

# CORPORATION OF THE TOWNSHIP OF MCKELLAR

May 21, 2024 – 6:30 p.m.

## AGENDA

**Topic: Regular Meeting of Council**

**Time: May 21, 2024 6:30 P.M.**

**[Closed Session beginning at 4:00 p.m.]**

**Join Zoom Meeting**

<https://us06web.zoom.us/j/82385936129>

Dial by your location  
+1 647 374 4685 Canada  
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24-306  
2024-43

1<sup>st</sup> Resolution  
1<sup>st</sup> By-law

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **DECLARATIONS OF PECUNIARY AND/OR PERSONAL INTEREST AND GENERAL NATURE THEREOF**
4. **ADOPTION OF AGENDA**
5. **CLOSED SESSION**
  - 5.1 Minutes of Closed Session – April 30, 2024, May 1, 2024, May 7, 2024 & May 10, 2024
  - 5.2 Personal matters about an identifiable individual, including Municipal or local board employees, pursuant to Ontario Municipal Act, Section 239(2)(b) – Staffing and Committee Resignation
  - 5.3 Information supplied in confidence by a third party; pursuant to Ontario Municipal Act, Section 239(2)(i) – Technical information regarding Pending Construction
6. **CALL TO ORDER**
7. **RESPECT AND ACKNOWLEDGMENT DECLARATION**

In the spirit of reconciliation and co-operation, we wish to acknowledge that the land on which we gather is the traditional territory of the Anishinaabe and Mississauga people. Its boundaries fall within the Robinson-Huron Treaty of 1850 and the Williams Treaty of 1923. We are grateful to live here and we thank all the generations of people who have taken care of this land for thousands of years. To honour the suffering of Indigenous people and the love and wisdom they have carried for thousands of years, we pledge to work in community and harmony with each other and the environment we inhabit and work towards Truth and Reconciliation.

8. **ROLL CALL - REGULAR SESSION 6:30pm (Public can join via Zoom)**
9. **DECLARATIONS OF PECUNIARY AND/OR PERSONAL INTEREST AND GENERAL NATURE THEREOF**
10. **PUBLIC MEETING**
11. **DELEGATIONS AND PRESENTATIONS**
12. **COMMITTEE OF THE WHOLE**
13. **MOTION TO REVIEW A PREVIOUS MOTION**
14. **ADOPTION OF MINUTES OF PREVIOUS MEETING(S)**
  - 14.1 Minutes of the Special Meetings of Council on April 30, 2024 and May 10, 2024; the Emergency Meeting of Council on May 1, 2024 and the Regular Meeting of Council on May 7, 2024
15. **PLANNING MATTERS**
16. **COMMITTEE/BOARD MINUTES WITH RECOMMENDATIONS FOR APPROVAL**
17. **STAFF REPORTS WITH RECOMMENDATIONS FOR APPROVAL**
  - 17.1 FIRE-2024-09 292 McKellar Ferguson Boundary Road
  - 17.2 Accounts Payable Preliminary Cheque Run Report for April 2024
18. **MAYOR'S REPORT**
19. **CORRESPONDENCE FOR CONSIDERATION**
  - 19.1 Hastings County, Sustainable Infrastructure Funding for Small Rural Municipalities
  - 19.2 Parry Sound Area Community Business & Development Centre re. Municipal Contribution for 2024
20. **MOTION AND NOTICE OF MOTION**
  - 20.1 Letter to Ministry of Transportation, Support of Community Safety Zone within the Village of McKellar
21. **BY-LAWS**
  - 21.1 By-law 2024-43 Being a By-law to Adopt the Township's Community Risk Assessment
  - 21.2 By-law 2024-44 Being a By-law to Adopt the Estimates of All Sums Required During the Year 2024 (Yearly Budget)
22. **UNFINISHED BUSINESS**
  - 22.1 Unfinished Business as of May 21, 2024
23. **NEW BUSINESS**

**24. PUBLIC NOTICES, ANNOUNCEMENTS, INQUIRIES AND REPORTS BY COUNCIL MEMBERS**

**25. CONSENT AGENDA – CORRESPONDENCE**

- 25.1 Township of Alnwick/Haldimand, Motion to Call on Province for Funding of Housing, Shelters and Other Social Services
- 25.2 AMO Watchfiles – May 2, 2024 & May 9, 2024
- 25.3 The Labour Market Group, April 2024 Publication and March 2024 Jobs Report
- 25.4 The Friends Spring 2024 Publication
- 25.5 Crime Stoppers 26<sup>th</sup> Annual Golf Tournament

**26. QUESTION/COMMENT PERIOD (RELATED TO ITEMS ON AGENDA)**

**27. CONFIRMING BY-LAW**

- 27.1 By-law 2024-45 - Confirming the Proceedings of Council

**28. ADJOURNMENT**

## **Instructions for Joining the Council Meeting**

1. Please try to sign in between 6:20 p.m. to 6:30 p.m. if possible; you are still welcome to sign in after 6:30 p.m. if necessary.
2. Please wait to be let in the 'meeting room'; this won't take long.
3. Please have your mic and video on mute unless you are speaking; this ensures there are no distractions or background noise to disrupt the meeting.
4. When you sign in, please sign in with your full name (first and last), not a company name.
5. A question-and-answer opportunity will be available at the end of the meeting, as per normal protocol, or during the Public Meeting.
6. If you have permission to speak please identify yourself (first and last name).
7. Please respect meeting protocol and do not interrupt the meeting. The Municipality reserves the right to remove attendees who are disruptive or disrespect meeting protocol.



## CORPORATION OF THE TOWNSHIP OF MCKELLAR

Council Meeting Minutes

April 30, 2024

Mayor Moore called the meeting to order at 9:38 a.m.

**ROLL CALL**

Mayor Moore took Roll Call.

**Present:** Mayor David Moore

Councillors Morley Haskim, Mike Kekkonen, Nick Ryeland, Debbie Zulak

**Staff:** Clerk/Administrator, Ina Watkinson, Deputy Clerk/Planning Assistant, Karlee Britton

**DECLARATIONS OF PECUNIARY AND/OR PERSONAL INTEREST AND GENERAL NATURE THEREOF**

There were no conflicts of interest declared.

**Moved by: Councillor Zulak**

**Seconded by: Councillor Kekkonen**

**24-250** BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby approve the Agenda for this Special Closed Meeting of Council, as presented.

**Carried**

**Moved by: Councillor Zulak**

**Seconded by: Councillor Kekkonen**

**24-251** BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar, pursuant to the Municipal Act, S.O. 2001, as amended, move into closed session at 9:39 a.m. to discuss the following items;

5.1 Personal matters about an identifiable individual, including Municipal or local board employees, pursuant to Ontario Municipal Act, Section 239(2)(b) – Staffing

5.2 Advice that is subject to solicitor-client privilege, including communications necessary for that purpose; pursuant to Ontario Municipal Act, Section 239(2)(f)

5.3 Information supplied in confidence by a third party; pursuant to Section 239(2)(i) – Technical information regarding Pending Construction

**Carried**

Treasurer, Roshan Kantiya joined the meeting at 11:23 a.m.

**Moved by: Councillor Kekkonen**

**Seconded by: Councillor Zulak**

**24-252** BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby reconvene into regular open session of Council at 12:06 p.m.

**Carried**

**Moved by: Councillor Haskim**

**Seconded by: Councillor Ryeland**

**24-253** BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby accept the reports, recommendations and directions arising from the closed session held April 30, 2024.

**Carried**

**Moved by: Councillor Zulak**

**Seconded by: Councillor Kekkonen**

**24-254** BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby give By-law No. 2024-33, being a by-law to confirm the proceedings of Council, a First and Second reading;

**And further Read a Third time and Passed** in Open Council this 30<sup>th</sup> day of April, 2024.

**Carried**



CORPORATION OF THE TOWNSHIP OF MCKELLAR

Council Meeting Minutes

April 30, 2024

Moved by: Councillor Ryeland

Seconded by: Councillor Haskim

24-255 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar adjourn this meeting at 12:10 p.m. to meet again on May 7, 2024; or at the call of the Mayor.

Carried

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David Moore, Mayor

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Ina Watkinson, Clerk/Administrator

DRAFT



**CORPORATION OF THE TOWNSHIP OF MCKELLAR**

**Council Meeting Minutes**

**May 1, 2024**

Mayor Moore called the meeting to order at 8:06 a.m.

**ROLL CALL**

Mayor Moore took Roll Call.

**Present:** Mayor David Moore  
Councillors Morley Haskim, Mike Kekkonen, Nick Ryeland, Debbie Zulak  
**Staff:** Clerk/Administrator, Ina Watkinson, Director of Operations, Greg Gostick

**DECLARATIONS OF PECUNIARY AND/OR PERSONAL INTEREST AND GENERAL NATURE THEREOF**

There were no conflicts of interest declared.

**Moved by: Councillor Zulak**  
**Seconded by: Councillor Haskim**

**24-256** **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby approve the Agenda for this Emergency Meeting of Council, as presented.

**Carried**

**Moved by: Councillor Ryeland**  
**Seconded by: Councillor Haskim**

**24-257** **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar, pursuant to the Municipal Act, S.O. 2001, as amended, move into closed session at 8:06 a.m. to discuss the following items;

- 5.1 Personal matters about an identifiable individual, including Municipal or local board employees, pursuant to Ontario Municipal Act, Section 239(2)(b) – Staffing

**Carried**

**Moved by: Councillor Zulak**  
**Seconded by: Councillor Kekkonen**

**24-258** **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby reconvene into regular open session of Council at 8:55 a.m.

**Carried**

**Moved by: Councillor Haskim**  
**Seconded by: Councillor Ryeland**

**24-259** **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby accept the reports, recommendations and directions arising from the closed session held May 1, 2024.

**Carried**

**Moved by: Councillor Zulak**  
**Seconded by: Councillor Kekkonen**

**24-260** **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby give By-law No. 2024-34, being a by-law to confirm the proceedings of Council, a First and Second reading;

**And further Read a Third time and Passed** in Open Council this 1<sup>st</sup> day of May, 2024.

**Carried**



**CORPORATION OF THE TOWNSHIP OF MCKELLAR**

**Council Meeting Minutes**

**May 1, 2024**

**Moved by: Councillor Haskim**

**Seconded by: Councillor Ryeland**

**24-261** **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar adjourn this meeting at 8:56 a.m. to meet again on May 7, 2024, or at the call of the Mayor.

**Carried**

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David Moore, Mayor

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Ina Watkinson, Clerk/Administrator

**DRAFT**





**CORPORATION OF THE TOWNSHIP OF MCKELLAR**

**Council Meeting Minutes**

**May 7, 2024**

Mayor Moore called the meeting to order at 4:00 p.m.

**ROLL CALL**

Mayor Moore took Roll Call.

**Present:** Mayor David Moore  
Councillors Morley Haskim, Mike Kekkonen, Nick Ryeland, Debbie Zulak  
**Staff:** Deputy Clerk/Planning Assistant, Karlee Britton

**DECLARATIONS OF PECUNIARY AND/OR PERSONAL INTEREST AND GENERAL NATURE THEREOF**

Councillor Zulak declared a person interest on the Closed Agenda Item 5.3.

**Moved by: Councillor Ryeland**  
**Seconded by: Councillor Haskim**

**24-262** **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby approve the Agenda for this Regular Meeting of Council, as amended; and  
**FURTHER** amend by:

- (i) Moving Item 21.5 By-law 2024-38 (First & Second Reading) to precede Item 14.1 Minutes; and
- (ii) Add Item 23.1 Under New Business, Fox Farm Road Original Road Allowance.

**Carried**

**Moved by: Councillor Zulak**  
**Seconded by: Councillor Kekkonen**

**24-263** **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar, pursuant to the Municipal Act, S.O. 2001, as amended, move into closed session at 4:01 p.m. to discuss the following items;

- 5.1 Minutes of Closed Session – April 16, 2024 & April 19, 2024
- 5.2 Personal matters about an identifiable individual, including Municipal or local board employees, pursuant to Ontario Municipal Act, Section 239(2)(b) – Staffing
- 5.3 Advice that is subject to Solicitor-Client Privilege, pursuant to Municipal Act Section 239(2)(f) – Consent Agreement Legal Deposit, Updates with regards to two (2) Applications for Original Road Allowance Closures

**Carried**

**Moved by: Councillor Haskim**  
**Seconded by: Councillor Ryeland**

**24-264** **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby reconvene into open session of Council at 6:32 p.m.

**Carried**

Mayor Moore called the meeting to order at 6:32 p.m.

**ROLL CALL**

Mayor Moore took Roll Call.

**Present:** Mayor David Moore  
Councillors Morley Haskim, Mike Kekkonen, Nick Ryeland, Debbie Zulak



## CORPORATION OF THE TOWNSHIP OF MCKELLAR

Council Meeting Minutes

May 7, 2024

**Staff:** Deputy Clerk/Planning Assistant, Karlee Britton  
Fire Chief, Robert Morrison *for his respective item on the agenda*

### RESPECT AND ACKNOWLEDGEMENT DECLARATION

In the spirit of reconciliation and co-operation, we wish to acknowledge that the land on which we gather is the traditional territory of the Anishinaabe and Mississauga people. Its boundaries fall within the Robinson-Huron Treaty of 1850 and the Williams Treaty of 1923. We are grateful to live here and we thank all the generations of people who have taken care of this land for thousands of years. To honour the suffering of Indigenous people and the love and wisdom they have carried for thousands of years, we pledge to work in community and harmony with each other and the environment we inhabit and work towards Truth and Reconciliation.

### DECLARATIONS OF PECUNIARY AND/OR PERSONAL INTEREST AND GENERAL NATURE THEREOF

There were no conflicts of interest declared.

**Moved by: Councillor Zulak**  
**Seconded by: Councillor Kekkonen**

**24-265** **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby accept the reports, recommendations and directions arising from the closed session held May 7, 2024.

**Carried**

**Moved by: Councillor Ryeland**  
**Seconded by: Councillor Haskim**

**24-266** **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the deputation from Greg Mason, President and Angela Vander Eyken, Landscape Conservation Programs Coordinator of the Georgian Bay Biosphere, providing an overview of the Area Natural Asset Management Planning Project.

**Carried**

**Moved by: Councillor Kekkonen**  
**Seconded by: Councillor Zulak**

**24-267** **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby give By-law No. 2024-38, Being a By-law to Prescribe Times for Setting Fires and Precautions / Restrictions for Burning and to Repeal By-law No. 2019-24, as amended, a First and Second reading.

**Deferred**

Fire Chief, Robert Morrison left the meeting.

**Moved by: Councillor Zulak**  
**Seconded by: Councillor Kekkonen**

**24-268** **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby approve the Minutes of the April 16, 2024 Regular Meeting of Council and April 19, 2024 Special Meeting of Council, as circulated.

**Carried**



**CORPORATION OF THE TOWNSHIP OF MCKELLAR**

**Council Meeting Minutes**

**May 7, 2024**

**Moved by: Councillor Haskim**

**Seconded by: Councillor Ryeland**

**24-269** **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the draft Conditions Met Letter for Consent Application No. B05/2023 (Seto); and

**FURTHER** approve the signing and forwarding of the letter to the Parry Sound Area Planning Board and Applicant.

**Carried**

**Moved by: Councillor Zulak**

**Seconded by: Councillor Kekkonen**

**24-270** **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the draft Conditions Met Letter for Consent Application No. B26/2023 (Migliavacca); and

**FURTHER** approve the signing and forwarding of the letter to the Parry Sound Area Planning Board and Applicant.

**Carried**

**Moved by: Councillor Ryeland**

**Seconded by: Councillor Haskim**

**24-271** **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the draft Conditions Met Letter for Consent Application No. B02/2022 (27992311 Ontario Ltd.); and

**FURTHER** approve the signing and forwarding of the letter to the Parry Sound Area Planning Board and Applicant.

**Carried**

**Moved by: Councillor Kekkonen**

**Seconded by: Councillor Zulak**

**24-272** **WHEREAS** By-law 2004-17 Section 4.03.(a)(iv) states that the maximum size for ground signs or non-accessory signs shall be 4 square metres (43.05 square feet);

**NOW THEREFORE BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the Application for a variance to By-law 2004-17 Being a By-law to Prohibit and Regulate Signs in the Township of McKellar; and

**FURTHER THAT** a variance to By-law 2004-17 be granted to Chuck Murney to permit a commercial real estate advertisement sign being 8 feet tall by 12 feet wide located on the south-east side of Highway 124, west of Stoney Road (formerly Fire Route 152); and

**FURTHER THAT** all other sections of the By-law are to be complied with and that this variance only apply to this specific sign, as applied for, any new signage must be granted a variance if it does not comply with By-law 2004-17.

**Deferred**



**CORPORATION OF THE TOWNSHIP OF MCKELLAR**

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**Moved by: Councillor Haskim**

**Seconded by: Councillor Ryeland**

**24-273** **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the Minutes of the March 27, 2024 meeting of the District of Parry Sound West (Belvedere Heights) Board of Management.

**Carried**

**Moved by: Councillor Kekkonen**

**Seconded by: Councillor Zulak**

**24-274** **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the Minutes of the March 6, 2024, March 11, 2024 and April 17, 2024 Board of Health Meetings; and the March 6, 2024 Finance & Property Committee Meeting; and the August 16, 2023 Personnel Policy, Labour/Employee Relations Committee Meeting.

**Carried**

**Moved by: Councillor Ryeland**

**Seconded by: Councillor Haskim**

**24-275** **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the Minutes of the March 25, 2024 and April 8, 2024 meetings of the Township of McKellar Public Library Board.

**Carried**

**Moved by: Councillor Kekkonen**

**Seconded by: Councillor Zulak**

**24-276** **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive Report FD-2024-08 Month End Status Update for April 2024 from Fire Chief, Robert Morrison, for information purposes.

**Carried**

**Moved by: Councillor Haskim**

**Seconded by: Councillor Ryeland**

**24-277** **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the quotations received for the April 19, 2024 request for quotation advertisement for Culverts & Couplers; and

**FURTHER** accepts the quotation from Deveron Sales Ltd. in the amount of \$7,696.00, excluding applicable taxes.

**Carried**

**Moved by: Councillor Kekkonen**

**Seconded by: Councillor Zulak**

**24-278** **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the request for proposal opening results for 2024-09 Asset Management Plan Phase III; and

**FURTHER** award the RFP to Infrastructure Solutions Inc. in the amount of \$10,000.00 plus HST of \$1,300.00 for a total amount of \$11,300.00.

**Carried**



CORPORATION OF THE TOWNSHIP OF MCKELLAR

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May 7, 2024

Moved by: Councillor Ryeland

Seconded by: Councillor Haskim

**24-279** BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby receive the quotations from Jansz Interiors dated April 18, 2024 to 1) replace 2 windows in the Community Centre Kitchen, and 1 in the Hall and 2) install a new 48" vanity and toilet in the Kitchen area; where these items were not a part of the Request for Proposal 2024-02 to Renovate the Community Centre Kitchen; and

**FURTHER** accept the quotation in the amount of \$10,500.00 plus HST of 1,365.00 for a total amount of \$11,865.00 for 3 new windows, labour and installation; and

**FURTHER** accept the quotation in the amount of \$2,550.00 plus HST of \$331.50 for a total amount of \$2,881.50 for material, labour and installation of a new washroom vanity and toilet.

Carried

Moved by: Councillor Zulak

Seconded by: Councillor Kekkonen

**24-280** BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby receive the letter from the Ministry of Long-Term Care addressed to Pam Wing, Board Chair of the Belvedere Heights Board of Management, dated April 5, 2024, for information.

Carried

Moved by: Councillor Haskim

Seconded by: Councillor Ryeland

**24-281** BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby receive the Medical Officer of Health's Report to the Board of Health dated April 24, 2024.

Carried

Moved by: Councillor Zulak

Seconded by: Councillor Kekkonen

**24-282** BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby receive the draft letter to resigning Township Committee and Board members; and

**FURTHER** direct staff to use the letter as a template to forward to Committee Members who resign from Township Boards and Committees.

Carried

Moved by: Councillor Ryeland

Seconded by: Councillor Haskim

**24-283** BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby receive the correspondence from the Township of McKellar Recreation Committee requesting that the Township purchase bird netting for the outdoor arena located at 701 Highway 124; and

**FURTHER** direct staff to consult with neighbouring Municipalities (Parry Sound & Carling) who have installed bird netting on their arena facility; and

**FURTHER** advertise a request for proposal or quotation, as per the requirements of the Township's Procurement By-law, to determine the cost to include in a report to Council.

Carried



CORPORATION OF THE TOWNSHIP OF MCKELLAR

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May 7, 2024

Moved by: Councillor Zulak

Seconded by: Councillor Kekkonen

24-284

**WHEREAS** Magnetawan did not renew the Mutual and Automatic Aid Plan and Program with the South-West Parry Sound District in April 2020; and

**WHEREAS** McKellar and Magnetawan share a substantial Municipal border and have no current agreement for mutual aid; and

**WHEREAS** Magnetawan is replacing the Orange Valley Bridge in 2024 requiring a full road closure of arterial roads that could dramatically impact emergency response vehicle times; and

**WHEREAS** a similar LOU was signed in May of 2023 when McKellar replaced the Inholmes Bridge; and

**WHEREAS** both Municipalities are entering into this LOU to ensure standard response times are within the allowable limits, in addition to outlining the details of the responsibility and liability of the Municipalities;

**NOW THEREFORE BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby authorize the Mayor and Clerk/Administrator (or designate) or sign the letter of understanding dated for May 2024 with an expiry date of December 31, 2024.

Carried

Moved by: Councillor Ryeland

Seconded by: Councillor Haskim

24-285

**BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby give By-law No. 2024-35, Being a By-law to Appoint an Acting Clerk, a First and Second reading;

**And further Read a Third time and Passed** in Open Council this 7<sup>th</sup> day of May, 2024.

Carried

Moved by: Councillor Zulak

Seconded by: Councillor Kekkonen

24-286

**BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby give By-law No. 2024-36, Being a By-law to Authorize the Mayor and the Acting Clerk Administrator to Enter into an Agreement with John Jackson Planner Inc. for Planning Consulting Services with respect to the Zoning Bylaw and Official Plan Documents, a First and Second reading;

**And further Read a Third time and Passed** in Open Council this 7<sup>th</sup> day of May, 2024.

Carried

Moved by: Councillor Haskim

Seconded by: Councillor Ryeland

24-287

**BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby give By-law No. 2024-37, Being a By-law to Authorize the Mayor & Acting Clerk/Administrator to Enter into an Agreement with R.H.H. Engineering to Conduct Road Studies within the Township and to be Project Manager for 2024 Public Works Capital Projects, a First and Second reading;



**CORPORATION OF THE TOWNSHIP OF MCKELLAR**

**Council Meeting Minutes**

**May 7, 2024**

**And further Read a Third time and Passed** in Open Council this 7<sup>th</sup> day of May, 2024.

**Deferred**

**Moved by: Councillor Ryeland**  
**Seconded by: Councillor Haskim**

**24-288** **WHEREAS**, in a recorded vote at a regular Council meeting held on November 7, 2023, the Council of the Corporation of the Township of McKellar passed Resolution No. 23-683, wherein it deemed the original road allowance between Part Lot 26 Concession 9 and Lots 24 & 25 Concession 9 surplus and further instructed staff to proceed with a By-law to stop up, close and sell the property in accordance with By-law 2011-24, as amended;

**AND WHEREAS** Council received an email on May 3, 2024, from the applicant who had precipitated said Resolution, wherein one option offered to Council was to pause, or cancel, his application and to refund his deposit;

**NOW THEREFORE BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby rescind Resolution No. 23-683 in its entirety and instructs staff to return the applicant's deposit in full, without interest.

**Carried**

**Moved by: Councillor Kekkonen**  
**Seconded by: Councillor Zulak**

**24-289** **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the consent agenda for correspondence.

**Carried**

**QUESTION/COMMENT PERIOD (RELATED TO ITEMS ON THE AGENDA)**

There were no questions from the in-person audience or via Zoom.

**Moved by: Councillor Haskim**  
**Seconded by: Councillor Ryeland**

**24-290** **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby give By-law No. 2024-39, Being a By-law to Confirm the Proceedings of Council, a First and Second reading;

**And further Read a Third time and Passed** in Open Council this 7<sup>th</sup> day of May, 2024.

**Carried**

**Moved by: Councillor Kekkonen**  
**Seconded by: Councillor Zulak**

**24-291** **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar adjourn this meeting at 8:54 p.m. to meet again on May 21, 2024; or at the call of the Mayor.

**Carried**

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David Moore, Mayor

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Karlee Britton, Acting Clerk/Administrator



**CORPORATION OF THE TOWNSHIP OF MCKELLAR**

**Council Meeting Minutes**

**May 10, 2024**

Mayor Moore called the meeting to order at 8:00 a.m.

**ROLL CALL**

Mayor Moore took Roll Call.

**Present:** Mayor David Moore  
Councillors Morley Haskim, Mike Kekkonen, Nick Ryeland, Debbie Zulak  
**Staff:** Acting Clerk/Administrator, Karlee Britton

**DECLARATIONS OF PECUNIARY AND/OR PERSONAL INTEREST AND GENERAL NATURE THEREOF**

There were no conflicts of interest declared.

**Moved by: Councillor Haskim**  
**Seconded by: Councillor Ryeland**

**24-292** **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby approve the Agenda for this Special Closed Meeting of Council, as presented.

**Carried**

**Moved by: Councillor Zulak**  
**Seconded by: Councillor Kekkonen**

**24-293** **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar, pursuant to the Municipal Act, S.O. 2001, as amended, move into closed session at 8:06 a.m. to discuss the following items;

- 5.1 Personal matters about an identifiable individual, including Municipal or local board employees, pursuant to Ontario Municipal Act, Section 239(2)(b) – Staffing
- 5.2 Information supplied in confidence by a third party pursuant to Ontario Municipal Act, Section 239(2)(i) – Proposed Project Management for Capital Projects

**Carried**

**Moved by: Councillor Ryeland**  
**Seconded by: Councillor Haskim**

**24-294** **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby reconvene into regular open session of Council at 11:51 a.m.

**Carried**

**Moved by: Councillor Kekkonen**  
**Seconded by: Councillor Zulak**

**24-295** **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby accept the reports, recommendations and directions arising from the closed session held May 10, 2024.

**Carried**

**Moved by: Councillor Haskim**  
**Seconded by: Councillor Ryeland**

**24-296** **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby give By-law No. 2024-40, being a by-law to confirm the proceedings of Council, a First and Second reading;





**CORPORATION OF THE TOWNSHIP OF MCKELLAR**

**Council Meeting Minutes**

**May 10, 2024**

**And further Read a Third time and Passed** in Open Council this 10<sup>th</sup> day of May, 2024.

**Carried**

**Moved by: Councillor Zulak**  
**Seconded by: Councillor Kekkonen**

**24-297 BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar adjourn this meeting at 11:52 a.m. to meet again on May 21, 2024, or at the call of the Mayor.

**Carried**

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David Moore, Mayor

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Karlee Britton, Acting Clerk/Administrator

**DRAFT**



# Township of McKellar Staff Report

**Prepared for:** Mayor & Council

**Department:** Fire Department

**Agenda Date:** May 21, 2024

**Report No:** FD-2024-09

**Subject:** Paul Mallory – McKellar Ferguson Boundary Road

**Recommendation:**

That the Council of the Township of McKellar does hereby receive this report for information.

**Background:**

In June 2022, Paul Mallory put forward a request to Council to change the name of McKellar Ferguson Boundary Road to Boundary Road. On June 14, 2022 the following resolution was carried:

**Moved by: Councillor Haskim**

**Seconded by: Councillor Moore**

**22-237**      **Be It Resolved That** the Council of the Township of McKellar does hereby approve the name change of McKellar-Ferguson Boundary Road to Boundary Road.

**Carried**

Mr. Mallory was advised that Council had approved of the name change; however, the Municipality of McDougal has joint jurisdiction over the boundary road as it travels through both municipalities (*as per the Municipal Act 2001, c.25, s. 27(2)*):

**Joint Jurisdiction**

If a highway is under joint jurisdiction of two or more municipalities, a by-law in respect of the highway must be passed by all of the municipalities having jurisdiction over the highway.

Upon approval from the Municipality of McDougall, the request for a name change would have to be approved by 911. Several attempts were made to have McDougall respond to the request. In May of 2023, during an in person meeting, CAO, Tim Hunt advised (verbally) that the Municipality of McDougall was not willing to accommodate Mr. Mallory and objected to the name change.

At this point, I made the recommendation for Mr. Mallory address a letter directly to McDougall Council asking them to consider the road name change. Mr. Mallory received the response from CAO, Hunt stating that the Council of McDougall did not support the name change to Boundary Road.

June 2023, Mr. Mallory advised that he had originally had only asked for the word Ferguson be removed from the road name. He asked if McDougall would consider it. Mr. Mallory also said that several residents on MF Boundary Road wanted the name change. I asked if he could please present me with a name change request signed by all residents on the road who approved of the name change. The Township never received a letter of resident's support for the name change.

In February 2024, Mr. Mallory requested his civic number be changed to 292 Loch Erne Road and on February 27<sup>th</sup> an email addressed to Mayor and Council was presented, requesting McKellar Ferguson Boundary Road be change to Loch Erne Road through to Highway 124. His request was brought forward to Council on March 19, 2024. Mr. Mallory brought up valid concerns about emergency response. It was suggested that the Fire Chiefs from the respective municipalities discuss options for emergency response should it be needed.

**Analysis:**

McKellar Ferguson boundary Road falls within the boundaries of both McKellar Township and the Municipality of McDougall, however is only accessible when the road is clear, or by responding through McDougall via Loch Erne Road. This creates excessive response time due to the detour required during winter months. As McKellar Ferguson Boundary Road is not maintained year round, it falls under the following definition of Limited Service in the McKellar Emergency and Response By-law No. 2018-46:

- 1.18** “**Limited Service**” means a variation of service significantly differentiating from the norm as a result of extenuating circumstances, such as the insufficient response of *Volunteer (paid on-call) Firefighters* in sufficient numbers to safely carry out the delivery of *Fire Protection Services*, environmental factors, or the inability of Fire Department resources to access a property due to remote properties, (i.e. island) weather or road or driveway obstruction by debris, water, snow, ice, design deficiency or inadequate maintenance”

The change of civic address for the purpose of emergency response would require the signing of a Fire Protection Agreement or/and Automatic Aid Agreement with the Township of McDougall. The cost associated with this service would be significant, and billed directly to the Township of McKellar. The Township of McKellar would then be required to recoup those costs.

The definition of as “Fire Protection Agreement” in the McKellar Emergency and Response By-law No. 2018-46 is as follows:

- 1.16** “**Fire Protection Agreement**” is a contract between municipalities, other agencies, individuals or a company that clearly defines the responsibilities, terms, conditions, and all other aspects of fire protection services purchased, provided and/or required;
- 1.2** “**Automatic Aid**” means an approved agreement under which a municipality that is capable of responding more quickly to an area agrees to provide an initial response to fires, rescues, and emergencies in another municipality, or where a municipality agrees to provide a supplemental response to fires, rescues, or emergencies that may occur in another municipality.

Currently Mr. Mallory receives services, when available, which are different than those which they would receive with McDougall. This can be seen in appendix of the Tiered Response Agreement with Parry Sound EMS.

**APPENDIX B  
RESPONSE CRITERIA**

**MCKELLAR FIRE DEPARTMENT**

McKellar Fire Department will respond to all Code 4 calls and any other calls that Dispatch feels our response would be helpful

**MCDOUGALL FIRE DEPARTMENT  
NOBEL STATION 1 – FIRE RESPONSE AREA  
WAUBAMIK STATION 2 – FIRE RESPONSE AREA**

The McDougall Fire Department will only respond to criteria outlined in this section when:

- For any reason the notification of an available ambulance is delayed beyond the normal response time; or at the request of Paramedics for assistance
- All motor vehicle collisions
- Real or suspected cardiac arrest (VSA)
- Unconscious
- Uncontrolled bleeding
- Allied agency request
- Lift assist upon request for extraordinary circumstances
- Remote response services (eg. ATV, boat etc., when applicable)

Therefore the resident would be paying for access to service (McKellar taxes) which they would not be receiving, (i.e. McKellar Fire Department responds to more variety of medical emergencies).

In the event that the Mr. Mallory's civic number is not changed to Loch Erne Road, and should an emergency call be received for 292 McKellar Ferguson Boundary Road in the winter months, and the seasonal road is inaccessible, the established protocol is that McKellar Fire Department would likely request the dispatch of McDougall Fire Department. This request would depend on the nature of the call as noted in **Appendix B, Response Criteria, Waubamik Station 2**, and McDougall Fire Department having a more direct route. This is called a Mutual Aid Request, which is provided at no cost to the Township, as reciprocal services are offered to all Fire Departments within the Mutual Aid Agreement.

The ninety-two acres owned by Mr. Mallory, and identified as 292 McKellar Ferguson Boundary Road currently falls into the MNR Agreement as being covered by the McKellar Fire Department. Should McDougall Fire Department assume the emergency response to this property, it is likely that the MNR Agreement would have to be restructured for both departments, with McDougall assuming all response to the property as a whole.

**Financial:**

**Policies Affecting Proposal:**

**Conclusion:**

Changing the Mr. Mallory's civic address from McKellar Ferguson Boundary Road to Loch Erne will have no bearing on emergency response to his property.

McDougall Fire Department will not enter into an agreement to provide Emergency Response to residents on McKellar Ferguson Boundary Road.

The Municipality of McDougall has no interest in extending Loch Erne Road into the Township of McKellar.


Any further action to resolve civic numbering issues for Mr. Mallory will require direction from Council to obtain legal advice.

**Respectfully submitted by:**

**Reviewed by:**

[Original Signed]

\_\_\_\_\_  
Ina Watkinson, Clerk/Administrator

  
\_\_\_\_\_  
Robert Morrison, CEMC/Fire Chief

**Township of McKellar  
A/P Preliminary Cheque Run  
(Council Approval Report)**

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
<b>General</b>										
308	Debbie Zulak, 161 Balsalm Road, PO Box 232, McKellar, ON, P0G 1C0									
MARCH28/2024	03-28-24	Bank Account	COUNCILLOR PAY MARCH 17 - MARCH 30	04-11-24	\$659.97	\$659.97	01-00-011-801	Bank Account	\$0.00	\$623,317.47
						<b>\$659.97</b>				
643	OMERS ADMINISTRATION CORPORATION, 900-100 ADELAIDE STREET WEST, TORONTO, ON, M5H 0E2									
APRIL2024	04-03-24	OMERS Payable	OMERS CONTRIBUTION - MARCH 2024	04-30-24	\$25,233.10	\$25,233.10	01-00-000-639	OMERS Payable	\$0.00	(\$8,382.22)
APRIL2024	04-03-24	HST Recoverable		04-30-24	\$0.00	\$0.00	01-00-012-816	HST Rebate - 78% from	\$0.00	\$52,087.82
						<b>\$25,233.10</b>				
<b>Total General</b>						<b>\$25,893.07</b>				
<b>General Liabilities and Equity</b>										
1483	RANDY HORNE, 23 MOFFAT ROAD, BOX 515, MCKELLAR, ON,									
APRIL2024	04-03-24	Refundable Entrance/Bldg Fees	ROAD DAMAGE DEPOSIT REFUND	04-04-24	\$750.00	\$750.00	01-01-030-617	Refundable	\$0.00	(\$750.00)
						<b>\$750.00</b>				
<b>Total General Liabilities and Equity</b>						<b>\$750.00</b>				
<b>General Government</b>										
9	AMCTO Zone 7, , 45 Beatty Street, Nipissing, ON, P0H 1W0									
SPRINGMEETING	04-03-24	Courses & Training	AMCTO ZONE 7 - SPRING MEETING 2024	04-19-24	\$225.00	\$225.00	01-02-060-015	Courses & Training	\$0.00	(\$789.00)
						<b>\$225.00</b>				
206	Municipal Property Assessment Corp, P.O. BOX 3884, COMMERCE COURT POSTAL STATION, TORONTO, ON, M5L 1K1									
1800035202	04-01-24	MPAC Annual Levy	QUARTERLY BILLING - 2ND PAYMENT 2024		\$17,524.03	\$17,524.03	01-02-310-030	MPAC Annual Levy	\$0.00	(\$17,524.03)
						<b>\$17,524.03</b>				
282	ViaNet, 128 Larch St. Suite 502, Sudbury, ON, P3E 5J8									
APRIL2024	04-01-24	WIRELESS INTERNET	- APRIL 2024	04-30-24	\$170.90	\$170.90	01-02-060-023	Information Technology	\$0.00	(\$6,455.96)
						<b>\$170.90</b>				

**Township of McKellar  
A/P Preliminary Cheque Run  
(Council Approval Report)**

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
561	FONOM, 42 STACEY CRESCENT, GARSON, ON, P3L 1C5									
1965-24		03-31-24	Memberships/Subscriptions MEMBERSHIP FEES - 2024	04-30-24	\$176.40	\$176.40	01-02-060-017	Memberships/Subscriptio	\$0.00	(\$3,462.99)
						<b>\$176.40</b>				
1021	MY-TECH INFORMATION TECHNOLOGY, 20 BARTLETT DRIVE, SEGUIN, ON, P2A 2W8									
MARCH2024		03-31-24	Information Technology Support INFORMATION TECHNOLOGY SUPPORT - MARCH 2024	04-30-24	\$1,143.28	\$1,143.28	01-02-060-023	Information Technology	\$0.00	(\$6,455.96)
						<b>\$1,143.28</b>				
1457	LASALLE BUSINESS MACHINES, 887-D NOTRE DAME AVE, SUDBURY, ON, P3A 2T2									
139258		03-01-24	Printing/Photocopier LEASE & COPIES - FEB/MARCH 2024	04-30-24	\$497.02	\$497.02	01-02-060-012	Printing/Photocopier	\$0.00	(\$845.34)
						<b>\$497.02</b>				
<b>Total General Government</b>						<b>\$19,736.63</b>				
<b><u>Building Department</u></b>										
33	PARRY SOUND CHEVROLET BUICK GMC LTD., 80 JOSEPH STREET, PARRY SOUND, ON, P2A 2G5									
35171		03-28-24	Vehicle Maintenance Costs/Parts LAMP	04-30-24	\$281.97	\$281.97	01-04-170-143	Vehicle Maintenance	\$0.00	\$0.00
						<b>\$281.97</b>				
217	Parry Sound Fuels, 114 Bowes Street, Parry Sound, ON, P2A 2L7									
849513		04-03-24	Vehicle Fuel - Gas FUEL CBO	04-30-24	\$60.72	\$60.72	01-04-170-141	Vehicle Fuel - Gas	\$0.00	(\$164.67)
						<b>\$60.72</b>				
<b>Total Building Department</b>						<b>\$342.69</b>				
<b><u>Transportation</u></b>										
137	MUSKOKA AUTO PARTS, 45 Gibson Street, Parry Sound, ON, P2A 1X1									
795499/4		03-28-24	Materials & Supplies EARPLUGS/ARMOURALL	04-30-24	\$82.92	\$82.92	01-06-228-145	Materials & Supplies	\$0.00	(\$18.69)
795691/4		04-03-24	Materials & Supplies HARRIS CUTTING TIP	04-30-24	\$12.46	\$12.46	01-06-228-145	Materials & Supplies	\$0.00	(\$18.69)
795751/4		04-04-24	Materials & Supplies OIL FILTERS	04-30-24	\$316.06	\$316.06	01-06-228-145	Materials & Supplies	\$0.00	(\$18.69)
						<b>\$411.44</b>				

**Township of McKellar  
A/P Preliminary Cheque Run  
(Council Approval Report)**

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
<b>218</b>	<b>Parry Sound Auto Parts, 74 Parry Sound Drive, Parry Sound, ON, P2A 0B8</b>									
1-2978422		04-03-24	Materials & Supplies SHOP SUPPLIES	05-31-24	\$80.60	\$80.60	01-06-228-145	Materials & Supplies	\$0.00	(\$18.69)
2-1206363		04-02-24	Materials & Supplies MOTOMIX/CHAIN OIL	04-30-24	\$322.49	\$322.49	01-06-228-145	Materials & Supplies	\$0.00	(\$18.69)
						<b>\$403.09</b>				
<b>239</b>	<b>Rona Building Centre, 115 Bowes Street, Parry Sound, ON, P2A 2L8</b>									
215516		03-28-24	Materials & Supplies LUMBER/SIGNS	04-30-24	\$297.35	\$297.35	01-06-227-145	Materials & Supplies	\$0.00	(\$1,882.12)
						<b>\$297.35</b>				
<b>551</b>	<b>Ward Stoneman, , RR#1, Parry Sound, ON, P2A 2W7</b>									
MARCH2024		04-03-24	Personal Protective Equipment Employee Allowance PROTECTIVE CLOTHING ALLOWANCE - WORK BOOTS	04-30-24	\$111.93	\$111.93	01-06-200-008	Personal Protective	\$0.00	(\$79.37)
						<b>\$111.93</b>				
<b>558</b>	<b>AIR LIQUIDE CANADA INC, 1297 Kelly Lake Road, Sudbury, ON, P3E 5P5</b>									
77129738		03-28-24	Materials & Supplies ACETYLENE CYLINDER	04-30-24	\$327.08	\$327.08	01-06-210-145	Materials & Supplies	\$0.00	(\$213.70)
						<b>\$327.08</b>				
<b>893</b>	<b>GROENEVELD LUBRICATION SERVICES, PO BOX 8916, STATION A, TORONTO, ON, M5W 2C5</b>									
0506880873		04-02-24	Materials & Supplies GREASE/PIPE/HOSE/COUPLING	04-30-24	\$698.37	\$698.37	01-06-210-145	Materials & Supplies	\$0.00	(\$213.70)
						<b>\$698.37</b>				
<b>Total Transportation</b>						<b>\$2,249.26</b>				
<b><u>Environmental Services</u></b>										
<b>12</b>	<b>Adams Brothers Construction Ltd, P.O. Box 324, Parry Sound, ON, P2A 2X4</b>									
169801		04-01-24	Waste Hauling Contract WASTE HAULING CONTRACT - MARCH 2024	04-30-24	\$1,017.39	\$1,017.39	01-08-301-122	Waste Hauling Contract	\$0.00	(\$3,306.54)
						<b>\$1,017.39</b>				
<b>20</b>	<b>Azimuth Environmental Consultants, 642 WELHAM ROAD, BARRIE, ON, L4N 9A1</b>									
41801		03-31-24	Monitoring Program PROFESSIONAL FEES	04-30-24	\$488.45	\$488.45	01-08-300-124	Monitoring Program	\$0.00	\$0.00
						<b>\$488.45</b>				
<b>919</b>	<b>WASTE CONNECTIONS OF CANADA INC., PO BOX 1779, 580 ECCLESTONE DRIVE, BRACEBRIDGE, ON, P1L 1V7</b>									
7113-0000340585		03-31-24	Recycling Contract RECYCLING CONTRACT - MARCH 2024	04-30-24	\$2,004.58	\$2,004.58	01-08-301-121	Recycling Contract	\$0.00	(\$3,897.85)
						<b>\$2,004.58</b>				

**Township of McKellar  
A/P Preliminary Cheque Run  
(Council Approval Report)**

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
<b>Total Environmental Services</b>						<b>\$3,510.42</b>				
<b>Health Services</b>										
196	NORTH BAY PARRY SOUND DISTRICT HEALTH UNIT, 345 OAK STREET WEST, NORTH BAY, ON, P1B 2T2									
APRIL2024	04-01-24	North Bay Parry Sound Health Unit Annual	04-30-24	\$3,515.58	\$3,515.58	01-09-330-030	North Bay Parry Sound	\$0.00	(\$10,546.74)	
						<b>\$3,515.58</b>				
<b>Total Health Services</b>						<b>\$3,515.58</b>				
<b>Parks and Recreation Facilities</b>										
109	Home Hardware, 31 Joseph Street, Parry Sound, ON, P2A 2G3									
181905	03-28-24	Materials & Supplies PADLOCKS/GLASS CLEANER/SIGNS	04-30-24	\$56.97	\$56.97	01-11-361-145	Materials & Supplies	\$0.00	(\$220.34)	
181919	03-30-24	Materials & Supplies TOILET CLEANER/NUTS/BOLTS	04-30-24	\$43.42	\$43.42	01-11-361-145	Materials & Supplies	\$0.00	(\$220.34)	
181956	04-03-24	Materials & Supplies WINCH CABLE	04-30-24	\$71.22	\$71.22	01-11-361-145	Materials & Supplies	\$0.00	(\$220.34)	
						<b>\$171.61</b>				
<b>Total Parks and Recreation Facilities</b>						<b>\$171.61</b>				
<b>Community Centre</b>										
109	Home Hardware, 31 Joseph Street, Parry Sound, ON, P2A 2G3									
181911	03-28-24	Materials & Supplies BLEACH/WATER		\$31.53	\$31.53	01-12-370-145	Materials & Supplies	\$0.00	(\$1,240.71)	
181911	03-28-24	Materials & Supplies BLEACH/WATER		\$14.91	\$14.91	01-12-370-145	Materials & Supplies	\$0.00	(\$1,240.71)	
						<b>\$46.44</b>				
<b>Total Community Centre</b>						<b>\$46.44</b>				
<b>Total Bills To Pay:</b>						<b>\$56,215.70</b>				



**Township of McKellar  
A/P Preliminary Cheque Run  
(Council Approval Report)**

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
<b>Community Centre</b>										
1484	JANSZ INTERIORS, 12 ELSIE LANE (FIRE ROUTE 202), MCKELLAR, ON, P2A 0B4									
	KITCHENDEPOSI	04-03-24	Capital - Buildings CC KITCHEN - DEPOSIT	04-04-24	\$18,000.00	\$18,000.00	01-12-370-401	Capital - Buildings	\$0.00	\$0.00
						<b>\$18,000.00</b>				
<b>Total Community Centre</b>						<b>\$18,000.00</b>				
<b>Total Bills To Pay:</b>						<b>\$18,000.00</b>				

**Township of McKellar  
A/P Preliminary Cheque Run  
(Council Approval Report)**

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
<b>General</b>										
154	<b>MINISTER OF FINANCE, 33 KING STREET WEST, P.O. BIX 620, OSHAWA, ON, L1H 8E9</b>									
FEB2024		04-08-24	EHT payable EHT - FEBRUARY 2024	04-30-24	\$1,988.94	\$1,988.94	01-00-000-637	EHT payable	\$0.00	\$19,177.85
JAN2024		04-08-24	EHT payable EHT - JANUARY 2024	04-30-24	\$2,046.68	\$2,046.68	01-00-000-637	EHT payable	\$0.00	\$19,177.85
MARCH2024		04-08-24	EHT payable EHT - MARCH 2024	04-30-24	\$2,969.23	\$2,969.23	01-00-000-637	EHT payable	\$0.00	\$19,177.85
						<b>\$7,004.85</b>				
235	<b>RECEIVER GENERAL, CANADA REVENUE AGENCY TECHNOLOGY CENTRE, 875 HERON ROAD, OTTAWA, ON, K1A 1B1</b>									
APRIL2024		04-08-24	CPP Deductions MARCH 2024	04-30-24	\$10,636.90	\$10,636.90	01-00-000-631	CPP Deductions	\$0.00	(\$10,636.90)
APRIL2024		04-08-24	EI Deductions MARCH 2024	04-30-24	\$3,564.05	\$3,564.05	01-00-000-632	EI Deductions	\$0.00	(\$3,564.04)
APRIL2024		04-08-24	Income Tax Payable MARCH 2024	04-30-24	\$18,208.95	\$18,208.95	01-00-000-633	Income Tax Payable	\$0.00	(\$18,597.08)
						<b>\$32,409.90</b>				
<b>Total General</b>						<b>\$39,414.75</b>				
						<b>Total Bills To Pay:</b>				<b>\$39,414.75</b>

**Township of McKellar  
A/P Preliminary Cheque Run  
(Council Approval Report)**

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
<b>General</b>										
287	Workplace Safety & Insurance Board, PO Box 4115, Station A, Toronto, ON, M5W 2V3	JAN-MAR2024	04-08-24 WSIB payable WSIB JAN - MARCH 2024	04-30-24	\$10,635.74	\$10,635.74	01-00-000-636	WSIB payable	\$0.00	(\$1,439.41)
						<b>\$10,635.74</b>				
1041	MARCO ANCINELLI,	MARCH2024	04-05-24 Bank Account VFF PAY - MARCH 2024	04-30-24	\$42.90	\$42.90	01-00-011-801	Bank Account	\$0.00	\$719,119.86
						<b>\$42.90</b>				
<b>Total General</b>						<b>\$10,678.64</b>				
<b>General Government</b>										
23	Bell Canada, P.O. Box 9000, Stn.: Don Mills, North York, ON, M3C 2X7	MARCH2024	03-16-24 Telephone ADMIN	04-30-24	\$166.69	\$166.69	01-02-060-007	Telephone	\$0.00	(\$441.60)
						<b>\$166.69</b>				
116	Hydro One Networks Inc., P. O. Box 4102 Stn A, Toronto, ON, M5W 3L3	APRIL2024	04-04-24 Hydro Admin	04-30-24	\$1,709.45	\$1,709.45	01-02-060-008	Hydro Admin	\$0.00	(\$5,673.78)
						<b>\$1,709.45</b>				
1139	PITNEY WORKS, BOX 280, ORANGEVILLE, ON, L9W 2Z7	APRIL2024	03-25-24 Postage/Courier POSTAGE METER FILL - APRIL 2024	04-30-24	\$508.80	\$508.80	01-02-060-010	Postage/Courier	\$0.00	(\$1,022.91)
APRIL2024		03-25-24 Bank Service Charges \$ Loan Interest Charges	04-30-24	\$24.38	\$24.38	01-02-060-025	Bank Service Charges \$	\$0.00	(\$437.12)	
						<b>\$533.18</b>				
1457	LASALLE BUSINESS MACHINES, 887-D NOTRE DAME AVE, SUDBURY, ON, P3A 2T2	139774	04-01-24 Printing/Photocopier LEASE AND COPIES FOR MARCH/APRIL 2024	04-30-24	\$433.01	\$433.01	01-02-060-012	Printing/Photocopier	\$0.00	(\$1,342.36)
						<b>\$433.01</b>				
<b>Total General Government</b>						<b>\$2,842.33</b>				
<b>Fire Protection Services</b>										
23	Bell Canada, P.O. Box 9000, Stn.: Don Mills, North York, ON, M3C 2X7	MARCH2024	03-16-24 Telephone FIRE DEPT	04-30-24	\$90.47	\$90.47	01-03-150-007	Telephone	\$0.00	(\$618.52)
						<b>\$90.47</b>				

**Township of McKellar  
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Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
116	Hydro One Networks Inc., P. O. Box 4102 Stn A, Toronto, ON, M5W 3L3									
APRIL2024		04-04-24	Hydro	04-30-24	\$118.54	\$118.54	01-03-151-008	Hydro	\$0.00	(\$467.29)
APRIL2024		04-04-24	Hydro	04-30-24	\$291.96	\$291.96	01-03-152-008	Hydro	\$0.00	(\$885.19)
APRIL2024		04-04-24	Hydro	04-30-24	\$137.82	\$137.82	01-03-154-008	Hydro	\$0.00	(\$421.31)

**\$548.32**

**Total Fire Protection Services**

**\$638.79**

**Transportation**

23	Bell Canada, P.O. Box 9000, Stn.: Don Mills, North York, ON, M3C 2X7									
MARCH2024		03-16-24	Telephone GARAGE	04-30-24	\$45.25	\$45.25	01-06-200-007	Telephone	\$0.00	(\$194.07)

**\$45.25**

116	Hydro One Networks Inc., P. O. Box 4102 Stn A, Toronto, ON, M5W 3L3									
APRIL2024		04-04-24	Hydro	04-30-24	\$312.03	\$312.03	01-06-210-008	Hydro	\$0.00	(\$708.58)

**\$312.03**

137	MUSKOKA AUTO PARTS, 45 Gibson Street, Parry Sound, ON, P2A 1X1									
795823/4		04-08-24	Maintenance Costs/Parts CASE BACKHOE MAINTENANCE	04-30-24	\$29.34	\$29.34	01-06-238-143	Maintenance Costs/Parts	\$0.00	(\$2,870.89)

795930/4		04-08-24	Maintenance Costs/Parts RAPID TAP FLUID	04-30-24	\$15.79	\$15.79	01-06-238-143	Maintenance Costs/Parts	\$0.00	(\$2,870.89)
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**\$45.13**

217	Parry Sound Fuels, 114 Bowes Street, Parry Sound, ON, P2A 2L7									
849559		04-04-24	Fuel - Diesel DIESEL FUEL LS	04-30-24	\$2,646.60	\$2,646.60	01-06-228-142	Fuel - Diesel	\$0.00	(\$20,553.20)
849713		04-08-24	Fuel - Diesel DYED LS DIESEL	04-30-24	\$1,351.13	\$1,351.13	01-06-228-142	Fuel - Diesel	\$0.00	(\$20,553.20)

**\$3,997.73**

**Total Transportation**

**\$4,400.14**

**Street Lighting**

116	Hydro One Networks Inc., P. O. Box 4102 Stn A, Toronto, ON, M5W 3L3									
APRIL2024		04-04-24	Hydro	04-30-24	\$12.74	\$12.74	01-07-229-008	Hydro	\$0.00	(\$500.72)
APRIL2024		04-04-24	Hydro	04-30-24	\$22.35	\$22.35	01-07-229-008	Hydro	\$0.00	(\$500.72)
APRIL2024		04-04-24	Hydro	04-30-24	\$5.16	\$5.16	01-07-229-008	Hydro	\$0.00	(\$500.72)
APRIL2024		04-04-24	Hydro	04-30-24	\$129.16	\$129.16	01-07-229-008	Hydro	\$0.00	(\$500.72)

**\$169.41**

**Total Street Lighting**

**\$169.41**

**Township of McKellar  
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Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
<b>Environmental Services</b>										
23	Bell Canada, P.O. Box 9000, Stn.: Don Mills, North York, ON, M3C 2X7	MARCH2024	03-16-24 Telephone TRANSFER STATION	04-30-24	\$45.25	\$45.25	01-08-300-007	Telephone	\$0.00	(\$90.50)
						<b>\$45.25</b>				
116	Hydro One Networks Inc., P. O. Box 4102 Stn A, Toronto, ON, M5W 3L3	APRIL2024	04-04-24 Hydro	04-30-24	\$181.34	\$181.34	01-08-300-008	Hydro	\$0.00	(\$742.89)
						<b>\$181.34</b>				
218	Parry Sound Auto Parts, 74 Parry Sound Drive, Parry Sound, ON, P2A 0B8	1-2978937	04-08-24 Materials & Supplies PISTOL GRIP GREASE GUN	04-30-24	\$95.96	\$95.96	01-08-300-145	Materials & Supplies	\$0.00	\$0.00
						<b>\$95.96</b>				
<b>Total Environmental Services</b>						<b>\$322.55</b>				
<b>Parks and Recreation Facilities</b>										
109	Home Hardware, 31 Joseph Street, Parry Sound, ON, P2A 2G3	182011	04-08-24 Materials & Supplies SHOVEL/PAINT BRUSH/STAIN	04-30-24	\$118.01	\$118.01	01-11-361-145	Materials & Supplies	\$0.00	(\$394.50)
						<b>\$118.01</b>				
116	Hydro One Networks Inc., P. O. Box 4102 Stn A, Toronto, ON, M5W 3L3	APRIL2024	04-04-24 Hydro	04-30-24	\$32.41	\$32.41	01-11-360-008	Hydro	\$0.00	(\$121.66)
						<b>\$32.41</b>				
<b>Total Parks and Recreation Facilities</b>						<b>\$150.42</b>				
<b>Community Centre</b>										
23	Bell Canada, P.O. Box 9000, Stn.: Don Mills, North York, ON, M3C 2X7	MARCH2024	03-16-24 Telephone COMMUNITY HALL	04-30-24	\$94.12	\$94.12	01-12-370-007	Telephone	\$0.00	(\$188.24)
						<b>\$94.12</b>				
116	Hydro One Networks Inc., P. O. Box 4102 Stn A, Toronto, ON, M5W 3L3	APRIL2024	04-04-24 Hydro	04-30-24	\$763.15	\$763.15	01-12-370-008	Hydro	\$0.00	(\$2,532.94)
						<b>\$763.15</b>				
<b>Total Community Centre</b>						<b>\$857.27</b>				

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Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
<b><u>Cultural</u></b>										
116	Hydro One Networks Inc., P. O. Box 4102 Stn A, Toronto, ON, M5W 3L3									
APRIL2024		04-04-24	Library - Hydro	04-30-24	\$579.99	\$579.99	01-13-381-008	Library - Hydro	\$0.00	(\$1,925.03)
						<b>\$579.99</b>				
<b>Total Cultural</b>						<b>\$579.99</b>				
<b><u>Planning and Development</u></b>										
1320	J.L. Richards & Associates, 343 Preston Street, Tower II, Suite 1000, Ottawa, ON, K1S 1N4									
117991		04-06-24	Planning Consultant Services PLANNING CONSULTANT SERVICES - STONEY ROAD/EDC	04-30-24	\$2,127.14	\$2,127.14	01-14-400-021	Planning Consultant	\$0.00	(\$4,571.77)
						<b>\$2,127.14</b>				
1485	BERNIE WOLSEGGER, 94 POLO CRES, WOODBRIDGE, ON, L4L 8W7									
APRIL2024		04-08-24	Planning Fees - Committee of Adjustment MINOR VARIANCE DEPOSIT REFUND	04-30-24	\$500.00	\$500.00	01-14-104-537	Planning Fees -	\$0.00	(\$1,250.00)
						<b>\$500.00</b>				
<b>Total Planning and Development</b>						<b>\$2,627.14</b>				
<b>Total Bills To Pay:</b>						<b>\$23,266.68</b>				

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Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
<b>General</b>										
308	Debbie Zulak, 161 Balsalm Road, PO Box 232, McKellar, ON, P0G 1C0									
APRIL162024	Bank Account COUNCILLOR PAY MARCHY 31 - APRIL 13	04-15-24	04-18-24		\$659.97	\$659.97	01-00-011-801	Bank Account	\$0.00	\$768,791.43
						<b>\$659.97</b>				
<b>Total General</b>						<b>\$659.97</b>				
<b>General Government</b>										
407	Corporate Express Canada Inc., C.O T04446C, PO BOX 4446, STN A, TORONTO, ON, M5W 4A2									
66190339	Office Supplies/Materials OFFICE SUPPLIES/PAPER	04-09-24	04-30-24		\$119.49	\$119.49	01-02-060-009	Office	\$0.00	(\$1,907.33)
						<b>\$119.49</b>				
873	Manulife Financial, PO BOX 1627, WATERLOO, ON, N2J 4P4									
APRIL2024	Employee Benefits HEALTH BENEFITS AND LIFE INSURANCE - APRIL 2024	04-01-24	04-30-24		\$1,794.99	\$1,794.99	01-02-060-005	Employee Benefits	\$0.00	(\$4,715.55)
MARCH2024/2	Employee Benefits HEALTH AND LIFE INSURANCE BENEFITS - MARCH 2024	03-01-24	03-31-24		\$1,112.49	\$1,112.49	01-02-060-005	Employee Benefits	\$0.00	(\$4,715.55)
						<b>\$2,907.48</b>				
1486	AIG INSURANCE COMPANY OF CANADA, P.O. BOX 15286 STATION A, TORONTO, ON, M5W 1C1									
APRIL2024	Employee Benefits AD&D BENEFITS - APRIL 2024	04-01-24	04-30-24		\$11.36	\$11.36	01-02-060-005	Employee Benefits	\$0.00	(\$4,715.55)
MARCH2024	Employee Benefits AD&D BENEFITS - MARCH 2024	03-11-24	04-30-24		\$11.36	\$11.36	01-02-060-005	Employee Benefits	\$0.00	(\$4,715.55)
						<b>\$22.72</b>				
<b>Total General Government</b>						<b>\$3,049.69</b>				
<b>Fire Protection Services</b>										
873	Manulife Financial, PO BOX 1627, WATERLOO, ON, N2J 4P4									
APRIL2024	Employee Benefits HEALTH BENEFITS AND LIFE INSURANCE - APRIL 2024	04-01-24	04-30-24		\$63.91	\$63.91	01-03-150-005	Employee Benefits	\$0.00	(\$1,849.39)
MARCH2024/2	Employee Benefits HEALTH AND LIFE INSURANCE BENEFITS - MARCH 2024	03-01-24	03-31-24		\$63.91	\$63.91	01-03-150-005	Employee Benefits	\$0.00	(\$1,849.39)
						<b>\$127.82</b>				
<b>Total Fire Protection Services</b>						<b>\$127.82</b>				

**Township of McKellar  
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Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
<b><u>Building Department</u></b>										
873	Manulife Financial, PO BOX 1627, WATERLOO, ON, N2J 4P4									
APRIL2024		04-01-24	Employee Benefits HEALTH BENEFITS AND LIFE INSURANCE - APRIL 2024	04-30-24	\$600.30	\$600.30	01-04-170-005	Employee Benefits	\$0.00	(\$1,477.16)
MARCH2024/2		03-01-24	Employee Benefits HEALTH AND LIFE INSURANCE BENEFITS - MARCH 2024	03-31-24	\$370.96	\$370.96	01-04-170-005	Employee Benefits	\$0.00	(\$1,477.16)
						<b>\$971.26</b>				
1486	AIG INSURANCE COMPANY OF CANADA, P.O. BOX 15286 STATION A, TORONTO, ON, M5W 1C1									
APRIL2024		04-01-24	Employee Benefits AD&D BENEFITS - APRIL 2024	04-30-24	\$3.11	\$3.11	01-04-170-005	Employee Benefits	\$0.00	(\$1,477.16)
MARCH2024		03-11-24	Employee Benefits AD&D BENEFITS - MARCH 2024	04-30-24	\$3.11	\$3.11	01-04-170-005	Employee Benefits	\$0.00	(\$1,477.16)
						<b>\$6.22</b>				
<b>Total Building Department</b>						<b>\$977.48</b>				
<b><u>Transportation</u></b>										
90	Georgian Bay Propane Inc., 55 Great North Road, Parry Sound, ON, P2A 2N9									
142360		04-04-24	Maintenance Supplies ANNUAL CYLINDER RENTAL	04-30-24	\$97.69	\$97.69	01-06-210-112	Maintenance Supplies	\$0.00	\$0.00
						<b>\$97.69</b>				
109	Home Hardware, 31 Joseph Street, Parry Sound, ON, P2A 2G3									
182116		04-16-24	Materials & Supplies GLASS CLEANER/RAIN BARREL SPIGOT/DUCT TAPE	04-30-24	\$83.40	\$83.40	01-06-227-145	Materials & Supplies	\$0.00	(\$2,185.70)
						<b>\$83.40</b>				
218	Parry Sound Auto Parts, 74 Parry Sound Drive, Parry Sound, ON, P2A 0B8									
1-2979608		04-11-24	Maintenance Costs/Parts BLOWER MOTOR - F550 SUPER DUTY	04-30-24	\$64.08	\$64.08	01-06-246-143	Maintenance Costs/Parts	\$0.00	(\$1,040.68)
						<b>\$64.08</b>				
239	Rona Building Centre, 115 Bowes Street, Parry Sound, ON, P2A 2L8									
216130		04-15-24	Materials & Supplies 2x6's SIENNA BROWN	04-30-24	\$121.63	\$121.63	01-06-227-145	Materials & Supplies	\$0.00	(\$2,185.70)
						<b>\$121.63</b>				
604	Local Authority Services, 200 University Ave, Suite 801, Toronto, ON, M5H 3C6									
MGBP000005949		03-27-24	Maintenance Costs/Parts TIRES FREIGHTLINER 2024	04-30-24	\$2,285.45	\$2,285.45	01-06-251-143	Maintenance Costs/Parts	\$0.00	(\$2,497.43)
						<b>\$2,285.45</b>				



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Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
<b>845</b>	<b>TOROMONT CAT, 3131 Highway 7 West., POBox 5511, Concord, ON, L4K 1B7</b>									
WO900990521		04-02-24	Maintenance Costs/Parts TRACT MAINTENANCE - CAT BACKHOE 420F2IT	04-30-24	\$123.86	\$123.86	01-06-243-143	Maintenance Costs/Parts	\$0.00	(\$414.75)
						<b>\$123.86</b>				
<b>873</b>	<b>Manulife Financial, PO BOX 1627, WATERLOO, ON, N2J 4P4</b>									
APRIL2024		04-01-24	Employee Benefits HEALTH BENEFITS AND LIFE INSURANCE - APRIL 2024	04-30-24	\$2,641.84	\$2,641.84	01-06-200-005	Employee Benefits	\$0.00	(\$6,514.72)
MARCH2024/2		03-01-24	Employee Benefits HEALTH AND LIFE INSURANCE BENEFITS - MARCH 2024	03-31-24	\$1,770.18	\$1,770.18	01-06-200-005	Employee Benefits	\$0.00	(\$6,514.72)
						<b>\$4,412.02</b>				
<b>893</b>	<b>GROENEVELD LUBRICATION SERVICES, PO BOX 8916, STATION A, TORONTO, ON, M5W 2C5</b>									
0506933305		04-11-24	Materials & Supplies SHOP SUPPLIES	04-30-24	\$7.08	\$7.08	01-06-210-145	Materials & Supplies	\$0.00	(\$1,239.15)
						<b>\$7.08</b>				
<b>982</b>	<b>AIR AUTOMOTIVE TRACKING INC., 160 COLLARD DRIVE, KING CITY, ON, L7B 1E4</b>									
MCK04-24		04-01-24	Maintenance Costs/Parts MONTHLY WIRELESS TRACKING - APRIL 2024	04-30-24	\$20.35	\$20.35	01-06-233-143	Maintenance Costs/Parts	\$0.00	(\$61.05)
MCK04-24		04-01-24	Maintenance Costs/Parts MONTHLY WIRELESS TRACKING - APRIL 2024	04-30-24	\$20.35	\$20.35	01-06-235-143	Maintenance Costs/Parts	\$0.00	(\$66.52)
MCK04-24		04-01-24	Maintenance Costs/Parts MONTHLY WIRELESS TRACKING - APRIL 2024	04-30-24	\$20.35	\$20.35	01-06-237-143	Maintenance Costs/Parts	\$0.00	(\$503.06)
MCK04-24		04-01-24	Maintenance Costs/Parts MONTHLY WIRELESS TRACKING - APRIL 2024	04-30-24	\$20.35	\$20.35	01-06-246-143	Maintenance Costs/Parts	\$0.00	(\$1,040.68)
MCK04-24		04-01-24	Maintenance Costs/Parts MONTHLY WIRELESS TRACKING - APRIL 2024	04-30-24	\$20.35	\$20.35	01-06-247-143	Maintenance Costs/Parts	\$0.00	(\$378.35)
MCK04-24		04-01-24	Maintenance Costs/Parts MONTHLY WIRELESS TRACKING - APRIL 2024	04-30-24	\$20.35	\$20.35	01-06-248-143	Maintenance Costs/Parts	\$0.00	(\$3,700.82)
MCK04-24		04-01-24	Maintenance Costs/Parts MONTHLY WIRELESS TRACKING - APRIL 2024	04-30-24	\$20.35	\$20.35	01-06-250-143	Maintenance Costs/Parts	\$0.00	(\$61.05)
						<b>\$142.45</b>				
<b>1096</b>	<b>RHH ENGINEERING, 70 ISABELLA STREET, UNIT 111, PARRY SOUND, ON, P2A 2Z1</b>									
24003		04-15-24	Professional Services - Legal SERVICES PROVIDED FOR DEERFIELD AND BAY DRIVE	04-30-24	\$712.32	\$712.32	01-06-200-020	Professional Services -	\$0.00	\$0.00
						<b>\$712.32</b>				
<b>1127</b>	<b>CHRIS COLSON O/A SAFE &amp; SOUND LOCKSMITHING, P.O. BOX 643, PARRY SOUND, ON, P2A 2Z1</b>									
087011		04-17-24	Maintenance Repairs LOCKS CHANGED	04-30-24	\$585.12	\$585.12	01-06-210-113	Maintenance Repairs	\$0.00	(\$2,711.97)
						<b>\$585.12</b>				

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<b>1486</b>	<b>AIG INSURANCE COMPANY OF CANADA, P.O. BOX 15286 STATION A, TORONTO, ON, M5W 1C1</b>									
APRIL2024		04-01-24	Employee Benefits AD&D BENEFITS - APRIL 2024	04-30-24	\$10.64	\$10.64	01-06-200-005	Employee Benefits	\$0.00	(\$6,514.72)
MARCH2024		03-11-24	Employee Benefits AD&D BENEFITS - MARCH 2024	04-30-24	\$10.64	\$10.64	01-06-200-005	Employee Benefits	\$0.00	(\$6,514.72)
						<b>\$21.28</b>				
<b>Total Transportation</b>						<b>\$8,656.38</b>				
<b><u>Environmental Services</u></b>										
<b>331</b>	<b>Municipality of McDougall, 5 Baragar Blvd., McDougall, ON, P2A 2W9</b>									
25155		03-31-24	Waste Tipping Fees WASTE TIPPING FEES - MARCH 2024	04-30-24	\$3,467.47	\$3,467.47	01-08-301-123	Waste Tipping Fees	\$0.00	(\$9,046.69)
						<b>\$3,467.47</b>				
<b>Total Environmental Services</b>						<b>\$3,467.47</b>				
<b><u>Health Services</u></b>										
<b>257</b>	<b>Town of Parry Sound, 52 Seguin Street, Parry Sound, ON, P2A 1B4</b>									
APRIL2024		04-17-24	EMS Ambulance Annual Levy LAND AMBULANCE - APRIL 2024	04-30-24	\$19,902.87	\$19,902.87	01-09-320-030	EMS Ambulance Annual	\$0.00	(\$59,708.61)
						<b>\$19,902.87</b>				
<b>Total Health Services</b>						<b>\$19,902.87</b>				
<b><u>Parks and Recreation Facilities</u></b>										
<b>109</b>	<b>Home Hardware, 31 Joseph Street, Parry Sound, ON, P2A 2G3</b>									
182094		04-15-24	Materials & Supplies SOIL/PARKS SUPPLIES	04-30-24	\$196.29	\$196.29	01-11-360-145	Materials & Supplies	\$0.00	(\$50.48)
						<b>\$196.29</b>				
<b>873</b>	<b>Manulife Financial, PO BOX 1627, WATERLOO, ON, N2J 4P4</b>									
APRIL2024		04-01-24	Employee Benefits HEALTH BENEFITS AND LIFE INSURANCE - APRIL 2024	04-30-24	\$269.05	\$269.05	01-11-360-005	Employee Benefits	\$0.00	(\$668.48)
MARCH2024/2		03-01-24	Employee Benefits HEALTH AND LIFE INSURANCE BENEFITS - MARCH 2024	03-31-24	\$151.04	\$151.04	01-11-360-005	Employee Benefits	\$0.00	(\$668.48)
						<b>\$420.09</b>				

