

CORPORATION OF THE TOWNSHIP OF MCKELLAR

September 3, 2024 – 6:30 p.m.

AGENDA

Topic: Regular Meeting of Council

Time: September 3, 2024 6:30 P.M

Join Zoom Meeting

<https://us06web.zoom.us/j/85030922703>

Dial by your location
+1 647 374 4685 Canada
+1 647 558 0588 Canada

24-486
2024-68

1st Resolution
1st By-law

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. DECLARATIONS OF PECUNIARY AND/OR PERSONAL INTEREST AND GENERAL NATURE THEREOF**
- 4. ADOPTION OF AGENDA**
- 5. CLOSED SESSION**
- 6. CALL TO ORDER**
- 7. RESPECT AND ACKNOWLEDGMENT DECLARATION**
In the spirit of reconciliation and co-operation, we wish to acknowledge that the land on which we gather is the traditional territory of the Anishinaabe and Mississauga people. Its boundaries fall within the Robinson-Huron Treaty of 1850 and the Williams Treaty of 1923. We are grateful to live here and we thank all the generations of people who have taken care of this land for thousands of years. To honour the suffering of Indigenous people and the love and wisdom they have carried for thousands of years, we pledge to work in community and harmony with each other and the environment we inhabit and work towards Truth and Reconciliation.
- 8. ROLL CALL - REGULAR SESSION 6:30pm (Public can join via Zoom)**
- 9. DECLARATIONS OF PECUNIARY AND/OR PERSONAL INTEREST AND GENERAL NATURE THEREOF**
- 10. PUBLIC MEETING**
- 11. DELEGATIONS AND PRESENTATIONS**

12. COMMITTEE OF THE WHOLE

12.1 Cemetery Discussion

13. MOTION TO REVIEW A PREVIOUS MOTION

14. ADOPTION OF MINUTES OF PREVIOUS MEETING(S)

14.1 Minutes of the August 20, 2024 Regular Meeting

15. PLANNING MATTERS

15.1 Consent Application No. B20/2025 (Greenwood)

16. COMMITTEE/BOARD MINUTES WITH RECOMMENDATIONS FOR APPROVAL

16.1 Minutes of the August 1, 2024 Recreation Committee Meeting

17. STAFF REPORTS WITH RECOMMENDATIONS FOR APPROVAL

17.1 T-2024-6 Budgetary Control Report for the Six Months Ending June 30, 2024

17.2 Annual Insurance Renewal

18. MAYOR'S REPORT

19. CORRESPONDENCE FOR CONSIDERATION

19.1 District of Parry Sound Municipal Association Fall 2024 Meeting

19.2 April, May & June 2024 District of Parry Sound Social Services Administration Board CAO Reports

20. MOTION AND NOTICE OF MOTION

20.1 Bagged Leaves and Tire Accumulation at the Transfer Station

20.2 McKellar Fall Fair Use of the Council Chambers for Fair Vendors

21. BY-LAWS

21.1 By-law 2024-68 Being a By-law to Amend By-law 2024-66 (Zoning By-law Amendment, 171 Centre Road (Kokko))

22. UNFINISHED BUSINESS

22.1 Unfinished Business as of September 3, 2024

23. NEW BUSINESS

24. PUBLIC NOTICES, ANNOUNCEMENTS, INQUIRIES AND REPORTS BY COUNCIL MEMBERS

25. CONSENT AGENDA – CORRESPONDENCE

- 25.1 AMO Watchfile – August 15, 2024 & August 22, 2024
- 25.2 Advocacy Update, AMCTO at the AMO Conference 2024
- 25.3 Township of Narin & Hyman, Concerns with the Transport and Deposition of Naturally Occurring Radioactive Material (NORM) at the Agnew Lake Tailings Management Area (ALTMA)
- 25.4 Segal Construction, Municipal Housing Initiative Resolution

26. QUESTION/COMMENT PERIOD (RELATED TO ITEMS ON AGENDA)

27. CONFIRMING BY-LAW

- 27.1 By-law 2024-69 - Confirming the Proceedings of Council

28. ADJOURNMENT

Instructions for Joining the Council Meeting

1. Please try to sign in between 6:20 p.m. to 6:30 p.m. if possible; you are still welcome to sign in after 6:30 p.m. if necessary.
2. Please wait to be let in the ‘meeting room’; this won’t take long.
3. Please have your mic and video on mute unless you are speaking; this ensures there are no distractions or background noise to disrupt the meeting.
4. When you sign in, please sign in with your full name (first and last), not a company name.
5. A question-and-answer opportunity will be available at the end of the meeting, as per normal protocol, or during the Public Meeting.
6. If you have permission to speak please identify yourself (first and last name).
7. Please respect meeting protocol and do not interrupt the meeting. The Municipality reserves the right to remove attendees who are disruptive or disrespect meeting protocol.

Karlee Britton

From: Michele Mark <michele.mark@thebao.ca> on behalf of Michele Mark
Sent: August 28, 2024 9:26 AM
To: Karlee Britton
Subject: RE: Small Scale Columbariums

Good Morning Karlee:

Thank you for contacting the BAO. We want to ensure you are aware of some considerations for permitting cremated remains within a monument. Monuments that have cremated remains in them are considered small scale columbariums. Plans must be submitted to the BAO's licensing department for any small scale columbarium. If the total volume of the columbarium is greater than 15 cubic meters or 530 cubic feet, then you must go through the Consent Application process which requires not only the plans but additional documentation.

Cemeteries are responsible for the upkeep for these monuments (where regular monuments are the responsibility of the interment right holder). For example: if a disinterment occurred in a grave, the monument would be the possession of the interment rights holder – they could take it with them. With a small scale columbarium, they could disinter the ashes but the monument would belong to the cemetery as it is now considered a structure.

You would also need to decide if the interment in the monument counts against your permitted interments for that particular grave or if they are in addition to. If the interments into the small scale columbarium are in addition to the permitted number of interments per grave AND as a result increase the total number for the entire cemetery, this would be considered as increasing the size of the cemetery and would need to follow the consent process.

Your by-laws would need to be adjusted accordingly to reflect permitting this style of monument and regarding how the niches will impact the number of permitted interments into each lot. Any changes to by-laws must be submitted to and approved by the BAO.

Effective 1 January 2022, the Care & Maintenance amount collected for a small scale columbarium was increased to \$115 multiplied by the number of niches and compartments or 15% of the sum of specified prices (whichever is greater).

In addition, cemetery records would need to reflect the interments that are inside the monument. The cemetery operator must, prior to making the decision to sell or offer to sell these "small scale columbariums" also consider:

- The responsibility for these "interment rights" in perpetuity
- Increased risk of damage (natural degradation, accidental, vandalism or theft) and the potential for the disturbance of accidental loss of the human remains contained in the niches
- Opening, closing and security of these niches (the cemetery would need to be the SOLE key holder)

Hopefully, this has provided you with additional information regarding small scale columbariums. Please don't hesitate to reach out to us again should you have any further questions.

Thanks and regards,

Michele Mark | Inquiries & Complaints Officer | She / Her
Bereavement Authority of Ontario | 100 Sheppard Av. East, Suite 505 | Toronto, Ontario, M2N 6N5
Toll-Free: 1.844.493.6356 | T: 647-483-2645 | F: 647-748-2645

My working hours may not reflect your working hours. Please do not feel obligated to respond to this e-mail outside of your normal working hours.

www.thebao.ca |   



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From: Karlee Britton <DeputyClerk@mckellar.ca>
Sent: August 27, 2024 3:32 PM
To: Michele Mark <michele.mark@thebao.ca>
Subject: Small Scale Columbariums

CAUTION: EXTERNAL MAIL. DO NOT CLICK ON LINKS OR OPEN ATTACHMENTS YOU DO NOT TRUST

Hi Michele,

We have had requests for our cemeteries to permit small scale (private) columbariums.

Are you able to let me know the process for placement of these structures and the liability that the Township would be assuming with allowing them to be installed?

Thank you,

Karlee Britton | Acting Clerk/Administrator
Township of McKellar
701 Hwy 124 P.O. Box 69
McKellar, ON P0G 1C0
(705) 389-2842 x5



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CORPORATION OF THE TOWNSHIP OF MCKELLAR

Council Meeting Minutes

August 20, 2024

Mayor Moore called the meeting to order at 5:30 p.m.

ROLL CALL

Mayor Moore took Roll Call.

Present: Mayor David Moore
Councillors Morley Haskim, Mike Kekkonen, Nick Ryeland, Debbie Zulak
Staff: Acting Clerk/Administrator, Karlee Britton

DECLARATIONS OF PECUNIARY AND/OR PERSONAL INTEREST AND GENERAL NATURE THEREOF

Councillor Zulak declared a personal/pecuniary interest for Item 15.1 under Planning Matters.

Moved by: Councillor Ryeland
Seconded by: Councillor Haskim

24-466 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby approve the Agenda for this Regular Meeting of Council, as amended to:

- 1) Move Item 21.2 under By-laws, to precede Item 14.1 Minutes;
- 2) Move Item 21.1 under By-laws, to precede Item 20.1 under Motion and Notice of Motion; and
- 3) Add Item 23.1 under New Business, Lake Stewardship & Environmental Committee Education Volunteers at the Transfer Station.

Carried

Moved by: Councillor Zulak
Seconded by: Councillor Kekkonen

24-467 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar, pursuant to the Municipal Act, S.O. 2001, as amended, move into closed session at 5:31 p.m. to discuss the following items:

- 5.1 Minutes of Closed Session – August 6, 2024;
- 5.2 Personal Matters about an identifiable individual; pursuant to Ontario Municipal Act Section 239(2)(b) – Staffing
- 5.3 Litigation or potential litigation; pursuant to Ontario Municipal Act Section 239(2)(e) – Settlement Update
- 5.4 Labour relations or employee negotiations; pursuant to Ontario Municipal Act, Section 239(2)(d) – Hiring/Recruitment
- 5.5 Acquisition or Disposition of Land; pursuant to Ontario Municipal Act, Section 239(2)(c) – Proposed Acquisition (2)

Carried

Moved by: Councillor Haskim
Seconded by: Councillor Ryeland

24-468 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby reconvene into open session of Council at 6:31 p.m.

Carried

Mayor Moore called the meeting to order at 6:31 p.m.

ROLL CALL

Mayor Moore took Roll Call.

Present: Mayor David Moore
Councillors Morley Haskim, Mike Kekkonen, Nick Ryeland, Debbie Zulak



CORPORATION OF THE TOWNSHIP OF MCKELLAR

Council Meeting Minutes

August 20, 2024

Staff: Acting Clerk/Administrator, Karlee Britton

RESPECT AND ACKNOWLEDGEMENT DECLARATION

In the spirit of reconciliation and co-operation, we wish to acknowledge that the land on which we gather is the traditional territory of the Anishinaabe and Mississauga people. Its boundaries fall within the Robinson-Huron Treaty of 1850 and the Williams Treaty of 1923. We are grateful to live here and we thank all the generations of people who have taken care of this land for thousands of years. To honour the suffering of Indigenous people and the love and wisdom they have carried for thousands of years, we pledge to work in community and harmony with each other and the environment we inhabit and work towards Truth and Reconciliation.

DECLARATIONS OF PECUNIARY AND/OR PERSONAL INTEREST AND GENERAL NATURE THEREOF

Councillor Zulak declared a personal/pecuniary interest for Item 15.1 under Planning Matters.

Moved by: Councillor Zulak

Seconded by: Councillor Kekkonen

24-469 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby accept the reports, recommendations and directions arising from the closed session held August 20, 2024.

Carried

Moved by: Councillor Ryeland

Seconded by: Councillor Haskim

24-470 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby move into a Public Meeting at 6:33 p.m. to consider the Application for a Zoning By-law Amendment to rezone the subject lands located at 171 Centre Road, as applied for by Liisa Kokko.

Carried

PUBLIC MEETING

Alison Bucking, RPP from J.L. Richards & Associates, provided an overview of the rezoning application and presented the findings outlined in the Planner's Memo.

Patrick Christie from the Parry Sound Area Planning Board attended to address questions related to Consent Application B25/2022, where rezoning the lands was a condition of the consent.

Ted Davidson spoke to the rezoning application, stating no opposition to the consent application.

Sarah Vereault, RPP, MCIP with J.L. Richards & Associates, responded to questions from Council and Mr. Davidson.

Moved by: Councillor Zulak

Seconded by: Councillor Kekkonen

24-471 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby reconvene into regular session at 7:12 p.m.

Carried

Moved by: Councillor Ryeland

Seconded by: Councillor Haskim

24-472 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby give By-law No. 2024-66, Being a By-law to Amend By-law No. 95-12, with Respect to Lands Legally Described as Lots 80 and 81 on Registered Plan 247 in



CORPORATION OF THE TOWNSHIP OF MCKELLAR

Council Meeting Minutes

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the Township of McKellar, District of Parry Sound (171 Centre Road), a First and Second reading;

And further Read a Third time and Passed in Open Council this 20th day of August, 2024.

Carried

Moved by: Councillor Haskim

Seconded by: Councillor Ryeland

24-473 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby approve the Minutes of the August 6, 2024 Regular Meeting of Council, as circulated.

Carried

Councillor Zulak left the meeting.

Moved by: Councillor Ryeland

Seconded by: Councillor Kekkonen

24-474 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the Planning Report for Consent Application No. B20/2024 (Greenwood) from J.L. Richards & Associates, for information purposes.

Carried

Councillor Zulak re-entered the meeting.

Moved by: Councillor Ryeland

Seconded by: Councillor Haskim

24-475 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the Municipal Consent form for the purchase of Crown Land adjacent to 129 Brownley Road, as applied for by Robert Yarnley; and **FURTHER** direct staff to complete the form with the Township having no objection to the application.

Carried

Moved by: Councillor Kekkonen

Seconded by: Councillor Zulak

24-476 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the draft Minutes of the July 11, 2024 meeting of the Lake Stewardship and Environmental Committee.

Carried

Councillor Zulak declared a personal/pecuniary interest and left the meeting.

Moved by: Councillor Haskim

Seconded by: Councillor Ryeland

24-477 **BE IT RESOLVED THAT** the Council of the Corporation of the Township of McKellar does hereby receive the Accounts Payable Preliminary Cheque Run Report for July 2024 from Treasurer, Roshan Kantiya, for information purposes.

Carried

Councillor Zulak re-entered the meeting.



CORPORATION OF THE TOWNSHIP OF MCKELLAR

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Moved by: Councillor Kekkonen

Seconded by: Councillor Zulak

24-478 **WHEREAS** the state of health care in Ontario is in crisis, with 2.3 million Ontarians lacking access to a family doctor, emergency room closures across the province, patients being de-rostered and 40% of family doctors considering retirement over the next five years; and

WHEREAS it has becoming increasingly challenging to attract and retain an adequate health care workforce throughout the health sector across Ontario; and

WHEREAS the Northern Ontario School of Medicine University says communities in northern Ontario are short more than 350 physicians, including more than 200 family doctors; and half of the physicians working in northern Ontario expected to retire in the next five years; and

WHEREAS Ontario municipal governments play an integral role in the health care system through responsibilities in public health, long-term care, and paramedicine; and

WHEREAS the percentage of family physicians practicing comprehensive family medicine has declined from 77 in 2008 to 65 percent in 2022; and

WHEREAS per capita health-care spending in Ontario is the lowest of all provinces in Canada; and

WHEREAS a robust workforce developed through a provincial, sector-wide health human resources strategy would significantly improve access to health services across the province;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar urge the Province of Ontario to recognize the physician shortage in the District of Parry Sound and Ontario, to fund health care appropriately and ensure every Ontarian has access to physician care.

Carried

Moved by: Councillor Kekkonen

Seconded by: Councillor Zulak

24-479 **WHEREAS** By-law 2024-64 was given a First and Second Reading at the August 6, 2024 Regular Meeting of Council;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby give By-law No. 2024-64, Being a Bylaw to Designate and Assume Roads in the Craigmere Subdivision as Highways, a Third reading and Passed in Open Council this 20th day of August, 2024.

Carried

Moved by: Councillor Ryeland

Seconded by: Councillor Haskim

24-480 **WHEREAS** By-law 2024-64 Being a By-law to Designate and Assume Roads in the Craigmere Subdivision as Highways was given a Third reading and passed at this August 20, 2024 Regular Meeting;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby amend Resolution No. 24-458 referencing winter maintenance for the 2024/25 season to delete in Schedule 'A' the following roads: Braemar Boulevard, Craigmere Drive and Lakeview Crescent.



CORPORATION OF THE TOWNSHIP OF MCKELLAR

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Carried

Moved by: Councillor Kekkonen
Seconded by: Councillor Zulak

- 24-481** BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby authorize a staff member of the Public Works department, whom to be determined at a later date, to attend the Good Roads Low Volume Road Maintenance Workshop to be held in Barrie, Ontario on October 9, 2024; and
- FURTHER THAT all applicable expenses are to be paid by the Township.

Carried

Moved by: Councillor Haskim
Seconded by: Councillor Ryeland

- 24-482** BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby authorize the Treasurer to move \$1,000.00 from the Building Department budget line Item for Conferences to Building Department Office Supplies/Materials to purchase a new desk and cabinetry for the Building Department office.

Carried

Moved by: Councillor Haskim
Seconded by: Councillor Ryeland

- 24-483** BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby receive the consent agenda for correspondence.

Carried

QUESTION/COMMENT PERIOD (RELATED TO ITEMS ON THE AGENDA)

There were no questions from the in-person audience or via Zoom.

Moved by: Councillor Zulak
Seconded by: Councillor Kekkonen

- 24-484** BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar does hereby give By-law No. 2024-67, Being a By-law to Confirm the Proceedings of Council, a First and Second reading;

And further Read a Third time and Passed in Open Council this 20th day of August, 2024.

Carried

Moved by: Councillor Ryeland
Seconded by: Councillor Haskim

- 24-485** BE IT RESOLVED THAT the Council of the Corporation of the Township of McKellar adjourn this meeting at 8:40 p.m. to meet again on August 25, 2024 for the Zoning By-law and Official Plan Open House with Planner, John Jackson; or at the call of the Mayor.

Carried

David Moore, Mayor

Karlee Britton, Acting Clerk/Administrator

PARRY SOUND AREA PLANNING BOARD - APPLICATION FOR CONSENT
1 Mall Drive, Unit #2, Parry Sound, Ontario P2A 3A9 (Phone 705-746-5216)

No. B 20/2024 (McK)

1. Applicant Information

Name of Applicant Sharalea Farms Inc.
 Address 3 Hagan Rd.
Scotland, ON
 Postal Code N0E 1R0
 E-mail Address _____

Home Tel No. ()
 Business Tel No. ()
 Home Fax Tel No. ()
 Business Fax Tel No. ()

Note: By providing your E-mail address you consent to receiving correspondence regarding this file by E-mail.

1.2 Name of Owner(s) (if different from the applicant). An owner's authorization is required in Section 12, if the applicant is not the owner.

Name of Owner _____
 Address _____
 Postal Code _____
 E-mail Address _____

Home Tel No. ()
 Business Tel No. ()
 Home Fax Tel No. ()
 Business Fax Tel No. ()

Note: By providing your E-mail address you consent to receiving correspondence regarding this file by E-mail.

1.3 Name of the person who is to be contacted about the application, if different than the applicant. (This may be a person or firm acting on behalf of the applicant.)

Name of Contact _____
 Address _____
 Postal Code _____
 E-mail Address _____

Home Tel No. ()
 Business Tel No. ()
 Home Fax Tel No. ()
 Business Fax Tel No. ()

Note: By providing your E-mail address you consent to receiving correspondence regarding this file by E-mail.

2. Purpose of this Application (check appropriate box)

2.1 Type and purpose of transaction for which application is being made

- creation of a new lot lot additions easement right-of-way lease
 correction of title charge other (specify, e.g., partial discharge of mortgage)

Explain: _____

3. Name of person(s) (purchaser, lessee, mortgage, etc.) to whom land or interest is intended to be transferred, charged or leased, if known and specify relationship to present owner, if any.

3.1 Lot 1 _____ Lot 2 _____ Lot 3 _____

4. Location of the Subject Land Roll / PIN No.(s) 492800000257800 / 521270261

4.1 Municipality McKellar Lot(s) No.(s) 21 Concession No. 13
 Street Name and No. 176 BALSAM RD M-Plan No. _____ Lot(s) _____
 Registered Plan No. Part(s) _____ Parcel No. _____

5. Easements or restrictive covenants

5.1 Are there any easements or restrictive covenants affecting the subject land? NO YES
 If YES, describe the easement or covenant and its effect:

6. Description of Lands to be Divided and Servicing Information (Complete each subsection)

6.1

	Frontage (m)	Depth (m)	Area (ha)	Existing Uses	Proposed Uses	Existing Structures	Proposed Structures
Retained Lot	±560	157	14.2	Residential	Residential	Dwelling, Cabins	
Lot Addition							
Right-of-way	20	±224	0.44	Vacant	Right-of-way	None	None
Benefiting Lot							
Severed Lot 1	152	±120	0.8	Vacant	Residential	None	Unknown
Severed Lot 2	60	±151	0.8	Vacant	Residential	None	Unknown
Severed Lot 3	60	±161	0.8	Vacant	Residential	None	Unknown

6.2 Access (check appropriate space)

	Name	Retained	Benefiting Lot	Sever (Lot 1)	Sever (Lot 2)	Sever (Lot 3)
Provincial Highway						
Municipal (maintained all year)	Balsam Road	x				
Municipal (Seasonal)						
Other public road						
Right of way	Right-of-way			x	x	x
Water Access						

If Water Access Only

	Retained	Benefiting Lot	Sever (Lot 1)	Sever (Lot 2)	Sever (Lot 3)
Parking and docking facilities to be used					
Approximate distance of these facilities from the subject land					
The nearest public road					

6.4 Water Supply (enter in appropriate space - E for Existing or P for Proposed)

	Retained	Benefiting Lot	Sever (Lot 1)	Sever (Lot 2)	Sever (Lot 3)
Publicly owned and operated piped water system					
Privately owned and operated individual well	E		P	P	P
Privately owned and operated communal well					
Other public road					
Lake or other waterbody					
Other means					

6.5 Sewage Disposal - enter in appropriate space - **E for Existing or P for Proposed**

	Retained	Benefiting Lot	Sever (Lot 1)	Sever (Lot 2)	Sever (Lot 3)
Publicly owned and operated sanitary sewage system					
Privately owned and operated individual septic tank	E		P	P	P
Privately owned and operated communal well					
Privately owned and operated communal septic system					
Privately owned and operated communal septic system					
Privy					
Other means					

7. Official Plan

7.1 What is the current designation of the subject land in the Official Plan: Waterfront

8. Current Application

8.1 Has the land ever been the subject of an application for approval of a plan of subdivision under section 51 of the Planning Act.

YES NO UNKNOWN

If **YES**, and if known, specify the appropriate file number and status of application and/or Plan No.

8.2 Has the land ever been the subject of a consent under section 53 of the Planning Act.

YES NO UNKNOWN

If **YES**, and if known, specify the appropriate file number and status of application.

8.3 Is the subject land currently the subject of an official plan amendment, zoning by-law, a Minister's zoning order, a minor variance, an approval of a plan of subdivision or a consent.

YES NO UNKNOWN

If **YES**, and if known, specify the appropriate file number and status of application.

Condition of consent _____

8.4 Are there additional consents being applied for on these holdings simultaneously with this application, or being considered for the future?

YES NO UNKNOWN

9. Original Parcel

9.1 Has any land been severed from the parcel originally acquired by the owner of the subject land.

YES NO UNKNOWN

If **YES**, and if known, specify the date of the transfer, the name of the transferee and the land use on the severed land. _____

10. Affidavit / Sworn Declaration

The contents of the application and appendices shall be validated by the Applicant (or authorized agent) in the form of the following Affidavit / Sworn Declaration before a Commissioner or other person empowered to take Affidavits.

Dated at the Town of Parry Sound this 26th day
of July 2024

I, Ted Greenwood of the Municipality of Whitestone in the
County/District/Regional Municipality of Parry Sound solemnly declare that all the statements
contained in this application are true, and I make this solemn declaration conscientiously believing it to be true, and knowing
that it is of the same force and effect as if made under oath and by virtue of the **CANADA EVIDENCE ACT.**



Signature of Applicant or Agent

DECLARED BEFORE ME at the Town of Parry Sound in the
District of Parry Sound this 26th day
of July 2024.



A Commissioner of Oaths

Patrick James Christie, a Commissioner, etc.,
Province of Ontario, for John Jackson Planner Inc.,
Expires October 12, 2024

11. Authorizations

11.1 If the applicant is not the owner of the land that is the subject of this application, the written authorization of the owner that the applicant is authorized to make the application must be included with this form or the authorizations set out below must be completed.

Authorization of Owner for Agent to Make the Application

I, _____, am the owner of the land that is the subject of this application for Consent and/or Zoning By-law Amendment and I authorize _____ to make this application on my behalf.

Date _____ Signature of Owner _____

11.2 If the applicant is not the owner of the land that is the subject of this application, complete the authorization of the owner concerning personal information set out below.

Authorization of Owner for Agent to Provide Personal Information

I, _____, am the owner of the land that is the subject of this application for Consent and for the purposes of the **Freedom of Information and Protection of Privacy Act**, I authorize _____, as my agent for this application, to provide any of my personal information that will be included in this application or collected during the processing of the application.

Date _____ Signature of Owner _____

12. Consent of the Owner (this section must be completed for the application to be processed)

12.1 Complete the consent of the owner concerning personal information set out below.

Consent of the Owner to the Use and Disclosure of Personal Information

I, Ted Greenwood, am the owner of the land that is the subject of this application and for the purposes of the **Freedom of Information and Protection of Privacy Act**, I authorize and consent to the use by or the disclosure to any person or public body of any personal information that is collected under the authority of the **Planning Act** for the purposes of processing this application.

Date July 26, 2024

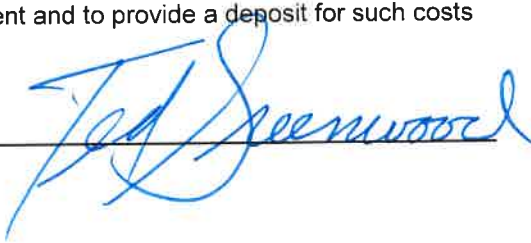
Signature of Owner 

13. Additional Fees

The applicant hereby agrees:

- (a) to reimburse the Parry Sound Area Planning Board for any costs incurred in processing this application which are above and beyond the amount of the application fee; and
- (b) to pay all costs legal and otherwise, that may be incurred by the Parry Sound Area Planning Board with respect to an OLT Hearing, that may be held as a result of this application for a consent and to provide a deposit for such costs at least 45 days prior to any scheduled hearing.

Date July 26, 2024

Signature of Owner 

Plans / Sketches	
SKETCHES TO BE SUBMITTED MUST BE BLACK AND WHITE ON PAPER 8 1/2" x 11"	
ONE COPY OF SKETCH, IF REPRODUCABLE	
ALL LETTERING MUST BE LEGIBLE. USE MULTIPLE SKETCHES AT DIFFERENT SCALES IF NECESSARY	
	Key Map – Available on the Planning Board Website (www.psapb.ca) http://psapb.ca/index.php/planning-board/forms/application-forms
	North Arrow
	clearly defined boundaries of severed and retained lots
	if more than one severed lot, label the severed lots according to the application (Section 6)
	the boundaries & dimensions of any land abutting the subject land that is owned by the owner of the subject land
	the distance between the subject land and the nearest township lot line or landmark such as a bridge or railway crossing
	the dimensions of the subject land, the part that is to be severed and the part that is to be retained
	the location of all land previously severed from the parcel originally acquired by the current owner of the subject land
	the approximate location of all natural and artificial features on the subject land and on the land that is adjacent to the subject land that, in the opinion of the applicant may affect the application. Examples include buildings, railways, roads, watercourses, drainage ditches, river or stream banks, wetlands, wooded areas, wells and septic tanks
	the existing uses on adjacent land, such as residential, agricultural and commercial uses
	the location, width and name of any roads within or abutting the subject land indicating whether it is an unopened road allowance, a public travelled road, a private road or a right-of-way
	the location and nature of any easement affecting the subject land

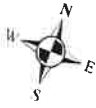
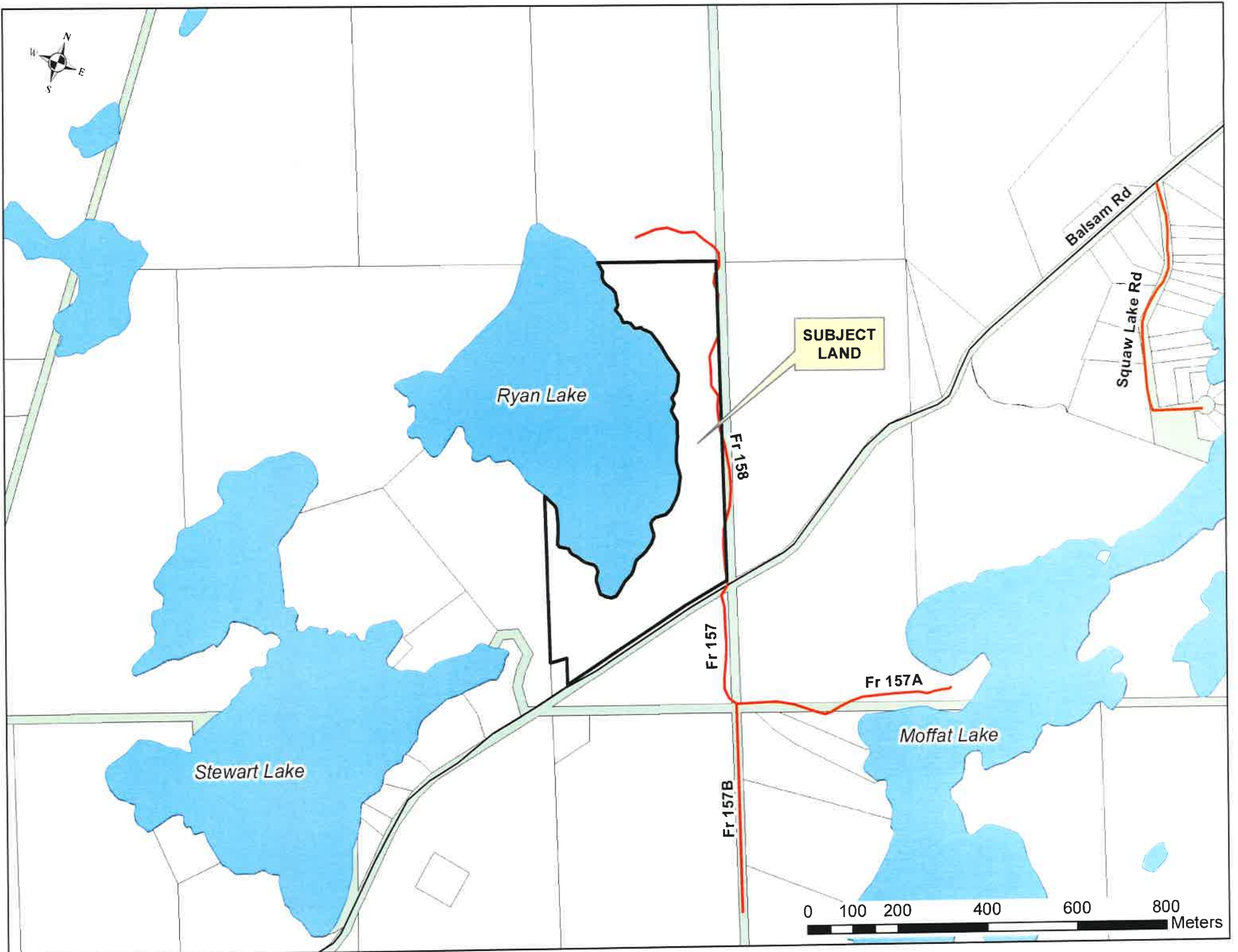
PLANNING BOARD

2023 Fees **Base Fee \$1500 + \$750 per lot/lot addition, \$250 for each additional lot addition, \$250 per right-of-way + \$500 deposit for Professional Planning Services**

Change of Condition / Re-approval Fee (before lapsing) \$750 Stamping Fee for Retained Lot (Optional): \$750

A fee of \$325 payable to the Township of Carling is required for any application within the Township of Carling (The Township deposit will be reconciled in accordance with the Townships standard rate for their planner for actual time taken).

NOTE: Additional expenses may be incurred (ie. Legal, Planning, Survey, Rezoning, Minor Variance, Parkland Fee) and are the responsibility of the applicant.



SUBJECT LAND

Ryan Lake

Stewart Lake

Moffat Lake

Balsam Rd

Squaw Lake Rd

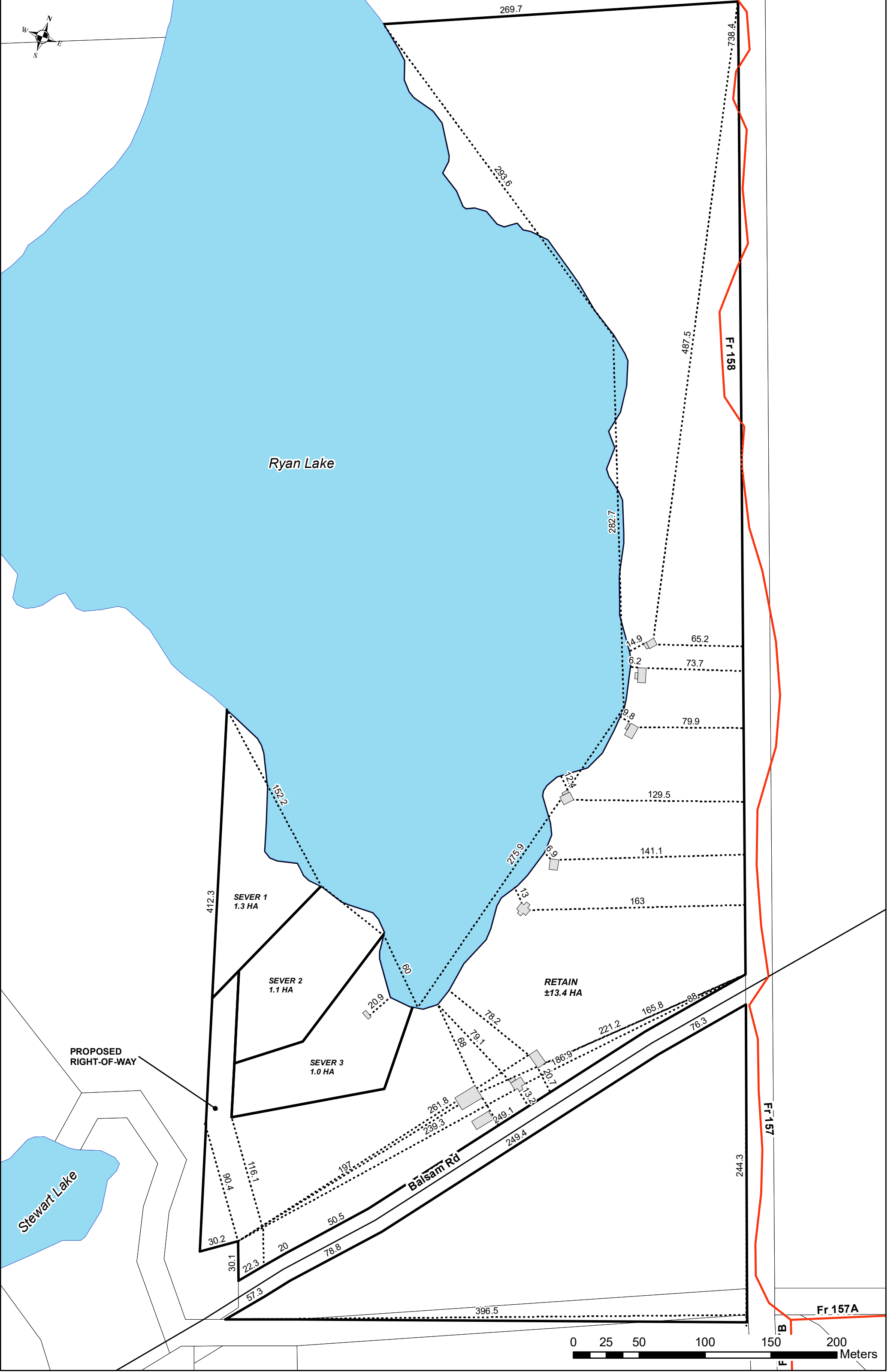
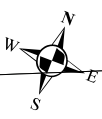
Fr 158

Fr 157

Fr 157A

Fr 157B

0 100 200 400 600 800 Meters



Ryan Lake

Stewart Lake

PROPOSED
RIGHT-OF-WAY

SEVER 1
1.3 HA

SEVER 2
1.1 HA

SEVER 3
1.0 HA

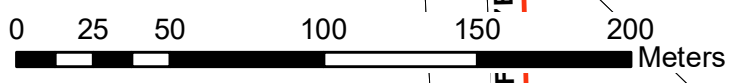
RETAIN
±13.4 HA

Balsam Rd

Fr 158

Fr 157

Fr 157A



PARRY SOUND AREA PLANNING BOARD

1 Mall Drive, Unit 2, Parry Sound, Ontario P2A 3A9

CONSENT APPLICATION NO. B20/2024(McK) – Greenwood

**PART LOT 21, CONCESSION 13
PART 4, 42R-11993
TOWNSHIP OF McKELLAR
176 BALSAM ROAD**

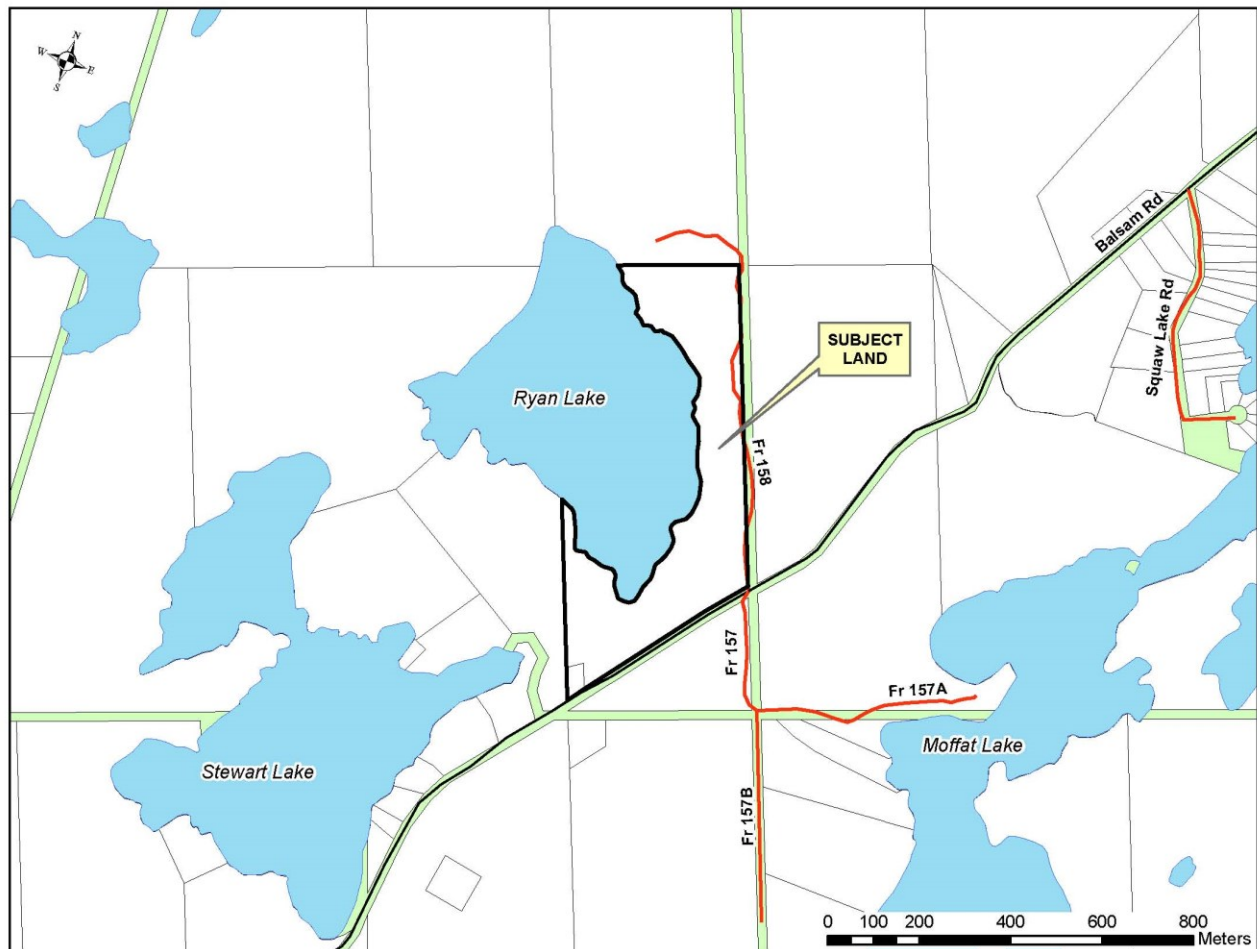
Roll # 49280000257800, PIN 521270261

Applicant: Ted Greenwood

May 30, 2024

BACKGROUND / PURPOSE

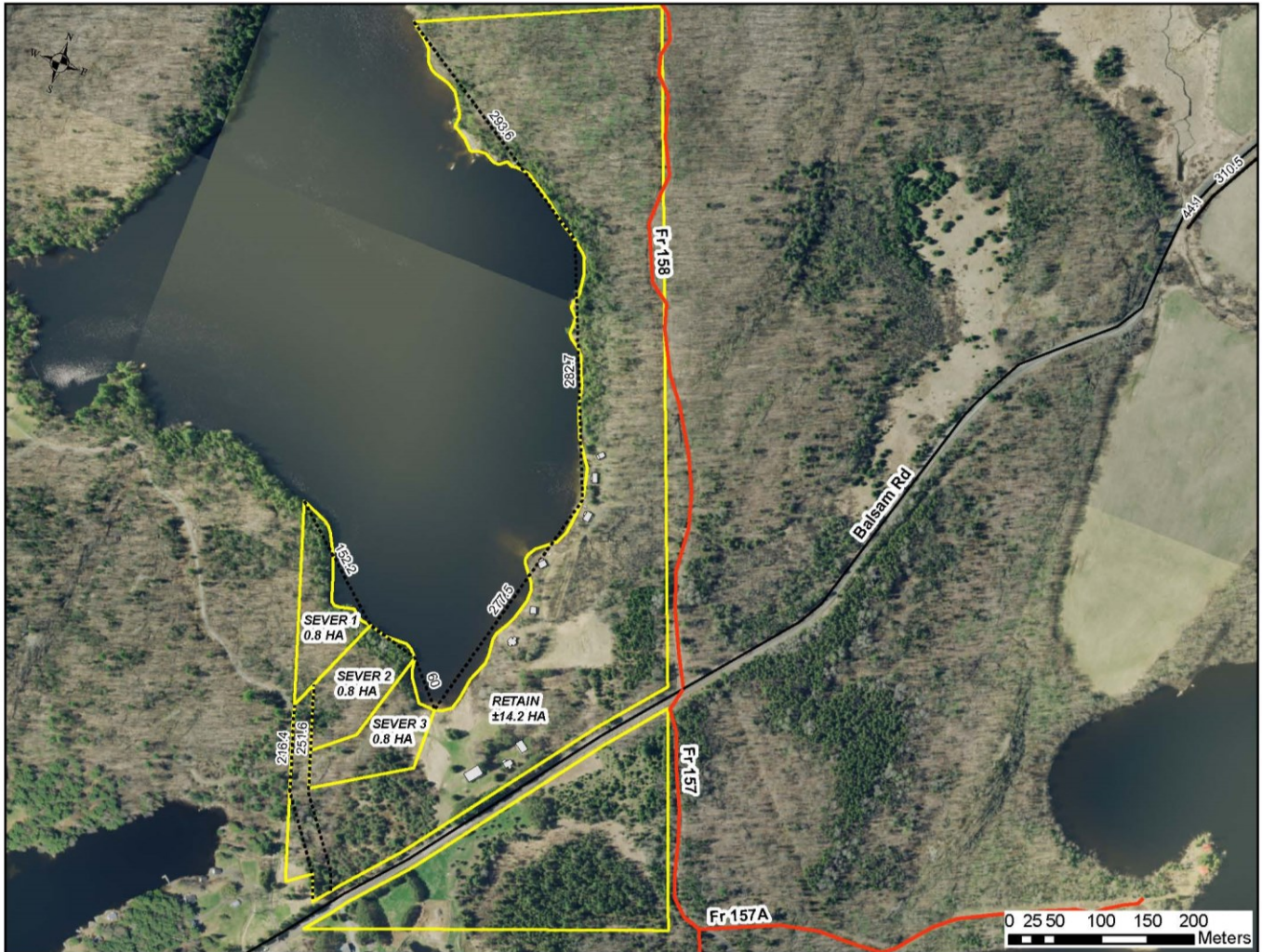
Ted Greenwood has an agreement to purchase the former Zulak lands at 176 Balsam Road in part of Lot 21, Concession 13, fronting on Ryan Lake.



PROPERTY DESCRIPTION

176 Blasam Road (north of Balsam Road) is approximately 16.6 hectares in size, with over 1100 metres of frontage on Ryan Land and 453 metres of frontage on Balsam Road.

The subject lot is heavily forested with cleared areas in the centre and around existing structures.



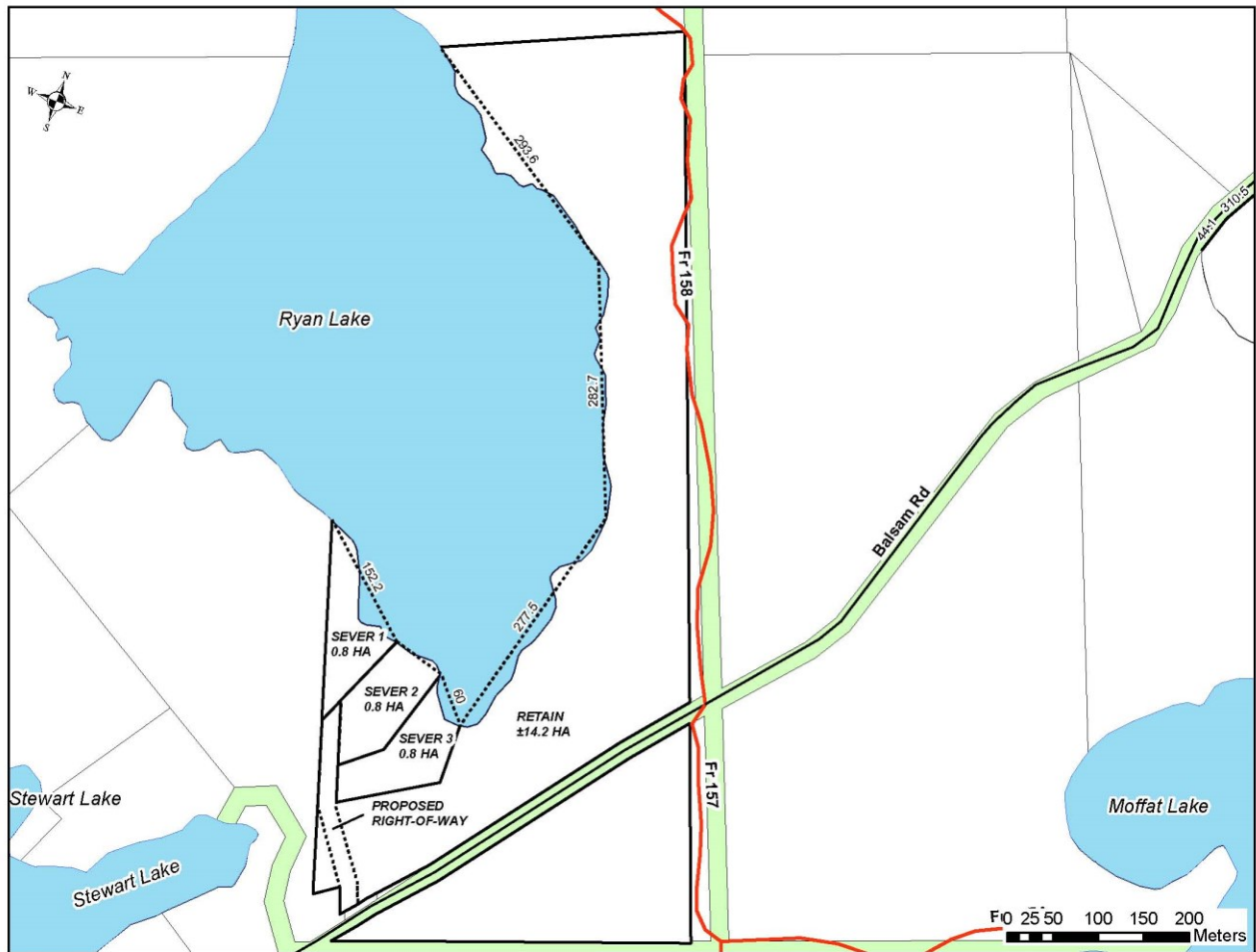
There is an existing dwelling, garage and 7 cabins on the proposed retained lot.

These cabins are the remnant of a historic commercial resort / cabin rental use on the property.

PROPOSED CONSENT

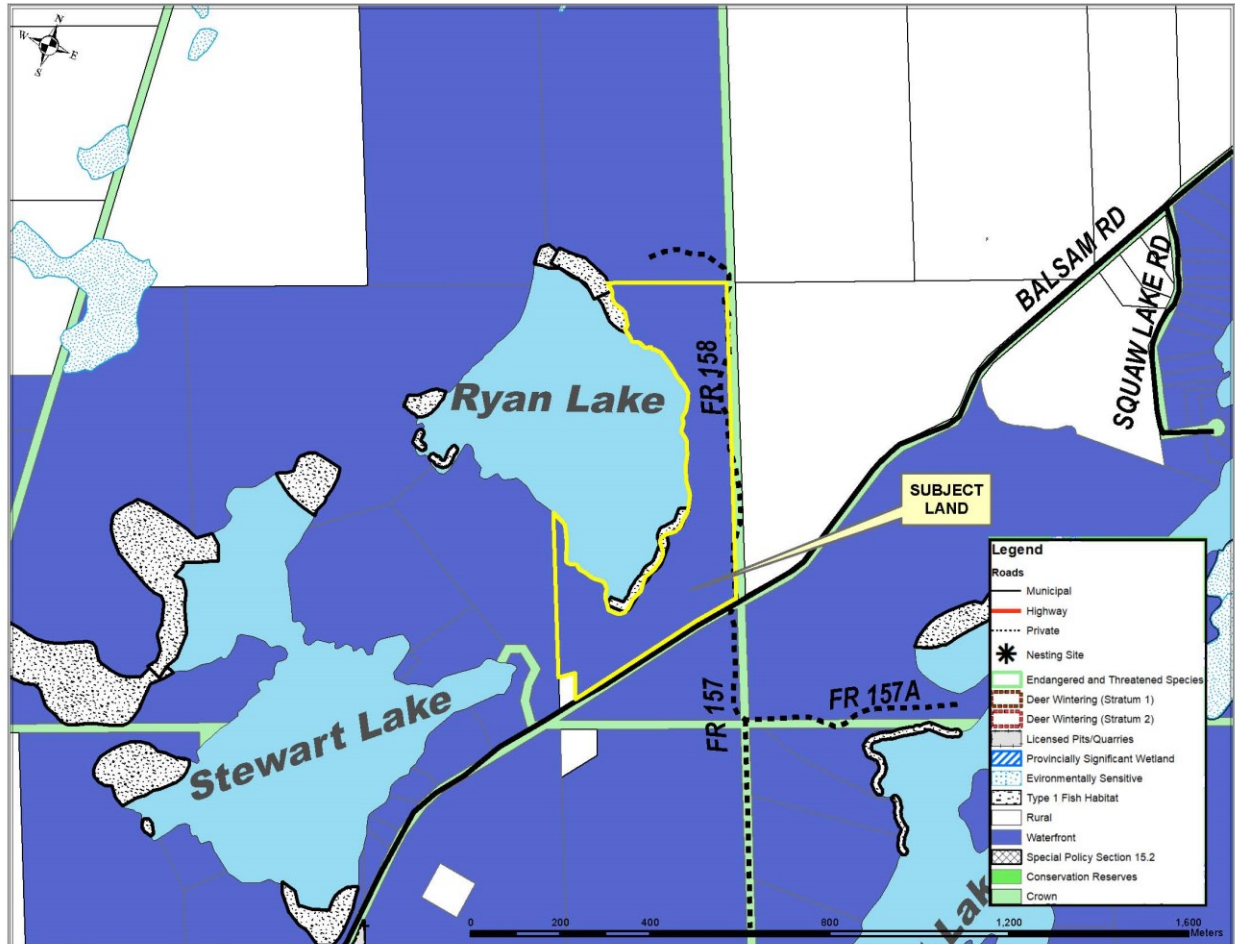
The proposed consent would create three (3) new waterfront lots on Ryan Lake, accessed by a private Right-of-way from Balsam Road.

