

CORPORATION OF THE TOWNSHIP OF MCKELLAR

September 17, 2024 – 6:30 p.m.

AGENDA

Topic: Regular Meeting of Council

Time: September 17, 2024 6:30 P.M.

[Closed Session beginning at 5:30 p.m.]

Join Zoom Meeting

<https://us06web.zoom.us/j/81947045344>

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24-508
2024-71

1st Resolution
1st By-law

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. DECLARATIONS OF PECUNIARY AND/OR PERSONAL INTEREST AND GENERAL NATURE THEREOF**
- 4. ADOPTION OF AGENDA**
- 5. CLOSED SESSION**
 - 5.1 Minutes of Closed Session – August 20, 2024 & September 10, 2024
 - 5.2 Acquisition or disposition of land; pursuant to Ontario Municipal Act Section 239(2)(c) – Land Acquisition for Ballfield, Properties in Tax Arrears subject to tax sale and update on lands subject to expropriation.
 - 5.3 Labour relations or employee negotiations; pursuant to Ontario Municipal Act Section 239(2)(d) – Deputy Clerk Recruitment
- 6. CALL TO ORDER**
- 7. RESPECT AND ACKNOWLEDGMENT DECLARATION**

In the spirit of reconciliation and co-operation, we wish to acknowledge that the land on which we gather is the traditional territory of the Anishinaabe and Mississauga people. Its boundaries fall within the Robinson-Huron Treaty of 1850 and the Williams Treaty of 1923. We are grateful to live here and we thank all the generations of people who have taken care of this land for thousands of years. To honour the suffering of Indigenous people and the love and wisdom they have carried for thousands of years, we pledge to work in community and harmony with each other and the environment we inhabit and work towards Truth and Reconciliation.
- 8. ROLL CALL - REGULAR SESSION 6:30pm (Public can join via Zoom)**

9. DECLARATIONS OF PECUNIARY AND/OR PERSONAL INTEREST AND GENERAL NATURE THEREOF

10. PUBLIC MEETING

11. DELEGATIONS AND PRESENTATIONS

11.1 Ross Crockford, Member of the Lake Stewardship & Environmental Committee Regarding the Proposal to Install Road Signs at Wildlife Hotspots

12. COMMITTEE OF THE WHOLE

13. MOTION TO REVIEW A PREVIOUS MOTION

14. ADOPTION OF MINUTES OF PREVIOUS MEETING(S)

14.1 September 3, 2024 Regular Meeting of Council; and the September 10, 2024 Special Meeting of Council

15. PLANNING MATTERS

16. COMMITTEE/BOARD MINUTES WITH RECOMMENDATIONS FOR APPROVAL

16.1 Minutes of the July 22, 2024 Meeting of the Parry Sound Area Planning Board

16.2 Minutes of the June 26, 2024 and July 9, 2024 and August 15, 2024 meetings of the District of Parry Sound West (Belvedere Heights) Board of Management

17. STAFF REPORTS WITH RECOMMENDATIONS FOR APPROVAL

17.1 FD-2024-19 Month End Status Updates for August 2024

17.2 Accounts Payable Preliminary Cheque Run Report for August 2024

18. MAYOR'S REPORT

19. CORRESPONDENCE FOR CONSIDERATION

19.1 Letter dated September 6, 2024 from the Township of McKellar Recreation Committee re. Arena for Pickleball Users

19.2 Town of Parry Sound Resolution for Ride Share Program

20. MOTION AND NOTICE OF MOTION

20.1 Road Surface Deterioration on Various Roads within the Township

21. BY-LAWS

21.1 By-law 2024-71 Being a By-law to Appoint a Clerk/Administrator

22. UNFINISHED BUSINESS

22.1 Unfinished Business as of September 17, 2024

- 23. NEW BUSINESS**
- 24. PUBLIC NOTICES, ANNOUNCEMENTS, INQUIRIES AND REPORTS BY COUNCIL MEMBERS**
- 25. CONSENT AGENDA – CORRESPONDENCE**
 - 25.1 AMO Watchfile – August 29, 2024
 - 25.2 Parry Sound Area Chamber of Commerce, Thank you Letter for Municipal Contribution
- 26. QUESTION/COMMENT PERIOD (RELATED TO ITEMS ON AGENDA)**
- 27. CONFIRMING BY-LAW**
 - 27.1 By-law 2024-72 - Confirming the Proceedings of Council
- 28. ADJOURNMENT**

Instructions for Joining the Council Meeting

1. Please try to sign in between 6:20 p.m. to 6:30 p.m. if possible; you are still welcome to sign in after 6:30 p.m. if necessary.
2. Please wait to be let in the ‘meeting room’; this won’t take long.
3. Please have your mic and video on mute unless you are speaking; this ensures there are no distractions or background noise to disrupt the meeting.
4. When you sign in, please sign in with your full name (first and last), not a company name.
5. A question-and-answer opportunity will be available at the end of the meeting, as per normal protocol, or during the Public Meeting.
6. If you have permission to speak please identify yourself (first and last name).
7. Please respect meeting protocol and do not interrupt the meeting. The Municipality reserves the right to remove attendees who are disruptive or disrespect meeting protocol.




SCHEDULE "E"

Township of McKellar Request for Delegation/Deputation before Council

Pursuant to By-law No. 2023-08, any person wishing to make a deputation before Council shall submit a request in writing to the Clerk no later than 1:00 p.m. on the Tuesday prior to the meeting the following week at which they wish to be heard. The written request shall be a detailed written submission that clearly outlines the matter that the deputation wishes to present to Council including the nature of the business to be discussed and the person(s) named to make the deputation. The detailed written submission, together with this form, shall be circulated with the Council Agenda. Please note that Deputations are limited to ten (10) minutes in length.

PLEASE PRINT

Name of Person to Appear: Ross Crockford , Tianna Burke
Address: [REDACTED]
Phone: [REDACTED] Home [REDACTED] Cell _____ Business _____
Name of person requesting appearance: (if different from the person preparing the request)
Phone: _____ Home _____ Cell _____ Business _____
Name of Group or Person(s) being represented (if applicable)
Meeting Date requested to appear before Council September 17, 2024
Subject Matter of Deputation: road signs at wildlife hotspots
Detailed written submission must be attached or submitted to the Clerk (by 1:00 p.m. the Tuesday of the week prior to the Council Meeting). see attached
Signature:  Date: September 10, 2024



SCHEDULE "E" continued

Reminder: A signed detailed written submission must be provided to the Clerk's Office by 1:00 p.m. on the Tuesday of the week prior to the meeting the following week. Failure to provide a signed detailed written submission by the Tuesday of the week prior to the Council Meeting will result in the deputation not being placed on Council's Agenda.

Decorum dictates respect for all opinions and individuals are reminded there is zero tolerance for coarse language and inappropriate behaviour. By submitting this Form, you have indicated agreement with this requirement.

Signage shall be posted in the Council Chambers advising deputations, presenters and the Public that the Meeting proceedings are being audio recorded and will be made available on the municipal website. The Township assumes no liability for the recorded comments of the public that may be construed as false, defamatory or slanderous in nature.

Personal Information on this form is collected under the legal authority of the Municipal Act, S.O. 2001, c25, as amended. The information is collected and maintained for the purpose of creating a record that is available to the general public pursuant to Section 27 of the Municipal Freedom of Information and Protection of Privacy Act. [Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990, c. M.56 \(ontario.ca\)](#)

Correspondence to Council:

Be advised that Council and Committee meeting agendas, Minutes and correspondence are public documents and are published on the Township of McKellar website. When corresponding with the Township of McKellar, please be aware that personal correspondence or delegation materials (together with names, addresses, email addresses and phone numbers) may be included on the Council or Committee or Committee of Council meeting agenda and subsequently appear on the corporate website.

If you feel there is a compelling reason that your correspondence to Council should not be included on the agenda and released to the public, please notify the Clerk's office.

DEPUTATION TO COUNCIL: ROAD SIGNS AT WILDLIFE HOTSPOTS

This deputation seeks Council's provisional approval to have warning signs installed in a few locations along roads in the township where reptiles regularly lay eggs, or have been found injured or killed.

Vehicle impacts are a significant danger to many animals in our region, and especially to slow-moving turtles and snakes. (All eight species of turtles in Ontario are considered at risk.) McKellar residents know turtles are often encountered on or near our roads in spring and early summer, and even know where turtles are most likely to be seen. But visitors driving in our area do not know this, and should be told.



*Left: snapping turtle laying eggs at the side of Centre Road near Holly's Road, June 9
Middle: dead Blanding's turtle (endangered) on Centre Road north of bridge, June 27
Right: snapping turtle on Centre Road curve near Middle River Road, July 12*

Work is already being done elsewhere in our region to reduce the roadkill of these reptiles, as an attached *Globe and Mail* article from August 15 reports. Reptiles are crucial to our environment, the article notes, and to human health: snakes eat rodents, thereby controlling tick populations and reducing the spread of Lyme disease, while snapping turtles help keep wetlands clean by eating decaying animals.

To identify locations where turtles and snakes are most often found along township roads, we would recruit volunteers through the Manitouwabing Lake Community Association's newsletter and the Lake Stewardship and Environment Committee's new Facebook page. Next spring

and summer, these volunteers would report the time and place of relevant sightings, verified by photographs. At the end of next summer, we would present the results to you, and identify up to five locations where road signs could be of greatest benefit.

The Toronto Zoo sells “Wildlife Crossing” signs that would be appropriate. (See <https://www.torontozoo.com/adoptapond/resources>) These signs meet Ontario highway standards, and have already been successfully installed in neighbouring townships. They are the same size as Hidden Driveway signs currently posted in various places around McKellar.



*Left: proposed sign hung below existing Hidden Driveway sign for comparison
Right: sign currently posted on Blue Lake Road in Seguin township*

The signs cost \$55 each, shipping included, and would be installed on 8’ U-channel steel posts, which cost \$50 each with mounting hardware. A licenced contractor has already volunteered to install the signs, and we would fundraise the cost of the signs and posts ourselves.

Therefore, this project would come at no cost to the township — but it does need Council’s willingness to direct the public works department to approve such signs, and work with the contractor to see that they are installed properly.

We hope that you will endorse this volunteer project, and consider it helpful to our community. Thank you.

With kind regards,
Ross Crockford, member, McKellar Lake Stewardship and Environment Committee

<https://www.theglobeandmail.com/canada/article-roadkill-prevention-ontario/>

Tipping the scales: Innovative efforts aim to prevent reptile roadkill in a delicate Ontario ecosystem

Tavia Grant

The Globe and Mail: August 15, 2024 (pages A1 and A15)



Tianna Burke, lands and wildlife programs manager at Georgian Bay Mnidoo Gamii Biosphere, holds snapping turtle hatchlings before they are released into the wild.

Summer is road-trip and construction season on many of Canada's country routes, sparking an unintended consequence: roadkill.

A few hours north of Toronto, in the Georgian Bay area, innovative efforts are now under way to prevent reptile mortalities, and they involve bicycles, snake trials, construction-worker training and new fence designs.

The area in Ontario is a designated UNESCO biosphere, or a region of global ecological significance. Of the 19 reptile species found in eastern Georgian Bay, 13 are considered at risk, and road mortality is a big factor in why they die.

Reptiles such as snakes, skinks and turtles are crucial to the ecosystem – and to human health. Snakes, for example, consume rodents, thus controlling tick populations and reducing the risk of Lyme disease, while snapping turtles help keep ponds and wetlands clean by eating decaying animals.

One pilot project is using a new type of fencing to stop snakes from slithering over roads. Snakes often seek out the warmth of asphalt in the summer, making them vulnerable to being run over by cars or construction vehicles.



New, concave fences being used in the Township of Carling, Ont. are part of a pilot project to help prevent road mortality of reptiles in the area.

“Fox snakes are one of the most notorious reptiles to keep off roads just because they’re so big and they’re so good at climbing,” said Tianna Burke, lands and wildlife programs manager at Georgian Bay Mnidoo Gamii Biosphere, an environmental charity based in Parry Sound.

To prevent deaths, “we wanted to try something completely new that hadn’t really been tried yet.” Their efforts to understand roadkill began with collecting data by riding around rural roads on bicycles – recording the “hot spots” with high rates of reptile roadkill.

Previous attempts to prevent animal deaths included tall, vertical fences, which can pose challenges for snow-plowing or lawn-mowing equipment and people who need to cross roads. This new project, installed in November, 2022, uses fences that are just three feet and less disruptive for municipal work – but they are concave, making them tricky for critters to climb.

The group is working with Sabrina Lounsbury, a master’s student from Laurentian University who is collecting data on the reptile populations and evaluating the effectiveness of the efforts. Early results are promising, she said. She has tested 21 individual fox snakes on the new fence, conducting 27 trials since 2023. So far, none of them have been able to climb over with the exception of one unusually large, five-foot-long snake.

A bonus, she said, of using fox snakes as the target species for their behavioural trials is that, “since they are the largest snake in the area and the best climbers, we can assume that if the fence is successful for fox snakes, then it would also be successful for other reptiles, amphibians and small mammals.”

It’s too early to estimate how many lives have been saved from these efforts. But her team’s research of turtles has identified 180 from four species at risk that live in the wetland beside the fence. So far, they have not found any turtles dead on the road since the fence has been installed, she said.

Reducing reptile deaths has been a team effort – a partnership between local municipalities, public-works departments, construction companies, nearby First Nations communities, university students, local citizens and Killbear Provincial Park. Other jurisdictions in Ontario are now interested in replicating these efforts, Ms. Burke said.



A eastern foxsnake crosses a road near Parry Sound, Ont.. Road mortality is one of the highest threats to their population.

Georgian Bay Biosphere is also training construction and hydro workers on how to detect and safeguard turtle nests, and how to move them off roads. Some are removed from construction sites. The organization has collected 10,258 eggs since 2020. Not all made it to the hatching stage, but the vast majority did. Between 2020 and last summer alone, 7,858 hatchlings were released back in the wild.

Construction workers are also becoming citizen scientists, helping to document where turtles are laying eggs. Some workers are so jazzed about the project, they’re bringing their kids and

grandkids back to watch when the hatchlings are released: “They’ve gotten really, really into it,” Ms. Burke said.

The turtle eggs are taken to a turtle hatchery, where they are incubated in May and June; they typically hatch from the end of July until early September, after which they are released.

“To actually see the babies that came out of the eggs that [the workers] had saved and helped save and release them back into the wetlands – it’s created some pretty special memories for them,” Ms. Burke said.

Chris Waefler, public-works manager for the Township of Carling, said workers have learned how to handle a snake along with where to look for nests and turtle tracks. His team even times the planning of projects to mitigate the impact on wildlife – trying to start roadwork earlier in May, before turtles nest, and not returning until the fall, after they’ve hatched.

He’s so enthused about the projects that he’s taken his daughter to watch the baby turtles be released.

“She was very excited to see that. Like I said, they’ve been here a lot longer than us. To me, it’s important to work with Mother Nature,” Mr. Waefler said.



CORPORATION OF THE TOWNSHIP OF MCKELLAR

Council Meeting Minutes

September 3, 2024

Mayor Moore called the meeting to order at 6:30 p.m.

ROLL CALL

Mayor Moore took Roll Call.

- Present:** Mayor David Moore
Councillors Morley Haskim, Mike Kekkonen, Nick Ryeland, Debbie Zulak
- Staff:** Acting Clerk/Administrator, Karlee Britton
Treasurer, Roshan Kantiya *for his respective items on the agenda*

DECLARATIONS OF PECUNIARY AND/OR PERSONAL INTEREST AND GENERAL NATURE THEREOF

Councillor Zulak declared a pecuniary/personal interest for Item 15.1 under Planning Matters.

Moved by: Councillor Zulak
Seconded by: Councillor Kekkonen

24-486 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby approve the Agenda for this Regular Meeting of Council, as amended to Move Items 15.1, 21.1, 17.1 and 17.2 to precede Item 12.1 Committee of the Whole.

Carried

RESPECT AND ACKNOWLEDGEMENT DECLARATION

In the spirit of reconciliation and co-operation, we wish to acknowledge that the land on which we gather is the traditional territory of the Anishinaabe and Mississauga people. Its boundaries fall within the Robinson-Huron Treaty of 1850 and the Williams Treaty of 1923. We are grateful to live here and we thank all the generations of people who have taken care of this land for thousands of years. To honour the suffering of Indigenous people and the love and wisdom they have carried for thousands of years, we pledge to work in community and harmony with each other and the environment we inhabit and work towards Truth and Reconciliation.

Councillor Zulak left the meeting.

Moved by: Councillor Ryeland
Seconded by: Councillor Haskim

24-487 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby approve the proposed consent application to create three (3) new waterfront lots and a right-of-way at 176 Balsam Road in Part of Lot 21, Concession 13 as applied for by Ted Greenwood in Consent Application No. B20/2024, subject to conditions:

- 1) Payment of a Fee in lieu of parkland dedication as required in the Township's fees and charges By-law;
- 2) That the applicant enter into a 51(26) Consent Agreement to recognize that the access road is private, and the Township will have no responsibility or liability for the maintenance of the road and the users shall indemnify the Township for any liability as a result of the private road user; and to include the recommended measures to mitigate (or eliminate) phosphorus inputs above the natural condition to Ryan Lake from FRiCorp Ecological Services referenced in their letter dated August 21, 2024;
- 3) That the severed lots be rezoned to Waterfront Residential 1 (WF1) Zone;
- 4) 911 addressing for the proposed new lots; and



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- 5) Payment of any applicable planning fees.

Carried

Councillor Zulak re-entered the meeting.

Moved by: Councillor Zulak

Seconded by: Councillor Kekkonen

- 24-488** BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby give By-law No. 2024-68, Being a By-law to amend By-law 2024-66, Amending By-law No. 95-12, with respect to lands legally described as Lot 80 and 81 of Registered Plan 247 (171 Centre Road) (Kokko), a First and Second reading;

And further Read a Third time and Passed in Open Council this 3rd day of September, 2024.