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<b>1405</b>	<b>TERRY LACEY, 210 BURNETT'S ROAD, MCKELLAR, ON,</b>									
APRIL 2024		04-16-24	Materials & Supplies REIMBURSEMENT PICKLE BALL AND MOVIE NIGHT	04-30-24	\$13.22	\$13.22	01-11-360-145	Materials & Supplies	\$0.00	(\$50.48)
APRIL 2024		04-16-24	Materials & Supplies REIMBURSEMENT PICKLE BALL AND MOVIE NIGHT	04-30-24	\$8.99	\$8.99	01-11-360-145	Materials & Supplies	\$0.00	(\$50.48)
APRIL 2024		04-16-24	Materials & Supplies REIMBURSEMENT PICKLE BALL AND MOVIE NIGHT	04-30-24	\$14.24	\$14.24	01-11-360-145	Materials & Supplies	\$0.00	(\$50.48)
APRIL 2024		04-16-24	Materials & Supplies REIMBURSEMENT PICKLE BALL AND MOVIE NIGHT	04-30-24	\$17.28	\$17.28	01-11-360-145	Materials & Supplies	\$0.00	(\$50.48)
APRIL 2024		04-16-24	Materials & Supplies REIMBURSEMENT PICKLE BALL AND MOVIE NIGHT	04-30-24	\$54.86	\$54.86	01-11-360-145	Materials & Supplies	\$0.00	(\$50.48)
APRIL 2024		04-16-24	Materials & Supplies REIMBURSEMENT PICKLE BALL AND MOVIE NIGHT	04-30-24	\$7.94	\$7.94	01-11-360-145	Materials & Supplies	\$0.00	(\$50.48)
APRIL 2024		04-16-24	Materials & Supplies REIMBURSEMENT PICKLE BALL AND MOVIE NIGHT	04-30-24	\$17.28	\$17.28	01-11-360-145	Materials & Supplies	\$0.00	(\$50.48)
						<b>\$133.81</b>				
<b>1486</b>	<b>AIG INSURANCE COMPANY OF CANADA, P.O. BOX 15286 STATION A, TORONTO, ON, M5W 1C1</b>									
APRIL2024		04-01-24	Employee Benefits AD&D BENEFITS - APRIL 2024	04-30-24	\$1.40	\$1.40	01-11-360-005	Employee Benefits	\$0.00	(\$668.48)
MARCH2024		03-11-24	Employee Benefits AD&D BENEFITS - MARCH 2024	04-30-24	\$1.40	\$1.40	01-11-360-005	Employee Benefits	\$0.00	(\$668.48)
						<b>\$2.80</b>				
<b>Total Parks and Recreation Facilities</b>						<b>\$752.99</b>				
<b>Total Bills To Pay:</b>						<b>\$37,594.67</b>				

**Township of McKellar  
A/P Preliminary Cheque Run  
(Council Approval Report)**

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
<b>General Government</b>										
36	Bell Mobility Inc., P.O. Box 5102, Burlington, ON, L7R 4R7									
APRIL2024		04-13-24	Telephone ADMIN	04-30-24	\$33.58	\$33.58	01-02-060-007	Telephone	\$0.00	(\$608.29)
						<b>\$33.58</b>				
1472	REALTAX INC., 17705B LESLIE STREET, SUITE 1A, NEWMARKET, ON, L3Y 3E3									
95675		04-22-24	Consultant Services PROFESSIONAL SERVICES RENDERED - 204800	04-30-24	\$483.36	\$483.36	01-02-060-021	Consultant Services	\$0.00	(\$1,475.52)
						<b>\$483.36</b>				
<b>Total General Government</b>						<b>\$516.94</b>				
<b>Fire Protection Services</b>										
36	Bell Mobility Inc., P.O. Box 5102, Burlington, ON, L7R 4R7									
APRIL2024		04-13-24	Telephone TURBO 1	04-30-24	\$45.80	\$45.80	01-03-150-007	Telephone	\$0.00	(\$708.99)
APRIL2024		04-13-24	Telephone IPAD	04-30-24	\$28.49	\$28.49	01-03-150-007	Telephone	\$0.00	(\$708.99)
APRIL2024		04-13-24	Telephone FIRE DEPT	04-30-24	\$38.79	\$38.79	01-03-150-007	Telephone	\$0.00	(\$708.99)
APRIL2024		04-13-24	Telephone TURBO 2	04-30-24	\$52.40	\$52.40	01-03-150-007	Telephone	\$0.00	(\$708.99)
						<b>\$165.48</b>				
90	Georgian Bay Propane Inc., 55 Great North Road, Parry Sound, ON, P2A 2N9									
143366		04-11-24	PROPANE STATION 2	04-30-24	\$745.61	\$745.61	01-03-152-033	Heating	\$0.00	(\$3,361.61)
						<b>\$745.61</b>				
301	WOSSCO Diesel Power, PO Box 100, Nobel, ON, P0G 1C0									
10980		02-09-24	T2 - 2013 Freightliner - Fire Dept ANNUAL INSPECTION - 2013 FREIGHTLINER	04-30-24	\$2,261.34	\$2,261.34	01-03-153-207	T2 - 2013 Freightliner -	\$0.00	\$0.00
						<b>\$2,261.34</b>				
<b>Total Fire Protection Services</b>						<b>\$3,172.43</b>				
<b>Building Department</b>										
36	Bell Mobility Inc., P.O. Box 5102, Burlington, ON, L7R 4R7									
APRIL2024		04-13-24	Telephone CBO	04-30-24	\$34.11	\$34.11	01-04-170-007	Telephone	\$0.00	(\$155.02)
						<b>\$34.11</b>				
<b>Total Building Department</b>						<b>\$34.11</b>				

**Township of McKellar  
A/P Preliminary Cheque Run  
(Council Approval Report)**

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
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**Protection to Persons and Property**

36	Bell Mobility Inc., P.O. Box 5102, Burlington, ON, L7R 4R7									
APRIL2024	04-13-24	Miscellaneous BY-LAW	04-30-24	\$33.93	\$33.93	01-05-190-024	Miscellaneous	\$0.00	(\$375.91)	
					<b>\$33.93</b>					
						<b>\$33.93</b>				

**Total Protection to Persons and Property**

**Transportation**

36	Bell Mobility Inc., P.O. Box 5102, Burlington, ON, L7R 4R7									
APRIL2024	04-13-24	Telephone GREG	04-30-24	\$33.58	\$33.58	01-06-200-007	Telephone	\$0.00	(\$239.32)	
					<b>\$33.58</b>					
218	Parry Sound Auto Parts, 74 Parry Sound Drive, Parry Sound, ON, P2A 0B8									
1-2980181	04-16-24	Materials & Supplies CUTTING TIP	04-30-24	\$47.83	\$47.83	01-06-228-145	Materials & Supplies	\$0.00	(\$827.75)	
1-2981132	04-23-24	Materials & Supplies OIL FILTERS/AIR FILTERS	04-30-24	\$111.43	\$111.43	01-06-228-145	Materials & Supplies	\$0.00	(\$827.75)	
					<b>\$159.26</b>					
572	McDougall Energy Inc, 421 Bay Street, Suite 301, Sault Ste. Marie, ON, P6A 1X3									
7138010	04-19-24	Furnace Oil	04-30-24	\$976.18	\$976.18	01-06-210-031	Furnace Oil	\$0.00	(\$5,884.23)	
					<b>\$976.18</b>					
1064	RODNEY MATTHEWS, , , ,									
APRIL2024	04-23-24	Office Supplies/Materials COFFEE PODS FOR PUBLIC WORKS	04-30-24	\$36.54	\$36.54	01-06-200-009	Office	\$0.00	\$0.00	
					<b>\$36.54</b>					
1282	CHAMPION COMMERCIAL PRODUCTS, 1-5430 TIMBERLEA BLVD, MISSISSAUGA, ON, L4W 2T7									
579365	04-09-24	Materials & Supplies 9 VOLT BATTERIES/F32 T8 SPECTRUM 41	04-30-24	\$1,293.16	\$1,293.16	01-06-227-145	Materials & Supplies	\$0.00	(\$2,390.73)	
					<b>\$1,293.16</b>					
						<b>\$2,498.72</b>				

**Total Transportation**

**Environmental Services**

218	Parry Sound Auto Parts, 74 Parry Sound Drive, Parry Sound, ON, P2A 0B8									
1-2980964	04-22-24	Materials & Supplies EPPS HOSE REEL AS 5400 PRESSURE W	04-30-24	\$1,248.19	\$1,248.19	01-08-300-145	Materials & Supplies	\$0.00	(\$95.96)	
					<b>\$1,248.19</b>					

**Township of McKellar  
A/P Preliminary Cheque Run  
(Council Approval Report)**

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
<b>Total Environmental Services</b>						<b>\$1,248.19</b>				
<b><u>Community Centre</u></b>										
197	Near North Laboratories Inc, 11-191 Booth RD, North Bay, ON, P1A 4K3									
101102		04-16-24	Water Testing LAB AND COURIER FEE/WATER TESTING	04-30-24	\$42.59	\$42.59	01-12-370-257	Water Testing	\$0.00	(\$127.77)
						<b>\$42.59</b>				
554	Alex Herr, 17 John St, Parry Sound, ON, P2A 1R6									
APRIL2024		04-23-24	Janitorial Contract CUSTODIAL CONTRACT - APRIL 2024	04-30-24	\$2,500.00	\$2,500.00	01-12-370-250	Janitorial Contract	\$0.00	(\$7,500.00)
						<b>\$2,500.00</b>				
1488	TRANSCANADA STORE AND RESTAURANT SUPPLIES LTD., 1183 FISHER STREET, NORTH BAY, ON, P1B 2G8									
902087		04-19-24	Capital - Buildings 50% DEPOSIT FOR COMMUNITY HALL KITCHEN RANGE	04-30-24	\$7,610.13	\$7,610.13	01-12-370-401	Capital - Buildings	\$0.00	(\$18,000.00)
902088		04-19-24	Capital - Buildings 50% DEPOSIT COMMUNITY CENTRE KITCHEN SINK	04-30-24	\$366.34	\$366.34	01-12-370-401	Capital - Buildings	\$0.00	(\$18,000.00)
						<b>\$7,976.47</b>				
<b>Total Community Centre</b>						<b>\$10,519.06</b>				
<b><u>Planning and Development</u></b>										
221	P.S. Planning Board, 1 Mall Drive, Parry Sound, ON, P2A 3A9									
24-040		04-30-24	Parry Sound Area Planning Board Annual Levy MUNICIPAL LEVY - 2024	04-30-24	\$5,000.00	\$5,000.00	01-14-410-030	Parry Sound Area	\$0.00	\$0.00
						<b>\$5,000.00</b>				
<b>Total Planning and Development</b>						<b>\$5,000.00</b>				
<b>Total Bills To Pay:</b>						<b>\$23,023.38</b>				



Office of the Warden, C.A.O. & Clerk  
Hastings County

235 Pinnacle St. Postal Bag 4400,  
Belleville ON K8N 3A9

Tel: (613) 966-1311

Fax: (613) 966-2574

[www.hastingscounty.com](http://www.hastingscounty.com)

April 17, 2024

Honourable Doug Ford, Premier of Ontario  
Premier of Ontario  
Legislative Building  
Queen's Park  
Toronto ON M7A 1A1

**Delivered via email**

[doug.fordco@pc.ola.org](mailto:doug.fordco@pc.ola.org)

[premier@ontario.ca](mailto:premier@ontario.ca)

RE: Hastings County Motion regarding sustainable infrastructure funding for small rural municipalities

Please be advised that Hastings County Council, at its meeting held on March 28, 2024, passed the following resolution:

**WHEREAS** Ontario's small rural municipalities face insurmountable challenges to fund both upfront investments and ongoing maintenance of their capital assets including roads and bridges and water wastewater and municipally owned buildings including recreational facilities and libraries;

**WHEREAS** in 2018, the Ontario government mandated all Ontario municipalities to develop capital asset management plans with the stipulation that they be considered in the development of the annual budget;

**WHEREAS** small rural municipalities (of 10,000 people or less) are facing monumental infrastructure deficits that cannot be adequately addressed through property tax revenue alone;

**WHEREAS** the only application approved through the recently awarded Housing Accelerator Fund to a small rural municipality was to Marathon Ontario, who received an allocation of \$1.9 million dollars while over \$1.369 billion going to Ontario's large urban centres, resulting in a 0.2% investment in rural Ontario;

**WHEREAS** the Ontario Government has committed \$9.1 billion to Toronto alone to assist with operating deficits and the repatriation of the Don Valley and Gardner Expressway;

**WHEREAS** small rural Ontario cannot keep pace with the capital investments required over the next 20 years unless both the Provincial and Federal Governments come forward with new sustainable infrastructure funding;

**WHEREAS** it is apparent that both the Federal and Ontario Governments have neglected to recognize the needs of small rural Ontario;

**NOW THEREFORE BE IT RESOLVED THAT** Hastings County call on the Ontario and Federal Government to implement sustainable infrastructure funding for small rural municipalities;

**AND THAT** small rural municipalities are not overlooked and disregarded on future applications for funding;

**AND THAT** both the Federal and Ontario Governments begin by acknowledging that there is an insurmountable debt facing small rural municipalities;

**AND THAT** both the Federal and Ontario Governments immediately commission a Working Group that includes a member of the Eastern Ontario Wardens Caucus, to develop a plan on how to deal with the impending debt dilemma;

**AND FINALLY THAT** this resolution be forwarded to The Honourable Justin Trudeau, Prime Minister of Canada, The Honourable Sean Fraser, Minister of Housing, Infrastructure and Communities of Canada; Michel Tremblay Acting President and CEO, Canada Mortgage and Housing Corporation; The Honourable Doug Ford, Premier of Ontario; The Honourable Kinga Surma, Ontario Minister of Infrastructure; The Honourable Paul Calandra, Ontario Minister of Municipal Affairs and Housing; MP Shelby Kramp-Neuman, Hastings-Lennox Addington; MPP Ric Bresee Hastings-Lennox Addington, AMO, ROMA, FCM, Eastern Ontario Wardens' Caucus and all Municipalities in Ontario.

If you have any questions regarding the above motion, please do not hesitate to contact me directly.

Sincerely,



Cathy Bradley  
Director of Legislative Services



**Parry Sound Area**  
**COMMUNITY BUSINESS & DEVELOPMENT CENTRE INC.**  
A Community Futures Development Corporation



March 28, 2024

**APR 16 2024**

Township of McKellar  
 PO Box 69, 701 Highway 124  
 McKellar, Ontario  
 P0G 1C0

Attention: Mayor David Moore  
 Township of McKellar  
 RE: Contribution to the Parry Sound Area CB&DC – 2023

Dear Mayor Moore,

On behalf of the Board volunteers and the staff of the CBDC please share with Council our sincere appreciation for its past tangible support to our annual operating budget. In furtherance of our request for a 2024 contribution of \$500 I have attached the following:

1. September 30, 2023 year-end financial statements
2. CBDC Investment Fund Municipal Concentration list as at December 31, 2023
3. Summary of past Municipal support
4. CBDC Board resolution #2024-4252 authorizing this request.
5. Client Success Story – Windswept Cannabis

Parry Sound Area CBDC's 2022-2023 fiscal year ending September 30, 2023 marked our 36th year of operation. It was a fast-paced year of challenges and inspiration, with many opportunities to cultivate our priorities.

CBDC's Strategic Plan, completed in June 2022 was designed as a 3-year plan with a distinct focus on short- and medium-term strategies. We've made great strides on that front and the organization is well on its way to achieving the current Strategic Plan goals. In fact, we're preparing to undertake a new strategic and goal setting process this coming year.

This past year our region continued to feel impacts of recent major disruptions. High interest rates rippled through our economy impacting people in their business and personal lives. Rising housing costs coupled with labour market challenges and supply chain issues persisted in their effect across sectors. As an organization we endeavored to be available and responsive to the needs of local business as they addressed the year's challenges.

We listened to our community and responded with the development and introduction of a new Micro-Loan Program. This program was designed to address short-term needs such as one-off operational costs or cash flow crunches with a relatively fast turnaround time; it has been very well received and accessed by local entrepreneurs.

This year we were proud to spearhead a Small Business Week celebration event for the Parry Sound area. The event, held at the Charles W. Stockey Centre October 17/2023, was a resounding success with over 80 people attending. Over 15 business support organizations set up booths around the room and we were pleased to 'bring home' guest speaker Dr. Rob Graham with an inspiring talk on resiliency. We took a lead role in the planning and organization of the day, shared real and in-kind costs with 5 organizations, and look forward to an even bigger success for Small Business Week 2024.

As a key partner in Community Economic Development, we are engaged with a number of groups and took part in numerous CED activities this past year: presentations to and participation in Chamber of Commerce events, regular attendance at Parry Sound Area Municipal Airport Commission meetings as well as involvement in their strategic planning process; hosting a booth at the Fall meeting of the District of Parry Sound Municipal Association, presenting to the Seguin Business Association and speaking at the inaugural Seguin Mayor's lunch. We supported local events like the Parry Sound DBA Girlfriends' Weekend.

With a 36-year track record, our cumulative lending totals since inception illustrate CBDC's impact to our community: to September 31, 2023 the Parry Sound Area Community Business & Development Centre Board of Directors has reviewed 869 loan applications, approving 679 loans. CBDC has disbursed a cumulative total of over \$31,172,000 through our access to capital program, creating or maintaining well over 2693 jobs at an average cost per job of \$11,575. Additionally we disbursed \$3,800,000 in Regional Relief Recovery Fund (RRRF) pandemic relief lending across our coverage area.

Our regular loan portfolio continues to be healthy; at our 2023 fiscal year end we held over \$9.5M in active loans, having received over \$2M in loan repayments across the year. This past fiscal year we invested \$1.2 Million with entrepreneurs in need of capital and operating funding, leveraging in excess of \$1.5m, creating or maintaining 25 jobs.

A key priority of the past year was consistent in-depth contact with our RRRF loan clients. With 72 loans totaling \$3.8M with a potential of \$1M in forgivable funds, and the repayment deadline looming, it was a priority to ensure clients had a strategy in place. We saw over 70% of the RRRF loans we hosted repaid in full by deadline, representing over \$1.9M in funds returning to our investment fund and available for lending in our community, and \$866,000 in forgivable funds retained by our clients – that's a lot of help for local businesses. We continue to work closely with those clients who were unable to pay out their RRRF loans, to assist them in attaining the best possible outcome for their individual needs.

We're extremely proud of our efforts and the real difference it has made to SMEs in our community. The achievements of the past year are a testament to the strong commitment of CBDC Community Futures to assist local businesses as they strive for success. We are fortunate to work with passionate, resilient entrepreneurs who daily rise to the challenge of business ownership and we've maintained our focus on the impact each and every one of them has on the development and maintenance of employment and the many other positive benefits a strong business sector provides to our local community.

We are grateful for our many collaborative relationships, including our municipal partners to whom we offer tremendous thanks for your past support, and the array of organizations we work with to assist SMEs across a broad spectrum of needs. Together, our regional business support ecosystem continues to strengthen, and we're pleased to play an active role in that growth.

With all that we do, we continue to produce strong results under a core operating budget that has not changed since 2008. Discussions on that point with the federal government continue at a provincial and national level; locally we are focused on how we can do as much as possible within our budgetary constraints.

Thank you for your consideration of this request and as always, we remain available to have further dialogue with Council at your convenience.

Yours truly,



Robert (Bob) Griffiths  
Chair



Janice Heidman  
General Manager

Parry Sound Area CBDC Community Futures Development Corporation

**Municipal Concentration**  
**As at Dec 31, 2023**



**Parry Sound Community Business & Development Centre**  
1A Church St. Parry Sound, ON P2A 1Y2  
705-746-4455

<b>Municipality</b>		<b>Amount</b>	<b>Number of Loans</b>	<b>Percentage by Dollar</b>
Archipelago	\$	420,000.00	3	4.25
Carling	\$	300,000.00	1	3.04
Georgian Bay	\$	63,000.00	2	0.64
Magnetawan	\$	1,245,363.72	13	12.60
McDougall	\$	120,000.00	2	1.21
McKellar	\$	10,000.00	1	0.10
Mowat	\$	-	0	0.00
Parry Sound Unorganized/Other	\$	310,000.00	1	3.14
Seguin	\$	1,758,446.92	16	17.80
Town of Parry Sound	\$	4,933,546.41	49	49.93
Wallbridge	\$	205,000.00	1	2.07
Whitestone	\$	515,542.13	3	5.22
<b>Total</b>	\$	<b>9,880,899.18</b>	<b>92</b>	<b>100.00</b>

**MUNICIPAL CONTRIBUTIONS**

	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
<b>Archipelago</b>	\$4,000	\$1,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
<b>Carling</b>	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$ -	\$ -	\$ -	\$ -
<b>McDougall</b>	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ -
<b>McKellar</b>	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$ 500	\$ -		\$ 500
<b>Parry Sound</b>	\$2,468	\$3,123	\$4,021	\$2,613	\$1,585	\$2,233	\$2,000	\$ -	\$ 2,002	\$ 2,923	\$ 2,432
<b>Seguin</b>	\$7,000	\$7,000	0	\$4,000	\$4,000	\$4,000	\$4,000	\$ 4,000	\$ -	\$ 4,000	\$ 4,000
<b>Whitestone</b>	\$1,100	\$1,100	\$1,100	\$1,100	\$1,100	\$550	\$1,100	\$ 1,100	\$ 1,100	\$ 1,100	\$ 1,100
<b>Magnetawan</b>	\$1,000	\$1,000	\$1,000	\$1,000		\$1,000	\$1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
<b>Total</b>	<b>\$20,568</b>	<b>\$18,223</b>	<b>\$13,121</b>	<b>\$15,713</b>	<b>\$13,685</b>	<b>\$14,783</b>	<b>\$15,100</b>	<b>\$11,600</b>	<b>\$ 9,102</b>	<b>\$ 14,023</b>	<b>\$ 11,032</b>





# Parry Sound Area

## COMMUNITY BUSINESS & DEVELOPMENT CENTRE INC

A Community Futures Development Corporation

### CLIENT SUCCESS STORY – January 2024

## Windswept Cannabis

Windswept Cannabis started its journey in 2019 and opened its doors in June 2021. Although very exciting it was very stressful starting a new adventure in a new industry. While navigating through the planning process, including all of the rules and regulations for our business, we came to realize that the Cannabis industry was not very welcomed yet in many areas of business. Traditional banks didn't want to help with any sort of loans or even let us open a bank account. We knew exactly who we were going to ask.

Years prior to this adventure we turned to the CB&DC for help with another business opportunity, which was obtaining a mortgage with them for our present property which included both a shop and house. We live in the house and the shop was turned into a hair and tanning salon which we ran very successfully for years. The CB&DC made this happen and without them it wouldn't have been possible.

Fast forward a little to Covid days and the salon was shut down. While this was happening, we made the decision that Tiffany would retire from hair as her body was no longer able to do that job without great discomfort. This was our time to make the change we had been dreaming of, and the result is Windswept Cannabis.

At Windswept we are about community and helping those around us. We hold many raffles throughout the year to collect food for our local Harvest Share and have been doing this since year 1. We also sell Windswept keychains with a portion of sales going towards our Local Harvest Share. This past Christmas we adopted a family and bought all the fixings for a wonderful Christmas dinner, something we want to do every year!

We are Parry Sound's only locally owned and operated cannabis shop. We have a friendly and welcoming atmosphere and strive on making everyone's visit a wonderful experience; and we try to educate our consumers on proper and safe use of cannabis products. Besides ourselves, we have 2 full time and 1 part time employee. We also own and operate another separate business, Canadian Clouds.

Our goal for our shop was a Georgian Bay feel of Rock, Water and Wood. Our Logo came with inspiration from the Iconic Killbear Park Tree, and we proudly supported local business for our shop interior.

CB&DC has always been supportive, the people that work there have all been wonderful! They really do help the community grow businesses where maybe traditional ways are out of reach. We would highly recommend contacting the CB&DC if you're wanting to start a new business adventure!

Tiffany and Gord McKinnon,  
Owners, Windswept Cannabis



**PARRY SOUND AREA COMMUNITY  
BUSINESS & DEVELOPMENT  
CENTRE INC.**

**Financial Statements**

**For the year ended September 30, 2023**



**Parry Sound Area Community Business & Development Centre Inc.**  
**Financial Statements**  
For the year ended September 30, 2023

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**Supplementary Information**

Location 1A Church Street, Parry Sound, Ontario

Bank Kawartha Credit Union

# GINGRICH HARRIS COPELAND Chartered Professional Accountants

---

1-7 William Street  
Parry Sound ON  
P2A 1V2

STEPHEN L. GINGRICH, CPA, CFP  
BRANDY L. HARRIS-GREEN, CPA  
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TELEPHONE: (705) 746-5828  
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WEBSITE: www.ghccpa.ca

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## Independent Auditors' Report

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**To the Directors of  
Parry Sound Area Community Business & Development Centre Inc.**

### **Qualified Opinion**

We have audited the accompanying financial statements of Parry Sound Area Community Business & Development Centre Inc. (the "entity"), which comprise the statement of financial position as at September 30, 2023 and the statements of operations, changes in fund balances and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, except for the possible effects of the matter described in the Basis for Qualified Opinion section of our report, the accompanying financial statements present fairly, in all material respects, the financial position of the entity as at September 30, 2023, and its financial performance and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

### **Basis for Qualified Opinion**

Loans and mortgage receivables have been recorded at amortized cost at inception as market value was not determined. We were unable to determine the adjustment to fair market value that would be necessary. Therefore, we were not able to determine whether any adjustments might be necessary to excess of revenue over expenses, and cash flows from operation for the years ended September 30, 2023 and September 30, 2022, current assets as at September 30, 2023 and September 30, 2022, and net assets as at October 1 and September 30 for both years. Our audit opinion on the financial statements for the year ended September 30, 2023 was modified accordingly because of the possible effects of this limitation in scope.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the entity in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.

### **Responsibilities of Management and Those Charged with Governance for the Financial Statements**

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the entity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the entity or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the entity's financial reporting process.

#### **Auditor's Responsibilities for the Audit of the Financial Statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- \* Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- \* Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control.
- \* Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- \* Conclude on the appropriateness of management's use of the going concern basis of accounting and based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the entity to cease to continue as a going concern.
- \* Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.



Parry Sound, Ontario  
December 18, 2023

Chartered Professional Accountants  
Licensed Public Accountants

**Parry Sound Area Community Business & Development Centre Inc.  
Statement of Financial Position**

<b>September 30</b>	<b>General Fund</b>	<b>Investment Fund</b>	<b>Project Fund</b>	<b>2023</b>	<b>2022</b>
<b>Assets</b>					
<b>Current</b>					
Cash	\$ 225,480	\$ -	\$ -	\$ 225,480	\$ 149,083
Other receivables (Note 4)	8,318	-	-	8,318	13,225
	<u>233,798</u>	<u>-</u>	<u>-</u>	<u>233,798</u>	<u>162,308</u>
<b>Capital assets (Note 3)</b>	<u>156</u>	<u>-</u>	<u>-</u>	<u>156</u>	<u>2,909</u>
<b>Restricted</b>					
Cash	-	5,890,759	18,837	5,909,596	4,392,696
Other receivables (Note 4)	-	1,645	67	1,712	2,405
Loans and mortgages receivable (Note 6)	-	6,535,223	-	6,535,223	6,870,652
	<u>-</u>	<u>12,427,627</u>	<u>18,904</u>	<u>12,446,531</u>	<u>11,265,753</u>
<b>Total Assets</b>	<u>\$ 233,954</u>	<u>\$ 12,427,627</u>	<u>\$ 18,904</u>	<u>\$ 12,680,485</u>	<u>\$ 11,430,970</u>

The accompanying summary of significant accounting policies and notes are an integral part of these financial statements.

**Parry Sound Area Community Business & Development Centre Inc.  
Statement of Financial Position**

<b>September 30</b>	<b>General Fund</b>	<b>Investment Fund</b>	<b>Project Fund</b>	<b>2023</b>	<b>2022</b>
<b>Liabilities and Fund Balances</b>					
<b>Current</b>					
Accounts payable and accrued liabilities (Note 7)	\$ 4,158	\$ 7,276	\$ 520	\$ 11,954	\$ 12,136
	<u>4,158</u>	<u>7,276</u>	<u>520</u>	<u>11,954</u>	<u>12,136</u>
<b>Deferred revenue</b>					
Deferred operating contributions (Note 8)	78,635	-	718	79,353	718
	<u>78,635</u>	<u>-</u>	<u>718</u>	<u>79,353</u>	<u>718</u>
<b>Commitments and contingencies (Note 10)</b>					
<b>Fund Balances</b>					
External restrictions	99,353	12,420,351	-	12,519,704	11,376,069
Internal restrictions	-	-	17,666	17,666	15,443
Unrestricted	51,808	-	-	51,808	26,604
	<u>151,161</u>	<u>12,420,351</u>	<u>17,666</u>	<u>12,589,178</u>	<u>11,418,116</u>
<b>Total Liabilities and Fund Balances</b>	<b>\$ 233,954</b>	<b>\$ 12,427,627</b>	<b>\$ 18,904</b>	<b>\$ 12,680,485</b>	<b>\$ 11,430,970</b>

The accompanying summary of significant accounting policies and notes are an integral part of these financial statements.

**Parry Sound Area Community Business & Development Centre Inc.  
Statement of Operations and Changes in Fund Balances**

	<i>General Fund</i>	<i>Investment Fund</i>	<i>Project Fund</i>	2023	2022
<b>For the year ended September 30</b>					
<b>Revenues</b>					
Industry Canada - FedNor					
- Operating funds - current year	\$ 300,000	\$ -	\$ -	\$ 300,000	\$ 300,000
Government and other grants (Note 11)	13,955	-	-	13,955	14,100
Investment income	16,212	286,927	1,964	305,103	105,886
Loan interest income	-	437,388	-	437,388	409,933
Other income	1,500	-	-	1,500	500
	<u>331,667</u>	<u>724,315</u>	<u>1,964</u>	<u>1,057,946</u>	<u>830,419</u>
<b>Expenses</b>					
Amortization	2,018	-	-	2,018	3,244
Loss on disposal of capital assets	735	-	-	735	-
Loan loss provision (recovery)	-	(595,735)	-	(595,735)	(618,766)
Loan forgiveness - COVID 19	-	130,000	-	130,000	90,000
Salaries and benefits (see schedule)	268,900	-	-	268,900	294,268
Occupancy and equip. (see schedule)	33,123	-	-	33,123	29,328
Director's expenses	1,876	-	-	1,876	1,820
Community development (see schedule)	604	-	248	852	432
Administration (see schedule)	34,127	10,468	520	45,115	46,460
	<u>341,383</u>	<u>(455,267)</u>	<u>768</u>	<u>(113,116)</u>	<u>(153,214)</u>
<b>Excess of Revenue (Deficiency) over Expenses</b>	(9,716)	1,179,582	1,196	1,171,062	983,633
<b>Fund Balances</b>					
Beginning of year	160,877	11,240,769	16,470	11,418,116	10,434,483
End of year	<u>\$ 151,161</u>	<u>\$ 12,420,351</u>	<u>\$ 17,666</u>	<u>\$ 12,589,178</u>	<u>\$ 11,418,116</u>

The accompanying summary of significant accounting policies and notes are an integral part of these financial statements.

**Parry Sound Area Community Business & Development Centre Inc.  
Schedule of Expenditures**

<b>For the year ended September 30</b>	<b>General Fund</b>	<b>Investment Fund</b>	<b>Project Fund</b>	<b>2023</b>	<b>2022</b>
<b>Salaries and Benefits</b>					
Salaries	\$ 208,000	\$ -	\$ -	\$ 208,000	\$ 220,293
Benefits	41,400	-	-	41,400	38,475
RRRF wages	19,500	-	-	19,500	35,500
	<u>\$ 268,900</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 268,900</u>	<u>\$ 294,268</u>
<b>Occupancy &amp; Equipment</b>					
Insurance	\$ 8,347	\$ -	\$ -	\$ 8,347	\$ 6,411
Rent (net of recovery)	17,670	-	-	17,670	18,117
Telephone, fax, internet & IT	7,106	-	-	7,106	4,800
	<u>\$ 33,123</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 33,123</u>	<u>\$ 29,328</u>
<b>Community Development &amp; Other</b>					
Projects					
Projects	604	-	-	604	184
Women's Network	-	-	248	248	248
	<u>\$ 604</u>	<u>\$ -</u>	<u>\$ 248</u>	<u>\$ 852</u>	<u>\$ 432</u>

The accompanying summary of significant accounting policies and notes are an integral part of these financial statements.

**Parry Sound Area Community Business & Development Centre Inc.  
Schedule of Expenditures**

<b>For the year ended September 30</b>	<b>General Fund</b>	<b>Investment Fund</b>	<b>Project Fund</b>	<b>2023</b>	<b>2022</b>
<b>Administration</b>					
Advertising and promotion	\$ 795	\$ -	\$ -	\$ 795	\$ 98
Bank charges and interest	-	212	-	212	-
Conventions, subscriptions, fees & dues	2,264	-	-	2,264	5,688
Employee training	2,596	-	-	2,596	883
Meetings	619	-	-	619	303
Office supplies and general	8,626	-	-	8,626	6,530
Postage	269	-	-	269	260
Professional fees	4,158	10,256	520	14,934	14,155
Staff travel and expenses	1,309	-	-	1,309	1,458
Special operations expenses	-	-	-	-	4,928
RRRF administration expenses	13,491	-	-	13,491	12,157
	<b>\$ 34,127</b>	<b>\$ 10,468</b>	<b>\$ 520</b>	<b>\$ 45,115</b>	<b>\$ 46,460</b>

The accompanying summary of significant accounting policies and notes are an integral part of these financial statements.



**Parry Sound Area Community Business & Development Centre Inc.  
Statement of Cash Flows**

	<i>General Fund</i>	<i>Investment Fund</i>	<i>Project Fund</i>	2023	2022
<b>For the year ended September 30</b>					
<b>Cash provided by (used in)</b>					
<b>Operating activities</b>					
Revenue in excess of expenditures	\$ (9,716)	\$ 1,179,582	\$ 1,196	\$ 1,171,062	\$ 983,633
Items not involving cash					
Amortization of capital assets	2,018	-	-	2,018	3,244
Loss on disposal of assets	735	-	-	735	-
Loan loss provision	-	(595,735)	-	(595,735)	(618,766)
Changes in non-cash working capital balances					
Other receivables	4,907	536	157	5,600	(7,807)
Accounts payable and accruals	(182)	-	-	(182)	(5,339)
	<u>(2,238)</u>	<u>584,383</u>	<u>1,353</u>	<u>583,498</u>	<u>354,965</u>
<b>Investing activities</b>					
Loans and mortgages advances	-	(1,260,582)	-	(1,260,582)	(1,633,201)
Loans and mortgages repaid	-	2,191,746	-	2,191,746	1,147,337
	<u>-</u>	<u>931,164</u>	<u>-</u>	<u>931,164</u>	<u>(485,864)</u>
<b>Financing activities</b>					
Deferred operating contributions	78,635	-	-	78,635	(53,764)
	<u>78,635</u>	<u>-</u>	<u>-</u>	<u>78,635</u>	<u>(53,764)</u>
<b>Increase (decrease) in cash during the year</b>	<b>76,397</b>	<b>1,515,547</b>	<b>1,353</b>	<b>1,593,297</b>	<b>(184,663)</b>
<b>Cash, beginning of year</b>	<b>149,083</b>	<b>4,375,212</b>	<b>17,484</b>	<b>4,541,779</b>	<b>4,726,442</b>
<b>Cash, end of year</b>	<b>\$ 225,480</b>	<b>\$ 5,890,759</b>	<b>\$ 18,837</b>	<b>\$ 6,135,076</b>	<b>\$ 4,541,779</b>
<b>Represented by</b>					
Unrestricted cash (bank indebtedness)	\$ 225,480	\$ -	\$ -	\$ 225,480	\$ 149,083
Restricted cash	-	5,890,759	18,837	5,909,596	4,392,696
	<u>\$ 225,480</u>	<u>\$ 5,890,759</u>	<u>\$ 18,837</u>	<u>\$ 6,135,076</u>	<u>\$ 4,541,779</u>

The accompanying summary of significant accounting policies and notes are an integral part of these financial statements.

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# Parry Sound Area Community Business & Development Centre Inc.

## Notes to Financial Statements

**September 30, 2023**

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### 1. The Corporation

The Corporation is incorporated without share capital under the laws of Ontario as a not-for-profit organization with the principal purpose to encourage job creation in the Parry Sound Area. If the corporation were to dissolve and after the payments of all debts, the remaining assets of the corporation would be distributed or disposed of to another organization with similar goals and objectives as approved by Industry Canada. The Corporation is exempt from Income Taxes under the Income Tax Act of Canada.

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### 2. Significant Accounting Policies

#### a) Basis of Accounting

#### Fund accounting

The Corporation follows the restricted fund method of accounting for contributions.

The General Fund accounts for the Corporation's program delivery and administrative activities. This fund reports unrestricted resources and restricted operating contributions.

The Community Futures Investment Fund was established to provide financing for new and existing enterprises in order to protect or create new jobs. The contributions to the Investment Fund are externally restricted for use in achieving those objectives.

The Project Fund includes externally restricted contributions for miscellaneous projects carried out by the Corporation.

b) Cash and Cash Equivalents The Corporation's policy is to present bank balances and term deposits with a maturity period of three months or less from the date of acquisition under cash and cash equivalents.

c) Contributions Receivable Contributions receivable are recognized as an asset when the amounts to be received can be reasonably estimated and ultimate collection is reasonably assured.

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**Parry Sound Area Community Business & Development Centre Inc.**  
**Notes to Financial Statements**

**September 30, 2023**

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d) Capital Assets

Capital assets are recorded at cost. Amortization is based on the estimated useful life of the asset and is provided at the following rates and methods. They are also tested for impairment.

Furniture and equipment      - 10 years straight line method  
Computer equipment            - 4 years straight line method  
Leasehold improvements       - 10 years straight line

A capital asset is written off as an expense in the year of acquisition if the acquisition is less than \$1,000.

e) Revenue Recognition

The Corporation follows the restricted fund method whereby restricted contributions for the corresponding restricted fund are recognized as revenue of that fund in the current period. Operating Contributions and other restricted contributions are recognized in the general fund in accordance with the deferral method. All other unrestricted contributions are recognized as revenue of the general fund in the current period.

Operating Contributions from Industry Canada/FedNor are recognized as revenue of the General Fund in the year of receipt except for the following:

- i) Contributions relating to capital assets are credited to deferred capital contributions and recognized as revenue on the same basis as amortization on the related asset is charged against operations.
- ii) Contributions relating to approved expenditures not yet incurred are credited to deferred operating contributions only if costs are to be incurred within a multi-year operating agreement and the deferral has been approved by IC/FedNor.
- iii) Unexpended funds at the end of the year from contributions by IC/FedNor to the General Fund reduce contribution revenue and are reported as amounts due to IC/FedNor. Over expenditures may not be reimbursed by Industry Canada.
- iv) Unused funds from unrestricted revenues can be retained if approval to retain has been received by FedNor; otherwise unrestricted revenues reduce contribution revenue and are reported as amounts due to IC/FedNor.

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**Parry Sound Area Community Business & Development Centre Inc.**  
**Notes to Financial Statements**

**September 30, 2023**

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- Interest revenue on short-term investments, loans and mortgages receivable and dividends from preferred shares are recognized on the accrual basis. The Corporation accrues interest on loans and mortgages in arrears until collection becomes doubtful.
- Other revenue is recorded in income when earned and measurable.
- Private sector contributions are recorded in the period received except for when they relate to upcoming expenditures.
- f) Contributed Services      Volunteers contribute time to the Board of Directors and various sub-committees. Because of the difficulty of determining their fair value, contributed services are not recognized in the financial statements.
- g) Financial Instruments      *Measurement of financial instruments*  
The entity initially measures its financial assets and financial liabilities at fair value.
- The Corporation subsequently measures all its financial assets and financial liabilities at amortized cost.
- Financial assets measured at amortized cost include cash, accounts receivable, and loans and mortgages receivable.
- Financial liabilities measured at amortized cost include accounts payable and deferred contributions.
- Impairment*  
Financial assets measured at cost are tested for impairment when there are indicators of impairment. The amount of the write-down is recognized in net income. The previously recognized impairment loss may be reversed to the extent of the improvement, directly or by adjusting the allowance account, provided it is no greater than the amount that would have been reported at the date of the reversal had the impairment not been recognized previously. The amount of the reversal is recognized in net income.
- Transaction costs*  
Transaction costs related to financial assets measured at fair value are expensed as incurred. Transaction costs related to other financial assets and financial liabilities are included or deducted in the initial measurement of the asset or liability. The entity recognizes its transaction costs in net income in the period incurred. However, financial instruments that will not be subsequently measured at fair value are adjusted by the transaction costs that are directly attributable to their origination, issuance or assumption.

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**Parry Sound Area Community Business & Development Centre Inc.**  
**Notes to Financial Statements**

**September 30, 2023**

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h) Use of Estimates

The preparation of financial statements in accordance with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the reporting date, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from these estimates. These estimates are reviewed periodically and adjustments made as appropriate, in the statement of operations in the year they become known.

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**3. Capital Assets**

	<b>2023</b>		<b>2022</b>	
	<b>Cost</b>	<b>Accumulated Amortization</b>	<b>Net Book Value</b>	<b>Net Book Value</b>
<i>General Fund</i>				
Furniture and fixtures	\$ 30,576	\$ 30,420	\$ 156	\$ 1,534
Computer equipment	10,583	10,583	-	1,375
Leasehold improvements	16,928	16,928	-	-
	<b>\$ 58,087</b>	<b>\$ 57,931</b>	<b>\$ 156</b>	<b>\$ 2,909</b>

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**4. Other Receivables**

	<b>2023</b>		<b>2022</b>	
HST recoverable	\$ 7,650	\$ 13,638		
Other	2,380	1,992		
	<b>\$ 10,030</b>	<b>\$ 15,630</b>		

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The carrying value of accounts receivable approximates their fair value due to the short maturity of the instruments and the fact that they are subject to normal credit terms.

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**5. Economic Dependence**

Approximately 28% of the Corporation's revenue for the year ended September 30, 2023 (2022 - 36%) is received from Industry Canada - FedNor. The Corporation is dependent on annual contributions from Industry Canada/FedNor in order to finance its general fund operations. Should these contributions cease, the Corporation would be unable to continue its operations.

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**Parry Sound Area Community Business & Development Centre Inc.  
Notes to Financial Statements**

**September 30, 2023**

**6. Loans and Mortgages Receivable**

The loans and mortgages receivable bear various interest rates from 4.50% to 8.50% and are generally fixed for terms of up to three years with amortization periods from one to fifteen years (shorter terms and longer amortization periods are occasionally approved by board of directors).

	Access to capital loans			2023	2022
	Loans	Host	Non-host		
Principal	\$ 6,874,015	\$ 1,526,327	\$ 1,085,244	\$ 9,485,586	\$ 10,479,416
Interest	9,869	-	36,722	46,591	47,344
	6,883,884	1,526,327	1,121,966	9,532,177	10,526,760
Allowance	2,635,480	111,395	250,079	2,996,954	3,656,108
	<b>\$ 4,248,404</b>	<b>\$ 1,414,932</b>	<b>\$ 871,887</b>	<b>\$ 6,535,223</b>	<b>\$ 6,870,652</b>

The activity for the year of the principal loan balance is as follows:

Beginning	\$ 7,966,779	\$ 1,376,327	\$ 1,183,654	\$ 10,526,760	\$ 10,094,525
Loans					
- advanced	989,748	150,000	120,834	1,260,582	1,633,201
- repaid	(2,012,643)	-	(179,103)	(2,191,746)	(1,147,337)
- written off	(60,000)	-	(3,419)	(63,419)	(55,829)
- recovery	-	-	-	-	2,200
Ending	<b>\$ 6,883,884</b>	<b>\$ 1,526,327</b>	<b>\$ 1,121,966</b>	<b>\$ 9,532,177</b>	<b>\$ 10,526,760</b>

The activity for the year in the Allowance for Doubtful Loans account is as follows:

Beginning	\$ 3,317,076	\$ 109,155	\$ 229,877	\$ 3,656,108	\$ 4,328,503
Loans					
- written off	(60,000)	-	(3,419)	(63,419)	(55,829)
- recovery	-	-	-	-	2,200
- provision	(621,596)	2,240	23,621	(595,735)	(618,766)
Ending	<b>\$ 2,635,480</b>	<b>\$ 111,395</b>	<b>\$ 250,079</b>	<b>\$ 2,996,954</b>	<b>\$ 3,656,108</b>

The Corporation determines the Allowance for Doubtful Loans by reviewing outstanding loans on a loan-by-loan basis plus the use of an estimated percentage based on past experience for all loans for which no specific provision has been established.

The Corporation's contract with FedNor enables them to provide loans up to \$300,000.

Access to capital loans are provided by the North East Network consisting of fifteen Community Futures Development Corporations (CFDC). The originating CFDC provides the first \$300,000 and the remaining fourteen Centres provide their share of the remaining amount up to a total of \$750,000 per loan. (Increased April 1, 2021 from \$150,000 and 650,000.)

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**Parry Sound Area Community Business & Development Centre Inc.**  
**Notes to Financial Statements**

**September 30, 2023**

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**7. Accounts Payable and Accrued Liabilities**

	2023	2022
Trade accounts payable	\$ -	\$ 183
Accrued liabilities	11,954	11,953
	\$ 11,954	\$ 12,136

The carrying value of other liabilities approximates fair value because of the short maturity of these instruments and because they are subject to normal credit terms.

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**8. Deferred Operating Contributions**

	2023	2022
General Fund		
Industry Canada - FedNor		
- General Operating Contract	\$ 78,635	\$ -
Project Fund		
Parry Sound Area Community Business		
& Development Centre		
- Youth Camp	718	718
	\$ 79,353	\$ 718

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**9. Comparative Figures**

Certain accounts in the prior year financial statements have been reclassified for comparative purposes to conform with the presentation in the current year's financial statements.

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**10. Commitments and Contingencies**

Commitment

The Corporation has entered into an operating lease for the rental of its office premises. Future rental payments on this lease amount to \$17,000 plus H.S.T. per year.

Contributions

The Corporation receives contributions for its operations from Industry Canada. Pursuant to the related agreements, if the corporation does not meet established objectives, Industry Canada is entitled to seek refunds. Should any amounts become refundable, the refunds would be charged to operations in the period in which the refund is determined to be payable.

As a result of the global pandemic COVID 19, the Corporation received additional FedNor funding to provide emergency business loans.

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## Parry Sound Area Community Business & Development Centre Inc. Notes to Financial Statements

**September 30, 2023**

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### 11. Government and Other Grants

	2023	2022
General Fund		
Municipal contributions		
Town of Parry Sound	\$ 5,355	\$ -
Seguin Township	4,000	4,000
Township of the Archipelago	2,000	2,000
Municipality of McDougall	-	6,000
Municipality of Whitestone	1,100	1,100
McKellar Township	500	-
Municipality of Magnetawan	1,000	1,000
	\$ 13,955	\$ 14,100

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### 12. Financial Assets and Financial Liabilities

#### Liquidity risk

Liquidity risk is the risk that the Corporation will not be able to meet its obligations associated with financial liabilities. Cash flow from operations provides a substantial portion of the Corporation's cash requirements.

#### Credit risk

The Corporation is exposed to credit risk in the event of non-performance by counterparties in connection with its accounts receivable, secured loans and mortgages receivable and investments. Accounts receivable arise primarily from government funding agreements. The maximum exposure to credit risk is the carrying value of accounts receivable, loans and mortgages receivable and investments on the balance sheet.

#### Interest rate risk

The Corporation's interest-bearing assets and liabilities include loans and mortgages receivable.

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# **Township of McKellar**

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701 Hwy #124, P.O. Box 69, McKellar, Ontario P0G 1C0

Phone: (705) 389-2842

Fax: (705) 389-1244

May 21, 2024

Ministry of Transportation  
777 Bay Street, 5th Floor  
Toronto, Ontario M7A 1Z8

To whom it may concern;

I am writing on behalf of the Council of the Corporation of the Township of McKellar to formally request an update to the Township of McKellar's application for the establishment of a community safety zone within the Village of McKellar. This initiative is paramount to our ongoing efforts to enhance road safety and ensure the well-being of our residents and visitors.

The proposed community safety zone encompasses Highway 124 within the Village of McKellar. We have consulted extensively with our local West Parry Sound OPP detachment and community members to advocate for a Community Safety Zone to promote a safer environment for all road users.

The Council of the Corporation of the Township of McKellar strongly advocates for the implementation of this community safety zone as an essential measure to address the increasing concerns regarding road safety within our community. We believe that this designation will not only improve traffic management but also contribute significantly to public safety and overall quality of life.

I kindly request that the Ministry of Transportation acknowledges receipt of our application at your earliest convenience. Additionally, I would appreciate any guidance or support from your department throughout the evaluation process to ensure that our proposal meets all necessary criteria and standards.

Thank you for considering our request, and I look forward to your prompt response regarding the status of our application.

Sincerely,

Karlee Britton  
Acting Clerk/Administrator  
[deputyclerk@mckellar.ca](mailto:deputyclerk@mckellar.ca)  
(705) 389-2842 x5

**CORPORATION OF THE TOWNSHIP OF MCKELLAR**

**BY-LAW NO. 2024-XX**

**Being a By-law to Adopt the Township’s Community Risk Assessment**

**WHEREAS** the Fire Protection and Prevention Act, 1997 (FPPA) mandates that every municipality in Ontario shall establish a program which must include public education with respect to fire safety and certain components of fire prevention and provide such other fire protection services as it determines may be necessary in accordance with its needs and circumstances; and

**WHEREAS** Ontario Regulation 378/18: Community Risk Assessments (O. Reg. 378/18) requires that every municipality and every fire department in a territory without municipal organization complete a community risk assessment and use it to inform decisions on the provision of fire protection services; and

**WHEREAS** the Community Risk Assessment is an in-depth and comprehensive assessment to inform fire protection service levels and requires the identification, analysis, evaluation and prioritizing of risk, based on nine mandatory profiles; and

**WHEREAS** it is deemed expedient that the Council of the Corporation of the Township of McKellar adopt a Community Risk Assessment;

**NOW THEREFORE** the Council of the Corporation of the Township of McKellar hereby enacts as follows:

1. **THAT** the Community Risk Assessment is attached as Schedule 'A' to this By-law hereto.
2. **THAT** this By-law come into force and effect on the day of passage.

**READ** a **FIRST** and **SECOND** time this 21<sup>st</sup> day of May, 2024.

\_\_\_\_\_  
David Moore, Mayor

\_\_\_\_\_  
Karlee Britton, Acting Clerk/Administrator

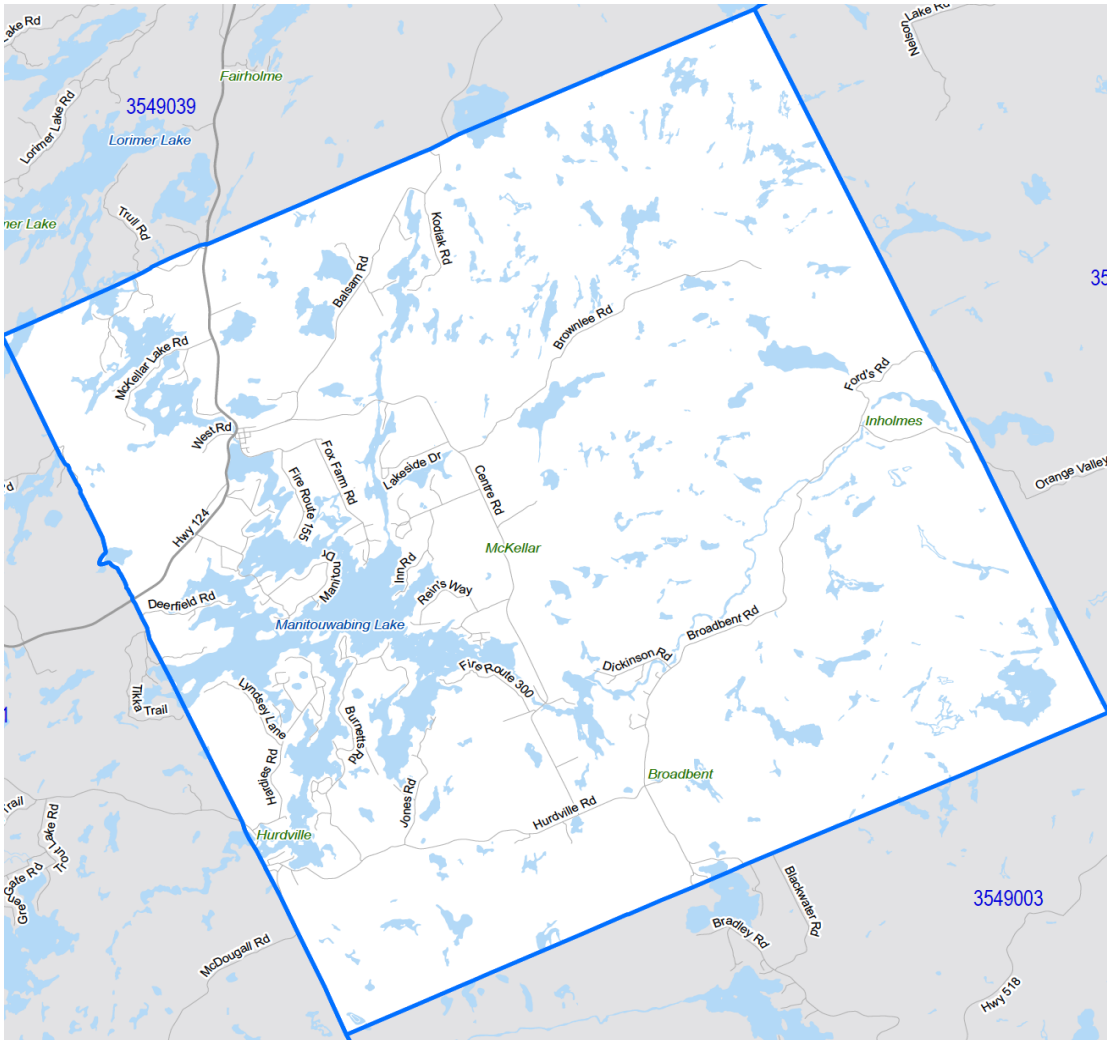
**READ** a **THIRD** time and **PASSED** in **OPEN COUNCIL** this 21<sup>st</sup> day of May, 2024.

\_\_\_\_\_  
David Moore, Mayor

\_\_\_\_\_  
Karlee Britton, Acting Clerk/Administrator

# Township of McKellar Community Risk Assessment

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“We don’t rise to the level of our expectations, we fall to the level of our preparations”

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Dates of review and update tracking

2024

Profile	Issues/concerns	Mitigation of Risk	Update to plan

2025

Profile	Issues/concerns	Mitigation of Risk	Update to plan

2026

Profile	Issues/concerns	Mitigation of Risk	Update to plan

2027

Profile	Issues/concerns	Mitigation of Risk	Update to plan

## Risk Summary

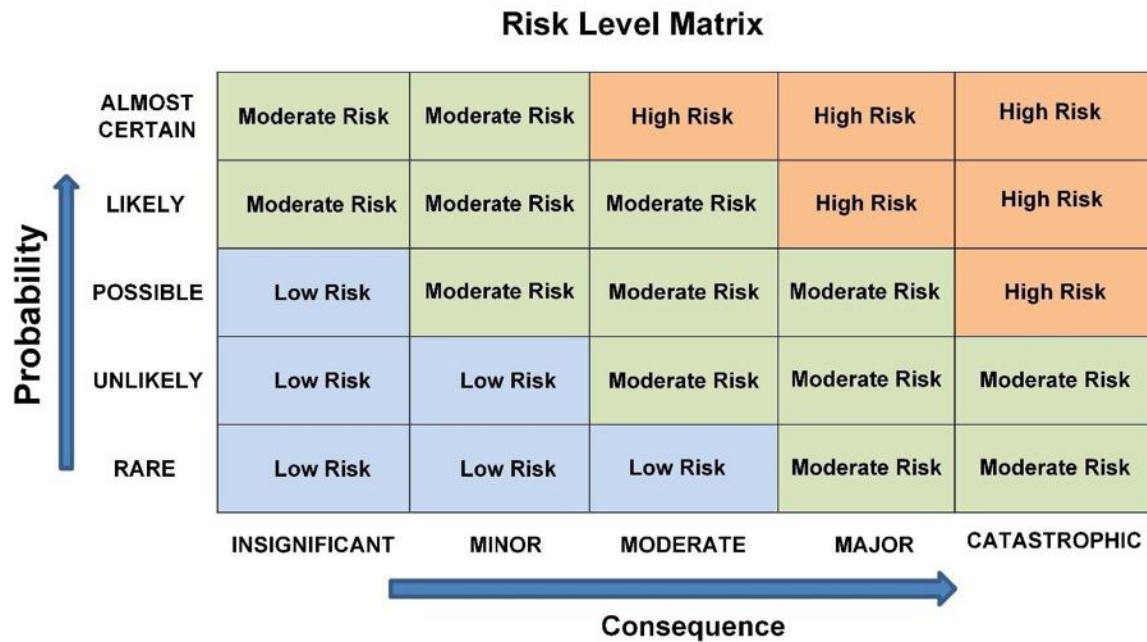
The following summary outlines the top risks to life safety and property along with the suggested means of reducing or the mitigation of the noted risks. Treatment of Risk options provided near the end of this document have been developed through the use of a SWOT analysis of the risks as they appear.



As with any plan, a thorough review coupled with sound strategic planning will reap successes either in the form of fewer fires, reduced fire related injuries, lower dollar property loss through ongoing fire prevention initiatives, early warning detection systems, active notification systems, and proactive inspections and public education.

Assigning a risk level assists fire departments in prioritizing risks, which helps to determine how to address or treat each risk. The Risk Level Matrix can assist fire departments to determine risk levels based on the probability and consequence levels of each identified risk. Risks can be assigned as low risk, moderate risk or high risk. The risk levels for each risk can be noted in the Assigned Risk Level column on the relevant profiles.

The matrix below is used to determine the assigned risk level.



The following tables are used to assess the Probability, and Consequence, as relevant for the Risk Matrix used throughout this document.

**Probability**

<b>Rare</b>	-may occur in exceptional circumstances -no incidents in the past 15 years
<b>Unlikely</b>	-could occur at some time, especially if circumstances change -5 to 15 years since the last incident
<b>Possible</b>	-might occur under current circumstances -1 incident in the past 5 years
<b>Likely</b>	-will probably occur at some time under current circumstances -multiple or recurring incidents in the past 5 years
<b>Almost Certain</b>	-expected to occur in most circumstances unless circumstances change -multiple or recurring incidents in the past year



## Consequence

<b>Insignificant</b>	<ul style="list-style-type: none"> <li>-no life safety issue</li> <li>-limited valued or no property loss</li> <li>-no impact to local economy, and/or</li> <li>-no effect on general living conditions</li> </ul>
<b>Minor</b>	<ul style="list-style-type: none"> <li>-potential risk to life safety of occupants</li> <li>-minor property loss</li> <li>-minimal disruption to business activity, and/or</li> <li>-minimal impact on general living conditions</li> </ul>
<b>Moderate</b>	<ul style="list-style-type: none"> <li>-threat to life safety of occupants</li> <li>-moderate property loss</li> <li>-poses threat to small local businesses, and/or</li> <li>-could pose a threat to the quality of the environment</li> </ul>
<b>Major</b>	<ul style="list-style-type: none"> <li>-potential for a large loss of life</li> <li>-would result in significant property damage</li> <li>-significant threat to large businesses, local economy and tourism, and/or</li> <li>-impact to the environment would result in a short term, partial evacuation of local residents and businesses</li> </ul>
<b>Catastrophic</b>	<ul style="list-style-type: none"> <li>-significant loss of life</li> <li>-multiple property damage to a significant portion of the municipality</li> <li>-long-term disruption of businesses, local employment, and tourism, and/or</li> <li>-environmental damage that would result in long-term evacuation of local residents and businesses</li> </ul>

## OFMEM Guidance

Ontario Regulation 378/18: Community Risk Assessments (O. Reg. 378/18) requires that every municipality and every fire department in a territory without municipal organization complete a community risk assessment and use it to inform decisions on the provision of fire protection services. The Community Risk Assessment is an in-depth and comprehensive assessment to inform fire protection service levels and requires the identification, analysis, evaluation and prioritizing of risk, based on nine mandatory profiles.

1. Geographic Profile
2. Building Stock Profile
3. Critical Infrastructure Profile
4. Demographic Profile
5. Hazard Profile
6. Public Safety Response Profile
7. Community Services Profile
8. Economic Profile
9. Past Loss and Event History Profile

The regulation outlines a standard set of information profiles that must be considered when conducting a community risk assessment. The information and data gathered to address each of the profiles will assist in determining and prioritizing the risks to public safety in the community, and determining the fire protection services to be provided by municipalities and fire departments in territories without municipal organization to address those risks.

The mandatory profiles identified in Schedule 1 of O. Reg. 378/18 were determined from examining various current industry models on risk assessment. Many of these models provide comprehensive coverage pertaining to identification of data and information relating to community risks. However, it should be noted that these risk

assessment models may or may not include all of the nine mandatory profiles as identified in Schedule 1 of O. Reg. 378/18. Municipalities and fire departments in territories without municipal organization may use other tools, models or guidelines to conduct their community risk assessments provided that their final community risk assessment meets all the requirements outlined in O. Reg. 378/18., including consideration of each of the nine mandatory profiles identified.

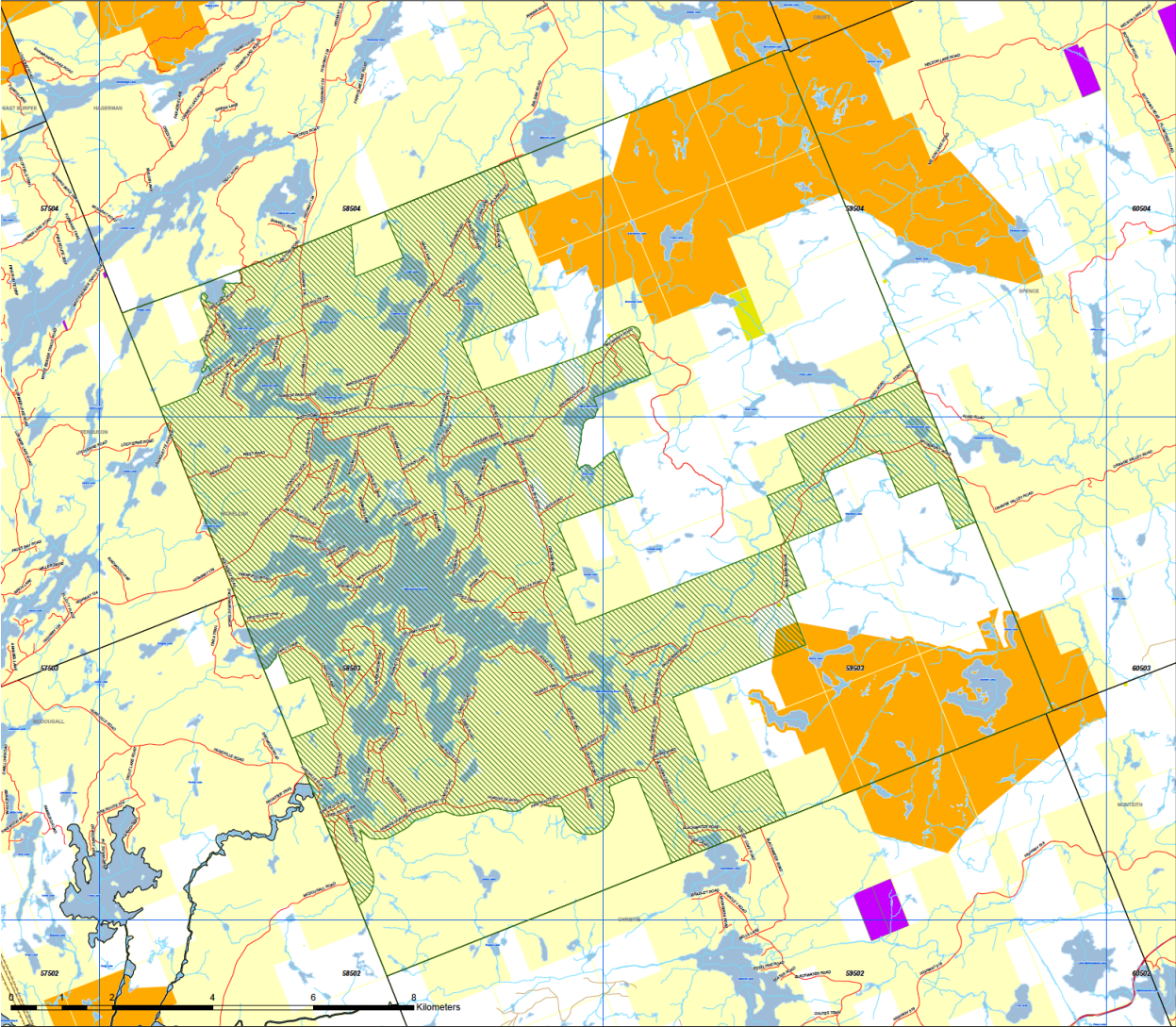
The Guideline provides suggestions as to how to record and analyze the data/information using the sample worksheets that are provided in the Guideline. Municipalities and fire departments in territories without municipal organization have flexibility to include any additional information (e.g. maps, charts, diagrams) they deem appropriate to best assist them in analyzing their data and information in order to make informed decisions on fire protection services.

The Emergency Management and Civil Protection Act (EMCPA) requires every municipality to conduct an all-hazards risk assessment, which informs continuous improvement of emergency management programs and improves public safety. A completed Hazard Identification Risk Assessment (HIRA) may provide some of the information/data required to fulfill the needs of a Community Risk Assessment under O. Reg. 378/18, although there will be specific fire related information that is not contained in the HIRA that will be gathered as part of this process. The HIRA and the Community Risk Assessment are separate processes but should be viewed as complementary to one another.

The following profiles and tables represent the compilation of an in-depth analysis of the risks identified during the completion of the nine mandatory profiles. Each profile contains the related risks and associated information that were identified. Within each profile, the recommended level of treatment and the suggested means of handling the risks have been included (where applicable).

Council with the assistance of the Fire Chief will be able to use this information in the formulation of the Community Risk Reduction Plan.

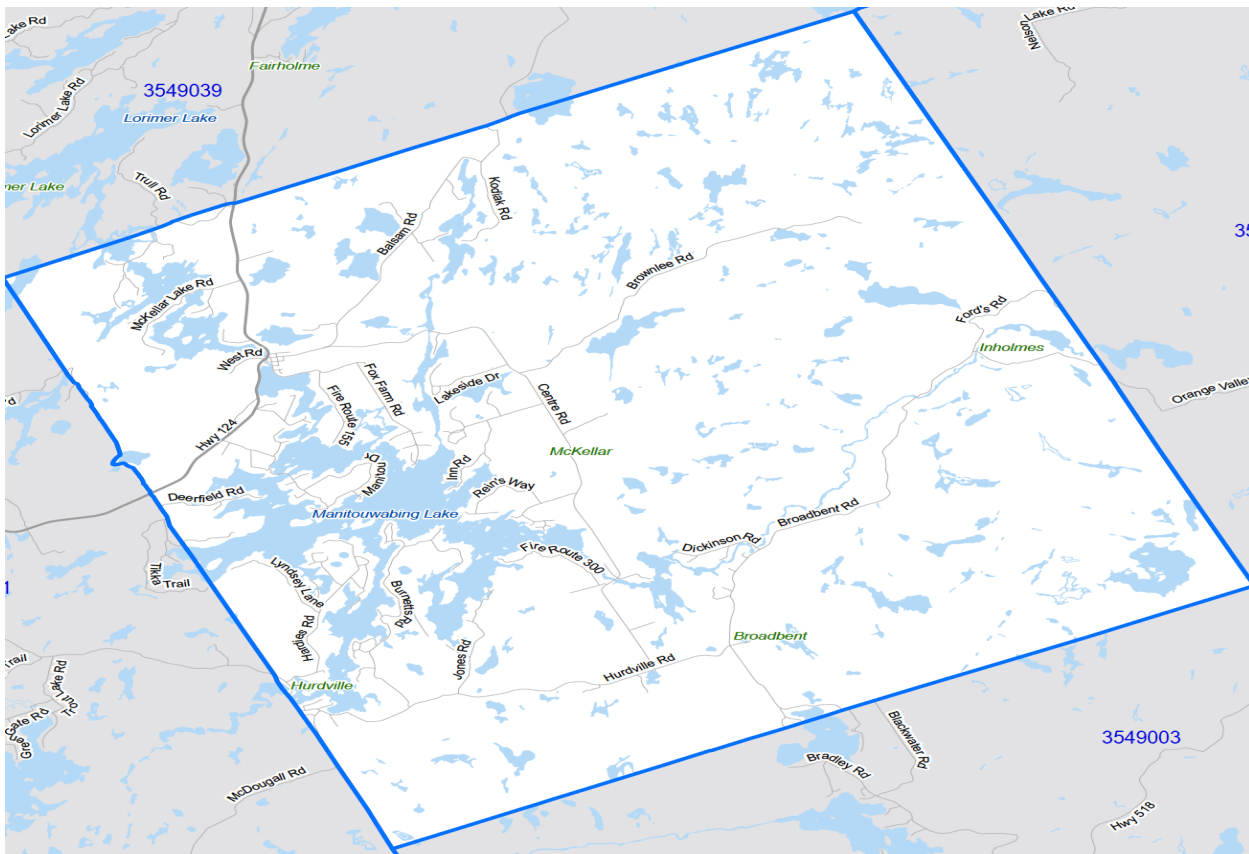
# Geographic Profile



\*Above is MNR map of coverage area's for McKellar vs MNR

As referenced in O. Reg. 378/18, the geographic profile assessment includes analysis of the physical features of the community, including the nature and placement of features such as highways, waterways, railways, canyons, bridges, landforms and wildland-urban interfaces. These physical features may present inherent risks or potentially have an impact on fire department access or emergency response time. The following sections consider these geographic characteristics within the Township of McKellar.

### Geographical snapshot of the Township of McKellar

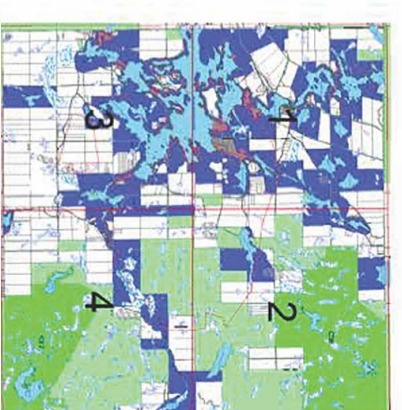


McKellar is a township and census subdivision in Parry Sound District, Ontario, Canada. The 2021 population was 1,419. In the 2021 Census of Population conducted by Statistics Canada, McKellar had a year round population of 1,419 living in 695 of its 1,515 total private dwellings, a change of 27.7% from its 2016 population of 1,111. With a land area of 176.07 km<sup>2</sup> (67.98 sq mi), it had a population density of 8.1/km<sup>2</sup> (20.9/sq mi) in 2021.

