



CORPORATION OF THE TOWNSHIP OF MCKELLAR

Council Meeting Minutes

May 7, 2024

Mayor Moore called the meeting to order at 4:00 p.m.

ROLL CALL

Mayor Moore took Roll Call.

Present: Mayor David Moore
Councillors Morley Haskim, Mike Kekkonen, Nick Ryeland, Debbie Zulak
Staff: Deputy Clerk/Planning Assistant, Karlee Britton

DECLARATIONS OF PECUNIARY AND/OR PERSONAL INTEREST AND GENERAL NATURE THEREOF

Councillor Zulak declared a personal interest on the Closed Agenda Item 5.3.

Moved by: Councillor Ryeland
Seconded by: Councillor Haskim

24-262 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby approve the Agenda for this Regular Meeting of Council, as amended; and
FURTHER amend by:

- (i) Moving Item 21.5 By-law 2024-38 (First & Second Reading) to precede Item 14.1 Minutes; and
- (ii) Add Item 23.1 Under New Business, Fox Farm Road Original Road Allowance.

Carried

Moved by: Councillor Zulak
Seconded by: Councillor Kekkonen

24-263 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar, pursuant to the Municipal Act, S.O. 2001, as amended, move into closed session at 4:01 p.m. to discuss the following items;

- 5.1 Minutes of Closed Session – April 16, 2024 & April 19, 2024
- 5.2 Personal matters about an identifiable individual, including Municipal or local board employees, pursuant to Ontario Municipal Act, Section 239(2)(b) – Staffing
- 5.3 Advice that is subject to Solicitor-Client Privilege, pursuant to Municipal Act Section 239(2)(f) – Consent Agreement Legal Deposit, Updates with regards to two (2) Applications for Original Road Allowance Closures

Carried

Moved by: Councillor Haskim
Seconded by: Councillor Ryeland

24-264 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby reconvene into open session of Council at 6:32 p.m.

Carried

Mayor Moore called the meeting to order at 6:32 p.m.

ROLL CALL

Mayor Moore took Roll Call.

Present: Mayor David Moore
Councillors Morley Haskim, Mike Kekkonen, Nick Ryeland, Debbie Zulak



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Staff: Deputy Clerk/Planning Assistant, Karlee Britton
Fire Chief, Robert Morrison *for his respective item on the agenda*

RESPECT AND ACKNOWLEDGEMENT DECLARATION

In the spirit of reconciliation and co-operation, we wish to acknowledge that the land on which we gather is the traditional territory of the Anishinaabe and Mississauga people. Its boundaries fall within the Robinson-Huron Treaty of 1850 and the Williams Treaty of 1923. We are grateful to live here and we thank all the generations of people who have taken care of this land for thousands of years. To honour the suffering of Indigenous people and the love and wisdom they have carried for thousands of years, we pledge to work in community and harmony with each other and the environment we inhabit and work towards Truth and Reconciliation.

DECLARATIONS OF PECUNIARY AND/OR PERSONAL INTEREST AND GENERAL NATURE THEREOF

There were no conflicts of interest declared.

Moved by: Councillor Zulak
Seconded by: Councillor Kekkonen

24-265 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby accept the reports, recommendations and directions arising from the closed session held May 7, 2024.

Carried

Moved by: Councillor Ryeland
Seconded by: Councillor Haskim

24-266 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the deputation from Greg Mason, President and Angela Vander Eyken, Landscape Conservation Programs Coordinator of the Georgian Bay Biosphere, providing an overview of the Area Natural Asset Management Planning Project.

Carried

Moved by: Councillor Kekkonen
Seconded by: Councillor Zulak

24-267 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby give By-law No. 2024-38, Being a By-law to Prescribe Times for Setting Fires and Precautions / Restrictions for Burning and to Repeal By-law No. 2019-24, as amended, a First and Second reading.

Deferred

Fire Chief, Robert Morrison left the meeting.

Moved by: Councillor Zulak
Seconded by: Councillor Kekkonen

24-268 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby approve the Minutes of the April 16, 2024 Regular Meeting of Council and April 19, 2024 Special Meeting of Council, as circulated.

Carried



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Moved by: Councillor Haskim

Seconded by: Councillor Ryeland

24-269 BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby receive the draft Conditions Met Letter for Consent Application No. B05/2023 (Seto); and

FURTHER approve the signing and forwarding of the letter to the Parry Sound Area Planning Board and Applicant.

