every cracker and chip
 Every last bit of food that I like must be banished

Till all the additional ounces have vanished.
 I won't have a cookie—not even a lick.
 I'll want only to chew on a long celery stick.
 I won't have hot biscuits, or corn bread, or pie,
 I'll munch on a carrot and quietly cry.
 I'm hungry, I'm lonesome, and life is a bore —
 But isn't that what January is for?
 Unable to giggle, no longer a riot.
 Happy New Year to all and to all a good diet!

~Anonymous

As we express our gratitude, we must never forget that the highest appreciation is not to utter words, but to live by them.
 ~ John F., Kennedy

I would I could stand on a busy corner, hat in hand, and beg people to throw me all their wasted hours.
 ~ Bernard Berenson



From Management and Staff of *The Friends*

Marliese Gause

Linda Tiido

Theresa Michell

Marsha Rivers

Ho Ho Holiday Events

If you are one of those people who adore trains, you might want to celebrate the season by taking a trip on the **Portage Flyer Christmas Train, leaving Muskoka Heritage Place Rotary Village Station at 100 Forbes Hill Drive, Huntsville December 21st, 2024.** There is a modest fee of \$5 per person. The gate opens at 4:30pm and the Flyer runs from 5pm to 8pm. What can you expect? The Portage Flyer's authentic coaches glittering with light's, hot chocolate and cookies, lots of carol singing and a beautiful drive along the Muskoka River to the **Purser's Cabin where Santa Claus is waiting to greet you.** Just remember to dress warmly. You can park beside the Lookout, the Active Living Centre, the Summit Centre or the High School. What a great way to celebrate Huntsville's heritage.

You can also experience the magic of **Christmas at Santa's Village in Bracebridge.** From **November 16th to December 23rd** you can immerse yourself in the wonder and joy of the season with Santa's Village brand **new spectacular Drone Show** lighting up the night sky like never before. This is a holiday experience you don't want to miss. For more information contact Santa's Village at 705.645.2512.

Parry Sound's Stockey Centre for the Performing Arts will be hosting a **Christmas Market.** Come out and browse for unique gifts. Enjoy a hot chocolate with friends while you check out the goodies on display. **Open Friday November 29th from 2pm to 7pm and on Saturday, November 30th from 10 am to 3pm.**

Enjoy **Parry Sound's Soup for the Soul** event held at the Bobby Orr Community Centre after the Santa Claus Parade, **November 30th, 5-7:30pm.** Enjoy the flavours from over 20 local restaurants, a bake sale, entertainment and more. \$12/Adult, \$5/child/ \$35/ Family. Proceeds are in support of WPS Hospice. Make time to admire the **Holiday Train November 30th at the CP Station on Avenue Rd. around 4:30pm.**

Bala's Trek to Bethlehem, a unique event to remember the reason for the season. Enter the Bala Community Centre and wait for your Trek Guide to come collect your family group and they'll take you on your trek through the streets of Bala which will be transformed into Bethlehem. Hymns and hot chocolate are available to be enjoyed. The fun will begin on **Saturday, December 7th at 6pm.**



Christmas Market ~ Charles W. Stockey Centre



Portage Flyer ~ Muskoka Heritage Place



Easy Crepes for Two

A crepe is just a fancy name for an unleavened pancake. Simple to make with a variety of uses these can be your go to recipe when you're tired of regular sandwiches. The recipe is so easy...just remember 1+1+1, one cup of flour, 1 cup of low fat milk (if you prefer a richer option, choose 2% or higher), and one egg. Mix well. I use a whisk to mix and remove any clumps of flour. Get your favourite skillet and lightly coat with a non-flavoured oil. I like Becel. Heat pan, add one ladle of the mixture, gently tilting and rotating the pan until evenly coated. Cook until air bubble forms over the surface, lift edge gently and flip. Crepes should be

a delicate golden cream shade so don't over cook (although they will still taste good, they will crack more easily if too crispy). Roll and dip in maple syrup, or spread with peanut butter, or Nutella or a plain or fruit flavoured cream cheese.