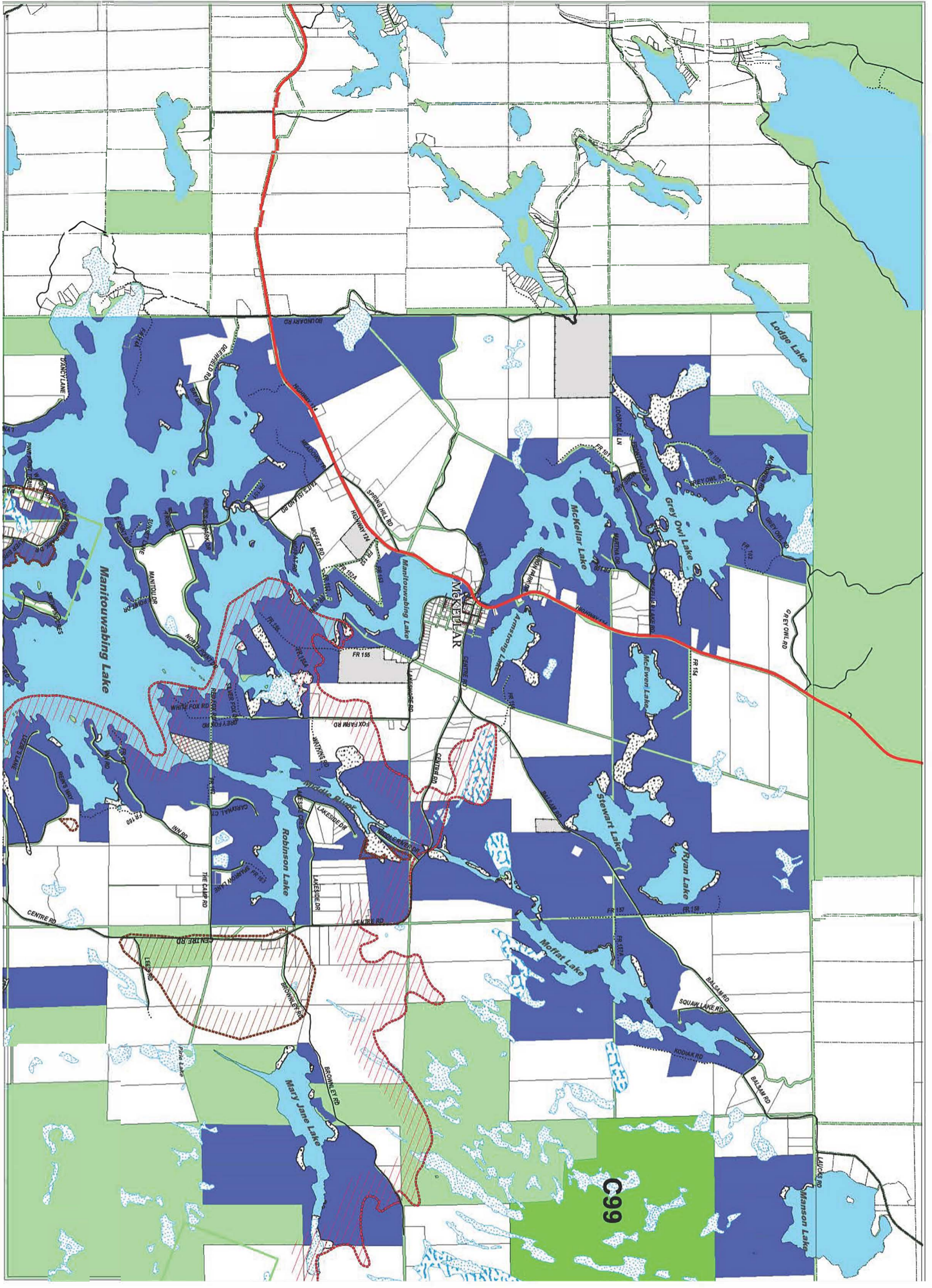
Geographic Feature	Potential Impact on the Delivery of Fire Protection Services
<b>Rivers</b>	<ul style="list-style-type: none"> <li>-Impacts training and equipment for response service delivery</li> <li>-Impacts response / travel timelines to fire calls</li> <li>-Recreational / tourist activities impact the delivery of public fire safety messaging</li> <li>-The Manitowabing River crosses the township from East to West from North Seguin River in Inholmes to Lake Manitowabing</li> <li>-The Middle river runs from the north to the south where it meets up with Moffat Lake then Lake Manitowabing.</li> <li>-These rivers and many streams are prone to flooding in the spring potentially impacting property, infrastructure and response times</li> </ul>
<b>Lakes</b>	<ul style="list-style-type: none"> <li>-Impacts training, equipment for response service delivery</li> <li>-Impacts response times and travel routes to fire calls</li> <li>-Dozens of lakes that impact road infrastructure and accessibility</li> <li>-During summer months increased risk of boating accidents / drownings as tourists are not familiar with the lakes and their risks</li> <li>-In the winter snowmobiles / ice fisherman may fall through the ice as they are not familiar with the thickness of the ice or water currents under the ice</li> <li>-Response capabilities are hampered due to lack of access points or the parties involved are not familiar with their exact location</li> <li>-Currently the Fire service is permitted to only provide land-based water rescue and Tech level Ice Rescue</li>   <li>-Many of the over 15 official lakes in the township are only accessible through wildland, logging roads, or seasonal trails.</li> <li>-Both permanent and seasonal residents reside around bodies of water</li> <li>-Rivers and streams as well as some bodies of water are prone to rising over their banks in spring.</li> </ul>
<b>Highways/Township Roads</b>	<ul style="list-style-type: none"> <li>-Highway 124 runs through the North West corner of the township, a two lane highway, it is the most major and traveled road within our township boundaries. It is also the major route for supply and evacuation to our township.</li> <li>-Grey Owl, McKellar Lake, Sharon Park, Center, West, McEwen, SpringHill, Evergreen, Tait's Island, Glenwood, and McKellar Ferguson Boundary roads all bisect Hwy 124</li> </ul>

	<ul style="list-style-type: none"> <li>-Hurdville Rd, and Center Rd receive the most traffic volume in our township aside from Hwy 124.</li> <li>-There is also a high volume of heavy-duty logging and quarry related vehicles that travel on all the road systems but are subject to Half Load Restrictions on a seasonal basis.</li> <li>-Some areas of the township have roads that are gravel based and very narrow. These roads are single lane and if there were to be oncoming traffic to a fire apparatus that was responding to that area, would find that there is nowhere in which to turn around or allow the other vehicle to pass.</li> <li>-Some township roads are impassable by the current inventory of fire department apparatus, specifically pumping/water carrying apparatus</li> </ul>
<p><b>Topography – Canadian Shield and Rolling Hills</b></p>	<ul style="list-style-type: none"> <li>-Topography can impact the access to certain areas</li> <li>-Risk of injuries are heightened in these areas due to ruggedness and being not familiar with the terrain</li> <li>-Poor or limited access points impact ability to respond in a timely manner</li> <li>-Tourists are unfamiliar with where they are when calling for assistance</li> <li>-MFD does not have the means of transporting staff and equipment to patient(s) or events in remote areas, or the means for the safe removal of the injured party(s). MFD has 1 vehicle capable of light off road driving.</li> <li>-Mutual aid agreements in place to request support with off road capable vehicles. (ie. ATV, Snowmobile, Boat)</li> </ul>

**SCHEDULE 'A'  
LAND USE PLAN  
TOWNSHIP OF  
MCKELLAR  
OFFICIAL PLAN  
SHEET 1 OF 4**

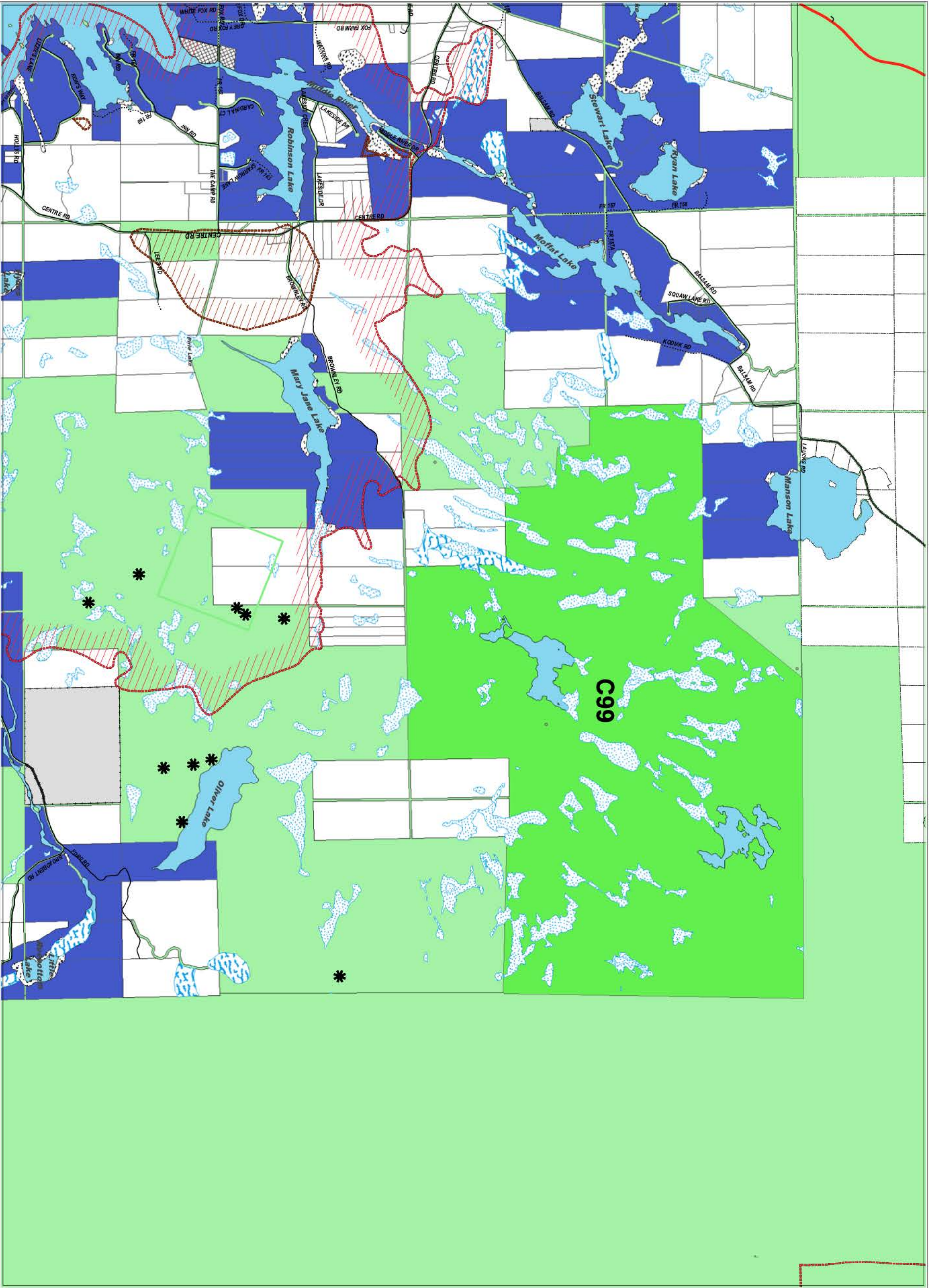
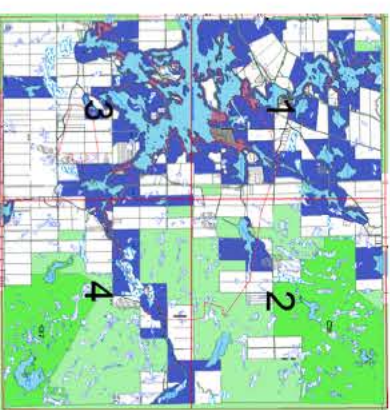


Legend	
	Municipal
	Highway
	Private
	Nesting Site
	Endangered and Threatened Species
	Deer Wintering (Stratum 1)
	Deer Wintering (Stratum 2)
	Licensed Pits/Quarries
	Flood Plain
	Environmentally Sensitive
	Type 1 Fish Habitat
	Rural
	Waterfront
	Special Policy Section 15.2
	Conservation Reserves
	Crown



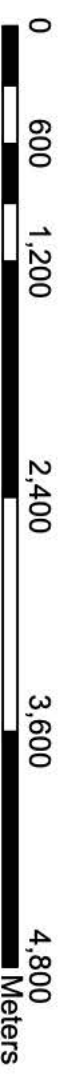


**SCHEDULE 'A'  
LAND USE PLAN  
TOWNSHIP OF  
MCKELLAR  
OFFICIAL PLAN  
SHEET 2 OF 4**



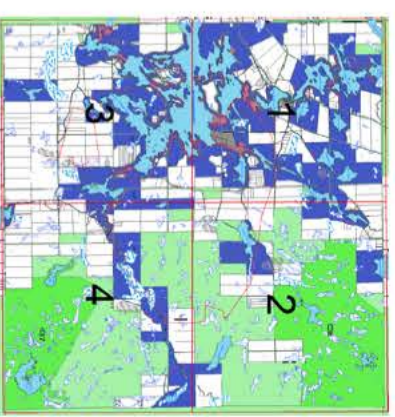
**Legend**

	Municipal
	Highway
	Private
	Nesting Site
	Endangered and Threatened Species
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	Crown

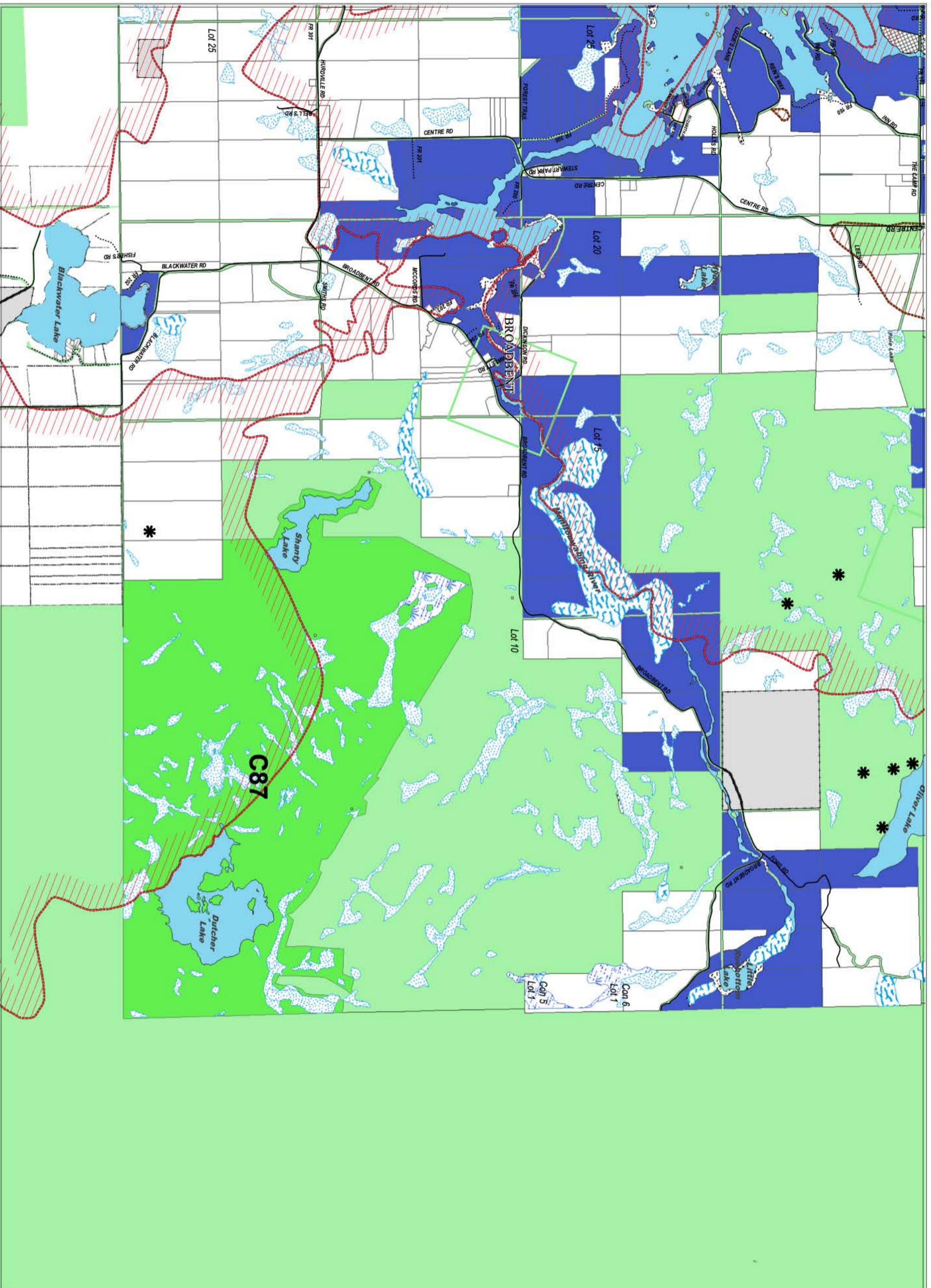




**SCHEDULE 'A'  
LAND USE PLAN  
TOWNSHIP OF  
MCKELLAR  
OFFICIAL PLAN  
SHEET 4 OF 4**



Legend	
	Municipal
	Highway
	Private
	Nesting Site
	Endangered and Threatened Species
	Deer Wintering (Stratum 1)
	Deer Wintering (Stratum 2)
	Licensed Pits/Quarries
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	Crown



# Building Stock Profile



## Building Stock Profile

The building stock profile should consider the characteristics of the buildings in the community. This can include the use of the buildings, building density, building age and construction, and building height and area. This information will assist fire departments to identify the issues/concerns that will impact the delivery of fire protection services. The Risk Matrix used to determine the Probability, Consequence, and Assigned Risk Level can be found in the opening pages of this document.

Older buildings typically do not contain the same fire safety and fire protection systems required in newer buildings. This may impact the fire risk in older buildings. Also, how buildings are used can influence the fire risks in each building. For example, industrial chemical storage facilities are likely to present higher fire risks than buildings containing commercial retail activities. The age and type of residential buildings can influence the probability and consequence of fire in those buildings.

These building characteristics can have significant impact on the public fire safety education, Fire Code inspection and enforcement and emergency response activities the fire department may determine are necessary to address the risks.

Past inspection practices and frequencies also can be a factor when considering risk associated with any particular building occupancy classification categories. For instance, a robust inspection program in higher risk occupancies can have a positive influence on mitigating some of the inherent risks associated with that particular type of building. Conversely, a lack of historical inspection data in relation to a particular occupancy classification category also should be considered when determining risk.

Group	Occupancy Classification	Issues/Concerns (i.e. age of buildings; use of buildings; building density, height and area; historic and culturally significant buildings; etc.)	Probability (refer to Table 1 for suggested probability levels)	Consequence (refer to Table 2 for suggested consequence levels)	Assigned Risk Level (refer to the Risk Level Matrix for suggested risk levels)
A	Assembly	-Wood, steel, block, concrete, tile, asphalt shingle -High occupancy -High fire load -Commercial cooking facilities -Significant to the area -Primary EOC	Possible	Moderate	Moderate
B	Detention Occupancies	-Township of McKellar has no Detention Occupancies	N/A	N/A	N/A
B	Care/Treatment Centre's	-Township of McKellar has no Care/Treatment Centre's	N/A	N/A	N/A
C	Single Family Dwelling	-Insufficient or lack of CO and/or Smoke alarms -Insufficient or lack of safe escape planning	Likely	Major	High

		<ul style="list-style-type: none"> <li>-Insufficient size or quantity of correctly sized fire extinguishers</li> <li>-Lack of residential sprinkler systems for suppression purposes</li> <li>-Remoteness of homes</li> <li>-Difficult access to some residences based on time of year</li> <li>-Difficult access to some residences based on location (water access or terrain issues)</li> <li>-Hoarding or poor housekeeping</li> </ul>			
C	Multi Unit Dwelling	<ul style="list-style-type: none"> <li>-Occupancy</li> <li>-Lack of escape plan</li> </ul>	Possible	Moderate	Moderate
C	Hotel/Motel	-Township of McKellar has no Motel/Hotel Occupancies	N/A	N/A	N/A
C	Mobile Homes / Trailers / Cottages	<ul style="list-style-type: none"> <li>-Insufficient smoke/co alarms</li> <li>-Insufficient safe escape planning</li> <li>-Township has approx.. 130 known trailer sites housing approx. 300 people</li> <li>-Seasonal usage and</li> </ul>	Likely	Moderate	Moderate

		<p>access</p> <ul style="list-style-type: none"> <li>-High fire load</li> <li>-High combustibility due to materials used for construction</li> </ul>			
<b>D</b>	<p>Business / Commercial / Personal service / Mercantile</p>	<ul style="list-style-type: none"> <li>-Small local business (some operated in home)</li> <li>-High fire load</li> <li>-High combustibility</li> <li>-Highly combustible products stored on site</li> <li>-Chemical and flammable liquids</li> <li>-Golf course</li> <li>-Marina</li> </ul>	Possible	Moderate	Moderate
<b>E</b>	<p>Industrial/ Industrial site</p>	<ul style="list-style-type: none"> <li>-Towers</li> <li>-Works garage</li> <li>-Bell communications building</li> </ul>	Possible	Major	Moderate



## Group A - Inventory



### Hemlock Church

- Located at the corner of Centre Rd and Hurdville Rd.
- Currently under renovations.



### St. Stephens Church

- Located at Broadbent Rd and Dickinson Rd
- Currently under renovations.



### McKellar United Church

- Located at Mary St and Louisa St.
- Open, occupied, regular service.



### McKellar Community Centre

- 701 Hwy 124
- Full range of services and activities
- Occupied during and after business hours
- Fire Safety Plan located at front door to assembly hall
- Primary Emergency Operations Center
- Backup propane power generator



### Camp Kodiak

- End of Kodiak Rd
- Sleepover camp operated seasonally
- Fulltime resident on premises
- Assembly/Mess hall and auditorium on premises



### Camp Manitou

- Located on Camp Rd
- Sleepover camp operated seasonally
- Assembly/Mess hall



### The Ridge at Manitou Golf Course

- Located on Inn Rd
- Maintenance buildings/sheds on Camp Rd
- Assembly building and Restaurant/clubhouse.

## Group C - Inventory

### Mobile home/trailer/cottage parks



### Glenwood Cottages and Marina

- Located on hwy 124
- Seasonal occupation



### Candlelight on the Bay

- Located on Centre Rd
- Seasonal Occupancy



### **Riverlake Campground**

- Located on Centre Rd
- Seasonal Occupancy



### **Armstrong Lake Trailer Park**

- Located on 124
- Seasonal/year round occupancy.

## **Group D - Inventory**



### **Manitowabing Outpost**

- Located on Hurdville Rd
- Fuel on premises
- Convenience



### Tait's Landing Marina

- Located on Hurdville Rd
- Fuel on premises
- Marina/Mechanical



### 124 StorAll

- Located on Hwy 124
- Large storage buildings of various construction
- Residence in behind business



### McKellar Marine

- Located on 124
- Some fuel on premises
- Marine/Mechanical



### Snack Shack

- Located on Catherine St
- Small kitchen with cooktops and vats
- Outdoor dining
- Has been closed in recent years but may reopen



### Middle River Farm Store

- Located on 124
- Local farm meats and others



### McKellar General Store

- Located at 124 and Centre Rd
- General store, consumer goods and food
- Outdoor propane storage



### **Beaver Creek Farms**

- Located on Centre Rd
- Local farm produce

### Group E - Inventory



### **Bell Communications building**

- Located on 124
- Township services have no access



### **McKellar Roads and Works Department**

- Located on hwy 124
- Fuel on premises
- Heavy equipment and machinery
- Fuel storage



### McKellar Fire Station 1

- Located on Sharon Park Dr.
- Secondary Emergency Operations Centre
- Primary evacuation centre for north end of township
- No backup power



### McKellar Fire Station 2

- Located on Hurdville Rd
- Third Emergency Operations Centre
- Primary evacuation centre for south end of township
- No Backup power

\* O. Reg. 378/18 does not specify which source of this information has to be referenced to complete the risk assessment. Fire departments have the flexibility to choose which source they feel will provide the optimum level of detail they are most comfortable with as an accurate reflection of the building stock in their community. Consideration should be given to consistency in terms of data sources when conducting new risk assessments and annual reviews.

Information related to the Building Stock profile may be obtained from:

-Categorizing buildings in accordance with the Standard Incident Report (SIR) property classification system which corresponds with the Ontario Building Code (OBC) occupancy classification system. As the Ontario Fire Code (OFC) requires that buildings be classified in accordance with the OBC, this approach makes it easy to consider issues like the type of construction and fire safety equipment/features that should be present in the different classifications of buildings, based on their size, age, design, and use;



- Municipal building departments that have information regarding the age, number, types, uses, etc. of buildings in the municipality.
- Municipal Property Assessment Corporation (MPAC - [www.mpac.ca](http://www.mpac.ca)) data that assesses and classifies all properties within Ontario
- Fire Department pre-plans that identify uses and potential risks within specific buildings or areas of the community.

# Critical Infrastructure Profile



## Critical Infrastructure Profile

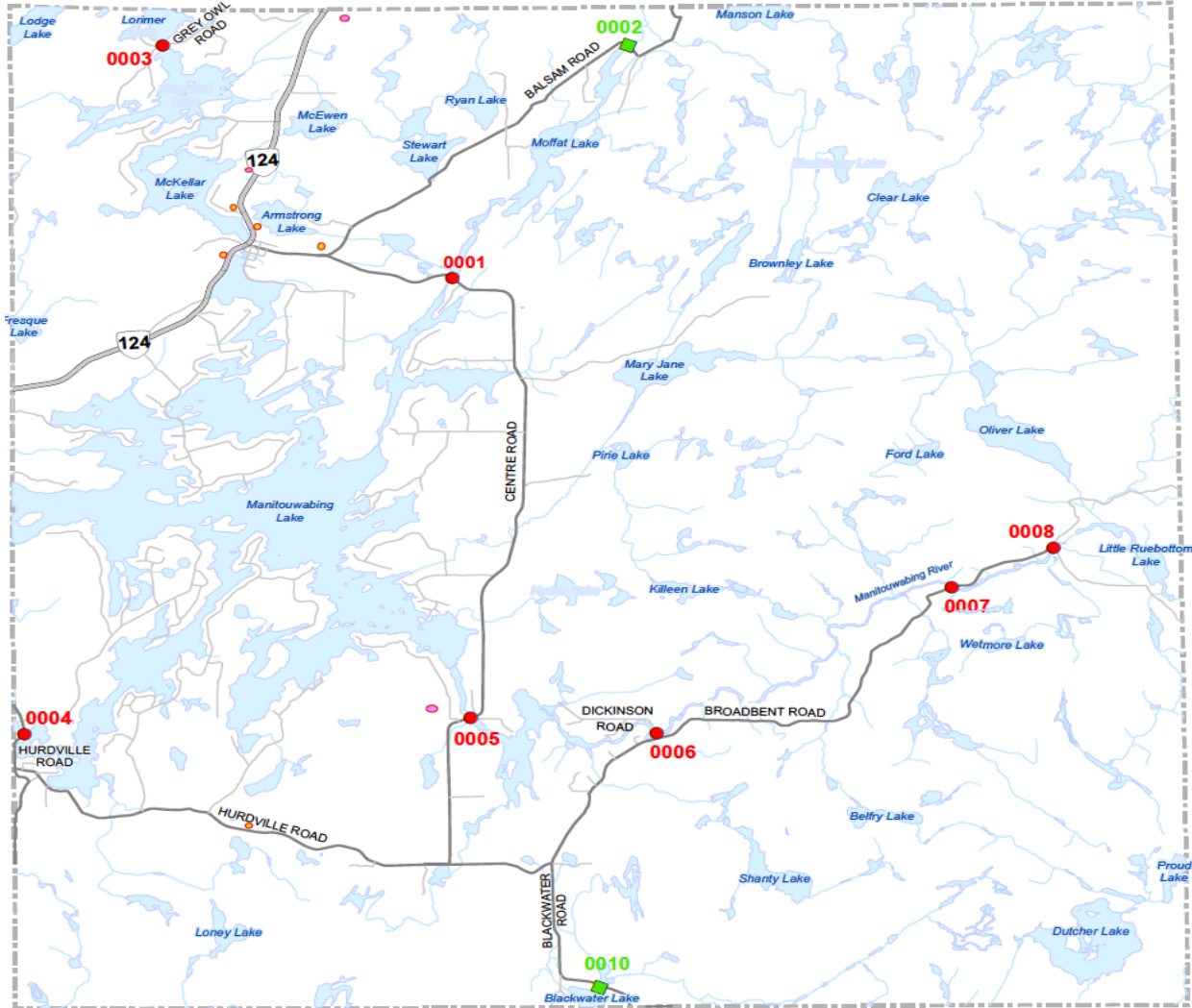
Consider the community's critical infrastructure including electricity distribution, telecommunications, etc. and how they relate to fire and other emergency risks in the community including issues and concerns.

Section	Type of CI	Component	Owner / Operator	Priority 1 highest 2 medium 3 lowest	Issues / Concerns
Electricity	Transmission & Distribution	-Poles, Lines	Hydro One 1877-363-7464	1	-McKellar often has power events where small parts of the township will lose power during or after a storm, often caused by wire interference from downed trees or limbs
	Waterflow Dam	-Dam	MNR	1	
Telecommunications	911 Fire Comm	-Fire Department Radio Signal Repeater	Township	1	-911 access available township wide but can depend on wired or cell usage. -Very poor coverage in some areas of the township when using portable radios, with little or no contact with fire service communication dispatch center
	Telephone (wire lines) Internet Service Providers	-Switching Equip.	Bell Canada 1800-870-3911  Netscape	1	-Telephone lines/cell towers go down -Lack of means of notifying first responders -Commerce relies on operating telephone lines to complete transactions
	Mail Delivery	-Post Office	Canada Post 1800-267-1177	3	

<b>Transportation</b>	Highways and Roads / Bridges	-Middle River / Veterans Bridge -Stewart Pk Bridge -Broadbent Bridge -Inholmes Bridge -Blackwater Bridge -Grey Owl Bridge -Hurdville Bridge -McKellar Lk Culvert	Township	1	-Impacted by weather events, traffic accidents, volume of traffic, damaged due to significant environmental events such as floods, snow and ice affecting bridge / dam / culvert effectiveness -Many are seasonal, once use for logging purposes and not upgraded, other roads just in poor condition -Roads department may not able to fulfill its responsibilities due to unforeseen circumstances
	Snow Removal	-Plows -Sand and Salt storage	Township	1	-Quantity of snow / ice -Mechanical breakdown -Inability to repair equipment or refuel equipment due to disrupted power supply with no backup power in place
<b>Continuity of Government Services</b>	Municipal Offices	-Municipal Offices -Works Garage	Township Township Works	1 2	-Municipal government closed due to extreme weather events, computer hacking, health emergency, disrupted power supply
<b>Public Safety and Security</b>	EOC	-Primary EOC -Secondary EOC -Third EOC	Township office Roads / Works Fire Stn 1	1 2 3	-Unable to operate due to power disruption and lack of back-up power supply at alternative EOC's, computer system failure, health emergency, extreme weather event -Backup power for Township Hall / Primary EOC only
	Emergency Shelters	-Community Center -Works /Roads	Township Township	1 1	-Lack of / or failure of generators -Evacuated due to hazardous materials incident

		-United Church -Fire Stn 1  -Fire Stn 2	Township  Township	3 2 2	-Unable to accommodate mass numbers of civilians -In operation for extended periods of time -Food and accommodations/sleeping arrangements
	Fire and Emergency Services	-Fire Stn 1  -Fire Stn 2	Township	1	-No Power backup -Inability to fill trucks using in stn water connections -More water access locations needed throughout township
		Police/EMS Mobile assets	Township	1	-May not be available without delay

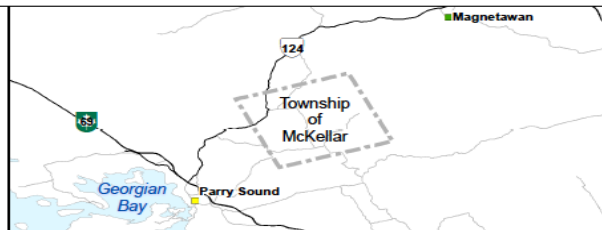
# Infrastructure map



- Township Buildings (Fire, Roads, Community Center, Radio Tower)
- Cellular Tower

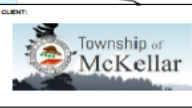
## Legend

- Bridge (With Inventory No.)
- Culvert (With Inventory No.)
- Provincial Highway
- Major Road
- Local Road
- Waterbody
- Watercourse
- Municipal Boundary



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PROJECT: \_\_\_\_\_  
DRAWING: \_\_\_\_\_  
**STRUCTURE LOCATIONS**



PREPARED BY: R. GALOS	CHECKED BY: W. BALDIN	PROJECT: 11194163
DESIGNED BY: ---	APPROVED BY: J. PARSONSON	MAP: <b>1</b>
SCALE: 1:66,000	DATE: NOVEMBER 2019	

Overall Bridge <u>Inventory</u> - 2019			
Bridge No.	Priority	Bridge Name	Location
0001	7	Veterans Memorial Bridge	Centre Road, 2.70 km E of Highway 124
0003	5	Grey Owl Bridge	Grey Owl Road, 2.40 km W of Highway 124
0004	1	Hurdville Bridge	Hurdville Road, 6.80 km W of Centre Road
0005	6	Stewart Park Bridge	Centre Road, 9.80 km S of Highway 124
0006	4	Broadbent Bridge	Dickinson Road, 0.20 km W of Broadbent Road
0007	2	Inholmes Bridge	Broadbent Road, 7.20 km N of Hurdville Road
0008	3	Ford Bridge	Broadbent Road, 8.70 km N of Hurdville Road

Overall Culvert <u>Inventory</u> - 2019			
Culvert No.	Priority	Culvert Name	Location
0002	1	Squaw Lake Culvert	Balsam Road, 4.8 km N of Centre Road
0010	2	Blackwater Road Culvert	Blackwater Road, 2.0 km S of Hurdville Road

\*Sourced from Township Asset Management Plan

\*Culvert 0002 now on Swan Lake Rd

# Hydro One Mapping of critical infrastructure

Legend
Show search results for mckell...

### Distribution Infrastructure Layers

**Recloser**

- Circuit Switcher
- Electronic Recloser
- Hydraulic Recloser
- Electronic Sectionalizer
- Hydraulic Sectionalizer
- Fault Interrupter
- Reclosers

**Open Point**

- Loop (MSO, LLO, LC)
- Elbow

**Fuse**

- Fuse

**Switch**

- OH Air Break Switch
- OH Disconnect Switch
- OH Load Break Switch
- Disconnect Switch

**Voltage Regulator**

- Single Phase Overhead VR
- Three Phase Overhead VR
- Three Phase Pad-Mounted VR

**Capacitor**

- Capacitor

**Fault Indicator**

- Fault Indicator

### Primary Overhead Lines

- Single Phase Primary Overhead, 2.4/4.16 kV
- Two Phase Primary Overhead, 2.4/4.16 kV
- Three Phase Primary Overhead DR, 2.4/4.16 kV
- Single Phase Primary Overhead, 4.8/8.32 kV
- Two Phase Primary Overhead, 4.8/8.32 kV
- Three Phase Primary Overhead DR, 4.8/8.32 kV
- Single Phase Primary Overhead, 7.2/12.51 kV or 8.0/13.8 kV
- Two Phase Primary Overhead, 7.2/12.51 kV or 8.0/13.8 kV
- Three Phase Primary Overhead DR, 7.2/12.51 kV or 8.0/13.8 kV
- Single Phase Primary Overhead, 14.4/25.01 kV or 16.0/27.6 kV
- Two Phase Primary Overhead, 14.4/25.01 kV or 16.0/27.6 kV
- Three Phase Primary Overhead DR, 14.4/25.01 kV or 16.0/27.6 kV
- Three Phase Primary Overhead DL, 44 kV
- Other Line

### Primary Underground Lines

- Single Phase Primary Underground or Submarine, 2.4/4.16 kV
- Two Phase Primary Underground or Submarine, 2.4/4.16 kV
- Three Phase Primary Underground or Submarine, 2.4/4.16 kV
- Single Phase Primary Underground or Submarine, 4.8/8.32 kV
- Two Phase Primary Underground or Submarine, 4.8/8.32 kV
- Three Phase Primary Underground or Submarine, 4.8/8.32 kV
- Single Phase Primary Underground or Submarine, 7.2/12.51 kV or 8.0/13.8 kV
- Two Phase Primary Underground or Submarine, 7.2/12.51 kV or 8.0/13.8 kV
- Three Phase Primary Underground or Submarine, 7.2/12.51 kV or 8.0/13.8 kV
- Single Phase Primary Underground or Submarine, 14.4/25.01 kV or 16.0/27.6 kV
- Two Phase Primary Underground or Submarine, 14.4/25.01 kV or 16.0/27.6 kV
- Three Phase Primary Underground or Submarine, 14.4/25.01 kV or 16.0/27.6 kV
- 44kV Underground or Submarine Cable

### Customer Owned Primary Lines

**Customer Primary Underground Lines**

- Single Phase Primary Submarine; Single Phase Primary Underground
- Two Phase Primary Submarine; Two Phase Primary Underground
- Three Phase Primary Submarine; Three Phase Primary Underground

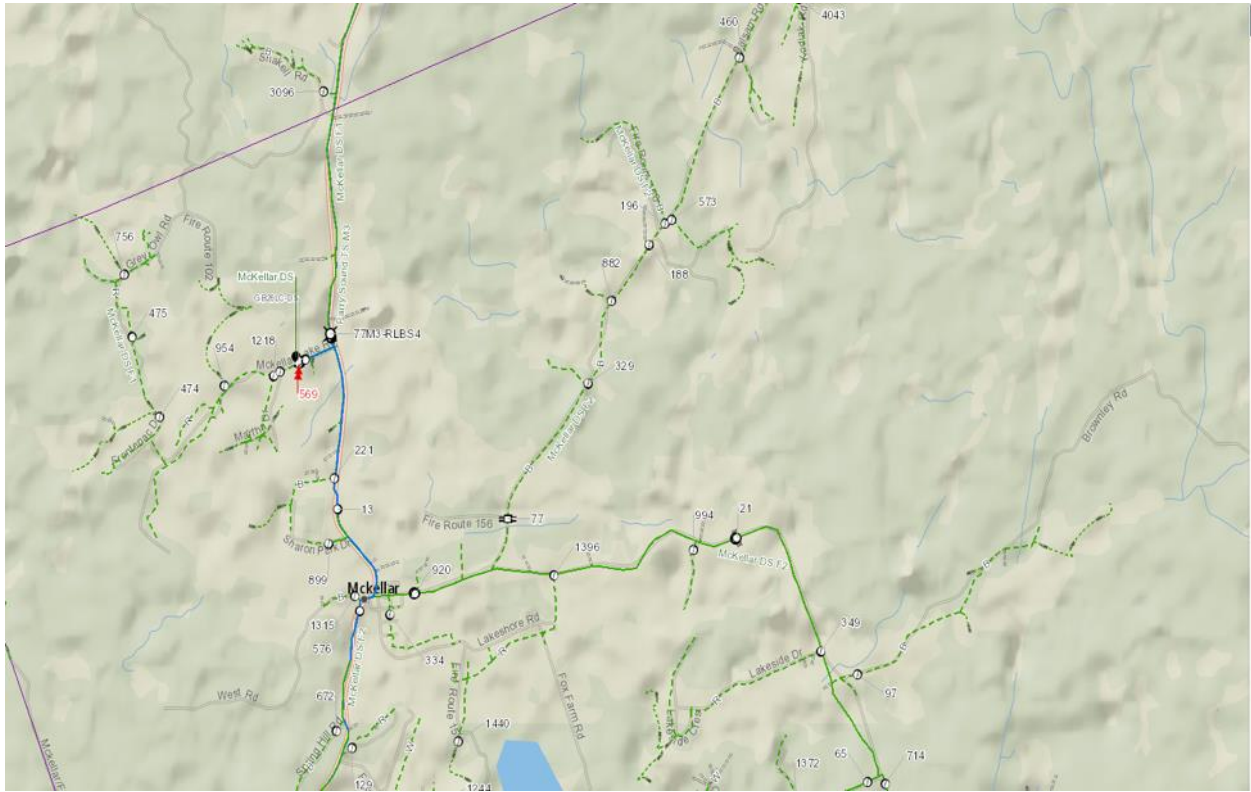
**Customer Primary Overhead Lines**

- Single Phase Primary Overhead
- Two Phase Primary Overhead
- Three Phase Primary Overhead DL; Three Phase Primary Overhead DR
- Other Line

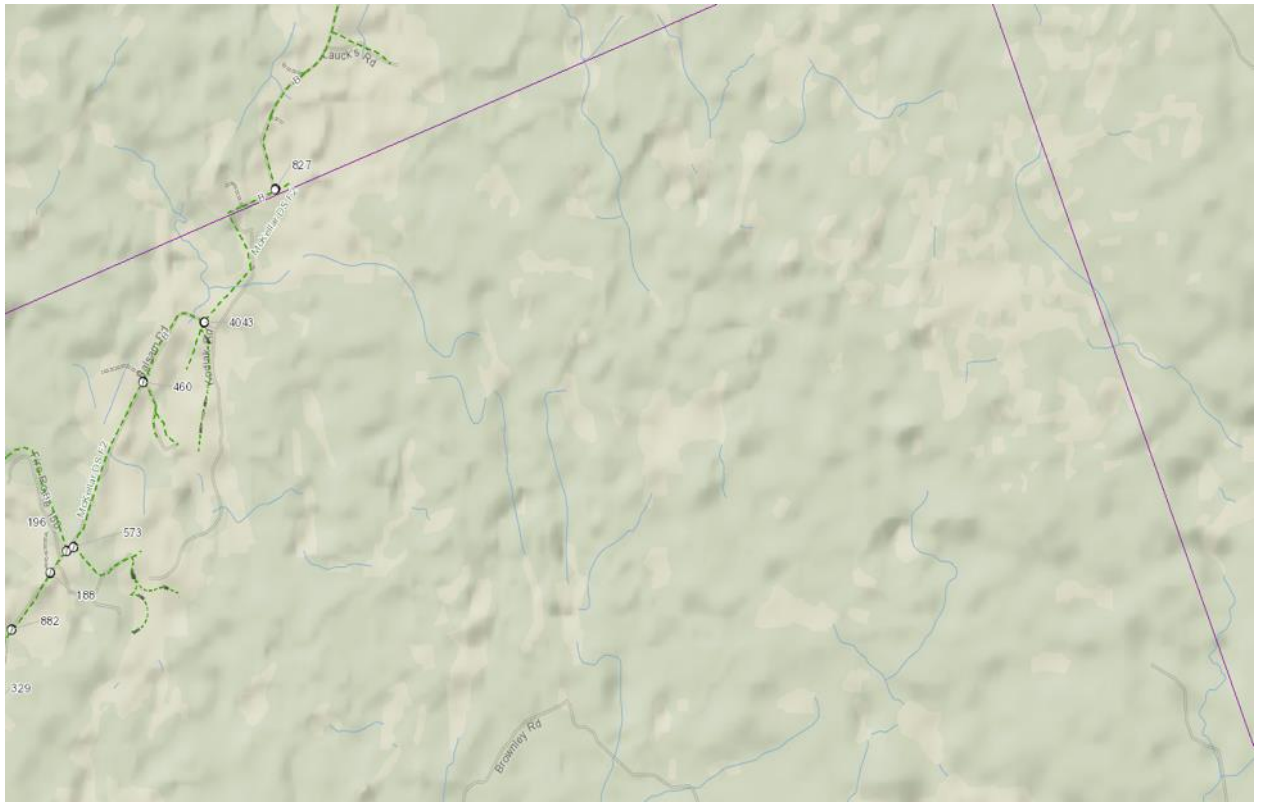
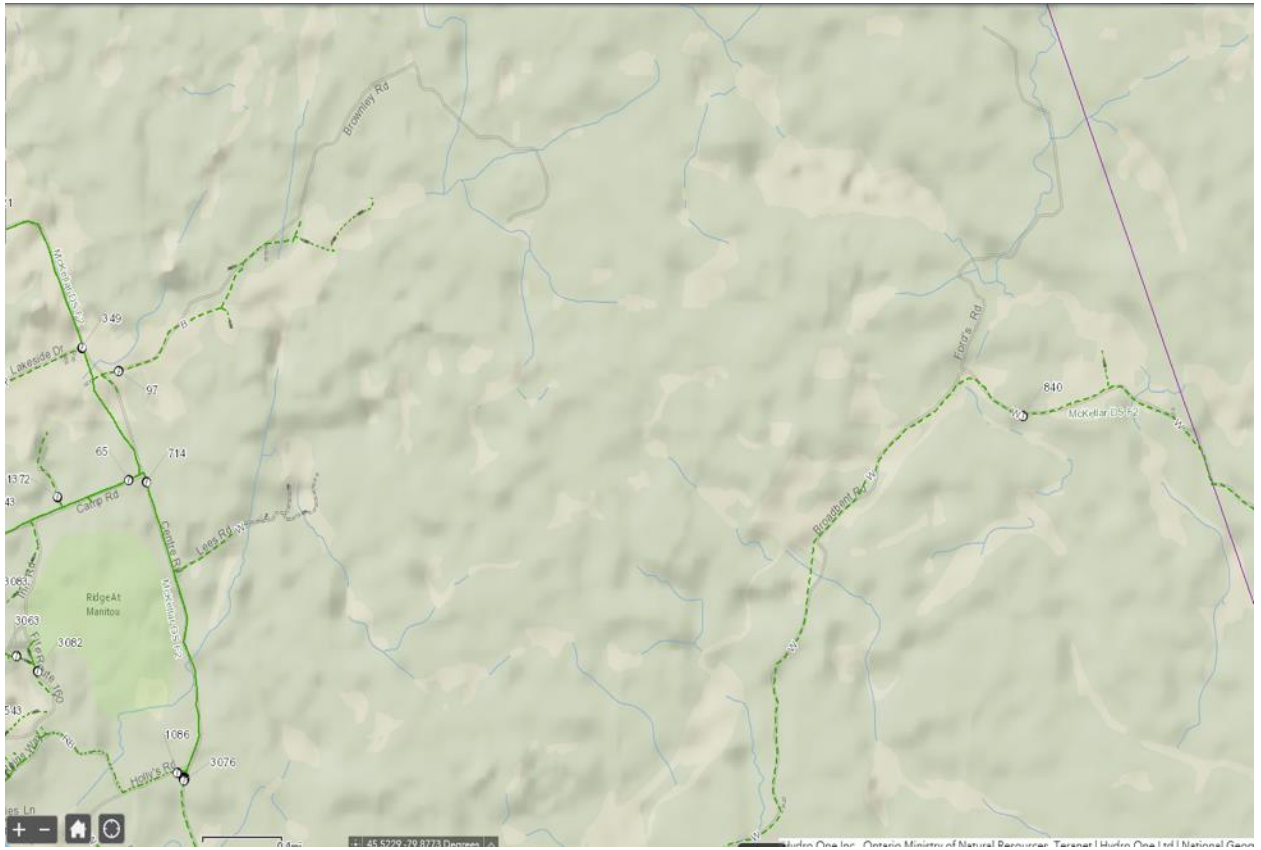
\*Hydro infrastructure represents a regular response for Fire Services as the prevalence of outages due to weather emergencies is common, often resulting in lines down or transformer, switch, and pole fires, and poses a significant risk to fire personnel.

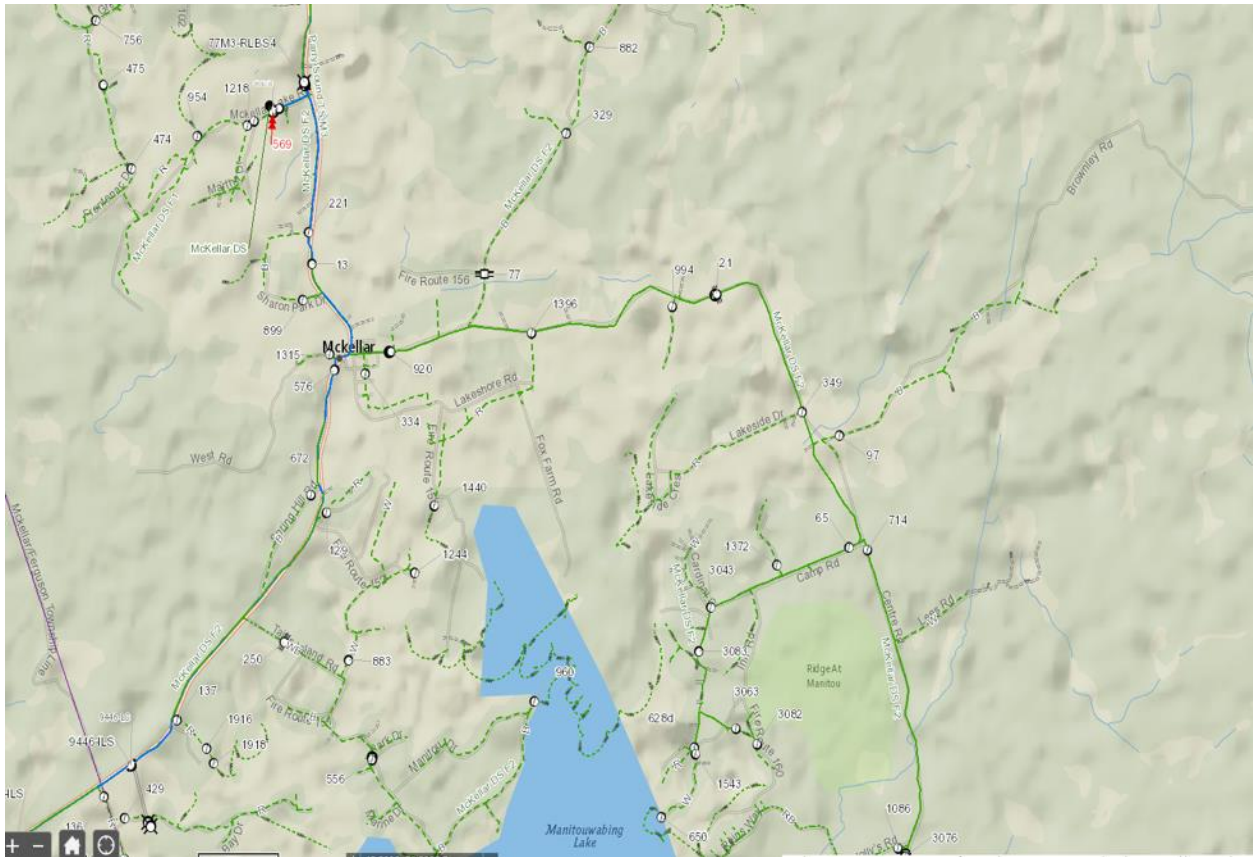
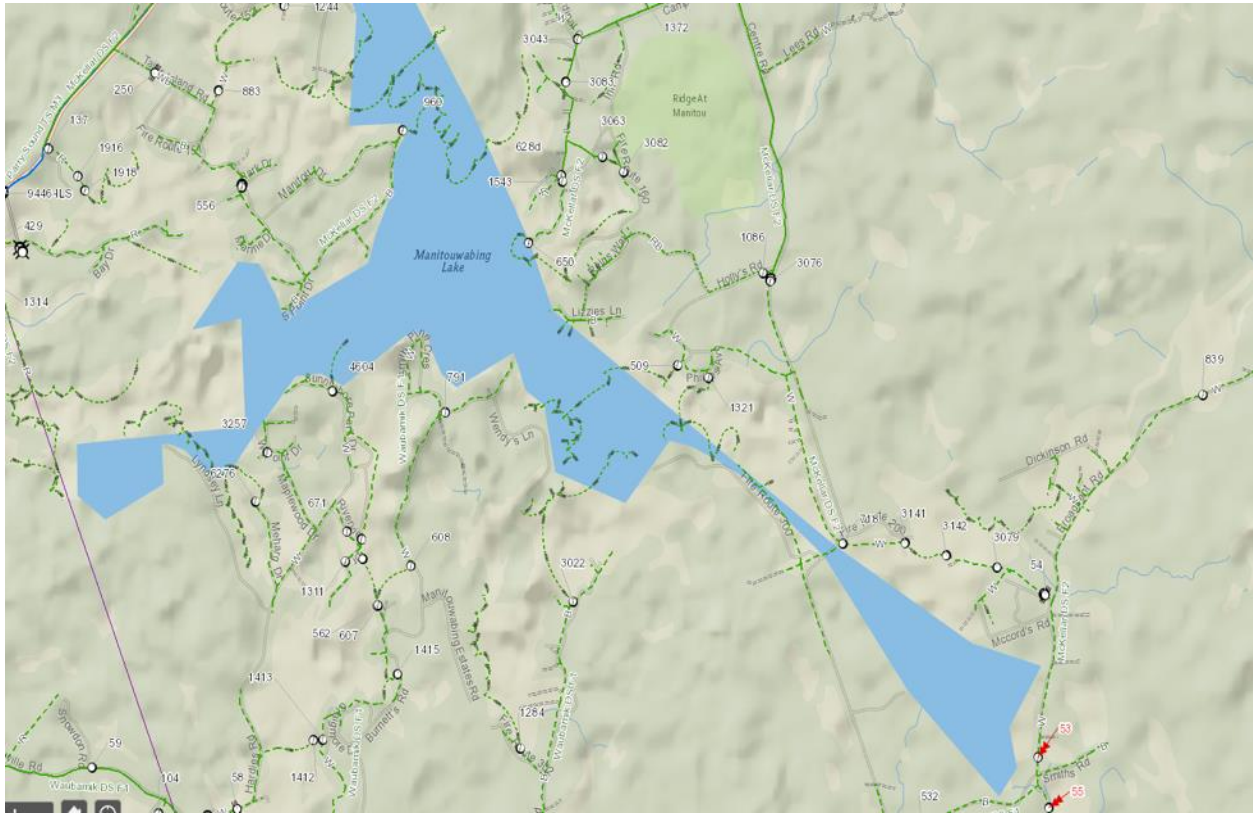












# Demographic Profile

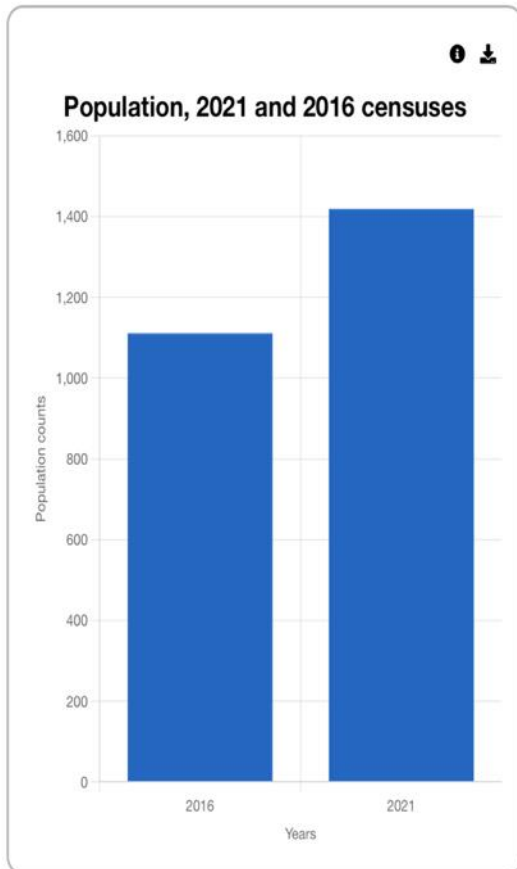


## Demographic Profile

Consider the characteristics of McKellar's demographic profile to identify potential fire safety issues/concerns. This is meant to help the fire department prioritize its overall risk and decisions about the provision of fire protection services. For example, traditionally older adults, young children, recent immigrants, and people with disabilities are at the highest risk of fire. Knowing if your community has a high number of people in any of these demographic groups helps your fire department prioritize your public fire safety education and Fire Code inspection and enforcement programs.

Demographic profile characteristics to consider include - age, culture, education, socio-economics, transient populations or other unique population characteristics in your community.

The following population distribution chart can assist with identifying high-risk or vulnerable demographic groups in your community.



**332**

Provincial population rank: 332

National population rank: 1,725 of 4,831

**27.7%**

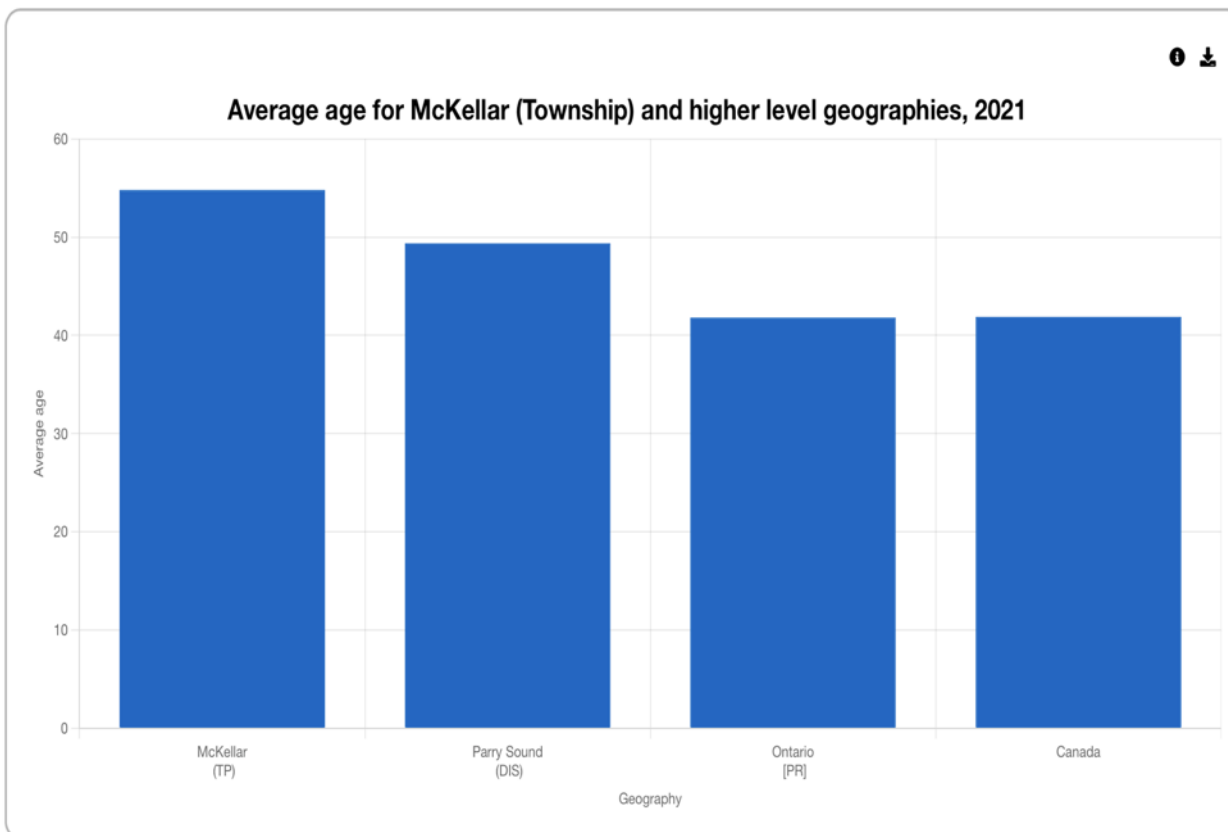
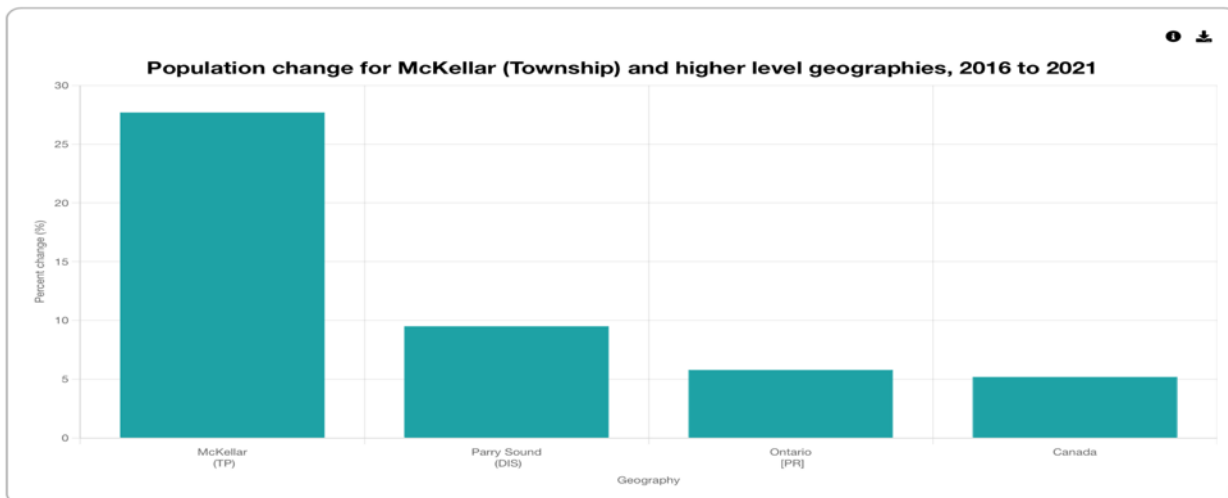
In 2021, the enumerated population of McKellar (Township), was 1,419, which represents a change of 27.7% from 2016. This compares to the provincial average of 5.8% and the national average of 5.2%.

**32.4%**

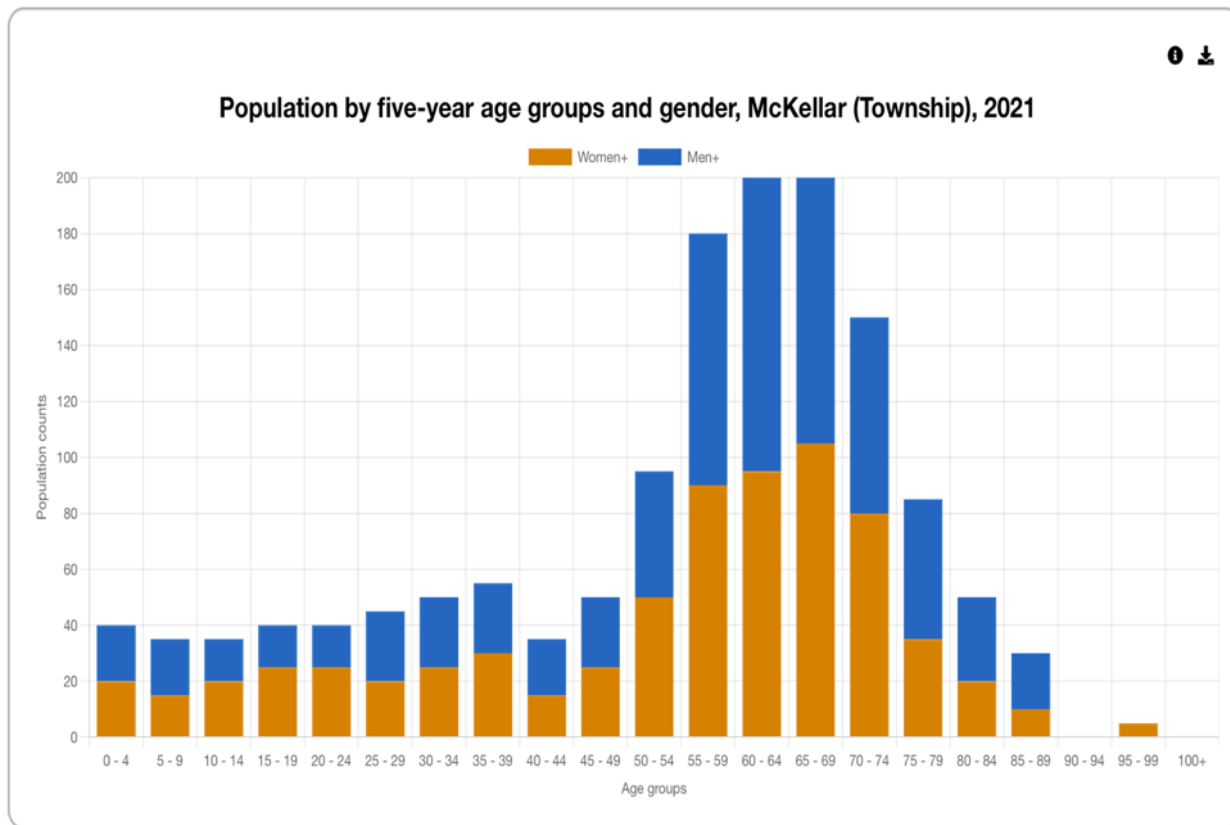
In 2021, there were 695 private dwellings occupied in McKellar (Township), which represent a change of 32.4% from 2016.

**8.1**

The land area of McKellar (Township) is 176.07 square kilometres and the population density was 8.1 people per square kilometre.







Identified Risk: Seniors (those 65 years and over) are considered to represent one of the highest fire risk groups across the province based on the historical residential fire death rate. According to the 2021 Census, seniors represent 37.5% of the Townships total population.

\*Key Finding: Of the Town’s total population, 36.9% fall into the age range of 45 to 64, representing a cohort aging towards the seniors demographic of 65 years or older.

\*Key Finding: Understanding that the percentage of 65 and older is 37.5% and that children aged 14 and under represent 13.9% of the Town’s total population. **These two demographics represent the segments of the population who will require the most assistance by Fire Departments in the event of an emergency. McKellar Fire regularly trains and rehearses search and rescue, and patient removal techniques to help prepare for this.** Fire prevention and education also regularly communicates the need for home escape planning and Smoke and CO detector checks to ensure that residents have the maximum available time to react and get themselves out.

Identifying a community’s population by age category is a core component of developing the C.R.A. and identifying specific measures to mitigate risks associated with a specific age group, such as seniors. The 2021 Census identifies a total population of 1,420 for the Township of McKellar. The age distributions of the Town’s population in total and by sex can be seen in the below table.

Age Group	Total	Male	Female	Percentage
Total - Age groups of the population - 100% data	1,420	720	705	100.0
0 to 14 years	100	50	55	7.0
0 to 4 years	35	15	20	2.5
5 to 9 years	35	20	15	2.5
10 to 14 years	35	15	20	2.5
15 to 64 years	785	395	390	55.3
15 to 19 years	40	20	25	2.8
20 to 24 years	40	15	25	2.8
25 to 29 years	45	25	20	3.2
30 to 34 years	50	25	25	3.5
35 to 39 years	55	25	35	3.9
40 to 44 years	40	20	15	2.8
45 to 49 years	50	25	25	3.5
50 to 54 years	90	45	50	6.3
55 to 59 years	180	90	90	12.7
60 to 64 years	200	105	95	14.1
65 years and over	530	270	255	37.3
65 to 69 years	200	95	110	14.1
70 to 74 years	150	70	80	10.6
75 to 79 years	85	50	35	6.0
80 to 84 years	55	30	20	3.9
85 years and over	35	20	15	2.5
85 to 89 years	30	20	10	2.1
90 to 94 years	5	0	0	0.4
95 to 99 years	0	0	5	0.0
100 years and over	0	0	0	0.0
Total - Distribution (%) of the population by broad age groups - 100% data	100.0	100.0	100.0	100.0
0 to 14 years	7.0	6.9	7.8	7.0
15 to 64 years	55.3	54.9	55.3	55.3
65 years and over	37.3	37.5	36.2	37.3
85 years and over	2.5	2.8	2.1	2.5
Average age of the population	54.8	55.6	54.2	54.8

## McKellar Ethnicity Breakdown (\*as per 2021 Census)

	2016				2021			
	Number	% of total population	% of visible minority population	Median age	Number	% of total population	% of visible minority population	Median age
Total - Visible minority	1,105	100.0	...	53.7	1,410	100.0	...	61.2
Total visible minority population	25	2.3	100.0	36.0	30	2.1	100.0	...
South Asian	0	0.0	0.0	...	0	0.0	0.0	...
Chinese	0	0.0	0.0	...	0	0.0	0.0	...
Black	0	0.0	0.0	...	0	0.0	0.0	...
Filipino	0	0.0	0.0	...	0	0.0	0.0	...
Arab	0	0.0	0.0	...	0	0.0	0.0	...
Latin American	0	0.0	0.0	...	10	0.7	0.0	...
Southeast Asian	0	0.0	0.0	...	0	0.0	0.0	...
West Asian	0	0.0	0.0	...	0	0.0	0.0	...
Korean	0	0.0	0.0	...	0	0.0	0.0	...
Japanese	0	0.0	0.0	...	0	0.0	0.0	...
Visible minority, n.i.e.	0	0.0	0.0	...	0	0.0	0.0	...
Multiple visible minorities	0	0.0	0.0	...	0	0.0	0.0	...

## McKellar Ethnicity Breakdown (\*as per community safety plan)

- o First Nations - 10
- o Metis - 15
- o American - 30
- o Canadian - 735
- o European - 487
- o Asian - 25

# Public Safety Response Profile



## Public Safety Response

As required by **O. Reg. 378/18**, the Public Safety Response Profile includes analysis of the types of incidents responded to by other entities in the community, and those entities' responsibilities. These entities could include police, ambulance, fire and other entities that may be tasked with or able to assist in some capacity the collective response to an emergency situation. The following table considers these public safety response characteristics within the Township of McKellar.

### Public Safety Response Profile

Identified Public Safety Response Agency	Types of Incidents They Respond To	What is Their Role at the Incident	Issues/Concerns
Ontario Provincial Police	<ul style="list-style-type: none"> <li>-MVC's</li> <li>-Fire Scenes</li> <li>-Public Safety</li> <li>-Public complaints</li> <li>-Alarm response</li> </ul>	<ul style="list-style-type: none"> <li>-Scene control, traffic control, investigations, safety and security</li> </ul>	<ul style="list-style-type: none"> <li>-Communications</li> </ul>
Parry Sound Paramedic Service	<ul style="list-style-type: none"> <li>-Medical Calls</li> <li>-Fire stand-by</li> </ul>	<ul style="list-style-type: none"> <li>-Take control and provide direction, upon arrival, in the treatment of the sick and injured.</li> </ul>	<ul style="list-style-type: none"> <li>-What level of service will the fire department provide before and after EMS' arrival?</li> <li>-Most likely will assist in a supporting role unless it is a mass casualty event</li> <li>-Response may be from substantial distance away depending on unit availability</li> </ul>
Outside Fire Services (Mutual Aid)	<ul style="list-style-type: none"> <li>-Automatic or Mutual Aid Incidents</li> <li>-Respond to technical rescues/HazMat incidents that are not considered as being Mutual Aid as there may be the need to recover</li> </ul>	<ul style="list-style-type: none"> <li>-Fire Suppression</li> <li>-Cover stations directly involved with the incident</li> <li>-Technical Rescue</li> <li>-Haz Mat Mitigation</li> <li>-Trench Rescue</li> <li>-High Angle Rescue</li> <li>-MVC Extrication</li> </ul>	<ul style="list-style-type: none"> <li>-Fire service may not need to provide full response / may provide more of a supporting response</li> <li>-Initial response in rescue role during technical rescue incidents</li> </ul>

	costs from those involved -Bimajitoon Search and Rescue Services		-Be the lead agency during hazmat incidents
St John Ambulance	-Public events in which large number of people in attendance	-Support Parry Sound EMS	-They are not permitted to transport casualties, but able to render medical aid to those injured or ill.
OFMEM	-Suspicious fires, -Any fire in which there is either a civilian or fire fighter fatality, -High dollar loss fires -Fires at retirement or nursing homes	-Investigation - Lead agency working in conjunction with the police	-Delay in response
McKellar Fire Department	-Fires -MVCs -Ice/Water rescues -Tiered medical -Hazmat awareness level -Public Education -Alarms	-Fire cause determination -Rescues -Property conservation -Vehicle extrication	-FF vacancies on the department that are difficult to fill even though there is an ongoing recruitment drive -Long distances to travel -Inadequate radio coverage over the areas of the township, older equipment not ready for current upgrades -Some FFs not attending training sessions -Lack of calls at certain times of year -difficulty maintaining skill sets due to lack of attending training and attending fire calls -high cost of training to meet OFM standards by 2026

			<p>-Do not perform off shore water rescues in a township that holds its waterways as a primary attraction for recreation.</p> <p>-Difficulty meeting NFPA 1720* standards for turn out and response</p>
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\*NFPA 1720 Standard for response times

Demand Zone*	Demographics	Minimum Staff to Respond**	Response Time (minutes)***	Meets Objective (%)
Urban area	1,000 people per sq. mi.	15	9	90
Suburban area	500–1,000 people per sq. mi.	10	10	80
Rural area	500 people per sq. mi.	6	14	80
Remote area	Travel distance ≥ 8 mi.	4	Directly dependent on travel distance	90
Special risks	Determined by authority having jurisdiction (AHJ)	Determined by AHJ based on risk	Determined by AHJ	90

\* Jurisdiction can have more than one demand zone.