Carried

Moved by: Councillor Haskim

Seconded by: Councillor Ryeland

- 24-489** BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby receive Report T-2024-6 Budgetary Control Report for the Six Months Ending June 30, 2024 from Treasurer, Roshan Kantiya, for information purposes.

Carried

Moved by: Councillor Kekkonen

Seconded by: Councillor Zulak

- 24-490** BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby receive the 2024 Municipal Insurance Program Renewal Report for the Policy Term September 19, 2024 to September 19, 2025; and

FURTHER direct the Treasurer to accept the policy renewal with Intact Public Entities.

Carried

Moved by: Councillor Haskim

Seconded by: Councillor Ryeland

- 24-491** BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby move into Committee of the Whole at 7:27 p.m. to discuss the Township's Cemeteries.

Carried

COMMITTEE OF THE WHOLE

Mayor Moore addressed recent requests from prospective cemetery plot owners to allow for small-scale columbariums and larger monuments in the Township's cemeteries, which are currently restricted by the existing Cemetery By-law.

Councillor Kekkonen noted an increase in private cremation services, where families handle interments without funeral homes. Councillor Kekkonen also highlighted the challenge these families face, as they often lack the ability to prepare an interment site themselves.

Mayor Moore recalled that the Cemetery Board, which used to manage such issues, was disbanded and responsibilities were transferred to the Council. Councillor Kekkonen suggested that the Township reach out to funeral homes to determine who they contract for cremation interment preparations.

Councillor Zulak inquired about the required depth for cremation burials compared to full burials.



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Councillor Haskim agreed that it would be simpler for the Township to continue working with funeral homes. He also supported a review of the Cemetery By-law.

Council decided to review the Cemetery By-law and, in the interim, to inform families that the By-law is under revision and that final pre-arrangements should be made once the amended by-law is approved.

Moved by: Councillor Zulak

Seconded by: Councillor Kekkonen

24-492 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby reconvene into regular session at 7:37 p.m.

Carried

Moved by: Councillor Ryeland

Seconded by: Councillor Haskim

24-493 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby approve the Minutes of the August 20, 2024 Regular Meeting of Council, as circulated.

Carried

Moved by: Councillor Kekkonen

Seconded by: Councillor Zulak

24-494 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the draft Minutes of the August 1, 2024 meeting of the Township of McKellar Recreation Committee.

Carried

Moved by: Councillor Ryeland

Seconded by: Councillor Haskim

24-495 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the District of Parry Sound Municipal Association Fall 2024 Meeting agenda; and

FURTHER authorize Acting Clerk/Administrator, Karlee Britton and all members of Council to attend on September 27, 2024, with all applicable expenses to be paid by the Township.

Carried

Moved by: Councillor Kekkonen

Seconded by: Councillor Zulak

24-496 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the District of Parry Sound Social Services Administration Board CAO Reports for April, May and June 2024, for information purposes.

Deferred

Moved by: Councillor Haskim

Seconded by: Councillor Ryeland

24-497 **WHEREAS** the fall grace period for acceptance of clean brush, leaves and yard waste runs from September 15th to October 15th in any year, in accordance with By-law No. 2023-55, being a By-law to regulate the use and operation of the Township Transfer Station; and

WHEREAS the areas designated for such materials are presently at capacity; and



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Council Meeting Minutes

September 3, 2024

WHEREAS the tire depot is over capacity with no haulers presently removing said tires; and

WHEREAS the continued collection of said tires creates potential environmental and liability risks;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar instruct the Public Works staff to clear the areas designated for clean brush, leaves and tires with the latter clearance to be achieved through an agreement with a local company at cost; and

FURTHER BE IT RESOLVED THAT a moratorium be placed on the acceptance, at any time, of clean brush, leaves and tires with Notice being provided to the public at least two months in advance, during which time ongoing discussions re the reinstatement of said services will occur.

Deferred

Moved by: Councillor Zulak
Seconded by: Councillor Kekkonen

24-498 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby authorize the McKellar Fall Fair to use the Council Chambers on Saturday, September 7, 2024 to be utilized for fair vendors.

Carried

Moved by: Councillor Ryeland
Seconded by: Councillor Haskim

24-499 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the consent agenda for correspondence.

Carried

QUESTION/COMMENT PERIOD (RELATED TO ITEMS ON THE AGENDA)

There were no questions from the in-person audience or via Zoom.

Moved by: Councillor Zulak
Seconded by: Councillor Kekkonen

24-500 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby give By-law No. 2024-69, Being a By-law to Confirm the Proceedings of Council, a First and Second reading;

And further Read a Third time and Passed in Open Council this 3rd day of September, 2024.

Carried

Moved by: Councillor Haskim
Seconded by: Councillor Ryeland

24-501 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar adjourn this meeting at 8:19 p.m. to meet again on September 17, 2024; or at the call of the Mayor.

Carried

David Moore, Mayor

Karlee Britton, Acting Clerk/Administrator



CORPORATION OF THE TOWNSHIP OF MCKELLAR

Council Meeting Minutes

September 10, 2024

Mayor Moore called the meeting to order at 3:02 p.m.

ROLL CALL

Mayor Moore took Roll Call.

Present: Mayor David Moore
Councillors Morley Haskim, Mike Kekkonen, Nick Ryeland, Debbie Zulak
Staff: Acting Clerk/Administrator, Karlee Britton

DECLARATIONS OF PECUNIARY AND/OR PERSONAL INTEREST AND GENERAL NATURE THEREOF

There were no conflicts of interest declared.

Moved by: Councillor Zulak
Seconded by: Councillor Kekkonen

24-502 BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby approve the Agenda for this Special Meeting of Council, as presented.

Carried

RESPECT AND ACKNOWLEDGEMENT DECLARATION

In the spirit of reconciliation and co-operation, we wish to acknowledge that the land on which we gather is the traditional territory of the Anishinaabe and Mississauga people. Its boundaries fall within the Robinson-Huron Treaty of 1850 and the Williams Treaty of 1923. We are grateful to live here and we thank all the generations of people who have taken care of this land for thousands of years. To honour the suffering of Indigenous people and the love and wisdom they have carried for thousands of years, we pledge to work in community and harmony with each other and the environment we inhabit and work towards Truth and Reconciliation.

Moved by: Councillor Haskim
Seconded by: Councillor Ryeland

24-503 BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar, pursuant to the Ontario Municipal Act, S.O. 2001, as amended, move into closed session at 3:04 p.m. to discuss the following items;

- 5.1 Labour relations or employee negotiations; pursuant to Ontario Municipal Act Section 239(2)(d) – Public Works Superintendent, Clerk/Administrator and Deputy Clerk Recruitment

Carried

Moved by: Councillor Zulak
Seconded by: Councillor Kekkonen

24-504 BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby reconvene into open session of Council at 4:26 p.m.

Carried

Moved by: Councillor Ryeland
Seconded by: Councillor Haskim

24-505 BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby accept the reports, recommendations and directions arising from the closed session held September 10, 2024.

Carried



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Moved by: Councillor Kekkonen

Seconded by: Councillor Zulak

24-506 BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby give By-law No. 2024-70, Being a By-law to Confirm the Proceedings of Council, a First and Second reading;

And further Read a Third time and Passed in Open Council this 10th day of September, 2024.

Carried

Moved by: Councillor Haskim

Seconded by: Councillor Ryeland

24-507 BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar adjourn this meeting at 4:27 p.m. to meet again on September 17, 2024; or at the call of the Mayor.

Carried

David Moore, Mayor

Karlee Britton, Acting Clerk/Administrator

DRAFT

Parry Sound Area Planning Board

Minutes of Meeting

Monday July 22, 2024

6:30 p.m. Zoom Electronic Web Meeting

Members Present: JJ Blower, Kathy Hamer, Joe Lamb, Scott Nash, David Moore, Morley Haskim, Lisa Cook, Pam Wing.

Regrets: None

Staff Present: Patrick Christie

Agenda

1.1. Additions to Agenda

1.1.1 Appointments

1.2. Prioritization of Agenda

1.3. Disclosure of Pecuniary Interest and the General Nature Thereof

David Moore indicated pecuniary or person interest in item # 6. B19/2024(W) – Jennings

1.4. Minutes and Matters Arising from Minutes

2. Adoption of Minutes

Resolution 2024 - 45

Moved By: Kathy Hamer

Seconded by: Lisa Cook

That the minutes of a meeting held May 27, 2024, be adopted.

“Carried”

3. B10/2022(McD) - Vasey

Resolution 2024 - 46

Moved By: JJ Blower

Seconded by: Kathy Hamer

JJ Blower commented that McDougall planning staff had no issue with the re-approval and that the rezoning was on an upcoming agenda.

Scott Nash asked if a planning board is able to extend the timeframe of a consent.

Patrick Christie indicated that it can so long as the consent has not lapsed.

That the consent approval for B10/2022(McD) be extended subject to the following conditions as shown on the attached sketch.

Having regard to the items set out in section 51(26) of the Planning Act, Planning Board hereby grant the creation of one new rural lot together with a right-of-way on Sumner Drive as applied for by Robert Vasey in application No. B10/2022(McD) subject to the following conditions:

Planning Board Requirements

1) That the applicant provides the Secretary-Treasurer with

From Lawyer

- a) the original executed transfer (deed), a duplicate original and one photocopy;
- b) a schedule describing the severed parcel and naming the grantor and grantee attached to the transfer for approval purposes.

From Surveyor

- c) a copy of the survey plan deposited in the Land Registry office

2) Payment of all applicable planning fees to the Parry Sound Area Planning Board.

Municipal Compliance Letter Requirements

- 1) Rezoning of the newly created lot from the Waterfront Residential 1 (WF1) Zone to the Rural (RU) Zone or the Rural Residential (RR) Zone;
- 2) Payment of a fee in lieu of parkland dedication as set out in the Municipality's fee By-Law;
- 3) 911 Addressing for the new rural lot; and
- 4) Payment of all applicable planning fees.

“Carried”

4. B40/2023(McD) – 2539494 Ontario Inc.

Resolution 2024-47
Moved By: Kathy Hamer
Seconded by: David Moore

Joe Lamb asked why the timeframe of December 1 to March 31 of each year.

Patrick Christie answered that the land abutting the railway is a snowmobile trail.

That application B40/2023(McD) be approved subject to the following conditions as shown on the attached sketch.

Having regard to the items set out in section 51 (24) of the Planning Act, Planning Board hereby grant the creation of one new commercial lot at 9 Municipal Drive in the Municipality of McDougall as applied for in application No. B40/2023(McD) be approved subject to the following conditions:

Planning Board Requirements

1) That the applicant provides the Secretary-Treasurer with:

From Lawyer

- a) the original executed transfer (deed), a duplicate original and one photocopy;
- b) a schedule describing the severed parcel and naming the grantor and grantee attached to the transfer for approval purposes

From Surveyor

- c) a copy of the survey plan deposited in the Land Registry office.

2) Payment of all applicable planning fees to the Parry Sound Area Planning Board.

Municipal Compliance Letter Requirements

1) Payment of a fee in lieu of Parkland in accordance with the Municipality's fee By-law;

2) That a 51(26) agreement to the satisfaction of the Municipality be executed and registered;

- a. To address amongst other matters the requirements of the noise and vibration study and the requirements of the railroad, and

- b. That the Owner acknowledges and agrees that land immediately abutting the railroad right of way for a distance of 6 meters therefrom be kept open and free from any and all obstructions from December 1 to March 31 of each year

3) That the severed and retained lands be connected to the municipal water supply with all costs, including applicable fees and charges, borne by the applicant;

4) That the portion of Municipal Drive 10 metres from the centerline of the travelled road be conveyed to the Municipality;

5) Acquiring adequate 911 addressing; and

6) Payment of any applicable municipal planning fees

“Carried”

Pam Wing joined the meeting

5. B03/2024(McK) – Shandling

Resolution 2024- 48

Moved By: Lisa Cook

Seconded by: Morley Haskim

Joe lamb asked if this was a re-approval.

Patrick Christie indicated that this was an approval of revised conditions that had now been approved by McKellar Council.

That application B03/2024(McK) be approved subject to the following conditions as shown on the attached sketch.

Having regard to the items set out in Section 51(24) of the Planning Act, Planning Board hereby grant the consent for a lot addition to an existing lot fronting on Manitouwabing Lake in Part of Lots 15&16, Concession 8 and a right-of-way to #23 Fire Route 150 in the Township of McKellar as applied for in Application No. B03/2024(McK) be approved subject to the following conditions:

Planning Board Requirements

1) That the applicant provides the Secretary-Treasurer with:

From Lawyer

- a) the original executed transfer (deed), a duplicate original and one photocopy;
- b) a schedule describing the severed parcel and naming the grantor and grantee attached to the transfer for approval purposes

From Surveyor

- c) a copy of the survey plan deposited in the Land Registry office.

2) Payment of all applicable planning fees to the Parry Sound Area Planning Board.

Municipal Requirements

- 1) Confirmation from the applicant's solicitor that the lot addition will merge with the benefitting lot;
- 2) That all landowners who presently have access via F.R. 150 continue to have deeded access if and when ownership of the F.R. is transferred;
- 3) That the applicant's solicitor, or a related party solicitor, undertake to register a deeded right of way over Part 16 Plan 42R-18189 and the Allen lands in favour of 23 Fire Route and provide a registered survey of same immediately following issuance of the Consent Certificate and perfection of the severance, and to provide evidence of same to the Planning Board;
- 4) That the Planning Board will provide a Consent Certificate for the registration of the above right of way, on the basis that it is a condition of severance set out in the Shandling Notice of Decision; and
- 5) Payment of all applicable planning fees.

"Carried"

6. B19/2024(W) - Jennings

Resolution 2024- 49

Moved By: Scott Nash
Seconded by: JJ Blower

David Moore left the meeting.

Joe Lamb asked if the lands would merge.

Patrick Christie answered that the Green lands will merge with Jennings.

That application B19/2024(W) be approved subject to the following conditions as shown on the attached sketch.

Having regard to the items set out in section 51 (24) of the Planning Act, Planning Board hereby grant two (2) lot additions at 2288 and 2290 Highway No. 124 in the Municipality of Whitestone as applied for in application No. B19/2024(W) be approved subject to the following conditions:

Planning Board Requirements

- 1) That the applicant provides the Secretary-Treasurer with:

From Lawyer

- a) the original executed transfer (deed), a duplicate original and one photocopy;
- b) a schedule describing the severed parcel and naming the grantor and grantee attached to the transfer for approval purposes

From Surveyor

- c) a copy of the survey plan deposited in the Land Registry office.

- 2) Payment of all applicable planning fees to the Parry Sound Area Planning Board.

Municipal Compliance Letter Requirements

- 1) That the applicant's solicitor confirms in writing that the transferred lands merge in title with the benefitting lands;

"Carried"

David Moore returned to the meeting.

7. B21/2024(W) - Gorrie

Resolution 2024- 50
Moved By: Kathy Hamer
Seconded by: Morley Haskim

That application B21/2024(W) be approved subject to the following conditions as shown on the attached sketch.

Having regard to the items set out in section 51 (24) of the Planning Act, Planning Board hereby grant a right-of-way over a portion of Quinn Road for access to a previously approved lot on Quinn

Road in the Municipality of Whitestone as applied for by Carol Gorrie in application No. B21/2024(W) be approved subject to the following conditions:

Planning Board Requirements

1) That the applicant provides the Secretary-Treasurer with:

From Lawyer

- a) the original executed transfer (deed), a duplicate original and one photocopy;
- b) a schedule describing the severed parcel and naming the grantor and grantee attached to the transfer for approval purposes

From Surveyor

- c) a copy of the survey plan deposited in the Land Registry office.

2) Payment of all applicable planning fees to the Parry Sound Area Planning Board.

Municipal Compliance Letter Requirements

- 1) That the 51(26) Consent agreement between Carol Gorrie and the Municipality of Whitestone registered June 10, 2024, as Instrument Number GB173301 be amended to include the recognition of Parts 5 and 8 on Plan 42R-22421 and to indemnify the Municipality for any responsibility or liability for the access or maintenance of the road;

That all applicable planning and/or legal fees be paid to the Municipality of Whitestone related to the preparation of the Section 51(26) Amended Consent Agreement.

“Carried”

8. B22/2024(McD) – Orr

Resolution 2024- 51
Moved By: Kathy Hamer
Seconded by: David Moore

That application B22/2024(McD) be approved subject to the following conditions as shown on the attached sketch.

Having regard to the items set out in section 51 (24) of the Planning Act, Planning Board hereby allow a lot addition to an existing lot at 13 Barry’s Channel Lane in the Municipality of McDougall as applied for by Steve Orr in application No. B22/2024(McD) be approved subject to the following conditions:

Planning Board Requirements

1) That the applicant provides the Secretary-Treasurer with:

From Lawyer

- a) the original executed transfer (deed), a duplicate original and one photocopy;

- b) a schedule describing the severed parcel and naming the grantor and grantee attached to the transfer for approval purposes

From Surveyor

- c) a copy of the survey plan deposited in the Land Registry office.

- 2) Payment of all applicable planning fees to the Parry Sound Area Planning Board.

Municipal Compliance Letter Requirements

- 1) That the applicant's solicitor confirms that prior to provisional approval that the lot additions will merge with the benefitting lands;
- 2) That all municipal taxes be paid to the Municipality of McDougall; and
- 3) Payment of any applicable municipal planning fees.

"Carried"

9. Correspondence

10. Closed

11. Reports & Enquiries

- a) Former Application B34 2021(McD) - Rose – Request for reduced fees.

Resolution 2024 - 52

Moved By: Morley Haskim

Seconded by: Pam Wing

Joe Lamb asked if this was a new application and what the fee should be reduced to.