Carried

Moved by: Councillor Zulak

Seconded by: Councillor Kekkonen

24-270 BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby receive the draft Conditions Met Letter for Consent Application No. B26/2023 (Migliavacca); and

FURTHER approve the signing and forwarding of the letter to the Parry Sound Area Planning Board and Applicant.

Carried

Moved by: Councillor Ryeland

Seconded by: Councillor Haskim

24-271 BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby receive the draft Conditions Met Letter for Consent Application No. B02/2022 (27992311 Ontario Ltd.); and

FURTHER approve the signing and forwarding of the letter to the Parry Sound Area Planning Board and Applicant.

Carried

Moved by: Councillor Kekkonen

Seconded by: Councillor Zulak

24-272 WHEREAS By-law 2004-17 Section 4.03.(a)(iv) states that the maximum size for ground signs or non-accessory signs shall be 4 square metres (43.05 square feet);

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby receive the Application for a variance to By-law 2004-17 Being a By-law to Prohibit and Regulate Signs in the Township of McKellar; and

FURTHER THAT a variance to By-law 2004-17 be granted to Chuck Murney to permit a commercial real estate advertisement sign being 8 feet tall by 12 feet wide located on the south-east side of Highway 124, west of Stoney Road (formerly Fire Route 152); and

FURTHER THAT all other sections of the By-law are to be complied with and that this variance only apply to this specific sign, as applied for, any new signage must be granted a variance if it does not comply with By-law 2004-17.

Deferred



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**Moved by: Councillor Haskim
Seconded by: Councillor Ryeland**

24-273 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the Minutes of the March 27, 2024 meeting of the District of Parry Sound West (Belvedere Heights) Board of Management.

Carried

**Moved by: Councillor Kekkonen
Seconded by: Councillor Zulak**

24-274 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the Minutes of the March 6, 2024, March 11, 2024 and April 17, 2024 Board of Health Meetings; and the March 6, 2024 Finance & Property Committee Meeting; and the August 16, 2023 Personnel Policy, Labour/Employee Relations Committee Meeting.

Carried

**Moved by: Councillor Ryeland
Seconded by: Councillor Haskim**

24-275 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the Minutes of the March 25, 2024 and April 8, 2024 meetings of the Township of McKellar Public Library Board.

Carried

**Moved by: Councillor Kekkonen
Seconded by: Councillor Zulak**

24-276 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive Report FD-2024-08 Month End Status Update for April 2024 from Fire Chief, Robert Morrison, for information purposes.

Carried

**Moved by: Councillor Haskim
Seconded by: Councillor Ryeland**

24-277 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the quotations received for the April 19, 2024 request for quotation advertisement for Culverts & Couplers; and
FURTHER accepts the quotation from Deveron Sales Ltd. in the amount of \$7,696.00, excluding applicable taxes.

Carried

**Moved by: Councillor Kekkonen
Seconded by: Councillor Zulak**

24-278 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the request for proposal opening results for 2024-09 Asset Management Plan Phase III; and
FURTHER award the RFP to Infrastructure Solutions Inc. in the amount of \$10,000.00 plus HST of \$1,300.00 for a total amount of \$11,300.00.

Carried



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Moved by: Councillor Ryeland

Seconded by: Councillor Haskim

24-279 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the quotations from Jansz Interiors dated April 18, 2024 to 1) replace 2 windows in the Community Centre Kitchen, and 1 in the Hall and 2) install a new 48" vanity and toilet in the Kitchen area; where these items were not a part of the Request for Proposal 2024-02 to Renovate the Community Centre Kitchen; and

FURTHER accept the quotation in the amount of \$10,500.00 plus HST of 1,365.00 for a total amount of \$11,865.00 for 3 new windows, labour and installation; and

FURTHER accept the quotation in the amount of \$2,550.00 plus HST of \$331.50 for a total amount of \$2,881.50 for material, labour and installation of a new washroom vanity and toilet.

Carried

Moved by: Councillor Zulak

Seconded by: Councillor Kekkonen

24-280 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the letter from the Ministry of Long-Term Care addressed to Pam Wing, Board Chair of the Belvedere Heights Board of Management, dated April 5, 2024, for information.

Carried

Moved by: Councillor Haskim

Seconded by: Councillor Ryeland

24-281 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the Medical Officer of Health's Report to the Board of Health dated April 24, 2024.

Carried

Moved by: Councillor Zulak

Seconded by: Councillor Kekkonen

24-282 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the draft letter to resigning Township Committee and Board members; and

FURTHER direct staff to use the letter as a template to forward to Committee Members who resign from Township Boards and Committees.