\*\* Minimum staffing includes members who respond from the AHJ's department and automatic aid.

\*\*\* Response time begins upon completion of the dispatch notification and ends at the time interval that's shown in the table.

(AHJ)-Authority Having Jurisdiction)

# Community Services Profile





## Community Services Profile

As referenced in **O. Reg. 378/18**, the community service profile assessment includes analysis of the types of services provided by other entities in the community, and those entities’ service capabilities. This includes the presence or absence and potential abilities of other agencies, organizations or associations to provide services that may assist in mitigating the impacts of emergencies to which the fire department responds. The following sections consider these community service characteristics within the Township of McKellar.

### Community services in the Township of McKellar

Fires and other emergency events can have devastating effects on a community and at times can overwhelm public safety and security agencies’ capacity to respond. In an emergency event, community-based agencies, organizations and associations can provide surge capacity to the response and recovery efforts of first responders and a useful resource to call upon if integrated into the emergency management framework of a municipality early on. These types of affiliations can contribute a variety of capabilities essential to response and recovery efforts including support in the areas of communications, health care, logistics, shelter, food and water supply, emergency clothing, and more specialized skill sets.

Investigating new community partnerships and strengthening existing ones may be an effective strategy for consideration towards enhancing the current public fire and life safety education program, fire inspection efforts and emergency response and recovery capabilities of McKellar Fire. The table below lists the community agencies, organizations and associations within the Township of McKellar that could be called upon in such instances as those described above.

### Community Services Resources List

Title	Emergency Contact #	Role
Bell Canada	1-888-870-3911 (24hrs)	Bell Canada can be used to fix broken communications lines, cell tower interruptions, Internet interruptions.
Canadian Red Cross	705-674-0737 (Sudbury) 705-721-3313 (Barrie) 705-715-8138	Through a network of trained volunteers throughout the country, the Canadian Red Cross can respond to disasters quickly wherever and whenever they strike. 24 hours a day, 7 days a week.

		Large-scale disasters typically affect more than 25 people or 10 homes in a community.
Children's Aid	705-746-9354	Children's aid societies are responsible for: investigating reports of abuse or neglect of children under 18 and where necessary, taking steps to protect them. looking after children under their care or supervision. counselling and supporting families and placing children for adoption.
Community Care Access Center	1-866-372-8740	The CCACs are the local organizations established by the Ministry of Health and Long-Term Care to give people access to government-funded home and community services and long-term care homes. They also provide information about and connect people to local community support service agencies to arrange services.
Social Services	705-746-7777	Social service workers assist clients in dealing with personal and social problems by delivering counselling, community services and social support programs.
Ambulance (EMS)	911	Ontario's emergency health services system is made up of: Emergency medical services provided through land and air ambulance. Ambulance communication services to connect patients with ambulance care. Base hospital programs that support paramedics and the ambulance system.

Fire Marshall's Office (OFM)	705-564-4550 (Sudbury) 1800-461-2281 (24 hrs)	The primary function of the OFM is to minimize the loss of life and property from fire by assisting municipalities and fire departments to improve fire protection and fire prevention services.
Hydro One	1-877-363-7624 (24 hrs)	Hydro One is a holding company with four subsidiaries, the largest being Hydro One Networks. It operates 98% of the high voltage transmission grid throughout Ontario, and serves 1.4 million customers in rural areas across the province in its capacity as Ontario's largest distribution utility.
Ministry of the Environment (MOE)	1-800-268-6060 (24hrs)	The ministry sets clear policies, standards, rules and regulations to protect the environment and encourage conservation activities. Along with monitoring the environment and enforcing these rules, the ministry looks for innovative approaches to complement legislation and regulations.
Ministry of Natural Resources (MNR)	705-746-4201 1-888-863-3473 (wildfires)	The ministry strives to identify and manage healthy, resilient and diverse ecosystems to provide for sustainable natural resource use. The ministry recognizes the finite capacity of ecosystems and takes into account environmental, social and economic values, impacts and risks. Responds to wildfires and resource land emergencies.
PEOC/EMO	1-866-314-0472 437-424-9433 (field officer)	Through the PEOC , the Chief, EMO is responsible for: Monitoring and assessing potential and/or actual

		<p>emergency situations.</p> <p>Implementing the Provincial Emergency Response Plan ( PERP ) when the situation warrants.</p> <p>Coordinating response activities between provincial Organizations where required.</p>
Parry Sound Health Unit	<p>705-746-6262 (24 hrs)</p> <p>705-746-9321 (24hrs)</p>	<p>Our expertise spans the following areas: chronic disease prevention, emergency preparedness, environmental and occupational health, health promotion, injury prevention, infectious disease and microbiology. Operate local ER's and Hospital.</p>
Salvation Army	705-346-0457	<p>The Salvation Army offers practical assistance for children and families, often tending to the basic necessities of life, provides shelter for homeless people and rehabilitation for people who have lost control of their lives to an addiction.</p>
Transport Canada	416-814-7473	<p>Transport Canada has the responsibility and authority to propose and enforce laws and regulations to ensure safe, secure, efficient and clean transportation.</p>
CANUTEC	613-996-6666 (24hrs)	<p>CANUTEC is the Canadian Transport Emergency Centre operated by the Transportation of Dangerous Goods (TDG) Directorate of Transport Canada. The Directorate's overall mandate is to promote public safety in the transportation of dangerous goods by all modes.</p>

\*Note The Township of McKellar Emergency Response Plan 2023 (non-public version) can be referenced for a more exhaustive list including contact details and names of those who should not be included in a public facing document.

# Hazard Profile



## Hazard Profile

As referenced in the O. Reg. 378/18, the hazard profile assessment includes analysis of the hazards within the community, including natural hazards, hazards caused by humans, and technological hazards to which fire departments may be expected to respond, that may have a significant impact on the community. This section considers these hazards within the Township of McKellar.

A hazard is defined as a phenomenon, substance, human activity or condition that may cause loss of life, injury or other health impacts, property damage, loss of livelihoods and services, social and economic disruption, or environmental damage. Hazards can be natural, human-caused or technological. It is important to identify and consider these hazards from a fire risk, emergency response and overall public safety perspective in order to assist local governments and emergency management personnel plan for the risks within their communities and take the appropriate action to reduce future losses.

The Township completed a review and update of its Hazard Identification and Risk Assessment in 2023 with the update of its Emergency Plan, indicating its commitment to sustaining compliance with the municipality's legislative requirements. The Townships current H.I.R.A. (Hazard Identification and Risk Analysis) assigns likelihood and consequence levels to a list of hazards based on the potential for impacts to people, property and the environment.

Hazard: An event or physical condition that has the potential to cause fatalities, injuries, property damage, infrastructure damage, agricultural loss, damage to the environment, interruption of business, or other types of harm or loss.

Likely: That the listed hazard has occurred in recent memory and is likely to occur again. Possible:

The hazard has not occurred in recent memory, but could occur based on prior incidence or "expert" assessment (e.g. a nuclear facility, terrorism, an earthquake) Unlikely: The hazard has never occurred and likely will not occur in the foreseeable future (e.g. a mine emergency where there are no mines)

\*The 2023 HIRA in the Emergency Response plan will be updated as required on a yearly review of the plan to reflect the new valuations found below.

HAZARD	LIKELY	POSSIBLE	UNLIKELY
<b><i>NATURAL EVENTS:</i></b>			
Drought		X	
Water emergencies		X	
Fires (Forest & Wildland-Urban interface)	X		
Fog		X	
Winter snowstorms/blizzards/ice	X		
Summer lightning/hail/windstorms/tornadoes	X		
Hurricanes			X
Extreme heat/cold		X	
Earthquakes			X
Erosion			X
Landslides/mudslides			X
Subsidence			X
Human Health Emergencies/Epidemics	X		
Agriculture and Food emergencies	X		
Floods			X
<b><i>TECHNOLOGICAL:</i></b>			
Building/structural collapse			X
Dam failures		X	



Explosions/Fires		X	
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Hazardous materials-fixed site		X	
Transportation Incident-hazardous materials, accident (road, air, marine)	X		
Critical infrastructure failures	X		
Power outages/blackouts	X		
Nuclear facility emergencies			X
Radiological emergencies			X
Mine emergencies			X
Petroleum /Gas pipeline emergencies			X
Smog	X		
Space object crash			X
<b>HUMAN EVENTS</b>			
Civil unrest			X
Sabotage			X
Terrorism			X
Civil disorder			X
GTA Event- blackout, nuclear	X		
War and international emergencies			X
<b>OTHER LOCAL HAZARDS</b>			

<b>TOTAL HAZARDS</b>	<b>10</b>	<b>7</b>	<b>18</b>

\*The hazards named on this worksheet are hazards listed in Emergency Management Ontario’s Provincial Hazard Identification and Risk Assessment

**Township of McKellar  
Hazard Information sheet**

Hazard Sheet #10-01 Updated 2023

**Type of Hazard:**

Fire (incl. Wildland)

**Specific Hazard:**

Property damage, possible evacuations, personal injury, lightning strike, downed wires

**Facility/Area:**

General hazard-entire community, air quality

**Lead Time:**

0-24 hours, storm watch/warnings, human caused -without warning

**Probability: 4**

Multiple incidents in last 5 years (incl. wildland, grass, unattended brush)

**Consequence: 4**

Property damage, destruction of recreation resource, wildlife, displacement of residents if evacuation required, potential loss of life, impact on local economy, hydro outages, transportation stoppages, air quality, labour intensive, loss of basic services access

-High (Fatalities, widespread and severe damage disrupting delivery of essential services, long term disruption of basic services)

**Township of McKellar  
Hazard Information sheet**

Hazard Sheet #10-02 Updated 2023

**Type of Hazard:**

Winter storms

**Specific Hazard:**

Blizzards, ice, heavy snowfall

**Facility/area:**

General Hazard

**Lead Time:**

Look for storm watch/warnings-hours to days

**Probability: 3**

Once incident in the last 5 years

**Consequence: 4**

Property damage, isolation, evacuation, heating centers, hydro outages-see blackout

Home care for seniors/meals and heat, reduced response time for emergency services

Communication failure, transportation stoppages, accessibility to supplies, maintaining essential services, human resource shortage (public works, emergency personnel, snow plow drivers, impact on infrastructure

--High (Fatalities, widespread and severe damage disrupting delivery of essential services, long term disruption of basic services)

**Township of McKellar  
Hazard Information Sheet**

Hazard Sheet # 10-03 updated: 2023

**Type of Hazard:**

Summer weather events, lightning, hail, windstorms, flooding, tornadoes etc.

**Specific Hazard:**

Isolation of people in homes, or on roadways, loss of power, property damage

**Facility/Area:**

General/widespread

**Lead Time:**

0-several days, look for storm watches/warnings, hours to days

**Probability: 4**

Multiple incidents in last 5 years.

**Consequence: 3**

Property damage, clean up, economic loss, people in isolation, potential loss of life, human resource shortage, reduced response time, access to supplies, unsafe buildings, road obstruction, downed power lines, economic loss, home care

-Substantial (widespread injuries, widespread and/or severe damage, temporary disruption of service)

**Township of McKellar**

**Hazard Information sheet**

Hazard Sheet #10-04 Updated 2023

**Type of Hazard:**

Public health emergencies

**Specific Hazard:**

Pandemics, epidemics, food, water, bacterial, viral

**Facility/Area:**

General Hazard-entire community, potential for agricultural emergency

**Lead Time:**

Depends on how virus or infection is spread or where the source is

**Probability: 3**

One incident in last 5 years

**Consequence: 3**

Economic loss, people in isolation, potential for loss of life, health services, overwhelmed, loss of emergency responders, human resources issues, defining essential services, continuity of services, impact on health care facilities and staff, disposal of human remains (religion) contaminations, security, protection of pharmaceuticals, number of beds, availability of supplies, mental health issues, economic impact=are people working, care of people in homes.

-Substantial (widespread injuries, widespread and/or severe damage, temporary disruption of service)

**Township of McKellar  
Hazard Information sheet**

Hazard Sheet #10-05 Updated 2023

**Type of Hazard:**

Agricultural Emergencies: Animal health/insect or bacterial infections, Ontario Foreign Animal Disease Plan (Province), Health of Animals Act (Federal)

**Specific Hazard:**

Animal Diseases

(see list of eight identifiable diseases) Insect/biological infestations (eg. Asian Long Horn Beetle)

**Facility/Area:**

General Hazard-entire agricultural community, Typically a “to-down” emergency, lead by Canadian Food Inspection Agency (Federal) and Ministry of Agriculture and Food.

**Lead Time:**

Depends on how virus or infection is spread or where the source is, identifying the initial source of the hazard, ability for CFIA authorities to identify and isolate the nature of the illness

**Probability: 1**

No incidents in the last 15 years

**Consequence: 3**

Reliance on local government emergency program infrastructures, identification of livestock destruction/and disposal sites, enforcement of CIFA directives (quarantines), economic impact (farm failures), public fear and anxiety (response to public concerns) protecting front line personnel, volunteers and farm workers, supplies of protective equipment, implementations of movement controls, road signage, barriers/road blocks, communications. Use of Municipal EOC, public health and food safety programs/initiatives.

-Substantial (widespread injuries, widespread and/or severe damage, temporary disruption of service)

**Township of McKellar  
Hazard Information sheet**

Hazard Sheet #10-06 Updated 2023

**Type of Hazard:**

Transportation Incidents (hazardous materials accident)

**Specific Hazard:**

Traffic accident, hazardous material spill, weather hazard, commercial transport

**Facility/Area:**

Entire community, Highway corridor, Marine-surrounding area based on material involved

**Lead Time:**

None-maybe weather dependent

**Probability: 1**

No incidents in the last 15 years

**Consequence: 3**

Potential loss of life, environmental damage, personal injury, highway closure, property damage, economic impact, special consideration for clean-up, evacuation, delays in transportation, re-routing

-Substantial (widespread injuries, widespread and/or severe damage, temporary disruption of service)

**Township of McKellar**

**Hazard Information sheet**

Hazard Sheet #10-07 Updated 2023

**Type of Hazard:**

Critical Infrastructure

**Specific Hazard:**

Bridge or dam collapse, road network, destruction of hydro or telecommunications

**Facility/Area:**

All or part of the community

**Lead Time:**

0-several days

**Probability:2**

Last incident 5-15 years ago

**Consequence: 3-4**

Potential loss of life, property damage, economic loss, difficulty in responding

-Substantial (widespread injuries, widespread and/or severe damage, temporary disruption of service)

-High Fatalities (widespread and severe damage disrupting delivery of essential services, long term disruption of basic services)

**Township of McKellar  
Hazard Information sheet**

Hazard Sheet #10-08 Updated 2023

**Type of Hazard:**

Power outages/blackouts

**Specific Hazard:**

Loss of electricity, heat, water, road, communications

**Facility/Area:**

General Hazard-entire community

**Lead Time:**

None, weather related, watch for storm warnings/watches

**Probability: 4**

Multiple incidents in last 5 years

**Consequence: 2-4**

Winter- vulnerable populations, damage to households, pipes freezing, heat loss, food spoilage, sanitation, inoperable vehicles, communications, fuel, access to cash, continuity of services

Summer- vulnerable populations, elderly confined to keep cool, food spoilage, water supply private systems, communications, economic impact, continuity of services, fuel, radio signals and sanitation

-Limited (injuries, minor or localized damage)

-Substantial (widespread injuries, widespread and/or severe damage, temporary disruption of service

-High Fatalities (widespread and severe damage disrupting delivery of essential services, long term disruption of basic services)

**Township of McKellar  
Hazard Information sheet**

Hazard Sheet #10-09 Updated 2023

**Type of Hazard:**

Smog

**Specific Hazard:**

Smog, typified by poor air quality, often including high levels of particulate matter

**Facility/Area:**

General Hazard-entire community, impact on the vulnerable population (elderly, heart and chronic respiratory

disease)

**Lead Time:**

Often associated with heat events, closely monitored by Environment Canada and subject to air quality advisories

**Probability: 2**

Last incident 5-15 years ago

**Consequence: 2-3**

Significant increase in distress calls for first responders, increased demands, care/emergency facilities may require “shelter in place” for vulnerable population/individuals, negative impact on tourism

**PUBLIC AWARENESS:** to reduce use of motorized equipment, reduction of services to essential level, health warnings, reduce activity

-Limited (injuries, minor or localized damage)

-Substantial (widespread injuries, widespread and/or severe damage, temporary disruption of service)

**Township of McKellar**

**Hazard Information sheet**

Hazard Sheet #10-10 Updated 2023

**Type of Hazard:**

GTA Event

**Specific Hazard:**

A specific event in the GTA resulting in the migration of people to summer residences in large numbers

**Facility/Area:**

General Hazard

**Lead Time:**

Media warning, news coverage, length of travel time

**Probability: 3**

One incident in last 5 years

**Consequence: 2-3**

Public health issues, food/water supplies, continuity of services, financial institutions unavailable, fuel supply

-Limited (injuries, minor or localized damage)

-Substantial (widespread injuries, widespread and/or severe damage, temporary disruption of service)



# Economic Profile



## Economic Profile

As referenced in **O. Reg. 378/18**, the economic profile assessment includes analysis of the economic sectors affecting the community that are critical to its financial sustainability. This involves economic drivers in the community that have significant influence on the ability of the community to provide or maintain service levels.

To reduce potential losses, the fire services can consider increasing public fire and life safety activities that focus on fire safety concerns within facilities or focus on fire safety inspections to reduce the probability of an incident occurring at one of these sites.

## Economic Profile

Identified Occupancy	Key Risk	Probability (refer to Table 1 for suggested probability levels)	Consequence (refer to Table 2 for suggested consequence levels)	Assigned Risk Level (refer to the Risk Level Matrix for suggested risk levels)
Convenience Stores/farm market	Fire	Possible	Moderate	Moderate
Convenience Stores/farm market	Weather Event	Possible	Minor	Moderate
Convenience Stores/farm market	Power Outage	Likely	Minor	Moderate
Convenience Stores/farm market	Telecommunications Disruption	Possible	Insignificant	Low
Restaurants/ Food Outlets	Weather Event	Possible	Minor	Moderate
Restaurants/ Food Outlets	Telecommunications Disruption	Possible	Minor	Moderate
Restaurants/ Food Outlets	Power Outage	Likely	Minor	Moderate

Restaurants/ Food Outlets	Fire	Possible	Moderate	Moderate
Small Business	Fire	Possible	Moderate	Moderate
Small Business	Weather Event	Possible	Minor	Moderate
Small Business	Power Outage	Likely	Minor	Moderate
Small Business	Telecommunications Disruption	Possible	Minor	Low
Marina	Fire	Possible	Moderate	Moderate
Municipal Operations	Weather Event	Possible	Major	Moderate
Municipal Operations	Flooding	Likely	Moderate	Moderate
Municipal Operations	Power Outage	Likely	Moderate	Moderate
Municipal Operations	Cyber Attack	Possible	Major	Moderate
Municipal Operations	Fire	Likely	Moderate	Moderate
Municipal Operations	Wildland Fires	Likely	Major	High
Municipal Operations	Road Closure of Long Duration	Possible	Moderate	Moderate
Municipal Ice Pad	Power Outage	Possible	Insignificant	Low
Municipal Ice Pad	Weather Event	Possible	Insignificant	Low
Municipal Roadways	Hazardous Materials Incident	Possible	Moderate	Moderate
Campgrounds/Seasonal Lodging	Fire	Possible	Major	Moderate
Campgrounds/Seasonal Lodging	Weather Event	Possible	Moderate	Moderate
Vulnerable Occupancies	Fire	Possible	Moderate	Moderate
Vulnerable Occupancies	Weather Event	Possible	Minor	Moderate

# Past Loss and Event History Profile

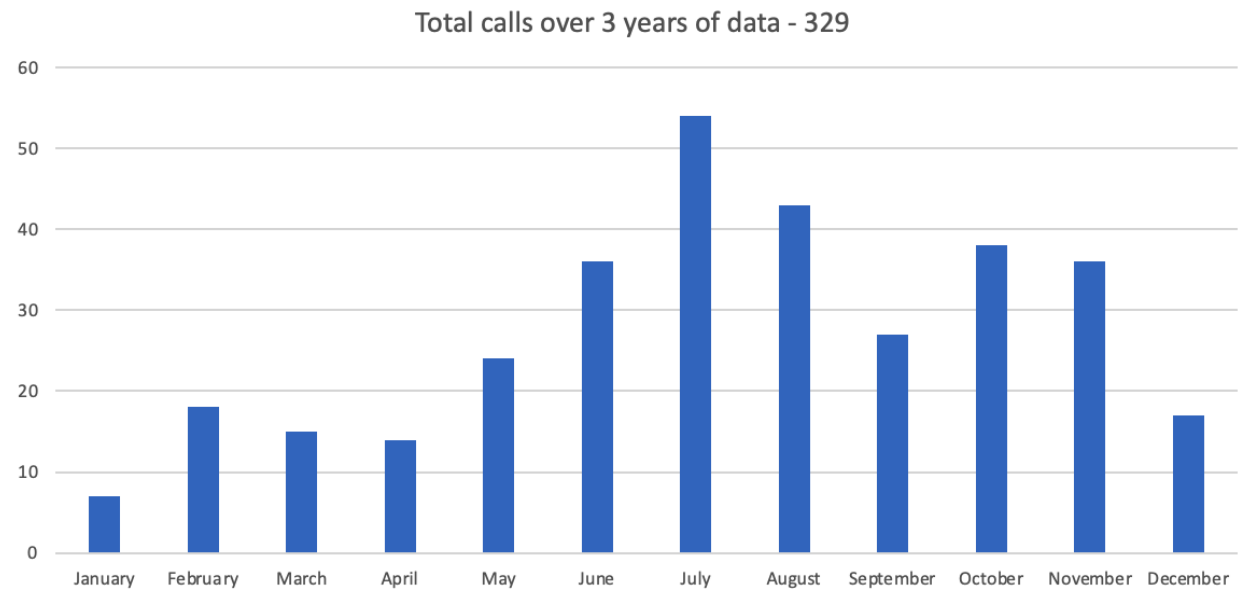


## Past Loss and Event History

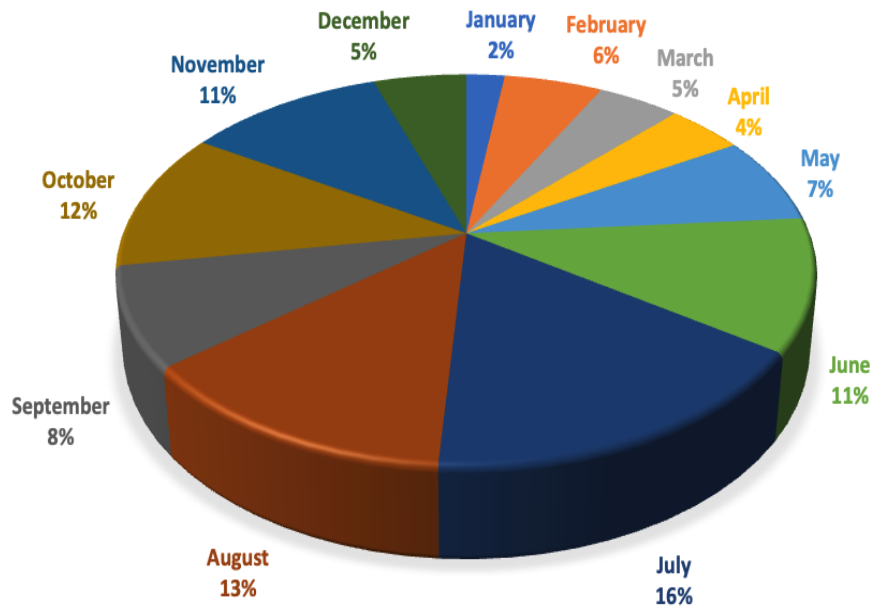
As referenced in **O. Reg. 378/18**, the past loss and event history profile assessment includes the analysis of a community's past emergency response experience, including the number and types of emergency responses, the number of injuries and fatalities, the amount of dollar loss as a result of fires, and a comparison of the community's historical fire loss statistics with provincial fire loss statistics. The evaluation of previous emergency response data has shown to be an effective tool to inform a municipality's decision-making process with regards to future fire protection services and programs, including enhanced public fire and life safety education and fire safety inspection programs. The following sections consider these past loss and event history characteristics within the Township of McKellar.

### Past Loss and event history profile

Analysis of a community's historical emergency response data provides valuable insight into understanding the specific fire protection trends that may be present. Expanding this analysis to include assessing the life safety and fire risks in relation to provincial statistics provides a foundation for evaluating where specific programs or services may further enhance the fire prosecution services being provided.

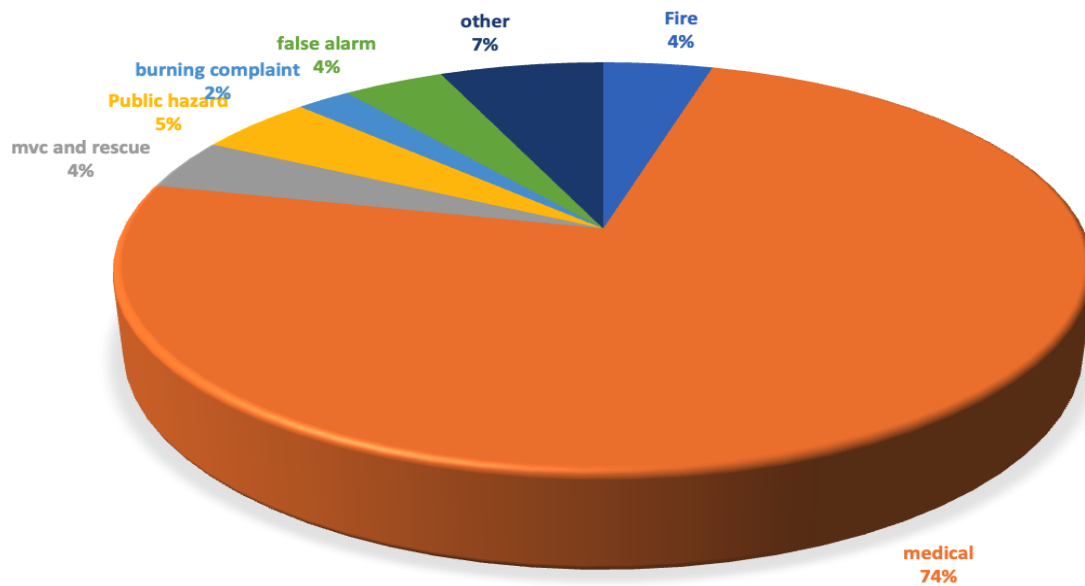


## RESPONSE CALENDAR



As can be expected with McKellar's growth rate, overall call volume has been increasing. On average, over the past 3 years, call volume has had the following make-up:

## MCKELLAR FIRE RESPONSE TYPES



\*It is expected that as this area continues to be settled by primarily people between the ages of 45-80 that the call volume, especially medical assistance, will continue to rise. As stated earlier, the age demographics of 0-14 and 65+ require the most assistance by Fire Departments in the event of an emergency.

McKellar 2021-2023

Group	Occupancy Classification	Fires	% of Structure Fires	Fire Loss	% of Fire Loss	Fire Deaths / Injuries
Group A	Assembly	0	%	\$	%	0
Group B	Care or Detention	0	%	\$	%	0
Group C	Residential	4	% 28.57	\$ 150,000	100%	1 injury
Group D	Business and Personal services	0	%	\$	%	0
Group E	Mercantile	0	%	\$	%	0
Group F	Industrial	0	%	\$	%	0
Other	Not Classified within the O.B.C.	10	% 71.42	\$ 500	%	0
Farm	Classified within the N.F.B.C.	0	%	\$	%	0
Total		14	100%	\$ 150,500	100%	1 Injury

Of the Group C (Residential Fires) 1 non-serious injury was sustained by a member of the public while attempting to extinguish. Chimney fires due to inadequate cleaning, and fireplace area fires due to inappropriate storage of burning materials were the main culprits of ignition. \$150,000 of total losses occurred in one incident consisting of interior cosmetic damage and some structural damage. Remaining group C fires were limited to chimney's and were not assigned a dollar loss at the time.

Other category fires involved mainly open land and were a mixture of both accidental and non-accidental in nature. 1 Vehicle was categorized here with an assigned value of \$500.

Approximate deployment stats per vehicle in Fire fleet 2022

Vehicle	Station	Fire Deployments approx. 2022	Medical Deployments approx..2022
Rescue 1	1	24	68
Pumper 1	1	31	3
Tanker 1	1	5	0
Rescue 2	2	25	57
Tanker 2	2	12	0
Rescue 3	2	1	0

\*Fire Deployments includes - Fires, False Fires, Alarms, CO Alarms, Motor Vehicle Collisions, Mutual Aid, Public Hazards, Burning Complaints

\*Software limitations currently make it difficult to assess if an apparatus was dispatched to a call and canceled prior to leaving. Software limitations also make it difficult to pinpoint hot spots within the township where the most responses happen to display on a map.

\*limitations for driver ability not calculated. i.e. were no DZ drivers available?

\*Multiple vehicles capable of responding to call types. i.e. not uncommon for Rescue 1 and Rescue 2 to respond together to a medical call. Pump 1 and Rescue 1 or 2 to an MVC. Etc...For Firefighter safety it is encouraged that Firefighters do not respond alone to incidents, even if that means a single responder on multiple apparatus meet up on scene.

MNR Assessment Breakdown of McKellar Fire’s Wildland Response Profile.

Fire Department Information:	Fire Stn 1 (Insert Stn I.D)	Fire Stn 2 (Insert Stn I.D)
Station Name:	Sharon Park	Hurdville rd
10 Year Average Wildland Fire Calls:	2	2
Personnel:		
Municipal Chief	1	
District Chiefs	1	



Captains	2	2
Lieutenants	0	0
Fire Fighters	10	12
Other:		
Wildland Fire Training:	SP103: 12	SP103: 12
	Air Attack:	Air Attack: 1
	SP230:	SP230: 1
Personnel Availability		
Weekdays 11 to 18:00 hrs	some	some
Weekend Availability	most	most
Overnight Availability	most	most
Dispatch Time to Respond to Wildland fire Call (Estimate)	15	15
Fire Hall Monitor MNRF Indices:		
Apparatus		
Specialized Fire Vehicle	2	2
Engines/Pumpers	1 Pumper	
Water Tenders/Tankers	1 Tanker/pumper	1 Tanker Pumper
Off Road 4x4, or light transport vehicle	1 rescue	
ATV		
Fire Boat	0	
Trailers. IC Command Post	1	
Other:		1 rescue (old ambulance)
Fire Line Equipment		
Forestry Hose – (feet)	200	200

Portable Fire Pumps	1 wajax	1 wajax, 1 honda
Port-a-Tank	1	1
Shovels	3	3
Pulaski	2	2
Rakes	1	1
Backpack Water Can	3	3
Chainsaws	1	1
Heavy Equipment Rental Available	Y	Y
Other:	Sprinkler kit	

\*Wildland Fire calls at current reflect a small percentage of the townships overall fire response. Natural causes, negligence as well as malicious intent all play a role in the prevalence of these fires. A year where average temperatures are high and relative precipitation is low can yield a significant change in the number of Wildfire calls McKellar Township will have to deal with. McKellar has taken steps towards increasing the stock of Wildfire equipment and gear, as well as training to provide as adequate a response as possible to these types of calls. McKellar's MNR agreement was adjusted in 2023 in an attempt to limit the difficult to reach areas of the township which we are responsible for and have them assumed by the MNR. The current strategy is such that the MNR assumes fire control of vacant lands more than a few hundred meters from a navigable roadway. Remote water access only areas remain a challenge and will continue to require the use of mutual aid boats for their response until such a time as the Fire Department can attain one.

## Calls by response type report

McKellar Township Fire Department (4928-00)

2021

Year Total (All Types):

Total All Calls: 98 (100%)

### Fires

		Calls	% of year	Injuries	Fatalities	Estimated loss
Property fires/explosions	Fire	6	6.12%	0	0	501
	Explosion	0	0%	0	0	0
	No loss outdoor fire	1	1.02%	0	0	0
	<b>Total</b>	<b>7</b>	<b>7.14%</b>			

### Other Calls

		Calls	% of year	Injuries	Fatalities	Estimated loss
Medical/resuscitator call	Accident or illness related - cuts, fractures, person fainted, etc.	9	9.18%	0	0	0
	Alcohol or drug related	3	3.06%	0	0	0

		Calls	% of year	Injuries	Fatalities	Estimated loss
	Asphyxia, Respiratory Condition	7	7.14%	0	0	0
	Chest pains or suspected heart attack	11	11.22%	0	0	0
	Medical/resuscitator call false alarm	1	1.02%	0	0	0
	Other Medical/Resuscitator Call	30	30.61%	0	0	0
	Oxygen administered	2	2.04%	0	0	0
	Vital signs absent, DOA	3	3.06%	0	0	0
	<b>Total</b>	<b>66</b>	<b>67.35%</b>			
Other response	Assistance to Other Agencies (exc 921 and 922)	2	2.04%	0	0	0
	Assistance to Police (exc 921 and 922)	1	1.02%	0	0	0
	Assisting Other FD: Other	2	2.04%	0	0	0
	Other Response	2	2.04%	0	0	0
	<b>Total</b>	<b>7</b>	<b>7.14%</b>			
Pre fire conditions/no fire	Other Cooking/toasting/smoke/steam (no fire)	1	1.02%	0	0	0
	<b>Total</b>	<b>1</b>	<b>1.02%</b>			
Public Hazard	Power Lines Down, Arcing	1	1.02%	0	0	0
	<b>Total</b>	<b>1</b>	<b>1.02%</b>			
False fire calls	Alarm System Equipment - Accidental activation (exc. code 35)	1	1.02%	0	0	0
	Alarm System Equipment - Malfunction	2	2.04%	0	0	0
	Human - Perceived Emergency	5	5.10%	0	0	0
	Other False Fire Call	1	1.02%	0	0	0
	<b>Total</b>	<b>9</b>	<b>9.18%</b>			
CO False calls	CO false alarm - equipment malfunction (no CO present)	2	2.04%	0	0	0
	<b>Total</b>	<b>2</b>	<b>2.04%</b>			
Burning (controlled)	Open air burning/unauthorized controlled burning (no	1	1.02%	0	0	0

		Calls	% of year	Injuries	Fatalities	Estimated loss
	uncontrolled fire)					
	Total	1	1.02%			
Rescue	Vehicle Collision	4	4.08%	0	0	0
	Total	4	4.08%			

OFFICE OF THE FIRE MARSHAL AND EMERGENCY MANAGEMENT

Calls by response type report

McKellar Township Fire Department (4928-00)

2022

Year Total (All Types):

Total All Calls: 105 (100%)

Fires

		Calls	% of year	Injuries	Fatalities	Estimated loss
Property fires/explosions	Fire	4	3.81%	0	0	150000
	Explosion	0	0%	0	0	0
	No loss outdoor fire	2	1.90%	0	0	0
	Total	6	5.71%			

Other Calls

		Calls	% of year	Injuries	Fatalities	Estimated loss
Medical/resuscitator call	Accident or illness related - cuts, fractures, person fainted, etc.	12	11.43%	0	0	0
	Alcohol or drug related	1	0.95%	0	0	0

		Calls	% of year	Injuries	Fatalities	Estimated loss
	Asphyxia, Respiratory Condition	9	8.57%	0	0	0
	Chest pains or suspected heart attack	4	3.81%	0	0	0
	Medical Aid Not Required on Arrival	1	0.95%	0	0	0
	Medical/resuscitator call false alarm	1	0.95%	0	0	0
	Medical/resuscitator call no action required	1	0.95%	0	0	0
	Other Medical/Resuscitator Call	36	34.29%	0	0	0
	Seizure	2	1.90%	0	0	0
	Vital signs absent, DOA	3	2.86%	0	0	0
	Total	70	66.67%			

Other response	Assistance not required by other agency	2	1.90%	0	0	0
	Assistance to Other Agencies (exc 921 and 922)	1	0.95%	0	0	0
	Assisting Other FD: Mutual Aid	6	5.71%	0	0	0
	Other Public Service	1	0.95%	0	0	0
	Other Response	1	0.95%	0	0	0
	<b>Total</b>	<b>11</b>	<b>10.48%</b>			
Public Hazard	CO incident, CO present (exc false alarms)	2	1.90%	0	0	0
	Power Lines Down, Arcing	6	5.71%	0	0	0
	<b>Total</b>	<b>8</b>	<b>7.62%</b>			

False fire calls	Human - Perceived Emergency	1	0.95%	0	0	0
	<b>Total</b>	<b>1</b>	<b>0.95%</b>			
CO False calls	CO false alarm - equipment malfunction (no CO present)	1	0.95%	0	0	0
	<b>Total</b>	<b>1</b>	<b>0.95%</b>			
Burning (controlled)	Open air burning/unauthorized controlled burning (no uncontrolled fire)	3	2.86%	0	0	0

		Calls	% of year	Injuries	Fatalities	Estimated loss
	<b>Total</b>	<b>3</b>	<b>2.86%</b>			
Rescue	Vehicle Collision	5	4.76%	0	0	0
	<b>Total</b>	<b>5</b>	<b>4.76%</b>			

**OFFICE OF THE FIRE MARSHAL AND EMERGENCY MANAGEMENT**

### Calls by response type report

**McKellar Township Fire Department (4928-00)**

2023

Year Total (All Types):

Total All Calls: 124 (100%)

#### Fires

		Calls	% of year	Injuries	Fatalities	Estimated loss
Property fires/explosions	Fire	1	0.81%	0	0	0
	Explosion	0	0%	0	0	0
	No loss outdoor fire	0	0%	0	0	0
	<b>Total</b>	<b>1</b>	<b>0.81%</b>			

#### Other Calls

		Calls	% of year	Injuries	Fatalities	Estimated loss
Medical/resuscitator call	Accident or illness related - cuts, fractures, person fainted, etc.	14	11.29%	0	0	0
	Alcohol or drug related	2	1.61%	0	0	0

		Calls	% of year	Injuries	Fatalities	Estimated loss
	Asphyxia, Respiratory Condition	38	30.65%	0	0	0
	Chest pains or suspected heart attack	12	9.68%	0	0	0
	Other Medical/Resuscitator Call	34	27.42%	0	0	0
	Seizure	1	0.81%	0	0	0
	Vital signs absent, DOA	3	2.42%	0	0	0
	<b>Total</b>	<b>104</b>	<b>83.87%</b>			
Other response	Assistance not required by other agency	1	0.81%	0	0	0
	Assistance to Other Agencies (exc 921 and 922)	2	1.61%	0	0	0
	<b>Total</b>	<b>3</b>	<b>2.42%</b>			

Public Hazard	Gas Leak - Miscellaneous	1	0.81%	0	0	0
	Other Public Hazard	1	0.81%	0	0	0
	Power Lines Down, Arcing	2	1.61%	0	0	0
	Spill - Gasoline or Fuel	1	0.81%	0	0	0
	Spill - Miscellaneous	1	0.81%	0	0	0
	<b>Total</b>	<b>6</b>	<b>4.84%</b>			
False fire calls	Alarm System Equipment - Accidental activation (exc. code 35)	1	0.81%	0	0	0
	Alarm System Equipment - Malfunction	2	1.61%	0	0	0
	<b>Total</b>	<b>3</b>	<b>2.42%</b>			
Burning (controlled)	Open air burning/unauthorized controlled burning (no uncontrolled fire)	3	2.42%	0	0	0
	<b>Total</b>	<b>3</b>	<b>2.42%</b>			
Rescue	Vehicle Collision	4	3.23%	0	0	0
	<b>Total</b>	<b>4</b>	<b>3.23%</b>			

\*Standard incident report data from OFM database

# Identifying Treatment Options for the Top Risks in our Community



## RISK TREATMENT OPTIONS

Once risk levels have been assigned, fire departments can determine how best to treat each risk and the resources required to do so.

Options for treating risks include the following:

1. Avoid the Risk
2. Mitigate the Risk
3. Accept the Risk
4. Transfer the Risk

### **Avoid the Risk**

Avoiding the risk means implementing programs and initiatives to prevent a fire or emergency from happening. For example, public fire safety education initiatives aim to change people's behaviors so that fires may be prevented and people react appropriately when fires do occur. Fire Code inspections and enforcement help to ensure that buildings are in compliance with the Ontario Fire Code.

### **Mitigate the Risk**

Mitigating the risk means implementing programs and initiatives to reduce the probability and/or consequence of a fire or emergency.

For example, a routine Fire Code inspection and enforcement program to ensure Fire Code compliance helps to reduce the probability and consequence of a fire.

A pre-planning program involving fire suppression crews allows the fire department to gain knowledge about specific buildings in the community and their contents, fuel load, fire protection systems, etc. This information can be provided to the fire inspection staff who can ensure the building is compliant with the Fire Code. Also, it can assist suppression crews to plan fire suppression operations should a fire occur in a building. These activities can reduce the probability and consequence of a fire.

### **Accept the Risk**

Accepting the risk means that after identifying and prioritizing a risk, the fire department determines that no specific programs or initiatives will be implemented to address this risk. In this treatment option, the fire department accepts that the potential risk might happen and will respond if it occurs.

For example, typically fire departments do not implement programs to prevent motor vehicle collisions. Yet it is generally accepted that collisions will happen and that the fire department will respond when they do. Similarly, environmental hazards (e.g. ice storms) and medical calls cannot be prevented by a fire department program or initiative, yet fire departments typically respond when these emergencies occur.

When accepting risks, fire departments should consider their capacity (i.e. equipment, personnel, training, etc.) to respond.



## **Transfer the Risk**

Transferring the risk means the fire department transfers the impact and/or management of the risk to another organization or body. Contracting public fire safety education, Fire Code inspection and enforcement, or emergency response services to a neighboring municipality or another organization are examples of transferring the management of risks to another body.

For example, a community may enter into a fire protection agreement with a neighboring community with respect to any or all of the three lines of defense.

## **SETTING THE TYPE AND LEVEL OF FIRE PROTECTION SERVICES**

When setting the type and level of fire protection services, all Three Lines of Defense should be considered in terms of the impact each will have on the probability or consequence of identified risks. Once fire departments have determined the preferred treatment option for each risk, they can plan and implement activities that address those risks. Things to consider include the fire department's current resources, staffing levels, training, equipment, and authority versus those that may be required to implement the preferred treatment options.

After considering these issues, the preferred treatment option (e.g. avoid the risk, mitigate the risk, accept the risk, or transfer the risk) is noted in the Preferred Treatment Option column.

Fire departments should also ensure that operational policies and standard operating guidelines address the levels of service and activities required to address each risk. This includes setting goals and objectives, and determining resources, training, equipment, activities, and programs required across each of the Three Lines of Defense.

The process of making informed decisions about the provision of fire protection services should include careful consideration of the following:

- Implementation of public fire safety education, Fire Code inspections and enforcement, and emergency response activities that are appropriate to address the causes, behaviors or issues associated with identified risks.
- Capabilities and capacity of the fire department (e.g. financial and staffing resources, training, equipment, authority, etc.) that may be required to implement preferred treatment options.
- Strategic partners with common interests, available resources, or skill sets that could assist in addressing risks using the applicable risk assessment profiles.
- Establishing and Regulating By-laws, operational policies and standard operating guidelines that reflect the fire protection services to be provided to address the identified risks.
- Establishment of goals and objectives, strategies, timelines, and evaluation for the proposed fire protection services to be provided.

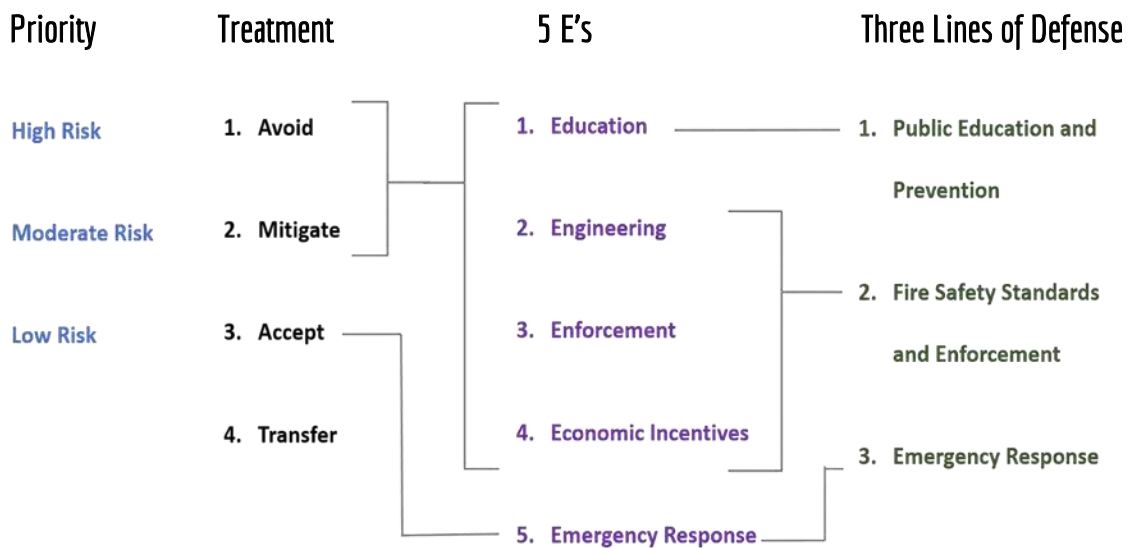
- Communication with municipal council and the public to outline the types and levels of fire protection services that will be provided.

Lastly, in determining Treatment Options for Risk Profiles, consideration has also been given to incorporating the 5 E's laid out in NFPA 1300 standard for Community Risk Reduction.

**The 5 E's are:**

Education, Engineering, Enforcement, Economic Incentives and Emergency Response.

**Treatment options conclusion process**



## Treatment Options

Mandatory Profiles	Top Risk Issues/Concerns	Preferred Treatment Option
<p><b>Geographic Profile</b></p>	<p>Bodies of water impacts training, response methods, response time and equipment for response.</p>	<p><b>Avoid Risk</b> –</p> <ul style="list-style-type: none"> <li>-Implementation of ice rescue training protocols, SOGs, policies and activities. Including Public Education and Safety reminders. Review of response protocol.</li> <li>-Ice Rescue equipment and training with ongoing review.</li> <li>-Training, protocols, SOGs, Policies and activities. Including Public Education and Safety reminders.</li> <li>-Ice Rescue equipment and training with ongoing review, specific to vessel-based ice rescues. (This will include immersion suits, helmets, 500 - 1000' floating ropes, inflatable vessel, PFDs, etc. as age and condition dictates.)</li> <li>-Increase messaging via online and social media regarding water safety at all times of the year.</li> </ul> <p><b>Avoid and Transfer Risk</b> - Swiftwater and Open Water rescue is not currently provided and transferred to the residents, however, training and resources are a consideration but would require substantial training and investment.</p> <ul style="list-style-type: none"> <li>-At current we rely on other Mutual Aid services for water rescue and craft access services, this should be re-evaluated with an effort to lessen the response delay by having our own vessel. Given the importance of waterways to the townships recreation and tourism we should strive to <b>Mitigate</b> this risk in the future.</li> </ul>

	<p>Bodies of Water - Recreation and Tourist activities</p>	<p><b>Avoid and Mitigate -</b></p> <ul style="list-style-type: none"> <li>-Public education programs required</li> <li>-Install future signage at key locations around bodies of water identifying water and Ice risks.</li> <li>-Have information available online warning of dangers of thin ice and how a person may self rescue. Including information on items a person should have with them such as, Ice Picks, throw rope, whistle...etc.</li> <li>-Social Media program to assist in educating the public on the dangers.</li> <li>-Educate seasonal residents on the importance of knowing their exact address to avoid unnecessary delays in fire service response, educate on the use of apps such as what 3 words for location pinning.</li> <li>-Review the required equipment, legislation, and regulations associated with the purchase and implementation of summer marine response, including the use of a water vessel.</li> </ul>
	<p>Bodies of Water - Marine firefighting and water response to emergencies.</p>	<p><b>Transfer -</b></p> <p>At this point the Township of McKellar <b><u>Does Not offer any response to water based properties</u></b> and we transfer the risk of these properties onto the property owner. Based on the review of required equipment, legislation, and regulations associated with offering such a response an effort could be recommended in the future to <b>Mitigate and Avoid.</b></p>

	Grass / Wildland / Forests	<p><b>Avoid and Mitigate Risk –</b></p> <ul style="list-style-type: none"> <li>-Promote no burning fire bans and the outdoor burning by-law by making them easily accessible to residents.</li> <li>-Educate residents on importance of maintaining access routes into their property.</li> <li>-Control vegetation growth along roadways.</li> <li>-Promote safe campfire practices.</li> <li>-Partner with MNRFP on safe burning practices, through public education opportunities. (FireSafe)</li> </ul>
	Road Network	<p><b>Avoid Risk –</b></p> <ul style="list-style-type: none"> <li>-The network and condition of the roads hampers the fire service from arriving at a fire call in a timely manner given the large bodies of water in the middle of our land area.</li> <li>-Some roads may cause damage to fire apparatus is driven on too fast.</li> <li>-Many of the township fire roads are single lane logging type roads that could use improvements in widening and the removal of some of the curves.</li> <li>-In the spring many roads are vulnerable to, or washed out, due to flooding.</li> <li>-Control vegetation growth along roads.</li> </ul> <p>Some roads can be closed for long duration due to extreme weather events.</p> <ul style="list-style-type: none"> <li>-Land owners should be made aware of their responsibilities in maintaining any private roads.</li> <li>-A long-term road improvement strategy would improve the quality of the roads and improve fire service response times.</li> </ul>

	Fires	<p><b>Avoid and Mitigate Risk -</b></p> <ul style="list-style-type: none"> <li>-Agreements with MNR to cover risk associated with hard to access properties.</li> <li>-Training and yearly SP103 wildland certifications maintained and increase training to SP230 eventually.</li> <li>-Deployable sprinkler systems, wildfire hoses, pumps, tools and PPE for ready use.</li> <li>-Training with mutual aid partners to increase effectiveness of coordinated responses.</li> </ul>
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Mandatory Profile	Top Risk, Issues / Concerns	Preferred Treatment Option
Building Stock Profile	Fires	<p><b>Avoid and Mitigate Risk -</b> Older buildings within older areas of rural communities. Heavier timber construction. Should be fire inspected annually by owners. Public education opportunities for building owners on fire prevention, fire extinguisher use safe cooking, fire safety planning.</p>
	Residential Dwellings - lack of smoke and CO alarms, home escape plans, fire extinguishers, vacant and derelict structures, poor housekeeping practices	<p><b>Avoid and Transfer Risk -</b></p> <ul style="list-style-type: none"> <li>-Increase public education initiatives meant to support the residents, promoting smoke /CO alarms, escape plans to children, fire extinguishers and residential sprinklers.</li> <li>-Promote the need for well maintained wood burning chimneys and their cleaning before the season begins.</li> <li>-Have fire prevention and educational materials available to the public at community events and on demand online.</li> <li>-Transfer the risk to the homeowner, property owner to follow the bylaws, and fire code.</li> <li>-Support the residents through use of the Home Safe Home program to assist with the installation of detectors when home owners cannot do it themselves, as well as in person educational opportunities.</li> </ul>

	Farm Land / Vacant structures	<p><b>Avoid Risk –</b></p> <ul style="list-style-type: none"> <li>-Contact property owners to establish what the plans are for unused structures.</li> <li>-Promote the need to securing and making safe vacant structures or the demolition of them.</li> </ul>
	Heritage Structures	<p><b>Avoid Risk –</b></p> <ul style="list-style-type: none"> <li>-Encourage building owner fire inspections on an annual basis if structure is occupied.</li> <li>-Promote smoke alarms and fire extinguishers.</li> <li>-Contact property owners to establish what the plans are for the vacant designated heritage structures.</li> <li>-Promote the need to securing and making safe, any vacant structures.</li> </ul>
	Vulnerable Occupancies	<p><b>Avoid Risk –</b></p> <ul style="list-style-type: none"> <li>-Encourage public education on safe cooking and smoking practices.</li> <li>-Know and practice escape routes out of their building.</li> <li>-Address the needs of those that may have mobility and cognitive behavioral issues, in escaping a fire.</li> <li>-Encourage inspection annually.</li> </ul>

Mandatory Profile	Top Risk, Issues / Concerns	Preferred Treatment Option
Critical Infrastructure Profile	Electricity	<p><b>Accept Risk –</b></p> <ul style="list-style-type: none"> <li>-Loss of power will adversely effects on all forms of daily life. Businesses, residences, township and emergency services all rely heavily on power.</li> <li>-Strive to <b>Mitigate Risk</b> by working towards the installation of backup power.</li> <li>-Backup power for Evacuation Center and Alt. EOC</li> </ul>
	Water	<p><b>Avoid and Transfer Risk –</b></p> <ul style="list-style-type: none"> <li>-Encourage safe water practices to residents including the regular testing of residential water sources by property owners.</li> </ul>

	Telecommunications	<p><b>Accept Risk -</b></p> <ul style="list-style-type: none"> <li>-Loss of cell coverage throughout the township or poor/no coverage in other areas.</li> <li>- Township should be open to work with cell phone communication companies to explore opportunities of improving coverage.</li> <li>-Improvements to township radio communications equipment will help <b>Mitigate Risk</b> and improve reliability. They will also greatly help with the effectiveness of communication with Mutual Aid Departments.</li> <li>-Radio tower has manual backup generator in place to charge repeater batteries.</li> </ul>
	Continuity of Government	<p><b>Avoid and Mitigate -</b></p> <ul style="list-style-type: none"> <li>-Implementation of the emergency plan.</li> <li>-Staff unable to attend work locations due to weather event, do they have access to the township's computer network from home and able to work from home?</li> <li>-Emergency Operations Centre activated backup power in place.</li> <li>-In the event of a power outage, delay in obtaining services as no on-site generator in some critical infrastructure buildings.</li> </ul>



Mandatory Profile	Top Risk, Issues / Concerns	Preferred Treatment Options
Demographic Profile	Senior Citizens	<p><b>Avoid and Mitigate Risk -</b></p> <ul style="list-style-type: none"> <li>-Combined with Youth, most at risk and in need of fire assistance demographic</li> <li>-Continued public education opportunities at Fairs, club meetings, promotional events such as the Fire booth at the McKellar Market.</li> <li>-Further Public Education opportunities should discuss the following topics of interest that relate to seniors: <ul style="list-style-type: none"> <li>-Importance of working smoke and CO alarms</li> <li>-Safe cooking practices, dangers of using oils and grease for cooking</li> <li>-Develop and practice an escape plan for their place of residency.</li> <li>-How to extinguish a cooking related fire</li> <li>-How to operate a fire extinguisher, conduct clinics</li> <li>-Prevent burns by not carrying burning pots and pans outside</li> <li>-Prevent clothing from catching fire by not wearing flowing styled clothing near open flames.</li> </ul> </li> </ul>
	Youth	<p><b>Avoid and Mitigate -</b></p> <ul style="list-style-type: none"> <li>-Initiate a Junior fire fighter program.</li> <li>-Exposure to educational materials at McKellar Market may reduce the risk of youth becoming junior fire starters.</li> <li>-School visits</li> <li>-Avail fire apparatus to attend birthday events to familiarize youth with firefighter gear and equipment.</li> </ul>

	<p>Seasonal Residents</p>	<p><b>Avoid and Mitigate Risk –</b></p> <ul style="list-style-type: none"> <li>-Aggressive public education initiative promoting smoke and CO alarms, escape plans, fire extinguishers.</li> <li>-Residents or renters not aware of the address, suggest it be written out and posted near a phone.</li> <li>-Encourage the reading and following of the township’s burning bylaws.</li> <li>-Encourage adoption of proactive burn permit system to enhance lines of communication regarding state of emergency, open air burning bylaw and permits, fireworks by-laws, public education, and fire prevention topics of interest.</li> <li>-Provide updates on FD activities.</li> <li>-Provide public Education literature within the tax bills when they are sent out or via social media.</li> </ul>
	<p>Full Time Residents</p>	<p><b>Avoid and Mitigate –</b></p> <ul style="list-style-type: none"> <li>-Encourage adoption of proactive burn permit system to enhance lines of communication regarding state of emergency, open air burning bylaw and permits, fireworks by-laws, public education, and fire prevention topics of interest.</li> <li>-Provide updates on FD activities.</li> <li>-Provide public Education literature within the tax bills when they are sent out or via social media.</li> </ul>

Mandatory Profile	Top Risk, Issues / Concerns	Preferred Treatment Options
Hazard Profile	Fires	<p><b>Avoid and Mitigate Risk -</b></p> <ul style="list-style-type: none"> <li>-Through public education opportunities at fairs and markets by having children work on developing an escape plan in the home.</li> <li>-Educating them on what to do when smoke alarms are activated.</li> <li>-How to crawl on the floor through smoke.</li> <li>-Due to the time it will take to respond to areas furthest from the fire stations, the department should promote preparedness and self sufficiency. This could be done through public educations means along with the distribution of fire prevention educational material.</li> <li>-The department should promote the value of residential sprinklers especially when new or major renovation construction takes place. Residential sprinklers save lives and property and will increase the value of one's property and save money on fire insurance.</li> <li>-Promotion and maintenance of detectors and extinguishers should also be a priority.</li> </ul>
	Weather Event	<p><b>Accept Risk -</b></p> <ul style="list-style-type: none"> <li>-Tornadoes, Ice and snowstorms, extreme heat and cold events, intense rainstorms, flooding. Although these cannot be completely avoided, they can, in most cases be predicted, which will allow for public awareness releases.</li> <li>-Increasing effectiveness of communication tools will assist this. A consideration of the online permit system provides a built in communication tool which can be used for this.</li> <li>-Potential for power outages effecting response needs to be assessed.</li> </ul>

	Motor Vehicle Collisions	<p><b>Accept Risk -</b></p> <ul style="list-style-type: none"> <li>-Mass casualties, road closures of long durations. Fire service to assess roads and frequency of events to ensure they are prepared for any type of event.</li> <li>-Portable road signs or electronic communication tool could help with this messaging with respect to detour routes for extended closures.</li> </ul>
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<b>Mandatory Profiles</b>	<b>Top Risks, Issues / Concerns</b>	<b>Preferred Treatment Option</b>
Public Safety Response Profile	Outside Fire Services, Mutual Aid, Automatic Aid response	<p><b>Avoid and Transfer Risk -</b></p> <ul style="list-style-type: none"> <li>-McKellar Fire does not provide advanced hazardous materials or High Angle or Water based rescue response and mitigation. As such the department has entered into response agreements with outside fire services that do provide such service(s). Technical rescues could include confined space, high angle rope, trench etc. Unfortunately, a delay is inevitable with responses due to the increased distance responders are coming from.</li> <li>- McKellar Fire does not have an aerial apparatus. During a large fire an aerial device may be required in a timely manner. Without having their own aerial device, mutual aid could be delayed in responding. The Department has entered into a Mutual Aid agreement with an outside fire service in possession of an aerial device, however cannot guarantee its response, or availability for many different factors including that the aerial may not be permitted to respond off of paved roads due to its weight.</li> <li>-Upgrade of radio communications to better mesh with Mutual Aid departments who have already, or are currently changing from analog to digital communications.</li> </ul>

	<p>McKellar Fire Department response</p>	<p><b>Avoid and Mitigate Risk -</b></p> <ul style="list-style-type: none"> <li>-Like so many other fire services in Ontario, McKellar Fire has problems with personnel being available to respond Mon to Fr from 8 a.m.to 5 P.M. The days of employers permitting an employee that belongs to the local fire department to leave work to attend a call, are, for the most part, over. Also, the majority of available employment is outside of our township borders. Therefore, daytime availability of fire fighters has diminished. McKellar Fire has an ongoing recruitment campaign aimed at increasing our departments numbers and attracting local residents who are perhaps shift workers or self employed and therefore possibly more likely to be available during daytime/weekdays hours.</li> <li>-McKellar has Mutual Aid agreements in place to help create a larger area from which we can summon responders for certain types of calls.</li> <li>-McKellar has begun instituting recognition and retention strategies to try and keep our responders happy and interested in remaining with the department.</li> </ul>
	<p>McKellar Fire Department Training</p>	<p><b>Avoid and Mitigate Risk -</b></p> <ul style="list-style-type: none"> <li>-Provide live fire training to all the members of the department on annual basis at minimum to keep related skills up to an acceptable level.</li> <li>-Ensure the level of training is on course to meet the new OFM certification standards.</li> <li>-Continuously seek new and innovative ways to improve training on a budget while still attracting talent from within the community.</li> <li>-Create new training opportunities through cooperative agreements with other progressive Fire Departments.</li> </ul>

	Parry Sound EMS response	<b>Avoid Risk -</b> -Create opportunities for cross training with services as to increase our and their exposure to the skills and equipment of each others services.
	Parry Sound EMS Dispatch	<b>Avoid -</b> -Address current request to upgrade dispatch and communications systems. Ensure that dispatching service can meet the needs of the modern fire service including the benefits of digital integration and monitoring ability.

Mandatory Profiles	Top Risks, Issues / Concerns	Preferred Treatment Option
Community Services Profile	Community Groups	<b>Avoid-</b> -Create regular dialogue with community groups as to better keep them in the loop about potential roles during active major emergencies

Mandatory Profiles	Top Risks, Issues / Concerns	Preferred Treatment Option
Economic Profile	Electricity	<b>Avoid and Mitigate Risk -</b> -Promote to business owners the advantages of having a standby generator in the event they lose power. By having a generator could prevent the loss of food due to spoilage, lost sales due to no means of completing transactions, lack of power to operate equipment, no lighting in the place of business.
	Fires	<b>Accepted Risk -</b> -Loss of business commerce and income to families due to fires. There is also the spin- off loss of commerce to other non affected businesses.

Mandatory Profiles	Top Risks, Issues / Concerns	Preferred Treatment Options
Past Loss and Event History Profiles	Fires	<p><b>Avoid and Mitigate Risk -</b>            -Through public education on dangers of unattended cooking, uncleaned chimneys, older electrical and mechanical equipment not upgraded and lack of good housekeeping practices.</p>
	Undetermined Causes for Fires	<p><b>Avoid and Mitigate -</b>            -Endeavor for members of the department to have been trained to the National Fire Protection Associated Standard on Fire Cause Determination.            -Utilize the resources available through the OFMEM on determining causes.            -Note if there is a trend developing and act accordingly.</p>
	Medical responses	<p><b>Avoid -</b>            -Advocate for the use of the Community Paramedic program            -Educate on the importance of knowing address especially in rural properties.            -Educate on the importance of maintaining good access to the property particularly in winter to assist responders.</p>
	CO/Smoke alarms	<p><b>Avoid -</b>            -Educate on the standards under the fire code for the use of CO and Smoke alarms, their importance, and the availability of our Home Safe Home program to help those in need of assistance getting up to code.</p>

SWOT analysis breakdown from prior to and during the creation of this document.

\*This was used to steer the direction of the department until the creation of the CRA.



-Tremendous community support	-Department recovering from a traumatic past, weak existing SOG and planning documents in need of updating	-Public education and Fire Prevention to be made available at as many community events and seniors groups as possible	-Misinformation regarding bylaws and department policies
-Strong core of responders with a passion for community service	-Lack of training and training tracking from previous full-time leadership	-Coordinated training opportunities to create a better response standard for McKellar and surrounding Mutual Aid communities	-High demand on volunteer commitment hours due to OFM standardization and certification requiring more effort than some volunteers originally signed up for
-Supportive council and staff divisions	-Some local community members choose to volunteer on other local departments instead due to trauma of previous full-time leadership	-Coordinated training also provides opportunity for McKellar residents volunteering elsewhere to see the positive and recovering environment of the Fire Department to hopefully consider returning	-Economic climate making time commitments more difficult to justify for responders
-Newer frontline apparatus in Stn 1	-Small population makes recruitment difficult	-Surrounding schools hosting events which we can be involved in, thus exposing McKellar children to the Fire	-High cost of replacement vehicles and equipment will make some purchases difficult for township



		Service and safety information	
-Strong support from Mutual Aid partnerships	-Lack of local employers takes vast majority of responders out of the area during daytime/weekday hours	-Junior FF program to encourage youth 15-18 to become involved in their community, and hopefully retain their services after 18	-Falling behind on communications upgrades threatens effectiveness of Mutual Aid responses both giving and receiving
	-Antiquated permitting and bylaw education requiring residents to pull information for themselves from township resources	-Create strong leadership core within the department to assist with guidance of department policies and direction	-Fire administration, training, planning, prevention, inspections, education, policy upgrading requires more hours than budgeted
	-Lack of backup power for firehalls and critical buildings. -Need more permanent installations of water sources	-Home Safe Home McKellar program to encourage and educate about fire safety as well as assist those in need of assistance with Smoke and CO detection devices.	
	-Many pieces of equipment were not updated on a regular rotating basis requiring a larger single investment rather than smaller annual ones.	-Modernize permitting and bylaws to create a system where education, permitting, and information is pushed to residents requiring less effort on the residents side as well as greater uptake of the focused materials	

# Fire Protection and Prevention Act, 1997

## ONTARIO REGULATION 378/18 COMMUNITY RISK ASSESSMENTS

**Consolidation Period: From July 1, 2019 to the [e-Laws currency date](#).**

**No amendments.**

*This is the English version of a bilingual regulation.*

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<a href="#">1.</a>	Mandatory use
<a href="#">2.</a>	What it is
<a href="#">3.</a>	When to complete (at least every five years)
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<a href="#">Schedule 1</a>	Mandatory profiles

#### Mandatory use

1. Every municipality, and every fire department in a territory without municipal organization, must,
  - (a) complete and review a community risk assessment as provided by this Regulation; and
  - (b) use its community risk assessment to inform decisions about the provision of fire protection services.

#### What it is

2. (1) A community risk assessment is a process of identifying, analyzing, evaluating and prioritizing risks to public safety to inform decisions about the provision of fire protection services.
- (2) A community risk assessment must include consideration of the mandatory profiles listed in Schedule 1.
- (3) A community risk assessment must be in the form, if any, that the Fire Marshal provides or approves.

#### When to complete (at least every five years)

3. (1) The municipality or fire department must complete a community risk assessment no later than five years after the day its previous community risk assessment was completed.
- (2) If a municipality, or a fire department in a territory without municipal organization, comes into existence, the municipality or fire department must complete a community risk assessment no later than two years after the day it comes into existence.
- (3) A municipality that exists on July 1, 2019, or a fire department in a territory without municipal organization that exists on July 1, 2019, must complete a community risk assessment no later than July 1, 2024.
- (4) Subsection (3) and this subsection are revoked on July 1, 2025.

#### When to review (at least every year)

4. (1) The municipality or fire department must complete a review of its community risk assessment no later than 12 months after,
  - (a) the day its community risk assessment was completed; and
  - (b) the day its previous review was completed.
- (2) The municipality or fire department must also review its community risk assessment whenever necessary.
- (3) The municipality or fire department must revise its community risk assessment if it is necessary to reflect,
  - (a) any significant changes in the mandatory profiles;
  - (b) any other significant matters arising from the review.

(4) The municipality or fire department does not have to review its community risk assessment if it expects to complete a new community risk assessment on or before the day it would complete the review.

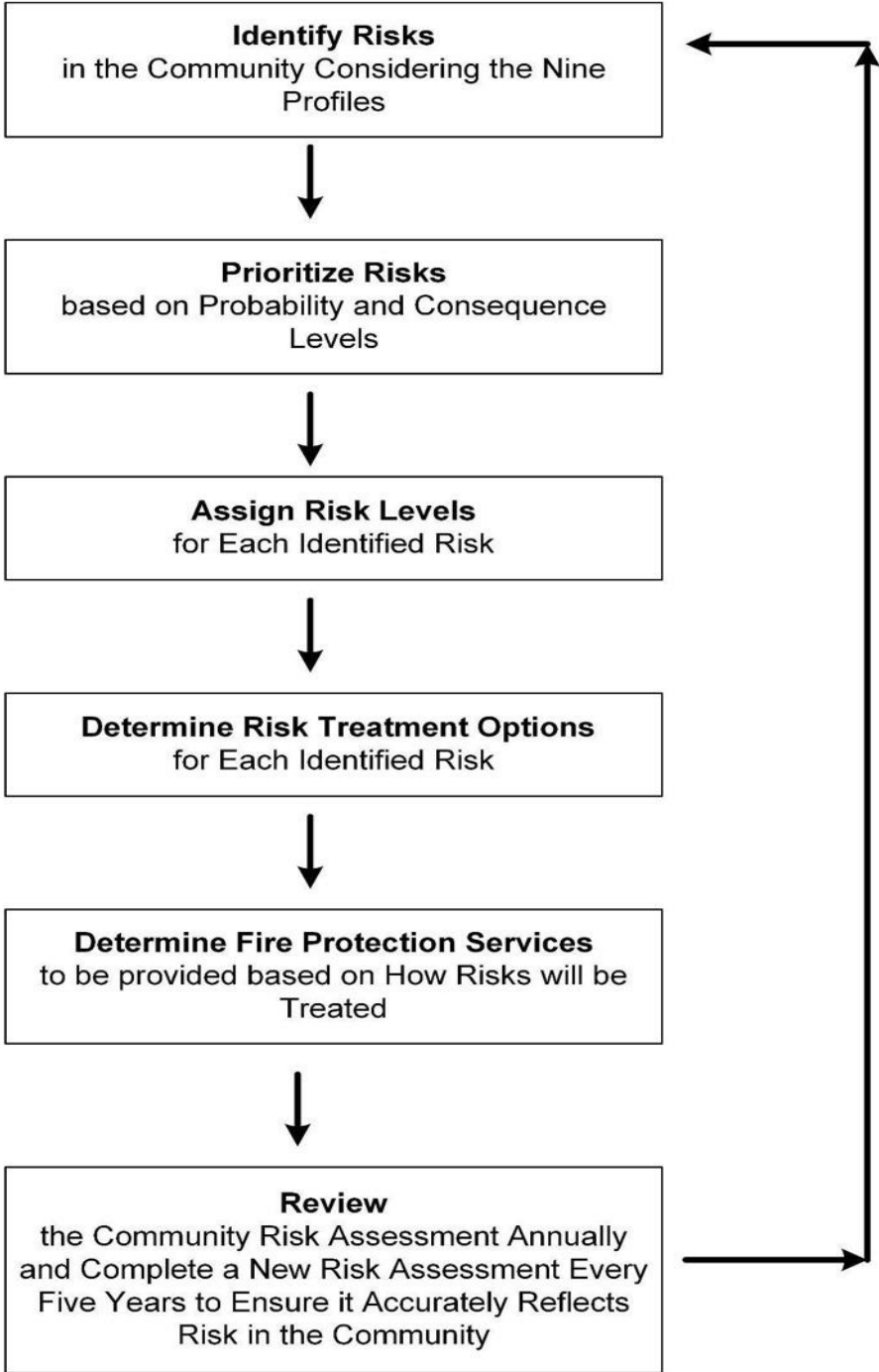
5. OMITTED (PROVIDES FOR COMING INTO FORCE OF PROVISIONS OF THIS REGULATION).