Patrick Christie indicated that it is a new application, that most of the conditions were met previously and that the fee should be reduced to \$1500.00

Kathy Hamer asked if anything has changed in regulations or legally that would affect this application.

Patrick Christie indicated that the environmental report is relatively current and that the only thing that has changed in legislation is that neighbours cannot appeal a consent or zoning approval.

Morley Haskim asked if the \$1,500.00 would cover time and material.

Patrick Christie answered that \$1,500.00 is the base fee and that this amount should cover the expenses.

Joe Lamb asked if this had been done in the past. Patrick Christie replied that reduced fees had been approved in the past but that he was not sure of the amounts.

Morley Haskim followed up by saying that he could support the reduced fee so long as it covered time, material and some overhead.

JJ Blower commented that she is ok the with the reduced fee and asked if the application will need to go to council as a new application.

Joe Lamb asked if it was controversial file.

Patrick Christie said that it was not and that it met the rules.

Whereas consent application No. B34 2021(McD) – Rose, for the creation one new waterfront lot on Crow Lake and Lorimer Lake Road in Part of Lots 12 & 13, Concession 2, in the Municipality of McDougall, was approved by the board on January 24, 2022.

And Whereas the applicant fulfilled the majority of the conditions but failed to have the consent certified before the expiry date due to a number of matters beyond the control of the applicant.

And Whereas the requirements of the Planning Act are such that a new application must be filed.

Now Therefore be it resolved that the Parry Sound Area Planning Board hereby agrees to accept a new application with the payment of a base fee of \$1,500.00

“Carried”

b) Former Application B03 2022 (W) - Miller Lumber – Request for reduced fees.

Resolution 2024 - 53

Moved By: Lisa Cook

Seconded by: Morley Haskim

Joe Lamb indicated that if any planning fees were incurred by the municipality’s planners that the applicant should be responsible.

Scott Nash asked if provincial policies have been changed, should the consent be looked at again and report re-written.

Patrick Christie indicated that policies have become less restrictive and that there are no appeals allowed.

Joe Lamb and Scott Nash agreed that any planning fees would be paid as a municipal condition.

Whereas consent application No. B03 2022 W - Miller Lumber, for the creation two (2) new Rural lots and a right-of-way fronting on Highway No. 124 and Beaver Dam Road in Part of Lot 56, Concession B, in the Municipality of Whitestone, was approved by the board on February 28, 2022.

And Whereas the applicant had a survey completed but failed to have the consent certified before the expiry date due to medical issues.

And Whereas the requirements of the Planning Act are such that a new application must be filed.

Now Therefore be it resolved that the Parry Sound Area Planning Board hereby agrees to accept a new application with the payment of a base fee of \$1,500.00

“Carried”

11.1.Enquiries

11.2.Accounts Payable

Resolution 2024 - 54
Moved By: David Moore
Seconded by: JJ Blower

That the accounts for May and June 2024 be paid in the amount of **\$25,979.28**

“Carried”

11.3.Accounts

11.4.Administration

a) Copeland Audit – Draft Financial Statement

Resolution 2024- 55
Moved By: Morley Haskim
Seconded by: David Moore

Joe Lamb asked about a shortfall.

Morley Haskim commented that there were less application and higher consulting fees.

JJ Blower asked about the auditor’s name on the document

Kathy Hamer asked if the motion would go with the audit document.

Pam Wing advised that the auditors do not put their name on the draft, only the final document.

That the 2023 financial audit by Gingrich Harris Copeland be accepted.

“Carried”

c) Municipal Insurance Policy

Resolution 2024- 56
Moved By: JJ Blower
Seconded by: Kathy Hamer

Joe Lamb asked if amount was the same as last year

Patrick Christie indicated that it is \$75 less and that directors and officers are covered.

That the invoice from Municipal Insurance Services be paid in the amount of
\$ 4,304.66

“Carried”

12. Adjournment

Resolution 2024- 57

Moved By: David Moore

Seconded by: Kathy Hamer

That we do now adjourn at 7:27 pm.

“Carried”

**District of Parry Sound West (Belvedere Heights)
Board of Management Meeting
Wednesday, June 26, 2024
via Zoom**

- Directors Present (voting):** Joe Beleskey
Don Carmichael, Secretary/Treasurer
Gail Finson
Cheryl Ward
Pamela Wing, Chair
Debbie Zulak
- Director Regrets:** Paul Borneman, Vice Chair
- Staff Attending (non voting):** Kami Johnson, Administrator
- Staff Regrets:**
- Specially Invited (non voting):** Dr. David Clarke, Belvedere Heights Medical Director
Jim Hanna, West Parry Sound Health Centre
Nicole Murphy, West Parry Sound Health Centre
Tristan O’Gorman, Belanger Salach Architecture
Tracy Rochon, Belanger Salach Architecture
Amber Salach, Belanger Salach Architecture
Donald Sanderson, West Parry Sound Health Centre
Heidi Stephenson, West Parry Sound Health Centre

1.0 **Call to Order:** The Board Chair called the meeting to order at 9:00 a.m.

2.0 **Confirmation of Quorum:** A quorum was achieved.

3.0 **Conflict of Interest:** No conflicts were declared.

4.0 **Approval of Agenda:**

#BH-52/24

Moved by D. Zulak, seconded by J. Beleskey that be it resolved that the Board of Management accepts the agenda as presented.

Carried.

5.0 **Voice of the Resident:** deferred.

6.0 Approval of Minutes:

#BH-53/24

Moved by C. Ward, seconded by D. Carmichael that be it resolved that the minutes of the Board of Management meeting held May 3, 2024, and May 22, 2024, be received.

Carried.

7.0 Matters Arising:

7.1 The Chair confirmed that Board representatives recently met with CAO's and Mayors regarding the construction of the 22 new beds.

8.0 New Business:

8.1 Medical Services Program Overview – June 2024

Dr. Clarke's medical services program overview was included in the agenda package for perusal. Highlights were as follows:

- Long Term Care Medical Director Training (a 3-day course) is required. Dr. Clarke completed this course in November 2023. The Medical Director reporting annually to the Board no longer mandatory.
- A medical services overview is mandatory.
- A chart audit took place in May 2024. It was identified that paper charts were very disorganized. It was wished that a Ward Clerk could be retained to assist with organizing.
- The implementation of Point, Click, Care has improved charting immensely.
- There is a physician assigned to each resident floor. Dr. Clarke on Oak, Dr. Knight on Pine, and Dr. Hollingsworth on Willow.
- There is a part time Nurse Practitioner on the team.
- The Administrator was praised by the Medical Director regarding the improvements made at the Home since she started as Administrator.

9.0 Committee Reports:

9.1 Finance

Finance highlights as of May 2024 were as follows:

- Operating surplus of \$9K
- Forecasting a balanced position at year-end
- Agency usage has decreased to \$11K at the end of May
- The expenses for the new 22 beds has been moved to the balance sheet
- One-Time funding with flexible usage in the amount of \$256K has been received
- CSS noted a surplus of \$375.00 as of the end of April
- It was anticipated that the TD Bank line of credit will be received next week
- A new contract for the purchase of Life Lease units is being drafted.

#BH-54/24

Moved by J. Beleskey, seconded by D. Carmichael that the Finance minutes dated June 24, 2024, be received.

Carried.

9.2 Governance and Partnerships

#BH-55/24

Moved by C. Ward, seconded by Gail Finnsen that on the recommendation of the Governance Committee, the Conflict of Interest and Disclosure Policy be approved.

Carried.

#BH-56/24

Moved by D. Carmichael, seconded by C. Ward that the minutes of the Governance and Partnership meeting held June 12, 2024, be received.

Carried.

9.3 Long Term Care Ad-hoc Advisory – The Long Term Care Advisory Ad-hoc Committee met on May 27, 2024. They will continue to meet on an as needed basis.

10.0 Standing Items:

10.1 Fixing Long-Term Care Act, 2021 – deferred.

10.2 Equity Diversity Inclusion (EDI) – deferred.

10.3 WPS OHT – deferred.

11.0 Reports:

11.1 Board Chair Report – deferred.

11.2 Administrator's Report – deferred.

12.0 Pending: none

13.0 Correspondence:

- 13.1 Township of Carling dated June 12, 2024
- 13.2 Town of Parry Sound dated June 4, 2024
- 13.3 Township of McKellar dated June 4, 2024
- 13.4 Township of McMurrich/Monteith dated May 21, 2024
- 13.5 The Township of the Archipelago dated May 24, 2024
- 13.6 The Municipality of McDougall dated June 19, 2024

14.0 In-Camera:

#BH-57/24

Moved by G. Finnson, seconded by D. Zulak that the meeting move in-camera.
Carried.

A. Salach and her team made a presentation which included drawings, information on change order processes, Ministry specific requirements, contractor selection, and a construction manager vs a general contractor.

#BH-58/24

Moved by D. Carmichael, seconded by J. Beleskey that the meeting move ex-camera.
Carried.

#BH-59/24

Moved by J. Beleskey, seconded by D. Carmichael that the Belvedere Heights Board of Management approves going to tender for a construction management firm to continue with the development of the 22 new beds.
Carried.

15.0 Conclusion of Meeting:

The meeting concluded at 10:22 a.m.

P. Wing, Chair

**District of Parry Sound West (Belvedere Heights)
Special Board of Management Meeting
Wednesday, July 9, 2024
via Zoom**

Directors Present (voting): Joe Beleskey
Paul Borneman, Vice Chair
Don Carmichael, Secretary/Treasurer
Gail Finnson
Cheryl Ward
Pamela Wing, Chair

Director Regrets: Debbie Zulak

Staff Attending (non voting): Kami Johnson, Administrator

Staff Regrets:

Specially Invited (non voting): Jim Hanna, West Parry Sound Health Centre
Nicole Murphy, West Parry Sound Health Centre
Donald Sanderson, West Parry Sound Health Centre
Heidi Stephenson, West Parry Sound Health Centre

1.0 Call to Order: The Board Chair called the meeting to order at 9:00 a.m.

2.0 Confirmation of Quorum: A quorum was achieved.

3.0 Conflict of Interest: No conflicts were declared.

4.0 Approval of Agenda:

#BH-60/24

Moved by J. Beleskey, seconded by G. Finnson that be it resolved that the Board of Management accepts the agenda as presented as amended: addition of Local Priorities Fund.
Carried.

5.0 New Business:

5.1 Summary of Costs

A confidential briefing note dated July 4, 2024, regarding a summary of current estimate of BSA (Belanger Salach Architecture) and CM (Construction Management) costs was reviewed.

5.2 22 Beds

A confidential briefing note dated July 3, 2024, titled “Add Up to 24 Beds to Belvedere Heights” was reviewed.

5.3 Revised Belanger Salach Architecture Costs – information surrounding revised costs were included in the above noted briefing note.

6.0 In-Camera:

#BH-61/24

Moved by G. Finnson, seconded by C. Ward that the meeting move in-camera at 9:21 a.m.
Carried.

#BH-62/24

Moved by P. Borneman, seconded by D. Carmichael that the meeting move ex-camera at 9:41 a.m.
Carried.

5.2 22 Beds

#BH-63/24

Moved by G. Finnson, seconded by D. Carmichael that the Belvedere Heights Board of Management approves the plan to move forward with 22 beds.
Carried.

5.3 Revised Costs

#BH-64/24

Moved by D. Carmichael, seconded by J. Beleskey that the Belvedere Heights Board of Management approves the revised Belanger Salach Architecture costs.
Carried.

7.0 Local Priorities Funding

K. Johnson shared with the Board that Belvedere Heights recently received \$506,717 in one-time funding for 2024/25 for Long Term Care Local Priorities Funding.

8.0 Conclusion of Meeting:

The meeting concluded at 9:46 a.m.

P. Wing, Chair

**District of Parry Sound West (Belvedere Heights)
Special Board of Management Meeting
Wednesday, August 15, 2024
via Zoom**

Directors Present (voting): Joe Beleskey
Paul Borneman, Vice Chair
Don Carmichael, Secretary/Treasurer
Gail Finnsion
Cheryl Ward
Pamela Wing, Chair

Director Regrets: Debbie Zulak

Staff Attending (non voting): Kami Johnson, Administrator

Specially Invited (non voting): Jim Hanna, West Parry Sound Health Centre
Nicole Murphy, West Parry Sound Health Centre
Tristan O’Gorman, Belanger Salach Architects
Tracy Rochon, Belanger Salach Architects
Amber Salach, Belanger Salach Architects
Donald Sanderson, West Parry Sound Health Centre
Grace, Belanger Salach Architects

1.0 **Call to Order:** The Board Chair called the meeting to order at 9:08 a.m.

2.0 **Confirmation of Quorum:** A quorum was achieved.

3.0 **Conflict of Interest:** No conflicts were declared.

4.0 **In-Camera:**

#B-65/24

Moved by D. Carmichael, seconded by C. Ward that the meeting move in-camera at 9:09 a.m.
Carried.

#B-66/24

Moved by D. Carmichael, seconded by C. Ward that the meeting move ex-camera at 9:55 a.m.
Carried.

#B-67/24

Moved by G. Finnsion, seconded by C. Ward that the Belvedere Heights Board of Management approves Quinan Construction as the contract management firm for the Belvedere Heights construction project subject to 1) a telephone meeting between the Quinan Construction site superintendent and K. Johnson to confirm compatibility and 2) BSA to request confirmation of fees in writing and is contingent on

Quinan's confirmation that the \$15,000 fee for pre-construction services is an all-inclusive fee for all services to the completion of development of the Final Estimate of Cost.

Carried.

5.0 Conclusion of Meeting:

The meeting concluded at 9:58 a.m.

Carried.

P. Wing, Chair



Township of McKellar Staff Report

Prepared for:	Mayor & Council	Department:	Fire Department
Agenda Date:	September 17, 2024	Report No:	FD-2024-19

Subject: Month End Status Updates August 2024

For the month of August 2024, the Township of McKellar Fire Department responded to a total of 13 calls consisting of:

- 10 Medical calls
- 2 Fire calls
- 0 Assistance calls (mutual/automatic/ or inter agency aid)
- 1 Motor Vehicle Collisions

This puts us at 90 calls for the year

Apparatus and Equipment:

Rescue 2 went to Wossco to do its yearly recertification. Unfortunately, Rescue 2 failed its certification and was returned with a quote of \$8500 to complete the necessary work. Rescue 2 was sent in on July 29 to have this work completed and will hopefully be returned fully certified by the long weekend. The decision to continue on with these repairs was made based on the following logic:

-A replacement for Rescue 2 had been previously agreed upon to take place at the end of 2024 and be reflected in the 2025 budget year, therefore a functioning apparatus was still required for the remainder of 2024.

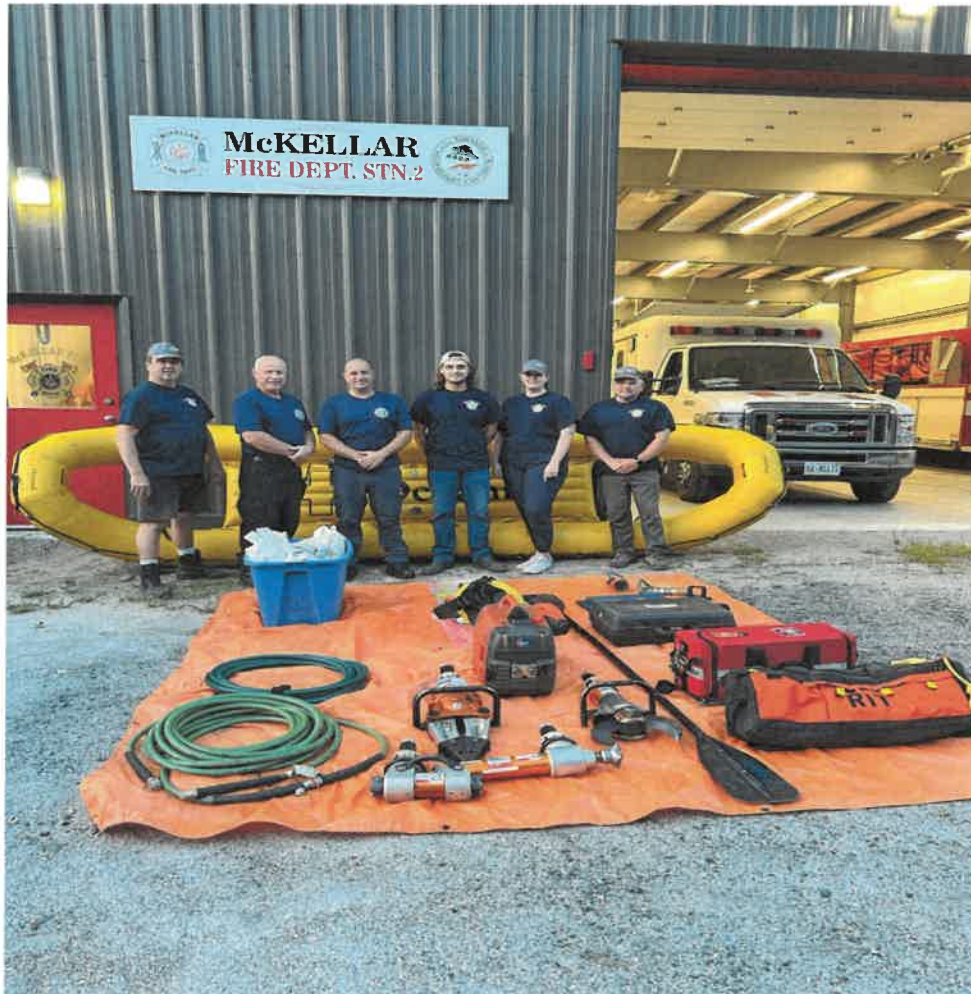
-Rescue 2 is scheduled to be relieved of frontline duty at the end of the year and reassigned to a second line vehicle. This vehicle would see considerably less use and primarily be focused on the task of equipment and personnel transportation for major calls, as well as a Technical Rescue Truck housing specialty gear such as our Ice Rescue equipment in the winter and Wildfire equipment in the summer. It would also be available to us as a spare vehicle, an asset which was sorely needed this year with the repairs to both rescues taking them out of service for time.