Parcel	Frontage (m)	Depth(m)	Area (ha)
Rural Zone Requirements	60	45	0.8
Retained	±560	157	14.2
Severed 1	152.2	±120	0.8
Severed 2	60	±151	0.8
Severed 3	60	±161	0.8
Right-of-way	20	±224	0.44



OFFICIAL PLAN

The lands to be severed are designated Waterfront in McKellar's Official Plan.



Type 1 fish habitat is the only natural heritage feature identified on the subject lands.

The proposed new lots will maintain a minimum of 15 metres free of Type 1 fish habitat.

The Official Plan policies for this lake are as follows:

“ 8.19 Ryan Lake

8.19.1 Ryan Lake is a small, spring fed lake that is located off Balsam Road. It flows into Stewart Lake and is surrounded predominantly by commercial and vacant lands. Currently, the lake is isolated, with no public access.

- 8.19.2** *The lake's maximum depth is 6.0 metres; its mean depth is 2.5 metres. It receives inflow from a stream in the north and empties through a creek into Stewart Lake.*
- 8.19.3** *Ryan Lake contains surface phosphorus concentrations of 0.019 milligrams per litre, resulting in a mesotrophic classification. However, a phosphorus concentration of 0.039 milligrams per litre in bottom waters, combined with anoxic or oxygen-poor conditions from four to six metres, likely provides an additional source of phosphorus into Ryan Lake. The Ministry of Natural Resources and Forestry determined that walleye spawn around the inflowing creek mouth along the northern shoreline. Nearshore fish habitat is also abundant around this area in addition to localized features located around the western outflow and along the southern shoreline.*
- 8.19.4** *Phosphorus mitigation measures should be implemented to avoid any increases in phosphorus concentrations and subsequent depletions in dissolved oxygen values.*
- 8.19.5** *The tourist commercial business on Ryan Lake may be permitted limited expansion, subject to restrictions set out in the Zoning By-law.*
- 8.19.6** *Commercial expansion will be subject to site plan control. “*

PROVINCIAL POLICY STATEMENTS (P.P.S)

The lands are subject to the 2020 provincial policies.

These lands are considered Rural lands and are subject to section 1.1.5

“ 1.1.5 Rural Lands in Municipalities

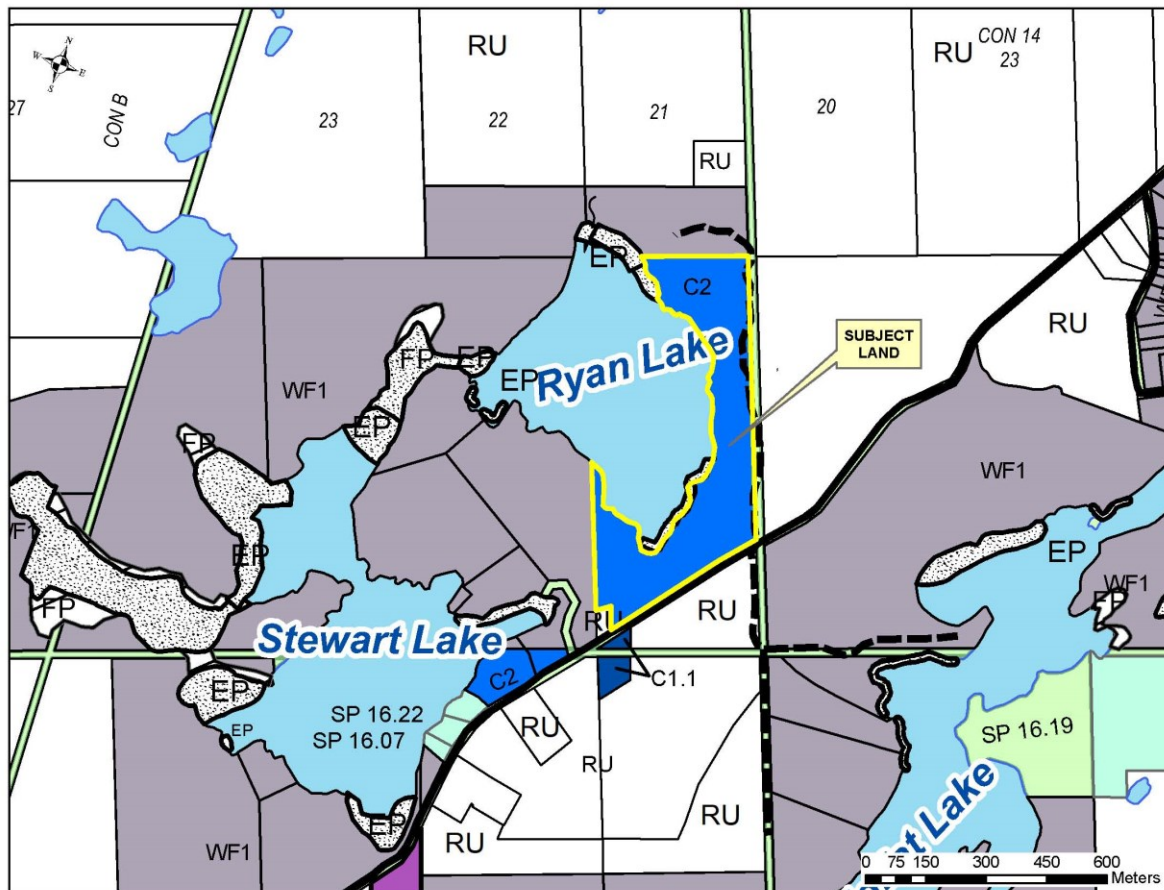
- 1.1.5.1** *When directing development on rural lands, a planning authority shall apply the relevant policies of Section 1: Building Strong Healthy Communities, as well as the policies of Section 2: Wise Use and Management of Resources and Section 3: Protecting Public Health and Safety.*
- 1.1.5.2** *On rural lands located in municipalities, permitted uses are:*
- a) the management or use of resources;*
 - b) resource-based recreational uses (including recreational dwellings);*
 - c) residential development, including lot creation, that is locally appropriate;*
 - d) agricultural uses, agriculture-related uses, on-farm diversified uses and normal farm practices, in accordance with provincial standards;*
 - e) home occupations and home industries;*
 - f) cemeteries; and*
 - g) other rural land uses.*

- 1.1.5.3 **Recreational, tourism and other economic opportunities should be promoted.**
- 1.1.5.4 **Development that is compatible with the rural landscape and can be sustained by rural service levels should be promoted.**
- 1.1.5.5 **Development shall be appropriate to the infrastructure, which is planned or available, and avoid the need for the unjustified and/or uneconomical expansion of this infrastructure.**
- 1.1.5.6 **Opportunities should be retained to locate new or expanding land uses that require separation from other uses. "**

There are no inconsistencies with these policies.

ZONING By-Law

The lands are currently zoned Tourist Commercial (C2)



The permitted uses in the Tourist Commercial (C2) Zone are :

“ a) Residential Uses

- **a dwelling unit or units in accordance with section 3.11 of this By-law;**
- **a home occupation;**
- **a home industry; or**
- **a mobile home.**

b) Commercial Uses

- **a lodge;**
- **rental cottages;**
- **tourist establishment;**
- **trailer park;**
- **hotel/motel;**
- **a restaurant;**
- **a parking area;**
- **a camping establishment, or**
- **a convenience store. “**

The severed lots are proposed to be rezoned to the Waterfront Residential 1 (WF1) Zone as a condition of this consent.

CONCLUSION

1. There are no conflicts with the Official Plan;
2. The consents are consistent with the P.P.S.;
3. The conversion of the former resort to residential waterfront uses is a “down zoning” in terms of potential density and intensity of use;
4. There are remnants of former cabins and 11 docks located in the Identified Type 1 fish habitat areas;
5. The owner is likely to proceed with future consent applications for the balance of the shoreline, which easily lends itself to such applications given the overall benefit of the less intense development.

RECOMMENDATION

That the proposed consent to create three (3) new waterfront lots and a right-of-way at 70 176 Balsam Road in Part of Lot 21, Concession 13, Township of McKellar as applied for by Ted Greenwood in Application No. B20/2024(McK) be approved subject to the following conditions:

1. Payment of a fee in lieu of parkland as required in the Township of McKellar fee By-Law;
2. That the applicant enter into a Section 51(26) agreement to indemnify the Township of any responsibility or liability for the proposed right-of-way;
3. That the severed lots be rezoned to the Waterfront Residential 1 (WF1) Zone;
4. 911 Addressing for the proposed new lots;
5. Payment of any applicable planning board fees.

Respectfully,



Patrick Christie, C.P.T.
Secretary-Treasurer
Parry Sound Area Planning Board



MDS I Ted Greenwood

General information

Application date

Aug 17, 2024

Municipal file number

Proposed application

Lot creation for a maximum of three non-agricultural use lots

Applicant contact information

Ted Greenwood
176 Balsom Rd
Mckellar, ON
P0G 1C0

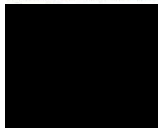
Location of subject lands

District of Parry Sound
Township of McKellar
MCKELLAR
Concession 13 , Lot 21
Roll number: 49280000025780000

Calculations

New farm

Farm contact information



Location of existing livestock facility or anaerobic digester

District of Parry Sound
Township of McKellar
MCKELLAR
Concession 12 , Lot 21
Roll number: 49280000024985000

Total lot size

75 ac

Livestock/manure summary

Manure Form	Type of livestock/manure	Existing maximum number	Existing maximum number (NU)	Estimated livestock barn area
Solid	Beef, Cows, including calves to weaning (all breeds), Yard/Barn	10	10 NU	500 ft ²

Setback summary

Existing manure storage	V1. Solid, inside, bedded pack
Design capacity	10 NU
Potential design capacity	20 NU

Factor A (odour potential)	0.7	Factor B (design capacity)	199.99
Factor D (manure type)	0.7	Factor E (encroaching land use)	1.1

Building base distance 'F' (A x B x D x E) (minimum distance from livestock barn)	108 m (354 ft)
Actual distance from livestock barn	290 m (950 ft)
Storage base distance 'S' (minimum distance from manure storage)	108 m (354 ft)
Actual distance from manure storage	290 m (950 ft)

Preparer signoff & disclaimer

Preparer contact information

Gary Kuper
8030 Concession 3
Listowel, ON
N4W 3G8
226-622-0826
gkuper70@gmail.com

Signature of preparer



Gary Kuper

08-18-24

Date (mmm-dd-yyyy)

Note to the user

The Ontario Ministry of Agriculture, Food and Rural Affairs (OMAFRA) has developed this software program for distribution and use with the Minimum Distance Separation (MDS) Formulae as a public service to assist farmers, consultants, and the general public. This version of the software distributed by OMAFRA will be considered to be the official version for purposes of calculating MDS. OMAFRA is not responsible for errors due to inaccurate or incorrect data or information; mistakes in calculation; errors arising out of modification of the software, or errors arising out of incorrect inputting of data. All data and calculations should be verified before acting on them.

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August 28, 2024
Our File No.:31960

VIA: E-MAIL

Patrick Christie
Secretary-Treasurer
Parry Sound Area Planning Board
1 Mall Drive, Unit#2
Parry Sound, ON, P2A 3A9

Dear Mr. Christie:

Re: Updated Comments on Consent Application B20-2024 (176 Balsam Rd, McKellar - Greenwood)

The Township of McKellar has retained J.L. Richards & Associates Limited (JLR) to provide to review and provide comments on the consent application referred to as the “Greenwood Consent” (Application B20-2024) that is under review by the Parry Sound Area Planning Board. The original application proposes to sever a 16.6 hectare property at 176 Balsam Road into four lots including the retained. A revised application and supporting information were provided on August 19, 2024. The revised application removed the private road and each lot contained frontage onto Balsam Road. The application was later discussed at the Township of McKellar’s August 20, 2024 Council Meeting, where the applicant identified that the revised consent sketch was not their preferred option and would like consideration given to the initial proposal given the supporting information provided.

JLR has reviewed both the initial and revised consent application and provides the following updated comments:

1. JLR is satisfied that the revised application sketch meets the requirements of O.Reg 197/96 under the Planning Act. Should the applicant choose to proceed with the original consent proposal, that original sketch would need to be updated to meet the requirements of O.Reg 197/96 under the Planning Act.
2. The applicant confirmed that they retained an ecologist to address concerns related to impacts to Type 1 Fish Habitat and water quality. At the August 20, 2024, Council Meeting, the applicant’s ecologist stated that through their analysis, it was confirmed that there was no Type 1 Fish Habitat in this area. A report from the ecologist confirming that the proposal has no negative impacts to the Type 1 Fish Habitat and water quality (i.e., phosphorous levels) of Ryan Lake will satisfy our concerns related to consistency with the PPS and conformity to the Official Plan.
3. In our original letter, we raised the concern that the original consent application may require an OPA as it proposed to utilize a private road to provide access to the three proposed lots. The revised application removed the private road but would increase the number of individual driveways along Balsam Road. At the Township of McKellar’s August

Patrick Christie, Parry Sound Area Planning Board

20, 2024 Council Meeting, Council stated that in the past staff have interpreted section 5.8.2 of the Official Plan to apply the word “existing” only to private roads and that development on a registered right-of-way may be permitted. Understanding that this has been Council interpretation for previous applications proposing lot creation on private roads, if the applicant wishes to proceed with the original proposal and develops the private road as a registered right-of-way, they will not require an OPA to proceed. However, to indemnify Council of any liability related to the maintenance and the use of the private road, should the consent application be approved, it is recommended that the following conditions of consent approval for each lot be included:

- a. That the applicant shall enter into an agreement pursuant to Section 51(26) of the Planning Act, to be registered on title to recognize and provide for the private access to the lands and indemnify the Township of McKellar from any and all responsibility for the maintenance and use of the private road and any claims that may arise from the use of the private road. This agreement will indemnify Council for any liability associated with the use of the private road, including any alleged failure to provide emergency services”
 - b. That the applicant shall provide written confirmation from the Fire Chief of the Township of McKellar and the Ontario Provincial Police West Parry Sound Detachment that they are satisfied that the construction standard of the private road will enable emergency services to be provided in the same manner that is considered appropriate for seasonal roads.
 - c. That the applicant shall provide written confirmation from the Township of McKellar Public Works department that they have no concerns with the proposed access location.
4. The applicant provided confirmation that the proposal satisfies the MDS I setback from the farm located at 161 Balsam Road. Therefore, we are satisfied that the proposal is consistent with Section 1.1.5 of the PPS.
 5. In our original letter, we raised concerns regarding the prematurity of the proposal as it was identified that applicant would be likely to proceed with future consent applications for the balance of the shoreline. At the Township of McKellar’s August 20, 2024 Council Meeting, the applicant advised that they were unsure about their future development plans for the remainder of the property. Understanding this, we pose no objection to the application proceeding via consent. However, the applicant should be advised that should they proceed with future land division applications on the property, they may be required to proceed via a Plan of Subdivision application rather than a consent depending on the number of lots proposed, proposed access etc. A Holding Provision is a tool that Council may wish to impose on the remainder of the property to ensure the orderly development of land.
 6. As stated in our previous letter, archaeological potential is determined in the Ministry of Citizenship and Multiculturalism (MCM) “Criteria for Evaluating Archaeological Potential”. As the subject lands are located less than 300 metres from a present source of water (Ryan Lake), an Archaeological Assessment and an Acknowledgement Letter from MCM is required. Typically, an archaeological assessment is not required where the property has been subject to recent, extensive and intensive disturbance. However, upon a review of aerial photography, it appears that the proposed new lots are located in an area that is

Patrick Christie, Parry Sound Area Planning Board

heavily forested where no existing cabins exist and significant site alteration has not occurred. Therefore, an archaeological assessment and acknowledgement letter from MCM are required per the PPS. The requirement for an archaeological assessment and the acknowledgement letter can be a condition of consent.

Please reach out to the undersigned should you have any questions or require any additional information.

Best Regards,

J.L. RICHARDS & ASSOCIATES LIMITED

Prepared by:



Alison Bucking, RPP, MCIP
Planner

Reviewed by:



David Welwood, RPP, MCIP
Senior Planner

AB:dw

Mr. Patrick Christie, C.P.T.
Secretary – Treasurer
Parry Sound Area Planning Board



August 21, 2024

Consent Application B20 – 2024, 176 Balsam Road, McKellar, Items #3 Type 1 Fish Habitat and #5 Lake Water Quality, J. L. Richards & Associates (JLR) Letter, August 9, 2024

Dear Mr. Christie,

FRi Ecological Services has been retained by Mr. Greenwood (the Applicant), owner of 176 Balsam Road, the subject of consent application B20 – 2024 to address two comments raised by JLR in an August 9, 2024 letter. The letter and associated comments were discussed during the Regular Meeting of Council of the Corporation of the Township of McKellar on August 20, 2024 Council.

It is our understanding that the Applicant is proposing to create three (3) new waterfront lots on Ryan Lake, accessed by a private right-of-way from Balsam Road. JLR had concerns respecting fish habitat identified as 'Type 1' along the shoreline frontage of the proposed severed and retained lots (comment #3) and general concerns respecting phosphorus levels in Ryan Lake (comment #5).

FRi addressed both comments via Zoom during the meeting; and reiterates those comments in this follow-up letter.

Ryan Lake Fish Habitat

FRi accessed the 'Fisheries Habitat Management Database – Parry Sound District' from Ontario Geohub now Geospatial Ontario¹, for the latest version of the fish habitat typing data. The updated date on the data is January 30, 2023. Figure 1 shows the current fish habitat data for Ryan Lake and typing of the same. **The entire shoreline frontage for the subject property is classified as Type 2 fish habitat.** It is described as '*Highly variable; ranging from detritus substrate to small aquatic vegetation beds to rocky bedrock substrate. Generally abundant non-specific habitat utilized by a wide variety of inhabiting fish species at all or various life stages.*' And '*Variable; non-specialized spawning areas for bass, minnows, y. perch etc., nursery area for minnows and bass; feeding areas for pike, bass, minnows etc.*'

¹ <https://geohub.lio.gov.on.ca/search?q=fish%20habitat&tags=plants%2520and%2520animals>

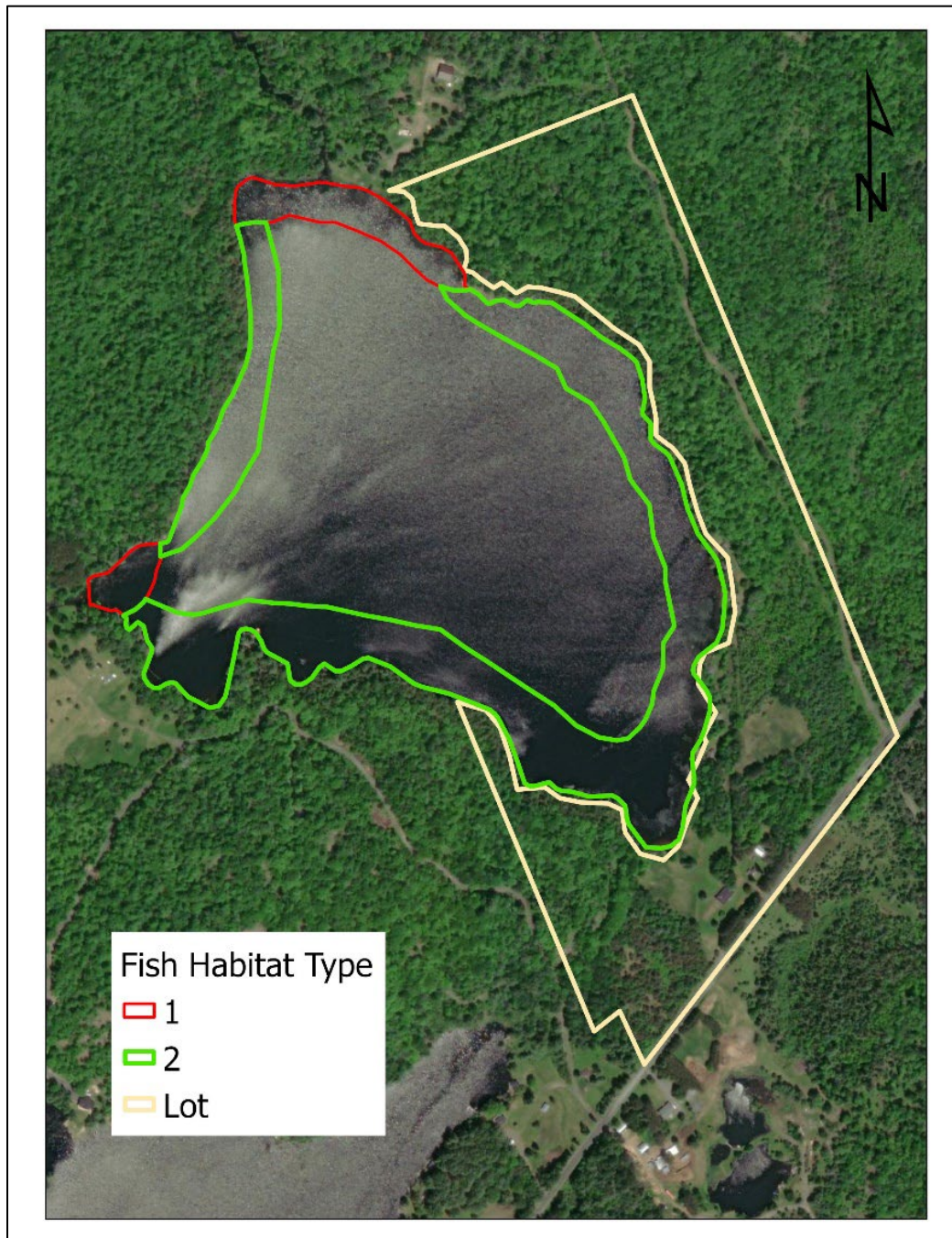


Figure 1: Subject property shown in beige outline; fish habitat types (effective date Jan 2023 MNRF) shown in red outline for Type 1 and green outline for Type 2. Note the entire shoreline frontage for the subject property contains unspecialized, general fish habitat.

Type 1 & Type 2 Fish Habitat – Supplemental Information

Fish habitat typing is an historic approach to fish habitat management dating back to the 1990's. The Parry Sound District MNR office is one of the only offices in Ontario that continues to apply fish habitat typing to their area of interest.

The Province has certain delegated responsibilities assigned by the federal government under the Fisheries Act e.g. Fishing Regulations, but the province is not directly responsible for fish habitat protection. This falls under the purview of the federal government.

The recently revised *Fisheries Act* (1985), Sections 34.4 and 35, represent the current legislative framework that protects fish and their habitat. These sections include prohibitions on activities which ‘result in the death of fish’ or ‘result in the harmful alteration, disruption or destruction of fish habitat’ (HADD). The Act has exceptions to these prohibitions which include authorizations and prescribed work (detailed in the Regulations).

Fish habitat ‘typing’ is irrelevant to inform the sensitivity of a fish habitat since the Act prohibits both the death of fish and the harmful alteration, disruption or destruction of fish habitat. The Act treats all fish and fish habitat equally – it does not differentiate or assign levels of sensitivity based on the thermal regime or species of fish present in a waterbody or watercourse.

The Provincial Policy Statement (2020), which is reflected in Official Plans, says “2.1.6 *Development and site alteration* shall not be permitted in *fish habitat* except in accordance with *provincial and federal requirements*.” The soon to be in effect (October 20, 2024) PPS 2024, Section 4.1.6 reads exactly as the PPS 2020 respecting fish habitat.

The federal government’s Fisheries Protection Program, (Department of Fisheries and Oceans) provides clear guidance for project proponents for many types of projects which include measures to protect fish and fish habitat. These are published as Standards and Codes of Practice.

Based on a recent telephone conversation with a Biologist from the Fish and Fish Habitat Protection Program², DFO is only interested if an activity is below the high-water mark or in the water. In that case, they refer project proponents of low-risk projects e.g. a dock, to self-assess where standards and codes of practice should be reviewed. If a project can follow the standard/code of practice, the project can proceed without further review or authorization. If the project cannot follow the standard/code of practice, DFO recommends the proponent submit a Request for Review to their office.

In summary, the entire shoreline frontage of the subject property is classified as Type 2 fish habitat. Even though this ‘typing’ is meaningless in the context of the federal Fisheries Act, it is a consideration in the Township’s current Official Plan. Given that the entirety of the frontage is ‘Type 2’ fish habitat, the proposed lots by consent are consistent with the OP where fish habitat is concerned.

² Telephone conversation and email correspondence, August 15, 2024. R. Geuvreau & A. Lindley.

Phosphorus Levels in Ryan Lake

Phosphorus is a naturally occurring element in the environment. It has a major role in biological metabolism, but it is present in relatively small amounts compared to other macronutrients e.g. carbon, nitrogen, and is usually the first element to limit biological productivity³.

Aquatic vegetation and algae growth in freshwater lakes is natural and part of a normal, healthy ecosystem. Zooplankton and benthic invertebrates rely on plants as a direct or indirect food source. Aquatic plant growth depends on several elements including phosphorus but their growth is specifically limited by the low availability of phosphorus in freshwater systems. When additional phosphorus is added to a freshwater system, the growth of aquatic plants can increase.

Total phosphorus is often measured each spring when the water column is mixing and has not stratified (usually in May). The measure of total phosphorus in a lake result in a designation as oligotrophic (low phosphorus, low productivity), mesotrophic (moderate phosphorus & productivity) or eutrophic (high phosphorus and productivity).

The challenge with eutrophic or highly productive freshwater systems is that they support dense plant populations. When plants die, they fall to the bottom and decompose using up limited oxygen. In a stratified lake during the summer months, the water temperature dictates the total amount and concentration of dissolved oxygen available for fishes and other organisms⁴.

If a lake has dense vegetation which dies and decomposes, the finite oxygen supply in the stratified areas of the lake (hypolimnion) are used up. This can have negative consequences for fish, especially cold water fishes like trout, who have a low tolerance of low dissolved oxygen concentrations.

Natural sources of phosphorus include precipitation, groundwater and natural surface water. The phosphorus levels in these sources is variable, and depends on the soil, geology and climatic characteristics for a drainage basin. It is important to note that the natural inputs from a particular area reflect the historic inputs that a lake has received for millennia. Sedimentary bedrock has much higher natural phosphorus leaching compared to igneous (Canadian Shield) bedrock. The subject property sits on the Canadian Shield and phosphorus inputs from the portions of undeveloped property are expected to reflect the natural historical inputs.

Runoff from agriculture, storm sewer drainage and domestic sewage are artificial sources of phosphorus. These inputs typically increase the total phosphorus in a system and can result in increased algae growth. Malfunctioning domestic sewage systems, farming inputs, lawn fertilizers and storm sewer inputs are generally the source of additional phosphorus inputs to a lake system over the natural levels.

³ Wetzel, R. G. Limnology. 2nd edition. Michigan State University.

⁴ Boreal Shield Watersheds. Lake Trout Ecosystems in a Changing Environment. J.M. Gunn, R. J. Steedman, and R. A. Ryder (Editors). 2004.

Ryan Lake is designated as a mesotrophic lake in the Township’s Official Plan meaning it has moderate phosphorus and productivity. It supports a robust warmwater fish community including largemouth bass, Northern pike, pumpkinseed, smallmouth bass and yellow perch as well as a variety of minnows species. Warmer water has less dissolved oxygen available for fish, so naturally, warmer systems host warmwater fish communities. These fishes have a naturally higher tolerance for lower dissolved oxygen levels compared to cold water fishes like lake trout (not present in Ryan Lake).

As JLR noted in their letter, this three lot consent application does not trigger the requirement for a water study. Regardless, the Applicant is willing to implement phosphorus mitigation measures consistent with the lake specific policy for Ryan Lake (Section 8.19.4). FRi recommends the following measures to mitigate (or eliminate) phosphorus inputs above the natural condition to Ryan Lake:

- Retain a 15 metre vegetated no-development setback on the shoreline except for the allowed size-limited shoreline activity area as per the OP and ZBL. Vegetation slows down surface runoff e.g. rain and snow melt, and soils and plants take up phosphorus before it reaches the lake. This also prevents the creation of grassed lawns near the lake shore, which can increase phosphorus inputs when lot owners use fertilizers and the absence of tree root systems which otherwise take up phosphorus.
- The septic systems on the created lots should be at least 30 metres from the shoreline (high-water mark); they should be designed and installed by a qualified person to ensure the ‘Class’, size, location and type are appropriate for the individual lots. Changes in technology have resulted in new septic systems that do not leach any phosphorus to lakes.
- The future lot owner be subject to regular septic pump-outs e.g. biennial or triennial depending on use (seasonal versus year round), to ensure maintenance of the system.
- FRi understands that the Township is within the North Bay Mattawa Conservation Authority’s regulated area and any new septic systems will be approved and inspected by the NBMC technical staff.

In conclusion, the creation of three lots and the subsequent anticipated residential or cottage development is not expected to result in an increase of phosphorus inputs to Ryan Lake provided the minimum vegetated setback and septic system considerations are respected.

We trust this addresses the concerns raised in JLR’s letter respecting this application.

Respectfully Submitted,



Rebecca Geauvreau

Biologist, FRi Ecological Services

TOWNSHIP OF McKELLAR
RECREATION COMMITTEE - MINUTES
August 1, 2024, 3:30p.m.
McKellar Community Centre

PRESENT: Joyce Hopkins, Judy Ryeland, Dinah Ryeland Brown, Chis Bishop,
Terry Lacey, Francis and Kathy Deguara
REGRETS: Morley Haskim, Phil Jefkins, Rick Brear

CALLED TO ORDER: 3:26 p.m.

APPROVAL OF THE MINUTES: Moved by Judy Ryeland and seconded by Terry Lacey that the Recreation Committee of the Township of McKellar does hereby accepts the minutes of the June 27, 2024 meeting. Motion Carried (24-30).

ADDITIONS TO THE AGENDA: Bert Weir Day, Putting Stations, Library Science Show

APPROVAL OF THE AGENDA: Moved by Judy Ryeland and seconded by Terry Lacey that the Recreation Committee of the Township of McKellar does hereby accepts the agenda for the August 1, 2024, meeting. Motion Carried (24-31),

DECLARATION OF CONFLICT OF INTEREST: Joyce Hopkins - Putting Stations

VISITORS: None

CORRESPONDENCE RECEIVED: Bert Weir Day - Concerns with conflict of Broadbent Day on Sept. 14. The Recreation Committee of the Township of McKellar is sponsoring and will help Friday with the set up. Joyce will be in attendance to help greet and pass out pamphlets.

REPORTS OF MEMBERS: Held off until next meeting.

NEW BUSINESS:

1. Canoe/Kayak Trip on Manitouwabing: postpone August 4, 2024, as no one is available. Moved by Dinah Ryeland Brown and seconded by Chris Bishop. Motion Carried (24-32)
2. Kids T-Ball Barbecue: August 12, 2024 5:00 p.m.- 7:00 p.m. Set up 5:00p.m., Dinah Ryeland Brown and Judy Ryeland will get food (Hamburgers, Hotdogs and Chips). Wear your red shirts.
3. Summer Dance August 24, 2024: Everything is a go. Mary is doing tickets and posters. Notice on Billboards and Sandwich Boards. Advertise the event as much as possible. Set up the morning of Aug. 24th. Closing up and tidy up will be the main concern.
4. Fall Fair September 7, 2024: Carnival Games in the arena is the only activity and Axe throwing. Set up at 9:30 a.m. Event 10:00 a.m. - 4:00 p.m.. Schedule to be created for monitoring carnival games.
5. Broadbent Ballpark September 14, 2024: Still a go, rain day the 15th.

6. Library Science North August 15, 2024: Only sponsoring, pamphlets to be available to handout.

Chairperson Joyce Hopkins removed herself from the chair and left the room. Dinah Ryeland Brown assumed the position of chairperson.

7. Putting Games: Two more putting available from Devon Joy Thorne for \$100.00 total. Moved by Chris Bishop and seconded by Terry Lacey. Motion Carried (24-33).

Joyce Hopkins returned to the room and resumed the position of chairperson.

8. Event Handout: Make more and hand out at all up coming events. Post on the Sandwich Board at the McKellar Market.

NEXT MEETING: August 29, 2024, 3:30 p.m.

ADJOURNMENT: Moved by Chris Bishop and seconded by Terry Lacey the the Recreation Committee of the Township of McKellar does hereby adjourn at 4:21 p.m. Motion Carried (24-34).



Township of McKellar Staff Report

Prepared for: COUNCIL

Department: TREASURY

Agenda Date: September 3, 2024

Report No: T-2024-6

Subject: BUDGETARY CONTROL REPORT FOR THE SIX MONTHS ENDING JUNE 30, 2024

Recommendation:

That the Council of the Township of McKellar, accepts Budget Control Report for the first six months of the year 2024.

Background:

The Township of McKellar 2024 Operating and Capital Budget was approved by Council on 4th June 2024.

Financial Analysis/Discussion:

Operating Revenue

As of June 30, 2024, the Township has made progress in managing its budget, with 46.23% of the total budget already received and acknowledged. While some grants are still pending, it's important to note that most departments have performed well in terms of revenue generation. Specifically, the Township has already received 50% of the OMPF grant and has collected 74.45% of its investment income budget. The building department is on track to achieve its budgeted revenue, having received 66.53% in the first six months. Despite facing lower revenue from Transfer Station Fees and the Blue Box Grant, the environmental protection department is expected to receive the remaining balance of the Blue Box Grant in the 3rd Quarter of this year. Furthermore, the McKellar Market has seen another successful year, having earned \$18,640.20 so far.

Operating Expenses

As of the reporting date, June 30, 2024, the Township has utilized 41.83% of the total operating budget. Most departments have reported favorable variances between budgeted and actual costs, showcasing prudent financial management. Operating expenses are aligned with expectations, with minimal variances in most categories. It is important to note that inflation has impacted some costs, although the overall department-based budget is showing a favorable trend. Notably, some expenses are constant, such as professional fees, wages, supplies, utilities, courses & conferences, while other operating costs are seasonal, such as fuel, repairs & maintenance, contracted services, and certain recreational programs. Further analysis reveals that the external levies paid to various service providers are subject to varying payment schedules, including monthly, quarterly, and semi-annually. The Administration department issued an RFP for the Asset Management Plan, and the contract was awarded to Infrastructure Solutions, although it is still a work in progress. Additionally, the \$25,000 budgeted for computer software will be reallocated to update the information technology infrastructure, reflecting a shift in priorities for the current fiscal period. Protection services expenses are currently at 58.40% of the remaining budget, primarily attributed to the payment of only five months of OPP invoices, which are linked to the timing of receipts of invoices by the municipality.

Moving on to the Transportation Department, it is evident that the majority of the costs are seasonal. Unanticipated repairs on trucks and machines have led to some line items exceeding their budgetary allocation, particularly related to maintenance and supplies. Nonetheless, the overall Public Works Department is operating under budget, indicating efficient cost management practices. Analysis of the Environmental Department expenses reveals notable trends, particularly with certain costs, such as the recycling contract, being lower than the budgeted amount. It is essential to acknowledge the cancellation of swimming lessons under the Recreation Department for the current fiscal year. In summary, as of June 30, 2024, the Township's

overall operating expenses are under budget, reflecting a financially stable position and prudent fiscal management practices.

Capital Budget

Capital Revenue:

We have made progress in collecting our budgeted revenue, with 13.41% collected so far. However, when excluding the transfer and debenture amount, our collection of total grants stands at 56.14%. The transfer of the Northern Ontario Resource Development Support (NORDS) Fund to the Hurdville Road project has been approved, and we have received \$90,013.70 of the budgeted amount. If unused, the fund will be accumulated. The baseball field project is now in progress after facing initial challenges due to machinery and a wet field. Although the project's initial deadline is October 31, 2024, an application for an extension to July 31, 2025 has been submitted. We have collected \$40,703.50 from the Northern Ontario Heritage Fund Corporation (NOHFC) for the baseball field project. As for the St. Stephen renovation project, we have budgeted and received \$24,084.92 from NOHFC. The loan application for \$800,000 for the Centre Road project was submitted and approved by Infrastructure Ontario, and the funds were received on August 1. Work on the Centre Road project commenced in August 2024, and all transfers from the reserves will take place at the end of the year

Capital Expense

As of June 30, 2024, our capital budget utilization stands at 17.29%. The lower capital expenses are a result of initial project challenges, particularly affecting the baseball field, Centre Road, and Hurdville projects, which have faced delays. However, we have successfully completed the renovation of the Community Center kitchen and installed new appliances. Furthermore, the St. Stephen Church project has been successfully completed, with total spending reaching \$66,928.57, accounting for 57.18% of the total budget. It's important to note that all expense transfers will be finalized at the end of the year

Conclusion:

The Council of the Township of McKellar hereby approve the 2nd Quarter of 2024 actuals versus budget report.

Respectfully submitted by:



**Roshan Kantiya
Treasurer**

Reviewed By:



**Karlee Britton
Acting Clerk/Administrator**

Township of McKellar
 Summary Operating Budget
 YTD Financial update as of June 30,2024

CATEGORY	DEPARTMENT	Sum of Annual Budget	Sum of Actuals JUNE 30,2024
REVENUE	Administration	\$ (5,641,937.78)	\$ (2,625,548.60)
	Building Department	\$ (138,000.00)	\$ (91,813.72)
	Business Development	\$ (13,200.00)	\$ (6,600.00)
	Community Centre	\$ (1,500.00)	\$ (1,182.55)
	Environmental Services	\$ (40,686.00)	\$ (4,012.49)
	Fire Protection Services	\$ (2,160.00)	\$ (1,220.40)
	Historical Committee Program	\$ (300.00)	\$ (1,000.00)
	McKellar Market	\$ (18,560.00)	\$ (18,640.00)
	Parks & Recreational Facilities	\$ -	\$ -
	Planning Department	\$ (13,600.00)	\$ (9,336.80)
	Protection to Persons and Property	\$ (6,700.00)	\$ (1,217.08)
	Public Library	\$ (7,800.00)	\$ -
	Recreation Department	\$ (6,550.00)	\$ (477.45)
	Sesquicentennial Ad Hoc Committee	\$ (81.87)	\$ -
	Social Services	\$ -	\$ -
	West Parry Sound Recreation and Cultural Center	\$ -	\$ -
	Transportation	\$ (350.00)	\$ (300.00)
REVENUE Total		\$ (5,891,425.65)	\$ (2,761,349.09)
RESERVE-TRANS F	Building Department	\$ (20,000.00)	\$ -
	Community Centre	\$ -	\$ -
	Environmental Services	\$ -	\$ -
	Health Services	\$ -	\$ -
	Parks & Recreational Facilities	\$ (3,000.00)	\$ -
	Public Library	\$ -	\$ -
	West Parry Sound Recreation and Cultural Center	\$ (58,007.12)	\$ -
RESERVE-TRANS F Total		\$ (81,007.12)	\$ -
EXPENSE	Administration	\$ 1,164,315.89	\$ 529,581.70
	Building Department	\$ 173,142.13	\$ 81,656.67
	Business Development	\$ -	\$ -
	Community Centre	\$ 77,858.66	\$ 33,332.22
	Cultural	\$ -	\$ -
	Environmental Protection and Preservation Department	\$ 18,093.00	\$ 2,899.26
	Environmental Services	\$ 235,380.00	\$ 95,202.64
	Fire Protection Services	\$ 354,590.00	\$ 115,733.42
	Health Services	\$ 292,465.20	\$ 143,277.67
	Historical Committee Program	\$ 5,500.00	\$ 121.19
	McKellar Market	\$ 27,968.68	\$ 14,136.47
	Parks & Recreational Facilities	\$ 77,300.00	\$ 35,800.21
	Planning Department	\$ 98,852.00	\$ 52,668.51
	Protection to Persons and Property	\$ 418,485.62	\$ 174,007.62
	Public Library	\$ 62,300.00	\$ 3,395.19
	Recreation Department	\$ 17,850.00	\$ 1,700.65
	Sesquicentennial Ad Hoc Committee	\$ 81.87	\$ 61.03
	Social Services	\$ 380,687.00	\$ 156,093.62
	West Parry Sound Recreation and Cultural Center	\$ 96,678.54	\$ 48,339.27

EXPENSE	Transportation	\$ 1,462,504.94	\$ 618,647.27
EXPENSE Total		\$ 4,964,053.53	\$ 2,106,654.61
RESERVE-TRANS T	Administration	\$ 56,207.95	\$ -
	Building Department	\$ -	\$ -
	Business Development	\$ 12,000.00	\$ -
	Cultural	\$ 1,000.00	\$ -
	Fire Protection Services	\$ 3,000.00	\$ -
	Sesquicentennial Ad Hoc Committee	\$ -	\$ -
	Social Services	\$ -	\$ -
RESERVE-TRANS T Total		\$ 72,207.95	\$ -
Grand Total		\$ (936,171.29)	\$ (654,694.48)

Township of McKellar
Summary- Operating Revenue
YTD Financial update as of June 30,2024

DEPARTMENT	CATEGORY	Sum of Annual Budget	Sum of Acutals JUNE 30,2024	Remaining Budget
Administration	REVENUE	\$ (5,641,937.78)	\$ (2,625,548.60)	-53.46%
Administration Total		\$ (5,641,937.78)	\$ (2,625,548.60)	-53.46%
Fire Protection Services	REVENUE	\$ (2,160.00)	\$ (1,220.40)	-43.50%
Fire Protection Services Total		\$ (2,160.00)	\$ (1,220.40)	-43.50%
Building Department	REVENUE	\$ (138,000.00)	\$ (91,813.72)	-33.47%
	RESERVE-TRANS F	\$ (20,000.00)	\$ -	-100.00%
Building Department Total		\$ (158,000.00)	\$ (91,813.72)	-41.89%
Protection to Persons and Property	REVENUE	\$ (6,700.00)	\$ (1,217.08)	-81.83%
Protection to Persons and Property Total		\$ (6,700.00)	\$ (1,217.08)	-81.83%
Transportation	REVENUE	\$ (350.00)	\$ (300.00)	-14.29%
Transportation Total		\$ (350.00)	\$ (300.00)	-14.29%
Environmental Services	REVENUE	\$ (40,686.00)	\$ (4,012.49)	-90.14%
	RESERVE-TRANS F	\$ -	\$ -	
Environmental Services Total		\$ (40,686.00)	\$ (4,012.49)	-90.14%
Health Services	RESERVE-TRANS F	\$ -	\$ -	
Health Services Total		\$ -	\$ -	
Social Services	REVENUE	\$ -	\$ -	
Social Services Total		\$ -	\$ -	
Recreation Department	REVENUE	\$ (6,550.00)	\$ (477.45)	-92.71%
Recreation Department Total		\$ (6,550.00)	\$ (477.45)	-92.71%
Parks & Recreational Facilities	REVENUE	\$ -	\$ -	
	RESERVE-TRANS F	\$ (3,000.00)	\$ -	-100.00%
Parks & Recreational Facilities Total		\$ (3,000.00)	\$ -	-100.00%
Community Centre	REVENUE	\$ (1,500.00)	\$ (1,182.55)	-21.16%
	RESERVE-TRANS F	\$ -	\$ -	
Community Centre Total		\$ (1,500.00)	\$ (1,182.55)	-21.16%
Sesquicentennial Ad Hoc Committee	REVENUE	\$ (81.87)	\$ -	-100.00%
Sesquicentennial Ad Hoc Committee Total		\$ (81.87)	\$ -	-100.00%
West Parry Sound Recreation and C	REVENUE	\$ -	\$ -	
	RESERVE-TRANS F	\$ (58,007.12)	\$ -	-100.00%
West Parry Sound Recreation and Cultural Center Total		\$ (58,007.12)	\$ -	-100.00%
Public Library	REVENUE	\$ (7,800.00)	\$ -	-100.00%
	RESERVE-TRANS F	\$ -	\$ -	
Public Library Total		\$ (7,800.00)	\$ -	-100.00%
Historical Committee Program	REVENUE	\$ (300.00)	\$ (1,000.00)	233.33%
Historical Committee Program Total		\$ (300.00)	\$ (1,000.00)	233.33%
Planning Department	REVENUE	\$ (13,600.00)	\$ (9,336.80)	-31.35%
Planning Department Total		\$ (13,600.00)	\$ (9,336.80)	-31.35%
Business Development	REVENUE	\$ (13,200.00)	\$ (6,600.00)	-50.00%
Business Development Total		\$ (13,200.00)	\$ (6,600.00)	-50.00%
McKellar Market	REVENUE	\$ (18,560.00)	\$ (18,640.00)	0.43%
McKellar Market Total		\$ (18,560.00)	\$ (18,640.00)	0.43%
Grand Total		\$ (5,972,432.77)	\$ (2,761,349.09)	-53.77%

Township of McKellar
 Summary- Operating Revenue
 YTD Financial update as of June 30,2024

CATEGORY	DEPARTMENT	Sum of Annual Budget	Sum of Acutals JUNE 30,2024
REVENUE	Administration	\$ (5,641,937.78)	\$ (2,625,548.60)
	Fire Protection Services	\$ (2,160.00)	\$ (1,220.40)
	Building Department	\$ (138,000.00)	\$ (91,813.72)
	Protection to Persons and Property	\$ (6,700.00)	\$ (1,217.08)
	Transportation	\$ (350.00)	\$ (300.00)
	Environmental Services	\$ (40,686.00)	\$ (4,012.49)
	Social Services	\$ -	\$ -
	Recreation Department	\$ (6,550.00)	\$ (477.45)
	Parks & Recreational Facilities	\$ -	\$ -
	Community Centre	\$ (1,500.00)	\$ (1,182.55)
	Sesquicentennial Ad Hoc Committee	\$ (81.87)	\$ -
	West Parry Sound Recreation and Cultural Center	\$ -	\$ -
	Public Library	\$ (7,800.00)	\$ -
	Historical Committee Program	\$ (300.00)	\$ (1,000.00)
	Planning Department	\$ (13,600.00)	\$ (9,336.80)
	Business Development	\$ (13,200.00)	\$ (6,600.00)
McKellar Market	\$ (18,560.00)	\$ (18,640.00)	
REVENUE Total		\$ (5,891,425.65)	\$ (2,761,349.09)
RESERVE-TRANS F	Building Department	\$ (20,000.00)	\$ -
	Environmental Services	\$ -	\$ -
	Health Services	\$ -	\$ -
	Parks & Recreational Facilities	\$ (3,000.00)	\$ -
	Community Centre	\$ -	\$ -
	West Parry Sound Recreation and Cultural Center	\$ (58,007.12)	\$ -
	Public Library	\$ -	\$ -
RESERVE-TRANS F Total		\$ (81,007.12)	\$ -
Grand Total		\$ (5,972,432.77)	\$ (2,761,349.09)

Township of McKellar
Summary- Operating Expenses
YTD Financial update as of June 30,2024

DEPARTMENT	CATEGORY	Sum of Annual Budget	Sum of Acutals JUNE 30,2024	Remaining Budget
Administration	EXPENSE	\$ 1,164,315.89	\$ 529,581.70	54.52%
	RESERVE-TRANS T	\$ 56,207.95	\$ -	100.00%
Administration Total		\$ 1,220,523.84	\$ 529,581.70	56.61%
Fire Protection Services	EXPENSE	\$ 354,590.00	\$ 115,733.42	67.36%
	RESERVE-TRANS T	\$ 3,000.00	\$ -	100.00%
Fire Protection Services Total		\$ 357,590.00	\$ 115,733.42	67.64%
Building Department	EXPENSE	\$ 173,142.13	\$ 81,656.67	52.84%
	RESERVE-TRANS T	\$ -	\$ -	
Building Department Total		\$ 173,142.13	\$ 81,656.67	52.84%
Protection to Persons and Property	EXPENSE	\$ 418,485.62	\$ 174,007.62	58.42%
Protection to Persons and Property Total		\$ 418,485.62	\$ 174,007.62	58.42%
Transportation	EXPENSE	\$ 1,462,504.94	\$ 618,647.27	57.70%
Transportation Total		\$ 1,462,504.94	\$ 618,647.27	57.70%
Environmental Services	EXPENSE	\$ 235,380.00	\$ 95,202.64	59.55%
Environmental Services Total		\$ 235,380.00	\$ 95,202.64	59.55%
Environmental Protection and Preservation	EXPENSE	\$ 18,093.00	\$ 2,899.26	83.98%
Environmental Protection and Preservation Department Total		\$ 18,093.00	\$ 2,899.26	83.98%
Health Services	EXPENSE	\$ 292,465.20	\$ 143,277.67	51.01%
Health Services Total		\$ 292,465.20	\$ 143,277.67	51.01%
Social Services	EXPENSE	\$ 380,687.00	\$ 156,093.62	59.00%
	RESERVE-TRANS T	\$ -	\$ -	
Social Services Total		\$ 380,687.00	\$ 156,093.62	59.00%
Recreation Department	EXPENSE	\$ 17,850.00	\$ 1,700.65	
Recreation Department Total		\$ 17,850.00	\$ 1,700.65	90.47%
Parks & Recreational Facilities	EXPENSE	\$ 77,300.00	\$ 35,800.21	53.69%
Parks & Recreational Facilities Total		\$ 77,300.00	\$ 35,800.21	53.69%
Community Centre	EXPENSE	\$ 77,858.66	\$ 33,332.22	57.19%
Community Centre Total		\$ 77,858.66	\$ 33,332.22	57.19%
Cultural	EXPENSE	\$ -	\$ -	0.00%
	RESERVE-TRANS T	\$ 1,000.00	\$ -	100.00%
Cultural Total		\$ 1,000.00	\$ -	100.00%
Sesquicentennial Ad Hoc Committee	EXPENSE	\$ 81.87	\$ 61.03	25.45%
	RESERVE-TRANS T	\$ -	\$ -	
Sesquicentennial Ad Hoc Committee Total		\$ 81.87	\$ 61.03	25.45%
West Parry Sound Recreation and Cultural Center	EXPENSE	\$ 96,678.54	\$ 48,339.27	50.00%
West Parry Sound Recreation and Cultural Center Total		\$ 96,678.54	\$ 48,339.27	50.00%
Public Library	EXPENSE	\$ 62,300.00	\$ 3,395.19	94.55%
Public Library Total		\$ 62,300.00	\$ 3,395.19	94.55%
Historical Committee Program	EXPENSE	\$ 5,500.00	\$ 121.19	97.80%
Historical Committee Program Total		\$ 5,500.00	\$ 121.19	97.80%
Planning Department	EXPENSE	\$ 98,852.00	\$ 52,668.51	46.72%
Planning Department Total		\$ 98,852.00	\$ 52,668.51	46.72%
Business Development	EXPENSE	\$ -	\$ -	
	RESERVE-TRANS T	\$ 12,000.00	\$ -	100.00%
Business Development Total		\$ 12,000.00	\$ -	100.00%
McKellar Market	EXPENSE	\$ 27,968.68	\$ 14,136.47	49.46%
McKellar Market Total		\$ 27,968.68	\$ 14,136.47	49.46%
Grand Total		\$ 5,036,261.48	\$ 2,106,654.61	58.17%