**SCHEDULE 1  
MANDATORY PROFILES**

1. **Geographic profile:** The physical features of the community, including the nature and placement of features such as highways, waterways, railways, canyons, bridges, landforms and wildland-urban interfaces.
2. **Building stock profile:** The types of buildings in the community, the uses of the buildings in the community, the number of buildings of each type, the number of buildings of each use and any building-related risks known to the fire department.
3. **Critical infrastructure profile:** The capabilities and limitations of critical infrastructure, including electricity distribution, water distribution, telecommunications, hospitals and airports.
4. **Demographic profile:** The composition of the community's population, respecting matters relevant to the community, such as population size and dispersion, age, gender, cultural background, level of education, socioeconomic make-up, and transient population.
5. **Hazard profile:** The hazards in the community, including natural hazards, hazards caused by humans, and technological hazards.
6. **Public safety response profile:** The types of incidents responded to by other entities in the community, and those entities' response capabilities.
7. **Community services profile:** The types of services provided by other entities in the community, and those entities' service capabilities.
8. **Economic profile:** The economic sectors affecting the community that are critical to its financial sustainability.
9. **Past loss and event history profile:** The community's past emergency response experience, including the following analysis:
  1. The number and types of emergency responses, injuries, deaths and dollar losses.
  2. Comparison of the community's fire loss statistics with provincial fire loss statistics.

**Note:** Each profile is to be interpreted as extending only to matters relevant to fire protection services.

# Community Risk Flow Chart



# Municipal Emergency Plan

## Township of McKellar

701 Highway 124, McKellar, ON, P0G 1C0

705-389-2842



**Revised 2023**

**Redacted Public Facing**

# **The Municipality of the** **Township of McKellar**

The Township of McKellar, located 25 kilometers north/east of the Town of Parry sound on Highway #124 is a rural recreational municipality where opportunities abound for the outdoor enthusiast. With over 15 lakes, numerous rivers, miles of groomed snowmobile trails and leisurely walking trails, visitors to the area will find a multitude of activities to do all year round. From the award winning Ridge at Manitou Golf Club, to quaint Bed and Breakfasts, fishing camps, cottage resorts and campsites, the travelers will find a variety of activities and accommodations to meet every budget. If you enjoy fishing, boating, swimming, hiking, snowmobiling, ice fishing, sightseeing from the air or just plain relaxing at the shore, come and experience McKellar Township!

# Forward

With the Emergency Management and Civil Protection Act, RSO, 1990, all municipalities in Ontario have obligations to develop, implement and maintain an Emergency Management Plan that includes plans, exercises and public awareness according to an emergency specified framework.

The Emergency Management Program must be risk based and in accordance with the Hazard Identification Risk Assessment (HIRA) developed for the community. The Emergency Management Program should reflect all aspects of the hazards identified in the community profile.

## **Emergency Management Programs should include these 5 core components:**

Prevention: actions taken to prevent the emergency itself.

Mitigation: actions taken to reduce or eliminate the effects of an Emergency that cannot be prevented

Preparedness: measures taken prior to the emergency or disaster to ensure an effective response to those hazards that cannot be mitigated.

Response: measures taken to respond to an emergency

Recovery: measures taken to recover from an emergency.

The Emergency Management Program in Ontario is designed around a framework of operational concepts and response principles and will be implemented in three stages with each level building on the previous level. Ontario's program is based on National Fire Protection Association (NFPA) 1600 and compliance will be monitored at the municipal level Emergency Management Ontario Field Officers.

The Emergency Management and Civil Protection Act is supported by Ontario Regulation 380/4 providing more direct guidance in specific areas.

# **Emergency Response Plan Contents**

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## **Part I INTRODUCTION TO THE MUNICIPAL EMERGENCY PLAN**

### **1.1 GENERAL**

Emergencies can be defined as situation or impending situations caused by forces of nature, accidents, health issues or an intentional act that constitutes a danger of major proportion to human life and property.

This Municipal Emergency Plan is designed to outline the response capabilities and strategies for the municipality for any type of emergency that may occur. All municipalities are potentially vulnerable to emergencies based on their location, their industrial base and upon recent history.

This plan will be implemented by the community during emergencies to the level of response required based on the circumstance and conditions at the time. The level of response required may overpower some resources and outside assistance may be required. The intent of the plan implementation is to reduce the impact on life, property and environment.

Emergencies can affect public safety, health, welfare and property, the environment and the economics of a municipality .

This Municipality Emergency Plan will hence forth be known as “the Plan”. **1.2**

### **AIM**

The aim of the Plan is to adopt and implement prevention, preparedness, response and recovery measures that will help support the return of the community to its’ normal operations. The planned and coordinated response strategies implemented by way of the plan, will minimize those adverse effects on property, human life and the health and wellbeing of the community

### **1.3 SCOPE**

This plan covers all emergencies that fall within the municipality’s jurisdiction. Standard operating procedures and checklists may be developed in future to support this Plan.

This Plan does not cover the detailed plans and procedures and arrangements for local agencies. Such organizations may be called upon to respond as part of the Plan and need to develop their own plans and procedures consistent with provincial legislation.

This plan may also be implemented to assist other municipal jurisdictions with their emergencies once a request for assistance has been made by the other municipality. Assistance may also be provided to other jurisdictions as required or through pre arranged municipal Mutual Assistance Agreements.

#### **1.4 AUTHORITY**

Municipal plans must be developed and implemented with legal authority. This authority for this Plan is as follows:

##### **1.4.1 Provincial Legislation**

Emergency Management and Civil Protection Act. RSO 1990

Ontario Regulations 380/04

(under the Emergency Management and Civil Protection Act)

Occupational Health and Safety Act

Workplace Safety and Insurance Act

**1.4.2 Municipal By-laws (adopting the Emergency Program and Emergency Plan)** The Emergency Management and Civil Protection Act. RSO 1990, outlines specific powers of municipal officials such as the ability for the Head of Council to declare that an emergency exists in the municipality or any part thereof.

#### **1.5 PLAN STRUCTURE**

The Plan is the primary emergency plan for this municipality and is formatted in a chronological order as events unfold during emergency response and defines roles and responsibilities of the response organization.

The Plan is supported by Appendices which include local agency plans and other resources available.

#### **1.6 PLAN ADMINISTRATION**

The Plan will be administered by the Community Emergency Coordinator (CEMC) or delegate. An annual Plan review process is a Provincial Requirement, and the Plan will be updated by the CEMC if required, based on the results of the review.

The annual review of the Plan will be the responsibility of the Emergency Management Program Committee (EMPC). A copy of the Plan, when updated must be forwarded to the Chief, Emergency Management Ontario in electronic format if possible. The EMPC shall make recommendations to Council for its revision if necessary

## **1.7 PUBLIC ACCESS TO THIS PLAN**

This Plan is made available for viewing or copying by members of the general public during normal business hours at the Municipality/township Office at the following address:

Township of McKellar  
701 Highway 124  
McKellar, ON P0G 1C0

## **PART II HAZARD IDENTIFICATION RISK ASSESSMENT (HIRA)**

### **2.1 GENERAL REQUIREMENTS**

Hazards can be defined as events or physical conditions that have the potential to cause fatalities, serious injuries, property damage, infrastructure damage and damage to the environment, interruption of business or other types of harm or loss.

Provincial legislation (Emergency Management and Civil Protection Act) requires that each municipality in Ontario develop a HIRA (Hazard Identification/Risk Assessment based on the risks and hazards that may affect the safety and wellbeing of Municipal residents.

All communities are unique and have their own set of natural or man-made hazards that could potentially cause a serious emergency and/or disaster. Rural communities are prone to different hazards than urban communities. Rural communities may be more susceptible to things like flooding/weather related and transportation hazards rather than the industrial or infrastructure on an urban industrial center.

Communities must regularly identify and assess their credible hazards to determine the community's vulnerability and review it at least every three to five years. If major changes occur in a community, an analysis may be required more often with subsequent adjustments to the Emergency Management Program.

The normal steps in the process are as follows:

- using historical data, news reports and other research data, identify the community hazards
- perform a risk assessment for each identified hazard
- prioritize planning process, training & exercise programs and public awareness/public education programs

### **2.2 Municipal Hazard Identification and Risk Assessment**

Specific Municipal HIRA

## **PART III MUNICIPAL EMERGENCY RESPONSE ORGANIZATION**

### **3.1 General Requirements**

Provincial legislation (Emergency Management and Civil Protection Act, RSO, 1990) requires that each municipality in Ontario have a trained Municipal Control Group (MCG) that can be called on to deal with community emergencies.

This group of trained municipal staff, along with the first response organization and non governmental organizations in the community, make up the Municipal Emergency Response Organization.

Generally, the most knowledgeable municipal individual in the organization is the Community Emergency Management Coordinator (CEMC) who acts as an advisor in the Emergency Operations Center (EOC). The CEMC works with the Emergency Management Program Committee to ensure the municipal response organization meets the needs of the community.

The CEMC interacts with other municipal and Provincial staff and has an understanding of the larger picture of emergency management information.

Each municipality designates either an employee of the municipality or a member of Council as the Community Emergency Management Coordinator and also an alternative CEMC. Both must complete training required by emergency Management Ontario (EMO).

The Community Emergency Management Coordinator is trained to the standards set by Emergency Management Ontario and is responsible for the implementation and maintenance of the Community Emergency Management Program. The CEMC may also coordinate training for the individuals in the emergency response organization in each municipality, based on the hazards, needs and resources of the municipality.

### **3.2 EMERGENCY MANAGEMENT PROGRAM COMMITTEE (EMPC)**

The Emergency Management Program Committee provides assistance to the Community Emergency Management Coordinator in developing the Emergency Management Program and organizing an Emergency Response Organization. The Emergency Management Program Committee has a legislated obligation to advise the Municipal Council on the development

and the implementation of the municipality's emergency management program and assists the Community Management Coordinator with the annual program review of the Municipal Emergency Management Program. This committee may also, if required, make recommendations to Council for revisions to the Emergency Management Program.

The municipal members of the Emergency Management Program Committee are CEMC, Fire Chief, Clerk Administrator, Director of Operations, Member of Council, and Emergency Information Officer.

The Emergency Management Program Committee meets once a year on a regular basis at the Municipal Offices. Records, meeting minutes and agenda are retained to monitor the progress of the Committee and to maintain Program Certification.

### **3.3 MUNICIPAL CONTROL GROUP (MCG)/EMERGENCY CONTROL GROUP**

The municipal Control Group (also referred to as Emergency Control Group) is notified to gather in the Emergency Operations Centre during emergencies to manage the situation by making strategic decisions and setting priorities on behalf of the municipality. The Municipal Control Group reports to the Head of Council as the Executive Authority. The Municipal Control Group may be municipal staff or Council members as well.

In this Municipality, the Municipal Control Group consists of:

- Head of Council or alternate
- Clerk Administrator
- Fire Chief
- Director of Operations
- Evacuation Center Coordinator
- Emergency information Officer
- Deputy Clerk/Treasurer
- Administrative Resources Officer

**Reference the following chapters in this plan for their roles and responsibilities**

### **3.4 EXTERNAL AGENCY RESOURCES**

The purpose of the External Agency Resource is to provide support as required by the Municipal Control Group. This Group will be notified by the appropriate Municipal Control Group member as their resources are required or information is necessary.

Members of the External Resource group are:

- Ontario Provincial Police
- District of Parry Sound Social Services Administration Board
- North Bay Parry Sound District Health Unit
- West Parry Sound Health Centre
- Emergency Medical services
- School Boards
- Red Cross
- Salvation Army



## **PART IV PLAN IMPLEMENTATION/NOTIFICATION**

### **4.1 GENERAL REQUIREMENTS**

An emergency call will be made to the municipality that will initiate the Municipal Control Group Notification process. These details will be recorded on an appropriate log to begin the emergency master log process.

When called, the Municipal Control Group will be asked to report to the Emergency Operations Centre or alternate location in the event that the Primary location is not available.

When called, Municipal Control Group members will be told the following: •

What has happened

- Where it happened
- When it happened
- What agencies are responding
- Where and when to report to the Emergency Operations Centre •

Other application information

### **4.2 INCIDENT MANAGEMENT SYSTEM (IMS)**

The EMO is recommending that the Incident Management System (IMS) be used as a common emergency management process for all emergencies.

The Incident Management System is an international system that is being adopted by Emergency Management Ontario as the operations framework for emergency management for the Government of Ontario

It provides a basic command structure and functions required to manage an emergency effectively.

**The IMS system has 5 components:** Command, Operations, Planning, Logistics, Finance and Administration

With the development and implementation and completion of all Provincial requirements of the Comprehensive Level Program, each municipality in Ontario will have the Incident Management System (IMS)

The Incident Management System (IMS) can be of benefit to a municipality's emergency response effort because IMS:

- Provides a planned coordinated response
- Provides a clear understanding of roles and responsibilities for Emergency Operations Centre staff
- Provides a more organized approach to information dissemination

The incident Management System can also be adapted to any emergency or incident as a simple management process that is expandable in a logical manner from the initial response to a long term recovery operation as needed.

IMS has basic common elements in:

- organization
- standard terminology
- procedures

The implementation of the Incident Management System should cause the least disruption to existing emergency management systems.

#### **4.3 MUNICIPAL NOTIFICATION PROCESS**

In the event of an emergency, the Municipal Control Group (MCG) must be called in an organized fashion to the Emergency Operation Centre to manage the emergency in process on behalf of the municipality.

In the Township of McKellar, the Fire Department Answering Service is notified and ensures that all Municipal Control Group members are notified to report for duty.

In the Township of McKellar, any member of the Municipal Control Group is able to activate the group to report to the Emergency Operations Center and implement the Emergency Plan to manage and emergency in progress.

In the event that any member of the Municipal Control Group is unable to communicate with the Fire Department Answering Service during an emergency or potential emergency to initiate a call out of the MCG, the members shall attend at the Emergency Operations Centre or contact the Mayor or attend at the Mayor's residence to be updated on the status of the emergency and actions to be taken.

#### **4.4 REQUESTS FOR ASSISTANCE**

The West Parry Sound Municipalities have entered into a mutual assistance agreement whereby assistance can be provided to municipalities under the conditions of the agreement.

### **PART V EMERGENCY OPERATION CENTRE**

#### **5.1 GENERAL**

Current Provincial legislation (O. Reg. 380/04) requires that all municipalities in Ontario have an Emergency Operations Centre that is equipped with appropriate technology and communications equipment to undertake emergency response for the community.

#### **5.2 EMERGENCY OPERATION CENTRE (EOC) ACTIVATION**

Once the Municipal Control Group (MCG) has been called to deal with an emergency in progress, the administration process begins to take place (manage the emergency response and recovery process) at the Emergency Operations Centre.

The Emergency Operations Centre is a central location that enables government to:

- coordinate policy decisions

- coordinate resource management

- set community priorities

- respond to emergencies beyond the scope of the on-site manager (Incident Commander)

- provide emergency information to the affected general public population

The activation process recalls the Municipal Control Group (MCG) to implement this Plan. Once the Municipal Control Group has been called, the municipal staff ensures the Emergency Operations Centre is set up to manage the emergency.

#### **5.3 EMERGENCY OPERATION CENTRE ACTIVATION LOCATION**

In the event that the Emergency Operations Centre is not accessible for any reason, the Municipal Control Group will be notified by phone and asked to report to the alternate location.

The Municipal Control Group members will be given instructions as to the reason for the

change in location. Further details will be provided to the Municipal Control Group at the initial business cycle meeting at the Emergency Operations Centre.

#### **5.4 EMERGENCY OPERATION CENTRE (EOC) TELECOMMUNICATIONS**

The primary means of Emergency Operations Centre telecommunications is the use of land phone lines.

During emergencies or major events, the demand for telephone services increases dramatically and protective measures must be taken to prevent the system from getting clogged or not working altogether.

Backup communications may be Township internet/websites and social media, VHF radio, cell phones, amateur radio and satellite phones. Alternate communication devices may be provided by the local provider, local Fire Departments or a neighboring municipality.

#### **5.5 MUNICIPAL RESPONSE**

Once the Notification process has been initiated, the Municipality will respond according to this Plan and implement any supporting plans or department standard operating procedures.

The municipality will utilize existing resources and when needed, will call upon Mutual Aid Agreements with other municipalities and existing Mutual Assistance Agreements when needed.

#### **5.6 BUSINESS CYCLE MEETINGS**

Once the Emergency Operations is activated, business meetings are directed by the Clerk Administrator.

- An initial briefing will be provided to the Municipal Control Group when the Emergency Operations Centre is first activated to bring all members up to date on what has transpired.
- At intervals of 30 minutes or at the discretion of the Clerk Administrator. Time between briefing allows for Municipal Control Group members to:
  - Collect and pass on information to their incident Commanders (IC's) or Managers at other locations
  - Set priorities through short term planning
  - Obtain resources/initiate Mutual Assistance Agreements (MSSs) for the

response process

- Hold news conferences

- A final response briefing will be held prior to entering the recovery phase
- A final briefing will be held after an event has occurred to discuss the compilation of operational data to be used in a later debriefing to build a Final Event Report for presentation to municipal Council.

## **PART VI ROLES AND RESPONSIBILITIES**

### **6.1 MUNICIPAL CONTROL GROUP**

The Municipal Control group directs the municipal emergency operation (response) within the Emergency Operation Centre. Each position has specific assigned duties to avoid duplication of effort and to improve the efficiency of the response effort. Within the operations centre, each position also has standardized duties. All personnel must undertake these actions to ensure the operational continuity and proper documentation of decisions made and the efforts undertaken.

These duties, by operational phases, are as follows:

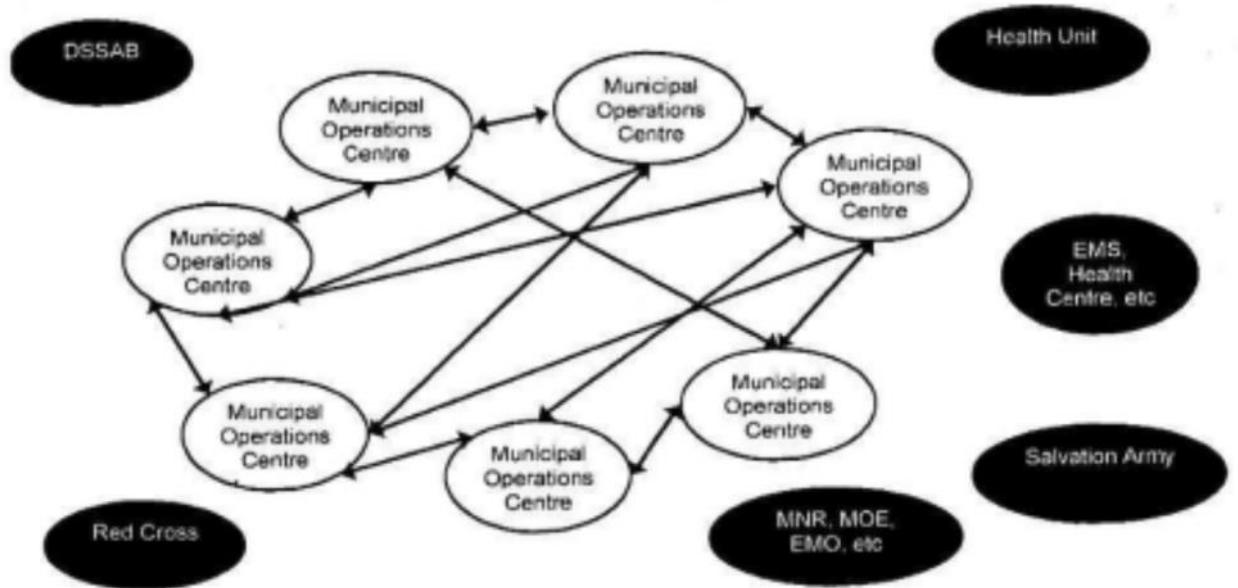
#### **Initial Response to the Emergency Operations Centre:**

- Municipal staff will open and logistically organize the Emergency Operations Centre
- Emergency Operations Centre Staff Registration/signing in
- Test workstation equipment
- Open an Operational Log Book
- Confirm operational status (communication check)
- Obtain a situational update from department/agency peers
- Collect initial information for initial briefing

#### **When the emergency Operations Centre is Operational:**

- Keeping an accurate logbook throughout the operations
- Ensuring position is covered for the next operational period (as determined by the Clerk/Administrator) and good communication during the changeover period

### 6.1.1 Figure 1 Municipal Operations Centre Activity Example with External Agencies.



## 6.2 MUNICIPAL CONTROL GROUP RESPONSIBILITIES

The actions or decisions in which the members of the **Municipal Control Group** are to be responsible for are:

- Acquiring and assessing the information to determine status of the situation • Calling out and mobilizing their emergency services, agencies and equipment • Coordination and directing their services and ensuring that any actions necessary for the mitigation of the effects of the emergency are taken, provided they are not contrary to the law.
- Determining if the location and composition of the Municipal Control Group is appropriate
- Advising the Head of Council as to whether the declaration of an emergency is

recommended

- Advising the Head of Council as to the need to designate all or part of the Township as an emergency area
- Ensuring the Emergency Site Manager (ESM) is appointed
- Ordering coordinating and or overseeing the evacuation of inhabitants considered to be in danger
- Discontinuing utilities or services provided by public or private concerns, i.e. Hydro, gas • Arranging for services and equipment from local agencies (i.e. private contractors, volunteer agencies, services clubs etc.)
- Notifying, requesting assistance from and/or liaison with various levels of government and any public or private agencies not under Township control, as considered necessary • Determining if additional volunteers are required and if appeals for volunteers are warranted
- Ensuring that pertinent information regarding the emergency is promptly forwarded to the Public Information Officer and for dissemination to the media and public • Authorizing expenditure of money to deal with the emergency
- Notifying the service, agency or group under their direction of the termination of the emergency
- Maintaining a log book outlining decisions made and the actions taken during the emergency response
- Participating in a debriefing following the emergency

## **6.3 MUNICIPAL CONTROL GROUP MEMBERS RESPONSIBILITIES**

The following sections indicate specific responsibilities according to position/agency:

### **6.3.1 Head of Council or Alternate:**

- Declaring an emergency to exist within the designated area
- Declaring that the emergency has been terminated (NOTE: Township Council may also terminate an emergency)
- Notifying Emergency Management Ontario of the declaration of an emergency • Ensuring that members of Council are advised of the declaration and termination of an emergency and are kept informed of the emergency situation.
- Providing communication with the media as required in conjunction with the Clerk Administrator and public Information Officer (PIO)

### **6.3.2 Clerk Administrator or Alternate:**

- Activating the emergency notification system
- Chairing meetings of the Municipal Control Group
- Coordination all operations with in the emergency operations center including the scheduling of regular meetings
- Advising the Head of Council of policies and procedures as appropriate • Approving in conjunction with the Head of Council, major announcement and media releases prepared by the Emergency Information Officer in conjunction with the Municipal Control Group
- Ensuring that a communication link is established between the Municipal Control Group and the Emergency Site Manager
- Calling out additional volunteers to provide assistance as required.
- Providing logistical support to all members of the Municipal Control Group in carrying out their roles and responsibilities in an emergency response
- Liaising with support services, agency and system required in the emergency response • Maintaining record of Municipal Control Group activities.



### **6.3.3 Fire chief or Alternate:**

- Activating the emergency notification system (EOC notification)
- Providing the Municipal Control Group with information and advice on fire fighting and rescue matters
- Establishing an ongoing communications link with senior official at the scene of an emergency
- Informing the fire/mutual Aid Coordinator of additional firefighting personnel and equipment that may be needed
- Determining if additional special equipment is needed and recommending possible sources of supply (i.e. breathing apparatus, protective clothing etc.)
- Providing assistance to other Municipal departments and agencies and being prepared to take charge of or contribute to non-firefighting operations if necessary ( i.e. search and rescue, first aid, casualty collection, evacuation etc.)
- Acting as contact from the Municipal control group in an emergency to the Emergency Medical services
- Providing an emergency Site Manager if required.

### **6.3.4 Director of Operations or Alternate:**

- Activating the emergency notification system (EOC Notification)
- Providing the Municipal Control Group with information and advice on engineering matters
- Liaison with senior public works officials from local municipalities to ensure a coordinated response
- Providing the engineering public works response
- Construction, maintain and repairing municipal roads
- Providing equipment and manpower as required by the Municipal Control Group •  
Liaising with fire services re: emergency water supplies
- Coordinating the provision of emergency potable water, supplies and sanitation facilities to the

requirements of the medical Officer of Health for the evacuation center • Discontinuing any public works service or utility to any consumer, as required, and restoring these services when appropriate

- Liaising with public utilities to disconnect any service and/or to arrange for the provision of alternate services or functions
- Providing public works vehicles and equipment as required by other agencies • Maintaining liaison with flood control, conservation and environmental agencies and preparing to take preventative action
- Providing an Emergency Site Manager, if required.

### **6.3.5 Emergency Information Officer or Alternate**

- Ensuring that the media releases are approved by the Clerk administrator (in consultation with the Head of Council) prior to dissemination and distributing hard copies of the media release to the Municipal Control Group and other key person handling inquiries from the media
- Monitoring news coverage and correcting erroneous information maintaining copies of media releases and newspaper articles to the emergency
- Arranging interviews with media and the Head of Council on behalf of the Township's council
- Coordinating media photograph sessions at the scene when necessary and appropriate. Coordinating on-site interviews between the emergency services personnel and the media
- Responding to and re-directing inquiries and reports from the public based upon information. Such information may be related to school closings access routes or the location of evacuee centers.
- Responding to and directing inquiries pertaining to the investigation of the emergency, deaths, injuries or matters of personnel involved with or effected by the emergency to the appropriate emergency service.
- Responding to and directing inquiries pertaining to person who may be located in evacuation and reception centers to the registration and inquiries telephone number(s) • Procuring staff to assist, as required
- Establishing a communications link with other media coordinator(s) (i.e. provincial,

federal, private industry, etc.) involved in the incident, ensuring that all information related to the media and public is timely, complete and accurate

- Ensuring that the Emergency Information Centre (EIC) is set up and staffed and ensuring a site EIC, if required
- Ensuring liaison with the Mutual Control Group to obtain up-to-date information for media releases, coordinate individual interviews and organize press conferences.
- Ensuring that the following are advised of the telephone number of the media center:
  - i. Media
  - ii. Municipal Control Group
  - iii. Switchboard (Township and Emergency Services)
  - iv. Police Public Relations Officer
  - v. Neighboring Communities
  - vi. Any other appropriate persons, agencies or businesses
  - vii. Township website and social media sites.

### **6.3.6 EVACUATION CENTRE COORDINATOR**

A Municipal Official will act as Emergency Centre Coordinator during an emergency and is responsible for coordinating with Red Cross, Salvation Army, Parry Sound District Social Services Administration Board, and North Bay Parry Sound District Health Unit by:

- Determining the best facility for an evacuation centre to address resident's requirements
- Ensuring the wellbeing of residents who have been displaced from their homes by arranging emergency lodging, clothing, feeding, registration and inquiries and personal services.
- Ensuring the supervision of the opening and operating of temporary and /or long term evacuee centers and ensuring they are adequately staffed.
- Acting as contact from the municipal control group to the Red Cross
- Acting as contact from the municipal control group to the Salvation Army
- Acting as contact from the municipal control group to the Parry Sound District Social Services Administration Board (DSSAB)
- Liaising with the Medical Officer of Health on areas of mutual concern regarding operations in evacuee centers
- Ensuring that a representative of the Near North District School Board and/or Parry Sound Roman Catholic separate School Board is/are notified when a facility is/are

required as evacuee reception center(s) and that staff and volunteers utilizing the school facility(s) provide support from the Red Cross or salvation Army representatives(s) with respect to its'/their maintenance, use and operation •

Ensuring kennel and other facilities for the car of personal pets.

### **6.3.7 LIAISON OFFICER OR ALTERNATE**

The Liaison Officer will provide factual information, updates and authorized direction to the municipal control group in a timely fashion and to any municipal control group member who is absent from the emergency operation centre.

The Liaison Officer will clearly identify the role and the agencies that are represented. All communications must be clear and concise verbal and further provided by fax or email transmissions as required. It is of the utmost importance that the municipal control group receives information that keeps them informed and in a position to make decisions.

- The Liaison Officer is a municipal representative who has responsibility to provide ongoing information flow between the municipal operation center and any municipal control member who is not in attendance at the municipal operation center or any other ministry or agency as required.
- Liaising with the Medical Officer of Health on areas of public health concern. • Acting as contact from the municipal control group to the Parry Sound Health Centre.

### **6.3.8 ADMINISTRATIVE RESOURCE OFFICER OR ALTERNATE**

- Assisting the Clerk Administrator as required.
- Ensuring that all important decisions made and actions taken by the Municipal Control Group are recorded on the even board
- Upon direction from the Clerk Administrator, notifying the required support and advisory staff of the emergency situation and the location of the Emergency Operations Centre.
- Arranging for the printing of materials, as required
- Coordinating the provision of clerical staff to assist in the Emergency Operations Centre, as required

- Making arrangements for meals for the staff/volunteers at the Emergency Operations Centre and the Site in conjunction with the Salvation Army

### **6.3.9 ONTARIO PROVINCIAL POLICE OR ALTERNATE**

- Providing accurate and factual information to the Municipal Control Group • Notifying necessary emergency and community services as required • Establishing a site command post with communications to the Emergency Operations Centre
- Depending on the nature of the emergency, assisting in assigning the Site Manager and informing the Municipal Control group
- Establishing the inner perimeter within the emergency area
- Establishing the outer perimeter within the vicinity of the emergency to facilitate the movement of emergency vehicles and restrict access to all but essential emergency personnel
- Providing traffic control staff to facilitate the movement of emergency vehicles • Alerting persons endangered by the emergency and coordination evacuation procedures.
  - Ensuring liaison with the Emergency Evacuation Coordinator regarding the establishment and operation of evacuation and/or reception centers
- Ensuring the protection of life and property and the provision of law and order • Providing police service in the Emergency Operations Centre, evacuee centers, morgues and other facilities as required.
- Notifying the coroner of fatalities
- Ensuring liaison with other communities, provincial and federal police agencies • Providing an Emergency Site Manager if required

## **6.4 EXTERNAL AGENCY RESOURCES**

### **6.4.1 DISTRICT OF PARRY SOUND SOCIAL SERVICES ADMINISTRATION BOARD**

The CAO of the Parry Sound District Social Services Administration Board is responsible for:

- Providing accurate factual information and advice to the Evacuation Centre Coordinator of the activated municipal control group
- Contacting the Provincial Community and Social Services Ministry as required • Providing welfare (financial) assistance to any person in financial need of food, accommodation and clothing due to the emergency situation
- Arranging the opening, operation, direction and supervision of sufficient Emergency Welfare Centres as may be required to provide the immediate financial welfare services required.
- Informing the municipal Control Group of the telephone numbers and locations of the Emergency Welfare Centers. Ensuring that all person using the Emergency Welfare Centres are registered.
- Liaising with the Public Information Officer regarding locations and procedures to obtain financial support at the Emergency Welfare Centre.

#### **6.4.2 NORTH BAY PARRY SOUND DISTRICT HEALTH UNIT**

The North Bay Parry Sound Health Unit is responsible for:

- Providing accurate, factual information and advice to the Liaison Officer in the matter of public health and the Evacuation Centre Coordinator with regards to evacuation center issues.
- Ensuring contact with the Ontario Ministry of Health and Long Term Care, Public Health Branch
- Depending on the nature of the emergency, providing lead agency direction. • Establishing an ongoing communications link with the senior health official at the scene of the emergency or at the evacuation centres
- Providing advice on any matters which may adversely affect public health • Providing authoritative instructions on health and safety matters to the public through the Emergency Information Coordinator
- Coordinating the response to disease related emergencies or anticipated emergencies such as epidemics, according to Ministry of Health and Long Term Care policies. • Ensuring liaison with voluntary and private agencies, as required, for augmenting and coordinating public

health resources.

- Ensuring coordination of all efforts to prevent and control the spread of disease during the emergency
- Notify the Public Works Representative providing accurate, factual information and advice to the Fire Chief of the activated municipal control group
- Ensuring emergency medical services at the emergency site
- Depending on the nature of the emergency, assigning the site Manager and informing the Municipal Control Group
- Establishing an ongoing communications link with the senior EMS official at the scene of the emergency
- Obtaining EMS from other municipalities for support, if required
- Advising the Municipal Control Group if other means of transportation is required for large scale response
- Liaising with the Ministry of Health and Long Term Care Central Ambulance Communications Centre to ensure balanced emergency coverage is available at all times throughout the community
- Ensuring liaison with the West Parry Sound Health Centre

#### **6.4.3 THE WEST PARRY SOUND HEALTH CENTRE**

The West Parry Sound Health Centre is responsible for:

- Providing accurate factual information and advice to the Liaison Officer of the activated municipal control group
- Implementing the hospitals emergency plan
- Ensuring liaison with the Medical Officer of Health and local Emergency Medical Services representatives with respect to hospital and medical matters as required.
- Evaluation requests for the provision of medical site teams/medical triage teams,
- Ensuring liaison with the Ministry of Health and Long Term Care as appropriate regarding the need for potable water supplies and sanitation facilities

#### **6.4.4 EMERGENCY MEDICAL SERVICES**

The Emergency Medical Services is responsible for:

- Providing accurate factual information and advice to the Fire Chief of the activated municipal control group
- Ensuring emergency medical services at the emergency site.
- Depending on the nature of the emergency, assigning the Site Manager and informing the Municipal Control Group with the Medical Officer of Health

#### **6.4.5 NEAR NORTH DISTRICT SCHOOL BOARD AND/OR SEPARATE SCHOOL BOARD** The

School Boards are responsible for:

- Providing accurate factual information and advice to the Liaison Officer of the activated municipal control group
- Implementing the Emergency Plan of the affected school board/facility • Upon being contacted by the Municipal Evacuation Centre Coordinator, provide school board representatives to coordinate and provide direction with respect to maintenance, use and operation of the facilities being used as evacuation or reception centres • In the even of an Emergency during normal hours, the principal of the effected school is responsible for (a) implementing the school's evacuation Plan or (b) implementing the School's Evacuation Plan, as advised by the Municipal Control Group, depending on the nature and scope of the emergency
- 

#### **6.4.6 CANADIAN RED CROSS**

The Red Cross will be directed from the municipal control group by the Evacuation Centre Coordinator to conduct the following activities as per agreement:

- Be activated and operated under the direction and authority of the Municipal Evacuation Centre Coordinator
- Activate the Red Cross emergency alert system



- In cooperation with the Salvation Army, jointly operate the evacuation center in an effective and efficient manner
- As requested, provide a registration and inquiry service
- As requested, provide lodging requirements
- Assist in reunited separated family members as soon as conditions permit •

Provide other human and material resources as required

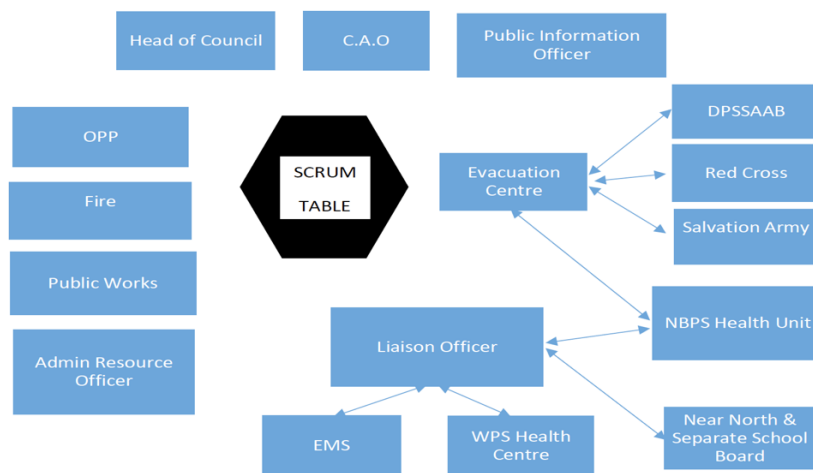
- Maintain a record of all action taken.

### 6.4.7 SALVATION ARMY

The Salvation Army will be directed from the municipal control group by the Evacuation Centre Coordinator to conduct the following activated as per agreement:

- Be activated and operate under the direction and authority of the Municipal Evacuation Centre Coordinator
- In cooperation with the Red Cross, jointly operate the evacuation centre in an effective and efficient manner
- Provide evacuation centre food, clothing and mobile feeding units
- Provide food for emergency operations center and site locations
- Provide and coordinate clergy assistance
- Provide other human and material resources as required
- Maintain a record of all action taken

**6.4.8 Figure 1 COMMUNICATIONS LINKS BETWEEN MUNICIPAL CONTROL GROUP AND EXTERNAL AGENCIES.**



SCRUM TABLE

## **PART VII EMERGENCY INFORMATION (EI)**

### **7.1 GENERAL REQUIREMENTS**

During an emergency, it is imperative that the general public and those directly involved in the emergency be given correct and timely information. It is essential that it begin as soon as the Emergency Operations Centre becomes operational and ends when the emergency has been officially terminated. Emergency information (EI) updates must be provided as well during the Recovery phase if it is extended for any period of time. The emergency Information Officer and their staff will ensure that the Emergency information is provided as long as necessary and as long as recovery operations are in progress.

### **7.2 EMERGENCY INFORMATION OFFICER**

The “Emergency Management and Civil Protection Act” requires that each municipality designate an Emergency Information Officer (EIO) to assist with the dissemination of emergency information to the affected general public.

### **7.3 MEDIA CENTRE/EI CENTRE**

In the event of an Emergency, it is advisable to have an area in each municipality that can be used for media purposes and away from the Municipal Emergency Operations Centre. Media should be kept at arms’ length from the Municipal Emergency Operations Centre to avoid disruption.

This area should allow space/staff/equipment for:

- Public interviews with TV/Radio staff
- Municipal news conferences
- Distribution of media packages etc.
- Media monitoring
- Writing media releases

The designated area in the municipality as the Emergency Information Centre/Media centre is:

**McKellar Library at 701 Highway 124, McKellar, ON, P0G 1C0**

In this Township the designated spokespersons are the Head of Council and Clerk/Administrator

## **PART VIII COMMUNITY EMERGENCY MANAGEMENT COORDINATOR 8.1**

### **DURING ACTIVATION**

During a Municipal Control Group activation, the Community Emergency Management Coordinator (CEMC) is responsible for:

- Assisting in activating and arranging the Emergency Operations Centre • Ensuring that security is in place for the Emergency Operations Centre and registration of Municipal Control Group members ensuring that all members have the necessary plans, resources, supplies, maps and equipment
- Providing advice and clarifying the implementation details of the Emergency Response Plan.
- Maintaining the records and logs for the purpose of debriefings and post-emergency reporting that will be prepared.

### **8.2 DURING NORMAL OPERATIONS**

During normal municipal operations, the responsibilities of the Community Emergency Management Coordinator (CEMC) shall include:

- Successfully completing all training as required by Emergency Management Ontario and maintaining familiarity at all times with current standards and legislated community accountabilities
- Identifying the emergency management program financial and resource requirements and preparing or assisting in the preparation of an annual emergency program budget

submission.

- Forming a Community Emergency Management Program Committee to address the following:
  - Conduct the community's Hazard Identification and Risk Assessment process - Prepare and obtain Emergency Management Ontario approval of a community emergency response plan
  - Ensure the designation and development of an appropriate community Emergency Operations centre
  - Conduct the critical infrastructure identification process.
  - Conduct annual training for the members of the Municipal Control Group and Municipal Operations Centre support staff.
  - Conduct an annual exercise to evaluate the community emergency response plan. - Identify individuals to act as emergency information staff
  - Develop and implement a community emergency management public awareness program
  - Conduct an annual review of the community emergency management program - Maintain the response plan to ensure it is up to date and accurately reflects the community risk assessment and emergency management program priorities. - Liaise with the sector Emergency Management Ontario Community Officer at all times to ensure that the community emergency management program maintains the legislated standards.

## **PART IX GENERAL ADMINISTRATION**

### **9.1 VOLUNTEER REGISTRATION**

During any emergency, volunteers are going to come forward and want to provide assistance to the affected community. *Registered* volunteers or those under contract are considered "employees" under the Workplace Safety and Insurance Act and are eligible for injury benefits. Emergency workers (volunteers) may be pre-registered by the municipality or registered as needed. Registration should be handled by those persons managing the Human Resources functions.

### **9.2 MUTUAL AID FIRE AGREEMENTS**

Each municipality should enter into Mutual Aid Fire Agreements with neighboring municipalities in or outside its own jurisdiction to obtain the required fire resources when

needed during emergencies to assist its community.

The Fire Chief/designate is the responsible party for initiation the Mutual Aid process for the community.

### **9.3 MUTUAL ASSISTANCE AGREEMENTS (MAA'S)**

Mutual Assistance Agreements (MAA's) are legal documents made in advance to lay the ground rules for obtaining needed non-fire resources in the event of an emergency and are used for those situations that are beyond the capabilities of local resources.

West Parry Sound Municipalities are advised to enter into Mutual Assistance Agreements with neighboring municipalities for obtaining needed non-fire resources and or offering assistance/resources to neighboring municipalities when resource capabilities are low.

**CORPORATION OF THE TOWNSHIP OF MCKELLAR**

**BY-LAW NO. 2024-44**

**Being A By-Law to Adopt the Estimates of All Sums  
Required During the Year 2024 (Yearly Budget)**

**WHEREAS** the Municipal Act, C.25, S.O. 2001, as amended, Section 290, (Yearly Budget, Local Municipalities) provides that the council of a local municipality shall, in each year, prepare and adopt estimates of all sums required during the year for the purposes of the municipality including any amounts required for any board, commission or other body;

**NOW THEREFORE** the Council of the Corporation of the Township of McKellar hereby enacts as follows:

1. That the estimates of sums for all purposes as set out in Schedule 'A' attached hereto, are hereby adopted.
2. That this by-law shall come into force and take effect upon passage by Council.

**READ** a **FIRST** and **SECOND** time this 21<sup>st</sup> day of May, 2024.

\_\_\_\_\_  
David Moore, Mayor

\_\_\_\_\_  
Karlee Britton, Acting Clerk/Administrator

**READ** a **THIRD** time and **PASSED** in **OPEN COUNCIL** this 4<sup>th</sup> day of June, 2024.

\_\_\_\_\_  
David Moore, Mayor

\_\_\_\_\_  
Karlee Britton, Acting Clerk/Administrator

**Schedule 'A' to By-law 2024-44**

2024 Budget Year Department	Budget	
	REVENUE	EXPENDITURE
General Government	- \$ 1,478,362.30	\$ 1,164,315.90
Fire Department	- \$ 2,160.00	\$ 357,590.00
Building Department	- \$ 158,000.00	\$ 173,142.14
Protection to Persons & Property	- \$ 6,700.00	\$ 418,485.62
Transportation	- \$ 350.00	\$ 1,462,504.94
Environmental	- \$ 40,686.00	\$ 246,913.00
Health Care	\$ -	\$ 292,465.20
Social Service	\$ -	\$ 380,687.00
Recreation	- \$ 6,550.00	\$ 17,850.00
Parks and Facilities	- \$ 3,000.00	\$ 77,300.00
Community Centre	- \$ 1,500.00	\$ 77,858.66
Cultural Services	\$ -	\$ 1,000.00
Sesquicentennial Ad Hoc Committee	- \$ 81.87	\$ 81.87
West Parry Sound Recreation & Cultural Centre	- \$ 58,007.12	\$ 96,678.54
Public Library	- \$ 7,800.00	\$ 62,300.00
Historical Committee	- \$ 300.00	\$ 5,500.00
Planning Department	- \$ 13,600.00	\$ 98,852.00
Business Development	- \$ 13,200.00	\$ 12,000.00
McKellar Market	- \$ 12,000.00	\$ 27,968.68
<b>TOTAL OPERATING</b>	<b>- \$ 1,802,297.29</b>	<b>\$ 4,973,493.55</b>
<b>TOTAL CAPITAL</b>	<b>- \$ 2,244,838.59</b>	<b>\$ 3,181,009.87</b>

SCHEDULE OF RESERVES	Budget	
	Transfer From	Transfer To
Total	\$ 789,918.29	\$ 945,478.95

MUNICIPAL LEVY for OPERATING Budget	\$ 3,171,196.25
MUNICIPAL LEVY for CAPITAL Projects	\$ 936,171.28
INVESTMENT IN INFRASTRUCTURE & ASSETS	\$ 56,207.95
<b>TOTAL MUNICIPAL LEVY (includes amounts billed at Interim)</b>	<b>\$ 4,163,575.48</b>
2023 Tax Levy	\$ 3,915,941.47
2024 Growth Related Tax	\$ 76,306.11
6.323% Tax Increase	\$ 171,327.90
<b>Total Levy</b>	<b>\$ 4,163,575.48</b>



**Township of McKellar  
Proposed Budget Summary 2024-Version FINAL**

<b>Department</b>	<b>REVENUE</b>	<b>EXPENDITURE</b>
General Government	-\$ 1,478,362.30	\$ 1,164,315.90
Fire Department	-\$ 2,160.00	\$ 357,590.00
Building Department	-\$ 158,000.00	\$ 173,142.14
Protection to Persons & Property	-\$ 6,700.00	\$ 418,485.62
Transportation	-\$ 350.00	\$ 1,462,504.94
Environmental	-\$ 40,686.00	\$ 253,473.00
Health Care	\$ -	\$ 292,465.20
Social Service	\$ -	\$ 380,687.00
Recreation	-\$ 6,550.00	\$ 17,850.00
Parks and Facilities	-\$ 3,000.00	\$ 77,300.00
Community Centre	-\$ 1,500.00	\$ 77,858.66
Cultural Services	\$ -	\$ 1,000.00
Sesquicentennial Ad Hoc Committee	-\$ 81.87	\$ 81.87
West Parry Sound Recreation and Cultural Center	-\$ 58,007.12	\$ 96,678.54
Public Library	-\$ 7,800.00	\$ 62,300.00
Historical Committee	-\$ 300.00	\$ 5,500.00
Planning Department	-\$ 13,600.00	\$ 98,852.00
Business Development	-\$ 13,200.00	\$ 12,000.00
McKellar Market	-\$ 18,560.00	\$ 27,968.68
<b>TOTAL OPERATING</b>	<b>-\$ 1,808,857.29</b>	<b>\$ 4,980,053.55</b>
<b>TOTAL CAPITAL</b>	<b>-\$ 2,244,838.59</b>	<b>\$ 3,181,009.87</b>

<b>SCHEDULE OF RESERVES</b>	<b>Budget</b>	
	<b>Transfer From</b>	<b>Transfer To</b>
Total	\$ 789,918.29	\$ 945,478.95

MUNICIPAL LEVY for OPERATING Budget	\$ 3,171,196.25
MUNICIPAL LEVY for CAPITAL Projects Covered by Levy	\$ 936,171.28
INVESTMENT IN INFRASTRUCTURE & ASSETS	\$ 56,207.95
	<b>\$ 4,163,575.48</b>

2023 Tax Levy	3,915,941.47
2023 Growth Related Tax	76,306.11
6.323% Tax increase	171,327.90
<b>Total Levy</b>	<b>4,163,575.48</b>

Township of McKellar  
Proposed Budget Detail 2024-Version FINAL

				Budget 2021	2021 Actual	Budget 2022	Estimated 2022 Actuals	Proposed Budget 2023	Estimated Actuals 2023	Proposed Budget 2024	%
<b>Administrartion</b>											
<b>Revenue</b>											
<b>Taxes</b>											
02	100	500	Taxation - Residential	-\$ 3,434,173.27	-\$ 3,434,171.67	-\$ 3,673,776.06	-\$ 3,673,776.06	-\$ 3,890,150.91	-\$ 3,890,152.60	-\$ 4,136,006.59	6.320%
02	100	501	Taxation - Commercial	-\$ 15,422.37	-\$ 15,422.40	-\$ 16,024.41	-\$ 16,024.42	-\$ 19,651.23	-\$ 19,651.24	-\$ 20,478.23	4.208%
02	100	502	Taxation - Industrial	-\$ 279.34	-\$ 279.34	-\$ 279.61	-\$ 159.85	-\$ 292.57	-\$ 292.57	-\$ 401.83	37.344%
02	100	503	Taxation - Farmlands	-\$ 2,676.94	-\$ 2,676.98	-\$ 3,042.37	-\$ 3,042.38	-\$ 2,887.42	-\$ 2,887.44	-\$ 3,307.29	14.541%
02	100	504	Taxation - Managed Forest	-\$ 2,563.51	-\$ 2,563.54	-\$ 2,938.00	-\$ 2,937.99	-\$ 2,959.33	-\$ 2,959.31	-\$ 3,381.54	14.267%
02	100	505	Supplemental - Residential	\$ -	-\$ 56,131.33	-\$ -	-\$ 61,599.74	\$ -	-\$ 76,341.76		
02	100	510	Payment -in-lieu of taxes	\$ -	-\$ 3,104.00	-\$ -	-\$ 3,591.75	-\$ -	-\$ 3,463.30		
				<b>-\$ 3,455,115.43</b>	<b>-\$ 3,514,349.26</b>	<b>-\$ 3,696,060.44</b>	<b>-\$ 3,761,132.19</b>	<b>-\$ 3,915,941.46</b>	<b>-\$ 3,995,748.22</b>	<b>-\$ 4,163,575.48</b>	<b>6.324%</b>
<b>Grants</b>											
02	102	520	Ontario Municipal Partnership Fund	-\$ 757,600.00	-\$ 757,600.00	-\$ 751,000.00	-\$ 751,000.00	-\$ 753,800.00	-\$ 753,800.00	-\$ 761,900.00	1.075%
02	102	522	Municipal Modernization Grant	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
02	102	524	Other Grants - Ontario LED and Rural Ec.-NOHFC	-\$ 93,000.00	-\$ 74,732.27	\$ -	\$ -	\$ -	\$ -	\$ -	
02	103	526	Federal Gas Tax Program - AMO	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
02	103	527	Ontario Community Investment Fund (OCIF)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
				<b>-\$ 850,600.00</b>	<b>-\$ 832,332.27</b>	<b>-\$ 751,000.00</b>	<b>-\$ 751,000.00</b>	<b>-\$ 753,800.00</b>	<b>-\$ 753,800.00</b>	<b>-\$ 761,900.00</b>	<b>1.075%</b>
<b>Others</b>											
02	104	512	Freedom of Information Requests				-\$ 292.22		-\$ 20.00		
02	100	530	Penalty and Interest on Taxes	-\$ 15,000.00	-\$ 27,096.41	-\$ 36,000.00	-\$ 44,972.98	-\$ 36,000.00	-\$ 59,886.69	-\$ 36,000.00	0.000%
02	102	525	Provincial Offences Act Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
02	104	531	Investment Income General Operating Acco	-\$ 20,000.00	-\$ 14,683.54	-\$ 16,000.00	-\$ 88,726.43	-\$ 32,000.00	-\$ 184,747.17	-\$ 150,000.00	368.750%
02	104	533	Civic Address Signs	-\$ 120.00	-\$ 288.00	-\$ 120.00	-\$ 360.00	-\$ 120.00	-\$ 225.00	-\$ -	-100.000%
02	104	538	Fine Revenue - Parking/Trailers	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
02	104	539	Trailer Licence Fees	-\$ 5,000.00	-\$ 5,080.00	-\$ 5,000.00	-\$ 5,995.86	-\$ 5,000.00	-\$ 5,060.00	-\$ 5,000.00	0.000%
02	104	540	Sign Advertising Fees	-\$ 4,300.00	-\$ 4,563.50	-\$ 4,300.00	-\$ 6,604.08	-\$ 4,300.00	-\$ 7,247.50	-\$ 4,300.00	0.000%
02	104	542	Tax Certificates	-\$ 6,000.00	-\$ 6,180.00	-\$ 6,000.00	-\$ 3,542.40	-\$ 6,000.00	-\$ 4,116.00	-\$ 6,000.00	0.000%
02	104	552	Miscellaneous Revenue	-\$ 1,000.00	-\$ 6,794.30	-\$ 1,000.00	-\$ 24,500.58	-\$ 1,000.00	-\$ 4,769.59	-\$ 1,000.00	0.000%
02	104	553	Administrative Income	-\$ 2,000.00	-\$ 2,200.00	-\$ 2,000.00	-\$ 2,200.00	-\$ 2,200.00	-\$ 2,200.00	-\$ 2,200.00	0.000%
02	104	554	Sale of Municipal Property				-\$ 2,200.00		-\$ 9,021.49		
02	104	555	Sale of Municipal Assets								
02	104	570	Surplus Taken into Revenue							-\$ 509,630.98	
02	104	572	Tower Lease	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
02	104	573	Canada Post Lease Payments	-\$ 3,924.00	-\$ 3,773.64	-\$ 3,924.00	-\$ 3,911.04	-\$ 3,924.00	-\$ 3,911.04	-\$ 2,281.32	-41.862%
02	104	575	Counter Sales (Copy,Fax, etc)	-\$ 50.00	-\$ 7.75	-\$ 50.00	-\$ 139.55	-\$ 50.00	-\$ 73.58	-\$ 50.00	0.000%
02	104	578	Gain (Loss) on Disposal of Assets				-\$ 300.00				
02	104	580	Transfer from Reserve - Admin	-\$ 10,500.00	-\$ 10,500.00	\$ -	\$ -	\$ -	\$ -	\$ -	
02	104	597	Bottle Drive Revenue - Proceeds and Inte	\$ -	-\$ 0.04	\$ -	\$ -	\$ -	-\$ 182.84	\$ -	
02	104	700	Debenture Financing	-\$ 172,000.00	-\$ 172,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	
				<b>-\$ 239,894.00</b>	<b>-\$ 253,167.18</b>	<b>-\$ 74,394.00</b>	<b>-\$ 183,745.14</b>	<b>-\$ 90,594.00</b>	<b>-\$ 281,460.90</b>	<b>-\$ 716,462.30</b>	<b>690.850%</b>

Township of McKellar  
Proposed Budget Detail 2024-Version FINAL

				Budget 2021	2021 Actual	Budget 2022	Estimated 2022 Actuals	Proposed Budget 2023	Estimated Actuals 2023	Proposed Budget 2024	%
<b>Total Administrative Revenue</b>				-\$ 1,090,494.00	-\$ 1,085,499.45	-\$ 825,394.00	-\$ 934,745.14	-\$ 844,394.00	-\$ 1,035,260.90	-\$ 1,478,362.30	75.080%
<b>Grand Revenue</b>				-\$ 4,545,609.43	-\$ 4,599,848.71	-\$ 4,521,454.44	-\$ 4,695,877.33	-\$ 4,760,335.46	-\$ 5,031,009.12	-\$ 5,641,937.78	18.520%
<b>General Government Expenditure</b>											
<b>Council</b>											
02	050	001	Salaries	\$ 112,300.00	\$ 107,596.89	\$ 112,300.00	110,719.95	\$ 119,599.50	\$ 119,683.25	\$ 123,546.28	3.30%
02	050	004	Payroll Overhead - CPP, EI, RRSP, WSIB,	\$ 5,723.00	\$ 5,159.38	\$ 5,615.00	4,457.03	\$ 5,979.98	\$ 5,095.32	\$ 6,177.31	3.30%
02	050	006	Mileage	\$ 1,500.00	\$ 61.35	\$ 1,500.00	412.76	\$ 1,500.00	\$ -	\$ 1,500.00	0.00%
02	050	007	Telephone	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	0.00%
02	050	014	Insurance	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	0.00%
02	050	015	Conferences, Courses, Training,	\$ 1,500.00	\$ -	\$ 1,500.00	407.04	\$ 1,500.00	\$ 320.00	\$ 1,500.00	0.00%
02	050	016	Accommodations/Meals	\$ 1,000.00	\$ 357.74	\$ 1,000.00	586.51	\$ 1,000.00	\$ -	\$ 1,000.00	0.00%
02	050	024	Miscellaneous	\$ 500.00	\$ 449.76	\$ 500.00	-	\$ 500.00	\$ -	\$ 500.00	0.00%
				\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	0.00%
				\$ 122,523.00	\$ 113,625.12	\$ 122,415.00	\$ 116,583.29	\$ 130,079.48	\$ 125,098.57	\$ 134,223.60	3.19%
<b>Administration</b>											
02	060	001	NOHFC Intern Salary and Payroll Overhead								
02	060	001	Salaries	\$ 416,773.00	\$ 377,543.21	\$ 375,058.40	360,193.12	432,923.20	\$ 434,186.54	\$ 447,209.67	3.30%
02	060	004	Payroll Overhead - CPP, EI, RRSP, WSIB,	\$ 79,183.00	\$ 62,013.75	\$ 75,011.68	69,011.94	86,584.64	\$ 87,495.61	\$ 93,914.03	8.46%
02	060	005	Employee Benefits	\$ 22,490.00	\$ 22,844.37	\$ 29,847.42	17,358.27	21,646.16	\$ 21,920.19	\$ 22,360.48	3.30%
02	060	006	Mileage	\$ 2,500.00	\$ 437.19	\$ 2,500.00	477.10	\$ 2,500.00	\$ 115.60	\$ 2,500.00	0.00%
02	060	007	Telephone	\$ 2,500.00	\$ 2,684.68	\$ 2,500.00	2,527.58	2,600.00	\$ 2,495.03	\$ 2,600.00	0.00%
02	060	008	Hydro Admin	\$ 14,000.00	\$ 10,771.55	\$ 14,000.00	13,890.14	\$ 14,000.00	\$ 13,866.10	\$ 14,000.00	0.00%
02	060	009	Office Supplies/Materials	\$ 4,500.00	\$ 4,221.41	\$ 4,500.00	6,317.07	\$ 4,500.00	\$ 4,175.40	\$ 4,500.00	0.00%
02	060	010	Postage/Courier	\$ 12,000.00	\$ 5,518.60	\$ 8,000.00	6,787.37	\$ 8,000.00	\$ 5,634.72	\$ 8,000.00	0.00%
02	060	011	Advertising & Public Relations	\$ 2,000.00	\$ 2,883.10	\$ 3,000.00	1,332.27	\$ 3,000.00	\$ -	\$ 3,000.00	0.00%
02	060	012	Printing/Photocopier	\$ 3,000.00	\$ 4,103.48	\$ 4,000.00	4,776.88	\$ 4,000.00	\$ 5,492.53	\$ 5,000.00	25.00%
02	060	013	Lease Payments	\$ -	\$ -	\$ -	-	\$ -	\$ -	\$ -	0.00%
02	060	014	Insurance	\$ 68,000.00	\$ 67,071.72	\$ 80,000.00	84,161.37	\$ 94,000.00	\$ 96,176.96	\$ 110,000.00	17.02%
02	060	015	Courses & Training	\$ 4,000.00	\$ 3,805.00	\$ 4,000.00	1,090.24	\$ 4,000.00	\$ 2,995.72	\$ 4,000.00	0.00%
02	060	016	Conferences	\$ 1,500.00	\$ -	\$ 1,500.00	213.49	\$ 2,000.00	\$ 2,002.75	\$ 3,000.00	50.00%
02	060	017	Memberships/Subscriptions	\$ 4,000.00	\$ 4,148.94	\$ 4,000.00	3,771.75	\$ 4,000.00	\$ 3,623.27	\$ 4,000.00	0.00%
02	060	018	Office Equipment	\$ 7,500.00	\$ 7,755.56	\$ 7,500.00	5,173.27	\$ 9,000.00	\$ 8,448.08	\$ 7,500.00	-16.67%
02	060	019	Professional Services - Audit	\$ 15,500.00	\$ 10,247.23	\$ 15,500.00	15,506.68	\$ 61,292.00	\$ 59,368.88	\$ 16,000.00	-73.90%
02	060	020	Professional Services - Legal / Land Reg	\$ 15,000.00	\$ 22,596.51	\$ 26,000.00	19,577.05	\$ 26,000.00	\$ 41,616.70	\$ 31,000.00	19.23%
02	060	021	Consultant Services	\$ 10,500.00	\$ 17,276.78	\$ 15,000.00	2,553.52	\$ 10,000.00	\$ -	\$ 25,000.00	150.00%
02	060	021	Consultant Services								
02	060	022	Election Expenses	\$ 2,500.00	\$ 800.00	\$ 20,000.00	14,496.42	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	0.00%
02	060	023	Information Technology Support	\$ 35,500.00	\$ 27,862.10	\$ 32,000.00	33,795.76	35,000.00	\$ 33,688.46	\$ 70,000.00	100.00%
02	060	024	Miscellaneous	\$ 2,250.00	\$ 3,792.88	\$ 2,250.00	5,847.85	\$ 3,000.00	\$ 1,946.98	\$ 3,000.00	0.00%
02	060	025	Bank Service Charges \$ Loan Interest Cha	\$ 2,000.00	\$ 4,074.49	\$ 2,700.00	4,231.21	\$ 4,000.00	\$ 3,300.80	\$ 4,000.00	0.00%
			Interest & Principal -on Debenture	\$ 17,669.00	\$ -	\$ 35,632.12	34,631.38	\$ 35,000.00	\$ 35,632.00	\$ 35,632.00	1.81%
02	060	026	Tax Write Offs	\$ 12,000.00	\$ 5,616.15	\$ 10,000.00	2,845.63	\$ 10,000.00	\$ 2,306.84	\$ 10,000.00	0.00%

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				Budget 2021	2021 Actual	Budget 2022	Estimated 2022 Actuals	Proposed Budget 2023	Estimated Actuals 2023	Proposed Budget 2024	%
02	060	027	Insurance Losses	\$ -	\$ -	\$ -	\$ -				
02	060	028	Security Systems	\$ 1,000.00	\$ 366.34	\$ 1,000.00	\$ 780.00	\$ 1,000.00	\$ 1,060.85	\$ 1,000.00	0.00%
02	060	029	Accumulated Deficit	\$ -			\$ -				
02	060	031	Telecommunicaiton Service (Internet, Web	\$ 2,500.00	\$ 3,221.02	\$ 3,000.00	\$ 3,883.31	\$ 15,685.70	\$ 13,505.66	\$ 11,280.00	-28.09%
02	060	034	Provincial Sales Tax Charged (no HST Cha	\$ -							
02	060	035	Records Retention	\$ 1,000.00	\$ 311.26	\$ 1,000.00	\$ 308.84	\$ 1,000.00	\$ -	\$ 1,000.00	0.00%
02	060	043	Furniture								
02	060	051	Volunteer Recognition			\$ 5,000.00	\$ -	\$ 5,000.00	\$ -	\$ 5,000.00	0.00%
02	060	109	Hydro Admin Office								
02	060	127	Donations / Grants to Organizations & Gr	\$ 4,000.00	\$ -	\$ 4,000.00	\$ 475.00	\$ 4,000.00	\$ 3,506.70	\$ 4,000.00	0.00%
02	060	128	Discretionary Donations	\$ 15,000.00	\$ -	\$ 5,000.00	\$ -	\$ 5,000.00	\$ 1,443.00	\$ 5,000.00	0.00%
02	060	150	Scholarships	\$ 1,500.00	\$ -	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	0.00%
02	060	300	Transfer to Reserves								
				\$ -	\$ -	\$ -					
				<b>\$ 781,865.00</b>	<b>\$ 671,967.32</b>	<b>\$ 794,999.62</b>	<b>\$ 717,514.51</b>	<b>\$ 915,231.70</b>	<b>\$ 892,505.37</b>	<b>\$ 959,996.18</b>	<b>4.89%</b>
<b>Municipal Property Assessment Corporation Expenditures</b>											
02	310	030	MPAC Annual Levy	\$ 69,634.25	\$ 69,634.24	\$ 69,244.00	69,243.64	68,890.12	\$ 68,890.12	\$ 70,096.12	1.75%
<b>Total Municipal Property Assessment Corporation Expenditure</b>				<b>\$ 69,634.25</b>	<b>\$ 69,634.24</b>	<b>\$ 69,244.00</b>	<b>\$ 69,243.64</b>	<b>\$ 68,890.12</b>	<b>\$ 68,890.12</b>	<b>\$ 70,096.12</b>	<b>1.75%</b>
<b>Transfer to Reserves</b>											
02	060	300	Transfer to Reserves-Repayment from Debenture	\$ 172,000.00	\$ 172,000.00						
02	060	300	Transfer to General Admin Reserve								
02	060	334	Transfer to Reserves - Asset Management	\$ 14,970.91	\$ 14,970.91	\$ 15,294.00	15,294.00	\$ -	\$ 17,267.53		
<b>Total Transfer to Reserves</b>				<b>\$ 186,970.91</b>	<b>\$ 186,970.91</b>	<b>\$ 15,294.00</b>	<b>\$ 15,294.00</b>	<b>\$ -</b>	<b>\$ 17,267.53</b>	<b>\$ -</b>	
<b>Total Administration Expenses</b>				<b>\$ 1,160,993.16</b>	<b>\$ 1,042,197.59</b>	<b>\$ 1,001,952.62</b>	<b>\$ 918,635.44</b>	<b>\$ 1,114,201.29</b>	<b>\$ 1,103,761.59</b>	<b>\$ 1,164,315.90</b>	<b>4.50%</b>
<b>Fire Department</b>											
<b>Revenue</b>											
02	104	572	Tower Lease	-\$ 2,160.00	-\$ 2,160.00	-\$ 2,160.00	-\$ 2,160.00	-\$ 2,160.00	-\$ 2,160.00	-\$ 2,160.00	0.00%
03	104	551	Fire Department Revenue	\$ -							
03	104	581	Transfer from Reserve - Fire Department	\$ -			-\$ 18,839.15		-\$ 35,392.29	\$ -	
03	104	591	Unexpended Capital - Fire Department	\$ -							
<b>Total Fire Department Revenue</b>				<b>-\$ 2,160.00</b>	<b>-\$ 2,160.00</b>	<b>-\$ 2,160.00</b>	<b>-\$ 20,999.15</b>	<b>-\$ 2,160.00</b>	<b>-\$ 37,552.29</b>	<b>-\$ 2,160.00</b>	<b>0.00%</b>
<b>Fire Department Administration</b>											
<b>Expenses</b>											
03	150	001	Salaries	\$ 125,500.00	\$ 138,053.31	\$ 120,500.00	\$ 126,919.66	\$ 128,332.50	\$ 160,897.67	\$ 160,000.00	24.68%
03	150	004	Payroll Overhead - CPP, EI, RRSP, WSIB,	\$ 17,160.00	\$ 9,337.43	\$ 15,000.00	\$ 12,072.11	\$ 15,977.40	\$ 18,938.15	\$ 20,800.00	30.18%
03	150	005	Employee Benefits	\$ 3,500.00	\$ 1,314.44	\$ 6,000.00	\$ 2,603.79	\$ 6,000.00	\$ 4,747.96	\$ 6,000.00	0.00%
03	150	006	Mileage	\$ 2,000.00	\$ 427.16	\$ 3,000.00	\$ 2,895.62	\$ 3,000.00	\$ 3,339.72	\$ 3,490.00	16.33%