When the final bill came in on August 13 for R2, due to some issues with the repair, the final tally came to \$10,226.00

Following the previously discussed schedule for replacement of R2, the decision was made to release an EOI containing the desired specs for a replacement R2. The Deadline for submission for this is September 20, 2024.

Through personal contacts I was presented with the opportunity to receive a donation of equipment from Firefighters Without Borders Canada. Amazingly, Ken Cox (a former colleague) and Simon Smith (head of FFWBC) donated, what would have been new, over \$50,000 worth of equipment to the McKellar Fire Department. Equipment like a full suite of Holmatro Hydraulic Extrication Tools allow us to fully equip our current R2 to perform this technical rescue skill. This will be massively beneficial and fully integrated into the vehicle which we replace current R2 with. It now puts us in the position to make immediate critical interventions throughout our

township without the delay of waiting for equipment to arrive from another hall. We received an RDC (rapid deployment craft) which is a water/ice rescue specific inflatable craft that will be put to great use as part of our technical Ice Rescue Team. This was a piece of equipment which we were missing when we completed our Ice certification last year, and the team is very excited to have such an elite piece of equipment to use. We received a few hundred feet of wildfire hose which we can cycle through our inventory. Lastly we received several bags which are now in service as specialized equipment bags for both medical responses and Rapid Intervention Team kits for firefighter safety. A letter has been drafted for Mayor Moore to sign acknowledging this donation.



Personnel and Training:

Firefighter 2 training has begun, we have started this part of our certification training by opening an in house learning contract with the OFM, allowing us to use the materials they publish to work towards our standard deadline of July 2026. The OFM portal allows our responders to learn online theory, combined with in person lessons and practical tasks based on the current publication of JPR's (job performance requirements) put out by the OFM. FF2 learning should be complete by November, allowing us to sneak in our BLS (basic life support) training by years end. It is estimated that each of our responders will be putting in about 20 hours of self study for FF2, and 20 hours of in class work for their BLS certification.

Health and Safety:

McKellar Fire has applied for the Fire Marshalls Grant of \$10,000 per firehall for cancer awareness and prevention equipment. If successful, Stn 2 will be using it's \$10,000 to purchase and install a gear extractor (specialized washing machine) to decontaminate the fire gear we use out of stn 2, and proper gear storage racks to help dry, and protect our bunker gear as it is a very important asset. Stn 1 will use it's \$10,000 to purchase 3 new sets of bunker gear which will allow for gear to be rotated for cleaning, and also outfit some of our new recruits.

Buildings and other assets:

McKellar received some devastating news regarding the health of our communications tower. The assessment (attached but also emailed to council previously) has found that our tower is in need of replacement. Over stressed in some aspects up to 246% of what it should be. This tower, since assumed by the township in the early 90's has not received the care and maintenance which it should have and because of this we are in the position where a failure of the tower is a genuine possibility. Unfortunately, NOHFC as a grant is not applicable for this type of an investment, Rogers and Bell towers being used as a base for fire department communications are not tall enough and we would be seriously downgrading our service area. I have approached a private entity inquiring about the possibility of a public private partnership, what it would look like, and what the respective benefits/commitments would be. This investigation is ongoing, and council will be kept informed about any options which become available. 2 quotes for a replacement tower are also forthcoming and will be shared when available. I urge council to not delay on their conversation regarding this, as mentioned in a previous email, and to consider the findings of the evaluation to be of the utmost importance. Losing our ability to communicate will be catastrophic to our ability to deliver service.

McKellar Stn 2 has been given a facelift. The overall impression from both members of the public, and members of the department is that it looks absolutely fantastic! Firefighters are proud of this building now and it has given a township asset new life. Because we painted it ourselves we have saved a significant amount of money over what was originally budgeted, to the point where we are also going to be painting the bathrooms, kitchen and office area inside the hall and will still be substantially under budget.



Respectfully submitted by:


Robert Morrison, CEMC/Fire Chief

Reviewed by:


Karlee Britton, Acting Clerk/Administrator

Attachments:

- 1) Max Tower Company Ltd. Re: 200' Guyed Tower, 10 Balsam Rd. McKellar, ON., Tower Analysis
- 2) Draft Thank you Letter to Firefighters Without Borders
- 3) Draft Thank you Letter to the Parry Sound Fire Department



Maxtower Company Limited

5 Edmondson Street, Brantford, Ontario, N3R 7J2
(519)752-6501

www.maxtower.ca maxtower.rob@silomail.com

Aug. 22, 2024

McKellar Fire Dept., /Telequip
10 Balsam Rd,
McKellar, ON.

Re: 200' Guyed Tower, 10 Balsam Rd. McKellar, ON., Tower Analysis

Attention: Mr. Kelly Best

Dear sir,

We have analyzed your 200' Guyed Tower at 10 Balsam Rd, McKellar, ON., and are pleased to submit this report to your attention.

The Tower was analyzed using wind pressure of 450Pa and an ice load of 25mm. For the analysis we used Mastlod and Mast by Weisman Consultants, licensed to Maxtower Company Limited.

Please do not hesitate to contact us if you have any questions regarding this report. We trust the information provided in this report is to your satisfaction.

Robert T. Derks, President,
Maxtower Company Limited



Maxtower Company Limited

5 Edmondson Street, Brantford, Ontario, N3R 7J2

(519)752-6501

www.maxtower.ca

maxtower.rob@silomail.com

Aug. 22, 2024

Structural Analysis Report

MKFD-200-08-24

Tower Height:	60.96m
Tower Manufacturer:	Leblanc & Royale
Model Number:	LR20
Site Location:	10 Balsam Rd, McKellar, ON.

Current Regulation:	CSA S37-18
Serviceability Factor:	1
Importance Factor:	1
Wind Pressure (1/50):	450Pa
Design Ice:	25mm

Prepared For:	McKellar Fire/Telequip.
Prepared by:	Robert T. Derks B&B Derks
Division of:	Maxtower Company Limited 5 Edmondson Street, Brantford, Ontario.



Maxtower Company Limited

5 Edmondson Street, Brantford, Ontario, N3R 7J2

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Aug. 22, 2024
MKFD-200-08-24

1.0 Points of Reference:

The information used in this analysis originated from:

Tower Profile:	Information provided during site visit 08/17/24
Tower Base Foundation:	No information available
Tower Anchor Foundation:	No information available/Information provided during site visit
Existing Antenna Information:	Information provided during site visit 08/17/24

2.0 Guidelines:

- Wind: 450Pa
- Radial Ice: 25mm
- Importance Factor: 1
- Serviceability Factor: 1
- Current Regulation: CSA S37-18

3.0 Notes:

- From information provided during site visit, Tower members show considerable corrosion
- Tower guy wires and guy connections show considerable corrosion..

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MKFD-200-08-24**4.0 Results of Analysis:**

The existing 200' Tower at 10 Balsam Rd., McKellar, ON. was analyzed using the comprehensive "Mast" computer program, designed by Weisman Consultants, Licensed to Maxtower Company Limited.

Output results are in table format indicating the location and size of any overstresses.

Overstresses of less than 5% are considered tolerable.

5.0 Conclusions:

The existing 200' Tower at 10 Balsam Rd., McKellar, ON. with the existing loading does NOT satisfy the requirements of CSA S37-18.

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Aug. 22, 2024
MKFD-200-08-24**6.0 Existing Antenna Information, Table 1:**

Qty	Model	EL.	AZ. (deg.)	TX Line
1	SRL 210-C4	Top	270°	7/8"
1	8" Ubiquiti Dish	185'	180°	Cat5
2	Ubiquiti Nano Antennas	175'	0°, 180°	2 - Cat 5
3	Ubiquiti Rocket sectors	160'	0°, 120°, 240°	3 - Cat 5
4	Sector Antennas	140'	0°, 90°, 180°, 270°	4 - Cat 5
1	8" Ubiquiti Dish	135'	180°	Cat 5
1	3' Dragonwave Dish	125'	180°	Cat5
1	8" Ubiquiti Dish	95'	80°	Cat5
1	GPS Antenna	10'	Omni	Cat5
1	D.O.L. Unit (Tower Lights)	Top		Tech Cable
2	D.O.L. Unit (Tower lights)	100'		Tech Cable



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7.0 Tower Leg Members, Table 2:

Tower Legs [In Percent of Rated Capacity]					
Elevation	Material	% Capacity	State	Allowable K	Actual K
0 - 10'	3/16" Formed Leg	182%	OVERSTRESSED	9.94	18.0
10 - 30'	3/16" Formed Leg	179%	OVERSTRESSED	9.94	17.8
30 - 70'	3/16" Formed Leg	199%	OVERSTRESSED	9.94	19.8
70 - 100'	3/16" Formed Leg	154%	OVERSTRESSED	9.94	15.3
100 - 110'	1/8" Formed Leg	246%	OVERSTRESSED	7.15	17.6
110 - 150'	1/8" Formed Leg	233%	OVERSTRESSED	7.15	16.7
150 - 190'	1/8" Formed Leg	140%	OVERSTRESSED	7.15	10.5
190 - 200'	1/8" Formed Leg	80%	Satisfactory	7.15	5.7

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Aug. 22, 2024
MKFD-200-08-24**8.0 Tower Bracing Members, Table 3:**

Tower Diagonals [In Percent of Rated Capacity]					
Elevation	Material	% Capacity	State	Allowable K	Actual K
0 - 10'	3/16 Formed Channel	135%	OVERSTRESSED	1.04	1.4
10 - 30'	3/16 Formed Channel	115%	OVERSTRESSED	1.04	1.2
30 - 70'	3/16 Formed Channel	106%	OVERSTRESSED	1.04	1.1
70 - 100'	3/16 Formed Channel	96%	Satisfactory	1.04	1.0
100 - 110'	3/16 Formed Channel	115%	OVERSTRESSED	1.04	1.2
110 - 150'	3/16 Formed Channel	135%	OVERSTRESSED	1.04	1.4
150 - 190'	3/16 Formed Channel	96%	Satisfactory	1.04	1.0
190 - 200'	3/16 Formed Channel	67%	Satisfactory	1.04	.7

9.0 Tower Guys, Table 4:

Tower Guys [In Percent of Rated Capacity]					
Elevation	Size	% Capacity	State	Allowable K	Actual K
30'	5/16" Dia x 180 Grade	74%	Satisfactory	4.46	3.3
70'	5/16" Dia x 180 Grade	92%	Satisfactory	4.46	4.1
110'	5/16" Dia x 180 Grade	114%	OVERSTRESSED	4.46	5.1
150'	5/16" Dia x 180 Grade	139%	OVERSTRESSED	4.46	6.2
190'	5/16" Dia x 180 Grade	148%	OVERSTRESSED	4.46	6.6



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MKFD-200-08-24

10.0 Tower Foundation:

Unfactored Foundation Loads at Base		
Max Download:	47.29 Kips	
Max Shear:	.41 Kips	
Base Foundation Capacity:	Unknown	
Allowable Capacity:	Unknown	
Guy Anchor Capacity:	Unknwon	
Allowable Load Inner Anchor shaft:	9.71 Kips	
Allowable Load Inner Anchor shaft:	9.71 Kips	
Actual Load Inner Anchor Shaft:	12.1 Kips	Capacity 124%, OVERSTRESSED
Actual Load Outer Anchor Shaft:	12.2 Kips	Capacity 125%, OVERSTRESSED

**Maxtower Company Limited**

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MKFD-200-08-24**11.0 Summary:**

The existing 200' Tower at 10 Balsam Rd., McKellar, ON. with the existing loading does NOT satisfy the requirements of CSA S37-18 and is in very poor condition.

12.0 Recommendations:

This Tower, in our opinion should be replaced, urgency of this is a priority. There is not enough upgrades/reinforcing that can be done in order to bring this Tower within CSA guidelines.



Township of McKellar

701 Hwy #124, P.O. Box 69, McKellar, Ontario POG 1C0

Phone: (705) 389-2842

Fax: (705) 389-1244

September 17, 2024

Simon Smith
Firefighters Without Borders
PO Box 40018 Joshua Creek
Oakville, Ontario L6H 0G1

via email to: simon@firefighterswithoutborders.org

Dear Mr. Smith,

On behalf of the Council for the Township of McKellar, and the Township of McKellar Volunteer Fire Department, we would like to express our deepest gratitude for your generous donation of the rapid deployment craft, extrication tools, and various bags and hoses designed for wildfire response.

As a small Municipality in Northern Ontario with numerous lakes and a population that drastically increases during the summer months, these resources are especially valuable to us. The rapid deployment craft will play a critical role in Ice Water Rescues, particularly as our many lakes draw visitors who enjoy recreational activities. The extrication tools and wildfire equipment will also significantly enhance our ability to handle emergencies that arise during our busiest seasons.

Your contributions have greatly strengthened our department's preparedness and ability to respond quickly and effectively, ensuring the safety of both residents and visitors. We are deeply appreciative of your generosity and the impact this donation will have on our community.

Thank you again for your incredible support.

David Moore
Mayor

Robert Morrison
Fire Chief / CEMC





Township of McKellar

701 Hwy #124, P.O. Box 69, McKellar, Ontario P0G 1C0

Phone: (705) 389-2842

Fax: (705) 389-1244

September 17, 2024

Dave Thompson
Director of Planning & Emergency Services
Town of Parry Sound
52 Seguin Street
Parry Sound, ON P2A 1B4

via email: dthompson@parrysound.ca

Dear Chief Thompson,

On behalf of the Council for the Township of McKellar, and the Township of McKellar Volunteer Fire Department, we would like to extend our sincere gratitude to you and the Town of Parry Sound Fire Department for allowing us the use of your spare Squad 1 Rescue Vehicle during our recent incidences of unexpected vehicle repairs.

Your generosity and timely assistance were invaluable in ensuring that we could continue to maintain our standard of service without disruption. This collaboration demonstrates the importance of neighboring departments working together to support one another, and we deeply appreciate your willingness to step in during our time of need.

We greatly value the spirit of mutual aid between our departments.

Sincerely,

David Moore
Mayor

Robert Morrison
Fire Chief/CEMC

**Township of McKellar
A/P Preliminary Cheque Run
(Council Approval Report)**

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
General										
308	Debbie Zulak,	08-01-24	Bank Account COUNCILLOR PAY - JULY 21 - AUGUST 2	08-17-24	\$685.69	\$685.69	01-00-011-801	Bank Account	\$0.00	\$17,750.29
						\$685.69				
643	OMERS ADMINISTRATION CORPORATION, 900-100 ADELAIDE STREET WEST, TORONTO, ON, M5H 0E2	08-02-24	OMERS Payable	08-31-24	\$17,110.06	\$17,110.06	01-00-000-639	OMERS Payable	\$0.00	(\$8,446.52)
						\$17,110.06				
Total General						\$17,795.75				

General Government

23	Bell Canada, P.O. Box 9000, Strn.: Don Mills, North York, ON, M3C 2X7	JULY2024	07-16-24 Telephone	08-16-24	\$178.00	\$178.00	01-02-060-007	Telephone	\$2,600.00	\$1,428.64
						\$178.00				
282	ViaNet, 128 Larch St. Suite 502, Sudbury, ON, P3E 5J8	AUG2024	08-01-24 Telecommunicaiton Service (Internet, Website)	08-31-24	\$170.90	\$170.90	01-02-060-031	Telecommunicaiton	\$11,280.00	\$6,373.93
						\$170.90				
873	Manulife Financial, PO BOX 1627, WATERLOO, ON, N2J 4P4	AUG2024	08-07-24 Employee Benefits	08-31-24	\$727.15	\$727.15	01-02-060-005	Employee Benefits	\$22,360.48	\$9,890.83
AUG2024		08-07-24	Employee Benefits	08-31-24	\$650.82	\$650.82	01-02-060-005	Employee Benefits	\$22,360.48	\$9,890.83
AUG2024		08-07-24	Employee Benefits	08-31-24	\$888.60	\$888.60	01-02-060-005	Employee Benefits	\$22,360.48	\$9,890.83
AUG2024		08-07-24	Employee Benefits	08-31-24	\$821.65	\$821.65	01-02-060-005	Employee Benefits	\$22,360.48	\$9,890.83
						\$3,088.22				
1019	CIBC VISA, P.O. BOX 4595, STATION "A", TORONTO, ON, M5W 4X9	july2024	07-22-24 Telephone TELIZON	08-12-24	\$4.71	\$4.71	01-02-060-007	Telephone	\$2,600.00	\$1,428.64
july2024		07-22-24	Courses & Training AMCTO - KARLEE	08-12-24	\$412.13	\$412.13	01-02-060-015	Courses & Training	\$4,000.00	\$2,501.62
july2024		07-22-24	Courses & Training MFOA - ROSHAN	08-12-24	\$773.38	\$773.38	01-02-060-015	Courses & Training	\$4,000.00	\$2,501.62
july2024		07-22-24	Courses & Training AMCTO - MARY	08-12-24	\$412.13	\$412.13	01-02-060-015	Courses & Training	\$4,000.00	\$2,501.62
july2024		07-22-24	Memberships/Subscriptions CLOSED CAP	08-12-24	\$28.11	\$28.11	01-02-060-017	Memberships/Subscriptio	\$4,000.00	\$47.04
july2024		07-22-24	Information Technology Support GOOGLE	08-12-24	\$188.90	\$188.90	01-02-060-023	Information Technology	\$70,000.00	\$45,984.50
july2024		07-22-24	Bank Service Charges \$ Loan Interest Charges ANNUAL FEE	08-12-24	\$80.00	\$80.00	01-02-060-025	Bank Service Charges \$	\$39,632.00	\$20,375.78
july2024		07-22-24	Telecommunicaiton Service (Internet, Website) XPLORNET	08-12-24	\$93.10	\$93.10	01-02-060-031	Telecommunicaiton	\$11,280.00	\$6,373.93
july2024		07-22-24	Telecommunicaiton Service (Internet, Website) STARLINK	08-12-24	\$646.18	\$646.18	01-02-060-031	Telecommunicaiton	\$11,280.00	\$6,373.93
						\$2,638.64				

