

**District of Parry Sound West (Belvedere Heights)
Board of Management Meeting
Wednesday, November 27, 2024
via Zoom**

Directors Present (voting): Joe Beleskey
Paul Borneman, Vice Chair
Don Carmichael, Secretary/Treasurer
Pamela Wing, Chair
Debbie Zulak

Director Regrets: Gail Finnson

Staff Attending (non voting): Kami Johnson, Administrator

Staff Regrets:

Specially Invited (non voting): Jim Hanna, West Parry Sound Health Centre
Nicole Murphy, West Parry Sound Health Centre
Donald Sanderson, West Parry Sound Health Centre
Heidi Stephenson, West Parry Sound Health Centre
Cheryl Ward, Past Order in Council Appointment

1.0 **Call to Order:** The Board Chair called the meeting to order at 9:00 a.m.

2.0 **Confirmation of Quorum:** A quorum was achieved.

3.0 **Conflict of Interest:** No conflicts were declared.

4.0 **Approval of Agenda:**

#BH-87/24

Moved by D. Zulak, seconded by D. Carmichael that be it resolved that the Board of Management accepts the agenda as presented as amended: addition of ONA arbitration in-camera.
Carried.

It was noted that C. Ward's Order in Council appointment expired September 16, 2024, and has not yet been renewed therefore she attended as specially invited.

5.0 **Voice of the Resident:** K. Johnson informed the group that even though COVID-19 outbreak protocols kept residents from attending large events such as Halloween and Remembrance Day ceremonies, staff celebrated with residents in smaller groups on each of the home areas.

6.0 **Approval of Minutes:**

#BH-88/24

Moved by P. Borneman, seconded by J. Beleskey that be it resolved that the minutes of the Board of Management meeting held October 23, 2024, be received as amended: #BH-83/24 be changed from McMurray to Zulak.

Carried.

7.0 **Matters Arising:** none

8.0 **New Business:** none

9.0 **Committee Reports:**

9.1 Finance Committee

There was no Finance Committee meeting held on November 25th due to not be able to achieve a quorum.

H. Stephenson presented the highlights as follows:

- The net operating budget had a surplus of \$37,273 for the month of October.
- There is extra revenue in Nursing and the Local Priorities Fund.
- The year-to-date net operating budget was at a \$778,781 surplus.
- Any surplus in the Nursing, Programs, and Raw Food envelopes at year-end are clawed back to the Ministry.
- Non-Subsidy Expenses is high but there are still outstanding collective bargaining unit fees.
- Another unit in Life Lease was purchased.
- It was anticipated that Belvedere Heights will have a surplus at year-end.

#BH-89/24

Moved by D. Zulak, seconded by J. Beleskey that the Belvedere Heights Board of Management accepts the financial reports as circulated via email on Monday, November 25th.

Carried.

9.2 Governance and Partnerships – November 13, 2024

J. Hanna reported that the G&P Committee reviewed 4 CSS policies. Next month the committee will review the Multi-sector Accountability Agreement (M-SAA) to refresh themselves on the relationship between Community Support Services and the Board of Management.

#BH-90/24

Moved by D. Carmichael seconded by D. Zulak that the minutes of the Governance and Partnerships Committee meeting held November 13, 2024, be received.

Carried.

10.0 **Standing Items:**

10.1 Redevelopment Update

The Chair noted the following:

- The Board is awaiting Ministry approval for the working drawings.
- The deadline of November 30, 2024 has been extended to February 2025.

- Belvedere Heights is ready to go to tender as soon as the Ministry approves the working drawings.
- The Township of Carling is unable to take on 100% of the construction loan. It was anticipated that McDougall and Seguin Townships will each take 25% of the construction loan amount.
- The Town of Parry Sound has approved the site plan.
- The Town of Parry Sound has approved the by-law.

10.2 Equity Diversity Inclusion (EDI) – Residents and Staff celebrated Diwali.

Diwali comes from the Sanskrit word deepavali, meaning “row of lights.” It marks the triumph of light over darkness, of good over evil. Though Diwali traditions vary according to region and religion, the myths and historical stories behind the holiday share themes of justice and liberation. The celebration was well received by residents and staff.

10.3 WPS OHT – The West Parry Sound Ontario Health

J. Hanna informed the members that it was hoped that a K. Kanani from Miller Thomson LLP will hold a governance session in the new year with all governors from the operational level partnership to discuss the role of governors in the WPS OHT.

11.0 **Reports:**

11.1 Board Chair Report – Belvedere Heights being a non-profit organization, has secured a savings of \$32,000 from Microsoft. Castlehome was thanked for informing Belvedere Heights of this initiative.

11.2 Administrator’s Report – K. Johnson provided information on quality and planning, care and community risks, occupancy, people, and emergency management. The report will be appended to the minutes.

12.0 **Correspondence:** The following was received for information purposes:

- 12.1 Corporation from the Township of McKellar dated November 5, 2024
- 12.2 Letter from the Belvedere Heights Board of Management dated September 25, 2024
- 12.3 Letter from WPSHC dated October 30, 2024
- 12.4 Letter from the Belvedere Heights Board of Management dated November 5, 2024
- 12.5 Letter from WPSHC dated November 7, 2024

13.0 **In-Camera:**

#BH-91/24

Moved by D. Carmichael, seconded by P. Borneman that the meeting move in-camera at 10:02 a.m.
Carried.

13.1 An ONA arbitration update was provided.

#BH-92/24

Moved by D. Zulak, seconded by D. Carmichael that the meeting move in-camera at 10:07 a.m.
Carried.

#BH-93/24

Moved by P. Borneman, seconded by J. Beleskey that the new ONA agreement be received and ratified by the Belvedere Heights Board of Management.

Carried.

#BH-94/24

Moved by J. Beleskey, seconded by D. Carmichael that the meeting adjourn at 10:11 a.m.
Carried.

P. Wing, Chair