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				Budget 2021	2021 Actual	Budget 2022	Estimated 2022 Actuals	Proposed Budget 2023	Estimated Actuals 2023	Proposed Budget 2024	%
03	150	007	Telephone	\$ 2,500.00	\$ 2,155.56	\$ 2,500.00	\$ 2,699.30	\$ 2,500.00	\$ 3,458.56	\$ 3,000.00	20.00%
03	150	009	Office Supplies/Materials	\$ 1,000.00	\$ 371.30	\$ 1,000.00	\$ 135.09	\$ 1,250.00	\$ 974.04	\$ 1,500.00	20.00%
03	150	014	Insurance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
03	150	015	Courses & Training	\$ 8,000.00	\$ 7,483.68	\$ 8,000.00	\$ 5,284.70	\$ 8,800.00	\$ 12,538.79	\$ 25,000.00	184.09%
03	150	016	Conferences	\$ 1,200.00	\$ 61.13	\$ 1,500.00	\$ 1,500.00	\$ 750.00	\$ 771.82	\$ 1,000.00	33.33%
03	150	017	Memberships/Subscriptions	\$ 600.00	\$ 650.00	\$ 600.00	\$ 584.13	\$ 750.00	\$ 1,207.99	\$ 1,200.00	60.00%
03	150	018	Office Equipment	\$ 1,500.00	\$ 523.36	\$ 1,500.00	\$ 1,506.14	\$ 1,500.00	\$ 1,039.97	\$ 1,500.00	0.00%
03	150	021	Consultant Services	\$ -	\$ -	\$ -	\$ 619.15	\$ -	\$ 153.00	\$ -	
03	150	024	Miscellaneous	\$ 3,000.00	\$ 2,686.86	\$ 3,000.00	\$ 4,372.33	\$ 3,000.00	\$ 3,138.49	\$ 3,500.00	16.67%
03	150	040	Radio Licences	\$ 1,100.00	\$ 1,033.07	\$ 1,100.00	\$ 1,068.16	\$ 1,100.00	\$ 1,140.84	\$ 1,200.00	9.09%
03	150	042	Emergency First Response Supplies	\$ 5,000.00	\$ 9,453.56	\$ 6,000.00	\$ 6,000.00	\$ 7,000.00	\$ 7,000.00	\$ 5,000.00	-28.57%
03	150	050	Donation/Honourarium	\$ -	\$ 1,500.00	\$ -	\$ -	\$ 500.00	\$ 538.31	\$ 500.00	0.00%
03	150	100	Safety Equipment/Protective Clothing	\$ 10,000.00	\$ 11,942.46	\$ 10,000.00	\$ 26,381.58	\$ 6,000.00	\$ 16,000.00	\$ 20,000.00	233.33%
03	150	100	Safety Equipment/Protective Clothing-					\$ 10,000.00			-100.00%
03	150	102	Mutual Aid Agreement	\$ 1,000.00	\$ -	\$ 1,000.00	\$ 450.00	\$ 1,000.00	\$ 1,174.70	\$ 9,500.00	850.00%
03	150	103	Fire Prevention	\$ 2,000.00	\$ 1,350.30	\$ 2,000.00	\$ 1,188.63	\$ 2,250.00	\$ 1,589.11	\$ 4,000.00	77.78%
03	150	104	Forest Fire Management Fee	\$ 2,800.00	\$ 2,781.00	\$ 2,800.00	\$ 2,882.60	\$ 4,900.00	\$ 4,731.72	\$ 4,900.00	0.00%
03	150	105	Dispatch Services	\$ 2,000.00	\$ 1,928.88	\$ 2,100.00	\$ 2,107.88	\$ 2,250.00	\$ 2,054.91	\$ 2,500.00	11.11%
03	150	106	Radio System Maintenance	\$ 1,000.00	\$ -	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 863.94	\$ -	-100.00%
03	150	107	Radio Tower Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
03	150	108	Emergency Management( Separate Line Item)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
03	150	111	Fire Fighting Tools/Equipment	\$ 15,000.00	\$ -	\$ 16,000.00	\$ 16,000.00	\$ 13,500.00	\$ 13,150.87	\$ 13,500.00	0.00%
03	150	114	Equipment & Repairs	\$ 500.00	\$ 4,512.05	\$ 500.00	\$ 520.12	\$ 550.00	\$ -	\$ 5,500.00	900.00%
03	150	300	Transfer to Reserves	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
03	150	401	Capital - Buildings	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
03	150	403	Capital - Equipment								
03	150	407	Contra Capital - Fire								
03	150	415	Amortization - Fire								
				<b>\$ 206,360.00</b>	<b>\$ 197,565.55</b>	<b>\$ 205,100.00</b>	<b>\$ 218,790.99</b>	<b>\$ 221,909.90</b>	<b>\$ 259,450.56</b>	<b>\$ 293,590.00</b>	<b>32.30%</b>
<b>Fire Hall #1 McKellar-Sharon Park Drive</b>											
03	151	008	Hydro	\$ 2,000.00	\$ 1,766.97	\$ 2,000.00	\$ 2,197.55	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	0.00%
03	151	024	Miscellaneous	\$ -	\$ 534.78	\$ -	\$ -	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	0.00%
03	151	033	Heating	\$ 3,500.00	\$ 2,317.10	\$ 3,000.00	\$ 4,194.85	\$ 4,000.00	\$ 4,000.00	\$ 3,000.00	-25.00%
03	151	112	Maintenance Supplies	\$ 500.00	\$ 36.70	\$ 1,500.00	\$ 20.34	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	0.00%
03	151	113	Maintenance Repairs	\$ 2,000.00	\$ 758.60	\$ 2,000.00	\$ 125.49	\$ 3,000.00	\$ 2,902.31	\$ 3,000.00	0.00%
03	151	114	Equipment & Repairs	\$ 1,000.00	\$ -	\$ 1,000.00	\$ 97.69	\$ -	\$ -	\$ -	
03	151	116	Grounds Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
03	151	145	Materials & Supplies(Line item Duplicated-Removed)	\$ 3,000.00	\$ -	\$ 2,000.00	\$ 2,000.00	\$ -	\$ -	\$ -	
				<b>\$ 12,000.00</b>	<b>\$ 5,414.15</b>	<b>\$ 11,500.00</b>	<b>\$ 8,635.92</b>	<b>\$ 12,000.00</b>	<b>\$ 11,902.31</b>	<b>\$ 11,000.00</b>	<b>-8.33%</b>
<b>Fire Hall #2 McKellar</b>											
03	152	007	Telephone Fire Hall #2	\$ 800.00	\$ 632.78	\$ 800.00	\$ 178.93	\$ 700.00	\$ 482.31	\$ -	-100.00%
03	152	008	Hydro	\$ 3,000.00	\$ 1,487.59	\$ 3,000.00	\$ 2,103.34	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	0.00%
03	152	024	Miscellaneous	\$ 250.00	\$ 525.56	\$ 500.00	\$ 140.48	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	0.00%
03	152	033	Heating	\$ 6,000.00	\$ 6,693.78	\$ 6,000.00	\$ 7,481.88	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	0.00%
03	152	112	Maintenance Supplies	\$ 2,000.00	\$ 1,690.68	\$ 2,000.00	\$ 223.85	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	0.00%

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				Budget 2021	2021 Actual	Budget 2022	Estimated 2022 Actuals	Proposed Budget 2023	Estimated Actuals 2023	Proposed Budget 2024	%
03	152	113	Maintenance Repairs	\$ 5,000.00	\$ 674.36	\$ 5,000.00	2,721.53	\$ 6,000.00	\$ 6,097.69	\$ -	-100.00%
03	152	114	Equipment & Repairs	\$ 1,000.00		\$ 1,000.00	97.69	\$ -			
03	152	116	Grounds Maintenance			\$ -					
03	152	145	Materials & Supplies(Line item Duplicated-Removed)			\$ -					
				<b>\$ 18,050.00</b>	<b>\$ 11,704.75</b>	<b>\$ 18,300.00</b>	<b>\$ 12,947.70</b>	<b>\$ 20,200.00</b>	<b>\$ 20,080.00</b>	<b>\$ 13,500.00</b>	<b>-33.17%</b>
<b>Fire Department Vehicles</b>											
03	153	140	Motor Oil/Grease	\$ 400.00	\$ -	\$ 400.00	35.61	\$ 500.00	\$ 27.54	\$ 500.00	0.00%
03	153	141	Fuel - Gas	\$ 2,000.00	\$ 6,922.19	\$ 5,000.00	4,079.63	\$ 5,500.00	\$ 5,410.00	\$ 6,000.00	9.09%
03	153	142	Fuel - Diesel	\$ 3,000.00	\$ -	\$ 5,000.00	5,000.00	\$ 4,500.00	\$ 4,500.00	\$ 5,000.00	11.11%
03	153	144	Licenses & Insurance	\$ -	\$ 600.47	\$ 600.00	600.00	\$ 600.00	\$ 600.00		-100.00%
03	153	200	Rescue 1 - 1998 Dodge Ram-Now Rescue 3	\$ 1,500.00	\$ 5,130.57	\$ 2,000.00	2,012.86	\$ 2,250.00	\$ 2,250.00		-100.00%
03	153	202	Rescue 1-2022 Doge Ram				-	\$ 2,250.00	\$ 2,099.36	\$ 3,250.00	44.44%
03	153	202	Pumper 1 - 1996 Superior Ford F-800-Remove	\$ 2,000.00	\$ 2,821.81	\$ 3,000.00	3,000.00	\$ -			
03	153	203	Pumper 2 - 1978 Dodge D300	\$ 3,800.00	\$ 5,662.16	\$ 3,000.00	3,000.00				
03	153	204	Tanker 2 - 1980 Chev C70	\$ 2,000.00	\$ 1,455.27	\$ 2,000.00	2,000.00	\$ -			
03	153	206	T1-2019 INT.TRUCK#709568				2,216.16	\$ 2,250.00	\$ 2,652.26	\$ 3,500.00	55.56%
03	153	207	T2 - 2013 Freightliner - Fire Dept	\$ 3,000.00	\$ 803.90	\$ 2,000.00	3,090.48	\$ 3,250.00	\$ 3,197.17	\$ 3,500.00	7.69%
03	153	208	R2 - 2008 Ford E-350	\$ 2,000.00	\$ 5,469.76	\$ 2,000.00	3,846.93	\$ 35.00		\$ -	
03	153	209	R2 2014 FORD E350	\$ 2,000.00		\$ 2,000.00	1,177.88	\$ 3,500.00	\$ 3,257.19	\$ 6,000.00	71.43%
03	153	210	2020 Freightliner Pumper Truck-P1		\$ 753.94	\$ 1,000.00	1,716.29	\$ 2,250.00	\$ 2,250.00	\$ 2,500.00	11.11%
				<b>\$ 21,700.00</b>	<b>\$ 29,620.07</b>	<b>\$ 28,000.00</b>	<b>\$ 31,775.84</b>	<b>\$ 26,850.00</b>	<b>\$ 26,278.52</b>	<b>\$ 30,250.00</b>	<b>12.66%</b>
<b>Fire Department Tower Site</b>											
03	154	008	Hydro	\$ 1,500.00	\$ 1,005.23	\$ 1,500.00	1,250.21	1,700.00	\$ 1,391.26	\$ 1,750.00	2.94%
03	154	024	Miscellaneous				-				
03	154	107	Radio Tower Maintenance				-				
				<b>\$ 1,500.00</b>	<b>\$ 1,005.23</b>	<b>\$ 1,500.00</b>	<b>\$ 1,250.21</b>	<b>\$ 1,700.00</b>	<b>\$ 1,391.26</b>	<b>\$ 1,750.00</b>	<b>2.94%</b>
<b>Transfer to Reserves</b>											
03	150	300	Transfer to Reserves-Forest Fire Reserve	\$ 5,000.00	\$ 5,000.00	\$ 2,000.00	2,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	0.00%
				<b>\$ 5,000.00</b>	<b>\$ 5,000.00</b>	<b>\$ 2,000.00</b>	<b>\$ 2,000.00</b>	<b>\$ 3,000.00</b>	<b>\$ 3,000.00</b>	<b>\$ 3,000.00</b>	<b>0.00%</b>
<b>Emergency Planning Budget</b>											
03	150	107	Radio Tower Maintenance	\$ 500.00	\$ -	\$ 500.00	500.00	\$ 1,000.00	\$ 739.80	\$ -	-100.00%
03	150	108	Emergency Management	\$ 2,500.00	\$ -	\$ 2,500.00	2,500.00	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00	0.00%
				<b>\$ 3,000.00</b>	<b>\$ -</b>	<b>\$ 3,000.00</b>	<b>\$ 3,000.00</b>	<b>\$ 5,500.00</b>	<b>\$ 5,239.80</b>	<b>\$ 4,500.00</b>	<b>-18.18%</b>
<b>Total Fire Department Expenses</b>				<b>\$ 267,610.00</b>	<b>\$ 250,309.75</b>	<b>\$ 269,400.00</b>	<b>\$ 278,400.66</b>	<b>\$ 291,159.90</b>	<b>\$ 327,342.45</b>	<b>\$ 357,590.00</b>	<b>22.82%</b>
<b>Building Department Revenue</b>											

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				Budget 2021	2021 Actual	Budget 2022	Estimated 2022 Actuals	Proposed Budget 2023	Estimated Actuals 2023	Proposed Budget 2024	%
04	104	541	Building Permits	-\$ 135,000.00	-\$ 221,779.25	-\$ 159,000.00	-\$ 162,421.28	-\$ 159,000.00	-\$ 101,776.24	-\$ 135,000.00	-15.09%
04	104	543	Inactive Permit Fee	\$ -	\$ -						
04	104	544	Revised Drawings	-\$ 1,500.00	\$ -	-\$ 1,500.00	-\$ 1,037.00	-\$ 1,500.00	\$ -	-\$ 1,500.00	0.00%
04	104	552	Re-Inspection Fee	\$ -	-\$ 50.00						
04	104	553	Shared CBO Service due from other Municip	\$ -	-\$ 211.26		-\$ 149.09			-\$ 1,500.00	
04	104	589	Transfer from Reserves - Building	\$ -		-\$ 8,000.00	-	-\$ 8,000.00	-\$ 52,000.00	-\$ 20,000.00	150.00%
<b>Total Building Revenue</b>				<b>-\$ 136,500.00</b>	<b>-\$ 222,040.51</b>	<b>-\$ 168,500.00</b>	<b>-\$ 163,607.37</b>	<b>-\$ 168,500.00</b>	<b>-\$ 153,776.24</b>	<b>-\$ 158,000.00</b>	<b>-6.23%</b>
<b>Expenses</b>											
04	170	001	Salaries	\$ 90,600.00	\$ 91,463.97	\$ 107,120.00	105,529.25	\$ 114,082.80	\$ 114,609.11	\$ 117,847.53	3.30%
04	170	004	Payroll Overhead - CPP, EI, RRSP, WSIB,	\$ 19,785.00	\$ 17,987.41	\$ 21,424.00	21,127.97	\$ 22,816.56	\$ 23,629.32	\$ 24,747.98	8.46%
04	170	005	Employee Benefits	\$ 5,000.00	\$ 5,925.59	\$ 8,569.60	7,436.50	\$ 9,126.62	\$ 6,567.50	\$ 9,126.62	0.00%
04	170	006	Mileage	\$ -	\$ -		-				
04	170	007	Telephone	\$ -	\$ -	\$ 720.00	372.35	\$ 400.00	\$ 642.98	\$ 600.00	50.00%
04	170	009	Office Supplies/Materials	\$ 500.00	\$ 118.24	\$ 500.00	40.70	\$ 1,000.00	\$ 84.45	\$ 1,000.00	0.00%
04	170	010	Postage/Courier	\$ 100.00	\$ -	\$ 100.00	-	\$ 100.00		\$ 100.00	0.00%
04	170	014	Insurance	\$ -	\$ -		-				
04	170	015	Courses & Training	\$ 2,000.00	\$ 515.99	\$ 2,000.00	1,224.17	\$ 2,000.00	\$ 642.34	\$ 2,000.00	0.00%
04	170	016	Conferences	\$ 1,500.00	\$ -	\$ 1,500.00	-	\$ 2,000.00	\$ -	\$ 2,000.00	0.00%
04	170	017	Memberships/Subscriptions	\$ 500.00	\$ 477.72	\$ 500.00	709.76	\$ 500.00	\$ 231.92	\$ 500.00	0.00%
04	170	020	Professional Services - Legal	\$ 11,000.00	\$ 3,679.95	\$ 7,000.00	641.14	\$ 7,000.00	\$ 364.02	\$ 7,000.00	0.00%
04	170	023	Computer Software & Hardware			\$ 7,700.00	7,128.28	\$ 4,500.00	\$ 4,200.00	\$ 4,500.00	0.00%
04	170	024	Miscellaneous	\$ 500.00	\$ -	\$ 500.00	893.53	\$ 500.00	\$ 254.39	\$ 500.00	0.00%
04	170	041	Shared CBO Services due to Other Municip	\$ -	\$ -	\$ -	1,294.67	\$ -	\$ 1,189.20	\$ 1,500.00	
04	170	141	Vehicle Fuel - Gas	\$ 1,200.00	\$ 1,007.11	\$ 1,200.00	552.03	\$ 1,000.00	\$ 1,247.45	\$ 1,200.00	20.00%
04	170	143	Vehicle Maintenance Costs/Parts	\$ 400.00	\$ 214.27	\$ 400.00	1,599.45	\$ 400.00	\$ 276.01	\$ 400.00	0.00%
04	170	144	Licenses & Insurance	\$ 120.00	\$ 240.00	\$ 120.00	222.00	\$ 120.00		\$ 120.00	0.00%
04	170	145	Materials & Supplies-Duplicate-Removed	\$ 2,500.00	\$ 1,096.66	\$ 2,500.00	-	\$ -			
<b>Total Building Expenses</b>				<b>\$ 135,705.00</b>	<b>\$ 122,726.91</b>	<b>\$ 161,853.60</b>	<b>\$ 148,771.80</b>	<b>\$ 165,545.98</b>	<b>\$ 153,938.69</b>	<b>\$ 173,142.14</b>	<b>4.59%</b>
<b>Transfer to Reserves</b>											
04	170	300	Transfer to Building Reserve		\$ -	\$ -					
<b>Total Transfer to Reserves</b>				<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Building Department Expenditures</b>				<b>\$ 135,705.00</b>	<b>\$ 122,726.91</b>	<b>\$ 161,853.60</b>	<b>\$ 148,771.80</b>	<b>\$ 165,545.98</b>	<b>\$ 153,938.69</b>	<b>\$ 173,142.14</b>	<b>4.59%</b>
<b>Protection to Persons and Property</b>											
<b>Revenue</b>											
02	102	525	Provincial Offences Act Revenue	-\$ 2,000.00	-\$ 7,550.59	-\$ 2,000.00	-\$ 3,509.72	-\$ 4,000.00	-\$ 6,096.30	-\$ 4,000.00	0.00%
05	160	552	Court Security Transportation Grant		-\$ 2,038.00	-\$ 2,500.00	-\$ 1,425.00	-\$ 2,500.00	-\$ 2,889.56	-\$ 2,500.00	0.00%
05	160	552	Misc.Revenue -OPP offset				-\$ 1,484.56				
02	104	538	Fine Revenue - Parking/Trailers	-\$ 200.00	\$ -	-\$ 200.00	\$ -	-\$ 200.00	-\$ 200.00	-\$ 200.00	0.00%

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				Budget 2021	2021 Actual	Budget 2022	Estimated 2022 Actuals	Proposed Budget 2023	Estimated Actuals 2023	Proposed Budget 2024	%
<b>Total Protection to Persons and Property Revenue</b>				<b>-\$ 2,200.00</b>	<b>-\$ 9,588.59</b>	<b>-\$ 4,700.00</b>	<b>-\$ 6,419.28</b>	<b>-\$ 6,700.00</b>	<b>-\$ 9,185.86</b>	<b>-\$ 6,700.00</b>	<b>0.00%</b>
<b>Expenses</b>											
<b>Policing Costs - O.P.P Expenditures</b>											
05	160	030	Policing Services Annual Levy	\$ 382,000.00	\$ 382,580.45	\$ 375,000.00	\$ 374,712.00	\$ 368,752.00	\$ 368,748.00	\$ 363,282.00	-1.48%
				<b>\$ 382,000.00</b>	<b>\$ 382,580.45</b>	<b>\$ 375,000.00</b>	<b>\$ 374,712.00</b>	<b>\$ 368,752.00</b>	<b>\$ 368,748.00</b>	<b>\$ 363,282.00</b>	<b>-1.48%</b>
<b>911 Service Expenditures</b>											
05	165	030	Contracted Services/Annual Levy-911	\$ 1,200.00	\$ 1,214.24	\$ 1,200.00	\$ 1,215.45	\$ 1,215.00	\$ 1,144.88	\$ 1,200.00	-1.23%
				<b>\$ 1,200.00</b>	<b>\$ 1,214.24</b>	<b>\$ 1,200.00</b>	<b>\$ 1,215.45</b>	<b>\$ 1,215.00</b>	<b>\$ 1,144.88</b>	<b>\$ 1,200.00</b>	<b>-1.23%</b>
<b>Animal Control Expenditures</b>											
05	180	030	Veterinary Association Annual Levy	\$ 275.00	\$ 275.00	\$ 275.00	\$ 275.00	\$ 275.00	\$ 275.00	\$ 275.00	0.00%
05	180	320	Livestock Reimbursements - funded	\$ 1,500.00	\$ -	\$ 1,500.00					
05	180	321	Livestock Reimbursements - unfunded	\$ -	\$ -	\$ -					
05	180	401	Capital - Buildings Animal Control	\$ -	\$ -	\$ -		\$ 1,000.00		\$ 1,000.00	0.00%
				<b>\$ 1,775.00</b>	<b>\$ 275.00</b>	<b>\$ 1,775.00</b>	<b>\$ 275.00</b>	<b>\$ 1,275.00</b>	<b>\$ 275.00</b>	<b>\$ 1,275.00</b>	<b>0.00%</b>
<b>By-Law Enforcement Expenditures</b>											
05	182	001	Salaries						\$ 11,103.25	\$ 30,712.40	
05	182	004	Payroll Overhead - CPP, EI, RRSP, WSIB,						\$ 2,155.40	\$ 6,449.60	
05	182	005	Employee Benefits							\$ 2,066.62	
05	182	030	Bylaw Enforcement Annual Levy	\$ 35,600.00	\$ 29,499.40	\$ 45,000.00	\$ 18,500.00	\$ 45,000.00	\$ 12,800.00	\$ -	-100.00%
05	190	006	Mileage	\$ -	\$ -	\$ 1,500.00	\$ 2,573.90	3,000.00	\$ 2,886.12	\$ 3,000.00	0.00%
05	190	011	Advertising	\$ -	\$ -						
05	190	015	Courses & Training	\$ 1,000.00	\$ -	\$ -		\$ 5,000.00		\$ 5,000.00	0.00%
05	190	020	Professional Services - Legal	\$ 5,000.00	\$ 672.17	\$ 4,000.00	\$ 661.44	\$ 4,000.00	\$ 1,232.58	\$ 4,000.00	0.00%
05	190	024	Miscellaneous	\$ 1,000.00	\$ 1,749.98	\$ 1,500.00	\$ 402.98	\$ 1,500.00	\$ 1,201.15	\$ 1,500.00	0.00%
05	190	030	Contracted Services/Annual Levy		\$ -						
				<b>\$ 42,600.00</b>	<b>\$ 31,921.55</b>	<b>\$ 52,000.00</b>	<b>\$ 22,138.32</b>	<b>\$ 58,500.00</b>	<b>\$ 31,378.50</b>	<b>\$ 52,728.62</b>	<b>-9.87%</b>
<b>Total Protection To Persons &amp; Property Expenditures</b>				<b>\$ 427,575.00</b>	<b>\$ 415,991.24</b>	<b>\$ 429,975.00</b>	<b>\$ 398,340.77</b>	<b>\$ 429,742.00</b>	<b>\$ 401,546.38</b>	<b>\$ 418,485.62</b>	<b>-2.62%</b>
<b>Transportation Department</b>											
<b>Revenue</b>											
06	104	534	Entrance Application Fee	-\$ 500.00	-\$ 1,000.00	-\$ 500.00	-\$ 350.00	-\$ 350.00	-\$ 350.00	-\$ 350.00	0.00%
06	104	552	Miscellaneous Revenue -	\$ -	\$ -		\$ -		-\$ 52,446.15		
06	104	553	Administrative Income -Road Damage deposit	\$ -	-\$ 750.00		-\$ 750.00				
06	104	582	Transfer from Reserve - Roads Capital Construction	\$ -	\$ -	-\$ 22,600.00	-\$ 22,600.00		-\$ 14,000.00		
06	104	592	Unexpended Capital - Roads	\$ -	\$ -						
02	104	570	Surplus Taken into Revenue (to cover payment of debenture)							\$ -	
<b>Total Transportation department Revenue</b>				<b>-\$ 500.00</b>	<b>-\$ 1,750.00</b>	<b>-\$ 23,100.00</b>	<b>-\$ 23,700.00</b>	<b>-\$ 350.00</b>	<b>-\$ 66,796.15</b>	<b>-\$ 350.00</b>	<b>0.00%</b>
<b>Administration</b>											
<b>Expenses</b>											
06	200	001	Salaries	\$ 65,000.00	\$ 52,739.73	\$ 65,000.00	\$ 64,439.02	\$ 69,225.00	\$ 92,990.04	\$ 160,296.00	131.56%
06	200	004	Payroll Overhead - CPP, EI, RRSP, WSIB,	\$ 13,000.00	\$ 7,748.03	\$ 9,450.00	\$ 10,196.12	\$ 10,383.75	\$ 11,054.46	\$ 24,044.40	131.56%



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				Budget 2021	2021 Actual	Budget 2022	Estimated 2022 Actuals	Proposed Budget 2023	Estimated Actuals 2023	Proposed Budget 2024	%
06	200	005	Employee Benefits	\$ 14,000.00	\$ 21,003.50	\$ 21,600.00	\$ 23,819.05	\$ 22,000.00	\$ 21,716.01	\$ 22,000.00	0.00%
06	104	553	Administrative Income -Road Damage deposit Ret				\$ -				
06	200	006	Mileage	\$ 500.00	\$ -	\$ 500.00	\$ -	\$ 500.00	\$ -	\$ 500.00	0.00%
06	200	007	Telephone	\$ 1,700.00	\$ 1,252.66	\$ 1,400.00	\$ 1,365.51	\$ 1,400.00	\$ 1,315.06	\$ 1,400.00	0.00%
06	200	008	Personal Protective Equipment Employee A	\$ 500.00	\$ 27.47	\$ 500.00	\$ 273.26	\$ 500.00	\$ 1,002.71	\$ 1,000.00	100.00%
06	200	009	Office Supplies/Materials	\$ 1,000.00	\$ 840.08	\$ 1,000.00	\$ 99.03	\$ 1,000.00	\$ 73.25	\$ 500.00	-50.00%
06	200	010	Postage/Courier	\$ 200.00	\$ -	\$ 200.00	\$ 256.11	\$ 200.00		\$ 200.00	0.00%
06	200	011	Advertising	\$ 1,000.00	\$ 1,771.33	\$ 1,500.00	\$ 2,882.95	\$ 1,500.00	\$ 856.64	\$ 500.00	-66.67%
06	200	012	Printing/Photocopier	\$ -	\$ -	\$ -	\$ -	\$ -			
06	200	014	Insurance	\$ -	\$ -	\$ -	\$ -	\$ -			
06	200	015	Courses & Training	\$ 1,000.00	\$ 283.51	\$ 1,500.00	\$ 936.71	\$ 1,500.00	\$ 100.00	\$ 3,000.00	100.00%
06	200	016	Conferences	\$ 1,000.00	\$ -	\$ 2,000.00	\$ -	\$ 2,000.00	\$ 1,578.55	\$ 1,000.00	-50.00%
06	200	017	Memberships/Subscriptions	\$ 800.00	\$ 865.80	\$ 800.00	\$ 939.64	\$ 800.00	\$ 954.43	\$ 1,000.00	25.00%
06	200	018	Office Equipment	\$ 500.00	\$ 213.98	\$ 500.00	\$ -	\$ 1,500.00	\$ 1,555.91	\$ 1,500.00	0.00%
06	200	020	Professional Services - Legal	\$ 500.00	\$ -	\$ 500.00	\$ 2,212.60	\$ 500.00	\$ -	\$ 5,000.00	900.00%
06	200	021	Consultant Services	\$ 500.00	\$ -	\$ 500.00	\$ 2,798.40	\$ 500.00	\$ 1,747.73	\$ 1,000.00	100.00%
06	200	023	Computer Software Maintenance	\$ 1,600.00	\$ 221.32	\$ 1,000.00	\$ -	\$ 1,000.00	\$ -	\$ 1,000.00	0.00%
06	200	024	Miscellaneous	\$ 500.00	\$ 1,208.39	\$ 500.00	\$ 934.45	\$ 500.00	\$ 150.58	\$ 500.00	0.00%
06	200	025	Loan,interest, service charges-Debenture							\$ -	
06	200	040	Radio Licences	\$ 600.00	\$ 564.89	\$ 600.00	\$ 584.08	\$ 600.00	\$ 623.82	\$ 650.00	8.33%
06	200	136	Professional Services	\$ 60,000.00	\$ 3,663.36	\$ -				\$ 5,000.00	
06	200	300	Transfer to Reserves	\$ -	\$ -	\$ -	\$ -			\$ -	
06	200	409	Contra Capital - Roads	\$ -	\$ -		\$ -				
06	200	417	Amortization - Roads	\$ -	\$ -						
06	200	429	Capital - Transportation	\$ -	\$ -						
				<b>\$ 163,900.00</b>	<b>\$ 92,404.05</b>	<b>\$ 109,050.00</b>	<b>\$ 111,736.93</b>	<b>\$ 115,608.75</b>	<b>\$ 135,719.19</b>	<b>\$ 230,090.40</b>	<b>99.03%</b>
<b>Public Works Garage</b>											
06	210	001	Salaries	\$ 6,000.00	\$ 6,204.80	\$ 6,240.00	\$ 3,459.30	\$ 6,900.00	\$ 6,490.37	\$ 15,100.00	118.84%
06	210	004	Payroll Overhead - CPP, EI, RRSP, WSIB,	\$ 1,200.00	\$ 1,040.75	\$ 1,248.00	\$ 730.36	\$ 1,380.00	\$ 1,381.46	\$ 3,322.00	140.72%
06	210	005	Employee Benefits	\$ 100.00	\$ 20.44	\$ 100.00	\$ 22.19	\$ 100.00	\$ 41.40	\$ 151.00	51.00%
06	210	008	Hydro	\$ 3,500.00	\$ 2,247.77	\$ 3,000.00	\$ 2,478.99	\$ 3,000.00	\$ 2,238.83	\$ 3,000.00	0.00%
06	210	024	Miscellaneous	\$ 1,000.00	\$ -	\$ 1,000.00	\$ 50.00	\$ 1,000.00	\$ -		-100.00%
06	210	031	Furnace Oil	\$ 12,000.00	\$ 9,576.59	\$ 12,000.00	\$ 19,686.10	\$ 15,000.00	\$ 13,637.95	\$ 15,000.00	0.00%
06	210	110	Permits/Licenses	\$ 100.00	\$ -	\$ 100.00	\$ -	\$ 100.00	\$ -		-100.00%
06	210	112	Maintenance Supplies	\$ 500.00	\$ 886.08	\$ 500.00	\$ 129.24	\$ 500.00	\$ 118.97	\$ 500.00	0.00%
06	210	113	Maintenance Repairs	\$ 3,000.00	\$ -	\$ 3,000.00	\$ 1,484.89	\$ 18,000.00	\$ 17,954.33	\$ 15,000.00	-16.67%
06	210	114	Equipment & Repairs	\$ 1,500.00	\$ 330.83	\$ 1,500.00	\$ 93.24	\$ 1,500.00	\$ 186.48	\$ 1,500.00	0.00%
06	210	116	Grounds Maintenance	\$ 500.00	\$ -	\$ 500.00	\$ 111.13	\$ 500.00	\$ 80.21	\$ 500.00	0.00%
06	210	145	Materials & Supplies	\$ 1,500.00	\$ 1,855.84	\$ 1,500.00	\$ 1,777.05	\$ 1,500.00	\$ 1,059.40	\$ 2,500.00	66.67%
06	210	148	Workshop Supplies	\$ 2,000.00	\$ 2,088.97	\$ 2,000.00	\$ 2,786.90	\$ 2,000.00	\$ 4,183.70	\$ 3,000.00	50.00%
06	210	401	Capital - Buildings								
				<b>\$ 32,900.00</b>	<b>\$ 24,252.07</b>	<b>\$ 32,688.00</b>	<b>\$ 32,809.39</b>	<b>\$ 51,480.00</b>	<b>\$ 47,373.10</b>	<b>\$ 59,573.00</b>	<b>15.72%</b>
<b>Environmental Spill</b>											
06	219	001	Salaries	\$ -					\$ 1,902.96	\$ -	
06	219	004	Payroll Overhead - CPP, EI, RRSP, WSIB,	\$ -							

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				Budget 2021	2021 Actual	Budget 2022	Estimated 2022 Actuals	Proposed Budget 2023	Estimated Actuals 2023	Proposed Budget 2024	%
06	219	005	Employee Benefits	\$ -						\$ -	
06	219	024	Miscellaneous	\$ -					\$ 46,092.46		
				\$ -	\$ -	\$ -			\$ 47,995.42	\$ -	
<b>Bridge &amp; Culverts</b>											
06	220	001	Salaries	\$ 16,500.00	\$ 12,421.25	\$ 17,160.00	\$ 16,522.64	\$ 18,400.00	\$ 12,426.46	\$ 22,000.00	19.57%
06	220	004	Payroll Overhead - CPP, EI, RRSP, WSIB,	\$ 3,200.00	\$ 2,574.37	\$ 3,260.40	\$ 3,435.11	\$ 3,680.00	\$ 2,596.93	\$ 4,840.00	31.52%
06	220	005	Employee Benefits	\$ 100.00	\$ 53.47	\$ 100.00	\$ 118.70	\$ 100.00	\$ 76.56	\$ 220.00	120.00%
06	220	024	Miscellaneous-Amount reflected in line 145	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
06	220	145	Materials & Supplies	\$ 17,000.00	\$ 22,291.85	\$ 17,000.00	\$ 16,604.73	\$ 21,000.00	\$ 9,606.03	\$ 17,000.00	-19.05%
06	220	147	Contracted Services	\$ 5,000.00	\$ -	\$ 5,000.00	\$ -	\$ 5,000.00	\$ -	\$ 5,000.00	0.00%
				\$ 41,800.00	\$ 37,340.94	\$ 42,520.40	\$ 36,681.18	\$ 48,180.00	\$ 24,705.98	\$ 49,060.00	1.83%
<b>Brushing &amp; Timming</b>											
06	221	001	Salaries	\$ 6,000.00	\$ 5,151.86	\$ 6,240.00	\$ 2,899.59	\$ 6,700.00	\$ 2,760.41	\$ 6,000.00	-10.45%
06	221	004	Payroll Overhead - CPP, EI, RRSP, WSIB,	\$ 1,000.00	\$ 929.58	\$ 1,060.80	\$ 526.77	\$ 1,340.00	\$ 695.76	\$ 1,320.00	-1.49%
06	221	005	Employee Benefits	\$ 200.00	\$ 21.80	\$ 200.00	\$ 15.79	\$ 200.00	\$ 18.27	\$ 60.00	-70.00%
06	221	024	Miscellaneous	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
06	221	145	Materials & Supplies	\$ 1,500.00	\$ 1,539.69	\$ 2,000.00	\$ 1,489.38	\$ 3,000.00	\$ 686.52	\$ 3,000.00	0.00%
06	221	147	Contracted Services	\$ 13,500.00	\$ 11,956.80	\$ 14,000.00	\$ 13,356.00	\$ 14,000.00	\$ 12,964.22	\$ 15,000.00	7.14%
				\$ 22,200.00	\$ 19,599.73	\$ 23,500.80	\$ 18,287.53	\$ 25,240.00	\$ 17,125.18	\$ 25,380.00	0.55%
<b>Ditching</b>											
06	222	001	Salaries	\$ 20,000.00	\$ 673.33	\$ 10,000.00	\$ 10,904.70	\$ 15,000.00	\$ 14,878.40	\$ 15,000.00	0.00%
06	222	004	Payroll Overhead - CPP, EI, RRSP, WSIB,	\$ 2,800.00	\$ 141.39	\$ 2,000.00	\$ 2,174.41	\$ 3,000.00	\$ 3,165.64	\$ 3,300.00	10.00%
06	222	005	Employee Benefits	\$ 200.00	\$ 2.14	\$ 200.00	\$ 70.01	\$ 200.00	\$ 78.34	\$ 150.00	-25.00%
06	222	024	Miscellaneous-Amount reflected in line 145	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
06	222	145	Materials & Supplies/Miscellaneous	\$ 1,000.00	\$ 1,337.13	\$ 2,500.00	\$ -	\$ 2,500.00	\$ 304.42	\$ 2,500.00	0.00%
06	222	147	Contracted Services	\$ 2,500.00	\$ -	\$ 2,500.00	\$ 2,849.28	\$ 2,500.00	\$ -	\$ 5,000.00	100.00%
				\$ 26,500.00	\$ 2,153.99	\$ 17,200.00	\$ 15,998.40	\$ 23,200.00	\$ 18,426.80	\$ 25,950.00	11.85%
<b>Loosetop Maintenance</b>											
06	223	001	Salaries	\$ 20,000.00	\$ 25,197.06	\$ 26,520.00	\$ 22,335.68	\$ 28,243.80	\$ 17,096.82	\$ 20,000.00	-29.19%
06	223	004	Payroll Overhead - CPP, EI, RRSP, WSIB,	\$ 3,800.00	\$ 5,402.54	\$ 5,569.20	\$ 4,636.70	\$ 5,648.76	\$ 3,770.34	\$ 3,800.00	-32.73%
06	223	005	Employee Benefits	\$ 200.00	\$ 99.95	\$ 200.00	\$ 133.70	\$ 200.00	\$ 108.11	\$ 200.00	0.00%
06	223	024	Miscellaneous-Amount reflected in line 145	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
06	223	145	Materials & Supplies/Miscellaneous	\$ 105,100.00	\$ 77,209.67	\$ 105,100.00	\$ 67,175.85	\$ 77,100.00	\$ 74,470.03	\$ 85,000.00	10.25%
06	223	146	Dust Control Materials/Supplies	\$ 55,000.00	\$ 51,045.95	\$ 80,000.00	\$ 62,338.37	\$ 70,000.00	\$ 46,085.06	\$ 70,000.00	0.00%
06	223	147	Contracted Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
				\$ 184,100.00	\$ 158,955.17	\$ 217,389.20	\$ 156,620.30	\$ 181,192.56	\$ 141,530.36	\$ 179,000.00	-1.21%
<b>Roadside Maintenance</b>											
06	224	001	Salaries	\$ 70,000.00	\$ 77,942.02	\$ 85,000.00	\$ 73,815.27	\$ 90,525.00	\$ 125,949.70	\$ 100,000.00	10.47%
06	224	004	Payroll Overhead - CPP, EI, RRSP, WSIB,	\$ 13,500.00	\$ 15,718.97	\$ 17,000.00	\$ 14,935.62	\$ 18,105.00	\$ 26,213.93	\$ 22,000.00	21.51%
06	224	005	Employee Benefits	\$ 500.00	\$ 387.83	\$ 500.00	\$ 475.78	\$ 500.00	\$ 760.79	\$ 1,000.00	100.00%
06	224	024	Miscellaneous-Amount reflected in line 145	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
06	224	145	Materials & Supplies/Miscellaneous	\$ 62,000.00	\$ 2,557.36	\$ 12,000.00	\$ 5,080.57	\$ 20,000.00	\$ 5,811.70	\$ 10,000.00	-50.00%
06	224	147	Contracted Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
				\$ 146,000.00	\$ 96,606.18	\$ 114,500.00	\$ 94,307.24	\$ 129,130.00	\$ 158,736.12	\$ 133,000.00	3.00%
<b>Sanding/Salting</b>											

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				Budget 2021	2021 Actual	Budget 2022	Estimated 2022 Actuals	Proposed Budget 2023	Estimated Actuals 2023	Proposed Budget 2024	%
06	225	001	Salaries	\$ 25,000.00	\$ 23,652.87	\$ 25,000.00	\$ 25,910.45	\$ 40,000.00	\$ 33,793.63	\$ 40,000.00	0.00%
06	225	004	Payroll Overhead - CPP, EI, RRSP, WSIB,	\$ 4,800.00	\$ 4,487.80	\$ 4,800.00	\$ 5,068.71	\$ 8,000.00	\$ 7,282.16	\$ 8,000.00	0.00%
06	225	005	Employee Benefits	\$ 100.00	\$ 59.47	\$ 100.00	\$ 155.56	\$ 100.00	\$ 234.63	\$ 400.00	300.00%
06	225	024	Miscellaneous	\$ -	\$ -	\$ -	\$ -				
06	225	145	Materials & Supplies	\$ 72,500.00	\$ 47,537.09	\$ 78,100.00	\$ 58,882.22	\$ 120,000.00	\$ 95,508.00	\$ 100,000.00	-16.67%
06	225	147	Contracted Services	\$ -	\$ -	\$ -	\$ -				
				<b>\$ 102,400.00</b>	<b>\$ 75,737.23</b>	<b>\$ 108,000.00</b>	<b>\$ 90,016.94</b>	<b>\$ 168,100.00</b>	<b>\$ 136,818.42</b>	<b>\$ 148,400.00</b>	<b>-11.72%</b>
<b>Snow Plowing</b>											
06	226	001	Salaries	\$ 55,000.00	\$ 45,118.43	\$ 55,000.00	\$ 46,235.24	\$ 73,000.00	\$ 47,884.23	\$ 55,000.00	-24.66%
06	226	004	Payroll Overhead - CPP, EI, RRSP, WSIB,	\$ 10,000.00	\$ 8,743.56	\$ 10,000.00	\$ 9,342.00	\$ 14,600.00	\$ 10,355.23	\$ 12,100.00	-17.12%
06	226	005	Employee Benefits	\$ 200.00	\$ 139.00	\$ 200.00	\$ 273.31	\$ 200.00	\$ 316.21	\$ 550.00	175.00%
06	226	024	Miscellaneous-Amount reflected in line 145	\$ -	\$ -	\$ -	\$ -				
06	226	145	Materials & Supplies/Miscellaneous	\$ 10,100.00	\$ 7,951.61	\$ 10,100.00	\$ 6,121.66	\$ 10,100.00	\$ 10,477.06	\$ 12,000.00	18.81%
06	226	147	Contracted Services	\$ 35,000.00	\$ 34,385.14	\$ 45,000.00	\$ 49,654.95	\$ 40,608.00	\$ 37,608.42	\$ 5,000.00	-87.69%
				<b>\$ 110,300.00</b>	<b>\$ 96,337.74</b>	<b>\$ 120,300.00</b>	<b>\$ 111,627.16</b>	<b>\$ 138,508.00</b>	<b>\$ 106,641.15</b>	<b>\$ 84,650.00</b>	<b>-38.88%</b>
<b>Street Signs &amp; Safety Equipment</b>											
06	227	001	Salaries	\$ 3,500.00	\$ 4,448.18	\$ 3,500.00	\$ 5,763.39	3,727.50	\$ 6,774.00	\$ 7,000.00	87.79%
06	227	004	Payroll Overhead - CPP, EI, RRSP, WSIB,	\$ 600.00	\$ 873.80	\$ 600.00	\$ 1,165.23	745.50	\$ 1,416.19	\$ 1,540.00	106.57%
06	227	005	Employee Benefits	\$ 100.00	\$ 10.71	\$ 100.00	\$ 37.77	100.00	\$ 39.53	\$ 70.00	-30.00%
06	227	024	Miscellaneous	\$ 6,000.00	\$ 317.34	\$ 6,000.00	\$ 360.21	6,000.00			-100.00%
06	227	145	Materials & Supplies	\$ 5,000.00	\$ 1,883.10	\$ 5,000.00	\$ 5,740.72	12,000.00	\$ 13,063.59	\$ 12,000.00	0.00%
06	227	147	Contracted Services	\$ -	\$ -	\$ -	\$ -				
				<b>\$ 15,200.00</b>	<b>\$ 7,533.13</b>	<b>\$ 15,200.00</b>	<b>\$ 13,067.32</b>	<b>\$ 22,573.00</b>	<b>\$ 21,293.31</b>	<b>\$ 20,610.00</b>	<b>-8.70%</b>
<b>Vehicle overhead</b>											
06	228	140	Motor Oil/Grease	\$ 3,500.00	\$ 3,399.33	\$ 3,500.00	\$ 9,846.35	3,727.50	\$ 3,353.99	\$ 3,600.00	-3.42%
06	228	141	Fuel - Gas	\$ 1,000.00	\$ 1,308.45	\$ 1,000.00	\$ 3,101.91	2,000.00	\$ 200.94	\$ 1,000.00	-50.00%
06	228	142	Fuel - Diesel	\$ 60,000.00	\$ 46,395.80	\$ 70,000.00	\$ 64,911.47	65,000.00	\$ 46,111.13	\$ 65,000.00	0.00%
06	228	143	Filters	\$ 4,500.00	\$ 2,177.80	\$ 4,500.00	\$ 923.19	4,000.00	\$ 3,392.73	\$ 4,000.00	0.00%
06	228	144	Licenses & Insurance	\$ 15,000.00	\$ 13,658.75	\$ 15,000.00	\$ 5,253.25	16,000.00	\$ 13,869.25	\$ 16,000.00	0.00%
06	228	145	Materials & Supplies	\$ 3,000.00	\$ 77.60	\$ 3,000.00	\$ -	3,000.00	\$ 647.04	\$ 2,000.00	-33.33%
06	228	300	Transfer to Reserves	\$ -	\$ -	\$ -	\$ -				
				<b>\$ 87,000.00</b>	<b>\$ 67,017.73</b>	<b>\$ 97,000.00</b>	<b>\$ 84,036.17</b>	<b>\$ 93,727.50</b>	<b>\$ 67,575.08</b>	<b>\$ 91,600.00</b>	<b>-2.27%</b>
<b>2002 Utility Trailer</b>											
06	232	001	Salaries	\$ 100.00				-			
06	232	004	Payroll Overhead - CPP, EI, RRSP, WSIB,	\$ -				-			
06	232	005	Employee Benefits	\$ -				-			
06	232	143	Maintenance Costs/Parts	\$ 100.00		\$ 3,000.00		-	\$ 4,000.00	\$ -	-100.00%
				<b>\$ 200.00</b>	<b>\$ -</b>	<b>\$ 3,000.00</b>	<b>\$ -</b>	<b>\$ 4,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-100.00%</b>
<b>2020 Freightliner Plow Truck</b>											
06	233	001	Salaries	\$ 2,500.00	\$ 2,532.53	\$ 3,500.00	\$ 2,072.18	\$ 2,500.00	\$ 2,103.68	\$ 2,500.00	0.00%
06	233	004	Payroll Overhead - CPP, EI, RRSP, WSIB,	\$ 500.00	\$ 531.65	\$ 700.00	\$ 436.46	\$ 500.00	\$ 434.17	\$ 550.00	10.00%
06	233	005	Employee Benefits	\$ -	\$ 9.68	\$ 20.00	\$ 13.17	\$ 10.00	\$ 11.57	\$ 25.00	150.00%
06	233	143	Maintenance Costs/Parts	\$ 6,000.00	\$ 1,700.98	\$ 3,500.00	\$ 14,401.06	\$ 3,000.00	\$ 2,257.76	\$ 13,000.00	333.33%
				<b>\$ 9,000.00</b>	<b>\$ 4,774.84</b>	<b>\$ 7,720.00</b>	<b>\$ 16,922.87</b>	<b>\$ 6,010.00</b>	<b>\$ 4,807.18</b>	<b>\$ 16,075.00</b>	<b>167.47%</b>
<b>2016 Ford F-250 Pickup</b>											

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				Budget 2021	2021 Actual	Budget 2022	Estimated 2022 Actuals	Proposed Budget 2023	Estimated Actuals 2023	Proposed Budget 2024	%
06	235	001	Salaries	\$ 1,000.00	\$ -	\$ 1,000.00	\$ 87.36	\$ 1,000.00	\$ 232.00	\$ 1,000.00	0.00%
06	235	004	Payroll Overhead - CPP, EI, RRSP, WSIB,	\$ -	\$ -	\$ -	\$ 18.40	\$ -	\$ 48.39	\$ 220.00	
06	235	005	Employee Benefits	\$ -	\$ -	\$ -	\$ 0.55	\$ -	\$ -	\$ 10.00	
06	235	141	Fuel - Gas	\$ 5,000.00	\$ 3,472.62	\$ 7,000.00	\$ 9,471.09	\$ 6,000.00	\$ 5,252.35	\$ 6,000.00	0.00%
06	235	143	Maintenance Costs/Parts	\$ 2,400.00	\$ 2,279.07	\$ 2,400.00	\$ 2,110.48	\$ 2,500.00	\$ 2,025.31	\$ 14,500.00	480.00%
06	235	144	Licenses & Insurance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
				<b>\$ 8,400.00</b>	<b>\$ 5,751.69</b>	<b>\$ 10,400.00</b>	<b>\$ 11,687.88</b>	<b>\$ 9,500.00</b>	<b>\$ 7,558.05</b>	<b>\$ 21,730.00</b>	<b>128.74%</b>
<b>2019 Freightliner</b>											
06	237	001	Salaries	\$ 3,000.00	\$ 2,578.48	\$ 3,200.00	\$ 3,197.15	\$ 3,408.00	\$ 2,568.20	\$ 3,000.00	-11.97%
06	237	004	Payroll Overhead - CPP, EI, RRSP, WSIB,	\$ 550.00	\$ 545.22	\$ 550.00	\$ 653.83	\$ 681.60	\$ 551.00	\$ 660.00	-3.17%
06	237	005	Employee Benefits	\$ 100.00	\$ 6.62	\$ 100.00	\$ 21.54	\$ 100.00	\$ 17.71	\$ 30.00	-70.00%
06	237	143	Maintenance Costs/Parts	\$ 6,000.00	\$ 2,789.93	\$ 7,500.00	\$ 11,739.68	\$ 4,000.00	\$ 5,210.29	\$ 15,500.00	287.50%
06	237	144	Licenses & Insurance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
				<b>\$ 9,650.00</b>	<b>\$ 5,920.25</b>	<b>\$ 11,350.00</b>	<b>\$ 15,612.20</b>	<b>\$ 8,189.60</b>	<b>\$ 8,347.20</b>	<b>\$ 19,190.00</b>	<b>134.32%</b>
<b>CAT Backhoe</b>											
06	238	001	Salaries	\$ 2,000.00	\$ 706.33	\$ 2,000.00	\$ 2,071.04	\$ 2,130.00	\$ 1,103.20	\$ 2,000.00	-6.10%
06	238	004	Payroll Overhead - CPP, EI, RRSP, WSIB,	\$ 150.00	\$ 141.22	\$ 150.00	\$ 443.71	\$ 426.00	\$ 240.36	\$ 440.00	3.29%
06	238	005	Employee Benefits	\$ 25.00	\$ 2.14	\$ 25.00	\$ 12.17	\$ 25.00	\$ 5.71	\$ 20.00	-20.00%
06	238	143	Maintenance Costs/Parts	\$ 4,000.00	\$ 78.59	\$ 8,000.00	\$ 8,446.39	\$ 3,500.00	\$ 19,669.13	\$ 16,000.00	357.14%
				<b>\$ 6,175.00</b>	<b>\$ 928.28</b>	<b>\$ 10,175.00</b>	<b>\$ 10,973.31</b>	<b>\$ 6,081.00</b>	<b>\$ 21,018.40</b>	<b>\$ 18,460.00</b>	<b>203.57%</b>
<b>2002 John Deere Backhoe</b>											
06	239	001	Salaries	\$ 2,000.00	\$ 986.32	\$ 2,000.00	\$ 1,748.88	\$ 2,000.00	\$ 1,433.73	\$ 2,000.00	0.00%
06	239	004	Payroll Overhead - CPP, EI, RRSP, WSIB,	\$ 150.00	\$ 202.82	\$ 150.00	\$ 338.98	\$ 150.00	\$ 299.27	\$ 440.00	193.33%
06	239	005	Employee Benefits	\$ 25.00	\$ 3.16	\$ 25.00	\$ 11.49	\$ 25.00	\$ 7.32	\$ 20.00	-20.00%
06	239	143	Maintenance Costs/Parts	\$ 2,000.00	\$ 329.70	\$ 2,000.00	\$ 1,179.85	\$ 2,500.00	\$ 1,025.64	\$ 2,500.00	0.00%
				<b>\$ 4,175.00</b>	<b>\$ 1,522.00</b>	<b>\$ 4,175.00</b>	<b>\$ 3,279.20</b>	<b>\$ 4,675.00</b>	<b>\$ 2,765.96</b>	<b>\$ 4,960.00</b>	<b>6.10%</b>
<b>2001 New Holland Tractor</b>											
06	240	001	Salaries	\$ 200.00	\$ 82.80	\$ 200.00	\$ 116.48	\$ 200.00	\$ 448.00	\$ 500.00	150.00%
06	240	004	Payroll Overhead - CPP, EI, RRSP, WSIB,	\$ -	\$ 17.42	\$ -	\$ 24.84	\$ 40.00	\$ 98.31	\$ 110.00	175.00%
06	240	005	Employee Benefits	\$ -	\$ 0.37	\$ -	\$ 0.77	\$ 10.00	\$ 3.70	\$ 5.00	-50.00%
06	240	143	Maintenance Costs/Parts	\$ 500.00	\$ -	\$ 500.00	\$ -	\$ 500.00	\$ 191.31	\$ 500.00	0.00%
				<b>\$ 700.00</b>	<b>\$ 100.59</b>	<b>\$ 700.00</b>	<b>\$ 142.09</b>	<b>\$ 750.00</b>	<b>\$ 741.32</b>	<b>\$ 1,115.00</b>	<b>48.67%</b>
<b>2008 Sterling Plow Truck</b>											
06	241	001	Salaries	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
06	241	004	Payroll Overhead - CPP, EI, RRSP, WSIB,	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
06	241	005	Employee Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
06	241	143	Maintenance Costs/Parts	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
06	241	144	Licenses & Insurance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
				<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>2006 3 Point Hitch Trailer</b>											
06	242	001	Salaries	\$ 500.00	\$ 85.83	\$ 500.00	\$ 786.24	\$ 532.50	\$ -	\$ 500.00	-6.10%
06	242	004	Payroll Overhead - CPP, EI, RRSP, WSIB,	\$ 25.00	\$ 18.06	\$ 25.00	\$ 167.64	\$ 106.50	\$ -	\$ 110.00	3.29%
06	242	005	Employee Benefits	\$ -	\$ 0.45	\$ 10.00	\$ 5.13	\$ 10.00	\$ -	\$ 5.00	-50.00%
06	242	143	Maintenance Costs/Parts	\$ 1,000.00	\$ 821.20	\$ 1,000.00	\$ 518.98	\$ 1,000.00	\$ -	\$ 1,000.00	0.00%
				<b>\$ 1,525.00</b>	<b>\$ 925.54</b>	<b>\$ 1,535.00</b>	<b>\$ 1,477.99</b>	<b>\$ 1,649.00</b>	<b>\$ -</b>	<b>\$ 1,615.00</b>	<b>-2.06%</b>

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				Budget 2021	2021 Actual	Budget 2022	Estimated 2022 Actuals	Proposed Budget 2023	Estimated Actuals 2023	Proposed Budget 2024	%
<b>885 Case Backhoe at Transfer Station</b>											
06	243	001	Salaries	\$ 2,500.00	\$ 3,190.75	\$ 2,500.00	\$ 2,494.87	\$ 2,662.50	\$ 2,566.40	\$ 3,500.00	31.46%
06	243	004	Payroll Overhead - CPP, EI, RRSP, WSIB,	\$ 375.00	\$ 571.23	\$ 375.00	\$ 527.86	\$ 532.50	\$ 518.15	\$ 770.00	44.60%
06	243	005	Employee Benefits	\$ -	\$ 12.28	\$ 10.00	\$ 13.49	\$ 10.00	\$ 20.20	\$ 35.00	250.00%
06	243	143	Maintenance Costs/Parts	\$ 4,000.00	\$ 2,080.66	\$ 8,000.00	\$ 13,749.53	\$ 12,000.00	\$ 4,928.58	\$ 7,500.00	-37.50%
				<b>\$ 6,875.00</b>	<b>\$ 5,854.92</b>	<b>\$ 10,885.00</b>	<b>\$ 16,785.75</b>	<b>\$ 15,205.00</b>	<b>\$ 8,033.33</b>	<b>\$ 11,805.00</b>	<b>-22.36%</b>
<b>2009 Sterling Plow Truck Expenditures</b>											
06	244	001	Salaries	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
06	244	004	Payroll Overhead - CPP, EI, RRSP, WSIB,	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
06	244	005	Employee Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
06	244	143	Maintenance Costs/Parts	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
06	244	144	Licenses & Insurance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
06	244	149	Tires	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
				<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>Hardtop Maintenance</b>											
06	245	001	Salaries	\$ 5,000.00	\$ -	\$ 5,500.00	\$ -	\$ 7,500.00	\$ -	\$ 10,000.00	33.33%
06	245	004	Payroll Overhead - CPP, EI, RRSP, WSIB,	\$ 1,450.00	\$ -	\$ 1,450.00	\$ -	\$ 1,500.00	\$ -	\$ 2,200.00	46.67%
06	245	005	Employee Benefits	\$ 100.00	\$ -	\$ 100.00	\$ -	\$ 100.00	\$ -	\$ 100.00	0.00%
06	245	024	Miscellaneous	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
06	245	145	Materials & Supplies	\$ 9,000.00	\$ 6,969.24	\$ 10,000.00	\$ -	\$ 25,000.00	\$ 27,357.57	\$ 25,000.00	0.00%
06	245	147	Contracted Services	\$ 20,000.00	\$ 15,435.21	\$ 20,000.00	\$ 19,616.61	\$ 20,000.00	\$ 21,558.37	\$ 20,000.00	0.00%
				<b>\$ 35,550.00</b>	<b>\$ 22,404.45</b>	<b>\$ 37,050.00</b>	<b>\$ 19,616.61</b>	<b>\$ 54,100.00</b>	<b>\$ 48,915.94</b>	<b>\$ 57,300.00</b>	<b>5.91%</b>
<b>2009 F550 Truck &amp; Plow</b>											
06	246	001	Salaries	\$ 2,000.00	\$ 207.00	\$ 2,000.00	\$ 975.14	\$ 2,000.00	\$ 1,243.52	\$ 2,000.00	0.00%
06	246	004	Payroll Overhead - CPP, EI, RRSP, WSIB,	\$ 345.00	\$ 41.45	\$ 345.00	\$ 173.37	\$ 345.00	\$ 300.61	\$ 440.00	27.54%
06	246	005	Employee Benefits	\$ 25.00	\$ 0.57	\$ 25.00	\$ 4.97	\$ 25.00	\$ 7.87	\$ 20.00	-20.00%
06	246	143	Maintenance Costs/Parts	\$ 3,500.00	\$ 1,334.16	\$ 3,500.00	\$ 1,307.60	\$ 3,500.00	\$ 4,525.66	\$ 7,375.68	110.73%
06	246	144	Licenses & Insurance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
				<b>\$ 5,870.00</b>	<b>\$ 1,583.18</b>	<b>\$ 5,870.00</b>	<b>\$ 2,461.08</b>	<b>\$ 5,870.00</b>	<b>\$ 6,077.66</b>	<b>\$ 9,835.68</b>	<b>67.56%</b>
<b>2011 Chev Silverado</b>											
06	247	001	Salaries	\$ 500.00	\$ 82.80	\$ 500.00	\$ 131.04	\$ 500.00	\$ 357.28	\$ 1,000.00	100.00%
06	247	004	Payroll Overhead - CPP, EI, RRSP, WSIB,	\$ 50.00	\$ 17.41	\$ 50.00	\$ 12.41	\$ 50.00	\$ 94.08	\$ 220.00	340.00%
06	247	005	Employee Benefits	\$ 25.00	\$ 0.56	\$ 25.00	\$ 0.38	\$ 25.00	\$ 2.80	\$ 10.00	-60.00%
06	247	141	Fuel - Gas	\$ 2,000.00	\$ 610.43	\$ 2,000.00	\$ -	\$ 2,000.00	\$ -	\$ 2,000.00	0.00%
06	247	143	Maintenance Costs/Parts	\$ 3,000.00	\$ 441.96	\$ 2,000.00	\$ 223.85	\$ 3,200.00	\$ 3,873.32	\$ 3,200.00	0.00%
06	247	144	Licenses & Insurance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
				<b>\$ 5,575.00</b>	<b>\$ 1,153.16</b>	<b>\$ 4,575.00</b>	<b>\$ 367.68</b>	<b>\$ 5,775.00</b>	<b>\$ 4,327.48</b>	<b>\$ 6,430.00</b>	<b>11.34%</b>
<b>Cat Grader-2016</b>											
06	248	001	Salaries	\$ 2,000.00	\$ -	\$ 2,000.00	\$ -	\$ 2,000.00	\$ -	\$ 3,500.00	75.00%
06	248	004	Payroll Overhead - CPP, EI, RRSP, WSIB,	\$ 385.00	\$ -	\$ 350.00	\$ -	\$ 350.00	\$ -	\$ 770.00	120.00%
06	248	005	Employee Benefits	\$ 25.00	\$ -	\$ 25.00	\$ -	\$ 25.00	\$ -	\$ 35.00	40.00%
06	248	141	Fuel - Gas	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
06	248	143	Maintenance Costs/Parts	\$ 5,000.00	\$ 2,071.86	\$ 6,000.00	\$ 8,717.40	\$ 6,000.00	\$ 9,380.51	\$ 43,206.86	620.11%
06	248	144	Licenses & Insurance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
				<b>\$ 7,410.00</b>	<b>\$ 2,071.86</b>	<b>\$ 8,375.00</b>	<b>\$ 8,717.40</b>	<b>\$ 8,375.00</b>	<b>\$ 9,380.51</b>	<b>\$ 47,511.86</b>	<b>467.31%</b>

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				Budget 2021	2021 Actual	Budget 2022	Estimated 2022 Actuals	Proposed Budget 2023	Estimated Actuals 2023	Proposed Budget 2024	%
<b>2021 Freightliner</b>											
06	250	001	Salaries	\$ 2,000.00	\$ 2,297.04	\$ 2,500.00	\$ 2,258.13	\$ 2,662.50	\$ 1,456.96	\$ 2,500.00	-6.10%
06	250	004	Payroll Overhead - CPP, EI, RRSP, WSIB,	\$ 380.00	\$ 443.27	\$ 500.00	\$ 467.76	\$ 532.50	\$ 320.19	\$ 550.00	3.29%
06	250	005	Employee Benefits	\$ -	\$ 8.94	\$ 10.00	\$ 14.42	\$ 15.00	\$ 7.45	\$ 25.00	66.67%
06	250	143	Maintenance Costs/Parts	\$ 10,000.00	\$ 17,279.79	\$ 2,000.00	\$ 2,119.89	\$ 2,000.00	\$ 1,356.22	\$ 12,000.00	500.00%
				<b>\$ 12,380.00</b>	<b>\$ 20,029.04</b>	<b>\$ 5,010.00</b>	<b>\$ 4,860.20</b>	<b>\$ 5,210.00</b>	<b>\$ 3,140.82</b>	<b>\$ 15,075.00</b>	<b>189.35%</b>
<b>2023/2024 Freightliner Truck</b>											
06	251	001	Salaries						\$ 296.00	\$ 2,000.00	
06	251	004	Payroll Overhead - CPP, EI, RRSP, WSIB,						\$ 47.54	\$ 440.00	
06	251	005	Employee Benefits						\$ 0.42	\$ 20.00	
06	251	143	Maintenance Costs/Parts						\$ 130.54	\$ 5,000.00	
									<b>\$ 474.50</b>	<b>\$ 7,460.00</b>	
<b>Baseball Diamond Field</b>											
06	424	001	Salaries						\$ 7,385.08	\$ 23,100.00	
06	424	004	Payroll Overhead - CPP, EI, RRSP, WSIB,						\$ 1,504.55	\$ 5,082.00	
06	424	005	Employee Benefits						\$ 47.17	\$ 231.00	
									<b>\$ 8,936.80</b>	<b>\$ 28,413.00</b>	
<b>Middle River Bridge</b>											
06	603	001	Salaries								
06	603	004	Payroll Overhead - CPP, EI, RRSP, WSIB,								
06	603	005	Employee Benefits								
06	603	024	Miscellaneous						\$ 723.64		
06	603	145	Materials & Supplies								
									<b>\$ 723.64</b>		
<b>Balsam Road</b>											
06	605	001	Salaries	\$ -		\$ 15,000.00	\$ 16,708.01	\$ 1,000.00	\$ -	\$ 3,000.00	200.00%
06	605	004	Payroll Overhead - CPP, EI, RRSP, WSIB,	\$ -		\$ 3,200.00	\$ 3,052.38	\$ 200.00	\$ -	\$ 660.00	230.00%
06	605	005	Employee Benefits	\$ -		\$ 75.00	\$ 99.97	\$ 50.00	\$ -	\$ 30.00	-40.00%
06	605	024	Miscellaneous	\$ -		\$ -			\$ -		
06	605	145	Materials & Supplies	\$ -		\$ -					
06	605	424	Capital - Hardtop	\$ -							
06	605	425	Balsam Road Capital - Gravel	\$ -							
					\$ -	\$ 18,275.00	\$ 19,860.36	\$ 1,250.00	\$ -	\$ 3,690.00	195.20%
<b>Blackwater (2017 &amp; 2018) and Balsam (2020) Road Expenditures</b>				\$ -	\$ -						
06	608	001	Salaries	\$ -							
06	608	004	Payroll Overhead - CPP, EI, RRSP, WSIB,	\$ -							
06	608	005	Employee Benefits	\$ -							
06	608	024	Miscellaneous	\$ -							
06	608	145	Materials & Supplies	\$ -							
06	608	424	Capital - Hardtop	\$ -							
06	608	425	Capital - Gravel	\$ -							
				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>Broad Bent Road</b>											
06	610	001	Salaries	\$ -				\$ 1,000.00	\$ -	\$ 3,000.00	200.00%
06	610	004	Payroll Overhead - CPP, EI, RRSP, WSIB,	\$ -				\$ 200.00	\$ -	\$ 660.00	230.00%

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				Budget 2021	2021 Actual	Budget 2022	Estimated 2022 Actuals	Proposed Budget 2023	Estimated Actuals 2023	Proposed Budget 2024	%
06	610	005	Employee Benefits	\$ -				\$ 50.00	\$ -	\$ 30.00	-40.00%
06	610	024	Miscellaneous	\$ -				\$ 1,000.00	\$ -		
06	610	145	Materials & Supplies	\$ -							
06	610	424	Capital - Hardtop	\$ -							
06	610	425	Capital - Gravel	\$ -							
				\$ -	\$ -	\$ -	\$ -	\$ 2,250.00	\$ -	\$ 3,690.00	64.00%
<b>Centre Road Construction</b>											
06	618	001	Salaries	\$ 11,500.00		\$ -		\$ 28,900.00	\$ -	\$ 50,600.00	75.09%
06	618	004	Payroll Overhead - CPP, EI, RRSP, WSIB,	\$ 966.67		\$ -		\$ 5,780.00	\$ -	\$ 11,132.00	92.60%
06	618	005	Employee Benefits	\$ 150.00		\$ -		\$ 300.00	\$ -	\$ 506.00	68.67%
06	618	024	Miscellaneous	\$ -		\$ -					
06	618	145	Materials & Supplies	\$ -		\$ -					
06	618	424	Capital - Hardtop	\$ -		\$ -					
06	618	425	Capital - Gravel	\$ -		\$ -					
06	618	428	Capital - Consult Service	\$ -		\$ -					
				\$ 12,616.67	\$ -	\$ -	\$ -	\$ 34,980.00	\$ -	\$ 62,238.00	77.92%
<b>Hardies Road</b>											
06	624	001	Salaries	\$ -	\$ 1,021.20				\$ -		
06	624	004	Payroll Overhead - CPP, EI, RRSP, WSIB,	\$ -	\$ 214.82				\$ -		
06	624	005	Employee Benefits	\$ -	\$ 4.74				\$ -		
06	624	024	Miscellaneous	\$ -					\$ -		
06	624	145	Materials & Supplies	\$ -							
06	624	424	Capital - Hardtop	\$ -							
06	624	425	Capital - Gravel	\$ -							
06	624	428	Capital - Consult Service	\$ -							
				\$ -	\$ 1,240.76	\$ -	\$ -	\$ -	\$ -		
<b>Hurdville Road Expenditures</b>											
06	634	001	Salaries	\$ -						\$ 50,600.00	
06	634	004	Payroll Overhead - CPP, EI, RRSP, WSIB,	\$ -						\$ 11,132.00	
06	634	005	Employee Benefits	\$ -						\$ 506.00	
<b>06</b>	<b>634</b>	<b>024</b>	<b>Miscellaneous</b>	\$ -							
<b>06</b>	<b>634</b>	<b>145</b>	<b>Materials &amp; Supplies</b>	\$ -							
06	634	424	Capital - Construction - Roads - Hardtop	\$ -							
06	634	425	Capital - Construction - Roads - Gravel	\$ -							
06	634	428	Capital - Consult Service	\$ -							
				\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 62,238.00	
<b>Inn Road</b>											
06	635	001	Salaries	\$ -		\$ 7,000.00	\$ 6,389.21				
06	635	004	Payroll Overhead - CPP, EI, RRSP, WSIB,	\$ -		\$ 1,500.00	\$ 1,265.20				
06	635	005	Employee Benefits	\$ -		\$ 200.00	\$ 41.33				
06	635	024	Miscellaneous	\$ -		\$ -					
06	635	145	Materials & Supplies	\$ -		\$ -					
06	635	424	Capital - Construction - Roads - Hardtop	\$ -							
06	635	425	Capital - Construction - Roads - Gravel	\$ -							
06	635	428	Capital - Consult Service	\$ -							

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				Budget 2021	2021 Actual	Budget 2022	Estimated 2022 Actuals	Proposed Budget 2023	Estimated Actuals 2023	Proposed Budget 2024	%
<b>Lakeside Drive Expenditures</b>				\$ -	\$ -	\$ 8,700.00	\$ 7,695.74	\$ -			
06	641	001	Lakeside Drive Salaries	\$ -				\$ 1,000.00			
06	641	004	Payroll Overhead - CPP, EI, RRSP, WSIB,	\$ -				\$ 200.00			
06	641	005	Employee Benefits	\$ -				\$ 10.00			
06	641	024	Miscellaneous	\$ -				\$ 750.00			
06	641	145	Materials & Supplies	\$ -							
06	641	424	Capital - Hardtop	\$ -							
06	641	425	Capital - Gravel	\$ -							
06	641	428	Capital - Consult Service	\$ -							
				\$ -	\$ -	\$ -	\$ -	\$ 1,960.00	\$ -		
<b>COVID-19</b>											
06	644	001	Salaries	\$ -							
06	644	004	Payroll Overhead - CPP, EI, RRSP, WSIB,	\$ -							
06	644	005	Employee Benefits	\$ -							
06	644	024	Miscellaneous	\$ 43,000.00	\$ 21,068.36						
06	644	145	Materials & Supplies	\$ -	\$ 2,909.23						
06	644	423	Capital - Construction	\$ -							
06	644	425	Capital - Gravel	\$ -							
				\$ 43,000.00	\$ 23,977.59	\$ -	\$ -	\$ -			
<b>Lyndsey Lane</b>											
06	647	001	Salaries	\$ 11,500.00	\$ 11,742.24						
06	647	004	Payroll Overhead - CPP, EI, RRSP, WSIB,	\$ 966.67	\$ 2,339.42						
06	647	145	Materials & Supplies	\$ -	\$ -						
				\$ 12,466.67	\$ 14,081.66	\$ -	\$ -	\$ -			
<b>McKellar Lake Road</b>											
06	657	001	Salaries	\$ 11,500.00	\$ 19,681.05						
06	657	004	Payroll Overhead - CPP, EI, RRSP, WSIB,	\$ 966.67	\$ 4,056.56						
06	657	005	Employee Benefits	\$ 150.00	\$ 72.79						
06	657	024	Miscellaneous	\$ -							
06	657	145	Materials & Supplies	\$ -							
06	657	424	Capital - Hardtop	\$ -							
				\$ 12,616.67	\$ 23,810.40	\$ -	\$ -	\$ -			
<b>Stewart Park</b>											
06	680	001	Salaries	\$ -							
06	680	004	Payroll Overhead - CPP, EI, RRSP, WSIB,	\$ -							
06	680	005	Employee Benefits	\$ -							
06	680	024	Miscellaneous	\$ -					\$ 723.64		
06	680	145	Materials & Supplies	\$ -							
06	680	428	Capital - Consult Service	\$ -	\$ -						
				\$ -	\$ -	\$ -	\$ -	\$ -	\$ 723.64		
<b>Tait Island</b>											
06	684	001	Salaries			\$ 9,000.00	\$ 12,185.44	\$ 1,000.00			
06	684	004	Payroll Overhead - CPP, EI, RRSP, WSIB,			\$ 1,900.00	\$ 2,538.15	\$ 200.00			