**Township of McKellar
A/P Preliminary Cheque Run
(Council Approval Report)**

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
1021	MY-TECH INFORMATION TECHNOLOGY, 20 BARTLETT DRIVE, SEGUIN, ON, P2A 2W8									
JULY2024		07-31-24	Information Technology Support	08-31-24	\$1,143.28	\$1,143.28	01-02-060-023	Information Technology	\$70,000.00	\$45,984.50
			INFORMATION TECHNOLOGY SUPPORT - JULY 2024							
						\$1,143.28				
1486	AIG INSURANCE COMPANY OF CANADA, P.O. BOX 15286 STATION A, TORONTO, ON, M5W 1C1									
AUG2024		08-07-24	Employee Benefits	08-31-24	\$81.20	\$81.20	01-02-060-005	Employee Benefits	\$22,360.48	\$9,890.83
						\$81.20				
Total General Government						\$7,300.24				
<u>Fire Protection Services</u>										
23	Bell Canada, P.O. Box 9000, Stn.: Don Mills, North York, ON, M3C 2X7									
JULY2024		07-16-24	Telephone	08-16-24	\$96.96	\$96.96	01-03-150-007	Telephone	\$3,000.00	\$1,844.38
						\$96.96				
873	Manulife Financial, PO BOX 1627, WATERLOO, ON, N2J 4P4									
AUG2024		08-07-24	Employee Benefits	08-31-24	\$63.92	\$63.92	01-03-150-005	Employee Benefits	\$6,000.00	\$874.18
						\$63.92				
1019	CIBC VISA, P.O. BOX 4595, STATION "A", TORONTO, ON, M5W 4X9									
july2024		07-22-24	Memberships/Subscriptions ADOBE	08-12-24	\$26.45	\$26.45	01-03-150-017	Memberships/Subscriptio	\$1,200.00	\$76.41
july2024		07-22-24	Memberships/Subscriptions ADOBE	08-12-24	\$26.45	\$26.45	01-03-150-017	Memberships/Subscriptio	\$1,200.00	\$76.41
july2024		07-22-24	Memberships/Subscriptions GOOGLE	08-12-24	\$14.24	\$14.24	01-03-150-017	Memberships/Subscriptio	\$1,200.00	\$76.41
july2024		07-22-24	Memberships/Subscriptions YOU TUBE	08-12-24	\$13.22	\$13.22	01-03-150-017	Memberships/Subscriptio	\$1,200.00	\$76.41
july2024		07-22-24	Miscellaneous SHOPPERS DRIG MART	08-12-24	\$50.00	\$50.00	01-03-150-024	Miscellaneous	\$3,500.00	\$3,224.09
july2024		07-22-24	Emergency First Response Supplies AMAZON F.D.	08-12-24	\$40.68	\$40.68	01-03-150-042	Emergency First	\$5,000.00	\$4,566.89
july2024		07-22-24	Emergency First Response Supplies AMAZON	08-12-24	\$29.50	\$29.50	01-03-150-042	Emergency First	\$5,000.00	\$4,566.89
july2024		07-22-24	Emergency First Response Supplies AMAZON	08-12-24	\$76.25	\$76.25	01-03-150-042	Emergency First	\$5,000.00	\$4,566.89
july2024		07-22-24	Emergency First Response Supplies AMAZON	08-12-24	\$99.74	\$99.74	01-03-150-042	Emergency First	\$5,000.00	\$4,566.89
july2024		07-22-24	Safety Equipment/Protective Clothing ASSOCIATED FIRE	08-12-24	\$1,242.77	\$1,242.77	01-03-150-100	Safety	\$20,000.00	\$11,148.73
july2024		07-22-24	Safety Equipment/Protective Clothing WFR WHOLESALE FIRE	08-12-24	\$186.05	\$186.05	01-03-150-100	Safety	\$20,000.00	\$11,148.73

**Township of McKellar
A/P Preliminary Cheque Run
(Council Approval Report)**

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
july2024		07-22-24	Fire Prevention AMAZON	08-12-24	\$80.39	\$80.39	01-03-150-103	Fire Prevention	\$4,000.00	\$1,975.67
july2024		07-22-24	Fire Fighting Tools/Equipment BLANK SPORTS WEAR	08-12-24	\$779.49	\$779.49	01-03-150-111	Fire Fighting	\$13,500.00	\$9,820.14
july2024		07-22-24	Fire Fighting Tools/Equipment AMAZON	08-12-24	\$26.39	\$26.39	01-03-150-111	Fire Fighting	\$13,500.00	\$9,820.14
july2024		07-22-24	Fire Fighting Tools/Equipment WFR WHOLESALE FIRE	08-12-24	\$837.84	\$837.84	01-03-150-111	Fire Fighting	\$13,500.00	\$9,820.14
						\$3,529.46				
Total Fire Protection Services						\$3,690.34				
<u>Building Department</u>										
217	Parry Sound Fuels, 114 Bowes Street, Parry Sound, ON, P2A 2L7									
859910		07-31-24	Vehicle Fuel - Gas CBO	08-31-24	\$72.38	\$72.38	01-04-170-141	Vehicle Fuel - Gas	\$1,200.00	\$721.06
						\$72.38				
873	Manulife Financial, PO BOX 1627, WATERLOO, ON, N2J 4P4									
AUG2024		08-07-24	Employee Benefits	08-31-24	\$844.98	\$844.98	01-04-170-005	Employee Benefits	\$9,126.62	\$5,111.01
						\$844.98				
1486	AIG INSURANCE COMPANY OF CANADA, P.O. BOX 15286 STATION A, TORONTO, ON, M5W 1C1									
AUG2024		08-07-24	Employee Benefits	08-31-24	\$22.25	\$22.25	01-04-170-005	Employee Benefits	\$9,126.62	\$5,111.01
						\$22.25				
Total Building Department						\$939.61				
<u>Protection to Persons and Property</u>										
873	Manulife Financial, PO BOX 1627, WATERLOO, ON, N2J 4P4									
AUG2024		08-07-24	Employee Benefits	08-31-24	\$390.24	\$390.24	01-05-182-005	Employee Benefits	\$2,066.62	\$206.77
						\$390.24				
975	Minister of Finance (OPP), 33 KING STREET WEST, P.O. BOX 647, OSHAWA, ON, L1H 8X3									
30250724132211		07-31-24	Policing Services Annual Levy OPP LEVY - JUNE 2024	08-31-24	\$30,273.00	\$30,273.00	01-05-160-030	Policing Services	\$363,282.00	\$212,803.08
						\$30,273.00				
1486	AIG INSURANCE COMPANY OF CANADA, P.O. BOX 15286 STATION A, TORONTO, ON, M5W 1C1									
AUG2024		08-07-24	Employee Benefits	08-31-24	\$1.28	\$1.28	01-05-182-005	Employee Benefits	\$2,066.62	\$206.77
						\$1.28				
Total Protection to Persons and Property						\$30,664.52				

**Township of McKellar
A/P Preliminary Cheque Run
(Council Approval Report)**

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
Transportation										
23	Bell Canada, P.O. Box 9000, Stn.: Don Mills, North York, ON, M3C 2X7									
JULY2024	07-16-24 Telephone	08-16-24		\$48.48	\$48.48	01-06-200-007	Telephone	\$1,400.00	\$986.51	
					\$48.48					
109	Home Hardware, 31 Joseph Street, Parry Sound, ON, P2A 2G3									
183686	08-01-24 Maintenance Repairs TOILET SEAT	08-31-24		\$25.43	\$25.43	01-06-210-113	Maintenance Repairs	\$15,000.00	\$11,228.72	
					\$25.43					
217	Parry Sound Fuels, 114 Bowes Street, Parry Sound, ON, P2A 2L7									
860207	08-02-24 Fuel - Diesel LS DIESEL - DYED	08-31-24		\$1,870.60	\$1,870.60	01-06-228-142	Fuel - Diesel	\$65,000.00	\$28,014.29	
					\$1,870.60					
218	Parry Sound Auto Parts, 74 Parry Sound Drive, Parry Sound, ON, P2A 0B8									
1-2991531	07-02-24 Maintenance Supplies SHOP SUPPLIES	08-31-24		\$193.51	\$193.51	01-06-210-112	Maintenance Supplies	\$500.00	(\$255.45)	
1-2991622	07-02-24 SHOP SUPPLIES	08-31-24		\$25.27	\$25.27	01-06-210-112	Maintenance Supplies	\$500.00	(\$255.45)	
					\$218.78					
239	Rona Building Centre, 115 Bowes Street, Parry Sound, ON, P2A 2L8									
221964	08-06-24 Materials & Supplies READY MIX PARGING (AQUAMIX)	08-31-24		\$379.86	\$379.86	01-06-227-145	Materials & Supplies	\$12,000.00	\$3,436.07	
221965	08-06-24 Materials & Supplies AQUAMIX - CREDIT MEMO	08-31-24		(\$365.42)	(\$365.42)	01-06-227-145	Materials & Supplies	\$12,000.00	\$3,436.07	
					\$14.44					
873	Manulife Financial, PO BOX 1627, WATERLOO, ON, N2J 4P4									
AUG2024	08-07-24 Employee Benefits	08-31-24		\$951.35	\$951.35	01-06-200-005	Employee Benefits	\$22,000.00	\$5,787.06	
AUG2024	08-07-24 Employee Benefits	08-31-24		\$934.95	\$934.95	01-06-200-005	Employee Benefits	\$22,000.00	\$5,787.06	
AUG2024	08-07-24 Employee Benefits	08-31-24		(\$509.48)	(\$509.48)	01-06-200-005	Employee Benefits	\$22,000.00	\$5,787.06	
AUG2024	08-07-24 Employee Benefits	08-31-24		\$929.64	\$929.64	01-06-200-005	Employee Benefits	\$22,000.00	\$5,787.06	
					\$2,306.46					
982	AIR AUTOMOTIVE TRACKING INC., 160 COLLARD DRIVE, KING CITY, ON, L7B 1E4									
MCK08-24	08-01-24 Maintenance Costs/Parts MONTHLY WIRELESS - AUGUST 2024	08-31-24		\$20.35	\$20.35	01-06-233-143	Maintenance Costs/Parts	\$13,000.00	\$12,450.51	
MCK08-24	08-01-24 Maintenance Costs/Parts MONTHLY WIRELESS - AUGUST 2024	08-31-24		\$20.35	\$20.35	01-06-235-143	Maintenance Costs/Parts	\$14,500.00	(\$1,809.05)	
MCK08-24	08-01-24 Maintenance Costs/Parts MONTHLY WIRELESS - AUGUST 2024	08-31-24		\$20.35	\$20.35	01-06-237-143	Maintenance Costs/Parts	\$15,500.00	\$10,365.65	
MCK08-24	08-01-24 Maintenance Costs/Parts MONTHLY WIRELESS - AUGUST 2024	08-31-24		\$20.35	\$20.35	01-06-246-143	Maintenance Costs/Parts	\$7,375.68	\$3,168.20	
MCK08-24	08-01-24 Maintenance Costs/Parts MONTHLY WIRELESS - AUGUST 2024	08-31-24		\$20.35	\$20.35	01-06-247-143	Maintenance Costs/Parts	\$3,200.00	\$2,740.25	

**Township of McKellar
A/P Preliminary Cheque Run
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Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
MCK08-24		08-01-24	Maintenance Costs/Parts MONTHLY WIRELESS - AUGUST 2024	08-31-24	\$20.35	\$20.35	01-06-248-143	Maintenance Costs/Parts	\$43,206.86	\$1,056.35
MCK08-24		08-01-24	Maintenance Costs/Parts MONTHLY WIRELESS - AUGUST 2024	08-31-24	\$20.35	\$20.35	01-06-250-143	Maintenance Costs/Parts	\$12,000.00	\$11,857.55
						\$142.45				
1179	Magnetawan Truck & Trailer Repair, 4855 Highway 520, Magnetawan, ON, P0A 1P0									
2597		07-30-24	Maintenance Costs/Parts SERVICE CALL - MCKELLAR SHOP	08-31-24	\$274.75	\$274.75	01-06-237-143	Maintenance Costs/Parts	\$15,500.00	\$10,365.65
						\$274.75				
1486	AIG INSURANCE COMPANY OF CANADA, P.O. BOX 15286 STATION A, TORONTO, ON, M5W 1C1									
AUG2024		08-07-24	Employee Benefits	08-31-24	\$36.21	\$36.21	01-06-200-005	Employee Benefits	\$22,000.00	\$5,787.06
						\$36.21				
1514	HOSE TECH, 3-32 AIRPARK PLACE, GUELPH, ON, N1L 1B2									
187309		08-01-24	Capital - Transportation TRUCK #24/WATER TANK	08-31-24	\$2,427.34	\$2,427.34	01-06-200-429	Capital - Transportation	\$136,000.00	\$132,265.25
						\$2,427.34				
Total Transportation						\$7,364.94				
<u>Environmental Services</u>										
12	Adams Brothers Construction Ltd, P.O. Box 324, Parry Sound, ON, P2A 2X4									
174174		08-06-24	Waste Hauling Contract WASTE HAULING CONTRACT - JULY 2024	08-31-24	\$4,517.89	\$4,517.89	01-08-301-122	Waste Hauling Contract	\$26,000.00	\$13,179.94
						\$4,517.89				
23	Bell Canada, P.O. Box 9000, Stn.: Don Mills, North York, ON, M3C 2X7									
JULY2024		07-16-24	Telephone	08-16-24	\$48.47	\$48.47	01-08-300-007	Telephone	\$600.00	\$323.64
						\$48.47				
873	Manulife Financial, PO BOX 1627, WATERLOO, ON, N2J 4P4									
AUG2024		08-07-24	Employee Benefits	08-31-24	\$117.31	\$117.31	01-08-300-005	Employee Benefits	\$1,400.00	\$769.04
						\$117.31				
1019	CIBC VISA, P.O. BOX 4595, STATION "A", TORONTO, ON, M5W 4X9									
july2024		07-22-24	Materials & Supplies SHELTER LOGIC	08-12-24	\$330.67	\$330.67	01-08-300-145	Materials & Supplies	\$2,000.00	\$355.16
						\$330.67				
Total Environmental Services						\$5,014.34				
<u>Health Services</u>										
196	NORTH BAY PARRY SOUND DISTRICT HEALTH UNIT, 345 OAK STREET WEST, NORTH BAY, ON, P1B 2T2									

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AUG2024		08-01-24	North Bay Parry Sound Health Unit Annual Levy MUNICIPAL LEVY - AUGUST 2024	08-31-24	\$3,515.58	\$3,515.58	01-09-330-030	North Bay Parry Sound	\$42,187.00	\$17,577.94
						\$3,515.58				
Total Health Services						\$3,515.58				
<u>Parks and Recreation Facilities</u>										
109	Home Hardware, 31 Joseph Street, Parry Sound, ON, P2A 2G3	183686	08-01-24 Materials & Supplies CEMENT	08-31-24	\$37.64	\$37.64	01-11-361-145	Materials & Supplies	\$1,000.00	\$138.51
						\$37.64				
873	Manulife Financial, PO BOX 1627, WATERLOO, ON, N2J 4P4	AUG2024	08-07-24 Employee Benefits	08-31-24	\$854.36	\$854.36	01-11-360-005	Employee Benefits	\$3,600.00	\$1,782.91
						\$854.36				
1486	AIG INSURANCE COMPANY OF CANADA, P.O. BOX 15286 STATION A, TORONTO, ON, M5W 1C1	AUG2024	08-07-24 Employee Benefits	08-31-24	\$10.16	\$10.16	01-11-360-005	Employee Benefits	\$3,600.00	\$1,782.91
						\$10.16				
1507	DEVON JOY THORNE, C/O JOYCE HOPKINS, MCKELLAR, ON,	JULY2024	08-07-24 Materials & Supplies PURCHASE OF CARNIVAL GAMES - MOTION 24-32	08-31-24	\$100.00	\$100.00	01-11-360-145	Materials & Supplies	\$3,000.00	\$1,360.91
						\$100.00				
Total Parks and Recreation Facilities						\$1,002.16				
<u>Community Centre</u>										
23	Bell Canada, P.O. Box 9000, Stn.: Don Mills, North York, ON, M3C 2X7	JULY2024	07-16-24 Telephone	08-16-24	\$95.67	\$95.67	01-12-370-007	Telephone	\$1,200.00	\$632.94
						\$95.67				
836	HURONIA ALARM & FIRE SECURITY INC., 233 MIDLAND AVE., MIDLAND, ON, L4R 3K1	1301602	07-31-24 Facility Maintenance SEMI ANNUAL KITCHEN SUPPRESSION SYSTEM	08-31-24	\$220.82	\$220.82	01-12-370-115	Facility Maintenance	\$11,948.29	\$5,795.81
						\$220.82				
1019	CIBC VISA, P.O. BOX 4595, STATION "A", TORONTO, ON, M5W 4X9	july2024	07-22-24 Miscellaneous AED PADS AND BATTERY	08-12-24	\$310.70	\$310.70	01-12-370-024	Miscellaneous	\$100.00	\$100.00
		july2024	07-22-24 Materials & Supplies FLOOR PAD RETURN	08-12-24	(\$70.77)	(\$70.77)	01-12-370-145	Materials & Supplies	\$1,000.00	(\$3,251.73)
						\$239.93				
Total Community Centre						\$556.42				