Township of McKellar
 Summary- Operating Expenses
 YTD Financial update as of June 30,2024

CATEGORY	DEPARTMENT	Sum of Annual Budget	Sum of Acutals JUNE 30,2024
EXPENSE	Administration	\$ 1,164,315.89	\$ 529,581.70
	Fire Protection Services	\$ 354,590.00	\$ 115,733.42
	Building Department	\$ 173,142.13	\$ 81,656.67
	Protection to Persons and Property	\$ 418,485.62	\$ 174,007.62
	Transportation	\$ 1,462,504.94	\$ 618,647.27
	Environmental Services	\$ 235,380.00	\$ 95,202.64
	Health Services	\$ 292,465.20	\$ 143,277.67
	Social Services	\$ 380,687.00	\$ 156,093.62
	Recreation Department	\$ 17,850.00	\$ 1,700.65
	Cultural	\$ -	\$ -
	Environmental Protection and Preservation Department	\$ 18,093.00	\$ 2,899.26
	Parks & Recreational Facilities	\$ 77,300.00	\$ 35,800.21
	Community Centre	\$ 77,858.66	\$ 33,332.22
	Sesquicentennial Ad Hoc Committee	\$ 81.87	\$ 61.03
	West Parry Sound Recreation and Cultural Center	\$ 96,678.54	\$ 48,339.27
	Public Library	\$ 62,300.00	\$ 3,395.19
	Historical Committee Program	\$ 5,500.00	\$ 121.19
	Planning Department	\$ 98,852.00	\$ 52,668.51
	Business Development	\$ -	\$ -
	McKellar Market	\$ 27,968.68	\$ 14,136.47
EXPENSE Total		\$ 4,964,053.53	\$ 2,106,654.61
RESERVE-TRANS T	Administration	\$ 56,207.95	\$ -
	Fire Protection Services	\$ 3,000.00	\$ -
	Building Department	\$ -	\$ -
	Social Services	\$ -	\$ -
	Cultural	\$ 1,000.00	\$ -
	Sesquicentennial Ad Hoc Committee	\$ -	\$ -
	Business Development	\$ 12,000.00	\$ -
RESERVE-TRANS T Total		\$ 72,207.95	\$ -
Grand Total		\$ 5,036,261.48	\$ 2,106,654.61

Township of McKellar
 Detail
 YTD Financial update as of June 30,2024

DEPARTMENT	SUB DEPARTMENT	G/L	G/L DESCRIPTION	Data		Remaining Budget	Comments	
				Sum of Annual Budget	Sum of Acutals JUNE 30,2024			
Administration	Taxes	01-02-100-500	Taxation - Residential	\$ (4,136,006.59)	\$ (2,068,003.30)	50.00%	Accrued 50% of Levy	
		01-02-100-501	Taxation - Commercial	\$ (20,478.23)	\$ (10,239.12)	50.00%	Accrued 50% of Levy	
		01-02-100-502	Taxation - Industrial	\$ (401.83)	\$ (200.92)	50.00%	Accrued 50% of Levy	
		01-02-100-503	Taxation - Farmlands	\$ (3,307.29)	\$ (1,653.65)	50.00%	Accrued 50% of Levy	
		01-02-100-504	Taxation - Managed For	\$ (3,381.54)	\$ (1,690.77)	50.00%	Accrued 50% of Levy	
		01-02-100-505	Supplemental - Residen	\$ -	\$ -			
		01-02-100-510	Payment -in-lieu of ta	\$ -	\$ -			
		01-02-100-514	Prior Year Taxes	\$ -	\$ -			
		01-02-100-517	Proceeds from Tax Regi	\$ -	\$ -			
		Taxes Total			\$ (4,163,575.48)	\$ (2,081,787.74)	50.00%	
		Grants	01-02-102-520	Ontario Municipal Part	\$ (761,900.00)	\$ (380,950.00)	50.00%	OMPF Grant
			01-02-102-523	Recreation Grants - On	\$ -	\$ -		
			01-02-102-524	Other Grants - Ontario	\$ -	\$ -		
			01-02-103-522	Infrastructure Grant -	\$ -	\$ -		
			01-02-103-526	Federal Gas Tax Progra	\$ -	\$ -		
			01-02-103-527	Ontario Community Inve	\$ -	\$ -		
		Grants Total			\$ (761,900.00)	\$ (380,950.00)	50.00%	
		Others	01-02-100-530	Penalty and Interest o	\$ (36,000.00)	\$ (34,042.28)	5.44%	
			01-02-102-521	SYSTEM CRASH - Recov	\$ -	\$ -		
			01-02-102-522	Municipal Modernizatio	\$ -	\$ -		
			01-02-104-512	Freedom of Information	\$ -	\$ (199.40)		
			01-02-104-530	Penalty and Interest o	\$ -	\$ -		
			01-02-104-531	Investment Income Gene	\$ (150,000.00)	\$ (111,675.63)	25.55%	Earned interest on our chequing account
			01-02-104-533	Civic Address Signs	\$ -	\$ (60.00)		
			01-02-104-539	Trailer Licence Fees	\$ (5,000.00)	\$ (3,885.60)	22.29%	
			01-02-104-540	Sign Advertising Fees	\$ (4,300.00)	\$ (6,488.48)	-50.89%	
			01-02-104-542	Tax Certificates	\$ (6,000.00)	\$ (1,809.60)	69.84%	
			01-02-104-552	Miscellaneous Revenue	\$ (1,000.00)	\$ (4,627.27)	-362.73%	
	01-02-104-553		Administrative Income	\$ (2,200.00)	\$ -	100.00%		
	01-02-104-554		Sale of Municipal Prop	\$ -	\$ -			
	01-02-104-555		Sale of Municipal Asse	\$ -	\$ -			
	01-02-104-560		Transfer Between Funds	\$ -	\$ -			
	01-02-104-570		Surplus Taken into Rev	\$ (509,630.98)	\$ -	100.00%		
	01-02-104-573	Canada Post Lease Paym	\$ (2,281.32)	\$ -	100.00%	Rent received from Canada Post in July		
	01-02-104-575	Counter Sales (Copy,Fa	\$ (50.00)	\$ (22.60)	54.80%			
	Others Total			\$ (716,462.30)	\$ (162,810.86)	77.28%		
	Council	01-02-050-001	Salaries	\$ 123,546.28	\$ 58,974.51	52.27%		
		01-02-050-004	Payroll Overhead - CPP, EI,	\$ 6,177.31	\$ 2,309.86	62.61%		
		01-02-050-006	Mileage	\$ 1,500.00	\$ -	100.00%		
		01-02-050-007	Telephone	\$ -	\$ -			
		01-02-050-014	Insurance	\$ -	\$ -			
		01-02-050-015	Conferences, Courses,	\$ 1,500.00	\$ 477.69	68.15%		
		01-02-050-016	Accommodations/Meals	\$ 1,000.00	\$ -	100.00%		
		01-02-050-024	Miscellaneous	\$ 500.00	\$ -	100.00%		
	Council Total			\$ 134,223.59	\$ 61,762.06	53.99%		
	Administration	01-02-060-001	Salaries	\$ 447,209.67	\$ 211,785.22	52.64%		
		01-02-060-004	Payroll Overhead - CPP, EI,	\$ 93,914.03	\$ 54,312.40	42.17%		
		01-02-060-005	Employee Benefits	\$ 22,360.48	\$ 10,643.25	52.40%		
		01-02-060-006	Mileage	\$ 2,500.00	\$ 491.64	80.33%		
		01-02-060-007	Telephone	\$ 2,600.00	\$ 1,171.36	54.95%		
		01-02-060-008	Hydro Admin	\$ 14,000.00	\$ 10,006.89	28.52%		
		01-02-060-009	Office Supplies/Materi	\$ 4,500.00	\$ 2,858.26	36.48%		
		01-02-060-010	Postage/Courier	\$ 8,000.00	\$ 2,040.51	74.49%		
		01-02-060-011	Advertising & Public R	\$ 3,000.00	\$ -	100.00%		
		01-02-060-012	Printing/Photocopier	\$ 5,000.00	\$ 2,833.31	43.33%		
		01-02-060-013	Lease Payments	\$ -	\$ -			
		01-02-060-014	Insurance	\$ 110,000.00	\$ 54,563.32	50.40%		

Township of McKellar
 Detail
 YTD Financial update as of June 30,2024

DEPARTMENT	SUB DEPARTMENT	G/L	G/L DESCRIPTION	Data		Remaining Budget	Comments
				Sum of Annual Budget	Sum of Acutals JUNE 30,2024		
Administration	Administration	01-02-060-015	Courses & Training	\$ 4,000.00	\$ 1,498.38	62.54%	
		01-02-060-016	Conferences	\$ 3,000.00	\$ 50.00	98.33%	
		01-02-060-017	Memberships/Subscripti	\$ 4,000.00	\$ 3,724.00	6.90%	
		01-02-060-018	Office Equipment	\$ 7,500.00	\$ 100.25	98.66%	
		01-02-060-019	Professional Services	\$ 16,000.00	\$ 5,596.80	65.02%	
		01-02-060-020	Professional Services	\$ 31,000.00	\$ 11,098.69	64.20%	
		01-02-060-021	Consultant Services	\$ 25,000.00	\$ 7,791.87	68.83%	Asset Management \$5,088 ,Realtex \$2,703.87
		01-02-060-022	Election Expenses	\$ 5,000.00	\$ 1,679.04	66.42%	Election Management voterview 2026 \$1,679.04
		01-02-060-023	Information Technology	\$ 70,000.00	\$ 19,612.18	71.98%	25K will be reallocated to cover infrastructure project by Near North Business Machine
		01-02-060-024	Miscellaneous	\$ 3,000.00	\$ -	100.00%	
		01-02-060-025	Bank Service Charges \$	\$ 39,632.00	\$ 19,256.22	51.41%	Infrastructure Loan Truck \$17,816.06
		01-02-060-026	Tax Write Offs	\$ 10,000.00	\$ 711.70	92.88%	
		01-02-060-027	Insurance Losses	\$ -	\$ -		
		01-02-060-028	Security Systems	\$ 1,000.00	\$ 183.17	81.68%	
		01-02-060-029	Accumulated Deficit	\$ -	\$ -		
		01-02-060-031	Telecommunicaiton Serv	\$ 11,280.00	\$ 4,738.12	58.00%	
		01-02-060-034	Provincial Sales Tax C	\$ -	\$ -		
		01-02-060-035	Records Retention	\$ 1,000.00	\$ -	100.00%	
		01-02-060-043	Furniture	\$ -	\$ -		
		01-02-060-051	Volunteer Recognition	\$ 5,000.00	\$ 4,500.00	10.00%	Refund portion of Grant OCAF regarding 150th Event
		01-02-060-109	Hydro Admin Office	\$ -	\$ -		
		01-02-060-127	Donations / Grants to	\$ 4,000.00	\$ 25.00	99.38%	Autism Flag
		01-02-060-128	Discretionary Donation	\$ 5,000.00	\$ -	100.00%	Various cheques for donations will be cut in 3rd Qtr
		01-02-060-150	Scholarships	\$ 1,500.00	\$ 1,500.00	0.00%	
		01-02-060-300	Transfer to Reserves	\$ -	\$ -		
		01-02-060-334	Transfer to Reserves -	\$ 56,207.95	\$ -	100.00%	Transfer to Asset Management Reserve
		01-02-060-401	Capital - Buildings &	\$ -	\$ -		
		01-02-060-403	Capital - Equipment	\$ -	\$ -		
		01-02-060-406	Contral Capital - Gene	\$ -	\$ -		
		01-02-060-414	Amortization - General	\$ -	\$ -		
		01-02-062-001	NOHFC Intern Salaries	\$ -	\$ -		
		01-02-100-023	Previous Year Tax Adj	\$ -	\$ -		
		01-02-310-030	MPAC Annual Levy	\$ 70,096.12	\$ 35,048.06	50.00%	
		Administration Total				\$ 1,086,300.25	\$ 467,819.64
Administration Total				\$ (4,421,413.94)	\$ (2,095,966.90)	52.60%	
Fire Protection Services	Fire Protection Services-Revenue	01-02-104-572	Tower Lease	\$ (2,160.00)	\$ (1,220.40)	43.50%	
		01-03-104-551	Fire Department Revenu	\$ -	\$ -		
01-03-104-581		Transfer from Reserve	\$ -	\$ -			
01-03-104-591		Unexpended Capital - F	\$ -	\$ -			
Fire Protection Services-Revenue Total				\$ (2,160.00)	\$ (1,220.40)	43.50%	
Administration	Administration	01-03-150-001	Salaries	\$ 160,000.00	\$ 57,647.65	63.97%	
		01-03-150-004	Payroll Overhead - CPP, EI,	\$ 20,800.00	\$ 9,383.82	54.89%	
		01-03-150-005	Employee Benefits	\$ 6,000.00	\$ 2,500.37	58.33%	
		01-03-150-006	Mileage	\$ 3,490.00	\$ 1,615.32	53.72%	
		01-03-150-007	Telephone	\$ 3,000.00	\$ 1,155.62	61.48%	
		01-03-150-009	Office Supplies/Materi	\$ 1,500.00	\$ 516.79	65.55%	
		01-03-150-014	Insurance	\$ -	\$ -		
		01-03-150-015	Courses & Training	\$ 25,000.00	\$ 1,736.72	93.05%	
		01-03-150-016	Conferences	\$ 1,000.00	\$ 305.28	69.47%	
		01-03-150-017	Memberships/Subscripti	\$ 1,200.00	\$ 1,123.59	6.37%	
		01-03-150-018	Office Equipment	\$ 1,500.00	\$ -	100.00%	
		01-03-150-021	Consultant Services	\$ -	\$ -		
		01-03-150-024	Miscellaneous	\$ 3,500.00	\$ 275.91	92.12%	
		01-03-150-040	Radio Licences	\$ 1,200.00	\$ 1,191.01	0.75%	Radio Licenses for 2024
		01-03-150-042	Emergency First Respon	\$ 5,000.00	\$ 433.11	91.34%	
		01-03-150-050	Donation/Honourarium	\$ 500.00	\$ -	100.00%	

Township of McKellar
 Detail
 YTD Financial update as of June 30,2024

DEPARTMENT	SUB DEPARTMENT	G/L	G/L DESCRIPTION	Data		Remaining Budget	Comments	
				Sum of Annual Budget	Sum of Acutals JUNE 30,2024			
Fire Protection Services	Administration	01-03-150-100	Safety Equipment/Prote	\$ 20,000.00	\$ 8,851.27	55.74%		
		01-03-150-102	Mutual Aid Agreement	\$ 9,500.00	\$ 1,105.70	88.36%		
		01-03-150-103	Fire Prevention	\$ 4,000.00	\$ 2,024.33	49.39%		
		01-03-150-104	Forest Fire Management	\$ 4,900.00	\$ -	100.00%		
		01-03-150-105	Dispatch Services	\$ 2,500.00	\$ -	100.00%		
		01-03-150-106	Radio System Maintenanc	\$ -	\$ -			
		01-03-150-107	Radio Tower Maintenanc	\$ -	\$ -			
		01-03-150-111	Fire Fighting Tools/Eq	\$ 13,500.00	\$ 3,679.86	72.74%		
		01-03-150-114	Equipment & Repairs	\$ 5,500.00	\$ 2,541.64	53.79%		
		01-03-150-401	Capital - Buildings	\$ -	\$ -			
		01-03-150-403	Capital - Equipment	\$ -	\$ -			
		01-03-150-407	Contra Capital - Fire	\$ -	\$ -			
		01-03-150-415	Amortization - Fire	\$ -	\$ -			
	Administration Total				\$ 293,590.00	\$ 96,087.99	67.27%	
		Fire Hall #1-Sharon Park	01-03-151-008	Hydro	\$ 2,500.00	\$ 822.86	67.09%	
			01-03-151-024	Miscellaneous	\$ 1,000.00	\$ 781.52	21.85%	
			01-03-151-033	Heating	\$ 3,000.00	\$ 1,914.04	36.20%	
			01-03-151-112	Maintenance Supplies	\$ 1,500.00	\$ 25.16	98.32%	
			01-03-151-113	Maintenance Repairs	\$ 3,000.00	\$ 595.50	80.15%	
			01-03-151-114	Equipment & Repairs	\$ -	\$ -		
			01-03-151-116	Grounds Maintenance	\$ -	\$ -		
			01-03-151-145	Materials & Supplies	\$ -	\$ -		
	Fire Hall #1-Sharon Park Total				\$ 11,000.00	\$ 4,139.08	62.37%	
		Fire Hall #2-Hurdville	01-03-152-007	Telephone Fire Hall #2	\$ -	\$ -		
			01-03-152-008	Hydro	\$ 3,500.00	\$ 1,753.89	49.89%	
			01-03-152-024	Miscellaneous	\$ 1,000.00	\$ 783.20	21.68%	
			01-03-152-033	Heating	\$ 7,500.00	\$ 4,107.22	45.24%	
			01-03-152-112	Maintenance Supplies	\$ 1,500.00	\$ -	100.00%	
			01-03-152-113	Maintenance Repairs	\$ -	\$ -		
			01-03-152-114	Equipment & Repairs	\$ -	\$ -		
			01-03-152-116	Grounds Maintenance	\$ -	\$ -		
		01-03-152-145	Materials & Supplies	\$ -	\$ -			
	Fire Hall #2-Hurdville Total				\$ 13,500.00	\$ 6,644.31	50.78%	
		Vehicles	01-03-153-140	Motor Oil/Grease	\$ 500.00	\$ -	100.00%	
			01-03-153-141	Fuel - Gas	\$ 6,000.00	\$ 3,652.75	39.12%	
			01-03-153-142	Fuel - Diesel	\$ 5,000.00	\$ -	100.00%	
			01-03-153-144	Licenses & Insurance	\$ -	\$ -		
			01-03-153-200	Rescue 3 - 1998 Dodge	\$ -	\$ -		
			01-03-153-202	Pumper 1- 1996 Superio	\$ 3,250.00	\$ -	100.00%	
			01-03-153-203	Pumper 2 - 1996 Superi	\$ -	\$ -		
			01-03-153-204	Tanker 2 - 1980 Chev C	\$ -	\$ -		
			01-03-153-206	T1-2019 INT.TRUCK#7095	\$ 3,500.00	\$ -	100.00%	
			01-03-153-207	T2 - 2013 Freightliner	\$ 3,500.00	\$ 2,261.34	35.39%	Annual Inspection Cost
			01-03-153-208	Rescue 1 2008 Ford CTV	\$ -	\$ -		
			01-03-153-209	RES-2 2014 FORD E350	\$ 6,000.00	\$ 437.55	92.71%	
	01-03-153-210		2020 Freightliner Pump	\$ 2,500.00	\$ 1,682.45	32.70%	Annual Inspection Cost	
Vehicles Total				\$ 30,250.00	\$ 8,034.09	73.44%		
	Tower Site	01-03-154-008	Hydro	\$ 1,750.00	\$ 827.95	52.69%		
		01-03-154-024	Miscellaneous	\$ -	\$ -			
		01-03-154-107	Radio Tower Maintenanc	\$ -	\$ -			
Tower Site Total				\$ 1,750.00	\$ 827.95	52.69%		
	Transfer to Reserve -Forest Fire	01-03-150-300	Transfer to Reserves	\$ 3,000.00	\$ -	100.00%		
Transfer to Reserve -Forest Fire Total				\$ 3,000.00	\$ -	100.00%		
	Emergency Management	01-03-150-108	Emergency Management	\$ 4,500.00	\$ -	100.00%		
Emergency Management Total				\$ 4,500.00	\$ -	100.00%		
Fire Protection Services Total				\$ 355,430.00	\$ 114,513.02	67.78%		
Building Department	Building Department-Revenue	01-04-104-541	Building Permits	\$ (135,000.00)	\$ (90,513.72)	32.95%		

Township of McKellar
 Detail
 YTD Financial update as of June 30,2024

DEPARTMENT	SUB DEPARTMENT	G/L	G/L DESCRIPTION	Data		Remaining Budget	Comments	
				Sum of Annual Budget	Sum of Acutals JUNE 30,2024			
Building Department	Building Department-Revenue	01-04-104-543	Inactive Permit Fee	\$ -	\$ (400.00)			
		01-04-104-544	Revised Drawings	\$ (1,500.00)	\$ (900.00)	40.00%		
		01-04-104-552	Re-Inspection Fee	\$ -	\$ -			
		01-04-104-553	Shared CBO Service due	\$ (1,500.00)	\$ -	100.00%		
		01-04-104-589	Transfer from Reserves	\$ (20,000.00)	\$ -	100.00%		
	Building Department-Revenue Total				\$ (158,000.00)	\$ (91,813.72)	41.89%	
	Building Department		01-04-170-001	Salaries	\$ 117,847.53	\$ 56,910.01	51.71%	
			01-04-170-004	Payroll Overhead - CPP, EI,	\$ 24,747.98	\$ 14,801.35	40.19%	
			01-04-170-005	Employee Benefits	\$ 9,126.62	\$ 3,424.32	62.48%	
			01-04-170-006	Mileage	\$ -	\$ -		
			01-04-170-007	Telephone	\$ 600.00	\$ 189.13	68.48%	
			01-04-170-009	Office Supplies/Materi	\$ 1,000.00	\$ -	100.00%	
			01-04-170-010	Postage/Courier	\$ 100.00	\$ -	100.00%	
			01-04-170-014	Insurance	\$ -	\$ -		
			01-04-170-015	Courses & Training	\$ 2,000.00	\$ 44.78	97.76%	
			01-04-170-016	Conferences	\$ 2,000.00	\$ -	100.00%	
			01-04-170-017	Memberships/Subscripti	\$ 500.00	\$ 516.20	-3.24%	
			01-04-170-020	Professional Services	\$ 7,000.00	\$ 306.81	95.62%	
			01-04-170-023	Computer Software & Ha	\$ 4,500.00	\$ 4,273.92	5.02%	Cloud Permit Annual Fee
			01-04-170-024	Miscellaneous	\$ 500.00	\$ 500.00	0.00%	
			01-04-170-041	Shared CBO Services du	\$ 1,500.00	\$ -	100.00%	
			01-04-170-141	Vehicle Fuel - Gas	\$ 1,200.00	\$ 408.18	65.99%	
			01-04-170-143	Vehicle Maintenance Co	\$ 400.00	\$ 281.97	29.51%	
			01-04-170-144	Licenses & Insurance	\$ 120.00	\$ -	100.00%	
			01-04-170-145	Materials & Supplies	\$ -	\$ -		
			01-04-170-300	Transfer to Reserves	\$ -	\$ -		
	01-04-170-405	Capital - Vehicles	\$ -	\$ -				
01-04-170-408	Contra Capital - Build	\$ -	\$ -					
01-04-170-416	Amortization - Buildin	\$ -	\$ -					
Building Department Total				\$ 173,142.13	\$ 81,656.67	52.84%		
Building Department Total				\$ 15,142.13	\$ (10,157.05)	167.08%		
Protection to Persons and Property	Protection to Persons and Property	01-02-102-525	Provincial Offences Ac	\$ (4,000.00)	\$ -	100.00%		
		01-02-104-538	Fine Revenue - Parking	\$ (200.00)	\$ -	100.00%		
		01-05-160-552	Miscellaneous Revenue-	\$ (2,500.00)	\$ (1,217.08)	51.32%		
	Protection to Persons and Property-Revenue Total				\$ (6,700.00)	\$ (1,217.08)	81.83%	
	Policing Costs-OPP		01-05-160-030	Policing Services Annu	\$ 363,282.00	\$ 151,365.00	58.33%	OPP invoice \$30,273 Jan to May
	Policing Costs-OPP Total				\$ 363,282.00	\$ 151,365.00	58.33%	
	911 Service		01-05-165-030	Contracted Services/An	\$ 1,200.00	\$ 1,148.69	4.28%	911 Services Levy for 2024
	911 Service Total				\$ 1,200.00	\$ 1,148.69	4.28%	
	Animal Control		01-05-180-030	Veterinary Association	\$ 275.00	\$ 275.00	0.00%	
			01-05-180-320	Livestock Reimbursements - funde	\$ -	\$ -		
			01-05-180-321	Livestock Reimbursements - unfun	\$ -	\$ -		
			01-05-180-401	Capital - Buildings Animal Contr	\$ 1,000.00	\$ -	100.00%	
	Animal Control Total				\$ 1,275.00	\$ 275.00	78.43%	
	By-Law Enforcement		01-05-182-001	Salaries	\$ 30,712.40	\$ 15,663.25	49.00%	
			01-05-182-004	Payroll Overhead - CPP, EI,	\$ 6,449.60	\$ 3,657.39	43.29%	
			01-05-182-005	Employee Benefits	\$ 2,066.62	\$ 1,487.15	28.04%	
			01-05-182-030	Bylaw Enforcement Annual Levy	\$ -	\$ -		
		01-05-190-006	Mileage	\$ 3,000.00	\$ -	100.00%		
		01-05-190-011	Advertising	\$ -	\$ -			
		01-05-190-015	Courses & Training	\$ 5,000.00	\$ -	100.00%		
		01-05-190-020	Professional Services	\$ 4,000.00	\$ -	100.00%		
		01-05-190-024	Miscellaneous	\$ 1,500.00	\$ 411.14	72.59%		
		01-05-190-030	Contracted Services/An	\$ -	\$ -			
By-Law Enforcement Total				\$ 52,728.62	\$ 21,218.93	59.76%		
Protection to Persons and Property Total				\$ 411,785.62	\$ 172,790.54	58.04%		
Transportation	Administration-Revenue	01-06-104-534	Entrance Application F	\$ (350.00)	\$ (300.00)	14.29%		

Township of McKellar
 Detail
 YTD Financial update as of June 30,2024

DEPARTMENT	SUB DEPARTMENT	G/L	G/L DESCRIPTION	Data		Remaining Budget	Comments	
				Sum of Annual Budget	Sum of Actuals JUNE 30,2024			
Transportation	Administration-Revenue	01-06-104-552	Miscellaneous Revenue	\$ -	\$ -			
		01-06-104-553	Administrative Income	\$ -	\$ -			
		01-06-104-582	Transfer from Reserve	\$ -	\$ -			
		01-06-104-592	Unexpended Capital - R	\$ -	\$ -			
	Administration-Revenue Total				\$ (350.00)	\$ (300.00)	14.29%	
	Administration		01-06-200-001	Salaries	\$ 160,296.00	\$ 76,424.14	52.32%	
			01-06-200-004	Payroll Overhead - CPP, EI,	\$ 24,044.40	\$ 19,478.53	18.99%	
			01-06-200-005	Employee Benefits	\$ 22,000.00	\$ 14,316.34	34.93%	
			01-06-200-006	Mileage	\$ 500.00	\$ -	100.00%	
			01-06-200-007	Telephone	\$ 1,400.00	\$ 413.49	70.47%	
			01-06-200-008	Personal Protective Eq	\$ 1,000.00	\$ 482.49	51.75%	
			01-06-200-009	Office Supplies/Materi	\$ 500.00	\$ 335.08	32.98%	
			01-06-200-010	Postage/Courier	\$ 200.00	\$ 2.35	98.83%	
			01-06-200-011	Advertising	\$ 500.00	\$ 80.39	83.92%	
			01-06-200-012	Printing/Photocopier	\$ -	\$ -		
			01-06-200-014	Insurance	\$ -	\$ -		
			01-06-200-015	Courses & Training	\$ 3,000.00	\$ 1,086.80	63.77%	
			01-06-200-016	Conferences	\$ 1,000.00	\$ -	100.00%	
			01-06-200-017	Memberships/Subscripti	\$ 1,000.00	\$ 1,088.77	-8.88%	OGRA/Ontario Road Supervisor/West PS Road Super
			01-06-200-018	Office Equipment	\$ 1,500.00	\$ -	100.00%	
			01-06-200-020	Professional Services	\$ 5,000.00	\$ 3,139.70	37.21%	Expenses related to HR-Hicks Morley
			01-06-200-021	Consultant Services	\$ 1,000.00	\$ -	100.00%	
			01-06-200-023	Computer Software Main	\$ 1,000.00	\$ -	100.00%	
			01-06-200-024	Miscellaneous	\$ 500.00	\$ -	100.00%	
			01-06-200-025	Loan Interest, Service	\$ -	\$ -		
			01-06-200-040	Radio Licences	\$ 650.00	\$ 651.25	-0.19%	Radio Licenses for 2024
			01-06-200-136	Professional Services	\$ 5,000.00	\$ 712.32	85.75%	RHH Engineering- Deerfield & Bay Drive
		01-06-200-300	Transfer to Reserves	\$ -	\$ -			
		01-06-200-409	Contra Capital -	\$ -	\$ -			
		01-06-200-417	Amortization - Roads	\$ -	\$ -			
		01-06-200-429	Capital - Transportati	\$ -	\$ -			
Administration Total				\$ 230,090.40	\$ 118,211.65	48.62%		
Public Works Garage		01-06-210-001	Salaries	\$ 15,100.00	\$ 5,151.14	65.89%		
		01-06-210-004	Payroll Overhead - CPP, EI,	\$ 3,322.00	\$ 1,232.18	62.91%		
		01-06-210-005	Employee Benefits	\$ 151.00	\$ 29.13	80.71%		
		01-06-210-008	Hydro	\$ 3,000.00	\$ 1,507.31	49.76%		
		01-06-210-024	Miscellaneous	\$ -	\$ -			
		01-06-210-031	Furnace Oil	\$ 15,000.00	\$ 6,860.41	54.26%		
		01-06-210-110	Permits/Licenses	\$ -	\$ -			
		01-06-210-112	Maintenance Supplies	\$ 500.00	\$ 707.85	-41.57%	Due to maintenance issues with vehicles , higher then normal expenditure on supplies	
		01-06-210-113	Maintenance Repairs	\$ 15,000.00	\$ 3,656.73	75.62%		
		01-06-210-114	Equipment & Repairs	\$ 1,500.00	\$ 2,789.97	-86.00%	Due to maintenance issues with vehicles , higher then normal expenditure on supplies	
		01-06-210-116	Grounds Maintenance	\$ 500.00	\$ -	100.00%		
		01-06-210-145	Materials & Supplies	\$ 2,500.00	\$ 1,400.21	43.99%		
		01-06-210-148	Workshop Supplies	\$ 3,000.00	\$ 4,292.40	-43.08%	Due to maintenance issues with vehicles , higher then normal expenditure on supplies	
		01-06-210-401	Capital - Buildings	\$ -	\$ -			
Public Works Garage Total				\$ 59,573.00	\$ 27,627.33	53.62%		
Bridge and Culverts		01-06-220-001	Salaries	\$ 22,000.00	\$ 1,736.32	92.11%		
		01-06-220-004	Payroll Overhead - CPP, EI,	\$ 4,840.00	\$ 395.75	91.82%		
		01-06-220-005	Employee Benefits	\$ 220.00	\$ 10.26	95.34%		
		01-06-220-024	Miscellaneous	\$ -	\$ -			
		01-06-220-145	Materials & Supplies	\$ 17,000.00	\$ 7,831.45	53.93%	Culverts & Couplers	
		01-06-220-147	Contracted Services	\$ 5,000.00	\$ -	100.00%		
Bridge and Culverts Total				\$ 49,060.00	\$ 9,973.78	79.67%		

Township of McKellar
 Detail
 YTD Financial update as of June 30,2024

DEPARTMENT	SUB DEPARTMENT	G/L	G/L DESCRIPTION	Data		Remaining Budget	Comments	
				Sum of Annual Budget	Sum of Acutals JUNE 30,2024			
Transportation	Brushing and Timming	01-06-221-001	Salaries	\$ 6,000.00	\$ 570.44	90.49%		
		01-06-221-004	Payroll Overhead - CPP, EI,	\$ 1,320.00	\$ 127.91	90.31%		
		01-06-221-005	Employee Benefits	\$ 60.00	\$ 3.72	93.80%		
		01-06-221-024	Miscellaneous	\$ -	\$ -			
		01-06-221-145	Materials & Supplies	\$ 3,000.00	\$ -	100.00%		
		01-06-221-147	Contracted Services	\$ 15,000.00	\$ 14,755.20	1.63%	Roadside brushing expenditure for 2024	
	Brushing and Timming Total				\$ 25,380.00	\$ 15,457.27	39.10%	
	Ditching	01-06-222-001	Salaries	\$ 15,000.00	\$ 331.10	97.79%		
		01-06-222-004	Payroll Overhead - CPP, EI,	\$ 3,300.00	\$ 74.11	97.75%		
		01-06-222-005	Employee Benefits	\$ 150.00	\$ 2.18	98.55%		
		01-06-222-024	Miscellaneous	\$ -	\$ -			
		01-06-222-145	Materials & Supplies	\$ 2,500.00	\$ -	100.00%		
		01-06-222-147	Contracted Services	\$ 5,000.00	\$ -	100.00%		
	Ditching Total				\$ 25,950.00	\$ 407.39	98.43%	
	Loosetop Maintenance	01-06-223-001	Salaries	\$ 20,000.00	\$ 9,002.53	54.99%		
		01-06-223-004	Payroll Overhead - CPP, EI,	\$ 3,800.00	\$ 2,086.31	45.10%		
		01-06-223-005	Employee Benefits	\$ 200.00	\$ 51.53	74.24%		
		01-06-223-024	Miscellaneous	\$ -	\$ -			
		01-06-223-145	Materials & Supplies	\$ 85,000.00	\$ 42,801.43	49.65%	Granular A& B from Weeks Construction	
		01-06-223-146	Dust Control Materials	\$ 70,000.00	\$ 37,071.08	47.04%	Calcium invoices from Da-Lee	
		01-06-223-147	Contracted Services	\$ -	\$ -			
	Loosetop Maintenance Total				\$ 179,000.00	\$ 91,012.88	49.15%	
	Roadside Maintenance	01-06-224-001	Salaries	\$ 100,000.00	\$ 49,887.64	50.11%		
		01-06-224-004	Payroll Overhead - CPP, EI,	\$ 22,000.00	\$ 11,967.16	45.60%		
		01-06-224-005	Employee Benefits	\$ 1,000.00	\$ 282.89	71.71%		
		01-06-224-024	Miscellaneous	\$ -	\$ -			
		01-06-224-145	Materials & Supplies	\$ 10,000.00	\$ 4,766.38	52.34%	Brooms/Guards & Tooth	
01-06-224-147		Contracted Services	\$ -	\$ -				
Roadside Maintenance Total				\$ 133,000.00	\$ 66,904.07	49.70%		
Sanding /Salting	01-06-225-001	Salaries	\$ 40,000.00	\$ 12,635.98	68.41%			
	01-06-225-004	Payroll Overhead - CPP, EI,	\$ 8,000.00	\$ 2,958.55	63.02%			
	01-06-225-005	Employee Benefits	\$ 400.00	\$ 83.09	79.23%			
	01-06-225-024	Miscellaneous	\$ -	\$ -				
	01-06-225-145	Materials & Supplies	\$ 100,000.00	\$ 2,430.80	97.57%			
	01-06-225-147	Contracted Services	\$ -	\$ -				
Sanding /Salting Total				\$ 148,400.00	\$ 18,108.42	87.80%		
Snow Plowing	01-06-226-001	Salaries	\$ 55,000.00	\$ 22,776.86	58.59%			
	01-06-226-004	Payroll Overhead - CPP, EI,	\$ 12,100.00	\$ 5,787.70	52.17%			
	01-06-226-005	Employee Benefits	\$ 550.00	\$ 154.18	71.97%			
	01-06-226-024	Miscellaneous	\$ -	\$ -	0.00%			
	01-06-226-145	Materials & Supplies	\$ 12,000.00	\$ 5,414.20	54.88%			
	01-06-226-147	Contracted Services	\$ 5,000.00	\$ 686.88	86.26%			
Snow Plowing Total				\$ 84,650.00	\$ 34,819.82	58.87%		
Street Signs & Safety	01-06-227-001	Salaries	\$ 7,000.00	\$ 5,569.36	20.44%			
	01-06-227-004	Payroll Overhead - CPP, EI,	\$ 1,540.00	\$ 1,264.15	17.91%			
	01-06-227-005	Employee Benefits	\$ 70.00	\$ 33.41	52.27%			
	01-06-227-024	Miscellaneous	\$ -	\$ -				
	01-06-227-145	Materials & Supplies	\$ 12,000.00	\$ 8,559.77	28.67%	Construction signs \$4,309-Cedar Invoice		
	01-06-227-147	Contracted Services	\$ -	\$ -				
Street Signs & Safety Total				\$ 20,610.00	\$ 15,426.69	25.15%		
Vehicle Overhead	01-06-228-140	Motor Oil/Grease	\$ 3,600.00	\$ 2,936.24	18.44%			
	01-06-228-141	Fuel - Gas	\$ 1,000.00	\$ -	100.00%			
	01-06-228-142	Fuel - Diesel	\$ 65,000.00	\$ 32,357.72	50.22%			
	01-06-228-143	Filters	\$ 4,000.00	\$ 5,048.79	-26.22%	Due to maintenance issues with vehicles , higher then normal expenditure on supplies		
	01-06-228-144	Licenses & Insurance	\$ 16,000.00	\$ 15,294.75	4.41%			

Township of McKellar
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 YTD Financial update as of June 30,2024

DEPARTMENT	SUB DEPARTMENT	G/L	G/L DESCRIPTION	Data		Remaining Budget	Comments
				Sum of Annual Budget	Sum of Acutals JUNE 30,2024		
Transportation	Vehicle Overhead	01-06-228-145	Materials & Supplies	\$ 2,000.00	\$ 3,662.29	-83.11%	Due to maintenance issues with vehicles , higher then normal expenditure on supplies
		01-06-228-300	Transfer to Reserves	\$ -	\$ -		
	Vehicle Overhead Total			\$ 91,600.00	\$ 59,299.79	35.26%	
	2020 Freightliner	01-06-233-001	Salaries	\$ 2,500.00	\$ 1,120.00	55.20%	
		01-06-233-004	Payroll Overhead - CPP, EI,	\$ 550.00	\$ 277.70	49.51%	
		01-06-233-005	Employee Benefits	\$ 25.00	\$ 8.20	67.20%	
		01-06-233-143	Maintenance Costs/Part	\$ 13,000.00	\$ 870.87	93.30%	
	2020 Freightliner Total			\$ 16,075.00	\$ 2,276.77	85.84%	
	2016 Ford F-250 Pickup	01-06-235-001	Salaries	\$ 1,000.00	\$ 175.74	82.43%	
		01-06-235-004	Payroll Overhead - CPP, EI,	\$ 220.00	\$ 43.63	80.17%	
		01-06-235-005	Employee Benefits	\$ 10.00	\$ 1.14	88.60%	
		01-06-235-141	Fuel - Gas	\$ 6,000.00	\$ 922.33	84.63%	
		01-06-235-143	Maintenance Costs/Part	\$ 14,500.00	\$ 16,288.70	-12.34%	Repair & Fix the issues -Ford Invoice \$16,166.60
		01-06-235-144	Licenses & Insurance	\$ -	\$ -		
	2016 Ford F-250 Pickup Total			\$ 21,730.00	\$ 17,431.54	19.78%	
	2019 Freightliner	01-06-237-001	Salaries	\$ 3,000.00	\$ 1,606.80	46.44%	
		01-06-237-004	Payroll Overhead - CPP, EI,	\$ 660.00	\$ 360.87	45.32%	
		01-06-237-005	Employee Benefits	\$ 30.00	\$ 10.13	66.23%	
		01-06-237-143	Maintenance Costs/Part	\$ 15,500.00	\$ 4,981.72	67.86%	
		01-06-237-144	Licenses & Insurance	\$ -	\$ -		
	2019 Freightliner Total			\$ 19,190.00	\$ 6,959.52	63.73%	
	Casebackhoe(2014 Casebackhoe)	01-06-238-001	Salaries	\$ 2,000.00	\$ 2,073.38	-3.67%	
		01-06-238-004	Payroll Overhead - CPP, EI,	\$ 440.00	\$ 472.43	-7.37%	
		01-06-238-005	Employee Benefits	\$ 20.00	\$ 12.54	37.30%	
		01-06-238-143	Maintenance Costs/Part	\$ 16,000.00	\$ 4,155.47	74.03%	Amendment to Budget transfer \$10k to CAT Backhoe
	Casebackhoe(2014 Casebackhoe) Total			\$ 18,460.00	\$ 6,713.82	63.63%	
	2002 John Deere Backhoe	01-06-239-001	Salaries	\$ 2,000.00	\$ 355.46	82.23%	
		01-06-239-004	Payroll Overhead - CPP, EI,	\$ 440.00	\$ 79.35	81.97%	
		01-06-239-005	Employee Benefits	\$ 20.00	\$ 2.36	88.20%	
		01-06-239-143	Maintenance Costs/Part	\$ 2,500.00	\$ 373.86	85.05%	
	2002 John Deere Backhoe Total			\$ 4,960.00	\$ 811.03	83.65%	
	2001 New Holland Tractor	01-06-240-001	Salaries	\$ 500.00	\$ -	100.00%	
		01-06-240-004	Payroll Overhead - CPP, EI,	\$ 110.00	\$ -	100.00%	
		01-06-240-005	Employee Benefits	\$ 5.00	\$ -	100.00%	
		01-06-240-143	Maintenance Costs/Part	\$ 500.00	\$ -	100.00%	
	2001 New Holland Tractor Total			\$ 1,115.00	\$ -	100.00%	
	2006 3 Point Hitch Trailer	01-06-242-001	Salaries	\$ 500.00	\$ 177.92	64.42%	
		01-06-242-004	Payroll Overhead - CPP, EI,	\$ 110.00	\$ 39.54	64.05%	
		01-06-242-005	Employee Benefits	\$ 5.00	\$ 1.18	76.40%	
		01-06-242-143	Maintenance Costs/Part	\$ 1,000.00	\$ -	100.00%	
	2006 3 Point Hitch Trailer Total			\$ 1,615.00	\$ 218.64	86.46%	
	885 Case Grader /CAT Backhoe 42	01-06-243-001	Salaries	\$ 3,500.00	\$ 1,170.94	66.54%	
		01-06-243-004	Payroll Overhead - CPP, EI,	\$ 770.00	\$ 268.55	65.12%	
		01-06-243-005	Employee Benefits	\$ 35.00	\$ 6.88	80.34%	
		01-06-243-143	Maintenance Costs/Part	\$ 7,500.00	\$ 23,183.97	-209.12%	Repair & Fix the issues(A/C,Pump & others) -G.F Prestoin Invoice \$16,922.85/Groeneveld invoice \$4,256.58
885 Case Grader /CAT Backhoe 420F2IT Total			\$ 11,805.00	\$ 24,630.34	-108.64%		
Hardtop Maintenance	01-06-245-001	Salaries	\$ 10,000.00	\$ -	100.00%		
	01-06-245-004	Payroll Overhead - CPP, EI,	\$ 2,200.00	\$ -	100.00%		
	01-06-245-005	Employee Benefits	\$ 100.00	\$ -	100.00%		
	01-06-245-024	Miscellaneous	\$ -	\$ -			
	01-06-245-145	Materials & Supplies	\$ 25,000.00	\$ 17,854.91	28.58%	Repair Road/Propach- Innovative Surface Solutions	
	01-06-245-147	Contracted Services	\$ 20,000.00	\$ -	100.00%		
Hardtop Maintenance Total			\$ 57,300.00	\$ 17,854.91	68.84%		
2009 F550 Truck & Plow	01-06-246-001	Salaries	\$ 2,000.00	\$ 658.80	67.06%		

Township of McKellar
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DEPARTMENT	SUB DEPARTMENT	G/L	G/L DESCRIPTION	Data		Remaining Budget	Comments	
				Sum of Annual Budget	Sum of Acutals JUNE 30,2024			
Transportation	2009 F550 Truck & Plow	01-06-246-004	Payroll Overhead - CPP, EI,	\$ 440.00	\$ 161.09	63.39%		
		01-06-246-005	Employee Benefits	\$ 20.00	\$ 3.59	82.05%		
		01-06-246-143	Maintenance Costs/Part	\$ 7,375.68	\$ 4,187.13	43.23%		
		01-06-246-144	Licenses & Insurance	\$ -	\$ -	0.00%		
	2009 F550 Truck & Plow Total				\$ 9,835.68	\$ 5,010.61	49.06%	
	2011 Chev Silverado	01-06-247-001	Salaries	\$ 1,000.00	\$ 154.58	84.54%		
		01-06-247-004	Payroll Overhead - CPP, EI,	\$ 220.00	\$ 36.24	83.53%		
		01-06-247-005	Employee Benefits	\$ 10.00	\$ 1.03	89.70%		
		01-06-247-141	Fuel - Gas	\$ 2,000.00	\$ -	100.00%		
		01-06-247-143	Maintenance Costs/Part	\$ 3,200.00	\$ 439.40	86.27%		
		01-06-247-144	Licenses & Insurance	\$ -	\$ -			
	2011 Chev Silverado Total				\$ 6,430.00	\$ 631.25	90.18%	
	Cat Grader (140M)	01-06-248-001	Salaries	\$ 3,500.00	\$ 96.00	97.26%		
		01-06-248-004	Payroll Overhead - CPP, EI,	\$ 770.00	\$ 21.34	97.23%		
		01-06-248-005	Employee Benefits	\$ 35.00	\$ 0.65	98.14%		
		01-06-248-141	Fuel - Gas	\$ -	\$ -	0.00%		
		01-06-248-143	Maintenance Costs/Part	\$ 43,206.86	\$ 42,130.16	2.49%	Repair & Fix the issues -G.F Prestoin Invoices \$37,250.52	
	01-06-248-144	Licenses & Insurance	\$ -	\$ -	0.00%			
	Cat Grader (140M) Total				\$ 47,511.86	\$ 42,248.15	11.08%	
	2021 Freightliner Plow Truck	01-06-250-001	Salaries	\$ 2,500.00	\$ 635.10	74.60%		
		01-06-250-004	Payroll Overhead - CPP, EI,	\$ 550.00	\$ 141.70	74.24%		
		01-06-250-005	Employee Benefits	\$ 25.00	\$ 4.22	83.12%		
		01-06-250-143	Maintenance Costs/Part	\$ 12,000.00	\$ 122.10	98.98%		
	2021 Freightliner Plow Truck Total				\$ 15,075.00	\$ 903.12	94.01%	
	2023/2024 Truck	01-06-251-001	Salaries	\$ 2,000.00	\$ 807.60	59.62%		
		01-06-251-004	Payroll Overhead - CPP, EI,	\$ 440.00	\$ 207.61	52.82%		
		01-06-251-005	Employee Benefits	\$ 20.00	\$ 4.51	77.45%		
		01-06-251-143	Maintenance Costs/Part	\$ 5,000.00	\$ 10,332.10	-106.64%	Tires \$8,717.17 & Mobile Radio \$1,614.93	
		01-06-251-145	Materials & Supplies	\$ -	\$ -			
	2023/2024 Truck Total				\$ 7,460.00	\$ 11,351.82	-52.17%	
	Baseball Field	01-06-424-001	Salaries	\$ 23,100.00	\$ 18,877.64	18.28%		
		01-06-424-004	Payroll Overhead - CPP, EI,	\$ 5,082.00	\$ 4,339.10	14.62%		
		01-06-424-005	Employee Benefits	\$ 231.00	\$ 119.42	48.30%		
		01-06-424-145	Materials & Supplies	\$ -	\$ -			
	Baseball Field Total				\$ 28,413.00	\$ 23,336.16	17.87%	
	Balsam Road	01-06-605-001	Salaries	\$ 3,000.00	\$ -	100.00%		
		01-06-605-004	Payroll Overhead - CPP, EI,	\$ 660.00	\$ -	100.00%		
		01-06-605-005	Employee Benefits	\$ 30.00	\$ -	100.00%		
		01-06-605-024	Miscellaneous	\$ -	\$ -	0.00%		
		01-06-605-145	Materials & Supplies	\$ -	\$ -	0.00%		
		01-06-605-424	Capital - Hardtop	\$ -	\$ -	0.00%		
		01-06-605-425	Balsam Road Capital -	\$ -	\$ -	0.00%		
	Balsam Road Total				\$ 3,690.00	\$ -	100.00%	
	Broadbent Road	01-06-610-001	Salaries	\$ 3,000.00	\$ -	100.00%		
		01-06-610-004	Payroll Overhead - CPP, EI,	\$ 660.00	\$ -	100.00%		
		01-06-610-005	Employee Benefits	\$ 30.00	\$ -	100.00%		
		01-06-610-024	Miscellaneous	\$ -	\$ -	0.00%		
		01-06-610-145	Materials & Supplies	\$ -	\$ -	0.00%		
		01-06-610-424	Capital - Hardtop	\$ -	\$ -	0.00%		
		01-06-610-425	Capital - Gravel	\$ -	\$ -	0.00%		
	Broadbent Road Total				\$ 3,690.00	\$ -	100.00%	
	Centre Road	01-06-618-001	Salaries	\$ 50,600.00	\$ -	100.00%		
		01-06-618-004	Payroll Overhead - CPP, EI,	\$ 11,132.00	\$ -	100.00%		
		01-06-618-005	Employee Benefits	\$ 506.00	\$ -	100.00%		
		01-06-618-024	Miscellaneous	\$ -	\$ -	0.00%		
		01-06-618-145	Materials & Supplies	\$ -	\$ -	0.00%		