Carried

Moved by: Councillor Ryeland

Seconded by: Councillor Haskim

24-283 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the correspondence from the Township of McKellar Recreation Committee requesting that the Township purchase bird netting for the outdoor arena located at 701 Highway 124; and

FURTHER direct staff to consult with neighbouring Municipalities (Parry Sound & Carling) who have installed bird netting on their arena facility; and

FURTHER advertise a request for proposal or quotation, as per the requirements of the Township's Procurement By-law, to determine the cost to include in a report to Council.

Carried



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Moved by: Councillor Zulak

Seconded by: Councillor Kekkonen

24-284

WHEREAS Magnetawan did not renew the Mutual and Automatic Aid Plan and Program with the South-West Parry Sound District in April 2020; and

WHEREAS McKellar and Magnetawan share a substantial Municipal border and have no current agreement for mutual aid; and

WHEREAS Magnetawan is replacing the Orange Valley Bridge in 2024 requiring a full road closure of arterial roads that could dramatically impact emergency response vehicle times; and

WHEREAS a similar LOU was signed in May of 2023 when McKellar replaced the Inholmes Bridge; and

WHEREAS both Municipalities are entering into this LOU to ensure standard response times are within the allowable limits, in addition to outlining the details of the responsibility and liability of the Municipalities;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby authorize the Mayor and Clerk/Administrator (or designate) or sign the letter of understanding dated for May 2024 with an expiry date of December 31, 2024.

Carried

Moved by: Councillor Ryeland

Seconded by: Councillor Haskim

24-285

BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby give By-law No. 2024-35, Being a By-law to Appoint an Acting Clerk, a First and Second reading;

And further Read a Third time and Passed in Open Council this 7th day of May, 2024.

Carried

Moved by: Councillor Zulak

Seconded by: Councillor Kekkonen

24-286

BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby give By-law No. 2024-36, Being a By-law to Authorize the Mayor and the Acting Clerk Administrator to Enter into an Agreement with John Jackson Planner Inc. for Planning Consulting Services with respect to the Zoning Bylaw and Official Plan Documents, a First and Second reading;

And further Read a Third time and Passed in Open Council this 7th day of May, 2024.

Carried

Moved by: Councillor Haskim

Seconded by: Councillor Ryeland

24-287

BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby give By-law No. 2024-37, Being a By-law to Authorize the Mayor & Acting Clerk/Administrator to Enter into an Agreement with R.H.H. Engineering to Conduct Road Studies within the Township and to be Project Manager for 2024 Public Works Capital Projects, a First and Second reading;



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And further Read a Third time and Passed in Open Council this 7th day of May, 2024.

Deferred

Moved by: Councillor Ryeland

Seconded by: Councillor Haskim

24-288 **WHEREAS**, in a recorded vote at a regular Council meeting held on November 7, 2023, the Council of the Corporation of the Township of McKellar passed Resolution No. 23-683, wherein it deemed the original road allowance between Part Lot 26 Concession 9 and Lots 24 & 25 Concession 9 surplus and further instructed staff to proceed with a By-law to stop up, close and sell the property in accordance with By-law 2011-24, as amended;

AND WHEREAS Council received an email on May 3, 2024, from the applicant who had precipitated said Resolution, wherein one option offered to Council was to pause, or cancel, his application and to refund his deposit;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby rescind Resolution No. 23-683 in its entirety and instructs staff to return the applicant's deposit in full, without interest.

Carried

Moved by: Councillor Kekkonen

Seconded by: Councillor Zulak

24-289 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the consent agenda for correspondence.

Carried

QUESTION/COMMENT PERIOD (RELATED TO ITEMS ON THE AGENDA)

There were no questions from the in-person audience or via Zoom.

Moved by: Councillor Haskim

Seconded by: Councillor Ryeland

24-290 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby give By-law No. 2024-39, Being a By-law to Confirm the Proceedings of Council, a First and Second reading;

And further Read a Third time and Passed in Open Council this 7th day of May, 2024.

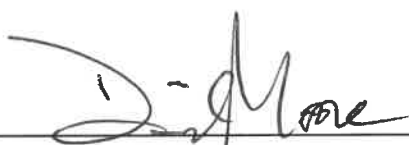
Carried

Moved by: Councillor Kekkonen

Seconded by: Councillor Zulak

24-291 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar adjourn this meeting at 8:54 p.m. to meet again on May 21, 2024; or at the call of the Mayor.

Carried



David Moore, Mayor



Karlee Britton, Acting Clerk/Administrator