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Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
<u>Planning and Development</u>										
1515	SHARON WILEY, 154 SOUTH SEGUIN ESTATES ROAD, SEGUIN, ON, P2A 0B6									
AUG2024	08-01-24 McKellar Market Vendor Fees VENDOR	08-31-24			\$40.00	\$40.00	01-14-104-539	McKellar Market Vendor	\$18,560.00	(\$420.00)
	REFUND - MCKELLAR MARKET									
						\$40.00				
Total Planning and Development						\$40.00				
Total Bills To Pay:						\$77,883.90				

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General										
154	MINISTER OF FINANCE, 33 KING STREET WEST, P.O. BIX 620, OSHAWA, ON, L1H 8E9									
AUG2024		08-07-24	EHT payable EHT JULY 2024	08-31-24	\$2,319.61	\$2,319.61	01-00-000-637	EHT payable	\$0.00	\$22,837.66
						\$2,319.61				
235	RECEIVER GENERAL, CANADA REVENUE AGENCY TECHNOLOGY CENTRE, 875 HERON ROAD, OTTAWA, ON, K1A 1B1									
AUG9/2024		08-09-24	CPP Deductions	08-31-24	\$4,107.34	\$4,107.34	01-00-000-631	CPP Deductions	\$0.00	(\$8,152.34)
AUG9/2024		08-09-24	EI Deductions	08-31-24	\$1,287.31	\$1,287.31	01-00-000-632	EI Deductions	\$0.00	(\$2,596.17)
AUG9/2024		08-09-24	Income Tax Payable	08-31-24	\$9,555.19	\$9,555.19	01-00-000-633	Income Tax Payable	\$0.00	(\$20,046.26)
						\$14,949.84				
Total General						\$17,269.45				
General Government										
1139	PITNEY WORKS, BOX 280, ORANGEVILLE, ON, L9W 2Z7									
JULY2024		07-25-24	Postage/Courier POSTAGE FOR JULY 2024 - TAX BILLS	08-16-24	\$2,035.20	\$2,305.75	01-02-060-010	Postage/Courier	\$8,000.00	\$5,959.49
						\$2,305.75				
Total General Government						\$2,305.75				
Total Bills To Pay:						\$19,575.20				

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General										
1041	MARCO ANCINELLI									
AUG2024		08-14-24	Bank Account VFF HOURS JULY 1 - JULY 31/2024	08-31-24	\$132.96	\$132.96	01-00-011-801	Bank Account	\$0.00	\$118,016.10
						\$132.96				
Total General						\$132.96				
General Liabilities and Equity										
1518	ROBERT VERTATSCHITSCH, 510 JONES ROAD, STONEY CREEK, ON, L8E 6E3									
AUG2024		08-13-24	Refundable Entrance/Bldg Fees ROAD DAMAGE DEPOSIT REFUND	08-31-24	\$750.00	\$750.00	01-01-030-617	Refundable	\$0.00	(\$5,870.00)
						\$750.00				
1519	ERIC HAWRYLUK, 536 PRINCESS STREET, PETROLIA, ON, N0N 1R0									
AUG2024		08-14-24	Refundable Entrance/Bldg Fees ROAD DAMAGE DEPOSIT REFUND	08-31-24	\$750.00	\$750.00	01-01-030-617	Refundable	\$0.00	(\$5,870.00)
						\$750.00				
Total General Liabilities and Equity						\$1,500.00				
General Government										
116	Hydro One Networks Inc., P. O. Box 4102 Stn A, Toronto, ON, M5W 3L3									
AUG2024		08-02-24	Hydro Admin	08-31-24	\$1,273.24	\$1,273.24	01-02-060-008	Hydro Admin	\$14,000.00	\$3,255.44
						\$1,273.24				
194	Near North Business Machines, 86 West RD, Huntsville, ON, P1H 1M1									
12		08-08-24	Information Technology Support 50% OF INFRASTRUCTURE PROJECT	08-31-24	\$7,557.92	\$7,557.92	01-02-060-023	Information Technology	\$70,000.00	\$44,652.32
						\$7,557.92				
220	P.S. Area Chamber of Commerce, 21 William Street, Parry Sound, ON, P2A 1Y9									
AUG2024		08-14-24	Discretionary Donations	08-31-24	\$1,120.00	\$1,120.00	01-02-060-128	Discretionary Donations	\$5,000.00	\$5,000.00
						\$1,120.00				

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Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
1516	P.S. COMMUNITY BUSINESS AND DEVELOPMENT, 1A CHURCH STREET, PARRY SOUND, ON, P2A1Y2									
AUG2024		08-14-24	Discretionary Donations	08-31-24	\$500.00	\$500.00	01-02-060-128	Discretionary Donations	\$5,000.00	\$5,000.00
						\$500.00				
1517	GEORGIAN NORDIC, 4 NINE MILE LAKE ROAD, MCDOUGALL, ON, P2A 2W8									
AUG2024		08-14-24	Discretionary Donations	08-31-24	\$1,000.00	\$1,000.00	01-02-060-128	Discretionary Donations	\$5,000.00	\$5,000.00
						\$1,000.00				
Total General Government						\$11,451.16				
<u>Fire Protection Services</u>										
116	Hydro One Networks Inc., P. O. Box 4102 Stn A, Toronto, ON, M5W 3L3									
AUG2024		08-02-24	Hydro	08-31-24	\$155.40	\$155.40	01-03-151-008	Hydro	\$2,500.00	\$1,554.65
AUG2024		08-02-24	Hydro	08-31-24	\$266.87	\$266.87	01-03-152-008	Hydro	\$3,500.00	\$1,502.60
AUG2024		08-02-24	Hydro	08-31-24	\$108.57	\$108.57	01-03-154-008	Hydro	\$1,750.00	\$797.78
						\$530.84				
Total Fire Protection Services						\$530.84				
<u>Transportation</u>										
21	ACE Equipment Rentals, PO Box 324, Parry Sound, ON, P2A 2X4									
34076		08-01-24	Materials & Supplies RENTAL D3 DOZER JULY 22-AUG 2 - BALL FIELD CONSTRUCTION	08-31-24	\$3,617.57	\$3,617.57	01-06-424-145	Materials & Supplies	\$240,919.25	\$178,759.15
34077		08-01-24	Materials & Supplies RENTAL CAT 320 - JULY 22-AUG 2 - BALL FIELD CONSTRUCTION	08-31-24	\$5,652.77	\$5,652.77	01-06-424-145	Materials & Supplies	\$240,919.25	\$178,759.15
						\$9,270.34				
116	Hydro One Networks Inc., P. O. Box 4102 Stn A, Toronto, ON, M5W 3L3									
AUG2024		08-02-24	Hydro	08-31-24	\$195.68	\$195.68	01-06-210-008	Hydro	\$3,000.00	\$1,271.89
						\$195.68				
239	Rona Building Centre, 115 Bowes Street, Parry Sound, ON, P2A 2L8									
222082		08-08-24	Materials & Supplies CALCIUM CHLORIDE	08-31-24	\$325.53	\$325.53	01-06-618-145	Materials & Supplies	\$33,000.00	\$33,000.00
						\$325.53				

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Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
284	Weeks Construction Inc., PO Box 397, Parry Sound, ON, P2A 2X4									
99416		07-31-24	Materials & Supplies PW2024-04 GRAVEL	08-31-24	\$10,647.41	\$10,647.41	01-06-223-145	Materials & Supplies	\$85,000.00	\$42,198.57
						\$10,647.41				
551	Ward Stoneman, ,									
AUG2024		08-15-24	Mileage	08-31-24	\$501.90	\$501.90	01-06-200-006	Mileage	\$500.00	\$500.00
AUG2024		08-15-24	Office Supplies/Materials WATER FOR PUBLIC WORKS SHOP AND MILEAGE	08-31-24	\$15.96	\$15.96	01-06-200-009	Office	\$500.00	\$164.92
AUG2024		08-15-24	Office Supplies/Materials WATER FOR PUBLIC WORKS SHOP AND MILEAGE	08-31-24	\$17.16	\$17.16	01-06-200-009	Office	\$500.00	\$164.92
						\$535.02				
845	TOROMONT CAT, 3131 Highway 7 West., POBox 5511, Concord, ON, L4K 1B7									
WO901017743		08-03-24	Maintenance Costs/Parts TRACT MAINTENANCE - 420F2IT - CAT BACKHOE	08-31-24	\$51.01	\$51.01	01-06-243-143	Maintenance Costs/Parts	\$7,500.00	(\$15,813.30)
WO901017742		08-03-24	Maintenance Costs/Parts TRACT MAINTENANCE - 140 MAWD - CAT GRADER	08-31-24	\$49.64	\$49.64	01-06-248-143	Maintenance Costs/Parts	\$43,206.86	\$1,036.00
						\$100.65				
1096	RHH ENGINEERING, 70 ISABELLA STREET, UNIT 111, PARRY SOUND, ON, P2A 2Z1									
24015		08-12-24	Capital - Consult Service CENTRE ROAD/ 2 TENDERS	08-31-24	\$4,701.31	\$4,701.31	01-06-618-428	Capital - Consult Service	\$12,500.00	\$12,500.00
24016		07-20-24	Capital - Consult Service HURDVILLE ROAD REPORT	08-31-24	\$946.37	\$946.37	01-06-634-428	Capital - Consult Service	\$0.00	\$0.00
24014		08-12-24	Craigmore Subdivision Road Upgrade-Capital CRAIGMORE SUBDIVISION REPORT	08-31-24	\$951.46	\$951.46	01-06-694-424	Craigmore Subdivision	\$1,000.00	\$1,000.00
						\$6,599.14				
1520	HV DUTY SUPPLY, 5 WATER STREET, PARRY SOUND, ON, P2A 3A3									
664		08-12-24	Maintenance Supplies ELECTRICAL TAPE	08-31-24	\$15.26	\$15.26	01-06-210-112	Maintenance Supplies	\$500.00	(\$474.23)
HVD23-#658		08-09-24	Maintenance Supplies GREASE	08-31-24	\$76.22	\$76.22	01-06-210-112	Maintenance Supplies	\$500.00	(\$474.23)
						\$91.48				
Total Transportation						\$27,765.25				

Street Lighting

116	Hydro One Networks Inc., P. O. Box 4102 Stn A, Toronto, ON, M5W 3L3									
AUG2024		08-02-24	Hydro	08-31-24	\$12.80	\$12.80	01-07-229-008	Hydro	\$1,900.00	\$723.42
AUG2024		08-02-24	Hydro	08-31-24	\$5.18	\$5.18	01-07-229-008	Hydro	\$1,900.00	\$723.42
AUG2024		08-02-24	Hydro	08-31-24	\$129.94	\$129.94	01-07-229-008	Hydro	\$1,900.00	\$723.42
AUG2024		08-02-24	Hydro	08-31-24	\$21.24	\$21.24	01-07-229-008	Hydro	\$1,900.00	\$723.42

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Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
						\$169.16				
Total Street Lighting						\$169.16				
<u>Environmental Services</u>										
12 174412	Adams Brothers Construction Ltd, P.O. Box 324, Parry Sound, ON, P2A 2X4		Maintenance Costs/Parts MONTHLY TOILET RENTAL TRANSFER STATION - AUG 12 - SEPT 9/2024	08-12-24 08-31-24	\$208.61	\$208.61	01-08-300-143	Maintenance Costs/Parts	\$0.00	(\$1,638.33)
						\$208.61				
116 AUG2024	Hydro One Networks Inc., P. O. Box 4102 Stn A, Toronto, ON, M5W 3L3		Hydro	08-02-24 08-31-24	\$129.33	\$129.33	01-08-300-008	Hydro	\$2,000.00	\$657.24
						\$129.33				
331 25370	Municipality of McDougall, 5 Baragar Blvd., McDougall, ON, P2A 2W9		Waste Tipping Fees WASTE TIPPING FEES - JULY 2024	07-31-24 08-31-24	\$11,849.13	\$11,849.13	01-08-301-123	Waste Tipping Fees	\$80,000.00	\$46,657.73
						\$11,849.13				
Total Environmental Services						\$12,187.07				
<u>Parks and Recreation Facilities</u>										
12 170868	Adams Brothers Construction Ltd, P.O. Box 324, Parry Sound, ON, P2A 2X4		Maintenance Costs/Parts MONTHLY TOILET RENTAL - AUG 12 - SEPT 9/2024	08-12-24 08-31-24	\$920.93	\$920.93	01-11-360-143	Maintenance Costs/Parts	\$7,000.00	\$1,443.95
						\$920.93				
116 AUG2024	Hydro One Networks Inc., P. O. Box 4102 Stn A, Toronto, ON, M5W 3L3		Hydro	08-02-24 08-31-24	\$35.12	\$35.12	01-11-360-008	Hydro	\$400.00	\$150.06
						\$35.12				
1453 JULY2024	HELEN KOHL, 3 RIVERVIEW DRIVE, MCKELLAR, ON, P3A 0B7		Recreation Programs YOGA CLASSES - APRIL - JULY 2024 RESOLUTION 23-41	08-13-24 08-31-24	\$600.00	\$600.00	01-11-360-129	Recreation Programs	\$9,950.00	\$9,112.64
						\$600.00				
Total Parks and Recreation Facilities						\$1,556.05				
<u>Community Centre</u>										
116 AUG2024	Hydro One Networks Inc., P. O. Box 4102 Stn A, Toronto, ON, M5W 3L3		Hydro	08-02-24 08-31-24	\$568.41	\$568.41	01-12-370-008	Hydro	\$7,500.00	\$2,703.30

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						\$568.41				
Total Community Centre						\$568.41				
<u>Cultural</u>										
116	Hydro One Networks Inc., P. O. Box 4102 Stn A, Toronto, ON, M5W 3L3									
AUG2024	08-02-24	Library - Hydro		08-31-24	\$431.99	\$431.99	01-13-381-008	Library - Hydro	\$4,500.00	\$854.53
						\$431.99				
Total Cultural						\$431.99				
<u>Planning and Development</u>										
818	AQUA GRAPHICS, 2 BOWES STREET, UNIT 3, PARRY SOUND, ON, P2A 2K6									
2024-9365	07-03-24	Lake Stewardship Committee/ RE- ISSUE CHEQUE- RECYCLING FLYERS - ENVIRONMENTAL COMMITTEE		08-31-24	\$941.28	\$941.28	01-14-411-030	Lake Stewardship	\$6,843.00	\$6,105.24
						\$941.28				
1320	J.L. Richards & Associates, 343 Preston Street, Tower II, Suite 1000, Ottawa, ON, K1S 1N4									
120688	08-09-24	Planning Consultant Services KOKKO/GREENWOOD/ADVISORY		08-31-24	\$6,206.10	\$6,206.10	01-14-400-021	Planning Consultant	\$58,352.00	\$23,888.32
						\$6,206.10				
Total Planning and Development						\$7,147.38				
Total Bills To Pay:						\$63,440.27				

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General										
235	RECEIVER GENERAL, CANADA REVENUE AGENCY TECHNOLOGY CENTRE, 875 HERON ROAD, OTTAWA, ON, K1A 1B1									
AUG23/24		08-23-24	CPP Deductions	08-31-24	\$4,045.00	\$4,045.00	01-00-000-631	CPP Deductions	\$0.00	(\$7,303.42)
AUG23/24		08-23-24	EI Deductions	08-31-24	\$1,308.87	\$1,308.87	01-00-000-632	EI Deductions	\$0.00	(\$2,462.77)
AUG23/24		08-23-24	Income Tax Payable	08-31-24	\$10,301.64	\$10,301.64	01-00-000-633	Income Tax Payable	\$0.00	(\$23,471.35)
						\$15,655.51				
Total General						\$15,655.51				
Total Bills To Pay:						\$15,655.51				

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General										
308 AUG2024	Debbie Zulak,	08-20-24	Bank Account COUNCILLOR PAY AUG 4 - AUG 17 - 2024	08-31-24	\$685.69	\$685.69	01-00-011-801	Bank Account	\$0.00	\$239,645.29
						\$685.69				
Total General						\$685.69				
Fire Protection Services										
217 861549	Parry Sound Fuels, 114 Bowes Street, Parry Sound, ON, P2A 2L7	08-20-24	Fuel - Gas FUEL- 710 HURDVILLE ROAD - FIRE HALL	08-31-24	\$2,058.04	\$2,058.04	01-03-153-141	Fuel - Gas	\$6,000.00	\$2,347.25
						\$2,058.04				
818 2024-9374	AQUA GRAPHICS, 2 BOWES STREET, UNIT 3, PARRY SOUND, ON, P2A 2K6	07-09-24	Maintenance Repairs DECALS FOR MCKELLAR FIRE DEPARTMENT	08-31-24	\$351.07	\$351.07	01-03-152-113	Maintenance Repairs	\$30,000.00	\$30,000.00
						\$351.07				
927 AUG2024	MITCH'S, 44 SEGUIN STREET, PARRY SOUND, ON, P2A 1B4	08-20-24	Safety Equipment/Protective Clothing WORK BOOTS - MCKELLAR FIRE DEPARTMENT	08-31-24	\$987.02	\$987.02	01-03-150-100	Safety	\$20,000.00	\$9,719.91
						\$987.02				
1524 AUG2024	DAVE MANCHUCK, , , ,	06-09-24	Courses & Training BINDERS	08-31-24	\$36.63	\$36.63	01-03-150-015	Courses & Training	\$25,000.00	\$21,255.92
						\$36.63				
Total Fire Protection Services						\$3,432.76				
Building Department										
217 861920	Parry Sound Fuels, 114 Bowes Street, Parry Sound, ON, P2A 2L7	08-21-24	CBO VEHICLE FUEL	08-31-24	\$63.39	\$63.39	01-04-170-141	Vehicle Fuel - Gas	\$1,200.00	\$648.68
						\$63.39				
Total Building Department						\$63.39				