Township of McKellar
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DEPARTMENT	SUB DEPARTMENT	G/L	G/L DESCRIPTION	Data		Remaining Budget	Comments		
				Sum of Annual Budget	Sum of Acutals JUNE 30,2024				
Transportation	Centre Road	01-06-618-424	Capital - Hardtop	\$ -	\$ -	0.00%			
		01-06-618-425	Capital - Gravel	\$ -	\$ -	0.00%			
		01-06-618-428	Capital - Consult Serv	\$ -	\$ -	0.00%			
	Centre Road Total				\$ 62,238.00	\$ -	100.00%		
	Hurdville Road	01-06-634-001	Salaries	\$ 50,600.00	\$ -	100.00%			
		01-06-634-004	Payroll Overhead - CPP, EI,	\$ 11,132.00	\$ -	100.00%			
		01-06-634-005	Employee Benefits	\$ 506.00	\$ -	100.00%			
		01-06-634-024	Miscellaneous	\$ -	\$ -	0.00%			
		01-06-634-145	Materials & Supplies	\$ -	\$ -	0.00%			
		01-06-634-424	Capital - Construction	\$ -	\$ -	0.00%			
		01-06-634-425	Capital - Construction	\$ -	\$ -	0.00%			
		01-06-634-428	Capital - Consult Serv	\$ -	\$ -	0.00%			
	Hurdville Road Total				\$ 62,238.00	\$ -	100.00%		
	Craigmore Subdivision	01-06-694-001	Salaries	\$ -	\$ -	0.00%			
		01-06-694-004	Payroll Overhead - CPP	\$ -	\$ -	0.00%			
		01-06-694-005	Employee Benefits	\$ -	\$ -	0.00%			
		01-06-694-424	Craigmore Subdivision	\$ 1,000.00	\$ -	100.00%			
	Craigmore Subdivision Total				\$ 1,000.00	\$ -	100.00%		
	Grey Owl Bridge	01-06-702-001	Salaries	\$ 2,000.00	\$ -	100.00%			
		01-06-702-004	Payroll Overhead - CPP, EI,	\$ 440.00	\$ -	100.00%			
		01-06-702-005	Employee Benefits	\$ 20.00	\$ -	100.00%			
		01-06-702-024	Miscellaneous	\$ 3,000.00	\$ -	100.00%			
		01-06-702-145	Materials & Supplies	\$ -	\$ -	0.00%			
		01-06-702-428	Capital - Consult Serv	\$ -	\$ -	0.00%			
		01-06-702-429	Capital - Transportati	\$ -	\$ -	0.00%			
	Grey Owl Bridge Total				\$ 5,460.00	\$ -	100.00%		
	Street Lighting	01-07-229-008	Hydro	\$ 1,900.00	\$ 1,020.50	46.29%			
		01-07-229-145	Materials & Supplies	\$ -	\$ -	0.00%			
		01-07-229-147	Contracted Services	\$ 8,000.00	\$ -	100.00%			
		01-07-229-300	Transfer to Reserves	\$ -	\$ -	0.00%			
		01-07-229-429	Capital - Streetlight	\$ -	\$ -	0.00%			
	Street Lighting Total				\$ 9,900.00	\$ 1,020.50	89.69%		
	Transportation Total				\$ 1,462,154.94	\$ 618,347.27	57.71%		
	Environmental Services	Waste Management-Revenue	01-08-104-543	Transfer Station Fees	\$ (5,000.00)	\$ (1,590.00)	68.20%		
			01-08-104-567	Tire Stewardship Reven	\$ -	\$ -	0.00%		
			01-08-104-568	Electronic Stewardship	\$ -	\$ -	0.00%		
			01-08-104-569	WDO Blue Box Grant	\$ (27,186.00)	\$ (2,422.49)	91.09%		
			01-08-104-571	Scrap Metal Revenue	\$ (8,500.00)	\$ -	100.00%		
			01-08-104-583	Transfer from Reserve	\$ -	\$ -	0.00%		
			01-08-104-593	Unexpended Capital - T	\$ -	\$ -	0.00%		
			Waste Management-Revenue Total				\$ (40,686.00)	\$ (4,012.49)	90.14%
		Waste Management	01-08-300-001	Salaries	\$ 56,000.00	\$ 26,486.13	52.70%		
			01-08-300-004	Payroll Overhead - CPP, EI,	\$ 12,320.00	\$ 5,749.28	53.33%		
			01-08-300-005	Employee Benefits	\$ 1,400.00	\$ 503.19	64.06%		
			01-08-300-007	Telephone	\$ 600.00	\$ 276.36	53.94%		
			01-08-300-008	Hydro	\$ 2,000.00	\$ 1,218.65	39.07%		
			01-08-300-015	Courses & Training	\$ -	\$ -	0.00%		
			01-08-300-021	Consultant Services	\$ -	\$ -	0.00%		
			01-08-300-024	Miscellaneous	\$ -	\$ -	0.00%		
			01-08-300-124	Monitoring Program	\$ 3,500.00	\$ 488.45	86.04%		
01-08-300-125			Closure Expenses	\$ -	\$ -	0.00%			
01-08-300-126			Landfill Closure Accru	\$ -	\$ -	0.00%			
01-08-300-143			Maintenance Costs/Part	\$ -	\$ 1,429.72	0.00%	Monthly rental fee for Portable Toilet & Repair compactor		
01-08-300-145	Materials & Supplies	\$ 2,000.00	\$ 1,347.70	32.62%					
01-08-300-147	Contracted Services	\$ -	\$ -	0.00%					
01-08-300-300	Transfer to Reserves	\$ -	\$ -	0.00%					

Township of McKellar
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DEPARTMENT	SUB DEPARTMENT	G/L	G/L DESCRIPTION	Data			Comments
				Sum of Annual Budget	Sum of Actuals JUNE 30,2024	Remaining Budget	
Environmental Services	Waste Management	01-08-300-400	Capital Expenditure	\$ -	\$ -	0.00%	
		01-08-300-403	Capital - Equipment	\$ -	\$ -	0.00%	
		01-08-300-410	Contra Capital - Landf	\$ -	\$ -	0.00%	
		01-08-300-418	Amortization - Landfil	\$ -	\$ -	0.00%	
		Waste Management Total			\$ 77,820.00	\$ 37,499.48	51.81%
	Waste Collection and Disposal	01-08-300-120	Household Hazardous Wa	\$ 15,000.00	\$ -	100.00%	
		01-08-301-030	Contracted Services/An	\$ 15,000.00	\$ -	100.00%	
		01-08-301-119	Scrap Metal Contract	\$ -	\$ -	0.00%	
		01-08-301-121	Recycling Contract	\$ 21,560.00	\$ 13,575.62	37.03%	
		01-08-301-122	Waste Hauling Contract	\$ 26,000.00	\$ 10,785.27	58.52%	
		01-08-301-123	Waste Tipping Fees	\$ 80,000.00	\$ 33,342.27	58.32%	
		01-08-301-410	Contra Capital Recyclf	\$ -	\$ -	0.00%	
		01-08-301-418	Amortization - Recyclf	\$ -	\$ -	0.00%	
	Waste Collection and Disposal Total			\$ 157,560.00	\$ 57,703.16	63.38%	
	Environmental Services Total				\$ 194,694.00	\$ 91,190.15	53.16%
Environmental Protection and Preservation	Environmental Protection and Pres	01-14-411-030	Lake Stewardship Commi	\$ 6,843.00	\$ 737.76	89.22%	Flyer regarding Fertilizer and Pesticides
		01-14-411-037	Georgian Bay Biosphere	\$ 4,000.00	\$ 2,161.50	45.96%	Bethnic Monitoring Program
		01-14-412-038	Manitouwabing Lake Con	\$ 7,250.00	\$ -	100.00%	
Environmental Protection and Preservation Total			\$ 18,093.00	\$ 2,899.26	83.98%		
Environmental Protection and Preservation Department Total				\$ 18,093.00	\$ 2,899.26	83.98%	
Health Services	Health Services	01-09-104-584	Transfer from Reserve	\$ -	\$ -	0.00%	
		01-09-104-588	Transfer from Reserve	\$ -	\$ -	0.00%	
	Health Services Total			\$ -	\$ -	0.00%	
	Land Ambulance	01-09-320-030	EMS Ambulance Annual L	\$ 238,834.37	\$ 119,417.22	50.00%	
	Land Ambulance Total			\$ 238,834.37	\$ 119,417.22	50.00%	
	North Bay Parry Sound Health Unit	01-09-330-030	North Bay Parry Sound	\$ 42,187.00	\$ 21,093.48	50.00%	
	North Bay Parry Sound Health Unit Total			\$ 42,187.00	\$ 21,093.48	50.00%	
	Cemetery Service	01-09-335-001	Salaries	\$ 6,864.90	\$ 2,155.91	68.60%	
		01-09-335-004	Payroll Overhead - CPP, EI,	\$ 1,510.28	\$ 473.54	68.65%	
		01-09-335-005	Employee Benefits	\$ 68.65	\$ 11.37	83.44%	
		01-09-335-024	Miscellaneous	\$ -	\$ -	0.00%	
		01-09-335-050	Donation/Honourarium	\$ -	\$ -	0.00%	
		01-09-335-141	Fuel - Gas	\$ 500.00	\$ -	100.00%	
		01-09-335-145	Materials & Supplies	\$ 2,500.00	\$ 126.15	94.95%	
		01-09-335-300	Transfer to Reserves	\$ -	\$ -	0.00%	
01-09-335-403		Capital - Equipment	\$ -	\$ -	0.00%		
01-09-335-411		Contra Capital - Cemet	\$ -	\$ -	0.00%		
01-09-335-419		Amortization - Cemet	\$ -	\$ -	0.00%		
01-09-351-127		West Parry Sound Healt	\$ -	\$ -	0.00%		
01-09-351-300	Transfer to Reserves	\$ -	\$ -	0.00%			
Cemetery Service Total			\$ 11,443.83	\$ 2,766.97	75.82%		
Health Services Total				\$ 292,465.20	\$ 143,277.67	51.01%	
Social Services	Social Services	01-10-350-552	Miscellaneous Revenue	\$ -	\$ -	0.00%	
	Social Services Total			\$ -	\$ -	0.00%	
	Belvedere Heights Home for the Aged	01-10-350-030	Belvedere Heights Home	\$ 67,725.00	\$ -	100.00%	
		01-10-350-300	Transfer to Reserves	\$ -	\$ -	0.00%	
		01-10-350-400	Capital Expenditure	\$ -	\$ -	0.00%	
Belvedere Heights Home for the Aged Total			\$ 67,725.00	\$ -	100.00%		
District Social Services	01-10-340-030	Parry Sound District	\$ 312,962.00	\$ 156,093.62	50.12%		
District Social Services Total			\$ 312,962.00	\$ 156,093.62	50.12%		
Social Services Total				\$ 380,687.00	\$ 156,093.62	59.00%	
Recreation Department	Recreation Department-Revenue	01-11-103-527	Other Grants - Federal	\$ -	\$ -	0.00%	
		01-11-104-547	Recreation Revenue - T-Ball	\$ (700.00)	\$ (230.00)	67.14%	
		01-11-104-548	Recreation Revenue - Swim P	\$ (1,200.00)	\$ -	100.00%	
		01-11-104-549	Recreation Revenue - Other	\$ (4,650.00)	\$ -	100.00%	
		01-11-104-566	Youth Group Revenue	\$ -	\$ -	0.00%	
		01-13-385-596	Donation	\$ -	\$ (247.45)	0.00%	

Township of McKellar
 Detail
 YTD Financial update as of June 30,2024

DEPARTMENT	SUB DEPARTMENT	G/L	G/L DESCRIPTION	Data		Remaining Budget	Comments
				Sum of Annual Budget	Sum of Acutals JUNE 30,2024		
Recreation Department	Recreation Department-Revenue Total			\$ (6,550.00)	\$ (477.45)	92.71%	
	Recreation Department	01-11-360-014	Insurance	\$ -	\$ -	0.00%	
		01-11-360-015	Courses & Training	\$ -	\$ -	0.00%	
		01-11-360-021	Consultant Services	\$ -	\$ -	0.00%	
		01-11-360-024	Miscellaneous	\$ 500.00	\$ -	0.00%	
		01-11-360-025	Entertainment costs	\$ -	\$ -	0.00%	
		01-11-360-127	Donations to Groups	\$ 200.00	\$ -	100.00%	
		01-11-360-129	Recreation Programs	\$ 9,950.00	\$ 837.36	91.58%	
		01-11-360-130	Equipment Purchases	\$ 1,000.00	\$ -	100.00%	
		01-11-360-132	T-Ball Program	\$ 700.00	\$ -	100.00%	
		01-11-361-001	Salaries	\$ 4,000.00	\$ -	100.00%	
		01-11-361-004	Payroll Overhead - CPP, EI,	\$ 300.00	\$ -	100.00%	
		01-11-361-011	Advertising	\$ -	\$ -	0.00%	
		01-11-361-024	Miscellaneous	\$ 200.00	\$ 175.00	12.50%	Swim Affiliate Membership
		01-11-361-145	Materials & Supplies	\$ 1,000.00	\$ 688.29	31.17%	
	Recreation Department Total			\$ 17,850.00	\$ 1,700.65	90.47%	
Recreation Department Total				\$ 11,300.00	\$ 1,223.20	89.18%	
Parks & Recreational Facilities	Parks & Recreational Facilities-Revenue	01-11-104-585	Transfer from Reserve	\$ -	\$ -	0.00%	
		01-11-104-586	Transfer from Reserve	\$ (3,000.00)	\$ -	0.00%	
		01-11-104-595	Unexpended Capital - R	\$ -	\$ -	0.00%	
	Parks & Recreational Facilities-Revenue Total			\$ (3,000.00)	\$ -	100.00%	
	Parks & Recreational Facilities	01-11-360-001	Salaries	\$ 45,000.00	\$ 22,377.89	50.27%	
		01-11-360-004	Payroll Overhead - CPP, EI,	\$ 9,900.00	\$ 4,726.36	52.26%	
		01-11-360-005	Employee Benefits	\$ 3,600.00	\$ 1,559.37	56.88%	
		01-11-360-008	Hydro	\$ 400.00	\$ 220.47	44.88%	
		01-11-360-011	Advertising	\$ 1,000.00	\$ 125.19	87.48%	
		01-11-360-130	Equipment Purchases	\$ 1,400.00	\$ -	100.00%	
		01-11-360-131	Skating Rink Maintenanc	\$ 500.00	\$ -	100.00%	
		01-11-360-133	Boat Ramp/Dock Mainten	\$ 4,000.00	\$ -	0.00%	
		01-11-360-134	Brownley Clubhouse Mai	\$ -	\$ -	0.00%	
		01-11-360-135	Trail Development & Ma	\$ 1,000.00	\$ -	0.00%	
		01-11-360-138	Pioneer School Program	\$ -	\$ -	0.00%	
		01-11-360-141	Fuel - Gas	\$ 500.00	\$ -	100.00%	
		01-11-360-143	Maintenance Costs/Part	\$ 7,000.00	\$ 4,590.06	34.43%	Monthly rental fee for Portable Toilet & Repair Lawn Mower
		01-11-360-145	Materials & Supplies	\$ 3,000.00	\$ 2,200.87	0.00%	
		01-11-360-300	Transfer to Reserves	\$ -	\$ -	0.00%	
		01-11-360-401	Capital - Buildings	\$ -	\$ -	0.00%	
		01-11-360-402	Capital - Construction	\$ -	\$ -	0.00%	
		01-11-360-403	Capital - Equipment	\$ -	\$ -	0.00%	
		01-11-360-404	Capital - Land	\$ -	\$ -	0.00%	
		01-11-360-412	Contra Capital - Parks	\$ -	\$ -	0.00%	
		01-11-360-420	Amortization - Parks	\$ -	\$ -	0.00%	
	Parks & Recreational Facilities Total			\$ 77,300.00	\$ 35,800.21	53.69%	
Parks & Recreational Facilities Total				\$ 74,300.00	\$ 35,800.21	51.82%	
Community Centre	Community Centre-Revenue	01-12-104-544	Community Centre User	\$ (1,500.00)	\$ (1,182.55)	0.00%	
		01-12-104-545	Community Centre Lease	\$ -	\$ -	0.00%	
		01-12-104-546	Community Centre Donat	\$ -	\$ -	0.00%	
		01-12-104-547	Recreation Revenue - T-Ball	\$ -	\$ -	0.00%	
		01-12-104-548	Recreation Revenue - Swim P	\$ -	\$ -	0.00%	
		01-12-104-549	Recreation Revenue - Other	\$ -	\$ -	0.00%	
		01-12-104-585	Transfer from Reserve	\$ -	\$ -	0.00%	
		01-12-104-586	Transfer from Reserve	\$ -	\$ -	0.00%	
		01-12-104-587	Transfer from Reserve	\$ -	\$ -	0.00%	
		01-12-104-594	Unexpended Capital - C	\$ -	\$ -	0.00%	
		01-12-104-595	Unexpended Capital - R	\$ -	\$ -	0.00%	
	Community Centre-Revenue Total			\$ (1,500.00)	\$ (1,182.55)	21.16%	

Township of McKellar
 Detail
 YTD Financial update as of June 30,2024

DEPARTMENT	SUB DEPARTMENT	G/L	G/L DESCRIPTION	Data			Comments		
				Sum of Annual Budget	Sum of Acutals JUNE 30,2024	Remaining Budget			
Community Centre	Community Centre	01-12-370-001	Salaries	\$ 27,370.37	\$ 6,302.00	76.98%			
		01-12-370-004	Payroll Overhead - CPP, EI,	\$ 6,021.48	\$ 1,376.27	77.14%			
		01-12-370-005	Employee Benefits	\$ 1,368.52	\$ -	100.00%			
		01-12-370-007	Telephone	\$ 1,200.00	\$ 567.06	52.75%			
		01-12-370-008	Hydro	\$ 7,500.00	\$ 4,467.38	40.43%			
		01-12-370-011	Advertising	\$ 200.00	\$ -	0.00%			
		01-12-370-014	Insurance	\$ -	\$ -	0.00%			
		01-12-370-017	Memorial Wall Plaque	\$ 50.00	\$ -	100.00%			
		01-12-370-024	Miscellaneous	\$ 100.00	\$ -	100.00%	Fire Safety Plan & Plumbing issues Post Office Washroom		
		01-12-370-115	Facility Maintenance	\$ 11,948.29	\$ 5,775.97	51.66%			
		01-12-370-116	Grounds Maintenance	\$ 3,000.00	\$ -	100.00%	Vaccume \$619.78/Steamer \$192.22		
		01-12-370-130	Equipment Purchases	\$ 1,000.00	\$ 812.00	18.80%			
		01-12-370-145	Materials & Supplies	\$ 1,000.00	\$ 902.83	9.72%			
		01-12-370-250	Janitorial Contract	\$ 10,000.00	\$ 10,000.00	0.00%			
		01-12-370-251	Propane	\$ 500.00	\$ 1,196.25	-139.25%	Annual Generator Service cost		
		01-12-370-252	Equipment Maintenance	\$ 2,500.00	\$ 406.02	83.76%			
		01-12-370-253	Kitchen Supplies	\$ 500.00	\$ 678.97	-35.79%			
		01-12-370-254	Cleaning Supplies	\$ 1,500.00	\$ 566.93	62.20%			
		01-12-370-256	Drycleaning	\$ 100.00	\$ 25.00	75.00%			
		01-12-370-257	Water Testing	\$ 2,000.00	\$ 255.54	87.22%			
		01-12-370-300	Transfer to Reserves	\$ -	\$ -	0.00%			
		01-12-370-401	Capital - Buildings	\$ -	\$ -	0.00%			
		01-12-370-403	Capital - Equipment	\$ -	\$ -	0.00%			
		01-12-370-413	Contra Capital - Rec F	\$ -	\$ -	0.00%			
		01-12-370-421	Amortization - Rec Fac	\$ -	\$ -	0.00%			
		Community Centre Total				\$ 77,858.66	\$ 33,332.22	57.19%	
		Community Centre Total				\$ 76,358.66	\$ 32,149.67	57.90%	
Cultural	Cultural	01-13-380-032	Cultural Events	\$ -	\$ -	0.00%			
		01-13-380-128	Discretionary Donation	\$ -	\$ -	0.00%			
		01-13-380-260	Chamber of Commerce do	\$ -	\$ -	0.00%			
		01-13-380-300	Transfer to Reserves	\$ 1,000.00	\$ -	0.00%			
		01-13-380-400	Capital Expenditure -	\$ -	\$ -	0.00%			
		01-13-380-401	Cultural Capital - Bui	\$ -	\$ -	0.00%			
		Cultural Total				\$ 1,000.00	\$ -	0.00%	
Cultural Total				\$ 1,000.00	\$ -	0.00%			
Sesquicentennial Ad Hoc C	Sesquicentennial Ad Hoc Committe	01-13-385-552	Miscellaneous Revenue	\$ -	\$ -	0.00%			
		01-13-385-591	Transfer from Reserves	\$ (81.87)	\$ -	0.00%			
	Sesquicentennial Ad Hoc Committee-Revenue Total				\$ (81.87)	\$ -	100.00%		
	Sesquicentennial Ad Hoc Committe	01-13-385-001	Salaries	\$ -	\$ -	0.00%			
		01-13-385-004	Payroll Overhead - CPP, EI,	\$ -	\$ -	0.00%			
		01-13-385-005	Employee Benefits	\$ -	\$ -	0.00%			
		01-13-385-011	Advertising	\$ -	\$ -	0.00%			
	01-13-385-024	Miscellaneous	\$ 81.87	\$ 61.03	25.45%	Courier cost related to mailing documents to Grant Ministry			
	01-13-385-145	Materials & Supplies	\$ -	\$ -	0.00%				
	01-13-385-300	Transfer to Reserves	\$ -	\$ -	0.00%				
Sesquicentennial Ad Hoc Committee Total				\$ 81.87	\$ 61.03	25.45%			
Sesquicentennial Ad Hoc Committee Total				\$ -	\$ 61.03	0.00%			
West Parry Sound Recreatio	West Parry Sound Recreation and	01-13-384-552	Miscellaneous Revenue-	\$ -	\$ -	0.00%			
		01-13-384-585	Transfer from Reserve	\$ (58,007.12)	\$ -	100.00%			
		01-13-384-590	Trasnfer from Reserves	\$ -	\$ -	0.00%			
	West Parry Sound Recreation and Cultural Center-Revenue Total				\$ (58,007.12)	\$ -	100.00%		
	West Parry Sound Recreation and	01-13-384-024	Levy-West Parry Sound	\$ -	\$ -	0.00%			
		01-13-384-025	Loan Interest, Service	\$ 96,678.54	\$ 48,339.27	50.00%	Loan Payment to Infrastructure Ontario		
		01-13-384-300	Transfer to Reserves	\$ -	\$ -	0.00%			
West Parry Sound Recreation and Cultural Center Total				\$ 96,678.54	\$ 48,339.27	50.00%			

Township of McKellar
 Detail
 YTD Financial update as of June 30,2024

DEPARTMENT	SUB DEPARTMENT	G/L	G/L DESCRIPTION	Data		Remaining Budget	Comments
				Sum of Annual Budget	Sum of Acutals JUNE 30,2024		
West Parry Sound Recreation and Cultural Center Total				\$ 38,671.42	\$ 48,339.27	-25.00%	
Public Library	Public Library -Revenue	01-13-105-596	Library Capital Reserv	\$ -	\$ -	0.00%	
		01-13-381-552	Cost Recovery from Lib	\$ (7,800.00)	\$ -	100.00%	
	Public Library -Revenue Total			\$ (7,800.00)	\$ -	100.00%	
	Public Library	01-13-381-008	Library - Hydro	\$ 4,500.00	\$ 3,395.19	24.55%	
		01-13-381-013	Lease Payments - Libra	\$ 7,800.00	\$ -	100.00%	
		01-13-381-014	Insurance - Library	\$ -	\$ -	0.00%	
		01-13-381-030	Municipal Funding to L	\$ 50,000.00	\$ -	100.00%	
Public Library Total			\$ 62,300.00	\$ 3,395.19	94.55%		
Public Library Total				\$ 54,500.00	\$ 3,395.19	93.77%	
Historical Committee Progr	Historical Committee Program -Rev	01-13-104-519	Donations towards Mtce	\$ -	\$ -	0.00%	
		01-13-104-538	Church Restoration Fun	\$ -	\$ (1,000.00)	0.00%	
		01-13-104-552	Historic Comm Fund Rai	\$ (300.00)	\$ -	100.00%	
		01-13-104-579	Transfer from Reserve	\$ -	\$ -	0.00%	
	Historical Committee Program -Revenue Total			\$ (300.00)	\$ (1,000.00)	-233.33%	
	Historical Committee Program	01-13-383-001	Salaries	\$ -	\$ -	0.00%	
		01-13-383-011	Advertising	\$ 500.00	\$ 50.00	90.00%	
		01-13-383-024	General Operating and	\$ 500.00	\$ -	100.00%	
		01-13-383-036	Driving Tour Booklet	\$ -	\$ -	0.00%	
		01-13-383-113	Hemlock Church & St. S	\$ -	\$ -	0.00%	
		01-13-383-130	Equipment Purchases	\$ 3,000.00	\$ -	100.00%	
		01-13-383-145	Event Materials & Supp	\$ 1,500.00	\$ 71.19	95.25%	
		01-13-383-413	Contra Capital	\$ -	\$ -	0.00%	
		Historical Committee Program Total			\$ 5,500.00	\$ 121.19	97.80%
	Historical Committee Program Total				\$ 5,200.00	\$ (878.81)	116.90%
Planning Department	Planning Department-Revenue	01-14-104-533	Site Plan/Roads/Shorel	\$ (100.00)	\$ (1,900.00)	-1800.00%	
		01-14-104-534	Zoning Compliance Lett	\$ (500.00)	\$ (436.80)	12.64%	
		01-14-104-535	Planning Fees - Offici	\$ -	\$ (3,000.00)	0.00%	Received from GBBR for K.Britton services on planning matters
		01-14-104-536	Planning Fees - Zoning	\$ (10,000.00)	\$ (2,500.00)	75.00%	
		01-14-104-537	Planning Fees - Commit	\$ (3,000.00)	\$ (1,500.00)	50.00%	
	Planning Department-Revenue Total			\$ (13,600.00)	\$ (9,336.80)	31.35%	
	Planning Department	01-14-400-020	Professional Services	\$ 25,000.00	\$ 13,458.60	46.17%	
		01-14-400-021	Planning Consultant Se	\$ 58,352.00	\$ 34,209.91	41.37%	
		01-14-400-030	West Parry Sound Geogr	\$ 10,500.00	\$ -	100.00%	
		01-14-410-030	Parry Sound Area Plann	\$ 5,000.00	\$ 5,000.00	0.00%	
Planning Department Total			\$ 98,852.00	\$ 52,668.51	46.72%		
Planning Department Total				\$ 85,252.00	\$ 43,331.71	49.17%	
Business Development	Business Development -Revenue	01-14-104-540	Website Business Direc	\$ -	\$ -	0.00%	
		01-14-104-550	Transfer from EDC Comm	\$ -	\$ -	0.00%	
		01-14-104-597	High Speed Internet Te	\$ (13,200.00)	\$ (6,600.00)	50.00%	
	Business Development -Revenue Total			\$ (13,200.00)	\$ (6,600.00)	50.00%	
	Business Development	01-14-420-017	McKellar Business Dire	\$ -	\$ -	0.00%	
		01-14-420-030	Contracted Services/An	\$ -	\$ -	0.00%	
		01-14-420-050	Donation/Honourarium	\$ -	\$ -	0.00%	
		01-14-420-054	Donation-Agricultural	\$ -	\$ -	0.00%	
		01-14-420-260	Chamber of Commerce do	\$ -	\$ -	0.00%	
		01-14-420-261	Parry Sound Industrial	\$ -	\$ -	0.00%	
		01-14-420-263	CIINO Membership	\$ -	\$ -	0.00%	
		01-14-420-300	High Speed Internet -	\$ 12,000.00	\$ -	100.00%	
		Business Development Total			\$ 12,000.00	\$ -	100.00%
Business Development Total				\$ (1,200.00)	\$ (6,600.00)	-450.00%	
McKellar Market	McKellar Market-Revenue	01-14-104-539	McKellar Market Vendor	\$ (18,560.00)	\$ (18,640.00)	-0.43%	
	McKellar Market-Revenue Total			\$ (18,560.00)	\$ (18,640.00)	-0.43%	
	McKellar Market	01-14-420-001	McKellar Market Salari	\$ 22,122.73	\$ 11,498.05	48.03%	
		01-14-420-004	Mrkt Payroll Overhead	\$ 2,875.95	\$ 1,520.12	47.14%	
	01-14-420-011	Advertising	\$ 1,000.00	\$ -	100.00%		

Township of McKellar

Detail

YTD Financial update as of June 30,2024

DEPARTMENT	SUB DEPARTMENT	G/L	G/L DESCRIPTION	Data		Remaining Budget	Comments
				Sum of Annual Budget	Sum of Acutals JUNE 30,2024		
McKellar Market	McKellar Market	01-14-420-262	McKellar Market Expens	\$ 1,970.00	\$ 1,118.30	43.23%	
	McKellar Market Total			\$ 27,968.68	\$ 14,136.47	49.46%	
McKellar Market Total				\$ 9,408.68	\$ (4,503.53)	147.87%	
Grand Total				\$ (936,171.29)	\$ (654,694.48)	30.07%	

Township of McKellar
YTD Financial update as of June 30,2024

Budget Type Capital

CATEGORY	G/L	G/L DESCRIPTION	SUB DEPARTMENT	PROJECT	Sum of Annual Budget	Sum of Actuals JUNE 30,2024	Remaining Budget	Remarks	
REVENUE	01-02-102-524	Other Grants - Ontario	Grants-Revenue-NORDS	Hurdville Road	\$ (94,605.50)	\$ (90,013.70)	-4.85%		
			Grants-Revenue-NOHFC	Baseball	\$ (181,955.87)	\$ (40,703.50)	-77.63%		
	01-02-103-526	Federal Gas Tax Progra	Grants-Revenue	(blank)	\$ (24,084.92)	\$ (24,084.92)	0.00%		
	01-02-103-527	Ontario Community Inve	Grants-Revenue	(blank)	\$ (89,227.00)	\$ -	-100.00%		
	01-06-104-552	Miscellaneous Revenue	Administration-Revenue	Centre Road	\$ (146,136.00)	\$ (146,136.00)	0.00%		
					\$ (1,000,000.00)	\$ -	-100.00%		
	01-06-104-582	Transfer from Reserve	Administration-Revenue	(blank)	\$ (444,829.30)	\$ -	-100.00%	\$343,829.30 Hurdville Road from Capital Construction/New Truck \$101,000 from Vehicle Reserve	
	01-11-104-585	Transfer from Reserve	Parks & Recreational Facilities-Revenue	Playground	\$ (40,000.00)	\$ -	-100.00%		
	01-12-104-587	Transfer from Reserve	Community Centre-Revenue	Appliances & Kitchen	\$ (150,000.00)	\$ -	-100.00%	Purchase Appliances & Renovate Kitchen	
	01-13-104-579	Transfer from Reserve	Historical Committee Program -Revenue	St.Stephen	\$ (74,000.00)	\$ -	-100.00%		
REVENUE Total					\$ (2,244,838.59)	\$ (300,938.12)	-86.59%		
EXPENSE	01-03-150-106	Radio System Maintenanc	Administration	Portable Radio	\$ 25,000.00	\$ -	100.00%		
	01-03-150-107	Radio Tower Maintenanc	Administration	Radio Tower	\$ 25,000.00	\$ -	100.00%		
	01-03-152-113	Maintenance Repairs	Fire Hall #2-Hurdville	Painting	\$ 30,000.00	\$ -	100.00%	Exterior painting of Hall 2 and sealing of windows	
	01-06-200-021	Consultant Services	Administration	Road Study	\$ 49,000.00	\$ -	100.00%	Road Study Fire Route 152/152A/152B/Moffat	
	01-06-200-429	Capital - Transportati	Administration	Furnace	\$ 30,000.00	\$ -	100.00%		
				Pickup Truck	\$ 100,000.00	\$ -	100.00%		
				Road Snapper	\$ 1,000.00	\$ -	100.00%		
				Water Tank	\$ 5,000.00	\$ 3,734.75	25.31%		
				Baseball	\$ 240,919.25	\$ 60,328.42	74.96%		
				Balsam Road	\$ 100,000.00	\$ 112,859.98	-12.86%		
	01-06-610-424	Capital - Hardtop	Broadbent Road	Broadbent Road	\$ 105,000.00	\$ 80,799.21	23.05%		
	01-06-618-145	Materials & Supplies	Centre Road	Centre Road	\$ 33,000.00	\$ -	100.00%		
	01-06-618-424	Capital - Hardtop	Centre Road	Centre Road	\$ 420,000.00	\$ -	100.00%		
	01-06-618-425	Capital - Gravel	Centre Road	Centre Road	\$ 65,000.00	\$ -	100.00%		
	01-06-618-428	Capital - Consult Serv	Centre Road	Centre Road	\$ 12,500.00	\$ -	100.00%		
	01-06-634-145	Materials & Supplies	Hurdville Road	Hurdville Road	\$ 35,000.00	\$ -	100.00%		
	01-06-634-424	Capital - Construction	Hurdville Road	Hurdville Road	\$ 410,000.00	\$ -	100.00%		
	01-06-634-425	Capital - Construction	Hurdville Road	Hurdville Road	\$ 153,500.00	\$ -	100.00%		
	01-06-705-145	Materials & Supplies	Hurdville Bridge	Hurdville Bridge	\$ 238,000.00	\$ -	100.00%		
	01-06-705-428	Capital - Consult Serv	Hurdville Bridge	Hurdville Bridge	\$ 12,000.00	\$ -	100.00%		
	01-11-360-403	Capital - Equipment	Parks & Recreational Facilities	Playground	\$ 40,000.00	\$ -	100.00%		
	01-12-370-401	Capital - Buildings	Community Centre	Appliances & Kitchen	\$ 150,000.00	\$ 89,671.80	40.22%	Purchase Appliances & Renovate Kitchen	
	01-13-383-113	Hemlock Church & St. S	Historical Committee Program	St.Stephen	\$ 117,046.62	\$ 66,928.57	42.82%		
	EXPENSE Total					\$ 2,396,965.87	\$ 414,322.73	82.71%	
	RESERVE	01-03-150-300	Transfer to Reserves	Transfer to Reserve	(blank)	\$ 75,000.00	\$ -	100.00%	\$25k for SCBA Order in 2027/50k Vehicle
		01-06-200-300	Transfer to Reserves	Administration	(blank)	\$ 699,044.00	\$ -	100.00%	\$114,544 for Capital Construction/\$469,500 debenture balance/\$100,000 Vehicle/\$15,000 Building
		01-12-370-300	Transfer to Reserves	Community Centre	(blank)	\$ 10,000.00	\$ -	100.00%	Community Center
	RESERVE Total					\$ 784,044.00	\$ -	100.00%	
	Grand Total					\$ 936,171.28	\$ 113,384.61	87.89%	



2024 Municipal Insurance Program Corporation of the Township of McKellar

Renewal Report for the Policy Term September 19, 2024 to September 19, 2025

In Partnership with:
Jessica Stone, RIBO, CAIB
BROKERLINK
o/b Canada Brokerlink (Ontario) Inc.
24 William Street
Parry Sound, ON P2A 1V1

Submitted by: Intact Public Entities Inc.
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Prepared by:
Jason Gervais, CRM, C.Tech, R.I.B. (Ont.)
Regional Manager

Ref 47575/nc

22 August 2024



How to Report a Claim

Steps you need to take to report a claim:

1. During business hours please **call your broker** (if applicable) or **IPE** at 1-800-265-4000 or email at mail.claims@intactpublicentities.ca.
2. For **legal expense claims** please call **ARAG** at 1-855-953-1434.
3. For **automobile claims** please call IPE at 1-800-265-4000 or email at mail.claims@intactpublicentities.ca.
4. For **cyber incidents** please carefully review your cyber policy to identify the Subscribing Partner and their corresponding claims contact information.
5. **After hours**, please call 1-866-287-4971.

Property Damage

Have you experienced property damage from a storm, flood, or fire? Have you found mould or asbestos? Call **On Side Restoration**, the IPE preferred vendor for your property restoration needs.

ON SIDE
RESTORATION.

in
partnership
with

[intact] public
entities

FIRE | WATER | STORM | MOULD | ASBESTOS

On Side Restoration is Canada's leading property restoration firm with 45+ branches, from Victoria, BC to St. John's Newfoundland and Labrador. For over 45 years, On Side has been restoring damaged homes and businesses 24-hours a day, 365 days a year.

CALL US DAY OR NIGHT



1-888-663-6604



contactus@onside.ca



www.onside.ca



Update Your Records

Paying Your IPE Insurance Policy

1. If paying electronically, update your payables system if necessary to reflect **IPE as a payee**. Information on adding IPE as a payee can be found with your monthly statement.
2. **Look for IPE**, not Intact Insurance in your payables system – we are separate companies.
3. IPE is a subsidiary of Intact Financial Corporation. Please continue to **submit payment to us** without amalgamating any payments to Intact Insurance.
4. **We have our own payment terms and methods** that may be different than Intact Insurance. We cannot transfer payments between companies if misapplied. Amalgamating payments may result in the accrual of late fees on your account.
5. **Please see your policy for IPE's banking information.**
6. For all **finance inquiries** please email finance@intactpublicentities.ca.

About IPE

IPE is a Canadian leader in providing specialized insurance programs, including risk management and claims services to municipal, public administration and community-based organizations across Canada. Proven industry knowledge, gained through over nine decades of partnering with insurance companies and independent brokers, gives IPE the ability to effectively manage the necessary risk, advisory and claims services for both standard and complex issues. IPE is a wholly-owned subsidiary of Intact Financial Corporation with its head office located in Cambridge, Ontario. For additional information about IPE visit www.intactpublicentities.ca.

IPE is a Managing General Agent (MGA) with the authority to write and service business on behalf of strategic partners who share our commitment and dedication to protecting specialized organizations. Because our partners are long-term participants on our program, they understand the nature of fluctuating market conditions and complex claims and are prepared to stay the course.

Canadian Owned Company With 90+ Years of Continuous Operation

Market Leader

Municipal, Public Administration & Community Services

Municipal market share leader in Ontario with strong representation of municipal, public administration and community-based organizations across Canada.

Innovative

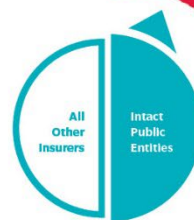
New Products & Services

Cyber Risk Insurance
Fraudulently Induced Transfer
Road Reviews
Fleet Management

In-House

Claims & Risk Management

In-house claims management = faster turn around, single point of contact, specialized expertise in the municipal claims environment.



Municipal Market Share Leader in Ontario



First Municipal Client The Village of Ayr, Ontario

The Advantage of a Managing General Agent

The MGA model is different than a traditional broker/insurer arrangement in that an MGA provides specialized expertise in a specific, niche area of business. As an MGA we also offer clients additional and helpful services in the area of risk management, claims and underwriting. And unlike the reciprocal model, a policy issued by an MGA is a full risk transfer vehicle not subject to retroactive assessments but rather a fixed term and premium.

We invite you to work with a partner who is focused on providing a complete insurance program specific to your organization that includes complimentary value added services that help drive down the cost of claims and innovative first to market products and enhancements. You will receive personalized service and expertise from a full-service, local and in-house team of risk management, claims, marketing and underwriting professionals.

As a trusted business partner, we believe in participating in and advocating for the causes that affect our clients. For this reason, we affiliate with and support key provincial and national associations. In order for IPE to be effective in serving you, we, as an MGA, believe in fully understanding your needs, concerns and direction. Our support is delivered through thought leadership, financial resources, advocacy, services, education and more.

Risk Management Services

We are the leader in specialized risk management and place emphasis on helping your organization develop a solid plan to minimize exposure before potential incidents occur. Risk management is built into our offerings for all clients, fully integrated into every insurance program. Our risk management team is comprised of analysts, inspectors and engineers who use their expertise to help mitigate risk. We do everything we can to minimize your exposure before potential incidents occur. This includes providing education, road reviews, fleet reviews, contract analysis and property inspections.

Claims Management Services

Our in-house team of experts has the depth of knowledge, experience and commitment to manage the complicated details of claims that your organization may experience. You deal with the public often in sensitive instances where serious accusations can be made. Your claims are often long-tail in nature and can take years to settle. Some claims aren't filed until years after the occurrence or accident. You want a team of professionals on your side that will vigorously defend your reputation. We understand your risks and your exposures and have maintained a long-term commitment to understanding the complex issues your organization may face so that we can better service your unique claims requirements.



*Please note that the information contained in this document is proprietary and confidential and is to be used for the sole purpose of determining the successful proponent. Permission must be obtained from Intact Public Entities prior to the release of any information contained herein for any other purpose than evaluating this submission.

Best in Class Value Added Services

Intact Public Entities offers more than just an insurance policy. As a leading MGA specializing in public entities, we provide Canadian municipalities with a complete insurance program. What's the difference? A vested interest in helping you reduce your total cost of risk while providing you with complimentary best in class value-added services that help improve your overall performance.

Advocacy & Municipal Association Support

Intact Public Entities employees are continually recruited to serve on legislative committees and are aware of changes that will be introduced. We can move quickly to help you begin to modify your policies and procedures to maintain regulatory compliance.

Intact Public Entities advocates and supports your public entities across the country.



Risk Management

Asset Valuation and Risk Inspections

Inspections provide you with calculated reconstruction costs for insurance purposes and ensure insurance to value. Inspections also analyze potential areas of harm and provide risk recommendations to reduce the frequency and severity of incidents.

Roads & Sidewalks

Road Risk Assessment

Non-repair of road liability claims are costly to defend, result in high court awards and greatly impact a municipality's cost of risk. To help municipalities minimize exposure to non-repair of road claims, road assessments can be employed to review documentation, compliance with the Ontario Traffic Manual, adequacy of policies and procedures and select road segments.

Sidewalk Services

Our sidewalk consulting services can help to reduce the frequency of falls on your sidewalks.

Driver Trainer

Fleets and individual drivers can receive comprehensive driver training through the use of seminars, tools and guidelines that assist with everything from pre-employment checklists and driver management policies to defensive and cooperative driving education.

Fleet Management Evaluation

Have your municipality's fleet risk management practices evaluated. Topics for review include: management structure with the fleet, areas of operation/travel, driver training/hiring practices and loss control management.

MMS Compliance

Our Minimum Maintenance Standards (MMS) compliance analysis focuses on reviewing your policies/procedures/ documentation and comparing these to the required standards set under the MMS as well as the best practices developed by the Ontario Good Roads Association

Municipal Education

Education & Seminars

Over 10,000 municipal employees from almost every department have received training from Intact Public Entities over the past few years. Training can be provided through customized sessions on the topics of your choosing or be tied to a policy/procedure review or claims review. We can also provide training through a webinar format and record these webinars so your managers can use them at any time to train new staff or as a refresher for existing staff. We have also partnered with Ontario Good Roads Association and the Association of Ontario Road Supervisors to provide technical training on several books of the Ontario Traffic Manual. Every year we offer Regional Training Sessions to larger audiences on topics such as Building Inspection Losses, Fleet Safety, Trails and Cycling on Municipal Roads. We are always interested in hearing from you as to the type of training your municipality requires.

Institute of Municipal Risk Management

Register for courses specific to your role as a Councillor or municipal employee. The Institute is a collaborative initiative with the Association of Ontario Municipalities and features a variety of courses. Content rich material will help participants identify existing and emerging risks; become familiar with laws, statutes and legislation; and understand the importance of risk management protocols relating to a variety of municipal areas such as roads, sidewalks and claims management. Visit municipaleducation.ca for more information or to register.

Reviews & Analysis

Contract Reviews

This complimentary service is among our most popular because a third-party contract review can make a substantial difference. You'll receive valuable feedback and insight from a Paralegal on the suitability and effectiveness of liability provisions and insurance clauses in contracts and agreements.

Policy and Procedural Reviews

Includes an audit of systems and processes to reduce potential losses within your organization. Reviews focus on identifying gaps or inconsistencies between written policies and procedures, operational procedures and current legislation. The review also includes a claims analysis to identify trends, patterns and adherence or its lack of to the written operational policies and procedures.

Online Resource Library - Risk Management Centre of Excellence

You'll receive access to hundreds of relevant and helpful resources and templates designed to provide you with the tools needed to manage municipal risk.

Claims Services

Claims Management Best Practices Framework

Manage claims under your deductible with greater efficiency using our tested claims analytics and measures that are guaranteed to have a positive effect on cost savings. Couple this with strong claims and risk management and your organization will be better prepared to help mitigate and manage future incidents.

In-House Claims Management Services

Your claims will be handled better. We have in-house claims authority – others may not. Why does this matter? You'll experience faster turnaround, one point of contact, reduced frustration, better claims resolution and improved expense management.

Claims History Analysis

Identify the cause of claims and focus on trends and patterns to help eliminate risk sources so as to better identify risk trends and address them with mitigation techniques.

Guidewire ClaimCenter® Claims Management

View the status of claims in addition to data mining capabilities for risk management purposes so as to better identify risk trends and address them with mitigation techniques.

Claims Education

Customized municipal seminars on claims related topics delivered to solve specific risk issues.

Expertise

Canadian municipal claims experience and expertise is important. Our understanding of the complex municipal landscape allows us to better service your unique claims requirements.

Natural Asset Management Roadmap



We understand that municipalities play a pivotal role in climate resiliency which is why we are proud to sponsor the Natural Asset Management Roadmap Program for municipal clients.

Natural Asset Management Roadmap Program

Developed by Natural Assets Initiative (NAI), the program provides direction, support and guidance to local governments as they develop roadmaps to account for natural assets in their asset management strategies.

What is a roadmap?

For many local governments a "roadmap" is a good first step for a municipality to get a handle on how to manage and value natural assets. The roadmap pulls together individuals from various municipal departments to discuss and centralize their expertise.

Roadmaps have proven to be a relatively low-effort, high-impact activity requiring no more than a few days of effort for the project lead and a few hours from the other staff participants; yet it provides a strong foundation for participants to get started on Natural Asset Management (NAM) with confidence that they are on the right track.

In Ontario, municipalities are required to have an approved asset management plan for all municipal infrastructure assets that identifies current levels of service and the cost of maintaining those levels of service under O. Reg. 588/17, Asset Management Planning for Municipal Infrastructure by July 1, 2024. The Natural Asset Management Roadmap Program is a great tool to help municipalities ensure they are meeting the proper criteria.

More about the Natural Asset Management Roadmap Program

The NAI will deliver all aspects of the roadmap curriculum to participants including:

- Introductory Training Webinar on NAM
- Roadmap Workshop
- Coaching and support throughout the roadmap development process

Most local governments complete their roadmap within four months and find many great benefits to doing so including:

- Building awareness about NAM among a cross-functional staff group.
- Understand how your local government is considering natural assets in planning and delivering services.
- Completing a NAM roadmap that includes the actions they will take over the short to medium term to integrate NAM into their asset management practices.
- Learning from their peers and building a network helping to advance NAM.

Getting Started is Easy

1. Visit intactpublicentities.ca/natural-asset-management-roadmap-program to complete and submit the Expression on Interest form. You'll be notified when an opening is available.
2. No cost if you're an IPE client, the roadmap and \$850 fee is included.
3. Have questions? Contact your company representative.

Your Insurance Coverage

Important Information

General Information

The premium quoted is based on information provided at the date of this Report (the date is noted on the first page of this report/quotation). Additional changes to information are subject to satisfactory underwriting information and express approval by Intact Public Entities Inc. Changes in information and coverage may also result in premium changes.

For full details with respect to coverage, exclusions, conditions and limitations refer to the policy wordings.

Wildfire and Flood Exposures

Due to the high risk of wildfires and active floods, Intact Public Entities Inc. is taking a very conservative approach to such exposures/natural disasters. We are currently reviewing all risks to determine if any part of a risk is within 50km of an active wildfire or 15km of an active flood event.

Quoting and Binding Coverage Restrictions

The quote provided is only valid for 60 days. Should you require an extension beyond the 60 days from the date of this report, you must contact an underwriter at Intact Public Entities Inc. for written confirmation that the quotation is still valid.

Coverage quoted cannot be bound unless expressly agreed to in writing by an underwriter at Intact Public Entities. Intact Public Entities Inc. reserves the right to decline to bind coverage.

Your marketing representative can assist in co-ordinating your correspondence with the correct underwriter for the account should you wish a quotation extension or are requesting coverage be bound.

Schedule of Coverage

(Coverage is provided for those item(s) indicated below)

Casualty

Coverage Description	(\$) *Deductibles	(\$) Limit of Insurance
General Liability (Occurrence Form) <i>Broad Definition of Insured</i>	10,000	15,000,000 Per Occurrence No Aggregate
Voluntary Medical Payments	Nil	50,000 Per Person 50,000 Per Accident
Voluntary Property Damage	Nil	50,000 Per Occurrence 50,000 Annual Aggregate
Voluntary Compensation - Employees	Nil	50,000 Each Person 250,000 Annual Aggregate
Sewer Backup	10,000 Per Claimant	
Wrongful Dismissal (Legal Expense – Claims Made)	5,000	250,000 Per Claim 250,000 Aggregate
Forest Fire Expense	Nil	1,000,000 1,000,000 Aggregate
Abuse Liability – Claims Made Form Retroactive Date: September 19, 2022	10,000	2,000,000 Per Claim 2,000,000 Aggregate
Errors & Omissions Liability (Claims Made Form)	5,000	15,000,000 Per Claim No Aggregate
Non-Owned Automobile Liability		15,000,000
Legal Liability for Damage to Hired Automobiles	1,000	250,000
Environmental Liability (Claims Made Form)	10,000	3,000,000 Per Claim 5,000,000 Aggregate

*Your deductible may be a Deductible and Reimbursement Clause (including expenses) refer to Policy Wordings

Follow Form – Excess Liability Coverage Description

(\$) Limit of Insurance

Excess Limit	10,000,000
Underlying Policy	(\$) Underlying Limit
General Liability Abuse Exclusion Applies	15,000,000
Errors & Omissions Liability	15,000,000
Non-Owned Automobile	15,000,000
Owned Automobile	15,000,000

Total Limit of Liability (\$) 25,000,000

Schedule of Coverage

(Coverage is provided for those item(s) indicated below)

Crime

Coverage Description	(\$) Deductibles	(\$) Limit of Insurance
Employee Dishonesty – Form A (Commercial Blanket Bond)		1,000,000
Loss Inside the Premises (Broad Form Money & Securities)		200,000
Loss Outside the Premises (Broad Form Money & Securities)		200,000
Audit Expense		200,000
Money Orders and Counterfeit Paper Currency		200,000
Forgery or Alteration (Depositors Forgery)		1,000,000
Computer and Transfer Fraud (Including Voice Computer Toll Fraud)		200,000

Accident

Coverage Description	(\$) Deductibles	(\$) Limit of Insurance
Board Members: Persons Insured Reeve and Four (4) Councillors		
Board Members Accidental Death & Dismemberment		250,000
Paralysis		500,000
Weekly Income – Total Disability		500
Weekly Income – Partial Disability		300
Accidental Death of a Spouse while Travelling on Business		Included
24 Hour Coverage Endorsement		Included
Firefighters': Persons Insured Twenty-Two (22) Firefighters		
Firefighters' Accidental Death & Dismemberment		100,000
Paralysis		200,000
Weekly Income – Total Loss of Time		400
Weekly Income – Partial Loss of Time		200

Conflict of Interest

Coverage Description	(\$) Deductibles	(\$) Limit of Insurance
Legal Fees Expenses	Nil	100,000 Per Claim No Aggregate

Legal Expense (Claims Made)

Coverage Description	(\$) Deductibles	(\$) Limit of Insurance
Legal Defence Cost	Nil	100,000 500,000 Aggregate

Schedule of Coverage

(Coverage is provided for those item(s) indicated below)

Property

Coverage is on an All Risk Basis unless otherwise specified. Basis of Settlement is Replacement Cost unless otherwise specified. The Deductible is on a Per Occurrence Basis.