You can turn this recipe into a lunch treat by adding Italian herb mix, chopped parsley and/ or chopped spinach to the batter. Savoury crepes can be topped with thin slices of ham, egg salad or herb and garlic cream cheese.

Enjoy!

No winter lasts forever; no spring skips its turn.

~ Hal Borland



HOME FOR THE HOLIDAYS?

Do try to make time to enjoy all the Christmassy events being held in our region.

Friday Nov 29th Huntsville Christmas Tree Lighting Downtown 5pm, Huntsville Santa Claus Parade 7pm

Saturday Nov 30th BIA Muskoka Market Holiday Edition Main Street 11-8pm

Saturday Nov 30th Port Carling Santa Claus Parade 6:30, MacTier CPKC Holiday Train 3pm

Thursday Dec 5 Stockey Centre The Jersey Nights Before Christmas 8pm

Friday Dec 6 Saturday Dec 7 Holiday Craft Market, Burk's Falls Memorial Arena, 220 Centre St

Friday Dec 6th Bracebridge Santa Claus Parade 6pm

Saturday Dec 7th Port Severn Santa Claus Parade

Saturday Dec 7 McKellar Community Hall 2pm

Saturday Dec 7 Breakfast with Santa Parry Sound time & location TBA

Sunday Dec 8th Baysville Santa Claus Parade

Wednesday Dec 11 Stockey Centre A Charlie Brown Christmas Music Tribute 7pm

Wednesday Dec 11th- 22nd A Gravenhurst Christmas Carol Chamber of Commerce 275 Muskoka Rd S

Thursday Dec 12th The Barra MacNeils – an East Coast Christmas Algonquin Theatre 37 Main St E Huntsville 7:30pm

Friday Dec 13th Good Lovlies Christmas Algonquin Theatre Huntsville

Saturday Dec 14th Hip Check-Merry Hip-mas Tragically Hip Holiday Bracebridge Hall 7:20pm

Saturday Dec 14-15th Tales of the Nutcracker Gravenhurst Opera House 1pm, 6:30pm

Wednesday Dec 18 Stockey Centre The Fitzgeralds A Canadian Christmas 7pm

Monday Dec 18 Abba Revisited Christmas Show Gravenhurst Opera House 7:30pm

How To Be a Good Friend

Just like a marriage, friendships take time, effort and the willingness to put aside your personal differences. Here are some tips to enrich existing friendships or create new ones:

- Talk with each other. An important aspect of friendship is not only sharing information but the act of listening. Make sure you do not constantly dominate the discussion, listen carefully and give your friend your undivided attention.
- When in doubt, do the friendliest thing. Always err on the side of kindness. When we have the choice of doing more or less for someone else, do more. When we have the chance to encourage or support, do it. Show appreciation openly. Readily acknowledge the worth and value of others
- To have a friend, you must be a friend. Sometimes friendships place demands on us at inopportune times. Given that the demand is reasonable and doable, why not rise to the occasion?
- If you can't say something nice, don't say anything at all. Enough said.
- Be yourself

Bill of Rights

Courtesy, Respect and Freedom from Abuse. A person receiving a community service has the right to be dealt with by the service provider in a courteous and respectful manner and to be free from mental, physical and financial abuse by the service provider.

Privacy and Freedom to Make Your Own Decisions. A person receiving community service has a right to be dealt with by the service provider in a manner that respects the person's dignity and privacy and that promotes the person's autonomy.

Being an Individual. A person receiving community service has a right to be dealt with by the service provider in a manner that recognizes that persons' needs and preferences, including preference based on ethnic, spiritual, linguistic, familial and cultural factors.

Information and Answers. A person receiving community service has a right to information about the community services provided to him or her and to be told who will be providing the community services.

Participation in Their Care Decisions. A person applying to community services has a right to participate in the service provider's assessment of his or her requirements and a person who is determined under this Act to be eligible for a community service has the right to participate in the service provider's development of the person's plan of service, the service provider's review of the person's requirements and the service provider's evaluation and revision of the person's plan of service.