**Township of McKellar
A/P Preliminary Cheque Run
(Council Approval Report)**

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
Transportation										
217	Parry Sound Fuels, 114 Bowes Street, Parry Sound, ON, P2A 2L7									
861325		08-15-24	Fuel - Diesel LS DIESEL FUEL - CLEAR	08-31-24	\$3,010.93	\$3,010.93	01-06-228-142	Fuel - Diesel	\$65,000.00	\$26,143.69
861506		08-19-24	Fuel - Diesel DYED DIESEL LS	08-31-24	\$552.87	\$552.87	01-06-228-142	Fuel - Diesel	\$65,000.00	\$26,143.69
						\$3,563.80				
218	Parry Sound Auto Parts, 74 Parry Sound Drive, Parry Sound, ON, P2A 0B8									
1-2999076		08-20-24	Workshop Supplies	08-31-24	\$108.74	\$108.74	01-06-210-148	Workshop Supplies	\$3,000.00	(\$1,416.24)
						\$108.74				
845	TOROMONT CAT, 3131 Highway 7 West., POBox 5511, Concord, ON, L4K 1B7									
PS051454308		08-10-24	Maintenance Costs/Parts CAT BACKHOE - 420F2IT PARTS	08-31-24	\$70.20	\$70.20	01-06-243-143	Maintenance Costs/Parts	\$7,500.00	(\$15,864.31)
PS051454309		08-10-24	Maintenance Costs/Parts CATBACKHOE - 420F2IT - PARTS	08-31-24	\$220.76	\$220.76	01-06-243-143	Maintenance Costs/Parts	\$7,500.00	(\$15,864.31)
						\$290.96				
1520	HV DUTY SUPPLY, 5 WATER STREET, PARRY SOUND, ON, P2A 3A3									
673		08-19-24	Workshop Supplies	08-31-24	\$16.92	\$16.92	01-06-210-148	Workshop Supplies	\$3,000.00	(\$1,416.24)
						\$16.92				
1522	NEAR NORTH INDUSTRIAL SOLUTIONS, BOX 570, SUNDRIDGE, ON, P0A 1Z0									
94779		08-14-24	Maintenance Costs/Parts HYDRAULIC REPAIR - CAT BACKHOE	08-31-24	\$388.75	\$388.75	01-06-243-143	Maintenance Costs/Parts	\$7,500.00	(\$15,864.31)
						\$388.75				
1523	AI LAW PROFESSIONAL CORPORATION, 2201-250 YONGE STREET, TORONTO, ON, M5B 2M6									
2024-12390444		07-23-24	Salaries	08-31-24	\$14,521.53	\$14,521.53	01-06-200-001	Salaries	\$160,296.00	\$63,741.31
2024-12390444		07-23-24	Professional Services - Legal	08-31-24	\$2,701.60	\$2,701.60	01-06-200-020	Professional Services -	\$5,000.00	\$1,139.81
						\$17,223.13				
Total Transportation						\$21,592.30				
Health Services										
257	Town of Parry Sound, 52 Seguin Street, Parry Sound, ON, P2A 1B4									
AUG2024		08-17-24	EMS Ambulance Annual Levy LAND AMBULANCE - AUGUST 2024	08-31-24	\$19,902.87	\$19,902.87	01-09-320-030	EMS Ambulance Annual	\$238,834.37	\$99,514.28
						\$19,902.87				
Total Health Services						\$19,902.87				

**Township of McKellar
A/P Preliminary Cheque Run
(Council Approval Report)**

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
<u>Parks and Recreation Facilities</u>										
109	Home Hardware, 31 Joseph Street, Parry Sound, ON, P2A 2G3									
183868		08-18-24	Materials & Supplies CEMENT BOND/LATEX FLOOR PAINT	08-31-24	\$75.79	\$75.79	01-11-360-145	Materials & Supplies	\$3,000.00	\$661.60
						\$75.79				
218	Parry Sound Auto Parts, 74 Parry Sound Drive, Parry Sound, ON, P2A 0B8									
2-1210359		08-19-24	Materials & Supplies 4L MOTOMIX - PARKS	08-31-24	\$225.66	\$225.66	01-11-360-145	Materials & Supplies	\$3,000.00	\$661.60
						\$225.66				
1284	DINAH RYELAND-BROWN, RECREATION COMMITTEE, , ,									
AUG2024		08-19-24	Materials & Supplies MOVIE NIGHT SUPPLIES	08-31-24	\$22.38	\$22.38	01-11-360-145	Materials & Supplies	\$3,000.00	\$661.60
AUG2024		08-19-24	Materials & Supplies MOVIE NIGHT SUPPLIES	08-31-24	\$27.64	\$27.64	01-11-360-145	Materials & Supplies	\$3,000.00	\$661.60
						\$50.02				
1404	JUDY RYELAND, 52 MCCORDS ROAD, MCKELLAR, ON,									
AUG2024		08-19-24	T-Ball Program T-BALL TOURNAMENT SUPPLIES	08-31-24	\$230.86	\$230.86	01-11-360-132	T-Ball Program	\$700.00	\$456.88
AUG2024		08-19-24	T-Ball Program T-BALL TOURNAMENT SUPPLIES	08-31-24	\$13.97	\$13.97	01-11-360-132	T-Ball Program	\$700.00	\$456.88
						\$244.83				
1477	TERESA VARRETTE, 334 BAY STREET, MIDLAND, ON, L4R 1K2									
AUG2024		08-20-24	Recreation Programs LIVE MUSIC ENTERTAINMENT - REC SUMMER DANCE	08-31-24	\$1,072.00	\$1,072.00	01-11-360-129	Recreation Programs	\$9,950.00	\$8,512.64
						\$1,072.00				
Total Parks and Recreation Facilities						\$1,668.30				
Total Bills To Pay:						\$47,345.31				

**Township of McKellar
A/P Preliminary Cheque Run
(Council Approval Report)**

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
General Government										
966	INA WATKINSON,									
AUG23/24		06-25-24	Professional Services - Legal / Land Registry etc LEGAL FEES	08-23-24	\$5,000.00	\$5,000.00	01-02-060-020	Professional Services -	\$31,000.00	\$20,556.53
						\$5,000.00				
Total General Government						\$5,000.00				
Total Bills To Pay:						\$5,000.00				

**Township of McKellar
A/P Preliminary Cheque Run
(Council Approval Report)**

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
General Government										
23	Bell Canada, P.O. Box 9000, Stn.: Don Mills, North York, ON, M3C 2X7									
AUG2024	08-16-24 Telephone ADMIN	08-31-24	\$178.00	\$178.00	01-02-060-007	Telephone	\$2,600.00	\$1,245.93		
						\$178.00				
Total General Government						\$178.00				
Fire Protection Services										
23	Bell Canada, P.O. Box 9000, Stn.: Don Mills, North York, ON, M3C 2X7									
AUG2024	08-16-24 Telephone FIRE DEPT	08-31-24	\$96.95	\$96.95	01-03-150-007	Telephone	\$3,000.00	\$1,747.42		
						\$96.95				
109	Home Hardware, 31 Joseph Street, Parry Sound, ON, P2A 2G3									
183917	08-22-24 Miscellaneous KEY CUT	08-31-24	\$7.11	\$7.11	01-03-150-024	Miscellaneous	\$3,500.00	\$3,174.09		
						\$7.11				
222	Purolator Courier Ltd, PO BOX 4800, STATION MAIN, CONCORD, ON, L4K 0K1									
595060002	08-17-24 Miscellaneous PUROLATOR	08-31-24	\$10.52	\$10.52	01-03-150-024	Miscellaneous	\$3,500.00	\$3,174.09		
						\$10.52				
1526	MAXTOWER COMPANY LIMITED, 5 EDMONDSON STREET, BRANTFORD, ON, N3R 7J2									
240822-1	08-21-24 Radio Tower Maintenance TOWER FIELD INSPECTION/ANTENNA AUDIT/MCKELLAR BALSAM ROAD TOWER	08-31-24	\$5,571.36	\$5,571.36	01-03-150-107	Radio Tower	\$25,000.00	\$25,000.00		
						\$5,571.36				
Total Fire Protection Services						\$5,685.94				
Transportation										
12	Adams Brothers Construction Ltd, P.O. Box 324, Parry Sound, ON, P2A 2X4									
174818	08-22-24 Capital - Consult Service PW2024-13 MCKELLAR CENTRE ROAD BLASTING	08-31-24	\$19,894.08	\$19,894.08	01-06-618-428	Capital - Consult Service	\$12,500.00	\$7,782.32		
						\$19,894.08				

**Township of McKellar
A/P Preliminary Cheque Run
(Council Approval Report)**

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
23	Bell Canada, P.O. Box 9000, Stn.: Don Mills, North York, ON, M3C 2X7									
AUG2024		08-16-24	Telephone GARAGE	08-31-24	\$48.48	\$48.48	01-06-200-007	Telephone	\$1,400.00	\$938.03
						\$48.48				
218	Parry Sound Auto Parts, 74 Parry Sound Drive, Parry Sound, ON, P2A 0B8									
1-2999431		08-22-24	Workshop Supplies BLACK NITRILE GLOVES	08-31-24	\$36.43	\$36.43	01-06-210-148	Workshop Supplies	\$3,000.00	(\$1,541.90)
1-2999458		08-22-24	Workshop Supplies CREDIT MEMO	08-31-24	(\$36.43)	(\$36.43)	01-06-210-148	Workshop Supplies	\$3,000.00	(\$1,541.90)
1-2999846		08-26-24	Workshop Supplies SAFETY VESTS - TEAR AWAY	08-31-24	\$47.85	\$47.85	01-06-210-148	Workshop Supplies	\$3,000.00	(\$1,541.90)
						\$47.85				
239	Rona Building Centre, 115 Bowes Street, Parry Sound, ON, P2A 2L8									
222748		08-22-24	Maintenance Costs/Parts SPRUCE	08-31-24	\$53.10	\$53.10	01-06-237-143	Maintenance Costs/Parts	\$15,500.00	\$10,070.55
222748		08-22-24	Materials & Supplies CALCIUM CHLORIDE - CENTRE ROAD	08-31-24	\$162.76	\$162.76	01-06-618-145	Materials & Supplies	\$33,000.00	\$32,674.47
						\$215.86				
1160	HICKS MORLEY, 77 KING STREET WEST, 39TH FLOOR, BOX 371, TD CENTRE, TORONTO, ON,									
703131		08-22-24	Professional Services - Legal LEGAL FEES	08-31-24	\$1,446.01	\$1,446.01	01-06-200-020	Professional Services -	\$5,000.00	(\$1,561.79)
						\$1,446.01				
Total Transportation						\$21,652.28				
Environmental Services										
23	Bell Canada, P.O. Box 9000, Stn.: Don Mills, North York, ON, M3C 2X7									
AUG2024		08-16-24	Telephone TRANSFER STATION	08-31-24	\$48.48	\$48.48	01-08-300-007	Telephone	\$600.00	\$275.17
						\$48.48				
Total Environmental Services						\$48.48				
Social Services										
159	District of Parry Sound Social Services Admin Bd, 1 Beechwood Drive, Parry Sound, ON, P2A 1J2									
AUGUST2024		08-28-24	Parry Sound District SSAB Annual Levy 2024 MUNICIPAL LEVY - 3RD QUARTER	08-31-24	\$78,046.81	\$78,046.81	01-10-340-030	Parry Sound District	\$312,962.00	\$156,868.38
						\$78,046.81				
Total Social Services						\$78,046.81				

**Township of McKellar
A/P Preliminary Cheque Run
(Council Approval Report)**

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
<u>Parks and Recreation Facilities</u>										
1525	CRAIG'S WELDING AND FABRICATION, 109 GRINDSTONE ROAD, SUNDRIDGE, ON, P0A 1Z0									
2248	08-16-24 Maintenance Costs/Parts WELD REPAIR ON ELECTRICAL BOX - MINERVA PARK	08-31-24	\$228.96	\$228.96	01-11-360-143	Maintenance Costs/Parts	\$7,000.00	\$523.02		
					\$228.96					
Total Parks and Recreation Facilities						\$228.96				
<u>Community Centre</u>										
23	Bell Canada, P.O. Box 9000, Str.: Don Mills, North York, ON, M3C 2X7									
AUG2024	08-16-24 Telephone COMMUNITY HALL	08-31-24	\$95.67	\$95.67	01-12-370-007	Telephone	\$1,200.00	\$537.27		
					\$95.67					
109	Home Hardware, 31 Joseph Street, Parry Sound, ON, P2A 2G3									
183919	08-22-24 Materials & Supplies WATER FOR OFFICE	08-31-24	\$14.91	\$14.91	01-12-370-145	Materials & Supplies	\$1,000.00	(\$1,123.06)		
					\$14.91					
197	Near North Laboratories Inc, 11-191 Booth RD, North Bay, ON, P1A 4K3									
104052	08-20-24 Water Testing LAB AND COURIER FEE	08-31-24	\$42.59	\$42.59	01-12-370-257	Water Testing	\$2,000.00	\$1,701.87		
					\$42.59					
1086	ENVIRO-COOLING TECHNOLOGIES, 500 BLACKWATER LAKE ROAD, SEGUIN, ON, P2A 0B6									
305037	07-26-24 Facility Maintenance REPLACE PUMPS ON GEOTHERMAL UNIT - COMMUNITY HALL	08-31-24	\$5,425.84	\$5,425.84	01-12-370-115	Facility Maintenance	\$11,948.29	\$5,574.99		
					\$5,425.84					
Total Community Centre						\$5,579.01				
Total Bills To Pay:						\$111,419.48				

September 6th, 2024
Town Council of McKellar,

On behalf of the McKellar Recreation Committee, we would like to bring to your attention several issues regarding the Outdoor Arena. It is primarily used for Pickleball and we have great attendance on all four courts. This summer we held a Pickleball tournament that was very well attended with 24 players and we are hoping to schedule more tournaments.

We are also discussing other recreational activities which could be held in the arena, among those under consideration are arena soccer, ball hockey and basketball.

There are some issues with the arena that pose health and safety issues and we would like to present them to you. These are issues, some have been brought forward before and new issues that require attention.

- 1) Two sets of lights which have already been reported to the office still are not working. Apparently, there is an issue as the light bulbs are no longer available but we need working lights.
- 2) The washrooms are locked and have been so for four months. There is apparently an issue about the lack of hot water being available to the washrooms, but cold water and running toilets are preferable to no toilets at all.
- 3) There are large cracks and chips in the floor of the arena. These pose huge tripping hazards and all activities from the Fall Fair to Pickleball to hockey require a safe playing surface. We would be willing to fill the cracks and chips as a committee if the town supplied the material needed.
- 4) We use tape to outline the Pickleball courts and this requires 12 rolls of tape reapplied twice a year. We are requesting for the town to supply the paint to enable us to paint the lines directly on the floor.
- 5) The big bulky heavy tennis frame has been a hindrance that people have tripped over and banged into while using the arena. A possible solution could be that the frame be removed and holes drilled in the concrete and poles be used to support the net. The poles could be removed when not in use with caps covering the holes. Not sure how this could be handled, we need more discussion. The present frame is very heavy and cumbersome to move.

We thank you for listening to our concerns and look forward to hearing from you.

The McKellar Recreation Committee



THE CORPORATION OF THE TOWN OF PARRY SOUND
RESOLUTION IN COUNCIL

NO. 2024 – 099

DIVISION LIST


YES NO

DATE: June 18, 2024

- Councillor **G. ASHFORD**
- Councillor **J. BELESKEY**
- Councillor **P. BORNEMAN**
- Councillor **B. KEITH**
- Councillor **D. McCANN**
- Councillor **C. McDONALD**
- Mayor **J. McGARVEY**

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

MOVED BY:



SECONDED BY:

 G.A.

CARRIED: DEFEATED: Postponed to: _____

WHEREAS the Town of Parry Sound faces challenges related to limited access to transportation, and there exists a pressing need for a ridesharing service to address transportation gaps within our community; and

WHEREAS rideshare services are increasingly relied upon by seniors, students, visitors and tourists and residents looking for safe, affordable, convenient and reliable ways to travel; and

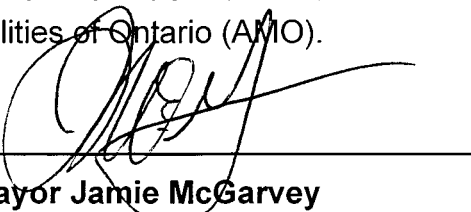
WHEREAS the standardization and consistency of regulations across municipalities, particularly in Ontario, can improve the efficiency and effectiveness of the regulatory framework; and

WHEREAS transferring the responsibility of rideshare regulations and licensing to the provincial level would contribute to a more streamlined and uniform governance structure, while eliminating associated red tape and unnecessary administrative costs; and

NOW THEREFORE BE IT RESOLVED that the Town of Parry Sound hereby expresses its support for the migration of rideshare regulations and licensing from the municipal level to the provincial level; and

FURTHER BE IT RESOLVED that the Town of Parry Sound formally requests the Government of Ontario to initiate the transfer of responsibilities in the interest of creating a more coherent and standardized regulatory framework for ridesharing services across the province; and

FINALLY BE IT RESOLVED that copies of this motion be distributed to the Honourable Doug Ford, Premier of Ontario; the Honourable Prabmeet Sarkaria, Minister of Transportation; the Honourable Paul Calandra, Minister of Municipal Affairs and Housing; the Honourable Graydon Smith Member of Provincial Parliament for Parry Sound-Muskoka and the Association of Municipalities of Ontario (AMO).



Mayor Jamie McGarvey

From: [REDACTED]

Date: September 2, 2024 at 11:52:14 PM EDT

To: roads@mckellar.ca

Subject: Hardies Rd Potholes

The section on Hardies Rd between [REDACTED]s place and Lindsey lane is now very dangerous riddled with potholes. My vehicle requires front end work and I have a new Harley trike which I have a heck of a time navigating through this area I've almost had 2 head ons from vehicles trying to avoid these potholes. The patch jobs aren't working as the stuff just washes out. Are there any plans to re pave this area. ?Even gravel would be safer than the present road condition Something needs to be done before a serious accident occurs.