Coverage Description	(\$) Deductibles	Basis	(\$) Limit of Insurance
Property of Every Description - Blanket	10,000	RC	10,608,994
Scheduled Items Coverage, Deductible and Basis of Settlement as per Schedule	10,000		781,398
Excluded Item or Locations	Refer to Schedule		Refer to Schedule
Property Supplemental Coverage (Included in the Total Sum Insured unless otherwise specified in the wording)			
Building By-laws	10,000		5,500,000
Building Damage by theft	10,000		Included
Debris Removal	10,000		Included
Electronic Computer Systems			
Electronic Computer Hardware and Media	10,000		Included
Electronic Computer Systems Breakdown			Not Insured
Electronic Computer Systems – Extra Expense			Not Insured
Extra Expense Period of Restoration	10,000		90 Days
Expediting Expense	10,000		Included
Fire or Police Department Service Charges	10,000		Included
First Party Pollution Clean-up	10,000		1,000,000
Fungi and Spores	10,000		10,000
Furs, Jewellery and Ceremonial Regalia			
Ceremonial Regalia	10,000		Included
Furs and Jewellery	10,000		25,000
Inflation Adjustment	10,000		Included
Live Animals Birds or Fish	10,000		25,000
Newly Acquired Property	10,000		1,000,000
Professional Fees	10,000		Included
Property and Unnamed Locations	10,000		Included
Property Temporarily Removed Including while on Exhibition and during Transit	10,000		Included

Recharge of Fire Protection Equipment Expense	10,000	Included
Sewer Backup and Overflow	10,000	Included
Municipal & Public Administration Extension Endorsement (In Addition to the Total Sum Insured unless specifically scheduled in the wording)		
Accounts Receivable	10,000	500,000
Bridges and Culverts	10,000	50,000
Buildings Owned due to Non Payment of Municipal Taxes	10,000	100,000
Buildings in the Course of Construction Reporting Extension	10,000	1,000,000
By Laws – Governing Acts	10,000	25,000
Consequential Loss Caused by Interruption of Services		
On Premises	10,000	Included
Off Premises	10,000	1,000,000
Cost to Attract Volunteers Following a Loss	10,000	10,000
Docks, Wharves and Piers	10,000	100,000
Errors and Omissions	10,000	Included
Exterior Paved Surfaces	10,000	50,000
Extra Expense	10,000	500,000
Fine Arts		
At Insured's Own Premises	10,000	50,000
On Exhibition	10,000	500,000
Fundraising Expenses	10,000	10,000
Green Extension	10,000	50,000
Growing Plants		
Any One Item	10,000	1,000
Per Occurrence	10,000	100,000
Ingress and Egress	10,000	Included
Leasehold Interest	10,000	25,000
Master Key	10,000	25,000
Peak Season Increase	10,000	25,000
Personal Effects	10,000	25,000
Property of Others	10,000	100,000
Rewards: Arson, Burglary Robbery and Vandalism	10,000	25,000
Signs	10,000	Included

Vacant Property	10,000	1,000,000
Valuable Papers	10,000	500,000
Business Interruption		
Rent or Rental Value	10,000	500,000
Profits	10,000	100,000
Additional Endorsements		
Virus and Bacteria Exclusion		
Earthquake Coverage		
Earthquake Coverage	3% Minimum \$100,000	Included
Notes Applicable to Earthquake Coverage		
<ol style="list-style-type: none"> 1. Earthquake coverage applies to: all property insured unless it is specifically excluded. Specifically excluded property will be shown under Changes to Your Insurance Program – Property in this Report. 2. Deductible is applicable to each premises. 		
Earthquake Aggregate – Applicable to All Provinces		"Total Sum Insured" and "all coverages" as declared to the Insurer at the time of the "earthquake".
Flood Coverage		
Flood Coverage	\$ 25,000	Included
Notes Applicable to Flood Coverage		
<ol style="list-style-type: none"> 1. Flood coverage applies to: all property insured unless it is specifically excluded. Specifically excluded property will be shown under Changes to Your Insurance Program – Property in this Report. 2. Deductible is applicable to each premises. 		
Flood Aggregate – Applicable to All Provinces		"Total Sum Insured" and "all coverages" as declared to the Insurer at the time of the "flood".
Other Endorsements		
Fine Arts	2,500	23,100

(\$) Total Amount of Insurance 14,283,492

RC = Replacement Cost ACV = Actual Cash Value VAL = Valued

Schedule of Coverage

(Coverage is provided for those item(s) indicated below)

Equipment Breakdown (Advantage/BM31)

Coverage Description	(\$) Deductibles / Waiting Period	(\$) Limit of Insurance
Direct Damage	2,500	50,000,000 Per Accident
Extra Expense	24 Hours	500,000
Consequential Damage	2,500	50,000
Expediting Expense		Included
Hazardous Substances		500,000
Ammonia Contamination		500,000
Water Damage		500,000
Professional Fees		500,000
Interruption by Civil Authority		30 days
Errors and Omissions		500,000
Loss of Data		100,000
Selling Price		Included
By-Law Cover		Included
Off Premises Mobile Object		25,000
Brands and Labels		250,000
Environmental "Green" Coverage		250,000
Service Interruption		Included Within 2500 metres
Contingent Business Interruption	24 Hours	25,000
Public Relations Coverage		10,000
Loss of Profits	24 Hours	100,000
Gross Rents	24 Hours	500,000

Schedule of Coverage

(Coverage is provided for those item(s) indicated below)

Owned Automobile

Coverage Description	(\$) Deductibles	(\$) Limit of Insurance
Liability		
Bodily Injury		15,000,000
Property Damage		Included
Accident Benefits		As stated in Section 4 of the Policy
Uninsured Automobile		As stated in Section 5 of the Policy
Direct Compensation – Property Damage		
*This policy contains a partial payment of recovery clause for property damage if a deductible is specified for direct compensation-property damage.	2,500	
Loss or Damage**		
Specified Perils (excluding Collision or Upset)		
Comprehensive (excluding Collision or Upset)		
Collision or Upset		
All Perils	VRS	Included
Endorsements		
Fire Department Vehicles		Included
Replacement Cost		Included
#5 - Permission to Rent or Lease Automobiles and Extending Coverage to Specified Lessee(s)		Included
#21B - Blanket Fleet Coverage		50/50

* This policy contains a partial payment of loss clause.

A deductible applies for each claim except as stated in your policy.

Account Premium

Prior Term	<i>Total Annual Premium (Excluding Taxes Payable)</i>	\$ 102,960	Total Annual Premium (Excluding Taxes Payable) \$ 112,730
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*Please refer to the insurance contract for all limits, terms, conditions and exclusions that apply.

The premium Quoted is subject to a 15% minimum retained (unless otherwise stated).

Cost Analysis

	Expiring Program Term	Renewal Program Term
Casualty		
General Liability	\$ 44,146	\$ 46,795
Errors and Omissions Liability	4,035	4,277
Non-Owned Automobile Liability	162	162
Environmental Liability	3,500	3,746
Crime	879	879
Board Members Accident	968	968
Firefighters' Accident	1,190	1,515
Conflict of Interest	324	324
Legal Expense	1,070	1,107
Property		
Property	21,206	24,173
Equipment Breakdown	1,244	1,306
Automobile		
Owned Automobile	21,716	24,756
Excess		
Follow Form	2,520	2,722
Total Annual Premium	\$ 102,960	\$ 112,730
(Excluding Taxes Payable)		

Changes to Your Insurance Program

For full details with respect to coverage, exclusions, conditions and limitations refer to the policy wordings.

Please be advised of the following changes to your insurance program that now apply:

General Conditions, Statutory Conditions and/or Additional Conditions Changes

- We have added or amended the General Conditions, Statutory Conditions and/or Additional Conditions to your policy. The changes include the addition of a Trade and Economic Sanctions Clause and Choice of Law and Jurisdiction Clause. Please review the **Notice of Wording and Form Changes** at the end of this section for further information.
- The Property Conditions have also been amended and the new form **Property Conditions in Addition to Provincial Conditions** now applies. Please review the **Notice of Wording and Form Changes** at the end of this section for further information.

Liability Deductible

- The General Liability, Sewer and the Environmental Liability Deductibles have been amended to \$ 10,000 at renewal.

Property Policy

Building Values Increased

- Building values have been increased in order to reflect inflationary trends.

Contractors Equipment (Owned or Leased)

- Currently we insure equipment (owned or leased) primarily on Replacement Cost regardless of age. The following changes will apply at renewal:
 - Blanket Replacement Cost will only be available on equipment 5-years or newer.
 - Contractors Equipment aged 6 to 15 years will be scheduled, and replacement cost will only be offered if Contractors Equipment reflects today's Market Prices.
 - Anything older than 15-years will be amended to Actual Cash Value.
- Please be advised that equipment with no year made specified will be Scheduled Actual Cash Value.
- Please review equipment values for accuracy.

NOTICE OF WORDINGS AND FORM CHANGES

PLEASE READ YOUR POLICY CAREFULLY

Throughout this notice we mention both a Trade and Economic Sanctions Clause and a Choice of Law and Jurisdiction Clause.

Trade and Economic Sanctions Clause - The purpose of the Trade and Economic Sanctions clause is to prevent coverage under a policy which could expose an Insurer to a breach of economic trade or sanctions.

Choice of Law and Jurisdiction Clause - This has been added to the Statutory and Additional Conditions Forms which states that the policy is governed by the laws of Canada and any suit or action against the Insurer must be brought in competent jurisdiction in Canada.

These clauses have either been built into the GNGX3569 General Conditions and Statutory Conditions of Ontario, New Brunswick, Nova Scotia, Prince Edward Island and Newfoundland form, the GNGX3755 General Conditions and Statutory Conditions British Columbia, Alberta, Manitoba, Northwest Territories, Nunavut, Saskatchewan and Yukon form or the base wording.

If you have the coverages below on your policy, changes are as follows:

Liability, Errors and Omissions, Malpractice, Environmental

We have added standard Statutory and Additional Conditions to your policy. With these changes, if there are conflicting conditions within the wording we have added a clause that states:

It is agreed that if there is any conflict between these conditions and conditions or terms shown elsewhere in the policy, any conflict will be resolved in favour of the Named Insured. If there are parts of a condition that is found to be invalid or against statute, it will not be enforced but the remainder of the condition (that isn't in conflict with statute) will remain in effect.

To accommodate the new General and Statutory Conditions, new cancellation clauses have been implemented. There is no change in intent to these cancellation clauses, they provide 15 days' notice of cancellation by the Insurer in the event of non-payment and the same number of days you previously had on your policy for cancellation due to any other reason by the Insurer. The Insured may cancel at any time.

Conflict of Interest, Crime and Accident

A Trade and Economic Sanctions Clause and Choice of Law and Jurisdiction Clause have been included in the base wording for Conflict of Interest and Crime. These clauses have been added to the Accident Statutory Conditions attaching to your policy.

Excess Liability and Equipment Breakdown

A Trade and Economic Sanctions Clause and a Choice of Law and Jurisdiction Clause have been added to the General Conditions and Statutory Conditions that form part of your policy.

Property

A separate notice has been attached to your property policy, explaining the wordings updated this term.

Lloyds Additional Conditions Wording

Wherever Lloyds is a subscriber on your policy, a Lloyds Additional Conditions wording is shown. The Sanctions clause previously shown in your wording has been removed and the Trade and Economic Sanctions Clause as shown above will now apply.

ADDITIONAL QUESTIONS

If you wish to review your policy coverage with an insurance professional or if you have any other questions, please contact your insurance broker – your best source for information and advice.

Intact Public Entities
278 Pinebush Road, Suite 200, Cambridge, Ontario, N1T 1Z6
Toll free 1 800 265 4000 intactpublicentities.ca

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NOTICE OF WORDINGS AND FORM CHANGES

PLEASE READ YOUR POLICY CAREFULLY

Property

We will be adding two (2) new wordings to your policy. These wordings are form(s):

- GNGX3569 General Conditions and Statutory Conditions of Ontario, New Brunswick, Nova Scotia, Prince Edward Island and Newfoundland form; and
- GNGX3755 General Conditions and Statutory Conditions British Columbia, Alberta, Manitoba, Northwest Territories, Nunavut, Saskatchewan and Yukon form

These are prescribed and standardized conditions that the Provincial Insurance Acts require to be included in your policy, plus Additional Conditions applicable to property.

With these changes, we have updated form PWGX663 that was previously shown on your policy. This form is now entitled Property Conditions in Addition to Provincial Conditions. This form contains conditions that may not be included within the new wordings (GNGX3569 or GNGX3755).

The following conditions remain in the Property Conditions in Addition to Provincial Conditions (form PWGX663) wording this term.

- Liberalization clause
 - If regulation is revised by statute during the policy period, coverage will be automatically broadened accordingly.
- Mortgage Clause
 - This is an insurance provision that covers the mortgage lender when a loss occurs to mortgaged property.
- No Benefit to Bailee
 - Warranty that this insurance will not cover damage to your property when it's in the possession of a third party.
- Pair and Set
 - Provision stating that if there is loss or damage to one item that belongs to a pair or set, the policy only covers the one item of the pair or set, not both.
- Parts
 - If an item (when complete for use) consists of several parts, the Insurer is not liable for more than the insured value of the part lost or damaged, including the cost of installation.
- Permissions
 - This clause has several sections including, giving the insured permission to:
 - purchase other insurance concurrent with this insurance;
 - make additions, alterations or repairs;
 - keep materials and supplies on hand that are usual to the Insured's business; and
 - to preserve property (removed it from premises it's normally stored at) for 30 days (or until the end of the policy period, whichever is less) to prevent further loss or damage.
- Sprinkler Maintenance
 - The Named Insured has a duty to inform the Insurer of any interruption to (flaw or defect) in the sprinkler equipment of a location.

For a general list and description of clauses as shown under the:

- GNGX3569 General Conditions and Statutory Conditions of Ontario, New Brunswick, Nova Scotia, Prince Edward Island and Newfoundland; or
- GNGX3755 General Conditions and Statutory Conditions British Columbia, Alberta, Manitoba, Northwest Territories, Nunavut, Saskatchewan and Yukon.

refer to Notice of New Property Form (and the applicable form number, either GNGX3569 or GNGX3755)

ADDITIONAL QUESTIONS

If you wish to review your policy coverage with an insurance professional or if you have any other questions, please contact your insurance broker – your best source for information and advice.

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NOTICE OF NEW PROPERTY FORM

PLEASE READ YOUR POLICY CAREFULLY

GNGX3569 General Conditions and Statutory Conditions Ontario, New Brunswick, Nova Scotia, Prince Edward Island and Newfoundland

Section I – Property Coverage Statutory Conditions	General Descriptions of the Provisions in this Form
Note: Unless indicated as 'New' a similar clause was included last term.	
Misrepresentation	Misrepresentation allows the Insurer to void the insurance contract.
Property of Others	The insurance contract is between the Insured and Insurer, and no other person unless specifically stated on the policy.
Change of Interest	The Insurer's obligation if an Insured claims bankruptcy, insolvency or change of title by succession, by operation of law, or in event of the death of an Insured.
Material Change	Any information about the insured risk must be reported immediately to the Insurer. If the Insurer determines that this information would change their underwriting decision, the Insurer can cancel, decline coverage or charge a higher rate.
Termination	Sets out the rules for ending the insurance agreement by cancellation, or communication by the Insured and/or Insurer.
Requirements After Loss	Sets out obligations of the Insured when there is loss or damage to the insured property covered by the policy.
Fraud	Where an Insured willfully makes a false statement in support of a claim, the Insurer has the right to refuse the claim that relates to the false statement.
Who may give notice and proof	Provision as to when there is a loss, who is allowed to notify the Insurer and provide the proof of loss.
Salvage	Sets out the obligations of the Insured and what they must do to prevent further damage to property when a loss happens.
Entry, Control, Abandonment	After a loss the Insurer has right of access to the property so they can examine the property, and to estimate the loss or damage. After the Insured has secured the property, the Insurer continues to have a right to access property. The Insurer is not entitled possession of the insured property. The Insured cannot abandon the property to the Insurer without the Insurer's consent.
Appraisal	Provision that outlines when an independent appraisal is allowed if there is a dispute over the value of the property.
When Loss Payable	A provision that states that loss is payable within a specific time period after the proof of loss is completed.
Replacement	This provision states the Insurer's rights and obligations when they opt to repair or replace damaged property.
Action	Provides the time period in which action against an Insurer can be started or the action will be barred.
Notice	Sets out the legal rules for notification to the Insurer and Insured.

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Additional Conditions (Property Coverage)	General Descriptions of the Provisions in this Form
Notice to Authorities	When a loss occurs due to malicious mischief, burglary, robbery, theft, or attempted theft the Insured must give notice to the proper authorities.
Sue and Labour	States the Insured must take all reasonable steps to recover lost property and the obligations of the Insurer in these circumstances.
Basis of Settlement - New	States the Insurer is only liable for the actual cash value at the time of the loss (unless otherwise indicated). This clause also states how actual cash value is determined. This is also included in the Property Insurance base wording.
Subrogation	Subrogation is the assignment to an insurer by terms of the policy or by law, after payment of a loss, of the rights of the insured to recover the amount of the loss from one legally liable for it.
Examination under Oath -New	This allows an Insurer to cross-examine the proofs of loss to avoid potential fraud.
Canadian Currency Clause	Clarifies that all limits of insurance, premiums and other amounts in the Policy are in Canadian currency.
Contribution	If there is more than one policy in force, this indicates how the loss will be settled by each Insurer. Typically referred to as 'Other Insurance Clause'.
Verification of Values	The Insurer is permitted during the policy period, or within a specified time period after termination or expiration, to inspect the insured property and to examine the Insured's books, records and such policies as relate to any insured property.
Breach of Condition	This clause outlines the consequences when there is a breach of a condition after a loss.
Reinstatement	Indicates how policy limits will react after a loss.
Loss Payable: Condominium Corporation -New	Indicates how loss will be payable when loss is to a condominium corporation.
Property of Others: Condominiums - New	Indicates how losses will be paid when the loss is to a condominium corporation and a condominium unit owner.
APPLICABLE TO ALL COVERAGES	General Descriptions of the Provisions in this Form
Trade and Economic Sanctions - New	Its purpose is to prevent coverage under a policy which could expose an Insurer to a breach of economic trade or sanctions.

Program Options

Intact Public Entities offers a comprehensive insurance program. Outlined below are the program options, followed by your current coverage highlights.

Crime Coverage – Other Optional Coverages

- Other Optional Coverages are also available. See attached Crime Cover Options page for further details.
- Quote is available on request (completed application is required).

Crime Coverage – Fraudulently Induced Transfer Coverage

- Fraudulently Induced Transfer Coverage is now available. Covers a loss when an Insured under the policy has been intentionally misled by someone claiming to be a vendor, client or another employee of the company and the Insured has transferred, paid or delivered money or securities to this third party.
- For coverage information and available options refer to the Fraudulently Induced Transfer Endorsement Coverage Highlights Sheet.

Property Coverage – Income Replacement

- Income can change from year to year so it is important to annually review your Business Interruption needs.
- Higher limits or Optional Coverages to protect your income are available.
- All income producing facilities need to be considered (e.g. arenas, pools, libraries, community halls etc.)

Remotely Piloted Aircraft Systems (UAV) Coverage

- Property and/or Liability Cover may be available for Remotely Piloted Aircrafts (UAV).
- Application required to quote.
- For Coverage information refer to the Remotely Piloted Aircraft (UAV) Highlight Sheet.

Property Coverage – Bridges

- Bridge Coverage is available with a limit of \$ 11,685,842, which would result in an annual additional premium of \$ 21,710.

Equipment Breakdown Deductible

- Consideration should be given to increasing the Deductibles with respect to the Equipment Breakdown Insurance. We set out below the additional annual premiums for optional deductibles:

<u>Deductible</u>	<u>Annual Premium</u>
\$ 5,000.	\$ 1,119.
\$ 10,000.	\$ 979.

Facility User Solution

- You may have numerous facilities that can be rented to the public. An important Risk Management step is to ensure third parties renting or leasing such facilities have their own insurance when they are renting or leasing your facilities. The Facility User Solution automatically provides this insurance.
- The product is designed for short or long term rental agreements (e.g. social or sporting events) when Intact Public Entities insures you, the facility owner.
- We would be pleased to work with you in providing a quote for your facilities. See attached Highlight Sheet for details. A quote is available on request.



Description of Coverage

IPE offers a Comprehensive Insurance Program to meet your needs.

"Your Insurance Coverage" provides a schedule of proposed coverages, limits and deductibles included in this proposal.

Highlights of coverage follow, providing a summary of coverage. Highlight pages may include a description of optional coverages.

The information provided by Intact Public Entities Inc. is intended to provide general information only. For full details with respect to coverage, exclusions, conditions and limitations refer to the policy wordings. While coverage may be quoted, once a policy is issued coverage is only applicable if shown on Declaration Page or Schedule of Coverage. Intact Design® is a registered trademark of Intact Financial Corporation. All other trademarks are properties of their respective owners. TM & © 2023 Intact Public Entities Inc and/or its affiliates. All Rights Reserved.

Municipal Liability Coverage Highlights

Overview

We are specialists at insuring Municipal & Public Administrations. Our liability wording has been specially designed to meet the unique needs of these types of risks.

Coverage

- Limits up to \$50,000,000 Available.
- Occurrence coverage with No General Aggregate.
- Territory – World-wide for all coverage.
- Products and Completed Operations – liability arising out of the Insured's operations conducted away from the Insured's premises once those operations have been completed or abandoned.
- Bodily Injury including coverage for assault and battery.
- Personal Injury coverage - broad coverage (including advertising coverage) for acts that violate or infringe on the rights of others.
- Liquor Liability for bodily injury or property damage imposed upon an Insured by a Liquor Liability Act.
- Blanket Contractual for liability assumed by the Insured in contracts, whether reported to the Insurer or not.
- Products Liability - legal liability incurred by an Insured because of injury or damage resulting from a product's exposure.
- Professional/Malpractice Liability including for bodily injury or property damage from professional exposures.
- Employers Liability providing coverage for liability to employees for work-related bodily injury or disease, other than liability imposed on the Insured by a workers compensation law.
- Sewer backup Liability
- Watercraft Liability - full coverage with no restrictions.
- Tenants legal liability
- Cross Liability
- Broad Definition of Insured.

Common Endorsements

In addition to the base wording, we have many optional endorsements to tailor coverage for individual accounts including:

- Wrongful Dismissal (Legal Expense)
- Forest Fire Expense
- Marina Liability Extension
- Sexual Abuse Therapy and Counselling Extension for long term care homes.
- Other endorsements specifically crafted for a particular exposure.

Coverage is Provided for Unique Exposures

- Products and Completed Operations Aggregate Limit may come into play for exposures such as road maintenance, snow removal, garbage collection / waste disposal, street cleaning or other duties that the Insured Municipality has to perform on behalf of third parties.
- Assault and battery coverage is imperative when there are security exposures (e.g. police).
- Products exposures such as utilities (e.g. water) are covered.
- Full Malpractice including Medical Malpractice as well as professional exposures are covered.
- Professional exposures include those such as medical, engineering, design errors or building inspection operations.

Municipal & Public Administration Errors and Omissions Liability Coverage Highlights

Municipal & Public Administration Errors and Omissions Insurance

Municipal & Public Administration Errors and Omissions Insurance (E&O) Coverage protects risks from civil litigation caused by allegations of professional negligence or failure to perform professional duties. E&O focuses on providing coverage when there is financial loss to a third party (rather than bodily injury or property damage as general liability does).

Features

Limits	Typically limits follow that of our Liability. We have the availability to offer up to \$50,000,000.
Defence Costs	Over and above the Limit of Insurance. Whether a potential claim is baseless, or not, mounting legal expense can have serious monetary consequences for an Insured.
No Annual Aggregate	With higher out of court settlements and increased damage awards, large or even a series of small claims can quickly erode an annual aggregate limit.
Claims Made Policy	Pays for claims occurring and reported during the policy period. Our policy provides retroactive coverage (no date need be specified) and stipulates that a claim is first known only when written notice is first received.
Claims Definition	The definition of claim also includes arbitration, mediation or alternative dispute resolution proceedings.
Insured Definition	Includes Councilors, Statutory Officers, Council Committees, Firefighters, Employees and Volunteers.

Coverage Is Provided For Unique Exposures

Insurance	No exclusion for failure to procure or maintain adequate insurance bonds or coverage (e.g. construction projects).
Benefit Plans	Errors or omissions in administering Employee Benefit Plans are covered.
Misrepresentations	Municipal governments are required to provide information with respect to local matters and must ensure the information which is provided is accurate, true and not misleading. Our definition of a Wrongful Act covers misstatements or misleading statements
Other Specialists and Services	Covers errors or omissions when they are rendered in connection with operations that are typical of public sector such as those of building inspections, zoning, planning, developing or regulating by-laws. Officials and employees acting in good faith are often times the subject of lawsuits.

Non-Owned Automobile Coverage Highlights

Overview

Non-Owned and hired automobile liability insurance covers bodily injury and property damage caused by a vehicle not owned by the Insured (including rented or borrowed vehicles). Coverage is provided for Third Party Liability arising from the use or operation of any automobile not owned or licensed in the name of the Insured if it results in bodily injury (including death), property damage (if the property was not in possession of the Insured) to a third party.

Features

SEF No. 96 Contractual Liability:

- When renting a vehicle you engage in a contractual relationship with the rental company where you assume liability for the operation of the automobile. It is therefore important that contractual coverage is added to the policy by way of an endorsement known as SEF (Standard Endorsement Form) No. 96. Contractual Liability coverage is automatically provided for all written contractual agreements with our Non-Owned Automobile coverage.

SEF No. 99 Long Term Lease Exclusion:

- When Contractual Liability is provided under the policy there is also an exclusion for Long Term Leased vehicles SEF No. 99. This excludes coverage for vehicles hired or leased for longer than a certain period such as 30 days.

Territory:

- The Non-Owned Automobile policy provides coverage while in Canada and United States.

Termination Clause:

- The standard termination clause has been amended in that the Insured may still provide notice of cancellation at any time, however, the Insurer must provide ninety days' notice of cancellation to the Insured rather than the standard 15 or 30 days.

SEF No. 94 Legal Liability (Physical Damage) to a Hired/Rented Automobile:

- We automatically provide coverage for damage to a vehicle that you have hired or rented. Coverage is provided via endorsement SEF No. 94. We automatically provide 'All Perils' coverage. The limit of coverage will vary per client.

Additional Information

Courts have repeatedly held that when an automobile is used on a person's behalf or under a person's direction, that person (or entity) has a responsibility for the operation of the automobile and may be held liable for damages in the event of an accident even though he or she is not the owner or driver of the vehicle. This common law principle has been supported by a number of court decisions making an employer responsible for the use and operation of an automobile when an employee is operating an automobile (not owned by the employer) while being used for the employer's business.

Environmental Coverage Highlights

Overview

Pollution incidents are a significant risk that can result in serious harm to public health and safety as well as to the environment.

We provide pollution liability insurance for claims for third-party bodily injury and property damage. Coverage is provided on a blanket basis resulting from pollution conditions on or migrating from premises owned, occupied, rented or leased by the Insured that are discovered and are reported during the policy period. The policy responds to events that are gradual in nature as well as those that are sudden and accidental, causing third-party damage whether pollutants are released on land, into the atmosphere or in the water.

Features

Defence Costs

- Our Defence costs are over and above the limit of insurance and will respond even if allegations are groundless or false.

Storage Tanks

- Seepage or leakage from both above and below ground storage tanks are covered without being specifically listed on the policy.

Territory

- Worldwide territory.

Limits of Insurance

- Both a 'per incident' and an 'aggregate' limit is applicable.

Additional Information

Environmental exposures pose an imminent and substantial threat to public health, safety or welfare or to the environment. Exposures could stem from: wastewater treatment plants, electric utility plants, construction sites, flood and rainwater runoff or retention basins, underground fuel storage tanks, herbicides, pesticides, and fertilizers, road salts and chemicals used to de-ice roads and bridges, contaminated waste from medical facilities or health clinics, marina's, fire-fighting chemicals or even contaminated swimming pools.

An environmental exposure arising from sewers is covered under our liability.

Crime Coverage Highlights

Overview

Our crime coverage is one of the broadest and most flexible in the industry. An Insured may elect to purchase any or all of the Standard Crime Coverage we have available. In addition to the Standard crime coverage the Insured may elect to also purchase any of our Optional Coverages.

Optional Crime Coverage Includes:

- Extortion Coverage (Threats to persons and property).
- Pension or Employment Benefit Plan coverage.
- Residential Trust Fund Coverage.
- Credit Card Coverage.
- Client Coverage (Third Party Bond).
- Fraudulently Induced Transfer Coverage (otherwise known as Social Engineering). *Separate Coverage Highlights Sheet for Fraudulently Induced Transfer Coverage is available.*

For more information on our Optional Coverage refer to our Crime Coverage Options Highlight Sheet.

Features of Our Standard Crime Coverage

Below is a brief description of the Standard Crime Coverage an Insured may elect to purchase:

Employee Dishonesty – Form A Commercial Blanket Bond

- This protects the employer from financial loss due to the fraudulent activities of an employee or group of employees. The loss can be the result of theft of money, securities or other property belonging to the employer.

Loss Inside and Loss Outside the Premises (Broad Form Money and Securities)

- Covers loss by theft, disappearance, or destruction of the Insured's money and securities inside the Insured's premises (or Insured's bank's premises) as well as outside the Insured's premises while in the custody of a messenger.

Money Orders and Counterfeit Paper Currency

Covers Loss

- Due to acceptance of a money order that was issued (or is purported to have been issued) by a post office or express company; and
- From the acceptance of counterfeit paper currency of Canada or the United States.

Forgery and Alteration

- Covers loss due to dishonesty from a forgery or alteration to a financial instrument (cheque, draft or promissory note).

Audit Expense

- Coverage for the expenses that are incurred by the Insured for external auditors to review their books in order to establish the amount of a loss. This is a separate limit of insurance.

Computer and Transfer Fraud (Including Voice Computer Toll Fraud)

- Loss caused when money, securities, or other property is transferred because of a fraudulent computer entry or change. The entry or change must be within a computer system that the Insured owns (and on their premises).
- Loss caused when money or securities are transferred, paid, or delivered from the Insured's account at a financial institution based on fraudulent instructions (at the financial institutions premises).
- Voice computer toll fraud covers the cost of long distance calls if caused by the fraudulent use of an account code or a system password.

Board Members' (Including Councillors') Accidental Death and Dismemberment Coverage Highlights

D&D and Paralysis Limits	Option 1	Option 2
Accidental Death or Dismemberment (including loss of life and heart attack coverage)	\$100,000	\$250,000
Paralysis Coverage – 200% of Accidental Death and Dismemberment Limit		
Permanent Total Disability - Accidental Death and Dismemberment Limit		

Weekly Indemnity	Option 1	Option 2
Total Loss of Time	\$300	\$500
Partial Loss of Time	\$150	\$300

Accident Reimbursement - \$15,000

Chiropractor	Crutches [†]
Podiatrist/Chiropodist	Splints [†]
Osteopath	Trusses [†]
Physiotherapist	Braces (excludes dental braces) [†]
Psychologist	Casts [†]
Registered or Practical Nurse	Oxygen Equipment – Iron Lung
Trained Attendant or Nursing Assistant [‡]	Rental of Wheelchair
Transportation to nearest hospital [†]	Rental of Hospital Bed
Prescription drugs or Pharmaceutical supplies [‡]	Blood or Blood Plasma [‡]
Services of Physician or Surgeon outside of the province	Semi Private or Private hospital room [‡]

[†]Maximum \$1,000 per accident. [‡]If prescribed by physician

Dental Expenses

Dental Expenses	\$5,000
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Occupational Retraining – Rehabilitation

Retraining – Rehabilitation for the Named Insured	\$15,000
Spousal Occupational Training	\$15,000

Repatriation

Repatriation Benefit (expenses to prepare and transport body home)	\$15,000
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Dependent Children – Per Child

Dependent Children's Education (limit is per year- maximum 4 years)	\$10,000
Dependent Children's Daycare (limit is per year- maximum 4 years)	\$10,000

Transportation/Accommodation (When Treatment Is Over 100km From Residence)

Transportation costs for the Insured when treatment is over 100km from home.	\$1,500
Transportation and accommodation costs when Insured is being treated over 100km from home.	\$15,000

Home Alternation and Vehicle Modification

Expenses to modify the Insured's home and/or vehicle after an accident.	\$15,000
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Seatbelt Dividend

10% of Principal Sum	\$25,000
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Funeral Expense

Benefit for loss of life	\$10,000
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Identification Benefit

Benefit for loss of life \$5,000

Eyeglasses, Contact Lenses and Hearing Aids

When Insured requires these items due to an accident. \$3,000

Convalescence Benefit – Per Day

Insured Coverage \$100

One Family Member Coverage \$50

Workplace Modification Benefits

Specialized equipment for the workplace. \$5,000

Elective Benefits

Complete Fractures

Skull	\$ 5,200	Foot & Toes	\$ 2,200
Lower Jaw	\$ 2,800	Two or More Ribs	\$ 1,900
Collar Bone	\$ 2,800	Colles' fracture	\$ 2,800
Shoulder Blade	\$ 3,500	Potts' fracture	\$ 3,400
Shoulder Blade complications	\$ 3,700	Dislocation	
Thigh	\$ 4,600	Shoulder	\$ 2,200
Thigh/hip joints	\$ 4,600	Elbow	\$ 2,200
Leg	\$ 3,500	Wrist	\$ 2,500
Kneecap	\$ 3,500	Hip	\$ 4,600
Knee/joint complications	\$ 4,000	Knee	\$ 3,500
Hand/Fingers	\$ 2,200	Bones of Foot or Toe	\$ 2,500
Arm (between shoulder & elbow)	\$ 4,600	Ankle	\$ 2,800
Forearm (between wrist & elbow)	\$ 2,800		

Aggregate Limit

Aggregate Limit only applicable when 2 or more board members are injured in same accident. \$ 2,500,000

Coverage Extensions

- Standard coverage is applicable while the Insured is 'On Duty'. Coverage for Accidents that may occur 24/7 may be purchased.
- Accidental Death of a Spouse While Travelling on Business is automatically included when this coverage is purchased. This endorsement provides for Accidental Death of a spouse when the spouse is travelling with an Insured Person on business. Coverage applies while travelling to or from such an event and /or if the loss of life occurs within one year of the accident.
- When Board Members' Accidental Death and Dismemberment Coverage is purchased, the Insured also has the option to purchase Critical Illness Coverage.

Additional Information

- Loss of life payments up to 365 days from date of Accident or if permanently disabled up to 5 years.
- Weekly Indemnity coverage pays in addition to Elective Benefits.
- Weekly Indemnity payments take other income sources into consideration (e.g. automobile, CPP, group plans).
- Coverage is applicable to Insured 80 years of age or under.

Firefighters' Accidental Death and Dismemberment Coverage Highlights

Overview

This coverage applies to injury while the insured Person is on duty as a firefighter on behalf of the Insured. On duty means: actually on duty as a firefighter, ambulance driver or attendant, including responding directly to and returning directly from a fire, an emergency alarm or request; participating in rescue operations, emergency medical activities, training, drills, parades, fund-raising events, approved meetings and conventions, and tests or trials of firefighting or ambulance equipment, including while travelling directly to or returning directly from any of the activities specified.

AD&D and Paralysis Limits

Accidental Death or Dismemberment (including loss of life and heart attack coverage)	Option of:
Paralysis Coverage – 200% of Accidental Death and Dismemberment Limit	\$100,000
Permanent Total Disability - Accidental Death and Dismemberment Limit	\$200,000

Weekly Indemnity

Total Loss of Time	\$400
Partial Loss of Time	\$200

Accident Reimbursement - \$10,000

Various expenses (e.g. private hospital room, services of Chiropractor, Physiotherapist, prescription drugs etc.).

Additional Coverage

Dental Expenses	\$1,000
Rehabilitation	\$10,000
Repatriation	\$10,000
Dependent Children's Education	\$7,500 Per Child
Dependent Children's Day Care	\$7,500 Per Child
Spousal Occupational Training	\$10,000
Transportation/Accommodation	\$10,000
Home Alteration/Vehicle Modification	\$10,000
Seatbelt Dividend	\$10,000
Funeral Expenses	\$10,000
Eyeglasses, contact lenses and hearing aids	\$2,000

Heart or Circulatory Malfunctions

If an Insured person suffers from heart or circulatory malfunctions while on duty weekly indemnity coverage or loss of life coverage is payable.	\$100,000
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Infectious Disease, HIV Benefit, Permanent Disfigurement from Burns

If an Insured person sustains any of the above while on duty coverage is extended to pay a benefit.	\$100,000
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Additional Information

- Coverage is applicable when an accident occurs when an Insured is on duty as a firefighter.
- Loss of life payments up to 365 days from date of Accident.
- No Age Restriction.
- Coverage extends to automatically replace new volunteer firefighters without being specifically named on the policy.

Conflict of Interest Coverage Highlights

Overview

Conflict of Interest can be described as a situation in which public servants have an actual or potential interest that may influence or appear to influence the conduct of their official duties or rather divided loyalties between private interests and public duties.

Conflict of Interest coverage provides protection for the cost of legal fees and disbursements in defending a charge under the Municipal Conflict of Interest Act (or other similar Provincial Legislation in the respective province of the Insured).

Features

Coverage is offered as a standalone coverage providing the client a separate limit of insurance that is not combined with any other coverage such as legal expense coverage.

- Per Claim Limit only – No Annual Aggregate.
- Coverage provided on a Reimbursement Basis.

Coverage Description

Coverage is provided for legal costs an Insured incurs in defending a charge under the Provincial Conflict of Interest Act if a court finds that:

- There was no breach by the Insured; or
- The contravention occurred because of true negligence or true error in judgment; or
- The interest was so remote or insignificant that it would not have had any influence in the matter.

Additional Information

Coverage is provided for elected or appointed members of the Named Insured including any Member of its Boards, Commissions or Committees as defined in the 'Conflict of Interest Act' while performing duties related to the conduct of the Named Insured's business.

Conflict of Interest coverage is applicable to only those classes of businesses that are subject to the Municipal Conflict of Interest Act (or other similar Provincial legislation in the respective province of the Insured).

Legal Expense Coverage Highlights

Coverage Features

We offer comprehensive Legal Expense Coverage to protect an Insured against the cost of potential legal disputes arising out of your operations.

- Coverage will pay as costs are incurred.
- Broad Core Coverage.
- Optional Coverage.
- Coverage for Appeals for Legal Defence Costs and any Optional Coverage purchased.
- Unlimited Telephone Legal Advice and access to Specialized Legal Representation in event of legal disputes.
- Additional Optional Coverage available.
- Broad Definition of Insured including managers, employees and volunteers.

Broad Core Coverage

The core coverage provides Legal Defence Costs for:

- Provincial statute or regulation (including human rights tribunals).
- Criminal Code Coverage when being investigated or prosecuted. Coverage is applicable whether pleading guilty or a verdict of guilt is declared.
- Civil action for failure to comply under privacy legislation.
- Civil action when an Insured is a trustee of a pension fund for the Named Insured's employees.

Optional Coverage

In addition to the Core Coverage an Insured can mix and match any of the following Optional Coverage:

- Contract Disputes and Debt Recovery
- Statutory License Protection
- Property Protection
- Tax Protection

Limits and Deductibles

- Coverage is subject to a Per Claim and an Aggregate Limit.
- The Core Coverage is typically written with no deductible however a deductible may be applied to Optional Coverage.

Exclusions

- Each Insuring Agreement is subject to Specific Exclusions and Policy Exclusions.
- Municipal Conflict of Interest Act (or other similar provisions of other Provincial legislation) is excluded.
* Conflict of Interest Coverage may be provided under a separate policy for eligible classes of business.

Telephone Legal Advice and Specialized Legal Representation

- General Advice (available from 8 am until 12 am local time, 7 days a week).
- Emergency access to a Lawyer 24 hours a day, 7 days a week.
- Services now automatically include the option of using an appointed representative from a panel of Lawyers with expertise in a variety of areas.

Client Material and Wallet Card

- The 'Legal Expense Important Information' wording attached to each policy explains the steps that are to be taken in event of a claim.
- A wallet card is now attached to the policy which the Named Insured can copy & distribute to each Insured (e.g. managers, employees, etc.).

The information provided by Intact Public Entities Inc. is intended to provide general information only. For full details with respect to coverage, exclusions, conditions and limitations refer to the policy wordings. While coverage may be quoted, once a policy is issued coverage is only applicable if shown on Declaration Page or Schedule of Coverage. Intact Design® is a registered trademark of Intact Financial Corporation. All other trademarks are properties of their respective owners. TM & © 2023 Intact Public Entities Inc and/or its affiliates. All Rights Reserved.

Property Coverage Highlights

Overview

Property insurance is about planning for the unexpected and protecting your physical assets in order to minimize your business disruption should a loss occur. It is important that your property insurance includes broad coverage to protect these assets (e.g. buildings and other property you own, lease or are legally liable for) from direct physical loss.

We will work closely with you to customize a property coverage solution. We cover a wide variety of property, including buildings, inventory and supplies, office furniture and fixtures, computers, electronics, equipment (including unlicensed mobile equipment, maintenance and emergency equipment) and other unique property.

The IPE property wording is flexible and adaptable. Your policy will be comprised of a Base Property Wording and a Municipal & Public Administration Extension of Coverage Endorsement as well as any miscellaneous or specific endorsements to tailor coverage to meet your needs.

Features and Benefits

Features and Benefits include:

- Coverage is typically written on an all-risk basis including replacement cost.
- Our standard practice is to write property on a Property of Every Description (POED) or blanket basis, however, coverage can be scheduled separately if required.
- We have two Deductible Clauses: A standard Deductible Clause and a Dual Policy Deductible Clause. The Dual Policy Deductible clause states how a deductible will be applied when there is both an automobile policy and a property policy involved in the same loss (when both policies are written with IPE).
- Worldwide Coverage
- Unlicensed Equipment (e.g. Contractors Equipment): Automatically includes Replacement Cost as the basis of settlement up to five years in age. For years 6 to 15 coverage will be amended to scheduled, Replacement Cost value. Any Contractors Equipment over 15 years will be amended Actual Cash Value (ACV) or Valued basis if required (applicable only if the Insured owns the unlicensed equipment).
- Flood and Earthquake coverage are available.

Supplemental Coverage Under the Base Property Wording

The Base Property Wording automatically includes numerous Supplemental Coverages such as:

- Building Bylaws
- Building Damage by Theft
- Debris Removal Expense
- Electronic Computer Systems
- Expediting Expense
- Fire or Police Department Service Charges
- First Party Pollution Clean-Up Coverage
- Fungi (covers the expense for any testing, evaluating or monitoring for fungi or spores required due to loss)
- Furs, Jewellery and Ceremonial Regalia
- Inflation Adjustment
- Live Animals, Birds or Fish
- Newly Acquired Property
- Professional Fees
- Property at Unnamed Locations
- Property Temporarily Removed including while on Exhibition and during Transit
- Recharge of Fire Protective Equipment
- Sewer Back Up and Overflow

Note: The Supplemental Coverage does not increase your Total Sum Insured in most cases.

Municipal & Public Administration Extensions of Coverage Endorsement

Each Extension of Coverage has an individual Limit of Insurance and will be shown on the Summary of Coverage/Declarations Page.

The Limit of Insurance for each Extension of Coverage is over and above the Total Sum Insured (unless shown as 'included' on the declarations or otherwise stipulated within the wording).

- Accounts Receivable
- Bridges and Culverts
- Building Coverage Owned Due to the Non Payment of Municipal Taxes – *Named Perils Coverage applies.*
- Building(s) in the Course of Construction Reporting Extension
- By Laws – Governing Acts
- Consequential Loss caused by Interruption of Services
- Cost to Attract Volunteers Following a Loss
- Docks, Wharves and Piers
- Errors and Omissions
- Exterior Paved Surfaces
- Extra Expense
- Fine Arts at Own Premises and Exhibition Site
- Fundraising Expenses
- Green Extension
- Growing Plants
- Ingress and Egress
- Leasehold Interest
- Master Key
- Peak Season Increase
- Personal Effects
- Property of Others
- Rewards: Arson, Burglary, Robbery and Vandalism
- Signs
- Vacant Properties – *Named Perils Coverage applies on an Actual Cash Value basis.*
- Valuable Papers

Equipment Breakdown Advantage Highlights

Overview

Property policies typically exclude losses that Equipment Breakdown Insurance is designed to cover.

Equipment Breakdown Coverage insures against losses (property damage and business interruption) resulting from 'accidents' (as defined in the wording) to various types of equipment such as pressure, mechanical, electrical and pressure equipment. Coverage also extends to electronic equipment for 'electronic circuitry impairment'. Coverage typically extends to production machinery unless specifically excluded.

Features

Coverage is extended to pay for:

Property Damage: The cost to repair or replace damaged equipment or other covered property, including computers, due to a covered accident.

Business Income: The loss of business income due to an interruption caused by a covered accident from the date of loss until such equipment is repaired or replaced or could have been repaired or replaced plus additional time to allow your business to become fully operational.

Extra Expense: Additional costs (e.g., equipment rental) you incur after a covered loss to maintain normal operations.

Expediting Expenses: The cost of temporary repairs or to expedite permanent repairs to restore business operations.

Service Interruption: Business income and extra expense resulting from a breakdown of equipment owned by a supplier with whom the Insured has a contract to supply a service. If there is no contract, the equipment must be within 2500 metres of the location.

Data Restoration: The restoration of data that is lost or damaged due to a covered loss.

By laws: The additional costs to comply with building laws or codes.

Other Coverage: Spoilage, Hazardous Substances, Ammonia, Water damage, Professional Fees, Errors and Omissions, Newly Acquired Locations or Civil Authority

Coverage Automatically Includes:

Microelectronics Coverage: Provides insurance when physical damage is not detectable or when firmware or software failure causes non-physical damage. Triggered when covered equipment suddenly stops functioning as it had been and that equipment or a part containing electronic circuitry must be replaced.

Service Interruption: Pays for business interruption and extra expense when your cloud computing service provider experiences an outage due to an equipment breakdown.

Off Premises Objects: Extends coverage to transportable equipment anywhere in North America.

Brands and Labels: Pays for the cost of removing labels or additional cost of stamping salvaged merchandise after a loss.

Equipment Upgrade: Pays for any increase in the replacement of new equipment that is capable of performing the same functions that may include technological improvements, 25% max of \$250,000.

Selling Price: Pays for regular cash selling price at the time of loss of such manufactured products or merchandise at the location

Other Benefits

Public Relations Coverage: (when business income coverage is purchased other than extra expense) pays for public relations assistance to help manage your reputation that may be damaged by business interruption or data loss.

Contingent Business Interruption: (when business income coverage is purchased other than extra expense) pays for Business Income resulting from a covered accident to property not owned, operated or controlled by the Insured.

Additional Information

Intact automatically provides inspection services for boilers and pressure vessels to satisfy the provincial inspection requirements on our behalf.

Owned Automobile Coverage Highlights

Overview

We can provide mandatory automobile coverage for all licensed vehicles owned and/or leased by the Insured.

Features

Third Party Liability Coverage:

- Coverage is provided for Third Party Liability (bodily injury and property damage) protecting you if someone else is killed or injured, or their property is damaged. It will pay for claims as a result of lawsuits against you up to the limit of your coverage, and will pay the costs of settling the claims. Coverage is for licensed vehicles you own and/or leased vehicles.

Standard Statutory Accident Benefits Coverage:

- We automatically provide standard benefits if you are injured in an automobile accident, regardless of who caused the accident. Optional Increased Accident Benefits Coverage is available upon written request.

Optional Statutory Accident Benefits Coverage - Available upon request

- Including coverage for: Income Replacement; Caregiver, Housekeeping & Home Maintenance; Medical & Rehabilitation; Attendant Care; Enhanced Medical Rehabilitation & Attendant Care; Death & Funeral; Dependent Care; Indexation Benefit (Consumer Price Index) – Ontario

Direct Compensation Property Damage:

- Covers damage to your vehicle or its contents, and for loss of use of your vehicle or its contents, to the extent that another person was at fault for the accident as per statute.

Physical Damage Coverage:

- Various basis of settlement including: Replacement Cost, Valued Basis and Actual Cash Value. Refer to Automobile Replacement Cost Coverage Change Highlights page for details on Replacement Cost Coverage.

Additional Information

Blanket Fleet Endorsement:

- Coverage may be provided on a blanket basis under the 21B – Blanket Fleet Endorsement. When this endorsement is attached to the policy, premium adjustment is done on renewal. Adjustment is made on a 50/50 or pro rata basis as specified in the endorsement. Mid-term endorsements are not processed on policies with this blanket cover.

Single Loss:

- If a single loss involves both the Automobile and Property Insurance policies, the Property policy deductible is waived only on any insured property attached to the automobile.

For a list of vehicles quoted, refer to Exhibit "B".

Commercial Follow Form Excess Liability Coverage Highlights

Overview

Excess liability coverage provides an additional limit of insurance coverage over and above the limits of insurance afforded under the applicable underlying insurance. An excess policy offers you additional insurance protection over and above the limits of your underlying policy. Example if your underlying policy has an occurrence limit, an excess policy can provide additional protection in event of a catastrophic loss. It can provide added protection if an aggregate limit on an underlying policy has been exhausted.

The follow form excess policy typically “follows” the insuring agreements, exclusions, and conditions of the underlying policy. This means that we not only provide additional limits of liability over the primary liability policy, but such coverage matches the underlying policy (except in instances where an endorsement has been attached amending coverage).

We offer a layered structure when writing excess coverage. We provide **primary** insurance policies to a maximum limit of \$15,000,000 on the casualty policies (Liability, E&O, Miscellaneous Professional Including Bodily Injury or Claims Made Malpractice coverage (depending on your policy), Non Owned Automobile and Owned Automobile including garage coverage).

We have the ability to provide excess coverage over all classes of business where the primary policy is written by Intact Public Entities. We also have the capacity to provide you with exceptionally high excess limits to meet your needs.

Coverage Specifics

- Coverage will attach in the event of exhaustion of underlying insurance (unless specifically shown in your policy documents).
- This coverage is subject to the same terms, definitions, conditions, exclusions and limitations of the applicable underlying insurance (except as otherwise stated in your policy). This feature provides the flexibility to provide excess limits over a number of different types of policies.
- Our Declaration Pages/Schedules of Coverage clearly identify underlying coverages that the excess coverage is written over.
- Underlying insurance is required to be maintained in full force and effect for excess coverage to apply.
- Prior and Pending Litigation is expressly excluded from coverage.
- Incident is a defined term and means an occurrence, accident, offence, act, or other event, to which the underlying insurance applies.
- S.P.F. 7, Standard Excess Automobile policy or the applicable form applies for any automobile coverage.
- Where an aggregate limit is stated in the Declarations pages, it will apply separately to each consecutive annual period and to any remaining period of less than twelve (12) months.
- Coverage can be tailored to your individual circumstances by way of endorsements.



Program Options Highlights of Coverage

IPE offers a Comprehensive Insurance Program to meet your needs.

"Your Insurance Coverage" provides a schedule of proposed coverages, limits and deductibles included in this proposal.

Highlights of coverage follow, providing a summary of coverage. Highlight pages may include a description of optional coverages.

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Crime Coverage Options

Extortion Coverage (Threats to Persons and Threats to Property)

Coverage for both 'Threats to a Person' and 'Threats to Property' are sold together with a separate limit of insurance applying to each.

Threats to Person:

- Coverage responds when a threat is communicated to the Insured to do bodily harm to a director, officer or partner of the Insured (or a relative) when these persons are being held captive and the captivity has taken place within Canada or the U.S.A.

Threats to Property:

- Coverage responds when a threat is communicated to the Insured to do damage to the premises or to property of the Insured is located in Canada or the U.S.A.

Pension or Employee Benefit Plan Coverage

Coverage is for loss resulting directly from a dishonest or fraudulent act committed by a fiduciary (a person who holds a position of trust) in administering a pension or employee benefit plan. Coverage is provided whether the fiduciary is acting alone or in collusion with others. Fiduciary relationships may be created by statute however; individuals may also be deemed fiduciaries under common law.

Residential Trust Fund Coverage (for Select Classes of Business Only)

- Covers loss of property (money, securities or other property) belonging to a resident when it is held in trust by a residential facility. Coverage is for loss directly attributable to fraudulent act(s) committed by an employee of the facility whether the employee was acting alone or in collusion with others.
- A residential facility comprises a wide range of facilities and includes any residential facility operated for the purpose of supervisory, personal or nursing care for residents.
- Coverage stipulates that the 'resident' must be a person who is unable to care for themselves (this could be due to age, infirmity, mental or physical disability).
- When a resident is legally related to the operator of the residential facility, coverage is specifically excluded.

Credit Card Coverage

Coverage is for loss from a third party altering or forging a written instruction in connection with a corporate credit card issued to an employee, officer or partner.

Client Coverage (Third Party Bond)

Coverage is extended to provide for theft of a clients' property by an employee (or employees) of the Insured.

Fraudulently Induced Transfer Coverage

Coverage is provided when an Insured under the policy has been intentionally misled by someone claiming to be a vendor, client or another employee of the company and the Insured has transferred, paid or delivered money or securities to this third party.

Fraudulently Induced Transfer Endorsement Coverage Highlights (Social Engineering)

Overview

Fraud today has become much more sophisticated and complex with Fraudulently Induced Transfer Crimes (otherwise known as Social Engineering) trending in today's marketplace. In response to this trend we now offer a Fraudulently Induced Transfer Endorsement as part of our suite of Crime Coverage.

These types of crimes are usually a targeted approach where criminals are after something definite from the target, either money (usually in the form of a wire transfer) or information (such as a list of vendors, routing numbers, etc.). Often times communications are sent to an employee (most often via email, telephone or a combination of the two), which are doctored to appear as if they are sent by a senior officer of the company or by one of its customers or vendors. Essentially criminals prey on human and procedural vulnerabilities. The standard crime coverage does not respond to these types of losses as an employee of the organization has voluntarily parted with the money or securities and would be considered an active participant in the loss.

Example 1

Instructions to an employee supposedly coming from a vendor or customer are often accomplished by informing the employee that they have changed banks and require the company to use the new banking information for future payments.