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				Budget 2021	2021 Actual	Budget 2022	Estimated 2022 Actuals	Proposed Budget 2023	Estimated Actuals 2023	Proposed Budget 2024	%
06	684	005	Employee Benefits			\$ 200.00	\$ 81.09	\$ 10.00	\$ -		
06	684	024	Miscellaneous					\$ -			
06	684	145	Materials & Supplies	\$ -				\$ -			
06	684	424	Capital - Hardtop	\$ -							
06	684	425	Capital - Gravel	\$ -							
06	684	428	Capital - Consult Service	\$ -							
				\$ -	\$ -	\$ 11,100.00	\$ 14,804.68	\$ 1,210.00	\$ -		
<b>Bailey Subdivision</b>											
06	693	001	Salaries	\$ -	\$ 2,001.98						
06	693	004	Payroll Overhead - CPP, EI, RRSP, WSIB,	\$ -	\$ 416.25						
06	693	005	Employee Benefits	\$ -	\$ 8.35						
06	693	424	Bailey Subdivision Road Upgrade -Capital	\$ -	\$ -						
				\$ -	\$ 2,426.58	\$ -	\$ -	\$ -			
<b>Craigmore Subdivision</b>											
06	694	001	Salaries	\$ -	\$ 17,104.57	\$ 4,000.00	\$ 262.08				
06	694	004	Payroll Overhead - CPP, EI, RRSP, WSIB,	\$ -	\$ 3,423.44	\$ 800.00	\$ 55.88				
06	694	005	Employee Benefits	\$ -	\$ 231.33		\$ 1.72				
06	694	424	Craigmore Subdivision Road Upgrade-Capit	\$ -	\$ -					\$ 1,000.00	
				\$ -	\$ 20,759.34	\$ 4,800.00	\$ 319.68	\$ -	\$ -	\$ 1,000.00	\$ -
<b>Inholmes Bridge Expenditures</b>											
06	700	001	Salaries	\$ -		\$ 6,000.00	\$ 588.08	\$ 15,000.00	\$ 10,986.60		
06	700	004	Payroll Overhead - CPP, EI, RRSP, WSIB,	\$ -		\$ 1,300.00	\$ 98.27	\$ 3,000.00	\$ 2,493.69		
06	700	005	Employee Benefits	\$ -		\$ 250.00	\$ 3.44	\$ 300.00	\$ 72.85		
06	700	024	Miscellaneous	\$ -		\$ -			\$ 723.64		
06	700	145	Materials & Supplies	\$ -		\$ -					
06	700	423	Capital - Construction - Inholmes	\$ -							
06	700	428	Capital - Consult Service	\$ -							
				\$ -	\$ -	\$ 7,550.00	\$ 689.79	\$ 18,300.00	\$ 14,276.78		
<b>Fords Bridge</b>											
06	701	001	Salaries								
06	701	004	Payroll Overhead - CPP, EI, RRSP, WSIB,								
06	701	005	Employee Benefits								
06	701	024	Miscellaneous					\$ 3,000.00	\$ 723.64		
06	701	145	Materials & Supplies								
06	701	427	Capital - Fords Bridge								
06	701	428	Capital - Consult Service								
				\$ -	\$ -	\$ -	\$ -	\$ 3,000.00	\$ 723.64		
<b>Grey Owl Bridge/Walking Trail Bridge</b>											
06	702	001	Salaries	\$ -		\$ -				\$ 2,000.00	
06	702	004	Payroll Overhead - CPP, EI, RRSP, WSIB,	\$ -		\$ -				\$ 440.00	
06	702	005	Employee Benefits	\$ -		\$ -				\$ 20.00	
06	702	024	Miscellaneous	\$ 3,000.00		\$ -		\$ 3,000.00	\$ 723.64	\$ 3,000.00	0.00%
06	702	145	Materials & Supplies	\$ -		\$ -					
06	702	428	Capital - Consult Service	\$ -		\$ -					

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				Budget 2021	2021 Actual	Budget 2022	Estimated 2022 Actuals	Proposed Budget 2023	Estimated Actuals 2023	Proposed Budget 2024	%
06	702	429	Capital - Transportation	\$ -							
				<b>\$ 3,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,000.00</b>	<b>\$ 723.64</b>	<b>\$ 5,460.00</b>	<b>82.00%</b>
<b>Blackwater Bridge</b>											
06	703	001	Salaries	\$ -							
06	703	004	Payroll Overhead - CPP, EI, RRSP, WSIB,	\$ -							
06	703	005	Employee Benefits	\$ -							
06	703	024	Miscellaneous	\$ 3,000.00				3,000.00	\$ 723.64		
06	703	145	Materials & Supplies	\$ -							
06	703	428	Capital - Consult Service	\$ -							
06	703	429	Capital - Transportation	\$ -							
				<b>\$ 3,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,000.00</b>	<b>\$ 723.64</b>		
<b>Swan Boulevard Culvert</b>											
06	704	001	Salaries	\$ -							
06	704	004	Payroll Overhead - CPP, EI, RRSP, WSIB,	\$ -							
06	704	005	Employee Benefits	\$ -							
06	704	024	Miscellaneous	\$ 3,000.00				3,000.00	\$ 723.64		
06	704	145	Materials & Supplies	\$ -							
06	704	428	Capital - Consult Service	\$ -							
06	704	429	Capital - Transportation	\$ -							
				<b>\$ 3,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,000.00</b>	<b>\$ 723.64</b>		
<b>Hurdville Bridge</b>											
06	705	001	Salaries	\$ -							
06	705	004	Payroll Overhead - CPP, EI, RRSP, WSIB,	\$ -							
06	705	005	Employee Benefits	\$ -							
06	705	024	Miscellaneous	\$ 3,000.00				3,000.00	\$ 868.00		
06	705	145	Materials & Supplies	\$ -							
06	705	428	Capital - Consult Service	\$ -							
06	705	429	Capital - Transportation	\$ -							
				<b>\$ 3,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,000.00</b>	<b>\$ 868.00</b>		
<b>Broadbent Bridge</b>											
06	706	024	Miscellaneous						\$ 1,817.72		
									<b>\$ 1,817.72</b>		
<b>Street Lighting</b>											
07	229	008	Hydro	\$ 2,200.00	\$ 1,857.21	\$ 1,800.00	\$ 2,027.06	\$ 1,900.00	\$ 1,860.48	\$ 1,900.00	0.00%
07	229	145	Materials & Supplies	\$ -	\$ -	\$ -					
07	229	147	Contracted Services	\$ 5,000.00	\$ 999.78	\$ 6,000.00		\$ 1,500.00	\$ 220.82	\$ 8,000.00	433.33%
07	229	300	Transfer to Reserves	\$ -	\$ -	\$ -					
07	229	429	Capital - Streetlight	\$ -							
				<b>\$ 7,200.00</b>	<b>\$ 2,856.99</b>	<b>\$ 7,800.00</b>	<b>\$ 2,027.06</b>	<b>\$ 3,400.00</b>	<b>\$ 2,081.30</b>	<b>\$ 9,900.00</b>	<b>191.18%</b>
<b>Transportation Department Expenses</b>				<b>\$ 1,145,685.01</b>	<b>\$ 840,111.08</b>	<b>\$ 1,076,393.40</b>	<b>\$ 923,490.13</b>	<b>\$ 1,210,679.41</b>	<b>\$ 1,081,850.90</b>	<b>\$ 1,462,504.94</b>	<b>20.80%</b>

**Environmental Protection and Preservation Department Revenue**

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				Budget 2021	2021 Actual	Budget 2022	Estimated 2022 Actuals	Proposed Budget 2023	Estimated Actuals 2023	Proposed Budget 2024	%
08	104	543	Transfer Station Fees	-\$ 5,000.00	-\$ 5,871.02	-\$ 5,000.00	-\$ 5,383.36	-\$ 5,000.00	-\$ 6,137.81	-\$ 5,000.00	0.00%
08	104	567	Tire Stewardship Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
08	104	568	Electronic Stewardship Revenue	-\$ 2,800.00	-\$ 1,585.25	-\$ 2,800.00	\$ -	\$ -	\$ -	\$ -	
08	104	569	WDO Blue Box Grant	-\$ 20,394.00	-\$ 35,182.38	-\$ 34,000.00	-\$ 30,915.25	-\$ 28,968.00	-\$ 30,008.40	-\$ 27,186.00	-6.15%
08	104	571	Scrap Metal Revenue	-\$ 8,500.00	-\$ -	-\$ 8,500.00	-\$ 18,047.67	-\$ 8,500.00	-\$ 917.98	-\$ 8,500.00	
<b>Total Environmental Protection and Preservation Revenue</b>				<b>-\$ 36,694.00</b>	<b>-\$ 42,638.65</b>	<b>-\$ 50,300.00</b>	<b>-\$ 54,346.28</b>	<b>-\$ 42,468.00</b>	<b>-\$ 37,064.19</b>	<b>-\$ 40,686.00</b>	<b>-4.20%</b>

**Waste Management Expenditures**

08	300	001	Salaries	\$ 48,000.00	\$ 46,879.12	\$ 49,920.00	\$ 48,324.94	\$ 56,000.00	\$ 63,637.52	\$ 56,000.00	0.00%
08	300	004	Payroll Overhead - CPP, EI, RRSP, WSIB,	\$ 600.00	\$ 6,261.24	\$ 7,488.00	\$ 6,231.33	\$ 8,400.00	\$ 13,457.56	\$ 12,320.00	46.67%
08	300	005	Employee Benefits	\$ 100.00	\$ 79.42	\$ 100.00	\$ 31.66	\$ 100.00	\$ 1,195.39	\$ 1,400.00	1300.00%
08	300	007	Telephone	\$ 600.00	\$ 562.59	\$ 600.00	\$ 531.70	\$ 600.00	\$ 543.07	\$ 600.00	0.00%
08	300	008	Hydro	\$ 2,500.00	\$ 1,988.82	\$ 2,500.00	\$ 2,028.21	\$ 2,500.00	\$ 1,965.43	\$ 2,000.00	-20.00%
08	300	015	Courses & Training	\$ 500.00	\$ -	\$ 500.00	\$ -	\$ 500.00	\$ -	\$ -	-100.00%
08	300	021	Consultant Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
08	300	024	Miscellaneous	\$ 200.00	\$ 50.00	\$ 200.00	\$ -	\$ 200.00	\$ -	\$ -	-100.00%
08	300	120	Household Hazardous Waste	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
08	300	124	Monitoring Program	\$ 3,400.00	\$ 2,824.53	\$ 3,400.00	\$ 2,237.57	\$ 3,400.00	\$ 5,916.99	\$ 3,500.00	2.94%
08	300	125	Closure Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
08	300	126	Landfill Closure Accrual	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
08	300	143	Maintenance Costs/Parts	\$ 1,200.00	\$ 46.60	\$ 1,200.00	\$ -	\$ 1,200.00	\$ -	\$ -	-100.00%
08	300	145	Materials & Supplies	\$ 2,000.00	\$ -	\$ 2,000.00	\$ -	\$ 2,000.00	\$ 2,233.32	\$ 2,000.00	0.00%
08	300	147	Contracted Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
08	300	300	Transfer to Reserves	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
08	300	400	Capital Expenditure	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
08	300	403	Capital - Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
08	300	410	Contra Capital - Landfill	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
08	300	418	Amortization - Landfill	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
				<b>\$ 59,100.00</b>	<b>\$ 58,692.32</b>	<b>\$ 67,908.00</b>	<b>\$ 59,385.41</b>	<b>\$ 74,900.00</b>	<b>\$ 88,949.28</b>	<b>\$ 77,820.00</b>	<b>3.90%</b>

**Waste Collection & Disposal**

08	300	120	Household Hazardous Waste	\$ 14,300.00	\$ 18,861.86	\$ 15,000.00	\$ 14,108.30	\$ 15,000.00	\$ 16,081.81	\$ 15,000.00	0.00%
08	301	030	Contracted Services/Annual Levy	\$ 14,000.00	\$ 14,590.34	\$ 15,000.00	\$ 14,736.24	\$ 15,000.00	\$ 14,883.60	\$ 15,000.00	
08	301	119	Scrap Metal Contract	\$ 3,500.00	\$ -	\$ 3,500.00	\$ -	\$ 3,500.00	\$ -	\$ -	
08	301	121	<b>Recycling Contract</b>	<b>\$ 34,000.00</b>	<b>\$ 17,820.89</b>	<b>\$ 34,000.00</b>	<b>\$ 20,624.83</b>	<b>\$ 30,000.00</b>	<b>\$ 36,189.28</b>	<b>\$ 21,560.00</b>	<b>-28.13%</b>
08	301	122	<b>Waste Hauling Contract</b>	<b>\$ 27,000.00</b>	<b>\$ 30,652.99</b>	<b>\$ 27,000.00</b>	<b>\$ 31,313.30</b>	<b>\$ 30,000.00</b>	<b>\$ 26,385.05</b>	<b>\$ 26,000.00</b>	<b>-13.33%</b>
08	301	123	Waste Tipping Fees	\$ 78,000.00	\$ 80,714.24	\$ 80,000.00	\$ 78,484.72	\$ 80,000.00	\$ 76,740.84	\$ 80,000.00	0.00%
08	301	410	Contra Capital Recycling	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
08	301	418	Amortization - Recycling	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
				<b>\$ 170,800.00</b>	<b>\$ 162,640.32</b>	<b>\$ 174,500.00</b>	<b>\$ 159,267.39</b>	<b>\$ 173,500.00</b>	<b>\$ 170,280.58</b>	<b>\$ 157,560.00</b>	<b>-9.19%</b>

**Environmental Protection and Preservation**

14	411	030	Lake Stewardship Committee	\$ 6,000.00	\$ 3,700.19	\$ 12,165.00	\$ 10,331.93	\$ 3,450.00	\$ 747.94	\$ 6,843.00	98.35%
14	411	030	ICECAP	\$ 8,000.00	\$ 14,500.00	\$ 8,000.00	-\$ 6,500.00	\$ -	\$ -	\$ -	
14	411	037	Georgian Bay Biosphere Research	\$ 1,100.00	\$ -	\$ 4,915.00	\$ 4,915.00	\$ 5,260.00	\$ 5,352.58	\$ 4,000.00	-23.95%

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14	412	038	Manitouwabing Lake Conservancy/Lake Stewardship	\$ 4,700.00	\$ 8,615.77	\$ 5,000.00	\$ 4,246.47	8,000.00	\$ 6,617.31	\$ 7,250.00	-9.38%
				\$ 19,800.00	\$ 26,815.96	\$ 30,080.00	\$ 12,993.40	\$ 16,710.00	\$ 12,717.83	\$ 18,093.00	8.28%
<b>Total Environmental Expenditures</b>				<b>\$ 249,700.00</b>	<b>\$ 248,148.60</b>	<b>\$ 272,488.00</b>	<b>\$ 231,646.20</b>	<b>\$ 265,110.00</b>	<b>\$ 271,947.69</b>	<b>\$ 253,473.00</b>	<b>-4.39%</b>
<b>Health Care</b>											
<b>Revenue</b>											
09	104	584	Transfer from Reserve - Health Care	\$ -	\$ 30,000.00	\$ -					
09	104	588	Transfer from Reserve - Cemetery	\$ -							
<b>Total Health Care Revenue</b>				<b>\$ -</b>	<b>-\$ 30,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>Expenses</b>											
<b>Land Ambulance</b>											
09	320	030	EMS Ambulance Annual Levy	\$ 204,713.00	\$ 204,713.40	\$ 217,955.97	\$ 217,955.91	228,488.30	\$ 228,488.28	\$ 238,834.37	4.53%
				<b>\$ 204,713.00</b>	<b>\$ 204,713.40</b>	<b>\$ 217,955.97</b>	<b>\$ 217,955.91</b>	<b>\$ 228,488.30</b>	<b>\$ 228,488.28</b>	<b>\$ 238,834.37</b>	<b>4.53%</b>
<b>North Bay Parry Sound Health Unit</b>											
09	330	030	North Bay Parry Sound Health Unit Annual	\$ 38,290.00	\$ 38,290.32	\$ 39,547.82	\$ 39,547.82	\$ 40,956.92	\$ 40,956.92	\$ 42,187.00	3.00%
				<b>\$ 38,290.00</b>	<b>\$ 38,290.32</b>	<b>\$ 39,547.82</b>	<b>\$ 39,547.82</b>	<b>\$ 40,956.92</b>	<b>\$ 40,956.92</b>	<b>\$ 42,187.00</b>	<b>3.00%</b>
<b>Cemetery Service</b>											
09	335	001	Salaries	\$ 6,000.00	\$ 5,654.96	\$ 6,240.00	\$ 5,028.23	\$ 6,645.60	\$ 6,813.17	\$ 6,864.90	3.30%
09	335	004	Payroll Overhead - CPP, EI, RRSP, WSIB,	\$ 1,000.00	\$ 1,121.28	\$ 1,248.00	\$ 1,072.10	\$ 1,329.12	\$ 1,443.50	\$ 1,510.28	13.63%
09	335	005	Employee Benefits	\$ 20.00	\$ 22.56	\$ 20.00	\$ 31.13	\$ 40.00	\$ 39.77	\$ 68.65	71.62%
09	335	024	Miscellaneous	\$ 100.00	\$ -	\$ 100.00	\$ -	\$ 100.00			
09	335	050	Donation/Honourarium	\$ -	\$ -	\$ -					
09	335	141	Fuel - Gas	\$ 500.00	\$ -	\$ 500.00	\$ -	\$ 500.00		\$ 500.00	0.00%
09	335	145	Materials & Supplies	\$ 2,500.00	\$ -	\$ 2,500.00	\$ -	\$ 2,500.00		\$ 2,500.00	0.00%
09	335	300	Transfer to Reserves		\$ 1,000.00	\$ -					
09	335	403	Capital - Equipment								
09	335	411	Contra Capital - Cemetery								
09	335	419	Amortization - Cemetery								
				<b>\$ 10,120.00</b>	<b>\$ 7,798.80</b>	<b>\$ 10,608.00</b>	<b>\$ 6,131.46</b>	<b>\$ 11,114.72</b>	<b>\$ 8,296.44</b>	<b>\$ 11,443.83</b>	<b>2.96%</b>
<b>West Parry Sound Health Centre</b>											
09	351	127	West Parry Sound Health Centre - Donatio	\$ -	\$ -	\$ -					
				<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>Transfer to Reserves</b>											
09	351	300	Transfer to Reserves	\$ -	\$ -	\$ -					
				<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>Total Health Care Expenditures</b>				<b>\$ 253,123.00</b>	<b>\$ 250,802.52</b>	<b>\$ 268,111.79</b>	<b>\$ 263,635.19</b>	<b>\$ 280,559.94</b>	<b>\$ 277,741.64</b>	<b>\$ 292,465.20</b>	<b>4.24%</b>
<b>Social Services</b>											

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				Budget 2021	2021 Actual	Budget 2022	Estimated 2022 Actuals	Proposed Budget 2023	Estimated Actuals 2023	Proposed Budget 2024	%
<b>Revenue</b>											
10	350	552	Miscellaneous Revenue	\$ 47,390.00	\$ 47,399.00						
				<b>-\$ 47,390.00</b>	<b>-\$ 47,399.00</b>	<b>\$ -</b>	<b>\$ -</b>				
<b>Exepnses</b>											
10	340	030	Parry Sound District SSAB Annual Levy	\$ 286,030.00	\$ 286,030.36	\$ 289,815.00	\$ 289,814.28	\$ 298,962.00	\$ 298,961.88	\$ 312,962.00	4.68%
10	350	030	Belvedere Heights Home for the Aged Annu	\$ 92,427.00	\$ 92,428.00	\$ 78,953.00	\$ 78,953.50	\$ 78,683.00	\$ 78,683.00	\$ 67,725.00	-13.93%
10	350	300	Transfer to Reserves	\$ 47,390.00	\$ 47,390.00						
10	350	400	Capital Expenditure	\$ -	\$ -						
<b>Total Social Services Expenditures</b>				<b>\$ 425,847.00</b>	<b>\$ 425,848.36</b>	<b>\$ 368,768.00</b>	<b>\$ 368,767.78</b>	<b>\$ 377,645.00</b>	<b>\$ 377,644.88</b>	<b>\$ 380,687.00</b>	<b>0.81%</b>
<b>Recreation Department</b>											
<b>Revenue</b>											
11	103	527	Other Grants - Federal - Minerva Park	\$ -							
11	103	527	Other Grants - Federal - Swim Grant			-\$ 1,000.00		\$ -			
11	104	547	Recreation Revenue - T-Ball	\$ -			-\$ 896.40	-\$ 700.00	-\$ 615.00	-\$ 700.00	0.00%
11	104	548	Recreation Revenue - Swim Program	\$ -		-\$ 1,200.00	-\$ 1,320.00	-\$ 1,200.00	-\$ 1,310.00	-\$ 1,200.00	0.00%
11	104	549	Recreation Revenue - Other						\$ -		
11	104	549	Recreation Revenue - Dances			-\$ 1,000.00		-\$ 1,500.00	-\$ 1,785.00	-\$ 1,500.00	0.00%
11	104	549	Recreation Revenue - Movie Night Programs	-\$ 300.00		-\$ 300.00	-\$ 500.00	\$ -			
11	104	549	Recreation Revenue - Donation					-\$ 500.00	-\$ 1,107.00	-\$ 500.00	0.00%
11	104	549	Recreation Revenue - Comedy Night Event								
11	104	549	Recreation Revenue-2 Fish & Fun Days			-\$ 200.00	-\$ 157.00	-\$ 150.00		-\$ 150.00	0.00%
11	104	549	Recreation Revenue -Special Events			-\$ 400.00		\$ -			
11	104	549	Recreation Revenue -Baseball			-\$ 300.00		\$ -			
11	104	549	Recreation Revenue -Open Mic Night Program								
11	104	549	Recreation Revenue -Muder Mystery					-\$ 2,500.00	-\$ 2,520.00	-\$ 2,500.00	0.00%
11	104	566	Youth Group Revenue	\$ -							
11	104	585	Transfer from Reserve - Parkland	\$ -							
11	104	586	Transfer from Reserve - Recreation	\$ -							
11	104	595	Unexpended Capital - Recreation								
11	104	544	Community Centre User Fees								
				<b>-\$ 300.00</b>	<b>\$ -</b>	<b>-\$ 4,400.00</b>	<b>-\$ 2,873.40</b>	<b>-\$ 6,550.00</b>	<b>-\$ 7,337.00</b>	<b>-\$ 6,550.00</b>	<b>0.00%</b>
<b>Transfer from Reserve</b>											
11	104	585	Transfer from Reserve - Parkland								
11	104	586	Transfer from Reserve - Recreation Committee								
11	104	586	Transfer from Reserve - Recreation-Fund Raising								
				<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>				
<b>Total Recreation Revenue</b>				<b>-\$ 300.00</b>	<b>\$ -</b>	<b>-\$ 4,400.00</b>	<b>-\$ 2,873.40</b>	<b>-\$ 6,550.00</b>	<b>-\$ 7,337.00</b>	<b>-\$ 6,550.00</b>	<b>0.00%</b>
<b>Expenses</b>											

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				Budget 2021	2021 Actual	Budget 2022	Estimated 2022 Actuals	Proposed Budget 2023	Estimated Actuals 2023	Proposed Budget 2024	%
11	361	001	Salaries-Swim Program	\$ -	\$ -	\$ -	\$ 3,222.85	\$ 4,000.00	\$ 2,766.88	\$ 4,000.00	0.00%
11	361	004	Payroll Overhead - CPP, EI, RRSP, WSIB,	\$ -	\$ -	\$ -	\$ 221.81	\$ 300.00	\$ 198.73	\$ 300.00	0.00%
11	361	011	Swim Program-Advertising	\$ -	\$ -	\$ -	\$ -				
11	361	024	Swim Program-Miscellaneous	\$ 4,200.00	\$ -	\$ 5,000.00	\$ 24.58	100.00		100.00	0.00%
11	361	024	Swim Program-Material & Supplies					100.00		100.00	0.00%
11	360	025	Entertainment costs	\$ -	\$ -	\$ -	\$ -				
11	360	024	Miscellaneous	\$ 500.00	\$ 533.42	\$ 500.00	\$ 275.66	\$ 500.00	\$ 492.84	\$ 500.00	0.00%
11	360	129	Recreation Programs								
11	360	129	Recreation Programs-Fish Derby Events					600.00	\$ 607.30	600.00	0.00%
11	360	129	Recreation Programs-Christmas Event	\$ 150.00				300.00	\$ 79.04	300.00	0.00%
11	360	129	Recreation Programs-Baseball	\$ -	\$ -	\$ 300.00		\$ -			
11	360	129	Recreation Programs-Dances			\$ 2,000.00		\$ 1,500.00	\$ 1,645.33	\$ 1,500.00	0.00%
11	360	129	Recreation Programs-Halloween	\$ 150.00		\$ 500.00	\$ 403.86	\$ 500.00	\$ 91.19	\$ 500.00	0.00%
11	360	129	Recreation Programs-Badminton	\$ 200.00		\$ 300.00	\$ 76.28	\$ 200.00	\$ 15.88	\$ 200.00	0.00%
11	360	129	Recreation Programs-Skate/Hockey	\$ 100.00		\$ 100.00		\$ 100.00		\$ 100.00	0.00%
11	360	129	Recreation Programs-Exercise/Seniors	\$ 50.00		\$ 50.00		\$ 50.00		\$ 50.00	0.00%
11	360	129	Recreation Programs-Special Events	\$ 1,000.00		\$ 1,000.00	\$ 704.66	\$ 1,000.00	\$ 356.28	\$ 1,000.00	0.00%
11	360	129	Recreation Programs-2 Fish & Fry			\$ 600.00	\$ 215.85	\$ -			
11	360	129	Recreation Programs-Murder & Mystery					\$ 2,500.00	\$ 3,389.74	\$ 2,500.00	0.00%
11	360	129	Recreation Programs-Movie Nights	\$ 1,000.00		\$ 1,000.00	\$ 788.09	\$ 1,500.00	\$ 1,194.61	\$ 1,500.00	0.00%
11	360	129	Recreation Programs-Balsam Trail	\$ 3,000.00		\$ 1,000.00		\$ 1,500.00		\$ 1,500.00	0.00%
11	360	129	Recreation Programs-General Advertising	\$ 1,000.00		\$ 1,000.00		\$ 200.00	\$ -	\$ 200.00	0.00%
11	360	129	Recreation Programs-Open Mic Night Program								
11	360	129	Recreation Programs-Youth Room								
11	360	129	Recreation Programs-PickleBall Program	\$ 800.00							
11	360	129	Recreation Programs-Ping Pong program				\$ 508.79	\$ -			
11	360	127	Donations to Groups-Volunteer			\$ 2,000.00	\$ 107.11	\$ 200.00		\$ 200.00	0.00%
11	360	130	Equipment Purchases-Indoor Pickle Ball Equipment		\$ -	\$ 400.00	\$ 638.96	\$ 1,000.00	\$ -	\$ 1,000.00	0.00%
11	360	132	T-Ball Program	\$ -	\$ -	\$ -	\$ 517.83	\$ 700.00	\$ 931.64	\$ 700.00	0.00%
11	360	138	Pioneer School Program	\$ 1,000.00	\$ -	\$ -					
11	361	145	Materials & Supplies	\$ -	\$ -	\$ -	\$ -	\$ 1,000.00	\$ 1,550.30	\$ 1,000.00	0.00%
11	360	300	Transfer to Reserves	\$ -	\$ -	\$ -					
				<b>\$ 13,150.00</b>	<b>\$ 533.42</b>	<b>\$ 15,750.00</b>	<b>\$ 7,706.33</b>	<b>\$ 17,850.00</b>	<b>\$ 13,319.76</b>	<b>\$ 17,850.00</b>	<b>0.00%</b>
<b>Transfer to Reserve</b>											
11	360	300	Transfer to Reserves-Recreation Reserve				\$ 8,043.67		\$ 4,530.24		
				<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 8,043.67</b>	<b>\$ -</b>	<b>\$ 4,530.24</b>		
<b>Total Recreation Expenses</b>				<b>\$ 13,150.00</b>	<b>\$ 533.42</b>	<b>\$ 15,750.00</b>	<b>\$ 15,750.00</b>	<b>\$ 17,850.00</b>	<b>\$ 17,850.00</b>	<b>\$ 17,850.00</b>	<b>0.00%</b>
<b>Parks &amp; Facilities</b>											
<b>Revenue</b>											
11	104	586	Transfer from Reserve - Recreation	\$ -	\$ -	\$ 3,500.00	\$ 3,500.00	\$ 3,000.00	\$ -	\$ 3,000.00	
				<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,500.00</b>	<b>\$ 3,500.00</b>	<b>\$ 3,000.00</b>	<b>\$ -</b>	<b>\$ 3,000.00</b>	<b>0.00%</b>

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				Budget 2021	2021 Actual	Budget 2022	Estimated 2022 Actuals	Proposed Budget 2023	Estimated Actuals 2023	Proposed Budget 2024	%
<b>Expenses</b>											
11	360	001	Salaries	\$ 45,000.00	\$ 30,970.50	\$ 45,000.00	\$ 30,630.25	\$ 45,000.00	\$ 41,480.34	\$ 45,000.00	0.00%
11	360	004	Payroll Overhead - CPP, EI, RRSP, WSIB,	\$ 8,000.00	\$ 5,987.85	\$ 8,000.00	\$ 6,230.38	\$ 8,000.00	\$ 8,929.40	\$ 9,900.00	23.75%
11	360	005	Employee Benefits	\$ 2,200.00	\$ 2,941.72	\$ 2,200.00	\$ 3,211.28	\$ 2,200.00	\$ 3,126.60	\$ 3,600.00	63.64%
11	360	008	Hydro	\$ 400.00	\$ 387.19	\$ 400.00	\$ 433.94	\$ 400.00	\$ 413.92	\$ 400.00	0.00%
11	360	011	Advertising	\$ 500.00	\$ -	\$ 1,000.00	\$ 254.79	\$ 1,000.00	\$ 171.97	\$ 1,000.00	0.00%
11	360	014	Insurance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
11	360	015	Courses & Training	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
11	360	021	Consultant Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
11	360	024	Miscellaneous	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
11	360	025	Entertainment costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
11	360	127	Donations to Groups	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
11	360	129	Recreation Programs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
11	360	130	Equipment Purchases	\$ 1,400.00	\$ -	\$ 1,400.00	\$ -	\$ 1,400.00	\$ 557.64	\$ 1,400.00	0.00%
11	360	131	Skating Rink Maintenance	\$ 500.00	\$ -	\$ 500.00	\$ -	\$ 500.00	\$ 34.05	\$ 500.00	0.00%
11	360	132	T-Ball Program	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
11	360	133	Boat Ramp/Dock Maintenance	\$ 4,000.00	\$ 2,054.00	\$ 4,000.00	\$ -	\$ 4,000.00	\$ -	\$ 4,000.00	0.00%
11	360	134	Brownley Clubhouse Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
11	360	135	Trail Development & Maintenance	\$ 1,000.00	\$ -	\$ 1,000.00	\$ 82.38	\$ 1,000.00	\$ -	\$ 1,000.00	0.00%
11	360	138	Pioneer School Program	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
11	360	141	Fuel - Gas	\$ 100.00	\$ 569.35	\$ 500.00	\$ -	\$ 500.00	\$ -	\$ 500.00	0.00%
11	360	143	Maintenance Costs/Parts	\$ 4,000.00	\$ 4,356.81	\$ 4,000.00	\$ 3,955.28	\$ 4,000.00	\$ 5,173.47	\$ 4,000.00	0.00%
			Tball Benches			\$ 3,500.00	\$ 2,093.84				
			Install new glass around Ice Rink Center					\$ 3,000.00		\$ 3,000.00	0.00%
11	360	145	Materials & Supplies	\$ 3,000.00	\$ 1,459.05	\$ 3,000.00	\$ 1,389.23	\$ 3,000.00	\$ 1,945.31	\$ 3,000.00	0.00%
				<b>\$ 70,100.00</b>	<b>\$ 48,726.47</b>	<b>\$ 74,500.00</b>	<b>\$ 48,281.37</b>	<b>\$ 74,000.00</b>	<b>\$ 61,832.70</b>	<b>\$ 77,300.00</b>	<b>4.46%</b>
<b>Community Centre</b>											
<b>Revenue</b>											
12	104	544	Community Centre User Fees	-\$ 1,500.00	-\$ 1,020.83	-\$ 1,500.00	-\$ 8,518.35	-\$ 1,500.00	-\$ 3,396.62	-\$ 1,500.00	0.00%
12	104	545	Community Centre Lease Payments	\$ -	\$ 250.06	\$ -	\$ -	\$ -	\$ -	\$ -	
12	104	546	Community Centre Donations	\$ -	\$ -	\$ -	\$ 49.65	\$ -	\$ -	\$ -	
12	104	547	Recreation Revenue - T-Ball	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
12	104	548	Recreation Revenue - Swim Program	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
12	104	549	Recreation Revenue - Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
12	104	585	Transfer from Reserve - Parkland	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
12	104	586	Transfer from Reserve - Recreation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
12	104	587	Transfer from Reserve - Community Centre	\$ -	\$ -	-\$ 5,000.00	-\$ 5,000.00	\$ -	\$ -	\$ -	
12	104	594	Unexpended Capital - Community Centre	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
12	104	595	Unexpended Capital - Recreation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
				<b>-\$ 1,500.00</b>	<b>-\$ 1,270.89</b>	<b>-\$ 6,500.00</b>	<b>-\$ 13,568.00</b>	<b>-\$ 1,500.00</b>	<b>-\$ 3,396.62</b>	<b>-\$ 1,500.00</b>	<b>0.00%</b>
<b>Expenses</b>											
12	370	001	Salaries	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 27,370.37	
12	370	004	Payroll Overhead - CPP, EI, RRSP, WSIB,	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,021.48	
12	370	005	Employee Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,368.52	

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				Budget 2021	2021 Actual	Budget 2022	Estimated 2022 Actuals	Proposed Budget 2023	Estimated Actuals 2023	Proposed Budget 2024	%
12	370	007	Telephone	\$ 1,200.00	\$ 993.05	\$ 1,200.00	\$ 995.80	\$ 1,200.00	\$ 1,083.73	\$ 1,200.00	0.00%
12	370	008	Hydro	\$ 7,500.00	\$ 5,086.49	\$ 7,500.00	\$ 6,201.00	\$ 7,500.00	\$ 6,190.24	\$ 7,500.00	0.00%
12	370	011	Advertising	\$ 200.00	\$ -	\$ 200.00	\$ -	\$ 200.00	\$ -	\$ 200.00	0.00%
12	370	014	Insurance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
12	370	017	Memorial Wall Plaque	\$ 50.00	\$ -	\$ 50.00	\$ -	\$ 50.00	\$ -	\$ 50.00	0.00%
12	370	024	Miscellaneous	\$ 100.00	\$ -	\$ 100.00	\$ 20.00	\$ 100.00	\$ -	\$ 100.00	0.00%
12	370	115	Facility Maintenance	\$ 8,000.00	\$ 7,715.05	\$ 8,000.00	\$ 17,246.86	\$ 8,000.00	\$ 7,601.64	\$ 11,948.29	49.35%
12	370	116	Grounds Maintenance	\$ 3,000.00	\$ 1,221.12	\$ 3,000.00	\$ -	\$ 3,000.00	\$ -	\$ 3,000.00	0.00%
12	370	130	Equipment Purchases	\$ 1,000.00	\$ 712.31	\$ 1,000.00	\$ 1,024.93	\$ 1,000.00	\$ 928.99	\$ 1,000.00	0.00%
			15-Folding Tables			\$ 5,000.00	\$ 4,759.83				
12	370	145	Materials & Supplies	\$ 1,000.00	\$ 129.14	\$ 1,000.00	\$ 1,937.79	\$ 1,000.00	\$ 5,066.50	\$ 1,000.00	0.00%
12	370	250	Janitorial Contract	\$ 18,000.00	\$ 14,166.03	\$ 31,200.00	\$ 32,495.00	\$ 31,200.00	\$ 30,000.00	\$ 10,000.00	-67.95%
12	370	251	Propane	\$ 500.00	\$ -	\$ 500.00	\$ -	\$ 500.00	\$ 733.10	\$ 500.00	0.00%
12	370	252	Equipment Maintenance	\$ 2,500.00	\$ 2,065.33	\$ 2,500.00	\$ 1,846.97	\$ 2,500.00	\$ 973.02	\$ 2,500.00	0.00%
12	370	253	Kitchen Supplies	\$ 500.00	\$ -	\$ 500.00	\$ -	\$ 500.00	\$ -	\$ 500.00	0.00%
12	370	254	Cleaning Supplies	\$ 1,500.00	\$ 711.84	\$ 1,500.00	\$ -	\$ 1,500.00	\$ 572.33	\$ 1,500.00	0.00%
12	370	256	Drycleaning	\$ 100.00	\$ -	\$ 100.00	\$ 180.00	\$ 100.00	\$ 365.00	\$ 100.00	0.00%
12	370	257	Water Testing	\$ 2,000.00	\$ 1,147.86	\$ 2,000.00	\$ 1,093.05	\$ 2,000.00	\$ 463.45	\$ 2,000.00	0.00%
12	370	300	Transfer to Reserves	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
12	370	401	Capital - Buildings	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
12	370	403	Capital - Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
12	370	413	Contra Capital - Rec Facilities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
12	370	421	Amortization - Rec Facilities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
				<b>\$ 47,150.00</b>	<b>\$ 33,948.22</b>	<b>\$ 65,350.00</b>	<b>\$ 67,801.23</b>	<b>\$ 60,350.00</b>	<b>\$ 53,978.00</b>	<b>\$ 77,858.66</b>	<b>29.01%</b>

**Cultural Services**

<b>Revenue</b>											
13	104	441	Miscellaneous Revenue		\$ -						
13	104	519	Donations towards Mtce & Care of Heritag	\$ -							
13	104	538	Church Restoration Fund	\$ -							
13	104	579	Transfer from Reserve - Cultural	\$ -	\$ -						
				<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

<b>Expenses</b>											
13	380	032	Cultural Events	\$ -	\$ -						
13	380	128	Discretionary Donations	\$ -	\$ -						
13	380	260	Chamber of Commerce donation	\$ -	\$ -						
13	380	300	Transfer to Reserves	\$ -	\$ -	\$ -			\$ -		
13	380	400	Capital Expenditure - Historical Plaques	\$ -	\$ -	\$ -					
13	380	401	Cultural Capital - Buildings	\$ -	\$ -	\$ -					
				<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	

<b>Transfer to Reserve</b>											
13	380	300	Transfer to Veteran's Service Reserve	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
				<b>\$ 1,000.00</b>	<b>\$ 1,000.00</b>	<b>\$ 1,000.00</b>	<b>\$ 1,000.00</b>	<b>\$ 1,000.00</b>	<b>\$ 1,000.00</b>	<b>\$ 1,000.00</b>	<b>0.00%</b>

**Sesquicentennial Ad Hoc Committee**

<b>Revenue</b>											
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Township of McKellar  
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				Budget 2021	2021 Actual	Budget 2022	Estimated 2022 Actuals	Proposed Budget 2023	Estimated Actuals 2023	Proposed Budget 2024	%
13	385	552	Flags			-\$ 2,000.00	-\$ 3,180.00	-\$ 2,700.00	-\$ 480.00		-100.00%
13	385	552	Tshirts			-\$ 2,000.00	-\$ 2,316.00	-\$ 750.00	-\$ 171.00		-100.00%
13	385	552	Bags			-\$ 200.00		-\$ 1,000.00			-100.00%
13	385	552	Others Revenue					-\$ 19,200.00	-\$ 25,200.35		-100.00%
02	102	524	Other Grants - Ontario LED and Rural Ec.-NOHFC								
			Canda Heritage-150th Anniversary Grant			\$ -	-\$ 13,700.00				
			Ontario Cultural Association Fund-150th Anniversary			\$ -	-\$ 15,000.00				
			Legacy Fund					-\$ 9,000.00	-\$ 9,000.00		-100.00%
						-\$ 4,200.00	-\$ 34,196.00	-\$ 32,650.00	-\$ 34,851.35		-100.00%
<b>Reserves</b>											
13	385	591	Transfer from Reserve			-\$ 8,000.00	-\$ 8,000.00	-\$ 29,300.00	-\$ 31,053.93	-\$ 81.87	-99.72%
			Transfer from Historical Committee Reserve					-\$ 2,000.00	-\$ 2,000.00		
						-\$ 8,000.00	-\$ 8,000.00	-\$ 31,300.00	-\$ 33,053.93	-\$ 81.87	-99.74%
<b>Total Revenue -Sesquicentennial Ad Hoc Committee</b>						-\$ 12,200.00	-\$ 42,196.00	-\$ 63,950.00	-\$ 67,905.28	-\$ 81.87	-99.87%
<b>Expenses</b>											
13	385	001	Salaries						\$ 1,184.00		
13	385	004	Payroll Overhead - CPP, EI, RRSP, WSIB,						\$ 259.64		
13	385	005	Employee Benefits						\$ 4.73		
13	385	011	Marketing Ads			\$ 500.00	\$ 1,080.69		\$ 3,599.10		
13	385	145	Flags			\$ 3,025.00	\$ 9,096.51				
13	385	145	Logo/Sign/Banner			\$ 1,200.00					
13	385	145	Live History			\$ 610.00		\$ 2,200.00	\$ 2,690.54		-100.00%
13	385	145	Materials(Tickets,Photos,etc)			\$ 1,000.00		\$ 1,000.00	\$ 1,643.65		-100.00%
13	385	145	Historical Timeline			\$ 500.00		\$ 2,500.00	\$ 3,762.78		-100.00%
13	385	145	Tshirts			\$ 2,000.00			\$ -		
13	385	145	Bags			\$ 400.00					
13	385	145	Buttons					\$ 750.00	\$ 650.00		-100.00%
13	385	024	Miscellaneous			\$ 3,000.00	\$ 1,622.00	\$ 2,000.00	\$ 54,110.83	\$ 81.87	-95.91%
13	385	024	Miscellaneous-Fire Fighters Dinner/Grand					\$ 20,300.00			-100.00%
			Celebration/Pancake Breakfast and others								
13	385	024	Horse Statue unveiling and plaque Holder					\$ 5,000.00			-100.00%
13	385	024	Indigenous Artwork Unveiling					\$ 1,500.00			-100.00%
13	385	024	Opening Concert/Variety Show & Other expenses					\$ 13,700.00			-100.00%
13	385	024	OSAF Grant will be used through out 2023					\$ 15,000.00			
						\$ 12,235.00	11,799.20	63,950.00	67,905.28	81.87	-99.87%
<b>Reserves</b>											
13	385	300	Transfer to Reserve			\$ 10,000.00	39,135.80				
						\$ 10,000.00	\$ 39,135.80	\$ -			
<b>Total Expenses- Sesquicentennial Ad Hoc Committee</b>						\$ 22,235.00	\$ 50,935.00	\$ 63,950.00	\$ 67,905.28	\$ 81.87	-99.87%

West Parry Sound Recreation and Cultural Center

Township of McKellar  
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				Budget 2021	2021 Actual	Budget 2022	Estimated 2022 Actuals	Proposed Budget 2023	Estimated Actuals 2023	Proposed Budget 2024	%
<b>Revenue</b>											
13	384	552	Infrastrucutre Loan-Received			-\$ 775,000.00	-\$ 781,740.59				
13	384	590	Transfer from West Parry Sound Recreation Center Reserve			-\$ 161,635.00	-\$ 161,634.80	-\$ 561,539.65	-\$ 561,539.65		-100.00%
13	384	585	Transfer from Parkland Fund							-\$ 58,007.12	
						-\$ 936,635.00	-\$ 943,375.39	-\$ 561,539.65	-\$ 561,539.65	-\$ 58,007.12	-89.67%
<b>Expenses</b>											
13	384	024	Levy-Pool-to West Parry Sound Recreation Centre Principal & Interest Portion of Debenture		\$ 723,174.65	\$ 161,635.00	161,634.80	561,539.65	\$ 561,539.65		-100.00%
						\$ -		96,678.54	\$ 96,678.54	\$ 96,678.54	0.00%
						\$ 161,635.00	\$ 161,634.80	\$ 658,218.19	\$ 658,218.19	\$ 96,678.54	-85.31%
<b>Reserves</b>											
13	384	300	Transfer to Community Centre			\$ 161,635.00	161,634.80				
13	384	300	Transfer to West Parry Sound Rec-pool			\$ 613,365.00	620,105.79				
						\$ 775,000.00	\$ 781,740.59	\$ -			
<b>Total Expenses West Parry Sound Recreation and Cultural Center</b>						\$ 936,635.00	\$ 943,375.39	\$ 658,218.19	\$ 658,218.19	\$ 96,678.54	-85.31%

**Total Cultural Services Expenditure**

\$ 1,000.00	\$ 1,000.00	\$ 959,870.00	\$ 995,310.39	\$ 723,168.19	\$ 727,123.47	\$ 97,760.41	-86.48%
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**PUBLIC LIBRARY**

<b>Revenue</b>											
13	105	596	Library Capital Reserve	\$ -	\$ -						
13	381	552	Cost Recovery from Library	-\$ 7,500.00	-\$ 7,500.00	-\$ 7,800.00	-\$ 7,800.00	-\$ 7,800.00	-\$ 7,800.00	-\$ 7,800.00	0.00%
				-\$ 7,500.00	-\$ 7,500.00	-\$ 7,800.00	-\$ 7,800.00	-\$ 7,800.00	-\$ 7,800.00	-\$ 7,800.00	0.00%
<b>Expenses</b>											
13	381	008	Library - Hydro	\$ 4,200.00	\$ 3,865.73	\$ 4,200.00	\$ 4,712.74	\$ 4,500.00	\$ 4,704.55	\$ 4,500.00	0.00%
13	381	013	Lease Payments - Library	\$ 7,500.00	\$ 7,500.00	\$ 7,800.00	\$ -	\$ 7,800.00	\$ 7,800.00	\$ 7,800.00	0.00%
13	381	014	Insurance - Library	\$ 530.00	\$ -	\$ 530.00					
13	381	030	Municipal Funding to Library	\$ 45,021.00	\$ 45,021.00	\$ 47,284.00	47,284.00	50,000.00	\$ 50,000.00	\$ 50,000.00	0.00%
				\$ 57,251.00	\$ 56,386.73	\$ 59,814.00	\$ 51,996.74	\$ 62,300.00	\$ 62,504.55	\$ 62,300.00	0.00%

**Historical Committee Program**

<b>Revenue</b>											
13	104	552	Historic Comm Fund Raising		-\$ 332.00	-\$ 300.00	-\$ 1,000.00	-\$ 300.00	-\$ 335.00	-\$ 300.00	0.00%
13	383	024	General Operating-ONIX Contractor Holdback Revenue				-\$ 5,545.40				
13	104	579	Transfer from Reserve - Cultural-Renovation			-\$ 50,000.00	-\$ 50,000.00				
02	104	599	Historical Donations-Calendar				-\$ 1,205.00		-\$ 692.00		
				\$ -	-\$ 332.00	-\$ 50,300.00	-\$ 57,750.40	-\$ 300.00	-\$ 1,027.00	-\$ 300.00	0.00%

**Historical Committee Program**

<b>Expenses</b>											
13	383	011	Advertising	\$ 1,800.00	\$ -	\$ 1,800.00	\$ -	\$ 500.00	\$ 50.00	\$ 500.00	0.00%
13	383	024	General Operating and Maintenance	\$ 600.00	\$ 35.86	\$ 50,600.00	\$ 1,396.86	\$ 500.00	\$ -	\$ 500.00	0.00%
13	383	036	Driving Tour Booklet	\$ -	\$ -	\$ -					
13	380	128	Discretionary Donations								
13	383	113	Hemlock Church & St. Stephen's Church	\$ -	\$ -	\$ -					

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				Budget 2021	2021 Actual	Budget 2022	Estimated 2022 Actuals	Proposed Budget 2023	Estimated Actuals 2023	Proposed Budget 2024	%
			Butter Tart Sales								
			Silent Auction and Spaghetti Dinner								
13	383	130	Equipment Purchases	\$ 2,000.00	\$ -	\$ 2,000.00		\$ 3,000.00	\$ 81.41	\$ 3,000.00	0.00%
13	383	145	Event Materials & Supplies	\$ 600.00	\$ -	\$ 600.00	\$ 50.00	\$ 1,500.00	\$ 368.41	\$ 1,500.00	0.00%
				<b>\$ 5,000.00</b>	<b>\$ 35.86</b>	<b>\$ 55,000.00</b>	<b>\$ 1,446.86</b>	<b>\$ 5,500.00</b>	<b>\$ 499.82</b>	<b>\$ 5,500.00</b>	<b>0.00%</b>
<b>Transfer to Reserve</b>											
13	380	300	Historical Committee Reserve-St.Stephen/Hemlock		\$ 5,296.14		56,303.55		\$ 6,027.18		
				<b>\$ -</b>	<b>\$ 5,296.14</b>	<b>\$ -</b>	<b>\$ 56,303.55</b>	<b>\$ -</b>	<b>\$ 6,027.18</b>		
<b>Total Historical Committee Expenses</b>				<b>\$ 5,000.00</b>	<b>\$ 5,332.00</b>	<b>\$ 55,000.00</b>	<b>\$ 57,750.41</b>	<b>\$ 5,500.00</b>	<b>\$ 6,527.00</b>	<b>\$ 5,500.00</b>	<b>0.00%</b>
<b>Planning Department</b>											
<b>Revenue</b>											
14	104	533	Site Plan Applications	-\$ 100.00	-\$ 602.00	-\$ 100.00	-\$ 7,800.00	-\$ 100.00	-\$ 4,000.00	-\$ 100.00	0.00%
14	104	534	Zoning Compliance Letters	-\$ 450.00	-\$ 840.00	-\$ 450.00	-\$ 679.20	-\$ 500.00	-\$ 1,311.20	-\$ 500.00	0.00%
14	104	535	Planning Fees - Official Plan	\$ -	\$ -						
14	104	536	Planning Fees - Zoning	-\$ 3,300.00	-\$ 7,636.87	-\$ 3,300.00	-\$ 10,673.70	-\$ 10,000.00	-\$ 27,246.83	-\$ 10,000.00	0.00%
14	104	537	Planning Fees - Committee of Adjustment	-\$ 3,000.00	-\$ 9,131.48	-\$ 3,000.00	-\$ 1,250.00	-\$ 3,000.00	-\$ 6,100.00	-\$ 3,000.00	0.00%
				<b>-\$ 6,850.00</b>	<b>-\$ 18,210.35</b>	<b>-\$ 6,850.00</b>	<b>-\$ 20,402.90</b>	<b>-\$ 13,600.00</b>	<b>-\$ 38,658.03</b>	<b>-\$ 13,600.00</b>	<b>0.00%</b>
Reserve											
Transfer from surplus-To hire new planner or Consultant						-\$ 16,000.00					
						<b>-\$ 16,000.00</b>					
<b>Toal Planning Department Revenue</b>				<b>-\$ 6,850.00</b>	<b>-\$ 18,210.35</b>	<b>-\$ 22,850.00</b>	<b>-\$ 20,402.90</b>	<b>-\$ 13,600.00</b>	<b>-\$ 38,658.03</b>	<b>-\$ 13,600.00</b>	<b>0.00%</b>
<b>Expenses</b>											
14	400	020	Professional Services - Legal	\$ 10,000.00	\$ 32,869.79	\$ 35,000.00	8,303.84	\$ 25,000.00	\$ 9,172.83	\$ 25,000.00	0.00%
14	400	021	Planning Consultant Services	\$ 30,000.00	\$ 30,655.86	\$ -	28,293.98	\$ 38,000.00	\$ 24,807.01	\$ 58,352.00	53.56%
Planner						\$ 38,000.00					
Overhead						\$ 8,360.00					
14	400	030	West Parry Sound Geography Network Annua	\$ 8,500.00	\$ 9,150.00	\$ 10,500.00	10,734.47	\$ 10,500.00	\$ 9,150.00	\$ 10,500.00	0.00%
14	410	030	Parry Sound Area Planning Board Annual L	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	0.00%
				<b>\$ 53,500.00</b>	<b>\$ 77,675.65</b>	<b>\$ 96,860.00</b>	<b>\$ 52,332.29</b>	<b>\$ 78,500.00</b>	<b>\$ 48,129.84</b>	<b>\$ 98,852.00</b>	<b>25.93%</b>
<b>Total Planning Department Expenses</b>				<b>\$ 53,500.00</b>	<b>\$ 77,675.65</b>	<b>\$ 96,860.00</b>	<b>\$ 52,332.29</b>	<b>\$ 78,500.00</b>	<b>\$ 48,129.84</b>	<b>\$ 98,852.00</b>	<b>25.93%</b>
<b>Business Development</b>											
<b>Revenue</b>											
14	104	540	Website Business Directory	\$ -	\$ -	\$ -					
14	104	540	McKellar Business Directory Fee								
14	104	550	Transfer from EDC Committee Reserve	-\$ 5,000.00	-\$ 5,000.00	-\$ 5,000.00	-				
14	104	597	High Speed Internet Telecommunications R	-\$ 12,000.00	-\$ 13,200.00	-\$ 13,200.00	-\$ 13,200.00	-\$ 13,200.00	-\$ 13,200.00	-\$ 13,200.00	0.00%
				<b>-\$ 17,000.00</b>	<b>-\$ 18,200.00</b>	<b>-\$ 18,200.00</b>	<b>-\$ 13,200.00</b>	<b>-\$ 13,200.00</b>	<b>-\$ 13,200.00</b>	<b>-\$ 13,200.00</b>	<b>0.00%</b>

**Township of McKellar**  
**Proposed Budget Detail 2024-Version FINAL**

				Budget 2021	2021 Actual	Budget 2022	Estimated 2022 Actuals	Proposed Budget 2023	Estimated Actuals 2023	Proposed Budget 2024	%
<b>Expenses</b>											
14	420	017	McKellar Business Directory	\$ 3,500.00	\$ -	\$ -					
14	420	260	Chamber of Commerce donation	\$ 900.00							
14	400	021	Planning Consultant Services	\$ -	\$ -						
14	420	262	Economic Development	\$ 5,000.00							
14	410	030	West Parry Sound Economic Dev.	\$ 6,250.00	\$ 11,750.00	\$ 6,250.00	6,250.00	6,250.00	6,250.00	\$ -	-100.00%
				\$ 15,650.00	\$ 11,750.00	\$ 6,250.00	\$ 6,250.00	\$ 6,250.00	\$ 6,250.00	\$ -	-100.00%
<b>Transfer to Reserve</b>											
14	420	300	High Speed Internet - Transfer to Rese	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	12,000.00	12,000.00	12,000.00	\$ 12,000.00	0.00%
				\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	0.00%
<b>Total Business Development Expenses</b>				\$ 27,650.00	\$ 23,750.00	\$ 18,250.00	\$ 18,250.00	\$ 18,250.00	\$ 18,250.00	\$ 12,000.00	-34.25%
<b>McKellar Market</b>											
<b>Revenue</b>											
14	104	539	McKellar Market Vendor Fees	-\$ 3,300.00	-\$ 6,680.00	-\$ 6,000.00	-\$ 8,200.00	-\$ 12,000.00	-\$ 14,878.20	-\$ 18,560.00	54.67%
02	102	524	Other Grants - Canada Day Grant					-\$ 5,000.00	-\$ 5,000.00		-100.00%
				-\$ 3,300.00	-\$ 6,680.00	-\$ 6,000.00	-\$ 8,200.00	-\$ 17,000.00	-\$ 19,878.20	-\$ 18,560.00	9.18%
<b>Expenses</b>											
14	420	001	McKellar Market Salaries	\$ 15,637.99	\$ 16,790.14	\$ 16,263.51	23,495.77	21,416.00	\$ 23,493.63	\$ 22,122.73	3.30%
14	420	004	Mrkt Payroll Overhead - CPP, EI, WSIB, E	\$ 1,814.00	\$ 1,922.13	\$ 1,951.62	2,864.81	2,569.92	\$ 2,819.52	2,875.95	11.91%
14	420	011	Advertising	\$ -	\$ -	\$ 1,000.00	-	1,000.00		1,000.00	0.00%
14	420	030	Contracted Services/Annual Levy	\$ -	\$ -						
14	420	050	Donation/Honourarium	\$ -							
14	420	054	Donation-Agricultural Society	\$ -							
14	420	262	McKellar Market Expenses	\$ 3,050.00	\$ 1,145.20	\$ 3,050.00	1,713.80	1,970.00	\$ 2,367.38	1,970.00	0.00%
14	420	262	McKellar Market Expenses-Canada Day					5,000.00	\$ 5,000.00	-	-100.00%
				\$ 20,501.99	\$ 19,857.47	\$ 22,265.13	\$ 28,074.38	\$ 31,955.92	\$ 33,680.53	\$ 27,968.68	-12.48%
<b>Total Operating Expenses</b>				\$ 4,361,541.16	\$ 3,863,346.01	\$ 5,216,601.54	\$ 4,867,234.58	\$ 5,206,517.63	\$ 5,025,650.31	\$ 4,980,053.55	-4.35%
<b>Total Revenue</b>				-\$ 4,807,503.43	-\$ 5,007,618.70	-\$ 5,838,599.44	-\$ 6,077,815.50	-\$ 5,668,953.11	-\$ 6,056,125.63	-\$ 5,972,432.77	5.35%
<b>Investment in infrastructure as per assets management plan(Levy for operating expense X.5%)</b>								17,267.53	\$	56,207.95	
<b>As per new Asset Management Report ( Levy X1.35%)</b>											
<b>Available for Capital</b>				-\$ 445,962.27	-\$ 1,144,272.69	-\$ 621,997.90	-\$ 1,210,580.92	-\$ 445,167.95	-\$ 1,030,475.32	-\$ 936,171.28	110.30%

**Township of McKellar**  
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<b>G/L</b>			<b>Description</b>	<b>Budget 2024</b>	
<b><u>Capital Revenue</u></b>					
02	103	527	Ontario Community Investment Fund (OCIF)	-\$	146,136.00
02	103	526	Canada Community -Building Fund(Gas Tax )	-\$	89,227.00
02	102	524	Other Grants-NORDS Grant- Hurdville Road	-\$	94,605.50
02	102	524	NOHFC Grant-Baseball Diamond Field Construction-If approved 90% Of Cost of the project upto 200k	-\$	181,955.87
02	102	524	NOHFC Grant-St.Stephen Church	-\$	24,084.92
<b>Total Grant</b>				<b>-\$</b>	<b>536,009.29</b>
 <b><u>Others</u></b>					
06	104	552	Infrastructure Ontario loan to construct road	-\$	1,000,000.00
				<b>-\$</b>	<b>1,000,000.00</b>
<b>Total Capital Revenue from Grants &amp; others</b>				<b>-\$</b>	<b>1,536,009.29</b>
 <b><u>Revenue - Transfers From Reserve</u></b>					
06	104	582	Capital Construction Reserve-Hurdville Road	-\$	343,829.30
13	104	579	Transfer from Cultural Reserve-St.Stephen Church	-\$	74,000.00
06	104	582	Purchase New Truck Roads Department	-\$	101,000.00
12	104	587	Transfer from Reserve - Community Centre-Appliances & Renovate Kitchen	-\$	150,000.00
11	104	585	Transfer from Reserve -Parkland	-\$	40,000.00
<b>Total Transfers from Reserve</b>				<b>-\$</b>	<b>708,829.30</b>

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<b>G/L</b>			<b>Description</b>	<b>Budget 2024</b>
<b>Total Capital Revenue</b>				<b>-\$ 2,244,838.59</b>
<b><u>Fire Department</u></b>				
03	150	106	Portable Radios	\$ 25,000.00
03	150	107	Radio Tower Maintenance	\$ 25,000.00
03	152	113	Station 2 exterios painting and sealing of windows	\$ 30,000.00
				<b>\$ 80,000.00</b>
<b><u>Public Works</u></b>				
<b><u>Pickup Truck</u></b>				
06	200	429	Transfer from Reserve - Roads-Pickup Truck with plow-Ford F550	\$ 100,000.00
06	200	429	Transfer from Reserve - Roads-snapper	\$ 1,000.00
				<b>\$ 101,000.00</b>
<b><u>Balsam Road</u></b>				
06	605	424	Capital - Hardtop-Type II Microseal to Fire Route 158 -2.9 KM	\$ 100,000.00
				<b>\$ 100,000.00</b>
<b><u>BroadBent Road</u></b>				
06	610	424	Capital - Hardtop -type II Microseal -3 Km	\$ 105,000.00
				<b>\$ 105,000.00</b>

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<b>G/L</b>	<b>Description</b>	<b>Budget 2024</b>
		<b>\$ 49,000.00</b>
<u>Public Work Garage</u>		
06 200 429	Capital -Furnace	\$ 30,000.00
06 200 429	Capital Water Tank	\$ 5,000.00
		<b>\$ 35,000.00</b>
<u>Community Center</u>		
12 370 401	Stove / Freezer/Kitchen Renovation	\$ 150,000.00
		<b>\$ 150,000.00</b>
<u>Renovation St.Stephen Church</u>		
13 383 113	Renovate St.Stephen Church	\$ 117,046.62
		<b>\$ 117,046.62</b>
<u>Purchase &amp; Install Play Ground Equipments-Broadbent Ball Park</u>		
01 11 403	Play Ground Equipments	\$ 40,000.00
		<b>\$ 40,000.00</b>
<b>Total Capital Projects</b>		<b>\$ 2,396,965.87</b>

Transfers To Reserve

**Township of McKellar**  
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<b>G/L</b>			<b>Description</b>	<b>Budget 2024</b>
<b><u>Centre Road</u></b>				
06	618	145	Materials & Supplies	\$ 33,000.00
06	618	424	Capital - Hardtop-Pave 3.1km	\$ 420,000.00
06	618	425	Capital - Gravel	\$ 65,000.00
06	618	428	Capital-Consult Service	\$ 12,500.00
				<b>\$ 530,500.00</b>
<b><u>Hurdville Road</u></b>				
06	634	145	Material & Supplies	\$ 35,000.00
06	634	424	Capital-Roads-Hardtop	\$ 410,000.00
06	634	428	Capital Construction -Gravel	\$ 153,500.00
				<b>\$ 598,500.00</b>
<b><u>Hurdville Bridge</u></b>				
06	705	145	Material & Supplies	\$ 238,000.00
06	705	428	Capital-Consult Service	\$ 12,000.00
				<b>\$ 250,000.00</b>
<b><u>Ball Diamond</u></b>				
06	424	145	Setting up new BaseBall Diamond Field	\$ 226,419.25
06	424	145	Capital-Consult Service	\$ 14,500.00
				<b>\$ 240,919.25</b>
<b><u>Road Studies</u></b>				
06	200	021	Road Studies -Fire Route 152/152A/152B/Moffat Road/ Lakeshore Boat Ramp	\$ 49,000.00



**Township of McKellar**  
**Proposed Capital Budget 2024**  
**Version FINAL**

<b>G/L</b>	<b>Description</b>			<b>Budget 2024</b>
03	150	300	Transfer to Reserve-SCBA order in 2027 to replace in 2028	\$ 25,000.00
03	150	300	Transfer to Reserves - Fire Department Vehicle/Equipment	\$ 50,000.00
12	370	300	Transfer to Reserves - Community Centre	\$ 10,000.00
06	200	300	Transfer to Roads Capital Construction Reserve	\$ 100,000.00
06	200	300	Transfer to Roads Captail -Vehicle	\$ 100,000.00
06	200	300	Transfer to Roads Capital Construction Reserve	\$ 14,544.00
06	200	300	Transfer to Roads Capital -Building	\$ 15,000.00
06	200	300	Transfer to Roads Capital Construction Reserve-Debenture	\$ 469,500.00
<b>Total Transfer to Reserve</b>				<b>784,044.00</b>
<b>Total Capital Expenditure</b>				<b>\$ 3,181,009.87</b>
<b>Additional Funding Required</b>				<b>\$ 936,171.28</b>
<b>Balance from Operating Budget to cover Capital Budget</b>				<b>-\$ 936,171.28</b>
<b>Remaining balance or Shortfall</b>				<b>\$ 0.00</b>

Township of McKellar  
 Estimated Balance of Reserves 2024-Version FINAL

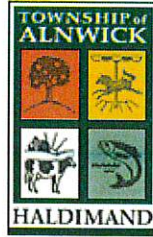
Dept	Reserve Name	Estimated 2023 Reserve Balance	2024 Transfer from (Draw)		2024 Transfer		Estimated Reserve Balance as of Dec.31,2024
			Reserve	Detail	To Reserve	Detail	
ADMIN	Working Fund Reserve	\$ 20,343.25					\$ 20,343.25
ADMIN	General Admin Reserve	\$ 5,000.00					\$ 5,000.00
ADMIN	Election Reserve	\$ 2,044.90					\$ 2,044.90
FIRE	Fire Department Forest Fire Reserve	\$ 19,000.00			\$ 3,000.00	As per Budget	\$ 22,000.00
FIRE	Fire Department Equipment Reserve	\$ -			\$ 25,000.00	SCBA as per Budget	\$ 25,000.00
FIRE	Fire Department Vehicle Reserve	\$ 77,041.03	\$ -		\$ 50,000.00	As per Budget	\$ 127,041.03
FIRE	Emergency Planning Reserve	\$ 1,810.68					\$ 1,810.68
BUILDING	Building Department Reserve	\$ 36,162.72					\$ 36,162.72
BUILDING	Building Department Miscellaneous-Surplus	\$ 38,000.00	\$ (20,000.00)	Fund Deficit of Building Dept			\$ 18,000.00
PUBLIC WORKS	Roads Capital Equipment/Vehicle Reserve	\$ 235,094.71	\$ (101,000.00)	Purchase pickup with Plow	\$ 100,000.00	As per Budget	\$ 234,094.71
PUBLIC WORKS	Roads Capital Construction Reserve	\$ 256,167.30	\$ (343,829.30)	NORD Payment for Center Road	\$ 100,000.00	As per Budget	\$ 496,382.00
					\$ 14,544.00	As per Budget	
					\$ 469,500.00	Debenture balance	
PUBLIC WORKS	Roads Capital Building Reserve	\$ 115,000.00			\$ 15,000.00	As per Budget	\$ 130,000.00
WASTE MGMT	Transfer Site Reserve	\$ 11,086.11					\$ 11,086.11
HEALTH	Health Care Reserve	\$ 88,967.95					\$ 88,967.95
CULTURE	Cultural Reserve	\$ 75,467.20	\$ (74,000.00)	St.Stephen Church Renovation			\$ 1,467.20
CULTURE	Sesquicentennial Ad Hoc Committee	\$ 81.87	\$ (81.87)	Balance to pay Misc.Items			\$ 0.00
CULTURE	West Parry Sound Recreation and Cultural Center	\$ 58,566.14					\$ 58,566.14
HISTORICAL	Historical Committee Reserve	\$ 17,033.10					\$ 17,033.10
HISTORICAL	Historical Committee Reserve - St. Stephen's (from Surpl	\$ 7,205.78					\$ 7,205.78
COMM CTRE	Community Centre Reserve	\$ 162,575.72	\$ (150,000.00)	Appliances & Kitchen Renovation	\$ 10,000.00	As per Budget	\$ 22,575.72
RECREATION	Recreation Reserve	\$ 54,261.77	\$ (3,000.00)	Fix Glass around ice Rink			\$ 51,261.77
RECREATION	Recreation Fund Raising Reserve	\$ 1,384.22					\$ 1,384.22
RECREATION	Recreation Committee Reserve	\$ 1,458.95					\$ 1,458.95
LIBRARY	Library Capital Reserve (established in 2019)	\$ 5,000.00					\$ 5,000.00
EC DEV	EDC Committee Reserve	\$ 1,046.24					\$ 1,046.24
EC DEV	REDAC Reserve	\$ 13,024.69					\$ 13,024.69
FUND	High Speed Internet Telecommunications Reserve	\$ 60,000.00			\$ 12,000.00	As per Budget	\$ 72,000.00
FUND	Parkland Fund	\$ 116,727.53	\$ (58,007.12)	Transfer to pay WPSRC Loan			\$ 18,720.41
			\$ (40,000.00)	Playground Equipments			
FUND	AMO GAS TAX FUND - Mandatory Reserve Fund	\$ -			\$ 89,227.00	As per Budget	\$ 89,227.00
FUND	Cemetery Reserve Fund	\$ 28,510.69					\$ 28,510.69
FUND	Vetern's Fund	\$ 7,510.56			\$ 1,000.00	As per Budget	\$ 8,510.56
FUND	Investment in Asset Management	\$ 20,198.75			\$ 56,207.95	As per Budget	\$ 76,406.70
<b>TOTAL RESERVES</b>		<b>\$ 1,535,771.86</b>	<b>\$ (789,918.29)</b>		<b>\$ 945,478.95</b>		<b>\$ 1,691,332.52</b>



## 22. Unfinished Business

Date	Res. No.	Item & Description	Assigned to	Status
		Deerfield-Bay Road Upgrades	Public Works & Clerk's Dept.	All information provided by the Engineer will be presented to the representative for the Association in Spring 2024.
Sept. 13/22	<b>22-353 24-203</b>	Agreement with Cogeco Cable	Deputy Clerk	Item to be on the June 4, 2024 agenda.
Mar. 7/23	<b>23-204</b>	By-law 2023-23 Being a By-law to Regulate Dogs in the Township	By-law Enforcement Officer	By-law deferred at Dec. 19/23 meeting. BLEO to make updates and present to Council at a future meeting.
May 16/23	<b>23-352</b>	Volunteer Waiver	Clerk's Dept./ Municipal Solicitor	Currently being reviewed by the Twp's Solicitor after comments received by the Twp's insurance company.
Jul. 4/23	<b>23-470</b>	Re-name Hart Road (formerly Fire Route 306)	Clerk's Dept.	Residents on road have been contacted, they are coming up with another name.
Nov. 21/23	<b>23-726</b>	Placement of a Dry Hydrant	Fire Chief	The FC & Engineer are discussing a suitable location. A report to Council with a new location to follow.
Jan. 9/24	<b>24-013</b>	Purchase and Circulation of Transfer Station Permits	Deputy Clerk	In-house proof to be circulated to Council for approval.
Jan. 9/24	<b>24-017</b>	By-law 2024-03 Adopt a Human Resources Policy	Clerk's Dept.	To be discussed at a future meeting in Closed Session.
Jan. 9/24	<b>24-021</b>	By-law 2024-07 to Set Tax Ratios for the Year 2024	Treasurer	On the May 16, 2024 Budget Meeting Agenda.
Jan. 23/24	<b>24-047</b>	Burn Permits	Fire Chief	Fire Chief's recommendations to be on the June 4, 2024 agenda.
Feb. 7/24	<b>24-080</b>	By-law 2024-15 Being a By-law to Amend the Parking By-law (with respect to fees)	By-law Enforcement Officer	Report to Council with area Municipality fees.
Mar. 1/24	<b>24-107</b>	Quotations for Playground Equipment for Broadbent Ball Park		
Mar. 1/24	<b>24-108</b>	Road Studies for Stoney Road, Dockside Drive, Bruce Trail, Moffat Road and Lakeshore Boat Ramp.		Estimate received, on the agenda for the May 16, 2024 Budget Meeting.
Apr. 2/24	<b>24-191</b>	Change of Civic Address Number for 292 McKellar Ferguson Boundary Road	Fire Chief / Clerk	Report on the May 21, 2024 regular meeting agenda.