Control and Consent. A person has the right to refuse consent to provision of any community service.

Freedom to Speak Out. A person receiving community service has a right to raise concerns or recommend changes in connection with the community service provided to him or her in connection with policies and decisions that affect his or her interests to the service provider, government officials or any other person without fear of interference, coercion, discrimination or reprisal.

Knowing the Rules. A person receiving community service has the right to be informed of the laws, rules and policies affecting the operation of the service provider and to be informed in writing of the procedures for initiating complaints about the service provider.

Confidentiality. A person receiving community service has the right to have his or her records kept confidential in accordance with the law.

Resources

Eastholme Community Support Services

(Congregate Dining/Meals on Wheels/Volunteer Transportation) epscssp@ontera.net
705.724.6028 1.888.521.0000 www.eastholme.ca

West Parry Sound District

Community Support Services (Congregate Dining/Meals on Wheels/Volunteer Transportation)
705.746.5602 1.800.883.0058 belvedereheights.com
aholloway@belvedereheights.com

NE Home & Community Care

705.746.4602 1.800.440.6762
www.healthcareathome.ca/northeast

North Simcoe Muskoka Home & Community Care

705.721.8010 Ext. 6100 Toll Free: 1.888.721.2222
Ex 6100 www.healthcareathome.ca/nsm

Alzheimer Society of Muskoka

Serving Muskoka & Parry Sound
1.800.605.2075
www.alzheimermuskoka.ca

Port Loring (Meals on Wheels & Volunteer Transport) 705.757.2530

Muskoka/Parry Sound Mental Health Services

www.mpsemhs.on.ca
Bracebridge: 705.645.2262 Fax 705.645.7473
Huntsville: 705.789.8891 Fax:705.789.3002
Parry Sound: 705.746.4264; Fax:705.746.1537 Toll Free:1.866.829.7049

Crisis Lines:

Muskoka and area: 1.888.893.8333
Parry Sound and area, incl. Sundridge:
1.800.461.5424

Ontario Renovates, District of Muskoka – Assistance for Accessibility Modifications 1.800.461.4210

Simcoe Muskoka District Health Unit – flu clinics/health information 1.877.721.7520

Walk in Clinic Bracebridge Medical Ctr.
705.646.7634

Scams and Frauds – Crime Stoppers –
1.800.222.8477

Senior's Programs & Services Muskoka
705.645.2100 ext.199

McConnell Foundation Muskoka – Financial Assistance for eye glasses/assistive devices/dentures/dental 705.645.2412

Muskoka Senior's (Meals on Wheels, Transportation (Huntsville and area), Congregate dining)
705.789.6676

Red Cross - Transportation (South Muskoka) 705.721.3313 ext. 5602

Elder Abuse – Senior's Safety Line – call if you are being mistreated, bullied or neglected 1.888.299.1011

Assistive Device Exchange A.D.E. – Data base of devices for sale or free
www.Assistivedeviceexchange.com



THE FRIENDS

DIGNITY • TEAMWORK • INNOVATION • EMPOWERMENT



FRIENDLY FEEDBACK

Please fill out the following and return it to the address below

- I would like to receive a copy of The Friends' newsletter.
- annual subscription fee \$7
- I would like to receive more information about the Friends' programs.
- I am interested in becoming a volunteer.
- I would like to make a contribution in the amount of \$ _____
to support the ongoing work of The Friends.
- I would like to make a donation to the Muskoka Building project.

Your donations help us:

- underwrite transportation/program cost for low income seniors
- pave the driveway at our Gravenhurst facility
- install an elevator to increase accessibility of The Friends apartments in Gravenhurst
- build Muskoka Accessible Supportive Housing

You can now donate online. Click on the Canada Helps logo on our website
www.thefriends.on.ca

Name: _____

Mailing address: _____

Telephone number: _____ Email: _____

Return to:
The Friends • 27 Forest St • Parry Sound
Ontario • P2A 2R2 • 1.888.746.5102
info@thefriends.on.ca