Example 2

Instructions to an employee supposedly coming from an internal source (e.g. senior staff) to bypass in-house safeguards and redundancies, criminals apply pressure by imposing a time constraint, demanding secrecy or simply flattering the ego of the target by including him or her "in" on an important business transaction.

Fraudulently Induced Transfer coverage is an optional endorsement that may be purchased. Coverage is subject to a satisfactory supplementary application being completed.

Fraudulently Induced Transfer Losses, Cyber Losses and Current Crime Policies

Even though this fraud often involves emails and wire transfers, cyber policies are not designed to cover them:

- Cyber policies cover losses that result from unauthorized data breaches or system failures. Fraudulently Induced Transfer actually depends on these systems working correctly in order to communicate with an organization's employees and transfer information or funds.
- Crime policies cover losses that result from theft, fraud or deception. As the underlying cause of a loss is 'fraud', a company would claim a loss under its crime policy rather than its cyber policy. Without this endorsement, coverage would be denied under a crime policy due to the Voluntary Parting Exclusion.

Fraudulently Induced Transfer Endorsement Features

- Coverage is provided when an Insured under the policy has been intentionally misled by someone claiming to be a vendor, client or another employee of the company and the Insured (employee) has transferred, paid or delivered money or securities to this third party.
- Fraudulently Induced Transfer is defined as: The intentional misleading of an employee, through misrepresentation of a material fact which is relied upon by an employee, believing it to be genuine to voluntarily transfer funds or valuable information to an unintended third party.

Limits and Deductible

The Fraudulently Induced Transfer Endorsement is subject to:

- Separate Limits of Insurance (both an Occurrence and Aggregate);
- A separate deductible;
- Limits ranging from \$10,000 - \$100,000.

Remotely Piloted Aircraft Systems (UAV) Coverage Highlights

Overview

- Transport Canada is responsible for regulating UAV's. Their terminology for UAV's (Unmanned Aerial Vehicles) has changed and these are now considered to be Remotely Piloted Aircraft Systems (RPAS) rather than UAV's. Regulations regarding operator licensing has also changed.
- Liability or property policies can be enhanced with endorsements to cover RPAS. Coverage may be available when operators are in compliance with current regulations. Coverage offered is intended to close the gap in liability and property insurance because of aviation exclusions.

Property Coverage

- Property: (Optional Coverage).
- All Risk Coverage for the RPAS including all permanently attached equipment and Ground or Operating Equipment (including any detachable equipment such as cameras etc.).
- Coverage includes electrical and mechanical breakdown.
- Basis of settlement options include: Replacement Cost, Valued Amount or Actual Cash Value.
- **In addition to the standard exclusions within the Property All Risk Wording, the following exclusions also apply:**
- Those used for military purposes, personal or recreational use.
- Those being rented to, leased to or lent to others.
- Mysterious disappearance after commencement of a flight unless RPAS remains unrecovered for 30 days.
- If they are not in compliance with the manufacturer's specifications (e.g. the weight payload) is exceeded, when operated in wind at a higher speed than recommended etc.).
- RPAS must not exceed 500 meters in altitude or the range of 1km from the operator.
- Hijacking or unauthorized control of the RPAS or Equipment.
- Failure to comply with any statute, permit, rule, regulation or any requirement for qualification to operate the RPAS or the equipment.

Liability Coverage

- While Transport Canada mandates a minimum amount of insurance (\$100,000), coverage will follow the liability limit up to \$15,000,000. Higher limits may be available.
- We will extend liability to RPAS.
- Having a range of up to a maximum of 1km from the operator.
- With an altitude of 500 metres or less.
- Operators meeting all Transport Canada regulations.
- Not being used for military purposes, personal or recreational use.

Important Information

While our endorsements are primarily designed to offer coverage RPAS 25kg or less, we may be able to offer coverage for those falling outside of these parameters through our general aviation market.

Facility User Solution Coverage Highlights

Overview

The IPE Facility User Solution provides you (the facility owner) with the knowledge that the person(s) renting or leasing your facilities have insurance for events they are hosting.

You also have peace of mind knowing they have added you (the facility owner) as an 'additional insured' to that insurance. As an 'additional insured' your interests are covered when a claim occurs as a result of negligence by someone renting or leasing the facilities.

With the IPE Facility User Solution we automatically cover a variety of 'Sporting' and 'Non-Sporting Events.'

Features

We provide coverage on one master policy with:

- The option of insuring all of your rented or leased facilities or only selected facilities.
- The option of \$2,000,000 or \$5,000,000 liability limits for all users.
- Coverage under a commercial general liability form with extensions for Tenants Legal Liability, Medical Expenses and Non Owned Automobile Coverage.
- Coverage is written on a Reporting Basis – with a deposit premium at inception and premium being adjusted annually.

Activities or Events Insured

Approved Activities include the following Non-Sporting and Sporting Events:

Non Sporting Events

Anniversaries, arts, art shows and exhibits, auctions, banquets, bazaars, birthday parties, bridge, chess clubs, crafts, dance parties, dance recitals, dinners, engagement parties (e.g. Jack and Jill events), fashion shows, graduations, music recitals or other family celebrations (e.g. christenings, showers, graduations etc.), photo shoots, picnics, religious services, retirement parties, reunions, seasonal markets, seminars, speakers, talent shows, theatre performances, weddings or other ceremonies, workshops/classroom instruction.

Sporting Events

Badminton, baton twirling, bowling, curling, dance lessons, horseshoes, lawn bowling, public skating, shuffle board, table tennis, tai chi, tennis, ball/roller/floor hockey, baseball, basketball, broomball, cheer leading, cricket, dodge ball, dry land training, field hockey, figure skating, fitness classes, frisbee, handball, non-contact sports (martial arts, pick up hockey, pick up lacrosse, touch/flag football), pickle ball, racquet ball, ringette, slo-pitch, soccer, softball, squash, swimming with life guard, synchronized swim, t-ball, track & field, volleyball and yoga.

Excluded Activities

Alpine skiing, bachelorette/stagette parties, bike racing, boxing, climbing walls, contact sports, cycling, fireworks, gymnastics, horse related, kabaddi, kayaking, kickboxing, motor vehicle activities, rugby, skateboarding, snowboarding, stag/bachelor parties, tackle football or wrestling.

While we do provide coverage under the program for sporting activities, we do not provide coverage for Organized Sports Teams/Leagues.

Claims Exhibit

IMPORTANT: This claims report is prepared by Intact Public Entities for the sole and exclusive use of Intact Public Entities, the Insured and, where applicable, their broker and may not be relied upon by any other party. By receipt of this information the Insured and their broker acknowledge their responsibility for keeping this information *strictly confidential*. Neither Intact Public Entities nor its representatives shall be liable, either directly or indirectly, for any loss, damage, injury or costs suffered or incurred by the Insured or any other party arising or alleged to have arisen by the reliance on this report, outside of Intact Public Entities. Intact Public Entities is not responsible for any changes or alterations to this report from its original form or content. For further information, please refer to your policy.

WARNING: Claim reserves by their nature are estimates only and are subject to change. Casualty claims can be complex and can take many years to reach resolution. Over that time it is not unusual for claims costs to escalate, sometimes dramatically, from current estimates. Further, for many reasons liability claims are often reported after a policy year has ended - sometimes years later. Therefore, this report is likely not a complete or final view of the ultimate incurred claims for this Insured.

Classification of Claim	Year	Number	Incurred Amount *
1. Liability			
	2014-2015	0	\$ 0
	2015-2016	0	0
	2016-2017	1	129,694
	2017-2018	0	0
	2018-2019	0	0
	2019-2020	1	0
	2020-2021	0	0
	2021-2022	0	0
	2022-2023	0	0
	2023-2024	0	0
	TOTAL	2	\$ 129,694
2. Environmental Liability			
	2014-2015	0	\$ 0
	2015-2016	0	0
	2016-2017	0	0
	2017-2018	0	0
	2018-2019	0	0
	2019-2020	0	0
	2020-2021	1	0
	2021-2022	0	0
	2022-2023	1	49,986
	2023-2024	0	0
	TOTAL	2	\$ 49,986

Classification of Claim	Year	Number	Incurred Amount *
3. Automobile			
	2014-2015	0	\$ 0
	2015-2016	0	0
	2016-2017	0	0
	2017-2018	0	0
	2018-2019	1	12,749
	2019-2020	0	0
	2020-2021	0	0
	2021-2022	0	0
	2022-2023	0	0
	2023-2024	1	12,142
	TOTAL	2	\$ 24,891

4. Property Buildings/Contents			
	2014-2015	0	\$ 0
	2015-2016	0	0
	2016-2017	0	0
	2017-2018	0	0
	2018-2019	0	0
	2019-2020	0	0
	2020-2021	0	0
	2021-2022	1	62,552
	2022-2023	1	55,000
	2023-2024	0	0
	TOTAL	2	\$ 117,552

* INCURRED AMOUNT - Includes all payments plus outstanding reserves plus expenses, less any deductible applying.

EXHIBIT “A”

Estimate of Values

The information contained herein is confidential, commercial, financial, scientific and/or technical information that is proprietary to Intact Public Entities Inc. and cannot be disclosed to others. Any such disclosure could reasonably be expected to result in significant prejudice to the competitive position of Intact Public Entities Inc., significant interference with its competitive position and/or cause it undue loss. TM & © 2023 Intact Public Entities Inc. and/or its affiliates. All Rights Reserved.



District of Parry Sound Municipal Association

c/o Township of McKellar, 701 Hwy 124 McKellar, ON P0G 1C0

President: Lynda Carleton **Secretary-Treasurer:** Karlee Britton

Fall 2024 Agenda – 169th Meeting – Friday, September 27, 2024

Hosted by the Township of The Archipelago

Pointe au Baril Community Centre, 70 S Shore Rd, Pointe au Baril, ON P0G 1K0

8:15-9:00

Registration / Coffee sponsored by **RealTax**

9:00-10:00

Opening Remarks by Mayor Bert Liverance, Township of The Archipelago

Introduction of the Head Table

Greetings from **Parry Sound-Muskoka MP, Scott Aitchison** (*invited*)

Greetings from **Parry Sound-Muskoka MPP, Graydon Smith** (*invited*)

FONOM Update *presented by* **FONOM President, Danny Whalen**

ROMA Update *presented by* **ROMA Zone 9 Director, Mark Wilson**

10:00-10:30

District of Parry Sound Hospital and Health Care Update *presented by* **Donald Sanderson, CEO of the West Parry Sound Health Centre and Rod Ward, Chair of the Almaguin Highlands Health Council**

10:30-10:50

Age Friendly Community (AFC) Committee *presented by* **Samantha Docherty, Co Chair of the Committee and Community Health Promoter with the North Bay Parry Sound District Health Unit**

10:50-11:10

Coffee break sponsored by **J.L. Richards & Associates**

11:10-11:30

Social Robots Supporting Healthy Aging & Helping Seniors Age in Place *presented by* **Omid Ali Kharazmi, PhD Research Specialist and Dr. Anna-Liisa Mottonen, Canadore College Research Centre**

11:30-12:00

Meaning and Importance of Land Acknowledgments *presented by* **Chrystal Tabobandung, Owner/Founder of RAISE Indigenous Cultural Awareness**

12:00-1:00

Lunch – Turkey Buffet with all of the trimmings; mashed potatoes, stuffing, vegetable, turkey, gravy, dinner roll, salad and dessert by **Jim Macoubrey**

1:00-1:20

Almaguin Housing Task Force *presented by* **Acting Vice-Chairs Rod Ward, Armour Mayor and Dave Gray, Director of Economic Development, Almaguin Community Economic Development**

1:20-1:40

Job Market Update *presented by* **Stacie Fiddler, Executive Director of The Labour Market Group**

1:40-2:00

Planning Changes with the Passing of Bill 185 (Cutting Red Tape to Build More Homes Act) *presented by* **David Welwood, Senior Planner with J.L. Richards & Associates**

2:00

Resolutions / Business Meeting

- Adoption of the Minutes of the Spring 2024 Meeting
- Minutes of the July 18, 2024 Executive Meeting
- Treasurer's Report January 1, 2024 to July 31, 2024
- Resolution to Provide Free Access to Integrity Commissioners for Council Members

Draw for Mystery Door Prize: Must be present to claim

Host and Date of Next Meeting: Sundridge/Strong/July *in the Village of Sundridge*

Adjournment

District of Parry Sound



Social Services
Administration Board

Chief Administrative Officer's Report

April 2023

Mission Statement

To foster healthier communities by economically providing caring human services that empower and enable the people we serve to improve their quality of life.

HSC Board of Directors

The Housing Services Corporation (HSC) is a non-profit organization committed to ensuring that Ontario residents have access to safe and affordable housing that improves their quality of life. They support this vision by focusing on the long-term health and sustainability of Ontario's social housing properties.

HSC (formerly Social Housing Services Corporation) was created by the province under the Social Housing Reform Act (2000); this act was later replaced by the *Housing Services Act* (2011). Since opening its doors in 2002, they have worked with Ontario's 1,400+ community housing providers and 47 Service Managers to help them make the best use of their resources and manage their buildings more effectively. HSC is governed by a Board of Directors that is made up of key stakeholders in the housing community, including Service Managers, housing providers and provincial representatives.

HSC issued a call for nominations for Service Manager representatives to serve on the Board for a term beginning April 1, 2023 and ending March 31, 2027. The HSC Board of Directors met and considered the recommendations of the HSC Executive Committee, acting as the Nominating Committee, to make these selections. I am very pleased to share that I have been selected to fill one of these positions.

Human Resources Update

In continuing our commitment to support ongoing development and training of staff, and to better support the people we serve, we recently required all staff to complete Human Rights training through the Ontario Human Rights Commission. The training provides a basic understanding of rights and responsibilities under the Ontario Human Rights code and includes topics such as harassment, duty to accommodate, discrimination and the human rights system. For your information, the training can be found here: <https://www.ohrc.on.ca/en/learning/elearning/hr101-3rd-edition>

To further support our staff, and in agreement with the union, we have extended the increased mileage rate of \$0.55 (from \$0.52) until the end of the year.

In March, our Human Resources team attended the YMCA job fair at the Bobby Orr Community Centre in Parry Sound. The event was well attended, and we are hopeful it will result in some quality applicants to our job postings. We are investigating similar opportunities on the east side of the district. We have also revitalized our student co-op/placement program to assist people in our district who are interested in working in Social Services and childcare. We currently have 4 placements in our organization. One in Housing Stability and three in childcare. In addition, we have entered into an agreement with Northern College where two pre-ECE students are hired for a two-week job experience. We are hopeful that these programs will lead to future DSSAB employees.

Effective June 1, 2023, Ontario's *Occupational Health and Safety Act* will require certain workplaces to have a Naloxone kit in the workplace. In a workplace in which the employer becomes aware, or ought reasonably to be aware, there may be a risk of a worker having an opioid overdose at the workplace, there must be a naloxone kit onsite and staff must be trained appropriately. Fortunately, we have trained all of our staff prior to this requirement. We believe the safest course of action is to set up a Naloxone program where we have kits available at all worksites in case there is a need. The Ontario government has committed to providing free naloxone kits for at least the first two years of the program.

Information Technology Update

The I.T. Department has been busy this first quarter with preparation for a major network shift across the district. The team has been working to swap out wireless and network equipment at all our sites starting with our housing buildings and moving to our childcare and primary office buildings through the spring. The goal is to perform the upgrade with little to no disruption to the day-to-day operations of each site.

Additionally, we completed the implementation and a portion of the move to our new virtual server environment. Currently we have transferred 90% of our internal servers and will have the remainder fully transitioned by the end of April. This move provides us with a more secure and efficient platform for all our local services and servers, cutting down the management time and costs associated with these systems.

As always, these projects have been taking place in parallel to our daily support.

The I.T. department has continued to run the cyber security campaigns behind the scenes, consistently testing staff on general cyber security awareness and email security.

These campaigns are leading up to a training plan that will be rolled out in early May to all staff. This will cover a refresher course on email and cyber security, as well as targeted training around Credit Card security and best practices. The goal is to increase our **Security Awareness Proficiency** across the organization. Our latest scores have been positive, however there is always room for improvement.

Ticket Stats

January to March 2023

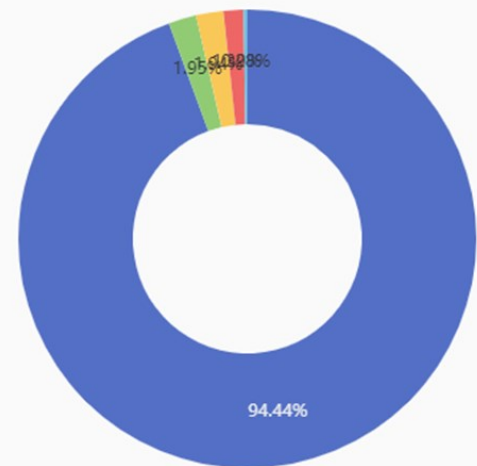
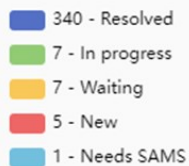
Tickets created during period: 360

Of them closed: 340

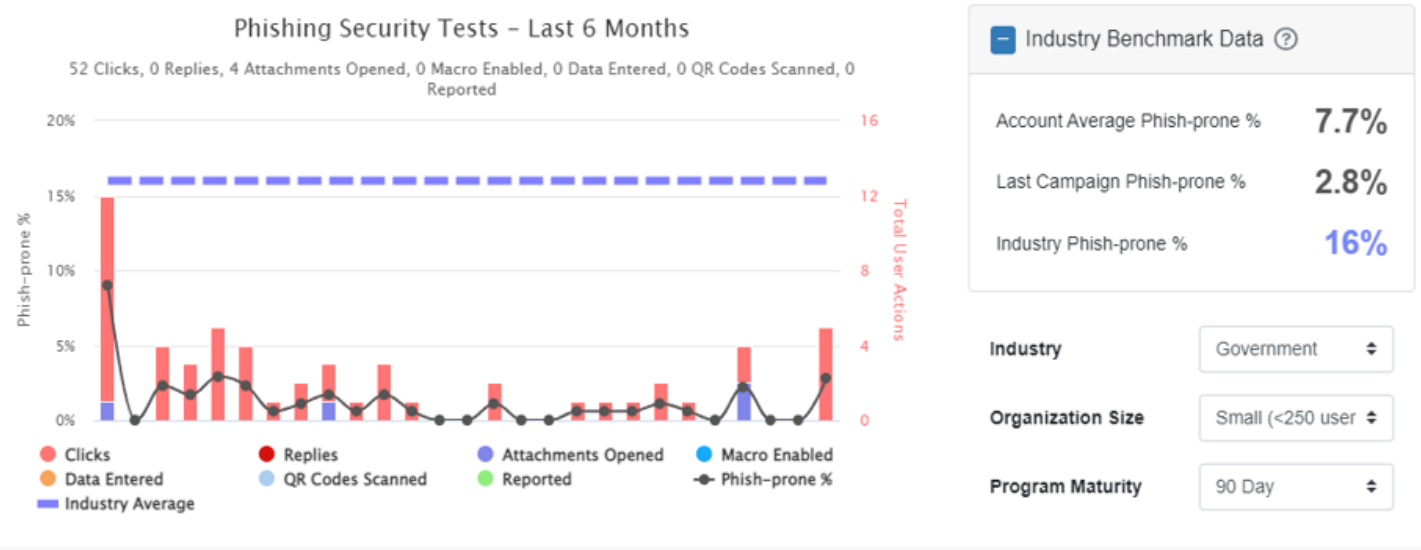
Still open: 20

Tickets that were reopened: 4

Average response time: 2h 49m 12s



Phishing



Facebook Pages



A friendly reminder to follow our Facebook pages!

- ◆ [District of Parry Sound Social Services Administration Board](#)
- ◆ [Esprit Place Family Resource Centre](#)
- ◆ [EarlyON Child and Family Centres in the District of Parry Sound](#)
- ◆ [The Meadow View](#)

Social Media

Facebook Stats

District of Parry Sound Social Services Administration Board	OCT 2022	NOV 2022	DEC 2022	JAN 2023	FEB 2023	MAR 2023
Total Page Followers	400	409	410	428	446	462
Post Reach this Period (# of people who saw post)	3,827	6,431	4,180	8,907	4,645	7,891
Post Engagement this Period (# of reactions, comments, shares)	406	437	59	234	565	757

Esprit Place Family Resource Centre	OCT 2022	NOV 2022	DEC 2022	JAN 2023	FEB 2023	MAR 2023
Total Page Followers	121	127	127	128	128	132
Post Reach this Period (# of people who saw post)	32	1,155	353	103	75	124
Post Engagement this Period (# of reactions, comments, shares)	1	46	36	1	3	7

The Meadow View	OCT 2022	NOV 2022	DEC 2022	JAN 2023	FEB 2023	MAR 2023
Total Page Followers	479	487	488	493	496	498
Post Reach this Period (# of people who saw post)	260	8,588	750	480	251	220
Post Engagement this Period (# of reactions, comments, shares)	31	101	70	4	36	57

Twitter Stats

Link to DSSAB's Twitter page - <https://twitter.com/psdssab>

	OCT 2022	NOV 2022	DEC 2022	JAN 2023	FEB 2023	MAR 2023
Total Tweets	3	8	1	3	7	13
Total Impressions	63	50	13	178	158	300
Total Profile Visits	11	18	24	66	57	217
Total Followers	23	25	26	27	28	28

Linkedin Stats - used primarily for HR recruitment & RFP/Tender postings

Link to DSSAB's Linkedln page - <https://bit.ly/2YyFHIE>

	OCT 2022	NOV 2022	DEC 2022	JAN 2023	FEB 2023	MAR 2023
Total Followers	297	377	377	382	395	399
Search Appearances (in last 7 days)	338	225	176	239	318	308
Total Page Views	150	73	45	46	31	31
Post Impressions	397	767	374	266	828	929
Total Unique Visitors	47	29	15	15	16	17

Out and About in the Community

On April 6th, 2023 members of our Housing Stability Team and Esprit Place Family Resource Centre (Children’s Voices program) attended a mental health and wellness initiative hosted by the Student Senators at Parry Sound High School called **Mind Frame Education and Resource Fair**. This purpose of this event was to bring awareness to the students at Parry Sound High School (grades 9-12) of the support available to them.



Licensed Child Care Programs

Total Children Utilizing Directly Operated Child Care in the District February 2023

Age Group	Fairview ELCC	First Steps ELCC	Highlands ELCC	Waubeek ELCC	HCCP	Total
Infant (0-18M)	0	0	3	2	8	13
Toddler (18-30M)	16	8	13	17	31	85
Preschool (30M-4Y)	20	15	19	39	45	138
# of Active Children	36	23	35	58	84	236

The Become an ECE marketing campaign has rolled out to all Directly Operated Child Care Programs, and we have welcomed 4 Early Childhood Education placement students into our Early Learning and Child Care Centres.

Some programs were able to continue the Seeds of Empathy program where preschool children are exposed to and follow the development of a community infant through visits, discussions, and stories. Our hope is that we can expand this program to other locations as staff become trained in the delivery model.

The Directly Operated Child Care Programs have been consulting with the Child Care Service Management team to revise the Child Care 5-Year Plan and identify gaps in service and where possible expansion can occur, mainly within the Home Child Care Program. With this in mind, the HCCP Supervisor has begun working with the Communications Officer to create a targeted marketing plan.

School Age Programs

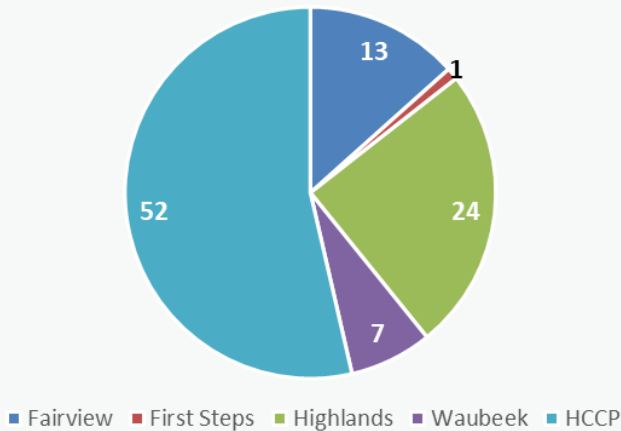
February 2023

Location	Enrollment	Waitlist
Mapleridge After School	21	10
Mapleridge Before School	8	
St. Gregory's After School	14	1
Sundridge Centennial After School	14	5
Land of Lakes After School	15	4
Home Child Care	38	10
# of Active Children	110	30

The move from St. Gregory’s Before School Program to Mapleridge has now been completed. The School Age Program has now been transitioned to the HiMama App billing and fee paying module where families are billed in advance of care and payments are automatically collected through ‘autopay’ within the application settings.

The School Age Program is partnering once again with the Near North District School Board to analyze the annual viability surveys which will assist with the decision making process for operations in September.

**Directly Operated Child Care Waitlist by Program
February 2023**



All Directly Operated Child Care licensed programs are experiencing an increase in parent inquiries for care needing both immediate care as well as pre-booking for care 6 – 12 months in the future. Inquiries are coming from most communities in the District of Parry Sound, with Burk’s Falls, Town of Parry Sound, Seguin, and Emsdale leading the way. Ten requests have come from out of district families that are working in the District of Parry Sound and would like to have their children close to their place of employment.

Inclusion Support Services

February 2023

Age Group	EarlyON	Licensed ELCC's	Monthly Total	YTD Total	Waitlist	New Referrals	Discharges
Infant (0-18M)	0	0	0	0	0	0	0
Toddler (18-30M)	2	3	5	6	2	2	0
Preschool (30M-4Y)	6	38	44	44	3	5	0
School Age (4Y+)	2	15	17	17	0	0	0
Monthly Total	10	56	66	-	5	7	0
YTD Total	10	56	-	79	6	9	1

The ISS Program has been experiencing an increase in referrals, especially in the preschool age group. The Resource Consultants are busy supporting the School Age Program and we have families that have relocated to the Parry Sound area from the Ukraine and have reached out to receive assistance with English as a second language for their children.

Within the 2023 ISS transformation project, the Supervisor and Director have been making connections with counterparts in other regions of the province to network and gain insight into models of practice that support the Ministry of Education's delivery guidelines while building capacity of the Resource Consultants, program educators, EarlyON facilitators, and HCCP providers in enhancing inclusive programming for all children regardless of their individual abilities.

EarlyON Child and Family Programs

February 2023

Activity	February	YTD
Number of Children Attending	817	1,706
Number of New Children Attending	47	86
Number of Adults Attending	536	1,112
Number of Virtual Programming Events	4	8
Number of Engagements through Social Media	386	460
Number of Views through Social Media	5,006	10,857

Statistical information being now reported on aligns with the new Ministry of Education EarlyON Program Guidelines. While social media continues to be a great venue for sharing information, families are showing a strong preference to in-person programming. Attendance continues to increase in all programs, particularly Port Loring. We are hoping to add the communities of Kearney and Trout Creek to our list of programs re-opening in the near future.

The Early Literacy Facilitator collaborated with the South River Machar Library to offer Toddlers for Tales in early February and Family Literacy events were held in Parry Sound and Burk's Falls. These special events were offered through collaboration with the public libraries, child care programs, and community partners. In total 70 participants were recorded in Parry Sound and 10 families participated in Burk's Falls.

**Funding Sources for District Wide Childcare Spaces
February 2023**

Active	# of Children	# of Families
CWELCC*	134	130
CWELCC Full Fee	194	191
Afterschool Fee Subsidy	4	4
Fee Subsidy	29	26
Full Fee	32	27
Ontario Works	7	7
Total	400	384

Funding Source - New	# of Children	# of Families
CWELCC	2	2
CWELCC Full Fee	2	2
Total	4	4

* CWELCC – Canada-Wide Early Learning Child Care; eligible for children 0 - 6

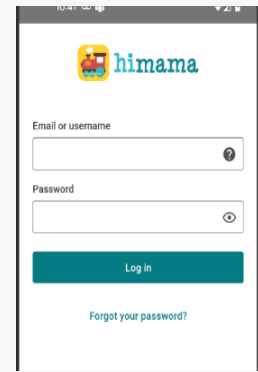
Funding Source - Exits	# of Children	# of Families
CWELCC	3	3
Full Fee	1	1
Total	4	4

Child Care Service Management Update

The Child Care Service Management team has worked diligently to successfully implement invoicing and fee collection practices using the HiMama platform with support from the directly operated child care programs, the HiMama team and our CFO. The implementation strategy began in the fall of 2022 and was completed in March 2023. The HiMama platform is a direct, efficient way to manage a child care program in terms of classroom management, attendance, communication, documentation, invoicing and fee collection.

Transitional Milestones:

- July 2022 – Preliminary conversation with HiMama and CFO
- August 2022 – Entered into a Purchase of Service Agreement
- September & October 2022 – CCSM team engaged in training and system preparation.
- October 2022 – Test transactions made to ensure payment efficiency.
- November 2022 – Fairview – HiMama billing process implemented.
- January 2023 – First Steps, Highlands & Waubeek – HiMama billing process implemented.
- March 2023 – School Age Programs & Home Child Care – HiMama billing process implemented.



HiMama is a great resource for parents and has both desktop and mobile applications; it allows an increased connection of the child to parents, as well as keeping recorded pedagogical documentation, photos, and messages regarding children's development based on entries of the educators and supervisor. For the CCSM team, the invoicing and fee collection functions better supports the ability to adhere to the policies and procedure in place and eliminates the risk of revenue loss due to unpaid fees.

Quality Assurance Update

On February 23, 2023, a professional development workshop was offered to all Supervisors of child care programs in the district of Parry Sound. In attendance were 11 Child Care Supervisors and Child Care Service Management staff. The Lego Serious Play full day workshop was hosted by L & F Mahon Consulting and funded by the Workforce Development Strategy to support Supervisors in setting a vision and creating a Team Charter for their team. During the session the group used Lego building activities to identify team values and goals they felt were important. The exercises and discussions throughout the day were designed to assist Supervisors in completing similar exercises with their own teams to help create a Team Charter for each individual program. The day was highly successful in supporting Supervisors and assisting in creating new partnerships for future networking. A similar session will be offered to all educators in the district of Parry Sound in April. These two upcoming sessions are designed to help re-ignite the passion in their work. The focus will be on the importance of building relationships, self-care and the value an early childhood educator brings to the lives of families.



Recognizing the importance of early learning and childcare and showing the value in the role early childhood educators have and the impact they have on children and families in our community is key for retention and recruitment of high-quality childcare. Through the support of the Workforce Development Strategy funding, programs have been offered an array of continuous professional learning opportunities to both enhance and support both program and self-growth & development. All programs were provided with a variety of educational learning kits for use in both the indoors and outdoors, Indigenous storytelling kits and educational resources to assist in increasing the quality of not only the environment, but also creating new resources for educators to promote new learning experiences for children in the early years setting.

Educational equipment was purchased for each childcare program to promote sensory play and enhance learning opportunities for the children, as well as provide a new resource to ignite new inspiration for the educators. All educators will receive appreciation of their hard work at the upcoming staff training sessions by means of a storytelling apron and a journal to assist in supporting the importance of mental health and well-being. Support is being provided to the Inclusion Support Staff attending the Early Childhood Resource Teacher Network conferences in the upcoming months. This training will support the importance of inclusive practices and how best we can support families and children in our district.

Income Support & Stability Update

Various program staff attended presentations in North Bay and Parry Sound on the Icelandic Prevention Model. The model is based on the collaboration of numerous parties, e.g., parents, teachers, community centers, sports clubs and more in the immediate vicinity of children and young people as means of Drug Abuse prevention.

Staff have also been attending many training opportunities such as Human Rights Training, Violence Against Women Training, Bereavement 101 training to individuals who work in the public sector. Some staff are wrapping up their George Brown Life Skills Coaching Program and will be starting to hand in proposals for workshops to facilitate with our clients throughout 2023.

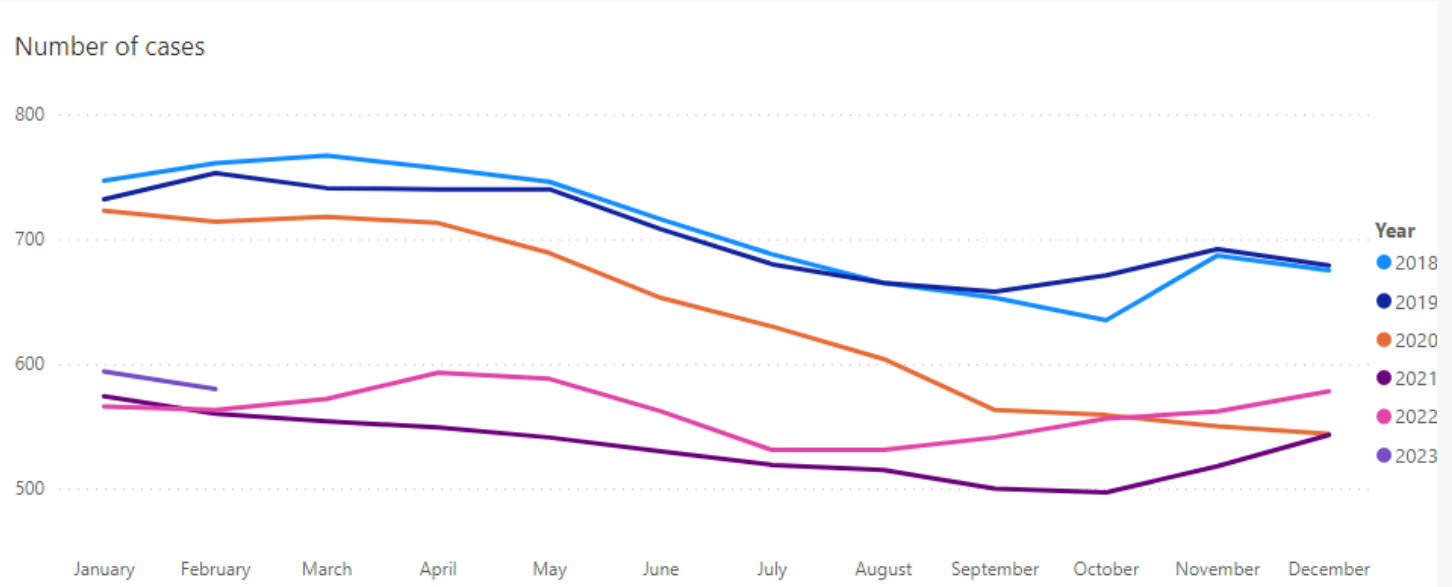
As we enhance our collaboration with Esprit, Income Support and Stability staff are completing VAW Training via OAHIT. Our goal is to improve our knowledge and understanding so we can work with the Esprit team in a more meaningful way.

We hosted the Almaguin Highlands Community Partners meeting in our South River office in March. The Director of Income Support and Stability and Supervisor of Income Support attended.

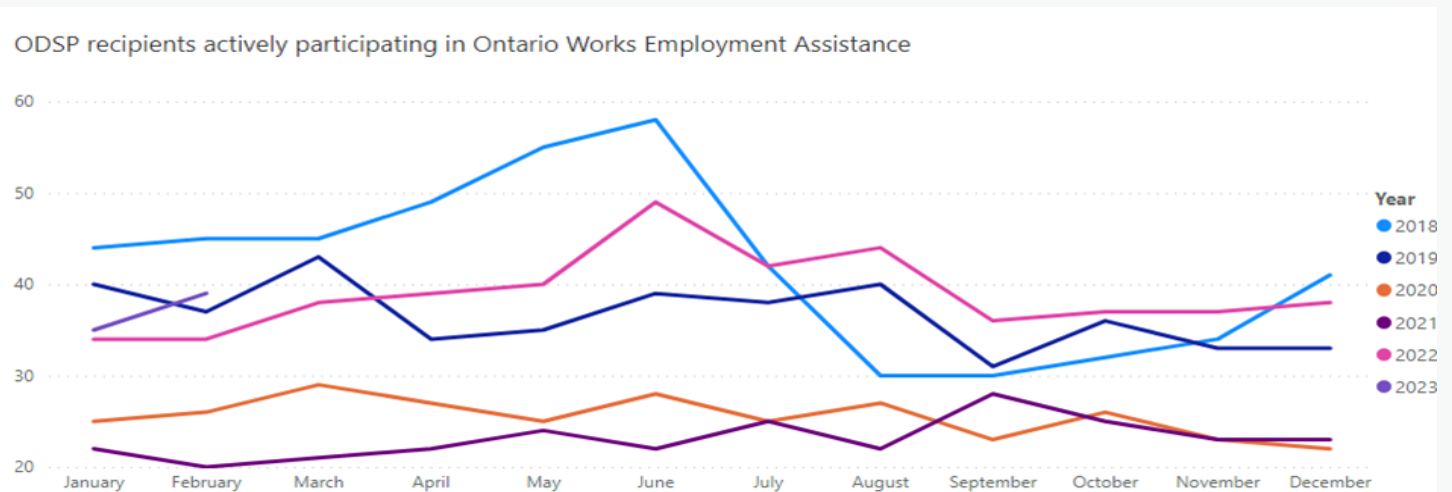
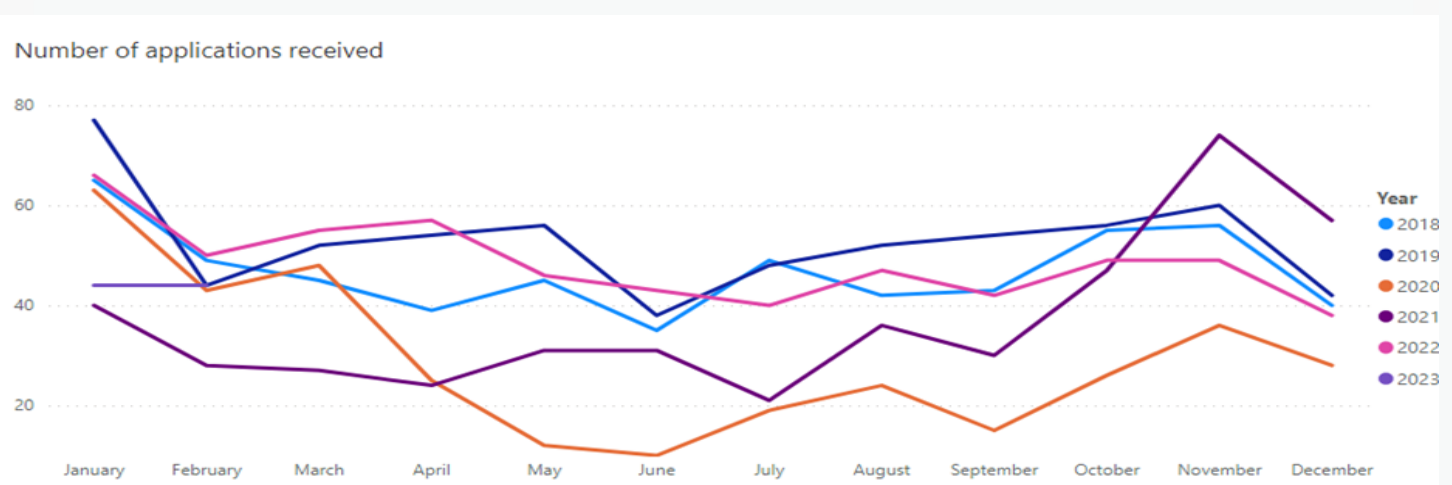
The Director of Income Support and Stability attended the Directly Operated Child Care Programs Operations meeting to discuss OW and Housing Stability and how to support families that may need our support.

The Director also attended the HSSN meeting with various health care, mental health and community service partners.

Ontario Works Caseload February 2023



Ontario Works Intake - Social Assistance Digital Application (SADA) & Local Office February 2023



Ontario Works applications

2 ▲
Average received per business day

45
Received Feb 2023

Emergency Assistance applications

1 ▼
Average received per business day

29
Received Feb 2023

Average number of business days from screening to grant

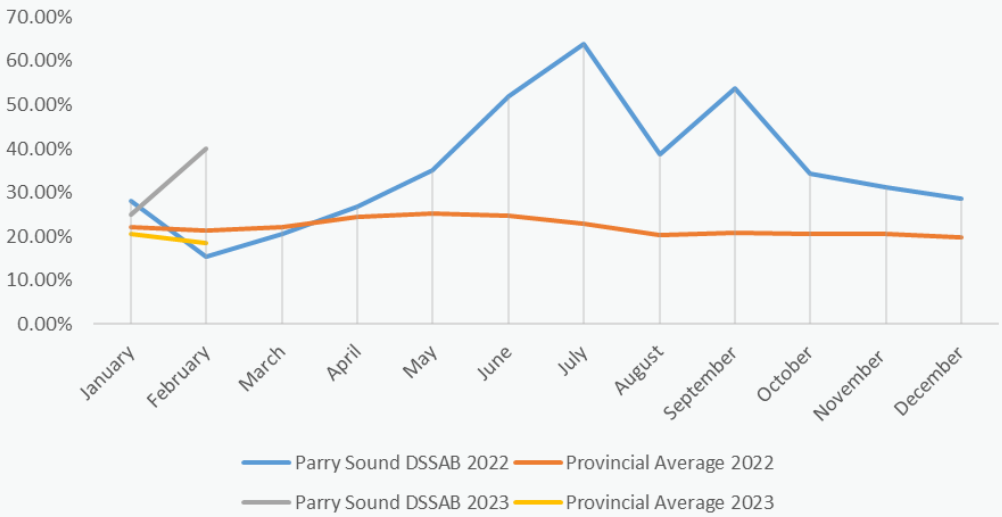
1.0 ▼
Ontario Works

0.4 ▼
Emergency Assistance

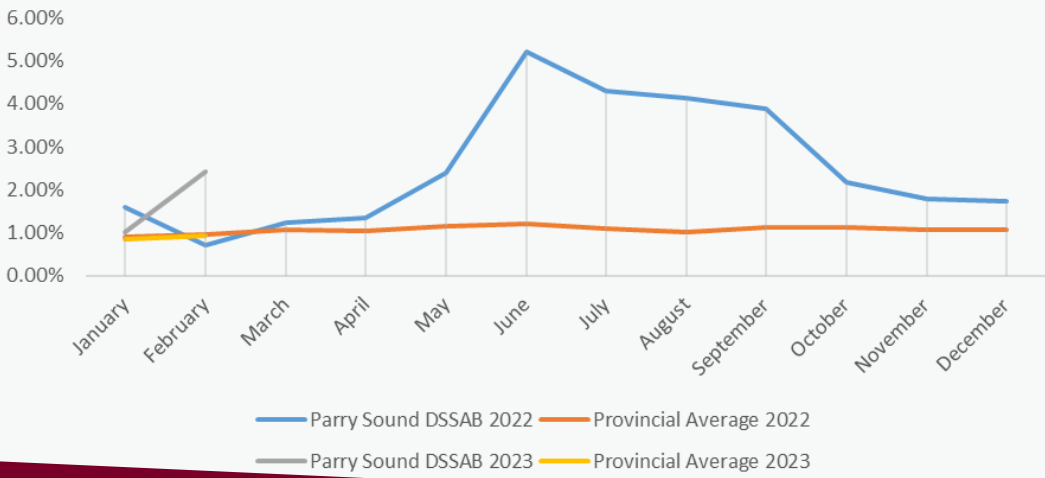
The OW Caseload for February was **580**. We are supporting 39 ODSP participants in our Employment Assistance program. We also have 52 Temporary Care Assistance cases. We also had 45 Ontario Works Applications and 29 applications for Emergency Assistance which is up from January.

Employment Assistance & Performance Outcomes

% of Closures Exiting to Employment

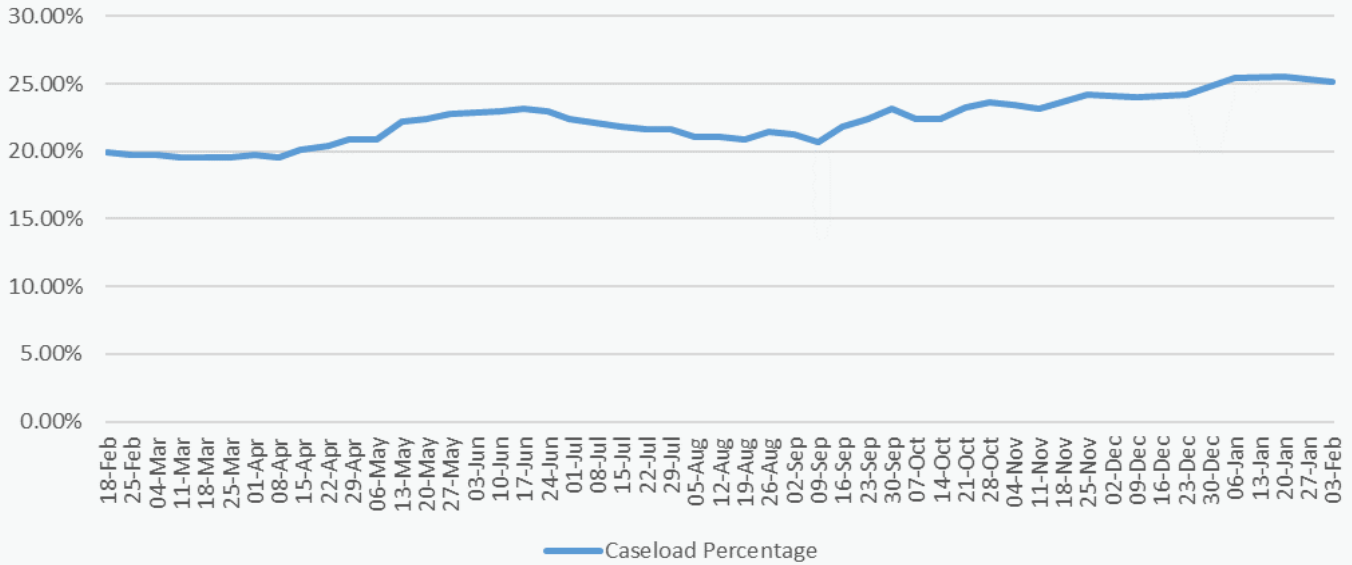


% of Caseload Exiting to Employment



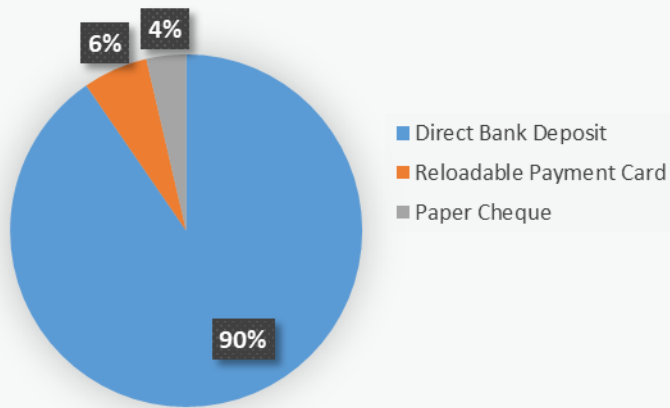
MyBenefits Enrollment 2022/2023

MyBenefits Enrollment by Week

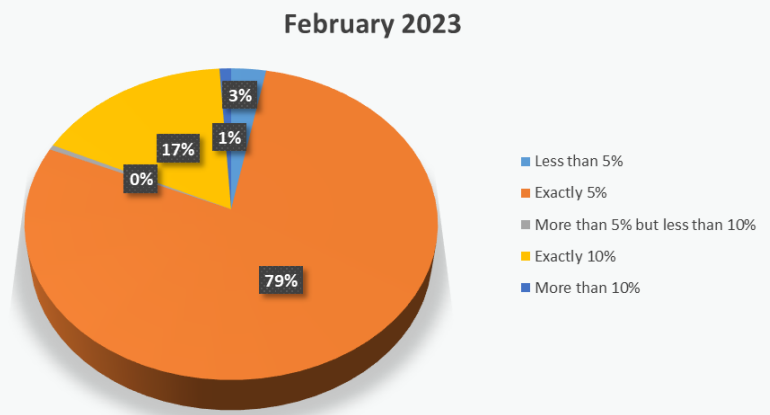


DBD Enrollment

Payment Receipt Method February 2023



Overpayment Recovery Rate February 2023



Ontario Works Update

In January, Community Paramedicine staff attended the OW west staff meeting and gave an overview of their services.

In February, CMHA staff attended the OW West staff meeting to review their programs and new initiatives. Our Income Support Supervisor in the West and a Case Worker met with their Addiction team to talk about the services and supports OW provides.

All Case Workers and Case Support Workers attended a training by TESS on Interpreting Third Party Information. OW uses various third-party information from sources like Equifax, MTO and Revenue Canada to verify eligibility for Social Assistance.

We are very excited to offer an online payment option to those that may have a historical overpayment and are looking to make repayments.

On March 2nd, the YMCA hosted the first in-person Job Fair in 2 years at the Bobby Orr Community Centre. We provided some Wellness and Job Readiness materials and supplies for this event. Many staff attended the event as well to support clients that were in attendance.

We have also provided support to Women's Own Resource Centre for their Life Skills Training by providing incentives for those that attended the program.

We have extended our Service Agreements with the Community Counselling Centre of Nipissing and with our Registered Social Worker to provide Mental Health support and access to psychological assessments with Dr. Jeffrey Phillips.

Ontario Works has become a Paperless by Default site. Any client that is registered with MyBenefits will receive letters and their Statement of Assistance through that platform. We also utilize a SAMS Data Extract provided by the Ministry that is uploaded into the system our Dental Program Adjudicator, Accerta, uses to eliminate manual letters. We are also using the extract in FiiT to reduce duplication for staff by utilizing SAMS information.

We attended the Labour Market Groups Job Data events, reviewing local data, census data and regional employment and labour market information. This information was valuable in the development of the 2023 OW Service Plan Addendum that was completed for MCCSS.

Employment North, our vendor for Employment Placement, has so far secured 2 placements with local employers. Employment Placement provides funding for training and other support to employers to help Ontario Works participants secure fulltime employment.

Staff continue with their informal outreach to our Municipal offices and Food Banks. Ontario Works staff have been working diligently on building relationships with community partners and offering outreach. One of the significant challenges for Ontario Works clients is food instability due to their limited income. Ontario Works & Housing Stability have partnered up to attend local food banks on the days they distribute food to the community and to offer any supports and suggestions on how to get the most amount of food into the community as possible. Staff and Supervisors have attended food bank meetings in order to educate food bank staff on our services. We will continue to maintain this collaborative approach to ensure that clients receive the resources they need to thrive.

The Labour Market Group Jobs Report for February saw 175 job postings in February which is up 20 from the previous month, but slightly below the same time last year. Nearly 10% of those postings were minimum wage jobs.

Housing Stability Program - Community Relations Workers

Support

All services performed, provided, or arranged by the Homelessness Stability Program staff to promote, improve, sustain, or restore appropriate housing for individuals active with the Homelessness Stability Program, periodically within the month, not requiring intense case management.

February 2023		
Income Source	East	West
Senior	6	16
ODSP	11	36
Ontario Works	4	12
Low Income	17	22

Intense Case Management

Intense Case Management involves the coordination of appropriate services and the provision of consistent and on-going weekly supports, required by the individual to obtain, and sustain housing stability.

February 2023		
Income Source	East	West
Senior	13	22
ODSP	11	25
Ontario Works	9	13
Low Income	10	37

Contact/Referrals

February 2023	East	West	YTD
Homeless	0	1	10
At Risk	0	2	14
Esprit Outreach Homeless	0	0	0
Esprit Outreach at Risk	0	2	5
Esprit in Shelter		1	3
Program Total			32

Short Term Housing Allowance

	Active	YTD
February 2023	14	20

Housing Stability: Household Income Sources and Issuance from HPP & CHPI:

February 2023	Total	CHPI
Income Source		
ODSP	7	\$1,135.90
Ontario Works	3	\$1,480.41
Low Income	4	\$2,527.34

February 2023	Total
Reason for Issue	
Rental Arrears	\$2,579.29
Transportation	\$36.00
Food/Household/Misc.	\$1,545.45
Emergency Housing	\$982.91
Total	\$5,143.65

Ontario Works: Household Income Sources and Issuance from HPP

February 2023 Income Source	Total	HPP
Senior	1	\$118.00
ODSP	12	\$7,871.86
Ontario Works	6	\$5,101.23
Low Income	10	\$5,393.56

February 2023 Reason for Issue	Total
Rental Arrears	\$7,679.41
Utilities/Firewood	\$4,037.55
Transportation	\$147.75
Food/Household/Misc.	\$5,369.94
Emergency Housing	\$1,250.00
Total	\$18,484.65

Housing Stability Update

We are very excited that in March, we implemented the Digital HPP Funding Application in OW and Housing Stability. This process change streamlines and reduces many manual and paper-based processes and allows us to issue HPP funding through SAMS. Our Program Leads worked very closely with the Finance Team to develop the process and implement it with the staff.