[REDACTED]

Sent from my iPhone



CORPORATION OF THE TOWNSHIP OF MCKELLAR

DATE: September 17, 2024

RESOLUTION No. 24-___
AGENDA ITEM No. 20.1

Moved by: _____

Seconded by: _____

WHEREAS the condition of a section of Hardies Road and additional road sections in the Township of McKellar has been noted by a ratepayer to be experiencing surface deterioration; and

WHEREAS Duncor Enterprises and Miller Paving Limited specialize in pavement preservation and road rehabilitation, and offer a range of services including slurry seal, micro surfacing, fog seal, and surface treatments;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar directs staff to contact Duncor Enterprises and Miller Paving limited to schedule an information session allowing a representative to explain the various pavement products used on municipal roads.

Carried _____ Defeated _____ Deferred _____

David Moore, Mayor

DIVISION VOTE

	YEA	NAY	ABSTAIN	ABSENT
Councillor Morley Haskim	_____	_____	_____	_____
Councillor Mike Kekkonen	_____	_____	_____	_____
Councillor Nick Ryeland	_____	_____	_____	_____
Councillor Debbie Zulak	_____	_____	_____	_____
Mayor David Moore	_____	_____	_____	_____

CORPORATION OF THE TOWNSHIP OF MCKELLAR

BY-LAW NO. 2024-71

Being a By-law to Appoint a Municipal Clerk/Administrator

WHEREAS under the provisions of Section 228(1) of the Municipal Act, S.O. 2001, C. 25, as amended, a municipality may appoint a Clerk whose duties are outlined in Section 228 of the Act; and

WHEREAS the Council of the Corporation of the Township of McKellar deems it desirable to appoint a Clerk/Administrator;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar hereby enacts as follows:

1. That pursuant to the provisions of the Municipal Act, S.O. 2001, C. 25, as amended, Karlee Britton is hereby appointed as Clerk/Administrator for the Corporation of the Township of McKellar with the administrative responsibilities and duties as further outlined according to the position description set out in Schedule "A" to this By-law;
2. That the Clerk/Administrator shall be paid such salary or other remuneration and be entitled to such allowances as shall be fixed by Council from time to time;
3. That the Clerk/Administrator shall enter into a Contract of Employment with the Township of McKellar;
4. That By-law No. 2021-60 is hereby repealed;
5. That this By-law shall come into force and take effect on September 17, 2024.

READ a **FIRST** and **SECOND** time this 17th day of September, 2024.

David Moore, Mayor

Roshan Kantiya, Deputy Clerk

READ a **THIRD** time and **PASSED** in **OPEN COUNCIL** this 17th day of September, 2024.

David Moore, Mayor

Roshan Kantiya, Deputy Clerk



CORPORATION OF THE TOWNSHIP OF MCKELLAR

JOB DESCRIPTION- Clerk/Administrator

Prepared:	February 2023
Department:	Administration
Reports to:	Council
Supervises:	Directly: Treasurer, Deputy Clerk, Fire Chief, CBO, Receptionist/Admin Assistant
Wage Range	

POSITION SUMMARY

To coordinate the overall administration of the Corporation in developing, implementing and administering the objectives, policies and programs as established and approved by Council in accordance with all applicable by-laws, regulations and provincial statutes. To serve Council as its corporate secretary and act as liaison between the public and Council and governmental agencies. To ensure the execution of various statutory responsibilities in accordance with provincial legislation

DUTIES and RESPONSIBILITIES

Functional

- a) Coordinates the development and implementation of short and long range operating plans, goals, objectives and strategies for Administration of the Township for approval by Council
- b) Recommends to Council departmental operations and proposes legislation or resolutions to address such recommendations
- c) Organizes and supervises the effective and efficient implementation of Council's policies and programs and ensures corporate compliance with all relevant statutory and regulatory requirements
- d) Attends all Council meetings and records resolutions and proceedings of Council according to Council procedures
- e) Drafts all by-laws and resolutions for consideration by Council
- f) Responds to correspondence as directed by Council
- g) Acts as Commissioner for Oaths and Affidavits.
- h) Validates all official documents and ensures safe-keeping of municipal records
- i) Manages municipal and school board elections and referenda as Returning Officer
- j) Maintains effective liaison with the public: provides information, advice and assistance on Municipal programs, policies and by-laws.
- k) Maintains an effective relationship with various Provincial and Federal Ministries and agencies and acts as spokesperson on behalf of the Corporation.
- l) Receives and responds to telephone, letter and counter inquiries from the general public, developers, agencies and all levels of government pertaining to such development matters as the processing of subdivision, consent applications and Zoning amendments and minor variances: oversees the production of all correspondence.
- m) Prepares and distributes tender documents in cooperation with various departments as required.
- n) Recommends to Council the appointment, employment, suspension or dismissal of all office staff.
- o) Demonstrates responsibility for the human, physical and financial resources of the Corporation and for the efficient and effective direction and administration of those resources.
- p) Participates in programs, conferences and courses which promote professional and technical development



CORPORATION OF THE TOWNSHIP OF MCKELLAR

- q) Leads and directs the general management and day-to-day operation of the Clerk's office.
- r) Verifies and processes Lottery License applications to the province, as Lottery Licensing Officer.
- s) Manages the Municipal Freedom of Information and Protection of Privacy Act.
- t) Calls special meetings of Council and its committees when require
- u) Prepares, implements and oversees the maintenance of the Township records management system and the storage and protection of the archives.
- v) Oversee the design and content of the Township website.
- w) Coordinates the Township's role in GIS with West Parry Sound user group
- x) Coordinate the purchase, installation, maintenance and security of IT hardware and software.
- y) Signs for by-laws, contracts, deeds, transfers and other legal documents.
- z) Liaises and coordinates with municipal planning consultant on planning matters including subdivision applications, periodic review/update of official plan and comprehensive zoning by-laws.
- aa) Oversees OMB appeals and prepares notices and affidavits and liaises with the municipal solicitor and planner on appeals.
- bb) Ensures the effective operation and maintenance/servicing of Township computer system and arranges for corrective action/repair or replacement when necessary.
- cc) Liaises with Treasurer/Tax Collector regarding potential grant programs.
- dd) Attends joint municipal boards and Committees: WPS Economic Development Collaborative,
 - WPS Steering Committee,
 - WPS Joint Municipal Services Board,
 - CAO/Clerk meetings
 - Belvedere Heights Board of Management meetings
- ee) Fulfils other duties as assigned.

Emergency Management

- a) Fulfills the role of the CEMC Alternate
- b) Coordinates emergency planning with Council, other municipalities and agencies and drafts and implement emergency policies.
- c) Member of the Emergency Control Group and is Operations Officer for the Township emergency plan responsible for coordinating all operations within the emergency operations centre including scheduling regular meetings.

Human Resources

- a) Provides coordination and policy direction to administrative employees within the Township including hiring, training, developing, disciplining, performance review and terminating.
- b) Directly supervises Treasurer, Deputy Clerk/Planning Assistant, Chief Building Official/By-law Enforcement Officer-Livestock Investigator, Fire Chief/CEMC and the Administrative Assistant/Receptionist.

Financial Resources

- a) Establishes liaison with various provincial and federal agencies performing detailed research on funding sources and making application for revenues in support of service programs.

Material Resources

- a) Operates properly and cares for general office equipment.



CORPORATION OF THE TOWNSHIP OF MCKELLAR

Knowledge

- a) Municipal Administration training combined with a minimum of 3-5 years of responsible experience in the municipal administration field: A.M.C.T or C.M.O. designation is preferred.
- b) Sound knowledge of corporate administration and business planning and management as normally acquired through a university degree or college program in a related discipline
- c) Knowledge and understanding of all by-laws and related legislation and regulations as they may apply to the municipal corporation.
- d) Managerial and administrative skills to plan, direct, supervise and coordinate the functions of the Clerk's office
- e) Analytical skills to initiate and execute programs, to identify and resolve problems and to formulate policies and procedures relevant to same.
- f) Knowledge and understanding of planning theory, principles, processes and the Municipality's Zoning By-law. Must have the ability to administer the processes associated with various planning applications.
- g) Good organization, management and communication skills with a high degree of tact.

Interpersonal Skill/Contacts

- a) Excellent interpersonal skills to interact with management and staff, Council senior government officials and a wide range of interest groups within the community.

Internal

- With all Department Heads on a regular basis to coordinate activities, discuss plans, policies and priorities with Mayor and Council to discuss operational and policy issues and to review status of plans and programs.

External

- Frequent contact with various key government officials, consultants, members of the legislature to discuss policy, to coordinate funding proposals and to discuss Township problems/issues and interpretations. Requires a high level of tact, diplomacy and good judgment.

DEMANDS AND WORKING CONDITIONS:

Physical

- a) Minimal level of physical effort required

Mental

- a) Work is performed under the guidance of Council. Access is available to other Clerk Administrators for the exchange of information as required. Access is also available to corporate policies and procedures, by-laws and provincial statutes and regulations to obtain assistance or direction in dealing with problems and issues.
- b) Originality and initiative required as work consists of unique or novel problems due to the geography, composition and structure of seasonal vs permanent residents of the Township
- c) Acts as policy advisor to Council and recommends, formulates and participates in inter-departmental and inter-governmental projects as required.
- d) Coordinates and reviews operating and capital budgets in cooperation with other senior department heads prior to submission to Council
- e) Acts as spokesperson and representative of the Corporation to ensure the best interests of the Township are met.
- f) Provides leadership and direction to administrative employees of the Corporation to ensure the effective direction and management of human resources



CORPORATION OF THE TOWNSHIP OF MCKELLAR

Working Conditions - Physical Environment

- Works mainly in an office environment

Working Conditions - Psychological Environment

- Attends Council and Committee meetings which are normally convened evenings
- Work is subject to hectic peak periods and "last minute" deadlines
- Work is subject to frequent interruptions and emotionally difficult situations.



22. Unfinished Business

Date	Res. No.	Item & Description	Assigned to	Status
		Deerfield-Bay Road Upgrades	Public Works & Administration	All information provided by the Engineer was presented to the representative for the Association in Spring 2024.
		Stoney Road, Dockside Drive and Bruce Trail (Fire Route 152, 152A, 152B) Road Upgrades	Public Works & Administration	Engineer conducting road studies.
		Centre Road Reconstruction (2.9KM)	Public Works & Administration	Scheduled to commence September 2024.
		Hurdville Road Reconstruction (1.9KM)	Public Works & Administration	Engineer drafting drawings and tender for work, to be started and completed Spring/Summer 2025.
Mar. 7/23	23-204	By-law 2023-23 Being a By-law to Regulate Dogs in the Township	By-law Enforcement	By-law deferred at Dec. 19/23 meeting. BLEO to make updates and present to Council at a future meeting.
Jul. 4/23	23-470	Re-name Hart Road (formerly Fire Route 306)	Administration	Residents on road have been contacted, they are coming up with another name.
Nov. 21/23	23-726	Placement of a Dry Hydrant	Fire Department	The FC & Engineer are discussing a suitable location. A report to Council with a new location to follow.
Jan. 9/24	24-013	Purchase and Circulation of Transfer Station Permits	Administration	In-house proof to be circulated to Council for approval.
Jan. 9/24	24-017	By-law 2024-03 Adopt a Human Resources Policy	Administration	To be discussed at a future meeting in Closed Session.
Feb. 7/24	24-080	By-law 2024-15 Being a By-law to Amend the Parking By-law (with respect to fees)	By-law Enforcement	Report to Council with area Municipality fees.
Mar. 1/24	24-107	Quotations for Playground Equipment for Broadbent Ball Park	Administration	Deputy Clerk collecting surveys that have been distributed to families within the Community.
Mar. 19/24	24-160	New Fees & Charges By-law	Administration	
Sept. 3/24		Review Cemetery By-law		



August 29, 2024

In This Issue

- Thank-you to everyone who made AMO125 a success!
- Launching Municipal Workforce Development Project Roadmap.
- Call for proposals on gender-based violence.
- Community Sport and Recreation Infrastructure Fund.
- AMO Knowledge Exchange on Community & Supportive Housing Symposium.
- Plan your fall education schedule.
- AMO's Healthy Democracy Forum.
- Canoe webinar: Accessible Facilities with RothIAMS.
- The Sewer and Water Line Warranty helped a Windsor homeowner.
- Blog: What is job order contracting?
- Foundations for a Municipal Investment Strategy training.
- McMaster Careers in Municipalities project.
- Substance Use Crisis Summit for elected officials.
- Blue Box Transition engagement session.
- Opportunity to help project researching future municipal energy needs.
- Careers.

AMO Matters

Thank-you to everyone who made AMO125 a success! To a record number of delegates, exhibitors, sponsors, and media, thank-you for participating in the 2024 AMO Conference. To our outstanding speakers and panelists, thank-you for bringing your experience and your voice to important public policy discussions. To our partners at the province and TVO, thank-you for your remarkable contributions to the event. To our facilities, suppliers and production partners, thank-you for your professionalism and service. Thank-you for supporting AMO in its work on behalf of municipalities in every part of Ontario.

AMO encourages you to read AMO's Workforce Development [Project Roadmap](#) which identifies priority areas and future actions for AMO and its partners to support municipal employee recruitment and retention.

Provincial Matters

The Ontario government is launching a [call for proposals](#) for new community-based projects that prevent and address gender-based violence. The deadline for proposals is October 11, 2024 at 5pm.

The Ontario government is accepting applications for its new \$200-million [Community Sport and Recreation Infrastructure Fund](#) that will revitalize existing infrastructure and support new construction across the province. Apply now!

Education Opportunities

The [AMO Knowledge Exchange on Community and Supportive Housing Symposium](#), October 1 - 2, will convene elected officials, municipal staff, federal and provincial representatives, Indigenous partners, and other sector partners for networking, knowledge sharing, and collaboration on how we can work

together to advance community and supportive housing solutions in communities across Ontario. View full details and [register today](#).

AMO has released a number of its fall education workshops. Sign up today for a range of workshops including, communication skills, planning for and understanding cyber security, Indigenous cultural awareness and a number council leadership programs. [Click here](#) to see all opportunities.

Since 2022 AMO has been working on building a healthy and sustainable local democracy in Ontario. The [2024 Healthy Democracy Forum](#) is a 2 day working session, October 19 - 20, on a number of initiatives and strategies for municipalities to undertake. Join government officials, academics, community leaders and colleagues. Read more about AMO's [Healthy Democracy Project](#). The Forum is in partnership with Toronto Metropolitan University.

LAS

Today, more than ever, there is a growing need to make the built environment more accessible for people with disabilities. [Register now](#) for our webinar on September 12 with RothIAMS to learn more about eliminating barriers in municipal facilities. RothIAMS is an approved supplier through the [Canoe Procurement Group](#).

The LAS-endorsed Sewer and Water Line Warranty Program through SLWC came in handy for a Windsor homeowner who was challenged with a damaged sewer on her property. [Learn more about the warranty coverage](#) for the expensive repair and her experience.

For public sector owners, the traditional approach to engaging contractors is an extensive process. With public funds at stake, the sector could consider "Job Order Contracting". Read our [latest blog](#) to learn more.

Do you want to enhance your understanding of municipal investments? [This new on-demand training](#), which is perfect for municipal finance staff, will review the *Municipal Act* investment regulation, discuss current municipal finance challenges, and overview investment options available to the municipal sector.

Municipal Wire*

If you have knowledge of full-time, ongoing roles in municipal work that might be relevant to students considering their career options, you are invited to participate in this [survey](#). Click [here](#) for more information on the project.

From September 5-7, the [Canadian Centre on Substance Use and Addiction](#) and the City of Timmins are hosting a summit for elected officials on the substance use crisis in small Canadian communities. To attend, please RSVP at rsvp@ccsa.ca.

Circular Materials and Waste to Resource Ontario invite municipal waste staff to meet on the transition. [Register here](#) for the September 26 10am-12pm event at the Toronto Fairmont Royal York.

Pollution Probe and QUEST Canada aim to talk for one hour with Ontario communities for an [OEB-funded project](#) to address your innovative energy needs. Register at rkiro@pollutionprobe.org until September 16.

Careers

[Director of Human Resources - City of Woodstock](#). Closing date: September 20, 2024.

[HR Business Analyst - Niagara Region](#). Closing date: September 4, 2024.

[Environmental Compliance/QMS Coordinator - City of Orillia](#). Closing date: September 6, 2024.

[Economic Development Officer - Municipality of Redlake](#). Closing date: September 27, 2024.

About AMO

AMO is a non-profit organization representing almost all of Ontario's 444 municipal governments. AMO supports strong and effective municipal government in Ontario and promotes the value of municipal government as a vital and essential component of Ontario's and Canada's political system. Follow [@AMOPolicy](#) on Twitter!

AMO Contacts

[AMO Watchfile](#) Tel: 416.971.9856

[Conferences/Events](#)

[Policy and Funding Programs](#)

[LAS Local Authority Services](#)

[MEPCO Municipal Employer Pension Centre of Ontario](#)

[ONE Investment](#)

[Media Inquiries](#)

[Municipal Wire, Career/Employment and Council Resolution Distributions](#)



Tuesday September 3rd, 2024
Parry Sound Area Chamber of Commerce
1 College Drive
Parry Sound, ON
P2A 0A9

To Township of McKellar Mayor, Council and Staff,

The Parry Sound Area Chamber of Commerce would like to express their gratitude for your generous contribution of \$1120 to our organization in your 2024 budget. Your commitment to support the local business community and economic development is greatly appreciated and we are grateful to have you as a partner.

Sincerely,

Chris McDonald
Executive Director