10836 County Rd 2  
P.O. Box 70  
Grafton ON, K0K 2G0  
[www.ahtwp.ca](http://www.ahtwp.ca)



Telephone: 905-349-2822  
Fax: 905.349.3259  
Email: [clerks@ahtwp.ca](mailto:clerks@ahtwp.ca)

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April 30, 2024

Association of Municipalities of Ontario (AMO)  
155 University Avenue, Suite 800  
Toronto, ON M5H 3B7  
[amo@amo.on.ca](mailto:amo@amo.on.ca)

Dear Sir/Madam:

**RE: Motion to Call on Province for Funding of Housing, Shelters,  
and other Social Services**

---

At its meeting of March 12, 2024, the Council of the Township of Alnwick/Haldimand considered correspondence received from the Northumberland Inter-Municipal Task Force on Housing and Homelessness, regarding calling on the Province for an increase in funding for housing, shelters and other social services and passed the following resolution:

**RES:240312-014**

Moved by Councillor Mary Catherine O'Neill, seconded by Deputy Mayor Joan Stover;

*The Council of the Corporation of the Township of Alnwick/Haldimand enacts as follows:*

*That the correspondence from the Housing and Homelessness Task Force be received; and*

*That the Corporation of the Township of Alnwick/Haldimand support the motion as amended to delete and replace "municipalities of Northumberland County" with "Township of Alnwick/Haldimand"; and*

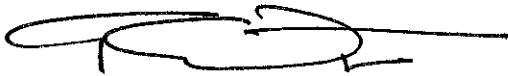
*That the resolution be circulated to all member municipalities of Northumberland County as well.*

CARRIED.

Please find attached the correspondence from the Northumberland Inter-Municipal Task Force on Housing and Homelessness, as amended by the above noted resolution.

Should you require additional information, please do not hesitate to contact me.

Kind regards,

A handwritten signature in black ink, appearing to read 'Emily Cartlidge', with a long horizontal line extending to the right.

Emily Cartlidge, AOMC, Dipl. MA, MLIS  
Municipal Clerk

Cc: Hon. Doug Ford, Premier of Ontario  
Hon. Paul Calandra, Minister for Municipal Affairs and Housing  
Hon. David Piccini, MPP, Northumberland – Peterborough South  
All Ontario Municipalities



May, 02 2024

### In This Issue

- Nominations open for AMO Board of Directors.
- Submit your application for the PJ Marshall Awards.
- Municipal Information & Data Analysis System.
- AMO Youth Fellows share engagement wisdom in Municipal Word.
- Circular Materials' response to blue box advocacy.
- Emergency Preparedness week - May 5-11, 2024.
- Ministry of Energy webinar - BPS energy reporting.
- Consultation: Rural Economic Development Strategy.
- ERO posting: Development Charges.
- ERO posting: Land Use Planning matters under Bill 185.
- ERO posting: Newspaper Notice Requirements.
- ERO posting: Removing Barriers for Additional Residential Units.
- ERO posting: Municipal Planning Data Reporting Regulation.
- ERO posting: Streamlining Pipeline Relocation to support Transit.
- Fisheries and Oceans Canada (DFO) Lake Erie habitat restoration efforts.
- Disability Inclusion Virtual Workshop.
- Cybersecurity workshop for Municipally Elected Officials.
- Anti-Semitism and Anti-Islamophobia: Spring workshops.
- Councillor training - Refresh and refine your leadership, May workshop.
- Councillor workshops.
- Understanding Competing Human Rights - Upcoming workshop.
- Managing Communications During a Time of Crisis.
- Navigating Conflict Relationships: Transforming conflict into collaboration.
- Blog: Understanding Municipal Liability.
- Participate in the Online Citizens' Services survey.
- Canoe - your municipal sector partner.
- Canoe spring webinar series: Streamlining procurement.
- Register for Basic Income Forum.
- Careers.

### AMO Matters

AMO is seeking candidates to serve on its Board of Directors. [Click here](#) for information on eligibility and nomination requirements. Elections will occur at the AMO Annual Conference in August.

The Peter J. Marshall Municipal Innovation Award celebrates municipal governments in Ontario that implement new and innovative ways to make public services, facilities, and infrastructure better for Ontarians. View full details [here](#).

The [Municipal Information & Data Analysis System](#) (MIDAS) is a web-based tool that provides access to the Financial Information Returns (FIRs) to all Ontario municipalities. The FIR is the main data collection tool used by the Ministry of Municipal Affairs and Housing to collect municipal financial and statistical information. Municipal elected officials and staff can contact [MIDASAdmin@amo.on.ca](mailto:MIDASAdmin@amo.on.ca) for access.

Learn about youth perspective on civic engagement and some approaches to building new relationships with the young people in your communities from AMO's 2023 Youth Fellows, Catherine, Morgan, and Jacob, in [this month's edition of Municipal World](#).

Circular Materials (CM) replied to a [letter from municipal governments](#) on CM blue box advocacy. [CM's response](#) remains vague on the details of the changes they are seeking and on the details on how the changes will reduce costs.

### **Provincial Matters**

[211](#) is a public enquiry line available in Ontario every day and in times of emergency. 211 is supporting Emergency Preparedness Week to raise awareness of the 211 service. [Free print materials are available to municipalities](#) for use during Emergency Preparedness Week, or for displays any time of year.

Not sure what to do for energy reporting this year? The Ministry of Energy is hosting a webinar to review the July 1, 2024 energy reporting requirements for BPS organizations under [O.Reg 25/23](#). Register today - the webinar will be held on [May 8](#) and again on [June 4](#). For any questions, contact the Ministry at [BPSsupport@ontario.ca](mailto:BPSsupport@ontario.ca).

The province is conducting a [survey](#) to inform the creation of a Rural Economic Development Strategy. Share your ideas on how the province can support rural communities plan for economic success.

The Ministry of Municipal Affairs and Housing is seeking feedback on proposed changes to repeal the five-year DC phase in and reinstate certain costs as eligible for DCs. [Comments are open](#) until May 10, 2024.

The province has posted land use planning changes to be made under *Bill 185, Cutting Red Tape to Build More Homes Act* [for comment](#) until May 10, 2024.

The Ministry of Municipal Affairs and Housing is proposing to allow digital publication of public notices for certain land use and development charge by-laws where local newspapers are not available. [Comments are open](#) until May 10, 2024.

The Ministry of Municipal Affairs and Housing is seeking input on barriers to the development of additional residential units. [Comments are open](#) until May 10, 2024.

The Ministry of Municipal Affairs and Housing is proposing expanding the list of municipalities required to report municipal planning data, and to enhance the quality of the data provided. [Comments are open](#) until May 10, 2024.

The Ministry of Energy is proposing exempt energy infrastructure relocation from seeking leave to construct if the relocation supports priority transit. [Comments are open](#) until May 11, 2024.

### **Federal Matters**

If you are a municipality located in the Lake Erie watershed and interested in DFO's Fish and Fish habitat restoration initiative, contact [DFO](#) on how to participate in upcoming engagements.

### **Education Opportunities**

AMO Education has partnered with the Abilities Centre to deliver a workshop designed to enhance elected official understanding and approach to inclusion. Register for this important [Disability Inclusion June 5 workshop](#).

AMO has partnered with the Toronto Metropolitan University's (TMU) Rogers Cybersecure Catalyst to

prepare elected officials in understanding cybersecurity and to make critical decisions related to preventing, preparing for, and responding to cyber security incidents. Register for the [June 12 Cybersecurity workshop](#) to learn how to prevent, prepare, and respond.

Don't miss this time limited opportunity: register for the [May 7 antisemitism workshop](#) and the [May 15 anti-islamophobia workshop](#). These important workshops provide you invaluable insight on the historical and contemporary roots of antisemitism and anti-islamophobia, how to address these and how to build relationships and allyships.

The Councillor Training interactive workshop delves into the key areas of your responsibility as an elected official in a forum where you can ask questions that you can't always raise locally. Register for the [May 14 Councillor Training workshop](#) today.

AMO is offering a number of education workshops focusing on the most integral aspects of municipal leadership and governance. For full information including workshop descriptions, dates and registration visit [amoeducation.ca](#)

As an elected municipal official we know the pressure you deal with is real and we are here to support you. AMO has developed [Advanced Councillor Training](#) in 3 sessions focused on core elements of leadership. Register for the [May 8 Session 1 workshop](#), [May 29 Session 2 workshop](#), and the [October 2 Session 3 workshop](#).

AMO and Hicks Morley have developed training to support municipal elected officials and council in understanding their obligations related to human rights and understanding how to manage seemingly competing human rights. Register for this important [Competing Rights May 23 workshop](#).

During times of crisis such as natural disasters or public disruption, municipally elected officials find themselves at the front line and facing the expectations of providing up to date and useful information to their communities. The [June 19 Managing Communications through Crisis workshop](#) is an opportunity to develop and enhance your approach to managing all aspects of crisis communications during and emergency. Join your colleagues to learn techniques for effective and proactive communications with community and media.

Having conflict-free and collaborative relationships can play a significant role in helping locally elected officials carry out your collective responsibilities as decision-makers of their communities. Learn how to accomplish this at the [June 26-27 Navigating Conflict Relationships workshop](#).

## **LAS**

Our [latest blog](#) uses a real case scenario to help Ontario municipalities understand their legal responsibilities regarding workplace safety.

Make your voice heard. Our Electronic Signature Service partner would like [your input](#) to help shape the future of your digital services.

The [Canoe Procurement Group](#) was built by municipalities for municipalities. As a not-for-profit, they are your key buying partner offering products you use every day - from Aggregates to Zambonis. Take a minute to see how Canoe will work for you. [Contact Sarah](#) today.

Canoe's [spring webinar series](#) continues this spring. with a special presentation on May 23. Procurement expert Stephanie Dion shares her insights on how to do group procurement and comply with trade agreements. [Register here to attend](#).

## **Municipal Wire\***



Registrations for Canada's inaugural [Basic Income Guarantee Forum](#) are open. BIG 2024 takes place from May 23-26 at the University of Ottawa. Elected officials and staff are encouraged to attend.

### **Careers**

[Chief Administrative Officer - The District of Thunder Bay Social Services Administration Board](#). Closing Date: May 20.

[Ontario Works Manager - County of Wellington](#). Closing Date: May 10.

[Asset Management Coordinator - Township of Oro-Medonte](#). Closing Date: May 17.

[Deputy Treasurer/Manager of Finance - Township of Oro-Medonte](#). Closing Date: May 17.

[Manager, Budgets & Financial Planning - City of Thunder Bay](#). Closing Date: May 30.

[Engineering Technician II - County of Simcoe](#). Closing Date: May 12.

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---

### **AMO Contacts**

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[Conferences/Events](#)

[Policy and Funding Programs](#)

[LAS Local Authority Services](#)

[MEPCO Municipal Employer Pension Centre of Ontario](#)

[ONE Investment](#)

[Media Inquiries](#)

[Municipal Wire, Career/Employment and Council Resolution Distributions](#)

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# AMO Watchfile



May, 09 2024

## In This Issue

- Nominations open for AMO Board of Directors.
- Submit your application for the PJ Marshall Awards.
- Save the date - *Conservation Authorities Act* webinar.
- ERO posting: Development Charges.
- ERO posting: Land Use Planning matters under Bill 185.
- ERO posting: Newspaper Notice Requirements.
- ERO posting: Removing Barriers for Additional Residential Units.
- ERO posting: Municipal Planning Data Reporting Regulation.
- ERO posting: Streamlining Pipeline Relocation to support Transit.
- Fisheries and Oceans Canada (DFO) Lake Erie habitat restoration efforts.
- AMO 2024 delegation request forms launched!
- AMO members' guide to request, prepare for & participate in delegation meetings.
- Disability Inclusion Virtual Workshop.
- Cybersecurity workshop for Municipally Elected Officials.
- Councillor training - Refresh and refine your leadership, May workshop.
- Councillor workshops.
- Understanding Competing Human Rights - Upcoming workshop.
- Managing Communications During a Time of Crisis.
- Navigating Conflict Relationships: Transforming conflict into collaboration.
- Streetlogix makes asset management simple.
- Future of Aging Summit - May 15-17.
- Careers.

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### **Education Opportunities**

The Ministry of Municipal Affairs and Housing (MMAH) has launched the delegation forms to request your meetings at the 2024 AMO Annual Conference. Submit your delegation request by **June 7, 2024, 5:00pm EST**. [English Delegation Requests](#) | [French Delegation Requests](#).

The [AMO Guide to Delegation Meetings](#) provides information for you to consider what issues to focus on for your delegation meetings, what information you need to provide in your delegation forms and how to prepare for your delegation meetings. Make the most of your delegation meetings with this guide.

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## **LAS**

Asset management software can be hard to use. The Streetlogix software, part of the [LAS Road & Sidewalk Assessment Service](#), is designed to be easy to use by different departments with varying needs. [Contact Jon-Erik](#) for a demo to see how it works.

## **Municipal Wire\***

The Future of Aging Summit in Toronto from May 15-17, 2024 will bring together policymakers and others focused on building age-friendly societies. See the speaker lineup and register at [agingsummit.ca](#).

## **Careers**

[Engineering Technologist, Traffic - City of Markham](#). Closing date: May 10.

[Supervisor of Planning - City of Cornwall](#). Closing date: May 16.

[Planner - City of Cornwall](#). Closing date: May 15.

[Zoning/Planning Examiner - King Township](#). Closing date: May 24.

[General Manager, Development Services and Engineering - City of Orillia](#). Closing date: May 24.

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[Municipal Wire, Career/Employment and Council Resolution Distributions](#)

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April 2024

# LABOURFOCUS



The Labour Market Group

## IN THIS EDITION

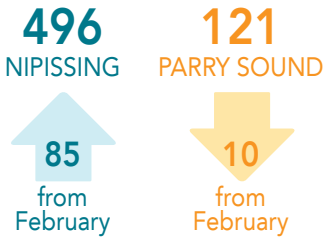
UNEMPLOYMENT RATES:  
ONTARIO, TORONTO  
CMA, REST OF ONTARIO,  
NORTHEAST ONTARIO  
AND NORTH BAY

DIGITAL PLATFORM  
EMPLOYMENT

GIG WORKERS

## JOBS REPORT MARCH 2024

TOTAL NUMBER OF JOB POSTINGS



TOP INDUSTRY WITH VACANCIES

**NIPISSING**  
Health Care & Social  
Assistance (24.8%)

**PARRY SOUND**  
Health Care & Social  
Assistance (28.1%)

To view the full report, visit our website  
[www.thelabourmarketgroup.ca](http://www.thelabourmarketgroup.ca)  
[readysethired.ca](http://readysethired.ca)



T. 705.478.9713

150 First Ave. West  
Suite 103, North Bay, ON  
P1B 3B9

The Labour Market Group is funded by:



## UNEMPLOYMENT RATES: ONTARIO, TORONTO CMA, REST OF ONTARIO, NORTHEAST ONTARIO AND NORTH BAY



The trajectory of each unemployment rate is much the same trajectory: a significant increase in the year when COVID hit (2020), a decline over the next two years, and then more or less staying steady into 2023.

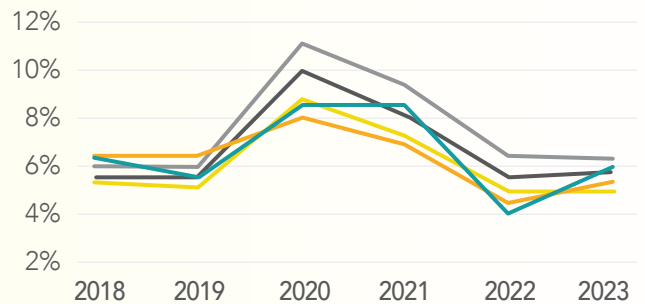
**11%**  
TORONTO CMA  
UNEMPLOYMENT  
RATE IN 2020



More than two percentage points higher than the **8.7%** in the Rest of Ontario.

TABLE & CHART: Annual Unemployment Rates, Ontario, Toronto CMA, Rest of Ontario, Northeast Ontario and North Bay, 2018-2023

	2018	2019	2020	2021	2022	2023
Toronto CMA	6.0%	5.9%	11.0%	9.3%	6.4%	6.3%
Ontario	5.6%	5.6%	9.8%	8.1%	5.6%	5.7%
Rest of Ontario	5.3%	5.2%	8.7%	7.2%	4.9%	5.1%
Northeast Ontario	6.4%	6.3%	8.0%	6.9%	4.5%	5.5%
North Bay	6.3%	5.5%	8.5%	8.4%	4.2%	5.9%



■ Ontario ■ Toronto CMA ■ Rest of Ontario  
■ Northeast Ontario ■ North Bay

Although the unemployment rate had been slightly higher in **Northeast Ontario** before COVID, it did not rise as high during COVID as it had elsewhere.

All areas in 2023 were relatively close to what they had been in 2018, with the **Northeast Ontario** figure being notably lower.

The main difference in the **North Bay** numbers is that the unemployment rate hardly declined in 2021, but then had a considerable drop in 2022.



## NOW AVAILABLE! LOCAL LABOUR MARKET PLAN 2024

### MORE FROM THE MARCH JOBS REPORT:

#### TOP OCCUPATIONS

##### NIPISSING

Sales & Services (23%)

Trades, Transportation &  
Equipment Operators (17.1%)

Business, Finance  
& Administration (16.7%)

##### PARRY SOUND

Sales & Services (35.5%)

Education, Law & Social,  
Community & Gov (20.7%)

Health (10.7%)

To view the full report, visit our website  
[www.thelabourmarketgroup.ca](http://www.thelabourmarketgroup.ca)  
[readysethired.ca](http://readysethired.ca)

Questions or concerns?  
Feel free to contact us at  
[info@thelabourmarketgroup.ca](mailto:info@thelabourmarketgroup.ca)



T. 705.478.9713

150 First Ave. West  
Suite 103, North Bay, ON  
P1B 3B9

The Labour Market Group is funded by:



## DIGITAL PLATFORM EMPLOYMENT

The broadest definition of  
**DIGITAL PLATFORM EMPLOYMENT:**

Platforms that pay workers directly, those that exercise another form of control, and those that simply connect workers with clients and let them arrange the payment by themselves.

Based on this definition,  
**927,000** people aged 15 to 69 years, reported that they had engaged in **DIGITAL PLATFORM EMPLOYMENT** in the 12 months preceding December 2023.



## In December of 2023...

**468,000** people aged 15 to 69 years indicated they had worked through a **DIGITAL PLATFORM OR APP** to earn income in the previous 12 months and were paid by the platform for their work. Among these people:

**368,000** Indicated they had **provided a service**.



**103,000** Reported they had **sold goods or leased accommodation**.

For **79,000** people, working through such **DIGITAL PLATFORMS OR APPS** was their main job or business.



## GIG WORKERS

A lack of employees, business partners or a physical building or premises dedicated to their self-employment activity. As **GIG WORK** consists of short-term tasks or paid activities, it can also be done sporadically and does not always represent a main job or business.



**624,000 SELF-EMPLOYED AVERAGE OF GIG WORKERS**



In October, November and December of 2022, the above average of self-employed Canadians (aged 15 to 69 years) had a main job with characteristics that were consistent with the concept of **GIG WORK**.



**1.5 MILLION PEOPLE ON AVERAGE**

Reported having done freelancing, paid gigs or short-term jobs or tasks at some point **during the previous 12 months**.

These **GIG WORKERS** generally fell into two categories;



1. Those who worked very short hours or operated their business intermittently (**91,000 workers**).



2. Those who usually dedicated more time to their business but did not have a stable client base (**449,000 workers**).

**84,000 Self-employed workers** had characteristics of both groups.



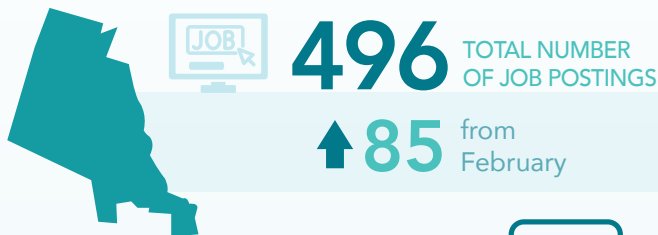
# MONTHLY JOBS REPORT

MARCH 2024

The Labour Market Group  
Guiding partners to workforce solutions.

## NIPISSING DISTRICT

There were 496 job postings recorded for Nipissing District in the month of March. This marks the thirteenth consecutive month for which there was a year-over-year decrease in job postings with -8.7% (-47) job posting differential from the March 2023 figure of 543 job postings. With regards to the month-over-month change the February total was significantly above; +20.7% (+85), the February total of 411 recorded job postings. 225 Unique employers posted jobs in March; virtually unchanged (-0.9%, -2) the February total of 227 unique employers.



### OF THE 496 JOB POSTINGS



**100%**

Collected from online sources.



**0.4%**

(2) Requiring a bilingual individual.

**25.2%**  
(125) Criminal Record Check



For postings that listed an annual salary.



**\$74,458.90**/year  
AVERAGE



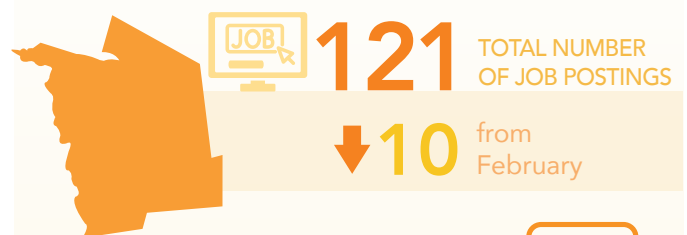
**\$25.31**  
HOURLY WAGE

The average hourly wage in March for those postings which listed one.

Of the 105 postings which listed an hourly wage 5.7% (6) were listed at the provincial minimum wage of \$16.55/hour.

## PARRY SOUND DISTRICT

There were 121 job postings recorded for the Parry Sound District in the month of March. This figure represents a notable decrease; -7.6% (-10) from the previous month's figure of 131. More notably there was a very large; -41.5% (-86) from the March 2023 figure of 207 job postings. 78 Unique employers posted jobs in March was surprisingly higher; +9.9% (+7) than the previous month's figure of 71, but well below; -32.2% (-37) the March 2023 figure of 115 unique employers recorded.



### OF THE 121 JOB POSTINGS



**100%**

Collected from online sources.



**0.0%**

(0) Requiring a bilingual individual.

**20.7%**  
(25) Criminal Record Check



For postings that listed an annual salary.



**\$74,166.67**/year  
AVERAGE



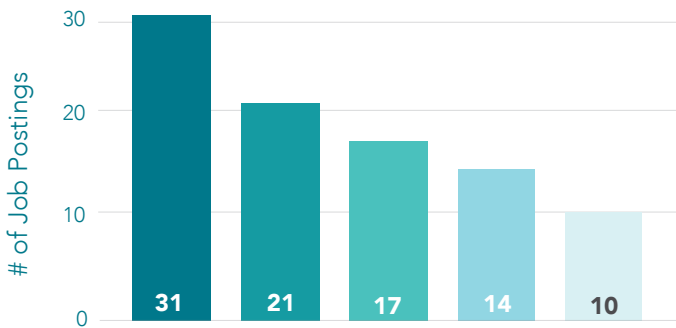
**\$25.41**  
HOURLY WAGE

The average hourly wage in March for those postings which listed one.

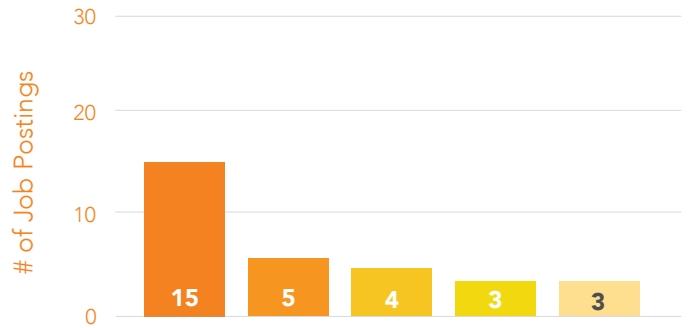
Of the 36 postings which listed an hourly wage 11.1% (4) were listed at the provincial minimum wage of \$16.55/hour.

\* North American Industry Classification System (NAICS) is the system utilized by the governments of Canada, United States and Mexico in order to classify companies based on their primary functions/objectives.

## TOP 5 EMPLOYERS POSTING JOBS



## TOP 5 EMPLOYERS POSTING JOBS



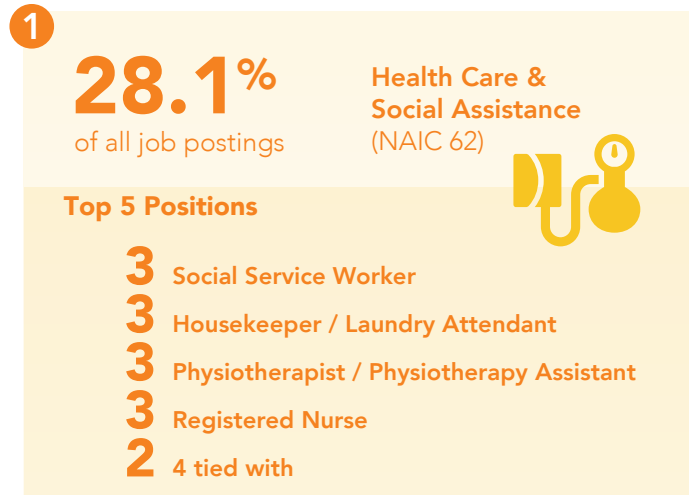
## TOP 5 INDUSTRIES HIRING (NAICS)



- 2** 13.3% : Retail Trade (NAIC 44-45)
- 3** 10.7% : Educational Services (NAIC 61)
- 4** 9.9% : Transportation & Warehousing (NAICS 48-49)
- 5** 5.6% : Public Administration (NAICS 91)

The Health Care and Social Assistance (NAICS-62) industry saw the greatest number of job postings in March with 24.8% (123) of the overall share each amongst all major industry classifications. The largest month-over-month increase in job posting representation occurred within the Public Administration (NAICS-91) with a slight +3.2% increase to represent 5.6% (28) of the March job postings. The previously mentioned Health Care and Social Assistance Industry experienced the largest month-over-month decrease of -2.5%.

## TOP 5 INDUSTRIES HIRING (NAICS)




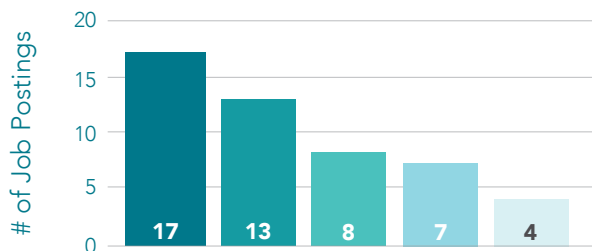
- 2** 19.8% : Accommodation & Food Services (NAICS 72)
- 3** 12.4% : Retail Trade (NAICS 44-45)
- 4** 9.9% : Educational Services (NAICS 61)
- 5** 8.3% : Public Administration (NAICS 91)

The Health Care and Social Assistance (NAICS-62) industry saw the greatest number of job postings in March with 28.1% (34) of the overall share amongst all major industry classification. This industry did however see the largest month-over-month decrease amongst all major industries of -8.5%. The largest month-over-month increase of +8.3% occurred within the Public Administration (NAICS-91) industry which accounted for 8.3% (10) of the job postings this month.




## TOP 3 OCCUPATIONAL CATEGORIES (NOC)

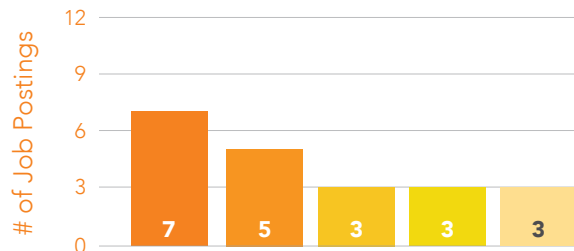
**1** **23%** **Sales & Service (NOC 6)** 



- Sales Associate / Representative
- Cleaner / Custodian / Janitor
- Cook / Kitchen Worker
- Food Service Worker
- 3 tied with

## TOP 3 OCCUPATIONAL CATEGORIES (NOC)


**1** **35.5%** **Sales & Service (NOC 6)** 



- Cook / Kitchen Worker
- Food and Beverage Server / Bartender
- Food Service Worker
- Housekeeper / Laundry Attendant
- Shelf Stocker

**2** **17.1%** **Trades, Transportation & Equipment Operators (NOC 7)** 

- Driver - AZ / DZ / Truck (13)
- Driver - Bus / Delivery / Other (7)
- Heavy Equipment Operator (6)
- Labourer - Various (6)
- 3 tied with (4)

**2** **20.7%** **Education, Law & Social, Community & Government Services (NOC 4)** 

- Social Service Worker (4)
- Early Childhood Educator (4)
- Educational Assistant (4)
- Teacher (4)
- 2 tied with (2)

**3** **16.7%** **Business, Finance & Administration (NOC 1)** 

- Human Resources Professional (8)
- Administrative Assistant (6)
- Receptionist / Secretary (5)
- Accounts Receivable / Payable Clerk (4)
- 2 others tied with (4)

**3** **10.7%** **Health (NOC 3)** 

- Physiotherapist / Physiotherapy Assistant (3)
- Registered Nurse (3)
- Registered Practical Nurse (3)
- Occupational Therapist (2)
- 3 tied with (1)

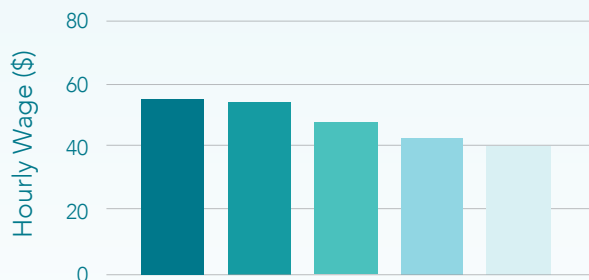
Sales and Service (NOC-6) based occupations made up the largest portion of job postings with 23.0% (114) of all postings in March when compared to the major occupational classifications. The largest month-over-month increase of +2.4% occurred for Natural and Applied Sciences (NOC-2) based occupations which accounted for 7.5% (37) of the March postings. The largest month-over-month decrease of -5.1% was seen for Education, Law and Social, Community and Government Services (NOC-4) based occupations which accounted for 13.9% (69) of the job postings in this month.

Sales and Service (NOC-6) based occupations represented the largest number of job postings in March with 35.5% (43) of all postings when compared to the major occupational classifications. Business, Finance and Administration (NOC-1) based occupations saw the largest month-over-month increase of +2.9% to account for 8.3% of the jobs posted in March. The largest month-over-month decrease in job posting share was for Health (NOC-3) based occupations; which changed -9.9% from the previous month to account for 10.7% (13) of the March postings.

## TOP 5 HOURLY WAGE VACANCIES



**\$55.00** System Architect  
@ North Bay Regional Health Centre



**\$54.00** Registered Nurse  
@ West Nipissing General Hospital

**\$47.00** Conseillere En Sante Mentale Et En Assidue  
- Ecole secondaire publique Odyssee  
@ Conseil scolaire public du Nord-Est de l'Ontario

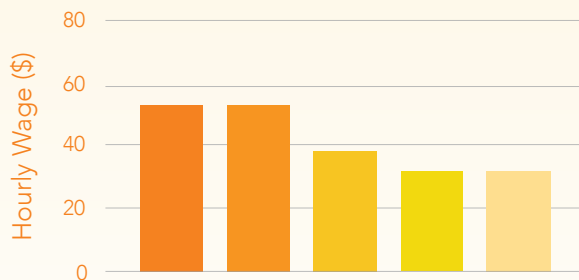
**\$42.00** Occupational Therapist - Adult Clinical Services  
@ Hands TheFamilyHelpNetwork.ca - North Bay

**\$39.48** Truck and Coach Technician  
@ Ontario Northland

## TOP 5 HOURLY WAGE VACANCIES



**\$53.17** Occupational Therapist  
@ West Parry Sound Health Centre



**\$53.00** Physiotherapist  
@ West Parry Sound Health Centre

**\$48.39** Team Leader - Crisis Team  
@ Canadian Mental Health Association

**\$32.00** Registered Practical Nurse - Acute Care  
@ West Parry Sound Health Centre

**\$32.00** Registered Practical Nurse - Acute Care  
/Transitional Care Unit/Inpatient Rehabilitation  
@ West Parry Sound Health Centre

## TOP 3 ANNUAL SALARY VACANCIES

**\$108,898**

Project Engineer  
@ Ministry of Transportation



**\$107,149**

Technical Services Supervisor  
@ Ministry of Transportation

**\$100,000**

Heavy Equipment Operator - Paver  
@ Miller Paving

**Lowest Annual Salary \$36,000**

Host/Hostess  
@ Lot 88 Steakhouse and Bar

The average hourly wage in March for those postings which listed (21.2%) an hourly wage was \$25.31/hour. This is a small increase; +4.8% (+\$1.15/hour), from the current 12-month average of \$24.16/hour. Of the 105 postings which listed an hourly wage 5.7% (6) were listed at the provincial minimum wage of \$16.55/hour. For postings that listed an annual salary the average was \$74,458.90/year. This is slightly higher; +5.2% (+\$3,651.00/year), than the current 12-month average of \$70,807.90/year.

## TOP ANNUAL SALARY VACANCY

**\$136,000**

Mechanical Technician  
@ TC Energy



**\$132,000**

Direction D'ecole - Ecole publique aux Quatre-Vents  
@ Conseil scolaire public du Nord-Est de l'Ontario

**\$60,000**

Retail Supervisor  
@ Shoppers Drug Mart - Parry Sound

**Lowest Annual Salary \$33,000**

Merchandiser  
@ Shoppers Drug Mart - Parry Sound

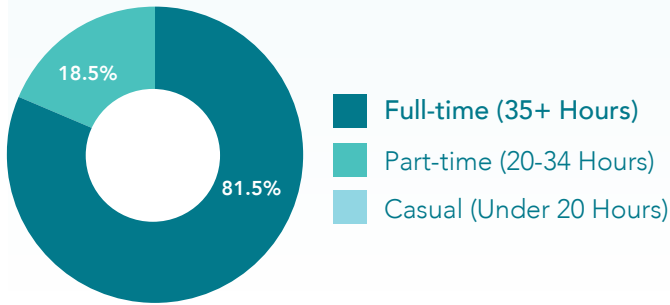
The average hourly wage in March for those postings which listed (29.8%) an hourly wage was \$25.41/hour. This figure is slightly above; +6.0% (+\$1.44/hour), the current 12-month average of \$23.97/hour. Of the 36 postings which listed an hourly wage 11.1% (4) were listed at the provincial minimum wage of \$16.55/hour. The average annual salary listed in the month of March was \$74,166.67; significantly above; +19.3% (+\$12,008.26/year), the current 12-month average annual salary of \$62,158.41/year.

## FULL-TIME / PART-TIME BREAKDOWN

**81.5%** of listings in March

**↑ 3.3%**  
from February

81.5% (404) of the listings in March indicated that the employment offered would be classified as full-time. This figure represents a slight increase; +3.3%, from the previous month when 78.2% of the job postings were classified as full-time.



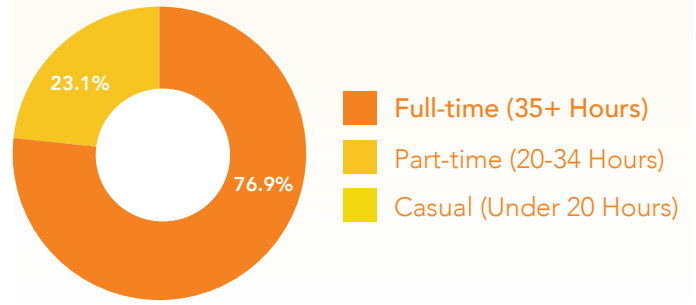
**496** Postings listed hours offered (100%)

## FULL-TIME / PART-TIME BREAKDOWN

**76.9%** of listings in March

**↑ 3.6%**  
from February

76.9% (93) of the listings in March indicated that the employment offered would be classified as full-time. This figure is a slight increase; +3.6%, from the previous month where 73.3% of the job postings were classified as full-time.



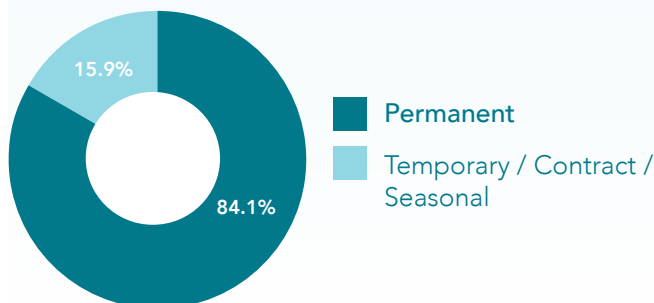
**121** Postings listed hours offered (100%)

## TERM OF EMPLOYMENT

**84.1%** of listings in March

**↑ 0.6%**  
from February

84.1% (417) of the listings in March stated that the opportunity in question would be permanent. This is nearly identical; +0.6%, from the previous month's figure of 83.5%.



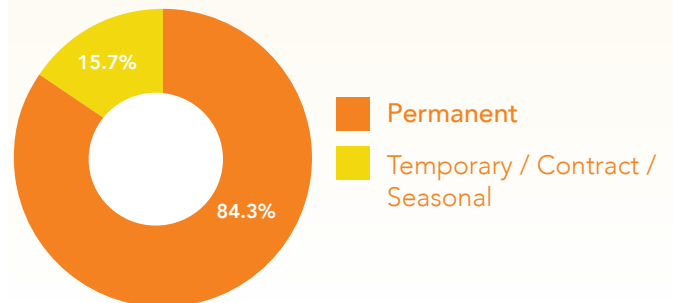
**496** Postings listed hours offered (100%)

## TERM OF EMPLOYMENT

**84.3%** of listings in March

**↓ 0.4%**  
from February

84.3% (102) of the listings in March stated that the opportunity in question would be permanent. This is nearly identical; -0.4%, the previous month figure of 84.7%.



**121** Postings listed hours offered (100%)

# ALL EMPLOYERS WITH POSTINGS IN MONTH



## NIPISSING DISTRICT

401 Auto - North Bay Chrysler  
A&W (McKeown)  
Advance Auto Parts Inc.  
AIDS Committee of North Bay and Area  
Algonquin Pharmasave & Compounding Center  
All About Gardens  
All Shelter Sales and Rentals  
American Eagle Outfitters  
AMJ Campbell  
Apollo Transport  
Aramark Canada Ltd.  
Arnstein Lawn and Garden Company Inc.  
ASM Stores - Sturgeon Falls  
Aziwell Canada  
Bay Roofing and Exteriors Ltd.  
Bay Truck Stop Family Restaurant  
Bayside Grounds  
Bedard Plumbing of North Bay  
Bella Terra Stone  
Bentley & Co Ltd  
Binx Professional Cleaning  
Birch Lane Builders  
Blue Sky Animal Hospital  
Boart Longyear - North Bay  
Bradwick Property Management  
Buchner Manufacturing Inc.  
Bulk Barn Foods Limited  
Caisse Alliance  
Canada Post - Astorville  
Canada Post - Sturgeon Falls  
Canadian Addiction Treatment Pharmacy  
Canadian Tire - North Bay  
Canadore College - College Drive  
Canarino Nissan  
CannAmm  
Canpar express  
CarePartners  
Carter's/OshKosh  
Cascades Casino  
Cassellholme Home for the Aged  
Cementation Canada  
Centennial Contracting Ltd.  
Central Welding & Iron Works  
CIBC - North Bay  
Cineplex Inc.  
CJ Limited - Charm Diamond Centres  
Claude Dubien Custom Woodworking  
Columbia Forest Products Ltd  
Commissionaires  
Community Counselling  
Community Counselling Centre of Nipissing  
Community Living North Bay  
Complete Landscaping  
Conseil Scolaire Catholique Franco-Nord  
Conseil scolaire public du Nord-Est de l'Ontario  
Cooper Equipment Rentals  
Crisis Centre North Bay  
Dawson Shoes  
Descon Construction Ltd  
Diagnostic Sleep Clinic  
District of Nipissing Social Services  
Administration Board  
Dollarama - Sturgeon Falls  
DSI Underground Canada Ltd.  
Dynacare  
Dyno Nobel  
Eagle Security  
Executive Aviation  
exp Global Inc.  
Express Parcel  
Fifty's Diner  
First Transit Canada  
Fisher Way Inc.  
Freightliner North Bay  
Gangnam Korea - North Bay  
GardaWorld  
Gateway Theatre Guild  
Gcbs Group  
GHC Heating and Air Conditioning

GoodLife Fitness Centre - Main Street  
Goodyear Canada Inc. (Retreading)  
Grounded Electrical  
GTel  
Guy's Tire Sales Inc  
Hands TheFamilyHelpNetwork.ca  
- North Bay  
Holiday Inn Express North Bay  
Huron Oral Surgery Group  
Jean M Savignac General Woodwork Ltd  
Jocko Point Fish and Chips  
Kal Tire  
Kia North Bay  
Klean and Shine Detailing  
Knight Piesold Ltd.  
KPMG LLP  
KRB Mechanical Limited  
Krome Transportation  
Kumon of North Bay  
Labonte Concrete Ltd  
Lajeunesse Rehabilitation Services Inc.  
Lavignes Canvas  
LHD Equipment  
LifeLabs  
Literacy Nipissing  
Lot 88 Steakhouse and Bar  
Marigold Unique Flavour  
Marina Point Village  
Maurices  
MCA Contracting Ltd  
McDonald's (North Bay)  
Metal Fab Ltd.  
Metis Nation of Ontario  
Metro - North Bay  
Michaels  
Miller Paving  
Ministry of Labour, Immigration,  
Training and Skills Development  
Ministry of the Solicitor General  
Ministry of Transportation  
Money Mart - North Bay  
Moore Propane  
Motion  
MP Bookkeeping  
Municipal Property Assessment Corporation  
Municipality of East Ferris  
Municipality of West Nipissing  
Native Education & Training College  
Near North District School Board  
Neddy's North Bay Hyundai  
Neighbourly Pharmacy Inc.  
Neil Communications  
New Horizons Communications  
Nijjaansinaanik Child and Family Services  
- North Bay  
Nipissing Chiropractic Clinic  
Nipissing University  
Nipissing-Parry Sound Catholic  
District School Board  
Nordic Minesteel Technologies Inc.  
North Bay Cycle and Sports  
North Bay Denture Clinic  
North Bay Food Bank  
North Bay Hydro  
North Bay Life Care Pharmacy  
North Bay Parry Sound District Health Unit  
North Bay Police Service  
North Bay Regional Health Centre  
North Care Dental  
Northern RV  
Novo Peak Health  
Nutrition Club Canada  
Odyssey Fluid Power  
One Kids Place Children's Medical Treatment  
Center of North East Ontario  
One Plant  
Ontario Aboriginal Housing Services  
Ontario Ministry of Transportation  
Ontario Northland  
Ontario Provincial Police  
Paragon Bay Group Ltd.  
Paramed Home Health Care  
Partner's Billiards and Bowling  
PartSource

Pearle Vision  
Perrin Ahmad LLP  
Perron's Freshmart  
Petro Canada - Algonquin Ave.  
PHARA  
Pharmacie Aubin Pharmacy  
Pop's Cannabis Co.  
Premier Mining Products  
Rahn Plastics Inc.  
Rainbow Concrete Industries Ltd.  
Recipe Unlimited Corporation  
- Montana's  
Roots Canada  
Science North  
Scotiabank - Mattawa  
Scotiabank - North Bay  
Sephora Canada  
Shahi the Royal Roti Ltd.  
Shoppers Drug Mart - Lakeshore Dr.  
Sienna Living - North Bay  
Sienna Senior Living  
Simcoe Northern Supply  
Sobeys - North Bay  
Sodexo Inc.  
Stantec  
Staples Canada  
Stock Transportation  
Sturgeon Falls Brush and Contracting Ltd  
Subaru of North Bay  
Subway - North Bay  
Subway - Sturgeon Falls  
Sullys Auto Spa  
T W Parkhill Transport  
T&T Sprayfoam  
Talize  
Tank Traders  
TC Energy  
Terrence Trucking Inc  
The Beer Store - Sturgeon Falls  
The Canadian Ecology Centre  
The Cedar Tree Lebanese Restaurant  
The Corporation of the City of North Bay  
The Erb Group of Companies  
The Home Depot - North Bay  
The Landing Group  
The Sisters of St. Joseph of Sault Ste. Marie  
The Skyline Group of Companies  
Thermo Coustics Limited  
Titanium Transportation Group Inc.  
Tony's Mowing Plus  
Trans Canada Safety  
TREMBLAY LAW GROUP PC  
True North Chevrolet Cadillac Ltd  
/ Fix Auto North Bay  
Tulloch Engineering  
Tutor Match  
Under the Hood Automotive  
Union of Ontario Indians  
Victoria Order Of Nurses  
Victorian Order of Nurses / VON  
Volkswagen North Bay  
Voyageur Aviation Corp  
VS Group  
Waggy Tails Resort  
Wendy's Restaurants - Lakeshore Drive  
West Nipissing General Hospital  
Wolseley  
Workplace Safety North  
Wrmth  
YMCA of Northeastern Ontario

Callander Public Library  
Canada Post - Parry Sound  
Canadian Mental Health Association  
Canadore College - Parry Sound Campus  
Clements IDA - Powassan  
Conseil scolaire public du  
Nord-Est de l'Ontario  
Contact North  
Country Haven Acres Residential Services Inc  
Di Salvo's Bella Cucina and Family Style Meals  
District of Parry Sound Social Services  
Administration Board  
Gardens of Parry Sound Retirement  
Residence  
Grand Tappatoo Resort  
Granite North Landscape & Design LTD  
Hallmark  
Hammond Transportation Ltd.  
Hands TheFamilyHelpNetwork.ca  
- Parry Sound  
Harvey's Parry Sound  
Home Instead Senior Care  
Jolly Roger Inn & Resort  
Jolly Roger Restaurant & Bar  
Karis Disability Services (formerly  
Christian Horizons)  
Killbear Marina Inc.  
Lakeland Contracting  
Lifemark Health Group  
Log Cabin Inn & Catering  
Magnetawan Daycare Centre  
Martel & Mitchell Physiotherapy  
McDonald's (Parry Sound)  
McDougall Insurance and Financial  
Metis Nation of Ontario  
Miller Waste Systems  
Ministry of the Attorney General  
Municipality of Callander  
Municipality of Powassan  
Municipality of the Village of South River  
Near North District School Board  
Near North Flight Training Academy  
Nijjaansinaanik Child and Family Services  
- Parry Sound Area  
Nipissing-Parry Sound Catholic  
District School Board  
No Frills - Stacie and Troy's  
North Stone Electrical  
Parry Sound Friendship Centre  
Parry Sound Ready Mix  
rdcontracting  
Red Canoe Restaurant  
Rose Point Contracting  
Royal Bank of Canada - Callander  
Royal Canadian Legion - Branch 445  
S1 FOOD SERVICE INC.  
Science North  
Shoppers Drug Mart - Parry Sound  
Southern Connection Auto  
Stacked Pancake and Breakfast House  
Subway - Parry Sound  
Swift Canoe and Kayak  
TC Energy  
TD Bank - Parry Sound  
The Corporation of the Township of Nipissing  
The Home Depot - Parry Sound  
Tim Hortons - Parry Sound  
Town of Parry Sound  
Township of Machar  
Township of Perry  
Trestle Brewing Company Limited  
Value Buds  
Valu-Mart - Powassan  
W.S. Morgan Construction Limited  
Walmart - Parry Sound  
Water Depot Parry Sound  
West Parry Sound Health Centre  
YMCA of Simcoe/Muskoka



## PARRY SOUND DISTRICT

1886 Lake House Bistro  
Alderdale General Store  
Almaguin Highlands Community Living  
Almex Group  
Ashley HomeStore Parry Sound  
Barburrito Parry Sound  
Callander Bay Heritage Museum



# WHAT IS THE LMG MONTHLY JOBS REPORT?

This Jobs Report is a monthly publication produced by the Labour Market Group.

Each month we compile this report based on our job portal **readysethired.ca**.

**Readysethired.ca** is an online job portal that provides and collects real time job postings within the districts of Nipissing and Parry Sound. These postings are updated daily and provide job seekers with a one stop shop for local current employment opportunities.

FOR MORE INFORMATION & FURTHER DETAILS ABOUT LOCAL JOBS, PLEASE CONTACT :

The Labour Market Group  
readysethired.ca  
info@thelabourmarketgroup.ca



**The Labour Market Group**  
Guiding partners to workforce solutions.



# THE FRIENDS

DIGNITY • TEAMWORK • INNOVATION • EMPOWERMENT



Reeve & Council  
Township of McKellar  
P O Box 69  
McKellar, ON P0G 1C0

**Friendly Focus**

**Spring 2024**

## Jumping Into Spring

There are exciting projects underway as we step into Spring 2024. In Muskoka, the Muskoka Landtrust is working tirelessly to develop much needed affordable housing, check page 5 for more information. The Muskoka Community Foundation is also working with communities to better understand potential solutions to ongoing housing issues experienced in the area. As a provider of RGI fully accessible supportive housing, *The Friends* organization supports these initiatives. On the home front, *The Friends* are exploring new virtual

programs for individuals who are housebound in order to bring engaging programs that are available at the “flick of a switch.” On page 9 we celebrate other community groups who are making Parry Sound Muskoka a better place to live, work and play.

### *Featured Below:*

Heather Becker and Jean Fraser enjoy “Hat day”



It's Been a Busy Season at *The Friends!*



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*Muskoka ADAP Flower Arranging*

## What We Do

The Friends is a non-profit charitable organization providing services to individuals with physical Disabilities, and seniors. In Muskoka and Parry Sound the organization has been serving the community for over 30 years. Some of the programs and services the agency provides: attendant care, adult day programs, caregiver support, respite, alzheimer overnight respite, P.A.T.H (Priority Assistance to Transition Home) from the hospital, post stroke, supportive housing, and 24/7 assisted living.

### Contact us

Phone (705) 746.5102 27 Forest Street,  
Parry Sound, ON P2A 2R2  
info@thefriends.on.ca www.thefriends.on.ca

## THE FRIENDS

Dignity • Teamwork  
Innovation • Empowerment

The Friends newsletter can also be read online at  
www.thefriends.on.ca

Send content or comments to  
info@thefriends.on.ca

**Supported by:**



**Ontario**

North East Local Health  
Integration Network



## *From the CEO's Desk*

As we begin to enjoy the "outside" world again, *The Friends* agency is busy repairing, refurbishing and cleaning spaces both inside Forest Hill Apartments in Parry Sound and our building at 141 Sharpe Street East in Gravenhurst. The Senior Team and I have also been exploring how we can provide more meaningful programs that reduce social isolation for seniors and individuals with physical disabilities who have difficulty

getting to and from opportunities to enjoy the company of others. We hope to expand engaging virtual programs that are literally only a "click" away from participation. Please stay "tuned" for more information in the weeks to come. We also want to engage community groups by inviting them to share their mission and their activities with us to increase understanding both of our organization and the work of our partners. Accessible, affordable transportation continues to present

significant barriers to anyone on a fixed income and we continue to work with our community partners to find solutions. Staffing presents an ongoing challenge especially in Muskoka. If you live in Muskoka and are interested in a meaningful job with *The Friends*...just give us a call. You can keep abreast of the latest news and developments by following us on our Facebook page. Wishing everyone a happy and sunny Spring.

**Marliese Gause,**  
**CEO**

## Fundraising

The agency is so very grateful to many of our readers and community members who support us through donations.

Your dollars help us subsidize transportation costs for seniors and individuals with physical disabilities as well as working towards larger projects such as refurbishing our accessible garden area, installing an elevator at 141 Sharpe Street East Gravenhurst and ultimately, to provide additional accessible housing in the Muskoka/Parry Sound areas that we serve.

**Thanks to your generosity we have raised \$3,016.00 from January 1st to March 31st, 2024, a**



**whopping \$1,260.00 MORE than the same period in 2023.** We continue to raise funds to support low income seniors and individuals with disabilities as well as projects such as expanding housing opportunities and programs to meet community needs.

A very BIG thank you. Please connect with our Facebook site (*The Friends*... Supporting those

with Long Term Health Care Needs) to get up to date information about an upcoming fundraiser you might wish to participate in. In the meantime, enjoy the warmer weather.

## What We Do

*The Friends* provides a broad basket of services throughout the communities we serve in East/West Parry Sound and Muskoka, however in addition to direct service provision, the agency also provides accessible, supportive housing in Parry Sound and Muskoka. The agency has a keen understanding of the importance of diverse housing options. For individuals who struggle with physical disabilities, fully accessible housing with supportive



services on site can make a huge difference in quality of life as well as reducing inappropriate admission to Long Term Care. Accessible, supportive housing serves people as young as 18 and as old as 90, as long as these individuals can direct their own care. The agency wholeheartedly supports initiatives that aim to increase affordable, accessible housing, such as the project spearheaded by the Muskoka Land Trust.

## What is the Muskoka Land Trust?

### Closing the Gap in the Muskoka Housing Continuum

Designed to provide homeownership & rental opportunity in the affordability gap.



As an agency that cares about and supports accessible, supportive housing projects throughout the area we serve, we are excited about the Muskoka Landtrust's housing initiative.

### What is the Muskoka Land-trust?

The Muskoka Community Land Trust (MCLT) was created in response to the District of Muskoka's Housing and Homelessness Task Force in

2019, and was formally incorporated as a non-profit in 2021. Led by a board of nine dedicated volunteers representing a diverse cross-section of Muskoka, the MCLT is dedicated to non-profit housing development with a strong emphasis on sustainability and affordability.

### What are the Muskoka Landtrust's aims and objectives?

MCLT's mission is to build attainable and affordable rental housing that not only provides shelter, but also promotes community health and well-being while minimizing environmental impact.

### What work is currently underway?

MCLT is currently working with the Town of Huntsville, the District of Muskoka and various stakeholders towards getting shovels in the ground for Phase 1 of its inaugural Micro Community Rental Housing initiative in Huntsville Ontario.

### What can you do to help?

The MCLT is seeking community support through donations or through awareness activities. If you'd like to give, or to get involved, please reach out to Sandi Martin, Executive Director via the MCLT website at <https://www.muskokacommunitylandtrust.org/contact>

The Ache for Home lives in all of us, the safe place we can go as we are and not be questioned.

~Maya Angelou Poet, Activist

## *Are You Housebound? Feeling Isolated?*

According to a report by the Federal Government, social isolation can have a significant negative impact on a senior's health and wellness. Social isolation can "reduce social skills" and is considered a risk factor with respect to good physical and mental health.

Given the lack of adequate affordable and accessible transportation options across the Districts of East/West Parry Sound and Muskoka, seniors and individuals who cannot drive are

often faced with significant disadvantages when it comes to socialization.

Since C.O.V.I.D., *The Friends* agency has been offering the option to attend social/recreational programs virtually. These programs include easy exercise, games, opportunities to get to know others, share stories and learn. The agency can provide hands on support to get started, including the provision of equipment if needed.

There is recognition that virtual programs cannot replace an in-person experience, however, for those who have difficulty getting out of the house, it can provide an opportunity to meet others, share stories, access information and find another "window onto the world."

Programs are available in Muskoka and Parry Sound regions. If this is something that you are interested in, please give us a call. 1.888.746.5102 or contact us by email [ltiido@thefriends.on.ca](mailto:ltiido@thefriends.on.ca).

## *IS YOUR ELECTRICITY BILL COMING AS A SHOCK?*

A BIG thank you to the District of Parry Sound Social Services Administration Board (DSSAB) for providing the following information to Parry Sound residents.

### **Is your electricity bill coming as a shock each month?**

On March 1st, 2024, the Ontario Government increased the income thresholds for the Ontario Electricity Support Program (OESP) by 35%, meaning that more families are now eligible for assistance. For example, a four-person household can now have a combined maximum income of \$65,000 after tax deductions, to qualify for a monthly rebate of \$40. Households eligible for the OESP can receive credits of \$35 to \$75 through the program depending on household size. Higher monthly credits of between \$52 to \$113 are available to customers who identify as Indigenous, living with Indigenous family members, using electric heating or using certain electricity-intensive medical devices.

This program provides financial relief to lower-

income households across the province by offering monthly credits on electricity bills, including seniors.



As an intake agency in the province for this program, and with the program now available to more people, we encourage you to apply to see if you qualify. Applications can be completed online at [www.OntarioElectricitySupport.ca](http://www.OntarioElectricitySupport.ca) or if you require assistance to complete an

application, please contact our intake team at 1-800-461-4464 ext. 500. There is no deadline and families can apply at any time.

Please note: if you are a recipient of Ontario Works (OW) or the Ontario Disability Support Program (ODSP), and you pay an electricity bill directly, you are automatically eligible for this monthly credit on your bill through the Ontario Electricity Support Program. Please contact your case worker for more information.

For more information, please call 1-855-831-8151 (toll-free within Ontario)

# Supporting Post Stroke Programs

Ask anyone who has either struggled with recovery after a stroke and they will tell you that ongoing support through recovery is key to improving their quality of life and independence. *The Friends* agency is one of five agencies across the North East that provides an innovative post-stroke recovery program including Caregiver Support and Respite services.

The program is designed to support individuals in improving the areas impacted by stroke with individualized exercises and supports. Often, it's the personal element in that support that makes all the difference, knowing that help is there, that improvement is possible and the positive reinforcement of a smile. Losing key functions like speech and motor skills can have a devastating impact on an individual's sense of self-

worth. Below is one stroke survivor's story. For information about the program contact [rstainton@thefriends.on.ca](mailto:rstainton@thefriends.on.ca)



## Words of Appreciation Post Stroke

*The Friends* is one of five agencies funded to provide post-stroke services. Recently, a client reached out to share her experience and her appreciation. It's always rewarding to know that the services provided continue to make a difference in people's lives.

I honestly don't know how to thank THE FRIENDS for everything they have done for me. They have help [ed] learn and understand "my" stroke and I choose the word "my" stroke because everyone's stroke is different and unique, which makes working with stroke victims very difficult and challenging and I

imagine rewarding in the end. My stroke was not visual, meaning you couldn't tell I even had a stroke by looking at me but I had many cognitive and vision issues. THE FRIENDS helped me understand my stroke and through techniques and exercises they have taught me how to overcome my stroke issues and taught me different strategies on how to deal with the day to day issues I was experiencing. In a very short time with all their knowledge and dedication, I feel [I] have fully recovered from my stroke and feel I can cope and deal [with] things better now than I did before my stroke, thanks to all the things I have been taught by the wonderful people of THE FRIENDS. FOREVER Grateful

## Gardening for your Health and your Community

Did you know that gardening is good for your health? According to studies, growing your own flowers and vegetables can build self-esteem, support heart health, reduce stress and symptoms of depression and anxiety, increase your "happiness" and improve your diet. Gardening can also be a way to share fresh produce with your community.

When planning this year's bounty consider how you might be able to share your hard work with others. Many Food-share groups find it difficult to keep an inventory of fresh fruits

and vegetables on their shelves and are grateful not just



for dollars, but for produce. Here are some tips if you want to give back to your community while at the same time enjoying a favourite hobby:

- contact your local foodshare and find out what kind of produce is most needed and govern your gardening plan accordingly.
  - ask how and where produce should be delivered
  - connect with other gardeners in your neighbourhood and organize a plan to share fresh produce collectively
  - some municipalities provide community garden access for a minimal fee, some ask that gardeners donate a percentage of their produce to local foodbanks. If you live in an apartment check with your local municipality to see whether there are gardening plots available.

## Remembering Pat Stephen

Recently, a long time Adult Day Program participant passed away, leaving friends, family and staff mourning her loss. Sometimes we forget the impact that people can have on our lives so I am sharing a staff person's recollections of the warmth, joy and sheer happiness that Pat brought to the program, to her fellow participants and to staff.

Thank you to Adult Day Program staff for their fond memories.

*Pat was a big part of the Huntsville Day Program! Pat was our in-house DJ and she shared music with us every day that she attended. Her knowledge and love of music was amazing. She would assist the staff in exercises (if they forgot steps), because after all she had been doing them for close to 17 years! Pat was a very unique woman, her memory was*

*superb, the way she could remember all the rules to the millions of games we played was beyond amazing, she could remember people's names and where they sat from years ago! She would always welcome new clients and share her story of joining The Friends, and in doing so helped alleviate their anxiety. I do believe her warm welcome was a big reason our new clients agreed to come back! I myself depended on her excellent memory many times over the past 15 years that I've been Pat's friend.*

*Pat was a wonderful loving friend to us all and we all miss her so much, more than words can express!*

You can honour Pat or others who are attending Adult Day programs throughout the region by donating to *The Friends* agency (see page 12 for donation information) Alternatively, you can donate online [www.thefriends.on.ca](http://www.thefriends.on.ca)

## *Working Together for our Communities*

The Friends agency would like to honour the work of Food Share organizations throughout the area we serve. Organizations like Harvest Share, Manna Food Bank and the Table Soup Kitchen provide grassroots support and a life affirming helping hand to those suffering from a temporary life crisis as well as supporting seniors and families trying to manage on a limited budget.

### **The Table Soup Kitchen**

**Foundation** in Huntsville (Muskoka North).

<https://www.thetablefoundation.ca/>

*The Table Soup Kitchen Foundation is a non-profit, non-denominational Christian charity committed to lovingly serving people who are in need in the Muskoka area. If you are hungry, hurting, or homeless and require assistance, please take a look at our ministries for more information. We want you to know that you are loved and that God desires to meet your needs with help of our Table family.*

The Table Soup offers a men's hostel, <https://www.thetablefoundation.ca/mens-hostel>. As well, they offer food rescue, a food bank, food bank gardens and a soup kitchen.

For central Muskoka there's the **West Muskoka Lakes Food Bank**

<https://westmuskokafoodbank.org/>

*The West Muskoka Food Bank is open every **Thursday from 3:00 – 5:00 PM and Friday from 9:00 – 11:00 AM.***

*All residents in need in West Muskoka are welcome.*

*Volunteers faithfully man the food bank during open hours and also provide assistance with shopping, food donation pick-up, sorting and greeting clients. We respect the dignity of each of our clients, so there is no "means test." The only information that we require is your name, community, phone number, and the number of adults and children in your family. We do not collect financial information. We respect our clients and feel that respect is returned. All information is confidential and used for statistical and reporting purposes only.*

In Bracebridge there's **Manna Food Bank** who is currently seeking a new permanent home.

<https://mannafood>

[bank.myshopify.com/](http://bank.myshopify.com/)

*The Manna Food Bank is a Bracebridge-based volunteer-run charitable organization whose mandate is to ensure that the immediate needs of the hungry are met.*

### **Muskoka North Food Co-op**

**MNGFC** connects local farmers to a growing consumer base through a Grocery Retail Market, Café, and Commercial Production Kitchen. As a community-owned grocery store

& food hub, MNGFC provides sustainable, ethical, and good food for the communities it serves. MNGFC is an innovative solution to pressing social, economic and environmental problems facing Ontario and the globe: insecure local food systems, catastrophic global food production, rising transportation costs, and the steady depletion of Canada's small scale farmers.

**Harvest Share Community Food Programs.** Improving access to healthy, nutritious food for individuals & families in need in the District of Parry Sound.

<https://>

[parrysoundharvestshare.com/](https://parrysoundharvestshare.com/)  
Also join them for community meals, 1st & 3rd Wed monthly

### **The Salvation Army Emergency Food Bank.**

Serving Parry Sound & Area. Available by appointment only, Tue - Fri 1-3.

Anyone in need is eligible. Limit of one visit per month.

<https://centraleastontario>.

[cioc.ca/record/PSD0547](http://cioc.ca/record/PSD0547)

### **Argyle & District Food Bank**

serving low income families and individuals in need. Residency

Requirements: Hwy 522

between Commanda and Loring 705.757.2171 Call ahead of time.

### **Burk's Falls & District Food Bank.**

Provides non perishable foods to individuals in need: fresh foods, hygiene products and baby items provided when available. Christmas baskets are provided seasonally. <https://www.northeasthealthline.ca/displayservice.aspx?id=166455>

## Small Batch Scones

This recipe is super easy and works perfectly for a two-some. Pre-heat oven to 350

You will need:

1 cup of flour, 1 ½ tsps. baking powder, 2 tbsps sugar, ¼ cup raisins or dried cranberries or diced dried apricots

½ cup whipping cream (at least 35%) 1 tsp. vanilla  
1 egg yolk



- Add baking powder & sugar to flour
- Mix egg yolk with chilled whipping cream, add to flour mix
- Gently fold together with fork or spatula, add dried fruit, mix gently
- Using a spatula or spoon, put mixture on a floured surface, gently shape into a generous round ball, flatten, cut into four slices and place on a parchment shielded baking sheet. Bake for 20 minutes until the scones are a golden brown. Cool and enjoy.

## Bill of Rights

**Courtesy, Respect and Freedom from Abuse.** A person receiving a community service has the right to be dealt with by the service provider in a courteous and respectful manner and to be free from mental, physical and financial abuse by the service provider.

**Privacy and Freedom to Make Your Own Decisions.** A person receiving community service has a right to be dealt with by the service provider in a manner that respects the person's dignity and privacy and that promotes the person's autonomy.

**Being an Individual.** A person receiving community service has a right to be dealt with by the service provider in a manner that recognizes that persons' needs and preferences, including preference based on ethnic, spiritual, linguistic, familial and cultural factors.

**Information and Answers.** A person receiving community service has a right to information about the community services provided to him or her and to be told who will be providing the community services.

**Participation in Their Care Decisions.** A person applying to community services has a right to participate in the service provider's assessment of his or her requirements and a person who is determined under this Act to be eligible for a community service has the right to participate in the service provider's development of the person's plan of service, the service provider's review of the person's requirements and the service provider's evaluation and revision of the person's plan of service.

**Control and Consent.** A person has the right to refuse consent to provision of any community service.

**Freedom to Speak Out.** A person receiving community service has a right to raise concerns or recommend changes in connection with the community service provided to him or her in connection with policies and decisions that affect his or her interests to the service provider, government officials or any other person without fear of interference, coercion, discrimination or reprisal.

**Knowing the Rules.** A person receiving community service has the right to be informed of the laws, rules and policies affecting the operation of the service provider and to be informed in writing of the procedures for initiating complaints about the service provider.

**Confidentiality.** A person receiving community service has the right to have his or her records kept confidential in accordance with the law.

# Resources

## Eastholme Community Support Services

(Congregate Dining/Meals on Wheels/Volunteer Transportation) epscssp@ontera.net  
705.724.6028 1.888.521.0000 www.eastholme.ca

## West Parry Sound District

**Community Support Services** (Congregate Dining/Exercise/Meals on Wheels/Volunteer Transportation) 705.746.5602 linda@csswest.ca  
www.parrysoundsupportservices.ca

## NE Home & Community Care

705.746.4602 1.800.440.6762  
www.healthcareathome.ca/northeast

## North Simcoe Muskoka

**Home & Community Care**  
705.721.8010 Ext. 6100 Toll Free: 1.888.721.2222  
Ex 6100 www.healthcareathome.ca/nsm

## Alzheimer Society of Muskoka

Serving Muskoka & Parry Sound  
1.800.605.2075  
www.alzheimermuskoka.ca

**Port Loring** (Meals on Wheels & Volunteer Transport) 705.757.2530

## Muskoka/Parry Sound Mental Health Services

www.mpscmhs.on.ca  
Bracebridge: 705.645.2262 Fax 705.645.7473  
Huntsville: 705.789.8891 Fax:705.789.3002  
Parry Sound: 705.746.4264; Fax:705.746.1537 Toll Free:1.866.829.7049

### Crisis Lines:

Muskoka and area: 1.888.893.8333  
Parry Sound and area, incl. Sundridge:  
1.800.461.5424

**Ontario Renovates**, District of Muskoka – Assistance for Accessibility Modifications 1.800.461.4210

**Simcoe Muskoka District Health Unit** – flu clinics/health information 1.877.721.7520

**Walk in Clinic** Bracebridge Medical Ctr.  
705.646.7634

**Scams and Frauds** – Crime Stoppers –  
1.800.222.8477

**Senior's Programs & Services Muskoka**  
705.645.2100 ext.199

**McConnell Foundation Muskoka** – Financial Assistance for eye glasses/assistive devices/dentures/dental 705.645.2412

**Muskoka Senior's** (Meals on Wheels, Transportation (Huntsville and area), Congregate dining)  
705.789.6676

**Red Cross** - Transportation (South Muskoka) 705.721.3313 ext. 5602

**Elder Abuse** – Senior's Safety Line – call if you are being mistreated, bullied or neglected 1.888.299.1011

**Assistive Device Exchange A.D.E.** – Data base of devices for sale or free  
www.Assistivedeviceexchange.com





# THE FRIENDS

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## FRIENDLY FEEDBACK

Please fill out the following and return it to the address below

- I would like to receive a copy of The Friends' newsletter.  
- annual subscription fee \$7
- I would like to receive more information about the Friends' programs.
- I am interested in becoming a volunteer.
- I would like to make a contribution in the amount of \$ \_\_\_\_\_  
to support the ongoing work of The Friends.
- I would like to make a donation to the Muskoka Building project.

You can now donate online. Click on the Canada Helps logo on our website [www.thefriends.on.ca](http://www.thefriends.on.ca)

Name: \_\_\_\_\_

Mailing address: \_\_\_\_\_

Telephone number: \_\_\_\_\_ Email: \_\_\_\_\_

**Return to:**  
**The Friends • 27 Forest St • Parry Sound**  
**Ontario • P2A 2R2 • 1.888.746.5102**  
**info@thefriends.on.ca**

# NEAR NORTH CRIME STOPPERS

P.O. Box 382  
North Bay, ON P1B 8H5  
Tel: 705-497-5555 #507  
Fax: 705-476-1784

APR 16 2024

April 01, 2024

*Dear Crime Stoppers Supporter,*

*Near North Crime Stoppers will be hosting its 26<sup>th</sup> annual Golf Tournament at Highview Golf Course on Friday June 21, 2024.*

*Crime Stoppers is a non-profit organization which provides rewards and a guarantee of anonymity to citizens who help solve crimes in their communities. Funds raised go directly to the rewards program.*

*Many organizations, recognizing the importance of this program, have sponsored a hole each year. The cost is \$150. In recognition of your commitment to Crime Stoppers, a poster, with the name of your business, will be posted at the golf course along with recognition during our awards presentation and on our website.*

*If you would like to help keep Crime Stoppers active within our region, please make your cheque payable to Near North Crime Stoppers and forward to: Box 382, North Bay, ON P1B 8H5 or e-transfer to [kim@nearnorthcrimestoppers.com](mailto:kim@nearnorthcrimestoppers.com)*

*If you have any questions, please feel free to call 705-303-4426.*

*Thank you in advance.*

*Kim Jones,*



*Executive Director  
Near North Crime Stoppers*



**EVERY 14 MINUTES, SOMEWHERE IN THE WORLD, A CRIME IS SOLVED AS THE RESULT OF A CRIME STOPPERS TIP**

NEAR NORTH

**CRIME**   
**STOPPERS**

**26** <sup>th</sup>



**SAVE THE DATE**

**First 20 Teams Accepted\***

- Where:** **Highview Golf Course**
- When:** **Friday, June 21st**
- Fee:** **\$120 per Golfer**  
**(Includes: 18 holes, cart & dinner)**
- RSVP:** **[kim@nearnortherimestoppers.com](mailto:kim@nearnortherimestoppers.com)**  
**OR**  
**705-303-4426**

Crime Stoppers is a non-profit, charitable organization that relies on fundraising for its operating budget. As such, it relies on events such as this golf tournament to carry on this essential community-based, crime-prevention program

**CRIME**   
**STOPPERS**

**1-800-222-TIPS**

**ÉCHEC**   
**AU CRIME**