The Supervisor of Housing Stability and Supervisor of Income Support attended the NPLC (Nurse Practitioner Led Clinic) Team meeting and provided info on OW and HSP. Staff also have begun utilizing space in the clinics to meet with clients that may not be able to access our offices.

The Supervisor of Housing Stability is participating in a Focus Group on Coordinated Access in Rural Communities. This group is hosted by the National Alliance to End Rural and Remote Homelessness.

The Housing Stability Program is hosting a placement student from Northern College until the end of April.

Members of the Housing Stability team attended the Muskoka DART (Domestic Abuse Review Team) Conference March 23rd - 24th. The Director of Income Support and Stability now sits on the DPSVAW Coordinating Committee.

Our Northern College student's time is coming to an end with us, during his time with us he was able to learn about the agency, the services the district has to offer and gain experience in interacting with the referrals our programs receive. Our team provided him with valuable lessons in case management, time management and client burn out. We wish him all the best in his upcoming endeavors and appreciate the opportunity to work with him.

The referrals this quarter aligned with previous years, however the referrals received are very complex and the needs of the clients are high, which require more time to build the relationships, bring in suitable community partners, and create a sustainability plan to support the client.

The team continues to do outreach with agencies that serve the individuals of the district. Including but not limited too food banks, libraries, Municipality offices, Nursing Stations, etc.

The Mental Health & Addiction Worker has had 34 cases over the last quarter and 11 of those have been discharged and has had 177 client contacts in that period. Clients have received support and referrals for CMHA, the Safe Justice Bed at WPSHC, the Parry Sound Family Health Team and Home & Community Care.

Staff embraced the following training opportunities that enhanced their knowledge:

- Icelandic Homelessness model
- Leadership training
- OAITH Training in Violence Against Women
- Program staff completed Human Rights training
- Attended the Canada Home Share presentation
- Staff attended the high school in February providing a presentation on services provided by our agency
- Attended the Wellness Fair in Point-Au-Brail
- By-Name List refresher
- Grand Rounds calls hosted by the West Parry Sound Health Centre
- Community Practice calls hosted by the Canadian Alliance to End Homelessness

Housing Programs

Social Housing Centralized Waitlist Report February 2023

	East Parry Sound	West Parry Sound	Total
Seniors	37	110	147
Families	131	434	565
Individuals	474	208	682
Total	642	752	1,394
Total Waitlist Unduplicated			474

**Social Housing Centralized Waitlist (CWL) 2022 - 2023 Comparison
Applications and Households Housing from the CWL**

Month 2022	New App.	New SPP	Cancelled	Housed	SPP Housing	Month 2023	New App.	New SPP	Cancelled	Housed	SPP Housing
Jan	5			1		Jan	5	1	13		
Feb	9	1	2			Feb	5	1	10		
Mar	12		5	2	1	Mar					
Apr	12	1	1			Apr					
May	11	1		3		May					
June	15		3	2		June					
July	13	2	10	1		July					
Aug	5		17	2	1	Aug					
Sept	16		10	1	1	Sept					
Oct	14		12	6		Oct					
Nov	12	1	8	3		Nov					
Dec	1			5		Dec					
Total	125	6	68	26	3	Total	10	2	23		

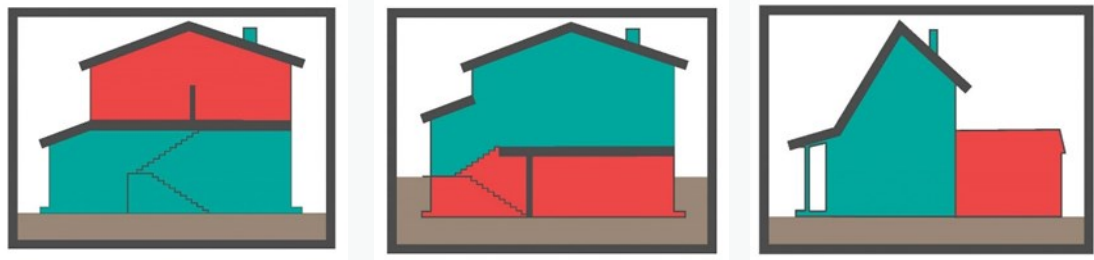
SPP = Special Priority Applicant

Housing Programs Update

Housing Programs had a great start to 2023. We have continued to receive applications for Canada Ontario Housing Benefit (COHB) and have received approval from the Ministry of Municipal Affairs and Housing to begin submitting applications for the next fiscal year. We were fortunate that applications were not halted as we have seen in previous years, and staff were able to continue helping clients find affordable housing.

Over the last few months, staff have been busy developing the Secondary Suites program and we are happy to finally be introducing it to the district as an additional funding opportunity to create affordable housing.

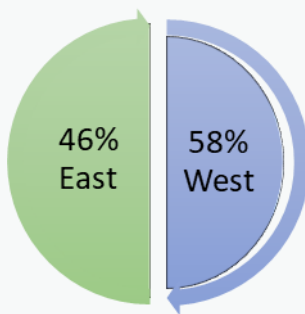
What is a Secondary Suite?



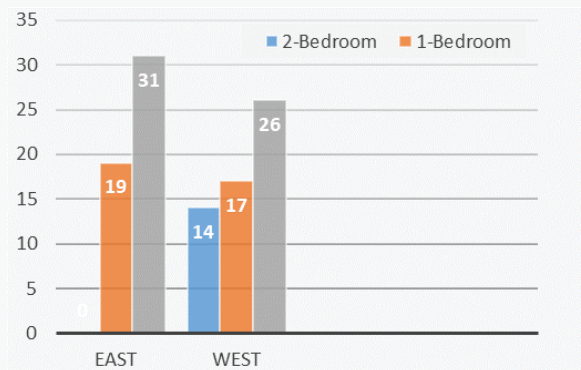
A secondary suite is a private, self-contained unit within an existing home. It has its own bathroom, kitchen, living area and sleeping area. Secondary suites offer several benefits to homeowners at all stages of life. They can act as a mortgage helper, increase the value of your home, facilitate aging in place, and provide affordable housing options for the community. While most homeowners live in the main part of the house, you can also choose to live in the secondary suite and rent the main area to boost your earnings. A secondary suite can also add resale value to your home.

Homeowners who are eligible will have access to funding in the form of a forgivable loan. The unit rent must be at or below the average market rent for the District for a specified period. The Secondary Suites program is intended to increase the supply of affordable rental housing for low-income households in the District of Parry Sound.

Each year, Housing Programs reports on the affordable units within our District. These units have been made possible by several landlords, along with various funding allocations from the Ministry of Municipal Affairs and Housing. Below is a recent update on the affordable housing stock in the District of Parry Sound.



Percentage of affordable units in the east compared to the west in the District of Parry Sound



Illustrates the amount and unit size throughout the district

**Parry Sound District Housing Corporation
February 2023**

Activity for Tenant and Maintenance Services

	Current	YTD
Move outs	1	3
Move in	4	7
L1/L2 forms	0	0
N4 - notice of eviction for non payment of rent	0	0
N5 - notice of eviction disturbing the quiet enjoyment of the other occupants	0	1
N6 - notice of eviction for illegal acts or misrepresenting income for RGI housing	0	0
N7 - notice of eviction for willful damage to unit	1	1
Repayment agreements	1	21 (18 carried from 2022)
Tenant Home Visits	10	29
Mediation/Negotiation/Referrals	8	8
Tenant Engagements/Education	6	15

Note: statistical information is based on the east side; west side will be included next report

Tenant Services Update

Tenant Services department completed a program plan for the year starting in January, which included items like tenant meetings and educationals (quarterly), collaboration meetings with Ontario Works, Housing Stability, and Housing Programs (quarterly), and regular day-to-day activities associated to target dates in order to keep on track and progressing as a team. One of the main objectives for this department for the year is to work very hard at rebuilding and strengthening relationships with our tenants. The past few years have been very difficult on the relationships and rapport that Community Relations Workers would very much like to have with their tenants, and disruption has occurred due to Covid as well as department changes and turnover. Our goal this year is to work diligently to try and correct this and move toward a relationship built on honesty, trust, collaboration, and a keen desire to provide the best quality service and advocacy for tenants residing in our buildings.

As such we have completed 2 rounds of tenant meetings and educationals, with positive results. Common themes relayed to us during these meetings are the desire to re-group again and do things as a “building community” such as BBQs and summer gardening. We have made some plans to incorporate these ideas into our plans for future gatherings.

Another initiative introduced are *positive feedback forms* that go along with our longstanding complaints form and maintenance request form. Our department receives many complaints, often about issues that there is little we can do to rectify as they are neighbour issues related to living in a shared building. What we were not receiving was anything stating things that people liked about where they live or what’s involved or including in their tenancy. We were pleasantly surprised at what we received when this was implemented, and it goes a long way in relationship building and also staff morale! Examples of things written are:

“I’m especially grateful for how quickly I receive a response back from anyone in your office when I email”

“I am very happy with my apartment it is bright and comfortable. All of the tenants are friendly and helpful. The staff are very nice and easy to deal with. Any of the housing staff that I have dealt with are kind, helpful and understanding. It is really quiet here at night. I love it.”

“I like that you are visiting more often and that you listen when I ask about things. The common room is lovely now, clean, and bright.”

“The new windows are a much-needed improvement. Thank you.”

“This is a great place to live. The staff are kind and respectful.”



Educational engagement at Sundridge Building
February 2023

Property Maintenance and Capital Projects February 2023

Pest Control	8	8 buildings monitored monthly
Vacant Units	12	one-bedroom (8); multiple bedroom (4) (not inclusive of The Meadow View)
Vacant Units - The Meadow View	8	one-bedroom market units (8)
After Hours Calls	5	Leak from window, no hot water, toilet plugged
Work Orders	176	Created for maintenance work, and related materials for the month of February
Fire Inspections		A total of 15 units were inspected for fire safety in the month of February

We are continually working with Orkin to remove bedbugs within 2 of the buildings. We have removed the infested areas and are monitoring them bi-monthly to ensure the infestation has been eliminated.

The window replacement on 66 Church Street has been completed. We have received reports of improved unit heat retention and minimal air movement through the wall system.

The Housing team is currently meeting with consultants to update our software and procedures where needed. We are excited for this to be implemented as we believe this will streamline the processes, foster better communication, and therefore provide improved service to the people we serve.

After many months of research, building analysis, and quote requests, the building condition assessments (BCA) are underway. We are looking forward to the summary, as this will outline priority projects and provide an idea of the remaining life span of our systems.

In collaborating with Tenant services, the Maintenance team provided services in order to complete the common room finishes in all of the PSDHC buildings. Together Tenant Services and Property Maintenance and Capital Projects have provided a welcoming atmosphere.

Two additional Facility Maintenance Technicians are currently being recruited for the east side of the district. These positions will minimize the travel time currently accrued from west side to east side, along with provide Toronto Ave office with a full-time custodian/maintenance staff (was previously contracted).

We were proud to have partnered with Tenant Services in efforts to rehouse a current tenant due to fire damage done to their unit. The tenant's belongings were sorted, packed, and moved while Tenant Services worked with community partners to ensure the required household items were replaced.

Retirement notice has been provided by a long-term employee within the position of Property Management Clerk, Program Support Worker. We are sad to say goodbye, but excited for her next chapter. The recruitment process has been initiated.

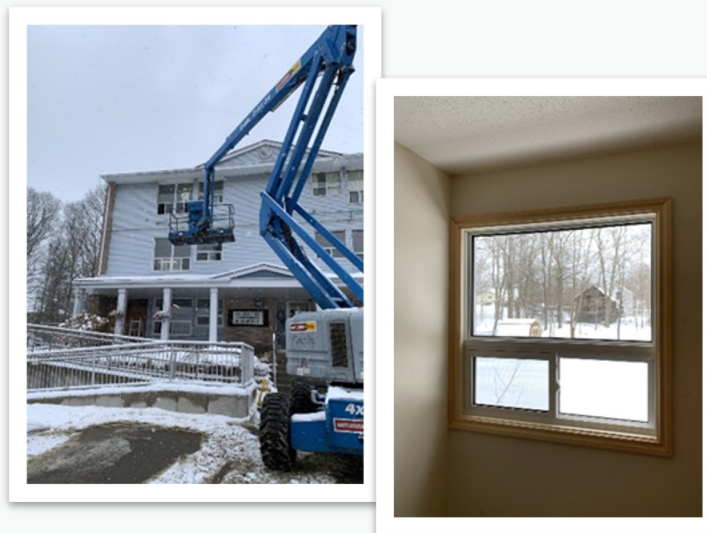
Local Housing Corporation and DSSAB Buildings

- BCA approval received and assessment is underway
- Looking at various options for replacing the retaining wall at Belvedere
- We have received 3 quotes for the replacement of the HVAC systems at Waubeck Daycare; we will be awarding this contract in April
- Asbestos abatement is underway on a unit located at 66 Church St.; the renovation of this unit should be complete before the end of April.]
- 3A Dublin mould remediation is underway and should be completed in April
- In the process of requesting an RFP for the Belvedere window replacement consultant contract
- In the process of removing large antennas that pose as climbing hazards at some of the family units
- In the process of retaining an engineer to assess the stair railings within 173 Main St. Sundridge

Challenges:

Difficulty securing contractors/labourers as well as materials are often backordered. Obtaining quotes, as per our Procurement Policy, from contractors is presenting a challenge.

We continue to complete capital projects; however, this is taking longer then expected.



Window replacements at 66 Church Street, Parry Sound

Esprit Place Family Resource Centre

February 2023

Emergency Shelter Services	February 2023	YTD
Number of women who stayed in shelter this month	8	17
Number of children who stayed in the shelter this month	6	16
Number of hours of direct service to women (shelter and counselling)	89	196
Number of days at capacity	26	36
Number of days over capacity	18	25
Overall capacity %	105%	89%
Resident bed nights (women & children)	295	526
Phone interactions (crisis/support)	26	60

Outreach Services	February 2023	YTD
Number of women served this month	2	7
Number of NEW women registered in the program	0	0
Number of public ed/groups offered	0	0

Transitional Support	February 2023	YTD
Number of women served this month	9	15
Number of NEW women registered in the program	0	0
Number of public ed/groups offered	0	0

Child Witness Program	February 2023	YTD
Number of children/women served this month	6	10
Number of NEW clients (mothers and children) registered in the program	2	3
Number of public ed/groups offered	0	0

Women’s Services Update

Esprit Place has been operating at greater than 100% capacity since the end of January. During the period of January to March we were required to deny access to a shelter bed to 44 women and children, either because the shelter was over capacity or because a women did not meet our Ministry directed mandate. In all cases, we worked to support women in accessing other accommodations or supports to ensure their immediate safety.

Staff illness and ongoing challenges with recruitment have created challenges with scheduling and appropriate shelter coverage. COVID continues to have an impact. Staff, clients, and visitors continue to wear masks while in shelter and must complete routine Rapid Antigen Tests. Our capacity continues to be reduced by 3 beds as a result of continued physical distancing requirements mandated by MCCSS.

Outreach and shelter client circumstances continue to be complex and challenging. This creates difficult and stressful situations for staff and requires significant advocacy and system navigation to ensure that our clients receive the support they need. Women’s Services is working diligently in cooperation with Income Support and Stability in order to provide or advocate for comprehensive services for our clients. This effort consists of strengthening the existing relationships between DSSAB programs and improving lines of communication related to shared clients. It also involves a direct and coordinated effort to develop and grow our network of community partners.

District of Parry Sound



Social Services
Administration Board

Chief Administrative Officer's Report

May 2023

Mission Statement

To foster healthier communities by economically providing caring human services that empower and enable the people we serve to improve their quality of life.

Ending Homelessness Symposium

Homelessness throughout the province and the country in fact has reached disastrous proportions, with devastating impacts on people, communities and businesses across the province. The Association of Municipalities of Ontario (AMO) understands that action is required and held an Ending Homelessness Symposium that I was in attendance for.

This one and a half-day event which was held on May 3rd and 4th, saw close to 250 elected officials, municipal staff, those with lived experience, academics, not for profits, service providers and others coming together to examine solutions for ending homelessness in Ontario.

As stated by many in attendance, now is the time for action to achieve the goal of ending homelessness. AMO's Ending Homelessness Symposium offered perspectives on the root causes of homelessness – including income insecurity, insufficient supply of deeply affordable housing, insufficient responses to mental health and addictions challenges and the policy responses required. Governments, community and healthcare partners, and the private sector all have a role to play.

This was an important opportunity to understand experiences from across the province, share ideas with peers and build coordinated and strategically aligned solutions.

Information Technology Update

The I.T. Department has continued to be busy this April with continued preparation for a major network shift that begins on May 3rd. This will bring a major security and network change to our main sites, along with setting the stage for our further upgrades across the district. Stage 1 is expected to be completed on May 3rd with further upgrades to be scheduled after the successful completion of the upgrade.

Mid-April, we completed the transition of our Women In Safe Housing (WISH) application to WebWISH for Esprit Place. This provides the Esprit staff with a more comprehensive, cloud based, management tool enabling more flexibility in how and where they can interact with the women they serve.

As always, we have maintained the daily support for the organization.

Ticket Stats

April 2023

Tickets created during period: 114

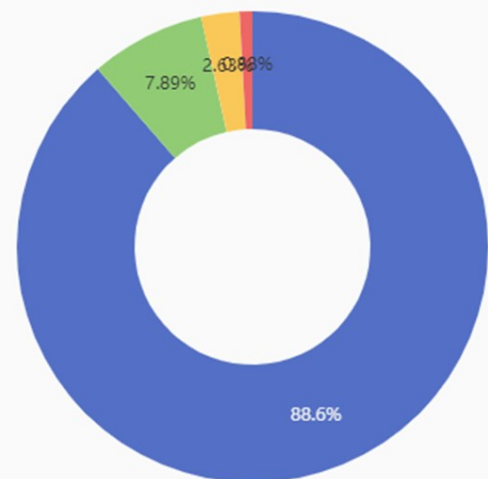
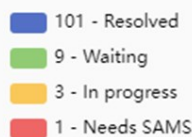
Of them closed: 101

Still open: 13

Tickets that were reopened: 0

Average response time: 0h 46m 43s

Average duration: 3 h 51m 15s



Facebook Pages



A friendly reminder to follow our Facebook pages!

- ◆ [District of Parry Sound Social Services Administration Board](#)
- ◆ [Esprit Place Family Resource Centre](#)
- ◆ [EarlyON Child and Family Centres in the District of Parry Sound](#)
- ◆ [The Meadow View](#)

Social Media

Facebook Stats

District of Parry Sound Social Services Administration Board	NOV 2022	DEC 2022	JAN 2023	FEB 2023	MAR 2023	APR 2023
Total Page Followers	409	410	428	446	462	471
Post Reach this Period (# of people who saw post)	6,431	4,180	8,907	4,645	7,891	4,460
Post Engagement this Period (# of reactions, comments, shares)	437	59	234	565	757	505

Esprit Place Family Resource Centre	NOV 2022	DEC 2022	JAN 2023	FEB 2023	MAR 2023	APR 2023
Total Page Followers	127	127	128	128	132	131
Post Reach this Period (# of people who saw post)	1,155	353	103	75	124	116
Post Engagement this Period (# of reactions, comments, shares)	46	36	1	3	7	71

Twitter Stats

Link to DSSAB's Twitter page - <https://twitter.com/psdssab>

	NOV 2022	DEC 2022	JAN 2023	FEB 2023	MAR 2023	APR 2023
Total Tweets	8	1	3	7	13	8
Total Impressions	50	13	178	158	300	300
Total Profile Visits	18	24	66	57	217	130
Total Followers	25	26	27	28	28	27

LinkedIn Stats - used primarily for HR recruitment & RFP/Tender postings

Link to DSSAB's LinkedIn page - <https://bit.ly/2YyFHIE>

	NOV 2022	DEC 2022	JAN 2023	FEB 2023	MAR 2023	APR 2023
Total Followers	377	377	382	395	399	410
Search Appearances (in last 7 days)	225	176	239	318	308	245
Total Page Views	73	45	46	31	31	30
Post Impressions	767	374	266	828	929	697
Total Unique Visitors	29	15	15	16	17	11

Out and About in the Community

On May 5th, I, along with JJ Blower (Communications Officer) were pleased to attend and be invited guest speakers at the District of Parry Sound Municipal Association meeting in Sprucedale. There were approximately 100 people in attendance, primarily elected officials, ministries, agencies and municipal staff from all municipalities in the District of Parry Sound. Our presentation included an overview of the DSSAB's programs and services, and how we can help members of their communities.

(Shown below: Ted Collins, DSSAB Board Member; Tammy MacKenzie, DSSAB CAO; Teri Brandt, DSSAB Board Member)



Starbucks Donation to Esprit Place

We're proud to report that [Esprit Place Family Resource Centre](#) was selected by Starbucks partners (employees) to receive a \$1,350.00 grant from [#TheStarbucksFoundation](#).

During Starbucks Season of Cheer in December 2022, [#TheStarbucksFoundation](#) received over 20,000 nominations from Starbucks partners (employees) and alumni, and were able to recognize and support [Esprit Place Family Resource Centre](#) as one of 2,000 organizations across the U.S. & Canada through a [#neighbourhood-grant](#).

Thank you for the nomination and support!



Licensed Child Care Programs

Total Children Utilizing Directly Operated Child Care in the District March 2023

Age Group	Fairview ELCC	First Steps ELCC	Highlands ELCC	Waubee ELCC	HCCP	Total
Infant (0-18M)	0	0	3	2	8	15
Toddler (18-30M)	16	9	14	18	39	96
Preschool (30M-4Y)	20	17	19	41	47	144
# of Active Children	36	26	36	61	96	255

Some of the Directly Operated Child Care Programs welcomed ECE students back into our centres to complete their college program placements. Recruitment for vacant positions has been successful and we are encouraged by the increase in qualified applicants.

School Age Programs

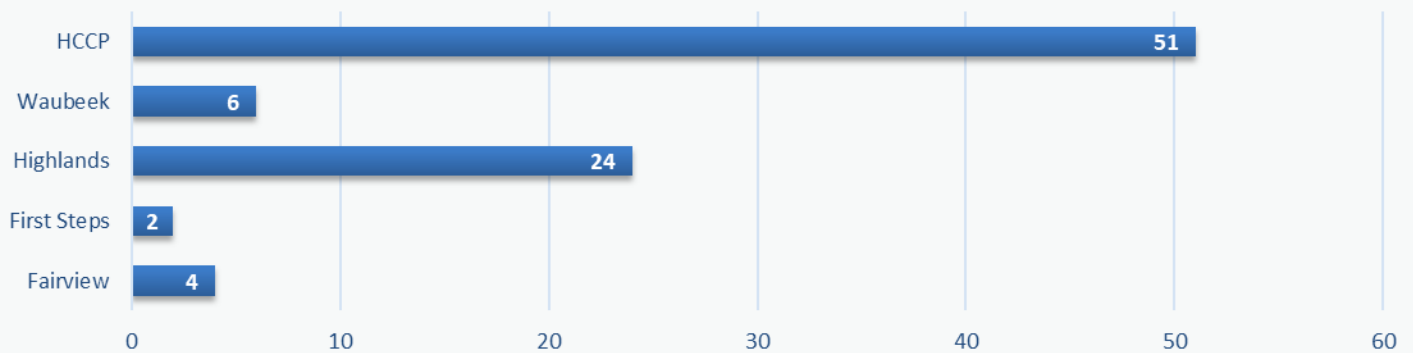
March 2023

Location	Enrollment	Waitlist
Mapleridge After School	21	10
Mapleridge Before School	6	0
St. Gregory's After School	9	0
Sundridge Centennial After School	14	5
Land of Lakes After School	13	4
Home Child Care	39	15
# of Active Children	102	34

The School Age Programs are seeing a slight decline in attendance as the weather warms and children are able to walk home or go home with an older sibling. We are monitoring the attendance rates and will be working with the school boards to assist with planning for September 2023.

Directly Operated Child Care Waitlist by Program

March 2023



Program Supervisors are reporting an increase in families looking for spaces for 2024 as maternity and paternity leaves expire.

Inclusion Support Services

March 2023

Age Group	EarlyON	Licensed ELCC's	Monthly Total	YTD Total	Waitlist	New Referrals	Discharges
Infant (0-18M)	0	0	0	0	0	0	0
Toddler (18-30M)	1	3	4	6	2	5	0
Preschool (30M-4Y)	8	39	47	47	4	2	0
School Age (4Y+)	2	17	19	19	0	0	0
Monthly Total	11	59	70	-	6	7	0
YTD Total	11	59	-	87	17	16	1

There has been a slight increase in new referrals to the ISS program this past month.

Funding Sources for District Wide Childcare Spaces

March 2023

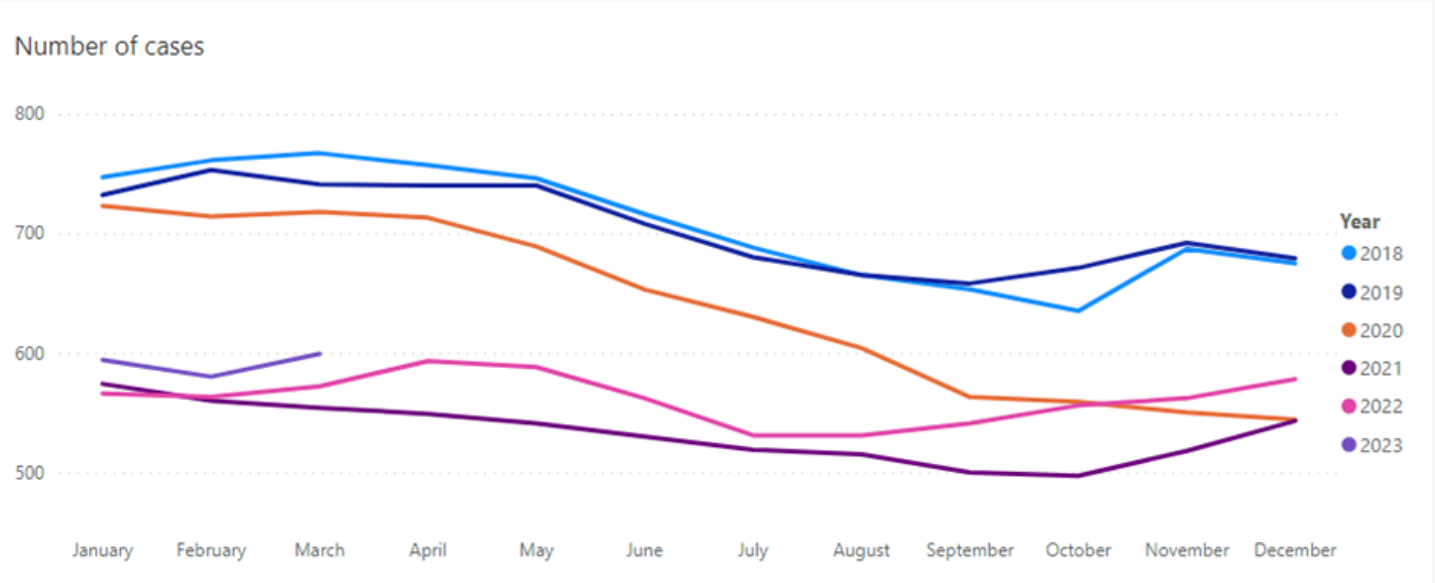
Active	# of Children	# of Families
CWELCC*	132	128
CWELCC Full Fee	200	197
Afterschool Fee Subsidy	4	4
Fee Subsidy	32	27
Full Fee	32	26
Ontario Works	7	6
Total	407	388

Funding Source - New	# of Children	# of Families
CWELCC	2	2
CWELCC Full Fee	6	6
Afterschool Fee Subsidy	5	3
Total	1	11

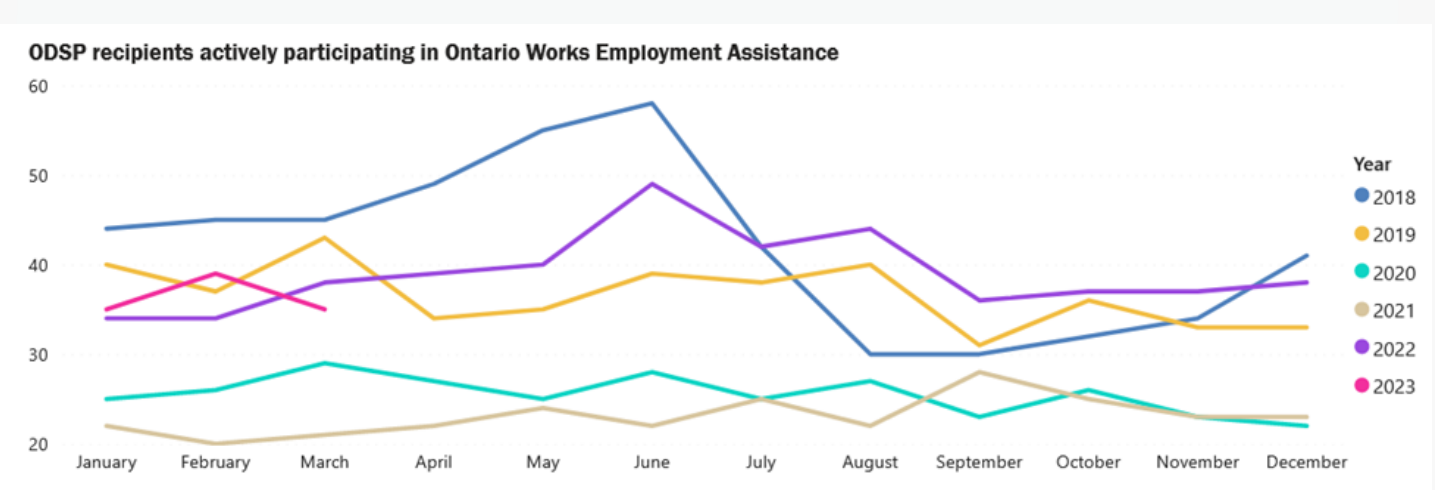
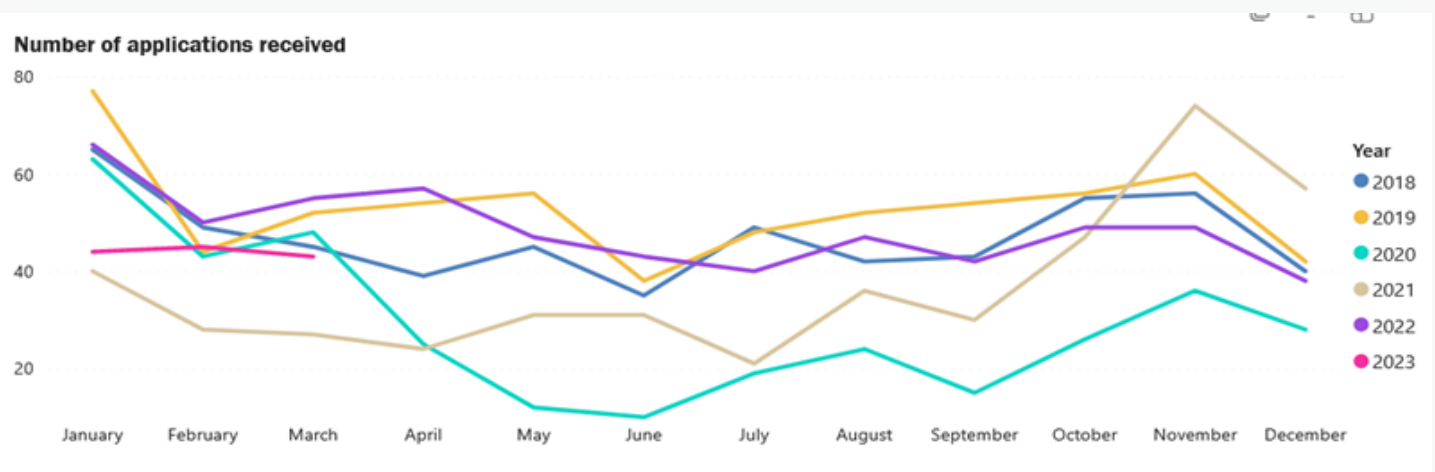
* CWELCC – Canada-Wide Early Learning Child Care; eligible for children 0 - 6

Funding Source - Exits	# of Children	# of Families
CWELCC	1	1
Afterschool Fee Subsidy	3	2
Total	4	3

Ontario Works Caseload March 2023



Ontario Works Intake - Social Assistance Digital Application (SADA) & Local Office March 2023



Ontario Works applications

2 ▼
Average received per business day

43
Received Mar 2023

Emergency Assistance applications

1 ▲
Average received per business day

25
Received Mar 2023

Average number of business days from screening to grant

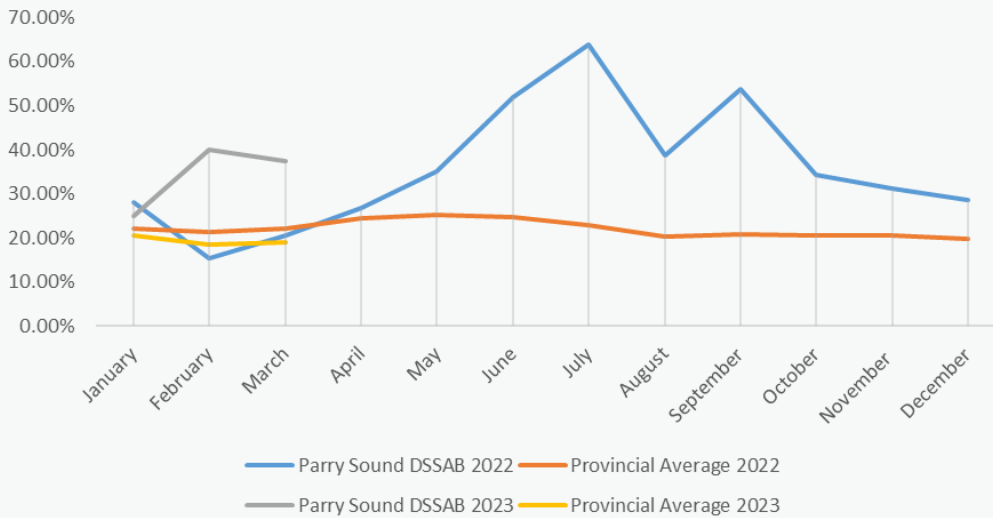
1.4 ▼
Ontario Works

0.3 ▼
Emergency Assistance

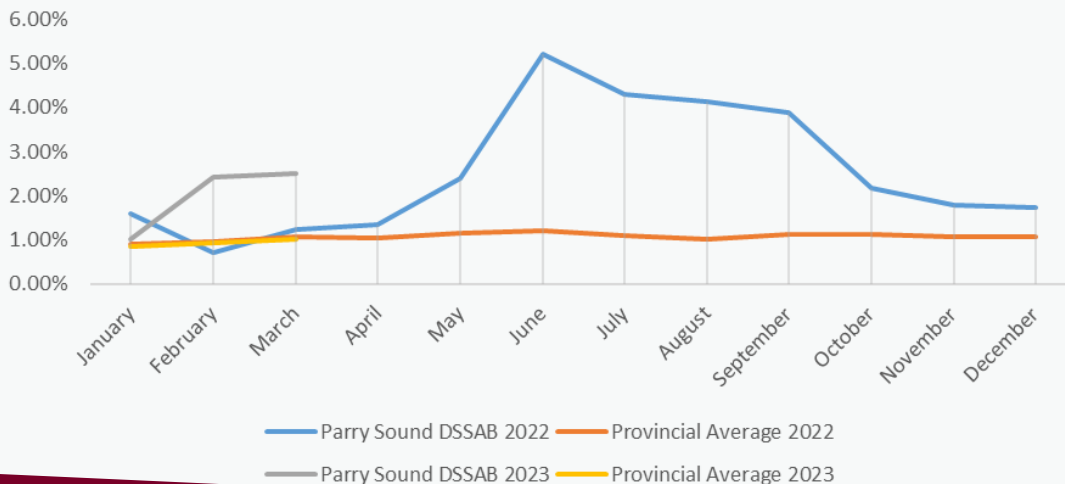
The OW Caseload for February was 599. We are supporting 35 ODSP participants in our Employment Assistance program. We also have 57 Temporary Care Assistance cases. Intake also remains steady. We had 43 Ontario Works Applications and 25 applications for Emergency Assistance which was close to where we were at in February.

Employment Assistance & Performance Outcomes

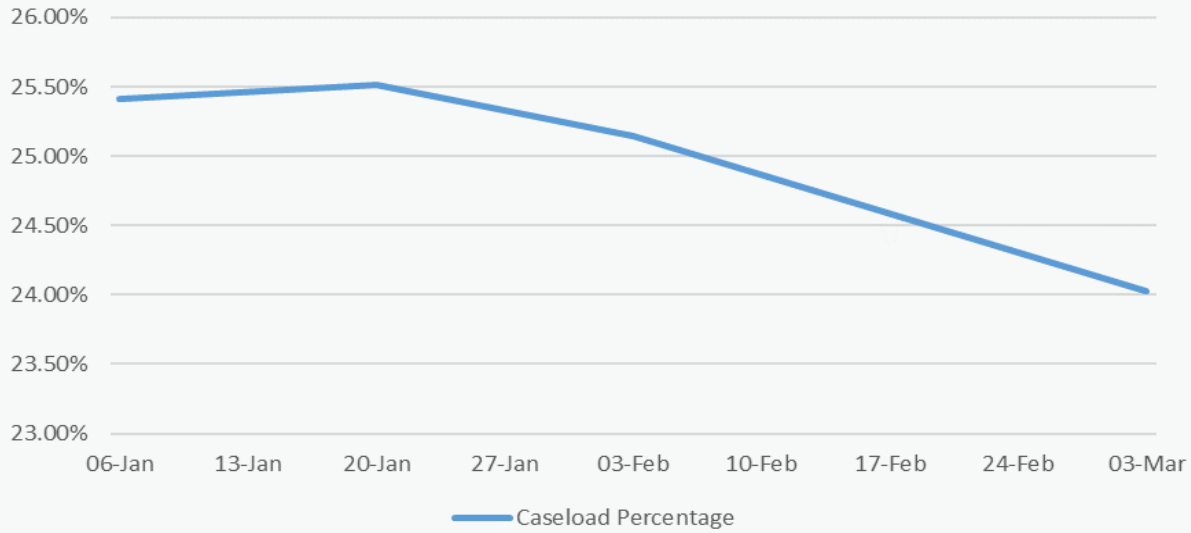
% of Closures Exiting to Employment



% of Caseload Exiting to Employment

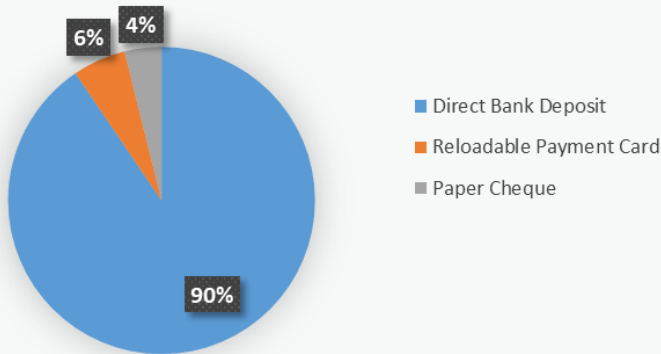


MyBenefits Enrollment 2023



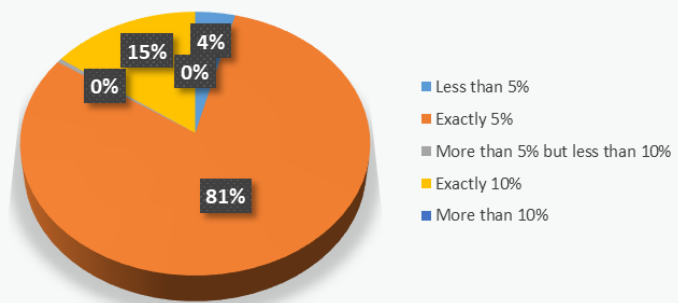
DBD Enrollment

Payment Receipt Method
March 2023



Overpayment Recovery Rate

March 2023



Housing Stability Program - Community Relations Workers

Support

All services performed, provided, or arranged by the Homelessness Stability Program staff to promote, improve, sustain, or restore appropriate housing for individuals active with the Homelessness Stability Program, periodically within the month, not requiring intense case management.

March 2023 Income Source	East	West
Senior	6	16
ODSP	8	36
Ontario Works	4	12
Low Income	17	29

Intense Case Management

Intense Case Management involves the coordination of appropriate services and the provision of consistent and on-going weekly supports, required by the individual to obtain, and sustain housing stability.

March 2023 Income Source	East	West
Senior	13	22
ODSP	10	25
Ontario Works	9	15
Low Income	10	37

Contact/Referrals

March 2023	East	West	YTD
Homeless	0	3	13
At Risk	0	7	21
Esprit Outreach Homeless	0	0	0
Esprit Outreach at Risk	0	0	5
Esprit in Shelter		1	4
Program Total			43

Short Term Housing Allowance

	Active	YTD
March 2023	8	20

Housing Stability: Household Income Sources and Issuance from HPP & CHPI:

March 2023 Income Source	Total	CHPI
Senior	2	\$2,115.00
ODSP	8	\$4,206.63
Ontario Works	1	\$101.70
Low Income	8	\$3,634.00

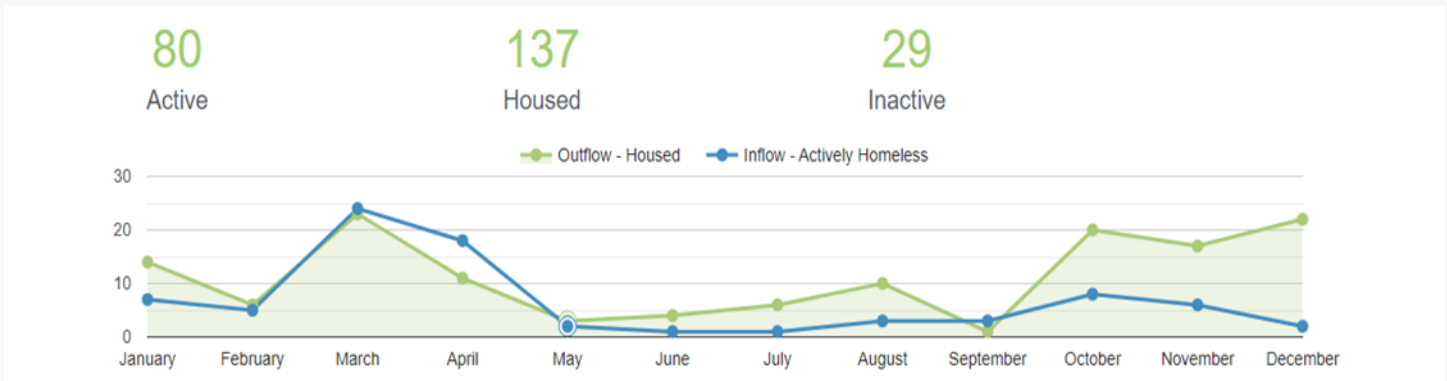
March 2023 Reason for Issue	Total
Rental Arrears	\$500.00
Utilities/Firewood	\$1,113.63
Transportation	\$72.00
Food/Household/Misc	\$8,270.00
Emergency Housing	\$101.70
Total	\$10,057.33

Ontario Works: Household Income Sources and Issuance from HPP

March 2023 Income Source	Total	HPP
Senior	2	\$384.87
ODSP	9	\$2,717.44
Ontario Works	23	\$15,623.48
Low Income	9	\$3,202.26

March 2023	Total
Rental Arrears	\$3,289.09
Utilities/Firewood	\$7,976.73
Transportation	\$220.01
Food/Household/Misc.	\$10,442.22
Total	\$21,928.00

By-Name List Report September 2021 - March 2023



Housing Programs

Social Housing Centralized Waitlist Report March 2023

	East Parry Sound	West Parry Sound	Total
Seniors	38	108	146
Families	114	420	534
Individuals	460	190	650
Total	612	718	1,330
Total Waitlist Unduplicated			445

Social Housing Centralized Waitlist (CWL) 2022 - 2023 Comparison Applications and Households Housing from the CWL

Month 2022	New App.	New SPP	Cancelled	Housed	SPP Housing	Month 2023	New App.	New SPP	Cancelled	Housed	SPP Housing
Jan	5			1		Jan	5	1	13		
Feb	9	1	2			Feb	5	1	10		
Mar	12		5	2	1	Mar	6		35		
Apr	12	1	1			Apr					
May	11	1		3		May					
June	15		3	2		June					
July	13	2	10	1		July					
Aug	5		17	2	1	Aug					
Sept	16		10	1	1	Sept					
Oct	14		12	6		Oct					
Nov	12	1	8	3		Nov					
Dec	1			5		Dec					
Total	125	6	68	26	3	Total	16	2	58		

SPP = Special Priority Applicant

- Housing Programs received 6 new applications to the centralized waitlist in the month of March
- During the waitlist update, several applicants withdrew their status on the waitlist; of the cancelled applications, 8 were due to receipt of the Canada Ontario Housing Benefit (which indicates they have now secured affordable housing), 3 were deceased, 10 applicants requested that their files be cancelled, 13 were unable to be contacted after several attempts, and 1 failed to provide documentation necessary to determine eligibility

Parry Sound District Housing Corporation
March 2023

Activity for Tenant and Maintenance Services

	Current	YTD
Move outs	3	6
Move in	1	8
L1/L2 forms	0	0
N4 - notice of eviction for non payment of rent	2	2
N5 - notice of eviction disturbing the quiet enjoyment of the other occupants	3	4
N6 - notice of eviction for illegal acts or misrepresenting income for RGI housing	0	0
N7 - notice of eviction for willful damage to unit	0	1
Repayment agreements	1	22
Tenant Home Visits	16	48
Mediation/Negotiation/Referrals	7	15
Tenant Engagements/Education	3	18

Property Maintenance and Capital Projects

March 2023

Pest Control	8	8 buildings monitored monthly
Vacant Units	12	one-bedroom (8); multiple bedroom (4) (not inclusive of The Meadow View)
Vacant Units - The Meadow View	8	one-bedroom market units (8)
After Hours Calls	6	Furnace not working, no hot water, smoke detector (battery) issue, heater making noise
Work Orders	136	Created for maintenance work, and related materials for the month of March
Fire Inspections		A total of 50 units were inspected for fire safety in the month of March

Local Housing Corporation and DSSAB Buildings - April

- Installing/providing outdoor furniture
- Providing soil for personal tenant vegetable gardens
- RFQ went out for all custodial and landscaping contracts; internal hiring enabled the majority of landscaping and custodial work to be completed by DSSAB staff for 2023
- Hired a full-time custodian for 16 Toronto Ave. and East side work
- Fiber optic installed at 173 Main Street, Sundridge
- Starting the process of District wide unit inspections; deficiency lists to be created
- Fire remediation at 66 Church Street, Parry Sound is 50-60% complete
- In the process of tendering duplex renovation (East side)

Ongoing Challenges:

Prices of services and materials are inflated. Wait times on certain items remains a challenge.

Esprit Place Family Resource Centre

March 2023

Emergency Shelter Services	March 2023	YTD
Number of women who stayed in shelter this month	8	25
Number of children who stayed in the shelter this month	5	21
Number of hours of direct service to women (shelter and counselling)	181	377
Number of days at capacity	20	56
Number of days over capacity	4	29
Overall capacity %	99%	93%
Resident bed nights (women & children)	307	833
Phone interactions (crisis/support)	26	60

Transitional Support	March 2023	YTD
Number of women served this month	10	25
Number of NEW women registered in the program	1	1
Number of public ed/groups offered	2	2

Child Witness Program	March 2023	YTD
Number of children/women served this month	8	18
Number of NEW clients (mothers and children) registered in the program	9	12
Number of public ed/groups offered	1	1

District of Parry Sound



Social Services
Administration Board

Chief Administrative Officer's Report

June 2023

Mission Statement

To foster healthier communities by economically providing caring human services that empower and enable the people we serve to improve their quality of life.

OMSSA Exchange Conference

OMSSA hosted more than 330 people from the human services, health, child care, and public services for an in-person 2023 Exchange Conference held on May 9th and 10th in Ottawa.

This conference was attended by several staff from the DSSAB Leadership Team. It provided the opportunity to bring human services staff from across Ontario to learn, inspire, and think about the Ontario we all want.

Over two days, the Exchange Conference focused on several important professional development topics, enhancing skill sets, and the innovative work happening in each of our sectors to address the most pressing issues in our local communities.

Highlights for us were sessions regarding employment services transformation, early childhood educator recruitment and retention, CMHC National Housing Strategy update and other various conversations regarding housing.

Geriatric Pathway

On May 16th, the Director of Income Support & Stability attended the West Parry Sound Geriatric Pathway event at the Jolly Roger. The event was hosted and facilitated by Ontario Health, included a presentation on Leading Practices in ALC and facilitated discussions on the Community Pathway and Acute Care Pathway for seniors. The West Parry Sound area is receiving ALC initiative funding from Ontario Health and this day was an opportunity to identify gaps and determine opportunities to maximize existing services or how any new services can support older adults along the entire continuum of care.

Facebook Pages



A friendly reminder to follow our Facebook pages!

- ◆ [District of Parry Sound Social Services Administration Board](#)
- ◆ [Esprit Place Family Resource Centre](#)
- ◆ [EarlyON Child and Family Centres in the District of Parry Sound](#)
- ◆ [The Meadow View](#)

Social Media

Facebook Stats

District of Parry Sound Social Services Administration Board	DEC 2022	JAN 2023	FEB 2023	MAR 2023	APR 2023	MAY 2023
Total Page Followers	410	428	446	462	471	474
Post Reach this Period (# of people who saw post)	4,180	8,907	4,645	7,891	4,460	3,789
Post Engagement this Period (# of reactions, comments, shares)	59	234	565	757	505	241

Esprit Place Family Resource Centre	DEC 2022	JAN 2023	FEB 2023	MAR 2023	APR 2023	MAY 2023
Total Page Followers	127	128	128	132	131	131
Post Reach this Period (# of people who saw post)	353	103	75	124	116	29
Post Engagement this Period (# of reactions, comments, shares)	36	1	3	7	71	1

Twitter Stats

Link to DSSAB's Twitter page - <https://twitter.com/psdssab>

	DEC 2022	JAN 2023	FEB 2023	MAR 2023	APR 2023	MAY 2023
Total Tweets	1	3	7	13	8	8
Total Impressions	13	178	158	300	300	291
Total Profile Visits	24	66	57	217	130	137
Total Followers	26	27	28	28	27	27

Linkedin Stats - used primarily for HR recruitment & RFP/Tender postings

Link to DSSAB's LinkedIn page - <https://bit.ly/2YyFHIE>

	DEC 2022	JAN 2023	FEB 2023	MAR 2023	APR 2023	MAY 2023
Total Followers	377	382	395	399	410	416
Search Appearances (in last 7 days)	176	239	318	308	245	228
Total Page Views	45	46	31	31	30	41
Post Impressions	374	266	828	929	697	546
Total Unique Visitors	15	15	16	17	11	19

Esprit Donation

Esprit Place Family Resource Centre would like to thank the members of [Evolve Fitness Parry Sound](#), and owner Brenda Thomas, who hosted the ‘Yoga Pant Drive’ last month.

Together they collected bags and boxes of yoga pants and comfortable clothing, which are typically some of the most desirable donations for shelters. When a woman is leaving an abusive or unsafe situation, they often have little to no resources, including a change of clothes.

A huge thanks to Brenda, and the members of [Evolve Fitness Parry Sound](#) for their generosity!



Licensed Child Care Programs

Total Children Utilizing Directly Operated Child Care in the District April 2023

Age Group	Fairview ELCC	First Steps ELCC	Highlands ELCC	Waubee ELCC	HCCP	Total
Infant (0-18M)	0	0	3	0	10	13
Toddler (18-30M)	16	9	14	17	39	95
Preschool (30M-4Y)	20	16	19	42	47	144
# of Active Children	36	25	36	59	96	252

Enrollment has remained consistent during the month of April in all licensed programs.

School Age Programs

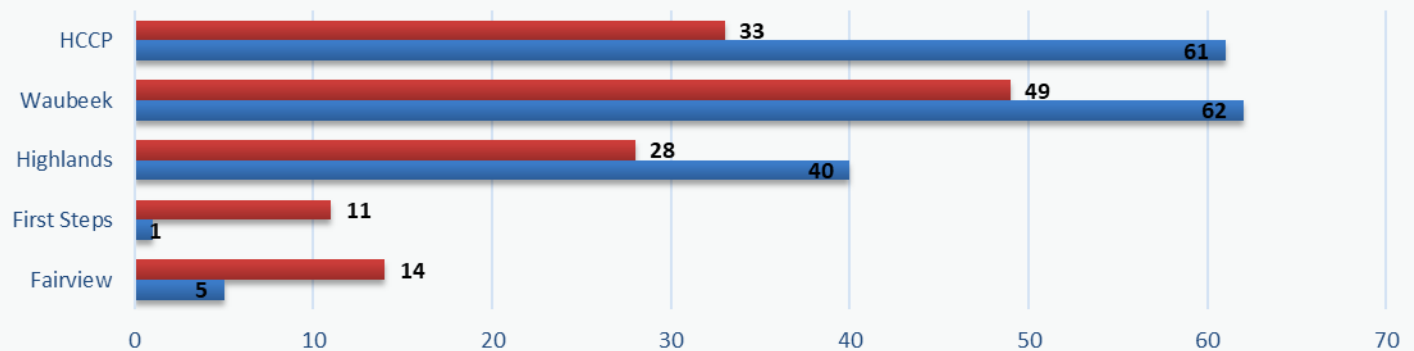
April 2023

Location	Enrollment	Primary Waitlist	Secondary Waitlist
Mapleridge After School	21	8	5
Mapleridge Before School	6	0	2
Mapleridge Summer Program	N/A	20	N/A
St. Gregory's After School	9	0	0
Sundridge Centennial After School	14	7	4
Land of Lakes After School	13	5	10
Home Child Care	39	10	5
# of Active Children	102	50	26

The school age programs remain very busy, and families are starting to request September placements. The Mapleridge Summer Program is filling up quickly as shown on the Primary Waitlist. Parents will be contacted early this month to complete the enrollment process.

Directly Operated Child Care Waitlist by Program

April 2023



In the above chart, the blue graph shows the number of children in each program requiring care immediately that we are unable to accommodate within our licensed ratios. The red graph shows the number of children on the waitlists that will need care in the future months and some families currently on maternity leave that will require care next year. There has been significant increases across the District in families requesting to be added to our waitlists. The highest increase in requests have been noted in the Town of Parry Sound and the south-east corner of the District. It is noteworthy that families will appear on both the Home Child Care Program and centre-based programs, these are not unique numbers.

Inclusion Support Services

April 2023

Age Group	EarlyON	Licensed ELCC's	Monthly Total	YTD Total	Waitlist	New Referrals	Discharges
Infant (0-18M)	0	0	0	0	0	0	0
Toddler (18-30M)	1	5	6	10	3	0	0
Preschool (30M-4Y)	8	39	47	51	3	2	1
School Age (4Y+)	2	19	21	21	1	0	4
Monthly Total	11	63	74	-	7	2	5
YTD Total	12	68	-	84	24	18	7

EarlyON Child and Family Programs

April 2023

Activity	April	YTD
Number of Children Attending	1,430	3,136
Number of New Children Attending	86	172
Number of Adults Attending	911	2,023
Number of Virtual Programming Events	9	17
Number of Engagements through Social Media	1,359	1,819
Number of Views through Social Media	24,247	35,104

The EarlyON program has been fine tuning the schedule and as a result has moved the Mom's to Mom's group to Tuesday mornings. This move has allowed many new moms to attend. The family workshops and resources have focused on an overview of licensed child care and fee subsidy. School-based programs have been invited to attend the local school's Journey to Learning entry to school events.

Funding Sources for District Wide Childcare Spaces April 2023

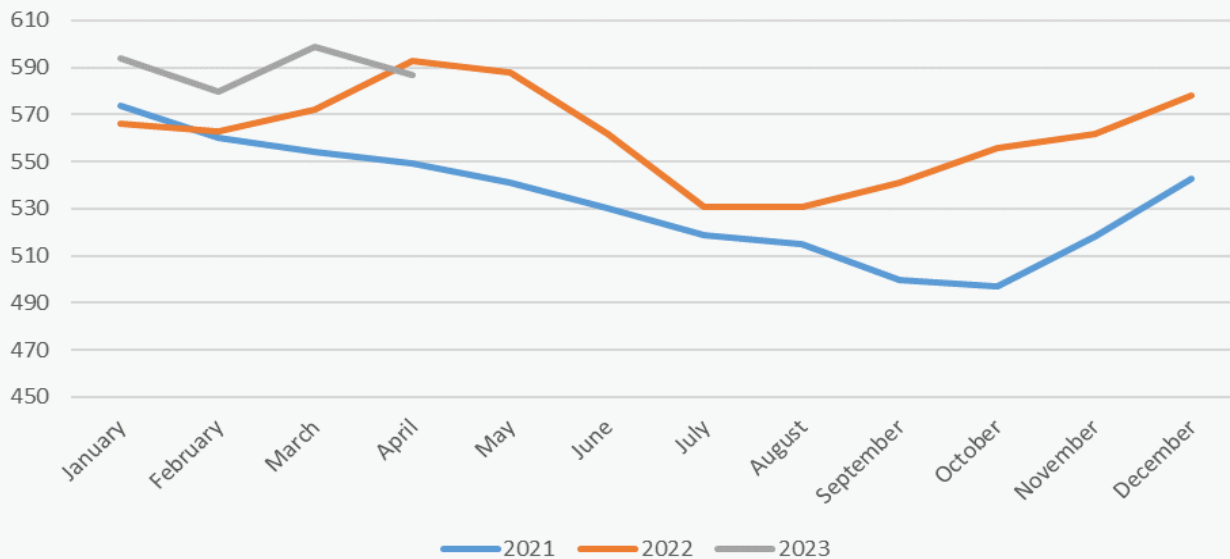
Active	# of Children	# of Families
CWELCC*	128	124
CWELCC Full Fee	201	197
Afterschool Fee Subsidy	5	5
Fee Subsidy	31	26
Full Fee	27	24
Ontario Works	8	7
Total	400	383

Funding Source - New	# of Children	# of Families
CWELCC	6	6
Ontario Works	1	1
Total	7	7

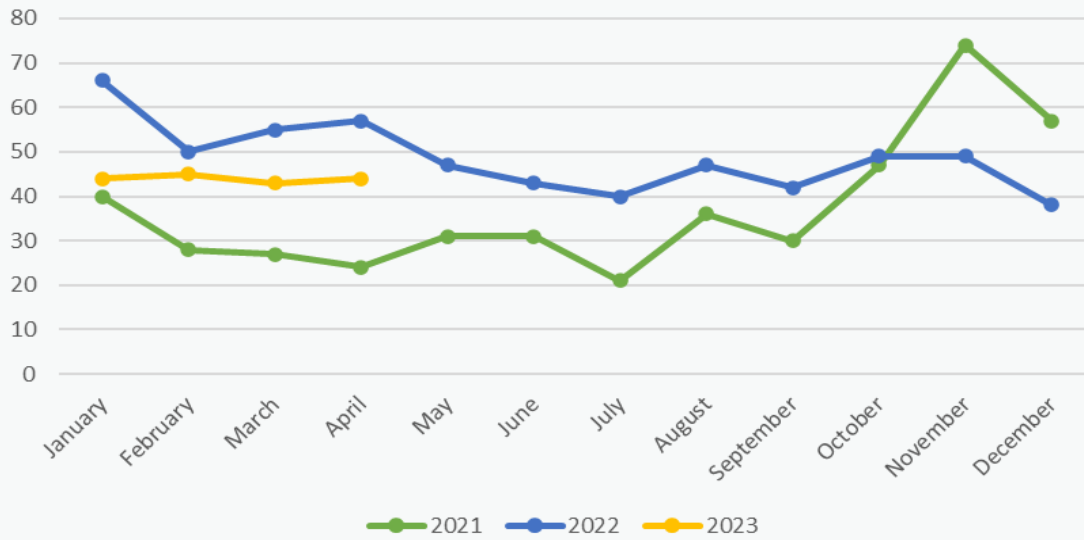
* CWELCC – Canada-Wide Early Learning Child Care; eligible for children 0 - 6

Funding Source - Exits	# of Children	# of Families
Afterschool Fee Subsidy	2	1
Total	2	1

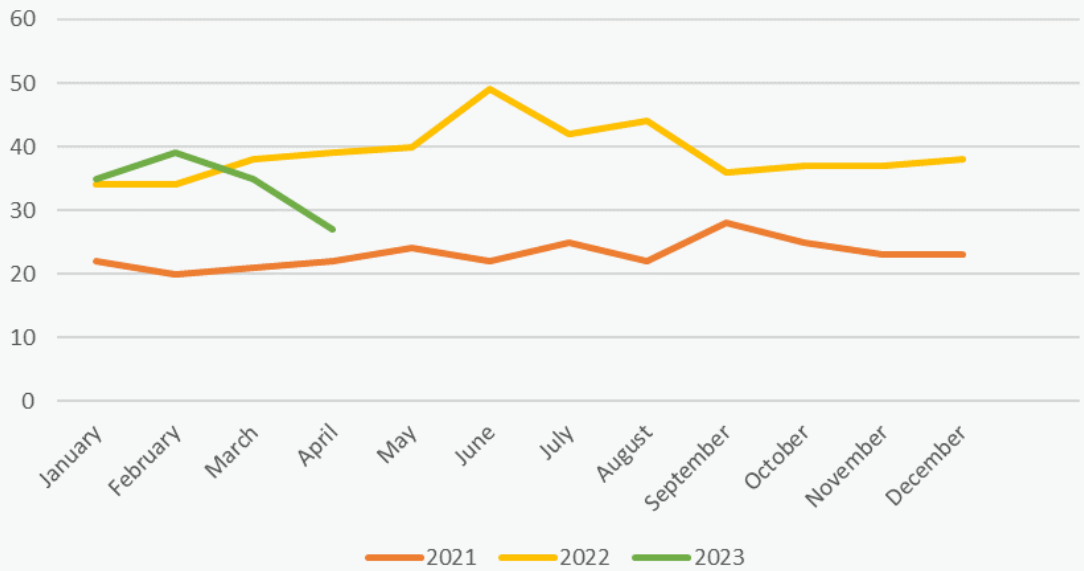
Ontario Works Caseload



Ontario Works Intake - Social Assistance Digital Application (SADA) & Local Office Ontario Works Applications Received



ODSP Participants in Ontario Works Employment Assistance



Ontario Works applications

2 ▼

Average received per business day

44

Received Apr 2023

Emergency Assistance applications

1 ▲

Average received per business day

15

Received Apr 2023

Average number of business days from screening to grant

0.5 ▲

Ontario Works

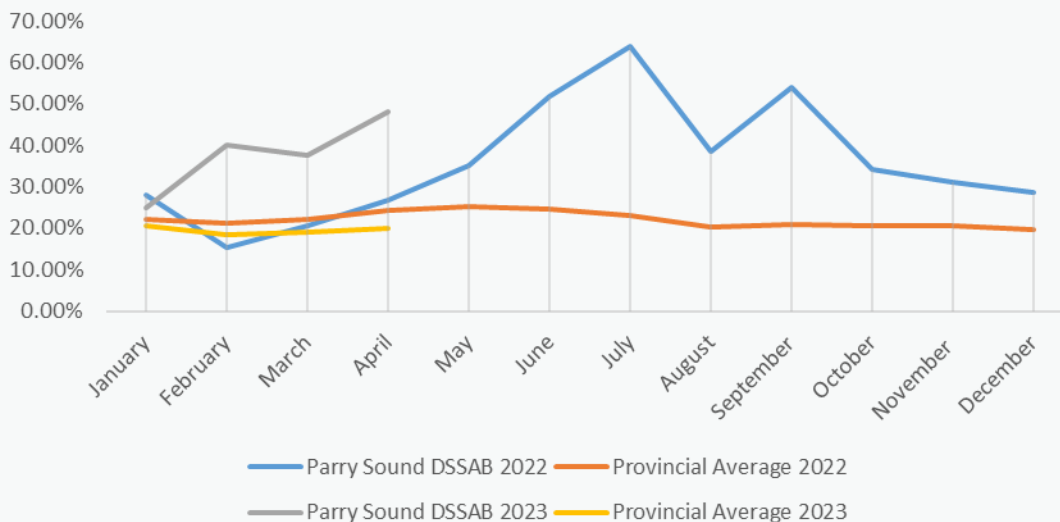
0.9 -

Emergency Assistance

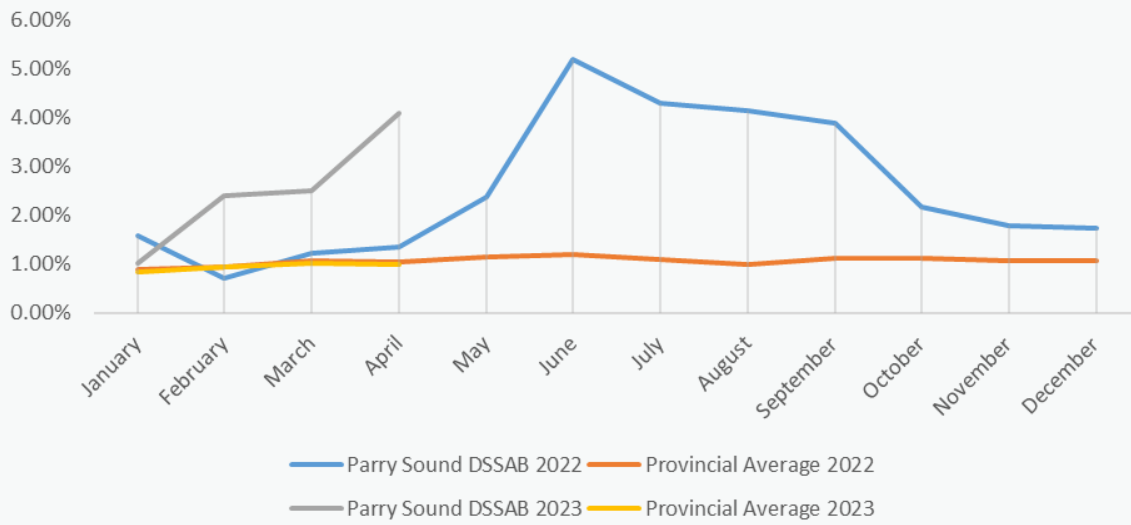
The OW Caseload for April was 587 (there 942 beneficiaries in total). We are supporting 27 ODSP participants in our Employment Assistance program. We also have 54 Temporary Care Assistance cases. Intake also remains steady. We had 44 Ontario Works Applications (up 1 from March) and 15 applications for Emergency Assistance in April.

Employment Assistance & Performance Outcomes

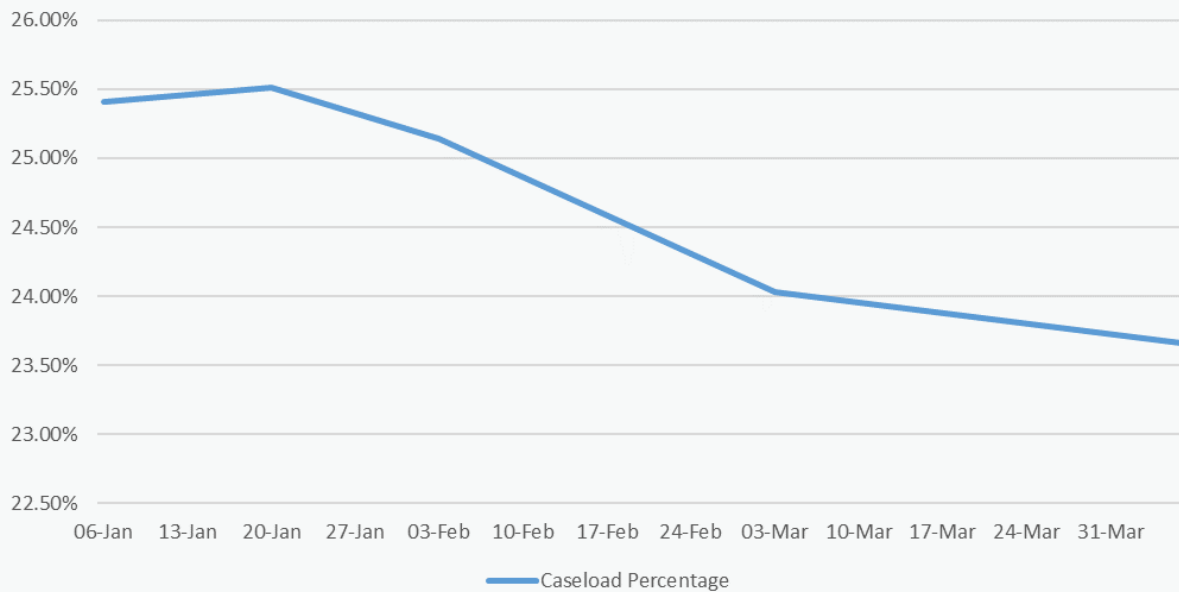
% of Closures Exiting to Employment



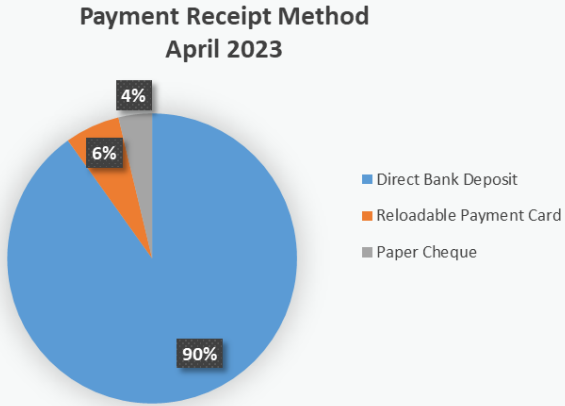
% of Caseload Exiting to Employment



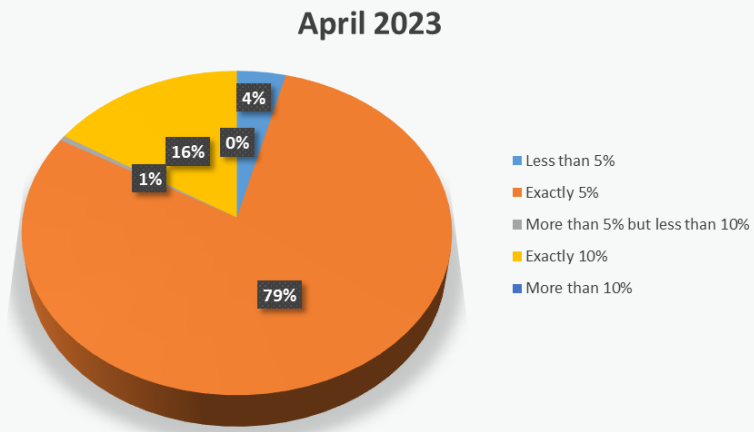
MyBenefits Enrollment 2023



DBD Enrollment



Overpayment Recovery Rate



48.5
Av. Age



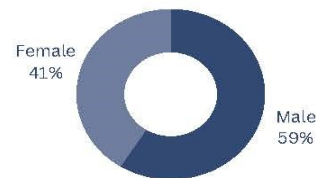
32
Clients

177 Client Encounters

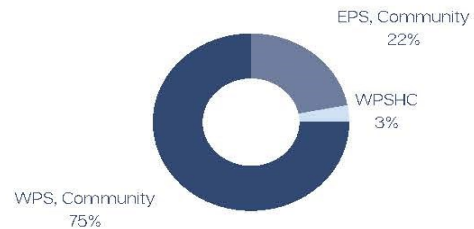
Referral Source



Client Gender



Location of Encounter



Referral Out

CMHA	6	PSFHT	3	OPP	3	RAAM	2	CAS	2	HCCSS	2	Min Attorney General	1	NNDSB	1
												Monarch	1	ODSP	1
												PSSAS	1	WPSHC	1
												DSO	1	Addiction Tx	1
												GP	1	Detox	1

Encounter Data for 2022-2023 Q1 (Jan-Mar)

Housing Stability Program - Community Relations Workers

Support

All services performed, provided, or arranged by the Homelessness Stability Program staff to promote, improve, sustain, or restore appropriate housing for individuals active with the Homelessness Stability Program, periodically within the month, not requiring intense case management.

April 2023		
Income Source	East	West
Senior	6	16
ODSP	10	32
Ontario Works	4	12
Low Income	15	29

Intense Case Management

Intense Case Management involves the coordination of appropriate services and the provision of consistent and on-going weekly supports, required by the individual to obtain, and sustain housing stability.

April 2023		
Income Source	East	West
Senior	13	20
ODSP	10	21
Ontario Works	6	15
Low Income	10	37

Contact/Referrals

April 2023	East	West	YTD
Homeless	1	2	16
At Risk	5	7	33
Esprit Outreach Homeless	2	0	2
Esprit Outreach at Risk	0	3	7
Esprit in Shelter		1	5
Program Total			63

Short Term Housing Allowance

	Active	YTD
April 2023	8	27

Housing Stability: Household Income Sources and Issuance from HPP:

April 2023 Income Source	Total	HPP
Senior	4	\$2,604.95
ODSP	4	\$2,118.94
Low Income	3	\$1,038.14

April 2023 Reason for Issue	Total
Utilities/Firewood	\$1,254.25
Food/Household/Misc	\$4,298.73
Emergency Housing	\$209.05
Total	\$5,762.03

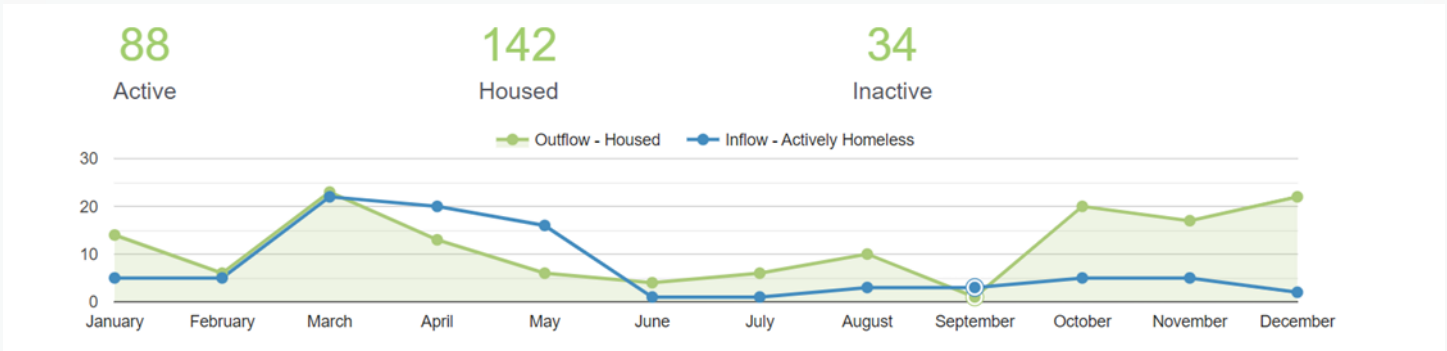
Ontario Works: Household Income Sources and Issuance from HPP

April 2023 Income Source	Total	HPP
Senior	1	\$600.00
ODSP	8	\$2,174.08
Ontario Works	7	\$1,980.83
Low Income	1	\$100.00

April 2023 Reason for Issue	Total
Rental Arrears	\$700.00
Utilities/Firewood	\$1,219.07
Food/Household/Misc.	\$2,727.84
Emergency Housing	\$208.00
Total	\$4,854.91

By-Name List Data

September 2021 - April 2023



Housing Programs

Social Housing Centralized Waitlist Report April 2023

	East Parry Sound	West Parry Sound	Total
Seniors	39	113	152
Families	123	419	542
Individuals	441	182	623
Total	603	714	1,317
Total Waitlist Unduplicated			433

**Social Housing Centralized Waitlist (CWL) 2022 - 2023 Comparison
Applications and Households Housing from the CWL**

Month 2022	New App.	New SPP	Cancelled	Housed	SPP Housing	Month 2023	New App.	New SPP	Cancelled	Housed	SPP Housing
Jan	5			1		Jan	5	1	13		
Feb	9	1	2			Feb	5	1	10		
Mar	12		5	2	1	Mar	6		35		
Apr	12	1	1			Apr	11		17	6	
May	11	1		3		May					
June	15		3	2		June					
July	13	2	10	1		July					
Aug	5		17	2	1	Aug					
Sept	16		10	1	1	Sept					
Oct	14		12	6		Oct					
Nov	12	1	8	3		Nov					
Dec	1			5		Dec					
Total	125	6	68	26	3	Total	27	2	75	6	0

SPP = Special Priority Applicant

- Housing Programs approved 11 new applications in April
- 17 applications were cancelled; 9 of those cancellations were requests to be cancelled, and the remaining 8 were removed due to no contact/unable to be contacted due to annual updates
- 6 applicants were housed in April

**Parry Sound District Housing Corporation
April 2023**

Activity for Tenant and Maintenance Services

	Current	YTD
Move outs	5	6
Move in	5	13
L1/L2 forms	0	3 (missed L2's; 1 in Jan., 1 in Feb., & 1 in March)
N4 - notice of eviction for non payment of rent	0	2
N5 - notice of eviction disturbing the quiet enjoyment of the other occupants	1	5
N6 - notice of eviction for illegal acts or misrepresenting income for RGI housing	0	0
N7 - notice of eviction for willful damage to unit	0	1
Repayment agreements	3	25
Tenant Home Visits	18	66
Mediation/Negotiation/Referrals	23	42
Tenant Engagements/Education	17	51 (previous formulas were incorrect)

Property Maintenance and Capital Projects

April 2023

Pest Control	8	8 buildings monitored monthly
Vacant Units	14	one-bedroom (10); multiple bedroom (4) (not inclusive of The Meadow View)
Vacant Units - The Meadow View	8	one-bedroom market units (8)
After Hours Calls	7	Toilet leaking, no hot water, elevator stuck on first floor, dust build-up due to construction in the building, tenant dispute issues
Work Orders	107	Created for maintenance work, and related materials for the month of April
Fire Inspections		A total of 0 units were inspected for fire safety in the month of April

Local Housing Corporation and DSSAB Buildings - April

- Fire remediation at 66 Church Street, Parry Sound is 50-60% complete
- Duplex project tender opening, and awarding
- Summer grounds/custodial contracts signed
- Move-out inspections complete, and work orders prepared
- Roof replacement investigation for childcare facility
- Internal ticket system launched
- As per consultants recommendation, in order to upgrade internal software system to create efficiency within the department, interviews with staff were done
- Following up with closing out winter snow removal contracts

Ongoing Challenges:

Prices of services and materials are inflated. Wait times on certain items remains a challenge.

Esprit Place Family Resource Centre

April 2023

Emergency Shelter Services	April 2023	YTD
Number of women who stayed in shelter this month	8	33
Number of children who stayed in the shelter this month	6	27
Number of hours of direct service to women (shelter and counselling)	114	491
Number of days at capacity	17	73
Number of days over capacity	2	31
Overall capacity %	93%	93%
Resident bed nights (women & children)	278	1,111
Phone interactions (crisis/support)	37	97

Transitional Support	April 2023	YTD
Number of women served this month	10	35
Number of NEW women registered in the program	1	1
Number of public ed/groups offered	1	3

Child Witness Program	April 2023	YTD
Number of children/women served this month	22	40
Number of NEW clients (mothers and children) registered in the program	3	15
Number of public ed/groups offered	0	1

CORPORATION OF THE TOWNSHIP OF MCKELLAR

BY-LAW NO. 2024-68

**Being a By-law to amend By-law 2024-66, Amending
By-law No. 95-12, with respect to lands legally
described as Lot 80 and 81 of Registered Plan 247
(171 Centre Road) (Kokko)**

WHEREAS By-law No. 95-12 regulates the use of land and the use and erection of buildings and structures within the Township of McKellar;

AND WHEREAS authority to pass such a by-law is provided by Section 34 of the *Planning Act, R.S.O. 1990, Chapter P.13* and amendments thereto;

AND WHEREAS Zoning By-law Amendment No. 2024-66 was passed on August 20, 2024, with a minor technical error;

AND WHEREAS the correction of this error aligns with the original intent of the By-law, with proper notice having been provided;

NOW THEREFORE the Council of the Corporation of the Township of McKellar enacts as follows:

1. **THAT** Section 1.3. (c) of By-law 2024-66 be amended to delete "high water mark" and add "Type 1 Fish Habitat", as shown below:

The minimum required setback to the ~~high water mark~~ **Type 1 Fish Habitat** shall be 30 metres. No development or site alteration will be permitted within the 30 metre setback.

2. **THAT** this By-law shall come into force and effect pursuant to the provisions of and Regulations made under the *Planning Act, R.S.O. 1990*.

READ a **FIRST** and **SECOND** time this 3rd day of September, 2024.

David Moore, Mayor

Karlee Britton, Acting Clerk/Administrator

READ a **THIRD** time and **PASSED** in **OPEN COUNCIL** this 3rd day of September, 2024.

David Moore, Mayor

Karlee Britton, Acting Clerk/Administrator



22. Unfinished Business

Date	Res. No.	Item & Description	Assigned to	Status
		Deerfield-Bay Road Upgrades	Public Works & Administration	All information provided by the Engineer was presented to the representative for the Association in Spring 2024.
		Stoney Road, Dockside Drive and Bruce Trail (Fire Route 152, 152A, 152B) Road Upgrades	Public Works & Administration	Engineer conducting road studies.
		Centre Road Reconstruction (2.9KM)	Public Works & Administration	Scheduled to commence September 2024.
		Hurdville Road Reconstruction (1.9KM)	Public Works & Administration	Engineer drafting drawings and tender for work, to be started and completed Spring/Summer 2025.
Mar. 7/23	23-204	By-law 2023-23 Being a By-law to Regulate Dogs in the Township	By-law Enforcement	By-law deferred at Dec. 19/23 meeting. BLEO to make updates and present to Council at a future meeting.
Jul. 4/23	23-470	Re-name Hart Road (formerly Fire Route 306)	Administration	Residents on road have been contacted, they are coming up with another name.
Nov. 21/23	23-726	Placement of a Dry Hydrant	Fire Department	The FC & Engineer are discussing a suitable location. A report to Council with a new location to follow.
Jan. 9/24	24-013	Purchase and Circulation of Transfer Station Permits	Administration	In-house proof to be circulated to Council for approval.
Jan. 9/24	24-017	By-law 2024-03 Adopt a Human Resources Policy	Administration	To be discussed at a future meeting in Closed Session.
Feb. 7/24	24-080	By-law 2024-15 Being a By-law to Amend the Parking By-law (with respect to fees)	By-law Enforcement	Report to Council with area Municipality fees.
Mar. 1/24	24-107	Quotations for Playground Equipment for Broadbent Ball Park	Administration	Deputy Clerk collecting surveys that have been distributed to families within the Community.
Mar. 19/24	24-160	New Fees & Charges By-law	Administration	



August 15, 2024

In This Issue

- Municipal leaders head to Ottawa for 2024 AMO Conference.
- Feedback on Accessible Built Environment Requirements.
- AMO Knowledge Exchange on Community & Supportive Housing Symposium.
- Plan your fall education schedule.
- AMO's Healthy Democracy Forum.
- LAS welcomes you to the AMO Conference.
- Municipal claims protection through Minimum Maintenance Standards.
- Substance Use Crisis Summit for elected officials.
- Careers.

AMO Matters

[More than 2,500 participants](#) from hundreds of municipalities and organizations across Ontario will take part in the annual AMO Conference, August 18 to 21, at the Shaw Centre in Ottawa.

Provincial Matters

The Design of Public Spaces Standards Development Committee seeks feedback on [initial recommendations](#) on proposed changes to the Accessible Built Environment Standards and the Ontario Building Code by August 24.

Education Opportunities

The [AMO Knowledge Exchange on Community and Supportive Housing Symposium](#), October 1 - 2, will convene elected officials, municipal staff, federal and provincial representatives, Indigenous partners, and other sector partners for networking, knowledge sharing, and collaboration on how we can work together to advance community and supportive housing solutions in communities across Ontario. View full details and [register today](#).

AMO has released a number of its fall education workshops. Sign up today for a range of workshops including, communication skills, planning for and understanding cyber security, Indigenous cultural awareness and a number council leadership programs. [Click here](#) to see all opportunities.

Since 2022 AMO has been working on building a healthy and sustainable local democracy in Ontario. The [2024 Healthy Democracy Forum](#) is a 2 day working session, October 19 - 20, on a number of initiatives and strategies for municipalities to undertake. Join government officials, academics, community leaders and colleagues. Read more about AMO's [Healthy Democracy Project](#). The Forum is in partnership with Toronto Metropolitan University.

LAS

LAS is excited to see you at the AMO Conference on Sunday. Stop by Booth #200 to say 'hi' and be sure to visit with [AMO/LAS and Canoe partners](#) in Partners' Row and around the tradeshow. We'll see you there!

[Explore the Minimum Maintenance Standards \(MMS\) for municipal highways](#) with leading experts Charles Painter and Brian Anderson. Gain practical knowledge, ask questions, and strengthen your municipal defense strategy.

Municipal Wire*

From September 5-7, the [Canadian Centre on Substance Use and Addiction](#) and the City of Timmins are hosting a summit for elected officials on the substance use crisis in small Canadian communities. To attend, please RSVP at rsvp@ccsa.ca.

Careers

[Planning and Regulations Supervisor - Kettle Creek Conservation Authority](#). Closing date: August 23

[City Manager - City of Vaughan](#). Closing date: August 30, 2024.

[Housing Community Planning Manager - Wellington County](#). Closing date: August 26, 2024.

[Network Analyst - City of Kawartha Lakes](#). Closing date: August 21 2024

About AMO

AMO is a non-profit organization representing almost all of Ontario's 444 municipal governments. AMO supports strong and effective municipal government in Ontario and promotes the value of municipal government as a vital and essential component of Ontario's and Canada's political system. Follow [@AMOPolicy](#) on Twitter!

AMO Contacts

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[ONE Investment](#)

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[Municipal Wire, Career/Employment and Council Resolution Distributions](#)



AMO Watchfile



August 22, 2024

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AMO Matters

AMO is pleased to welcome its [2024-2026 AMO Board of Directors](#). In accordance with AMO By-law No. 1, elections occurred at the AMO Annual Conference, hosted by the City of Ottawa in August 2024.

At the 2024 AMO Conference in Ottawa, the Hon. Sylvia Jones, Minister of Health, [announced \\$378 million](#) to support 19 treatment and social support hubs for individuals with mental health and substance abuse challenges. Addressing the opioid crisis and the related homelessness crisis are key priorities for AMO and Ontario's 444 municipal governments.

The Peter J. Marshall Innovation Award jury presented its highest award to The Regional Municipality of York for its [automated transit facility inspection program with artificial intelligence](#).

The Peter J. Marshall Innovation Award jury presented its highest award to the Town of Midland for its project: [Leveraging AI for Enhanced Risk Assessments for Water and Wastewater Infrastructure](#).

The Peter J. Marshall Innovation Award jury presented its highest award to the City of Peterborough for addressing encampment through its [Modular Bridge Community Housing Project](#).

Provincial Matters

Apply for Ontario's new [Community Sport and Recreation Infrastructure Fund](#) that will revitalize existing infrastructure and support new construction across the province. Email CSRIF@ontario.ca to register for the webinar on August 27!

The Design of Public Spaces Standards Development Committee seeks feedback on [initial recommendations](#) on proposed changes to the Accessible Built Environment Standards and the Ontario Building Code by August 24.

Education Opportunities

The [AMO Knowledge Exchange on Community and Supportive Housing Symposium](#), October 1 - 2, will convene elected officials, municipal staff, federal and provincial representatives, Indigenous partners, and other sector partners for networking, knowledge sharing, and collaboration on how we can work together to advance community and supportive housing solutions in communities across Ontario. View full details and [register today](#).

AMO has released a number of its fall education workshops. Sign up today for a range of workshops including, communication skills, planning for and understanding cyber security, Indigenous cultural awareness and a number council leadership programs. [Click here](#) to see all opportunities.

Since 2022 AMO has been working on building a healthy and sustainable local democracy in Ontario. The [2024 Healthy Democracy Forum](#) is a 2 day working session, October 19 - 20, on a number of initiatives and strategies for municipalities to undertake. Join government officials, academics, community leaders and colleagues. Read more about AMO's [Healthy Democracy Project](#). The Forum is in partnership with Toronto Metropolitan University.

Municipal Wire*

From September 5-7, the [Canadian Centre on Substance Use and Addiction](#) and the City of Timmins are hosting a summit for elected officials on the substance use crisis in small Canadian communities. To attend, please RSVP at rsvp@ccsa.ca.

Careers

[Director of Council Services, Clerk - County of Brant](#). Closing date: August 26, 2024.

[Treasurer/Clerk - Township of Ignace](#). Closing date: September 15, 2024.

About AMO

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Updates on our advocacy initiatives

View this email [in your browser](#).



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Advocacy Update

Learn more about our work as we advocate on behalf of AMCTO members

August 22, 2024

AMCTO at the 2024 AMO Conference

The Association of Municipalities of Ontario (AMO) held its annual general meeting and conference from August 18-21 in Ottawa where we were proud to exhibit at the conference tradeshow and represent our members' interests in delegation meetings.

President Paul Shipway and staff participated in three delegation meetings with the Ministry of Public and Business Service Delivery and Procurement, the NDP and Green Party caucuses. Our focus throughout each of these meetings was on municipal modernization - including advancing our advocacy work on important updates to the *Municipal Elections Act (MEA)* and the *Municipal Freedom of Information and Protection of Privacy Act (MFIPPA)*. Our members and municipal administrators need legislation that reflects today's unique municipal environment, opportunities, and challenges; that is flexible and permissive to future-focused outcomes that strengthen democratic processes and benefit our communities.

Delegation with Ministry of Public and Business Service Delivery and Procurement

We had met with Minister McCarthy earlier this year at the 2024 ROMA Conference presenting our *MFIPPA* submission for the first time and discussing the need for a comprehensive review of the *Act*. With the Province taking steps towards privacy protection for the larger public sector through Bill 194, this time we highlighted the importance of privacy protection at the municipal level and the interconnectedness with provincial interests such as cybersecurity and artificial intelligence (AI). We also talked about these considerations within other legislation that requires modernization such as the *MEA*. We secured a commitment from the Minister to review and update the *Act* within the next year, with extensive municipal consultation.

Delegations with Opposition Parties

Meeting with opposition parties not only allows us to build relationships, but also consistency in understanding across parties of municipal issues that affect our members. We had valuable discussions around our *MFIPPA* and *MEA* submissions, our ongoing work related to strong mayors and the role of staff, reducing the administrative and operational burden on municipalities, and how we can work together to bring attention to these items on the provincial stage. It is through this work and our close relationships with the community and public that we continue to show the value of the work of our members as professional, municipal experts.

Announcements Tied to AMCTO Advocacy

During Premier Ford's speech to delegates, he announced that applications are open for the \$200 million [Community Sport and Recreation Infrastructure Fund](#), which was previously committed to earlier this year as part of the Provincial budget. The fund goes towards the repair, upgrade or building of sport and recreation facilities. To access the Province's August 27 webinar on the fund, email CSRIF@ontario.ca.

Applications are also open for municipalities to access about \$400 million from the [Municipal Housing Infrastructure Program](#) for road and bridge construction, maintenance and repair. These various infrastructure funding opportunities are welcome, however they only begin to cover the finances needed for municipalities to maintain and expand such infrastructure.

As the Province increases funding in some areas, they announced a different approach in others. The Province is putting in place new legislation and zoning restrictions that, by March 31, 2025, will shut down 10 of Ontario's safe consumption sites in communities such as Toronto, Guelph, Hamilton, Thunder Bay, and Kitchener. This new legislation will also ban supervised sites within 200 metres of schools and child care facilities. With this, the Province is investing \$378 million into

19 [Homelessness and Addiction Recovery Treatment \(HART\) hubs](#) with supportive housing and beds.

During his speech, Minister Calandra provided an overview of the Province's new [Provincial Planning Statement \(PPS\)](#), meant to guide local decision-making, reduce red tape and support new housing. Following the Province's PPS review, changes include requiring municipalities to set minimum affordable housing and intensification and redevelopment in built-up areas.

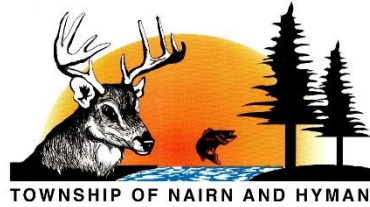
Further speeches were made by opposition party leaders, who all indicated support for a new deal with more stable funding for municipalities. Some plans, such as the NDP's, included uploading of financial responsibility of various services. This aligns with AMO's call to the Province for a Social and Economic Prosperity Review. In addition, leaders reiterated their support for harsher penalties and accountability for councillor harassment. Ontario Regional Chief Abram Benedict also emphasized that First Nations want to work with municipalities.

Meanwhile, during the Minister's Forum, also known as the 'Bear Pit', Ministers received questions regarding Code of Conduct and harassment legislation, regulations regarding the keeping of dangerous animals, red tape associated with various infrastructure grants and how municipalities are continuing to fund provincial services. Despite many calls for the legislation, Minister Calandra advised conference delegates that he is awaiting a report with recommendations from the Provincial Integrity Commissioner before bringing proposed legislation forward that will harmonize codes of conduct for all 444 municipalities. With respect to the keeping of animals, the Province referred to recently passed animal welfare legislation and inspectors, and presented a willingness to continue to work with municipalities on this issue. On the topic of funding and grants, the Province cited funding provided thus far and spoke on opportunities to continue to build provincial-municipal relations.

Moving Forward

It remains important for us to connect with provincial and municipal leaders about our advocacy priorities during conferences such as AMO. Just days before the conference, the Premier announced changes to cabinet, particularly the Minister of Education, now Hon. Jill Dunlop. We will be following up with provincial Ministers such as Ministers McCarthy, Dunlop, and Calandra, as well as opposition officials, to continue these conversations and advocate on our members' behalf.

For more information or details about how to get involved in our advocacy efforts, please [contact us](#).



August 21, 2024

Sent via email: premier@ontario.ca

The Honourable Doug Ford
Premier of Ontario
Premier's Office, Room 281
Legislative Building, Queen's Park
Toronto, ON M7A 1A1

RE: Concerns with the Transport and Deposition of Naturally Occurring Radioactive Material (NORM) at the Agnew Lake Tailings Management Area (ALTMA)

Dear Premier Ford,

I am writing to you on behalf of the Council of the Township of Nairn and Hyman and the Council of the Township of Baldwin to formally submit the attached resolution passed jointly by the two Councils at a Joint Emergency Council Meeting on August 19, 2024.

Our two Townships very recently learned of the decision to transport naturally occurring radioactive material (NORM) from the former Beaucage Mine Site and Nipissing First Nation reserve lands and deposit it at the Agnew Lake Tailings Management Area in the Township of Nairn and Hyman. The decision to transport and deposit NORM has far-reaching implications for the environment, public health, and safety of our communities, and this significant decision was made without any consultation with our municipalities and the other municipalities located near Agnew Lake or along the Highway 17 corridor.

In addition to the participation of our municipalities in this Emergency Council Meeting, many representatives from surrounding First Nations attended the meeting, underscoring the widespread concern across our region about this impending project. The planned transportation of NORM is scheduled to begin in the coming weeks, therefore we respectfully request your attention to this urgent matter.

The resolution reads as follows:

RESOLUTION: 2024-EM1-2

DATE: August 19, 2024

MOVED BY: Councillor McVey

SECONDED BY: Councillor Cote

WHEREAS the Council of the Corporation of the Township of Nairn and Hyman and the Council of the Corporation of the Township of Baldwin have been informed of the decision to transport naturally occurring radioactive material (NORM) from the former Beaucage Mine and Nipissing First Nation reserve land, and deposit it at the Agnew Lake Tailings Management Area (ALTMA) in the Township of Nairn and Hyman; and

WHEREAS this decision has significant implications for the environment, public health, and safety of the surrounding communities, including those within the Township of Nairn and Hyman and the Township of Baldwin; and

WHEREAS the decision to transport and deposit NORM to the ALTMA site was made without any consultation with the Township of Nairn and Hyman or the other municipalities bordering Agnew Lake, resulting in the exclusion of local municipalities from the decision-making process; and

WHEREAS the exclusion of local municipalities from this process represents a serious breach of trust and a disregard for the well-being of the residents of these communities; and

WHEREAS there are significant concerns among residents regarding the potential contamination of drinking water sources, particularly Agnew Lake, which many residents rely on for safe drinking water; and

WHEREAS the risks associated with NORM are well-documented, and the proximity of the ALTMA to Agnew Lake heightens the concerns regarding the potential contamination of this vital water source; and

WHEREAS according to information received from the Ministry of Mines, there are already some areas of the ALTMA site where dose estimates exceed the Canadian Nuclear Safety Commission's regulatory limit for casual site users; and

WHEREAS the Council of the Corporation of the Township of Nairn and Hyman and the Council of the Corporation of the Township of Baldwin held a joint Emergency Council Meeting on August 19, 2024;

THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Township of Nairn and Hyman and the Council of the Corporation of the Township of Baldwin respectfully demands that the Province of Ontario, the Ministry of Mines and the Ministry of Transportation immediately halt the project involving the transportation and deposition of NORM at the ALTMA site until a clear line of communication is established with local municipalities; and

BE IT FURTHER RESOLVED THAT the Council of the Corporation of the Township of Nairn and Hyman and the Council of the Corporation of the Township of Baldwin respectfully demands full disclosure of all pertinent details regarding the proposed future NORM transportation and deposition plan, including specific transportation routes, emergency response plans, safety protocols, and the future management plan for the ALTMA site; and

THAT the Council of the Corporation of the Township of Nairn and Hyman and the Council of the Corporation of the Township of Baldwin insists that environmental and health impact assessments be conducted with input from independent experts, and that these assessments include opportunities for public hearings to ensure transparency and community involvement; and

THAT the Province of Ontario enact legislation that consultation with municipalities is a requirement of any projects that include the transportation or deposition of NORM; and

THAT a copy of this resolution be forwarded to the Honourable Doug Ford, Premier of Ontario; the Honourable George Pirie, the Minister of Mines; the Honourable Prabmeet Sarkaria, the Minister of Transportation; the Honourable Andrea Khanjin, the Minister of the Environment, Conservation and Parks; Chief Toulouse and Sagamok Anishnawbek Council Members; Chief Nootchtai and Atikameksheng Anishnawbek Council Members; the Ontario Ombudsman; the Canadian Nuclear Safety Commission; the Canadian Environmental Law Association; MP Carol Hughes; MPP Michael Mantha; the Association of Ontario Municipalities and all Ontario Municipalities.

CARRIED

For more information regarding this matter, please contact our municipal office by email at belindaketchabaw@nairncentre.ca or by phone at (705) 869-4232.

Yours truly,



Belinda Ketchabaw
CAO Clerk Treasurer
Township of Nairn and Hyman

Cc:

Honourable George Pirie, the Minister of Mines
Honourable Prabmeet Sarkaria, the Minister of Transportation
Honourable Andrea Khanjin, the Minister of the Environment, Conservation and Parks
Chief Toulouse and Sagamok Anishnawbek Council Members
Chief Nootchtai and Atikameksheng Anishnawbek Council Members
Ontario Ombudsman
Canadian Nuclear Safety Commission
Canadian Environmental Law Association
MP Carol Hughes
MPP Michael Mantha
Association of Ontario Municipalities
All Ontario Municipalities

Municipal Housing Initiative Resolution



Housing is a problem everywhere. How many houses are for sale in McKellar compared to the number of people looking for a place to live? How can McKellar attract talent and industry with limited housing options? With developers facing interest rates of 12-15%, private sector solutions are unlikely for at least 3-4 years, especially as real estate prices fall across Ontario.

Immediate action is needed. Segal Construction has drafted a resolution for your consideration, proposing municipal residential development of attainable housing funded through a mix of municipal bonds and federal/provincial funding. This approach leverages the municipality's low cost of capital to create attainable housing.

We recommend that the Council determines specific housing needs and exit strategies as the project progresses, ensuring alignment with local requirements. Upon completion, the Council can choose to sell the units on the open market, manage them directly, or transfer them to affordable housing providers. Working with a Tarion-certified builder like Segal Construction offers unique flexibility, including the option to sell the units, which is not typically available in municipal projects.

These options not only address immediate housing shortages but also create long-term strategies for sustainable growth. Segal Construction is eager to collaborate with the Council on this initiative, believing it can significantly enhance McKellar's attractiveness to residents and businesses.

Please find the first draft of the resolution attached. We look forward to discussing this further and working together to develop attainable housing solutions for McKellar.

Thank you for your time and consideration.

Sincerely,

Daniel Segal
Segal Construction
www.segalconstruction.ca
torontolaneway@gmail.com
647-773-7946

Draft Resolution on Supporting the Municipal Development of Attainable Housing in McKellar

Whereas, McKellar faces a significant need for attainable housing to address the housing crisis and ensure that new and existing residents have access to quality housing options;

Whereas, higher interest rates since 2022 have severely curtailed private development of new residential housing, making it imperative for the municipality to leverage available funding, including but not limited to federal and provincial funding, and to consider the issuance of municipal bonds in the capital markets to finance housing projects with a positive net present value;

Whereas, municipalities have a very low cost of capital relative to private builders, allowing them to undertake such projects more efficiently and at a lower financial burden;

Whereas, in order to make housing development financially viable, it is necessary to obtain Minister's Zoning Orders (MZO) under Section 47 of the Planning Act, ensuring that housing projects are not delayed, can proceed efficiently and contribute to the expeditious development of attainable housing.

Whereas, Therefore, be it resolved, that McKellar may entertain development proposals submitted by private developers to submit applications to both federal and provincial funding bodies such as, but not limited to, CMHC's Housing Accelerator Fund and Green Municipal Fund the governments. Interested proposals must ensure that housing developments are aligned with local needs, support economic growth, and contribute to the long-term sustainability of the community.

Be it further resolved, that McKellar advocates for the use of Minister's Zoning Orders (MZO) under Section 47 of the Planning Act, where necessary, to expedite the development of attainable housing and ensure that these projects can proceed without undue delays.

Be it further resolved, that following the completion of housing developments, McKellar will have the following options for managing the properties:

1. The municipality may transfer the development to a local non-profit organization or other entities focused on providing affordable housing.
2. The municipality may issue a tender to a property management company to manage and operate the housing units.
3. The municipal government may sell the housing units publicly on the Multiple Listing Service (MLS) to recoup costs and reinvest in future housing projects.

Be it further resolved, that this resolution be forwarded to the following entities for consideration and action:

- The provincial Ministry of Municipal Affairs and Housing
- The provincial Ministry of Economic Development, Job Creation, and Trade
- The provincial Ministry of Infrastructure